



# TOWN OF WAKEFIELD

## TOWN COUNCIL

### MEETING MINUTES

June 5, 2023 | 5:30 p.m.

Town Hall, Town Administrator's Conference Room | Via Zoom

**Call to Order:** Jonathan P. Chines called the meeting to order at 5:39 p.m.

**Attendance:** Mehreen N. Butt; Jonathan P. Chines; Edward F. Dombroski, Jr.; Michael J. McLane; Julie Smith-Galvin; Robert E. Vincent. Anne P. Danehy participated remotely via Zoom.

**Administration Present:** Stephen P. Maio, Town Administrator.

**Chair Comments:** Welcomed the Council.

**Council Priorities:** The team discussed priorities for the ensuing year including: Hurd School and Butler Avenue; possibility of utilizing the second floor of the Senior Center for the Friends of the Library; American Rescue Plan Act be visited and revisited as to how much as been spent, what it was spent on, and what will the remaining money be used for; sustainable budgeting; pop-ups; food truck events; Certificate of Trust for the Housing Trust Fund and moving forward with the advertising for positions, and appointing liaisons; improving volunteerism in town; Capital Planning; forward Town Council policies to the team and publish to the website; downtown revitalization; economic development opportunities; Albion Cultural Exchange building; acceleration of the road repair program; process for trees; pollinators project; Master Plan action item list; community van; transit; performance reviews for all of Steve's direct reports; continue improvements to public accessibility and water quality at Lake Quannapowitt; completed lake path along the public rights of way between Shore Road and Willard, and a plan for the rest of the west side of the lake; Main Street inflow projects; Economic Development Committee; continuing to hit key milestones on the High School building project; move forward on succession planning for key administrative posts; documenting policies and procedures for the Town Council.

**Committee Liaisons:** Roles of liaisons and which boards/committees should have liaisons where highlighted. Arts Council: Community and Economic Development Director; Library: Michael J. McLane; Bylaw Review Committee: Robert E. Vincent II; Cable Advisory Board: Michael J. McLane; Capital Planning Committee: Mehreen N. Butt; MBTA Communities Working Group: Julie Smith-Galvin; Commission on Disabilities: Anne P. Danehy; Council on Aging: Robert E. Vincent II; Department of Public Works: Edward F. Dombroski, Jr.; Economic Development Committee: Edward F. Dombroski, Jr.; Environmental Sustainability Committee: Julie Smith-Galvin; Finance Committee: Jonathan P. Chines; Fire Department: Michael J. McLane; Health and Human Services: Anne P. Danehy; Historical Commission: Robert E. Vincent II; Housing Authority: Michael J. McLane; Human Rights Commission: Mehreen N. Butt; Master Plan Committee: Anne P. Danehy; Permanent Building Committee: Jonathan P. Chines; Police Department: Robert E. Vincent II; Recreation Department: Mehreen N. Butt; School Building Committee: Jonathan P. Chines; School Committee: Robert E. Vincent II; Traffic Advisory Committee: Mehreen N. Butt; Veterans Advisory Board: Edward F. Dombroski, Jr.; Warrant Signer: Robert E. Vincent II; Wakefield Municipal Gas and Light Department: Julie Smith-Galvin; Youth Council: Julie Smith-Galvin.

**Adjournment:** The meeting adjourned at 8:21 p.m.

Respectfully submitted,

Sherri A. Dalton  
Town Council Clerk

