



WAKEFIELD TOWN COUNCIL

Monday, May 13, 2019

7:00 P.M.

WCAT - 24 Hemlock Road, Wakefield, MA. 01880

**COUNCIL
MEMBERS
PRESENT:**

Councilor Mehreen N. Butt
Councilor Jonathan P. Chines
Councilor Paul R. DiNocco
Councilor Edward F. Dombroski, Jr.,
Chairperson
Councilor Peter J. May
Councilor Julie Smith-Galvin
Councilor Ann McGonigle Santos, Vice-
Chairperson

ADMINISTRATION PRESENT:

Town Administrator Stephen P. Maio
Town Counsel Thomas Mullen

----- TOPICS OF DISCUSSION -----

Call to Order Councilor May called the meeting to order at 7:00 p.m. and led the Town Council in the reciting of the Pledge of Allegiance. Councilor May thanked the Town Council, Stephen P. Maio, Town Administrator, Town Counsel, Sherri Dalton, Executive Assistant for their help over the last year. He also thanked WCAT, Tony Longo and welcomed the newest Town Councilor Jonathan Chines.

Re-Organization Councilor May entertained nominations for Chairperson for the ensuing year. Councilor DiNocco nominated Councilor Dombroski. There being no other nominations and Councilor Dombroski having accepted the nomination, Councilor May declared the nominations closed and called for a vote. Councilor Dombroski was unanimously elected Chairperson.

Councilor Dombroski asked for nominations for Vice-Chairperson for the ensuing year. Councilor May nominated Councilor Santos for Vice-Chairperson. Councilor Smith-Galvin nominated Councilor Butt for Vice-Chairperson. There being no other nominations, Councilor Dombroski declared the nominations closed and asked for discussion. Councilor May stated that Councilor Santos is a graduate from Wakefield High School and Brown University and graduated from Law School. She previously served on the Board of Health and has served on the Town Council for Six (6) years. She has a strong financial understanding of the Town, is an active liaison to the Police Department and Fire Department, a voice of reason on the Town Council and is often able to create compromise. Councilor Smith-Galvin stated the Councilor Butt just completed her second (2nd) year as a Town Councilor, is a very accomplished lawyer, is very active in Wakefield as a liaison to the Social Services and has taken the lead on various committees and is found to be very thoughtful and will be an excellent leader. Councilor Santos expressed thanks for the nomination and agrees that Councilor Butt is an excellent nomination as well. Councilor Santos stated that she was Vice-Chairperson and Chairperson five (5) years ago and feels that she has a

gravitas in historical knowledge of a lot of the institutions in town and also believes she is a good consensus builder. Councilor Butt expressed thanks for her nomination and stated she just completed her second (2nd) year on the Town Council and has learned a lot and asked for her fellow Town Councilors to vote for her as Chairperson. She went on to say that she served on the Lake Structure Committee and liaisons to various groups and departments in town and has attended countless meetings to those groups as well as groups that she is not a liaison to. She is dedication to improving communication within the Town Council as well as the community and to help set the tone at meetings. There being no other discussion. Councilor Dombroski closed the discussion. Councilor Dombroski asked for a roll call vote. Councilor Butt voted for Councilor Butt; Councilor DiNocco voted for Councilor Santos; Councilor Chines voted for Councilor Butt; Councilor Smith-Galvin voted Councilor Butt; Councilor May voted for Councilor Santos and Councilor Dombroski voted for Councilor Santos. Nomination for Councilor Santos passed on a Vote of 4-3.

**Public
Participation**

There was no Public Participation.

**Farmer's
Market
Contract**

Rob Darnell of the Wakefield Farmer's Market appeared before the Town Council regarding the contract for the Farmer's Market. Councilor DiNocco motioned to approve the Farmer's Market from 9:00 a.m. until 1:00 p.m. starting June 15, 2019 and ending October 12, 2019. Councilor Chines asked if they thought about how to connect the Market to the downtown. Mr. Darnell said that they like the Market at Hall Park because there is plenty of parking. Councilor Chines also asked about the Market Bucks and Mr. Darnell said that he does not know about the Market Bucks but he will be back in touch with the answer. Councilor DiNocco asked how many non-Chamber businesses they have. Mr. Darnell said that the pilot program will be for this year only and that they are starting with Chamber businesses. Councilor Chines asked that the vote on the Contract for the Farmer's Market be tabled until the May 30, 2019 Town Council meeting since the Contract was not available to the Town Council before the meeting. Councilor Chines so motioned. Councilor Butt seconded. Motion passed 7-0-0. Councilor Butt thanked Mr. Darnell for stepping in and taking over the Farmer's Market. Councilor Butt also recognized all the time and effort that Wendy Dennis has contributed to the Farmer's Market. Councilor Dombroski appreciated Mr. Darnell reaching out early on and being proactive with the Wakefield businesses. Councilor Dombroski asked Mr. Darnell if the Farmer's Market is in agreement with the same language that the Town Council added to last year's agreement. Mr. Darnell answered that the language is acceptable.

**Class II
License
Renewal
Application**

Councilor Santos motioned to approve the Class II License Renewal Application for P&L Auto located at 155 Foundry Street. Councilor DiNocco seconded. Motion passed 7-0-0.

Liquor License	Councilor Chines motioned to approve the liquor license application for Aaronap Cellars, LLC for the Farmer's Market contingent upon the Farmer's Market contract being approved at the May 30, 2019 meeting. Councilor Santos seconded. Motion passed 7-0-0.
One Day Liquor License Applications	<p>Councilor DiNocco motioned to approve the One Day Liquor License Application for Amy Wall for an end of season gymnastics party on May 18, 2019 at the Americal Civic Center from 6:00 p.m. until 9:00 p.m. Councilor Santos seconded. Motion passed 7-0-0.</p> <p>Councilor DiNocco motioned to approve the One Day Liquor License Application for Julie Smith-Galvin for a graduation party on June 8, 2019 from 1:00 p.m. until 4:00 p.m. at the Americal Civic Center. Councilor May seconded. Motion passed 6-0-1 with Julie Smith-Galvin abstaining.</p>
Girl Scout Request	Evelyn Graff of Girl Scout Troop 62842 appeared before the Town Council to request the Kindness Rock Garden that was approved last year at Hall Park be approved again this year. Councilor Santos motioned to approve the Kindness Rock Garden to again correspond with the Farmer's Market season and that DPW and the Girl Scouts coordinate the removal and storage of the materials. Any future use would require approval by Town Council upon request. Councilor May seconded. Motion passed 7-0-0.
Beano License Application	Joe Sullivan, Principal of St. Joseph's School appeared before the Town Council regarding a Beano License Application. Mr. Sullivan expressed that they would be doing Beano a couple times and month over the next three or four years to see how well the school does and if it does not go well they will discontinue it. Town Counsel Mullen stated that the license form which is a State form calls for a weekly event on a regular basis. The organization can choose to do it as many times as they want up to once a week and four (4) times a month. The license, if the Town Council approves it will be effective until it is revoked or if it is abandoned. Town Counsel suggested that the Town Council review the license on an annual basis. Councilor Chines motioned to approve the Beano License for Saint Joseph School every Thursday from 6:00 p.m. until 12:00 a.m. with a review on an annual basis. Councilor Santos seconded. Motion passed 7-0-0.
Change of Manager	Michael Smith, the food and beverage manager and the newly proposed manager for the liquor license of the Four Points Sheraton Wakefield appeared before the Town Council regarding a Change of Manager with their liquor license. Mr. Smith stated that he is Tips certified and a Tips trainer as well. Councilor May motioned to approve the Change of Manager for the Four Points Sheraton Wakefield liquor license. Councilor DiNocco seconded. Motion passed 7-0-0.
Warrant Review and Signing	Councilor DiNocco motioned to approve Councilor Smith-Galvin signing Warrant #30 dated January 22, 2019 through Warrant #34 dated February 19, 2019; and Warrant #40 dated April 2, 2019 through Warrant #44 dated April 30, 2019 regarding town affairs. Councilor Santos seconded. Motion

passed 7-0-0.

**Adoption of
Policy for
Structures
placed on
Town owned
property**

Councilor Butt stated that the Lake Structure Committee was formed to look at benches and kiosks and other structures placed on town owned property. The Committee compiled a map of where all the benches are in town and then came up with a policy which was unanimously voted on. Councilor DiNocco motioned to approve the policy as presented. Councilor May seconded. Councilor Butt recognized the committee members as John Carrick, Anu Gerweck, Paul Somers of WCNA, Bill Connelly, President of FOLQ, Dennis Fazio of DPW. Councilor Chines questioned the timeline of the presentation to the Town Council versus the comment period and when the vote will take place. The vote will take place after the 30 day comment period. Councilor Butt explained that this is in response to the kiosk decisions. The Committee really wants members of the public to watch the Town Council meetings and read the minutes and if they have any concerns to respond to the Town Council before anything gets approved. Councilor Chines also questioned the appeals process in which the appeal goes to the Town Administrator given the fact that the Town Council is the approving authority. Town Administrator Maio answered that there is one area within the playgrounds that the play structures have the approval of the Supervisor of Forestry and Parks and the Town Administrator. Councilor Smith-Galvin thanked the committee for all of their hard work and questioned the 30 day comment period whereas the Town Council meets every two to four weeks and fears that the 30 days would fall right after a meeting and the Town Council would be delaying decisions by six weeks instead of four weeks and suggested two regular scheduled meetings of the Council instead. The committee was in agreement of the suggestion. Councilor Chines suggested that at the meeting of the specific agenda item the Town Council identify the dates of the comment period. Councilor Santos motioned to amend the motion to adopt the policy for structures placed on town owned property to be accepted as presented with the revision of the comment period dates to be two (2) regularly scheduled Town Council meetings or thirty (30) days. Councilor DiNocco seconded. Amended motion passed 7-0-0. Main motion passed with the amended motion. 7-0-0.

Bill Connelly, President of FOLQ spoke about the Annual FOLQ Meeting on May 22, 2019 at Bear Hill Country Club at 6:00 p.m.

**Library
Request**

Councilor Santos motioned to approve the request to accept and expend a gift or gifts to the Council on Aging in the amount of \$5,820.00 from various donors with thanks. Councilor DiNocco seconded. Motion passed 7-0-0.

**Traffic
Advisory
Recommendation**

Councilor DiNocco motioned to accept the recommendation of the Traffic Advisory Committee for a "No Parking Here to Corner" sign be installed on the south side of Water Street, twenty feet east of the intersection with Valley Street. Councilor Santos seconded. Motion passed 7-0-0.

**Parade
Requests**

Brian Fox, Chairperson of the Wakefield Independence Day Committee appeared before the Council to request permission to hold the 4th of July

parade on Thursday, July 4, 2019 at 5:00 p.m. beginning at the Lakeside Office Parks and concluding at the Galvin Middle School. The committee requests permission to use the following streets from 4:00 p.m. until 7:00 p.m. or until the parade's conclusion: North Avenue from Wakefield/Reading line to the intersection with Church Street, Church Street to its intersection with Common Street, Common Street, and Main Street from Common Street to the Galvin Middle School driveway. Additionally, the commission requests permission jointly with the West Side Social Club to have exclusive control of all vendors present around the immediate vicinity of the parade route including Vets Field, the Upper Common, the Lower Common, and 100 feet on both side surrounding the entire parade route. Councilor May motioned to approve the parade as proposed. Councilor DiNocco seconded. Motion passed 7-0-0.

West Side Social Club requests the use of the commons beginning at 6:00 a.m. on Wednesday, July 3, 2019 to 6:00 a.m. on Friday, July 5, 2019. Councilor DiNocco so motioned. Councilor Santos seconded. Motion passed 7-0-0.

**Regular
Minutes –
April 22, 2019**

Councilor May motioned to approve the April 22, 2019 Minutes as amended. Councilor DiNocco seconded. Motion passed 7-0-1 with Councilor Chines abstaining.

**Next Board
Meeting**

The next regular Town Council meeting is scheduled for May 30, 2019 at 7:00 p.m. at WCAT, 24 Hemlock Road.

**Matters Not
Anticipated
By The Chair
Within 48
Hours of
Meeting**

Councilor Butt – there is a retirement celebration for Chief Smith on May 31, 2019 from 11:00 a.m. until 2:00 p.m. at the Americal Civic Center; Senate Ways and Means came out with their budget and there is an earmark potentially for a community garden in Wakefield – thank you to Senator Lewis for getting the funding

Councilor DiNocco – West Side Social Club Memorial Day Service is May 27, 2019; the Relay for Life is in June

Councilor Chines – stated that it is an honor to serve on the Town Council and he is looking forward to working with the Councilors; thank you to Sherri for getting him setup and keeping him organized; there is a call for applications for the Finance Committee and is happy to talk with any members of public and share his experiences on the Committee as he just stepped down as a member on the Finance Committee; will be holding his office hours on Wednesday, June 5, 2019 from 6:00 p.m. until 8:00 p.m. at the library; Councilor Dombroski wished Happy Birthday to Councilor Chines

Councilor Smith-Galvin – the town has a link on the town's website for a survey on the hazard mitigation plan and encourages people to take the survey; community conversations with Senator Lewis this Wednesday, May 15, 2019 at 6:30 p.m. at the Americal Civic Center specifically on vaping; May 18, 2019 from 8:00 a.m. to 12:00 p.m. at the high school is an e-waste recycling put on by the high school softball and tennis teams; Human Rights

Committee event on the State of Hate is May 21, 2019; thanks to Senator Lewis and Town Administrator Maio for coordinating their efforts to hopefully secure \$50,000.00 earmark for municipal solar

Councilor May – congratulated Councilor Dombroski and Councilor Santos for being Chairperson and Vice-Chairperson;

Councilor Santos – the community garden idea sounds great; the rain barrel pickup is May 16, 2019 from 5:00 p.m. until 7:00 p.m. at the DPW building on North Avenue; thank you for everyone for the Vice-Chairperson person and going forward everyone on the Council has Wakefield's best interest at heart and will work with Councilor Dombroski for a robust leadership and thinks that everyone will be able to work together

Town Administrator – thanked Councilor May for a great year a Chairperson; thanked Tony Longo for his service to the Council; congratulations to the Chairperson and Vice-Chairperson and he is looking forward to working with them; congratulations to Councilor Chines; Memorial Day Ceremony is 1:00 p.m. at the Galvin Middle School; Wakefield 101 is Thursday, May 16, 2019 at the library at 6:30 p.m.; there has been digging around town to where the kiosks are going to be and hopefully they will be installed in the next couple of weeks and he has some initially information on what can go in the kiosks and would like this on the next meeting agenda

Councilor Dombroski – thanked all the Councilors for their vote in support of him becoming Chairperson; thanked Councilor May for a great year as outgoing Chairperson; thanked Vice-Chairperson Longo for his commitment to the town; welcomed Councilor Chines to the Council; congratulations to Councilor Santos on Vice-Chairperson; at the next meeting he will have more detailed information on where he sees this Council going forward in this year ahead

Adjournment At 7:36 p.m. Councilor May motioned to adjourn. Councilor DiNocco seconded. Motion passed 7-0-0.

Respectfully submitted,



Sherri A. Dalton, Executive Assistant