



TOWN OF WAKEFIELD

TOWN COUNCIL

Notice of Meeting Minutes: Town Council
2023 April 10
6:00 pm Eastern Time
WCAT Studio – 24 Hemlock Road | Via Zoom

Call to Order: Mehreen N. Butt called the meeting to order at 6:00 p.m.

Pledge of Allegiance: Mehreen N. Butt let the body in the reciting of the Pledge of Allegiance.

Town Council Attendance: Mehreen N. Butt, Chair; Jonathan P. Chines, Vice-Chair; Anne P. Danehy; Edward F. Dombroski, Jr.; Michael J. McLane; Julie Smith-Galvin and Robert E. Vincent II.

Administration Present: Stephen P. Maio, Town Administrator; Sherri A. Dalton, Executive Assistant, and Town Council Clerk.

Town Counsel Present: Thomas A. Mullen.

Executive Session: At 6:02 p.m. Jonathan P. Chines motioned to enter executive session to discuss contract negotiations because an open session may have detrimental affects on the bargaining position of the Town, with the intent of returning to open session immediately thereafter. Julie Smith-Galvin seconded. Motion passed 6-0-0 by roll call vote with Jonathan P. Chines, Anne P. Danehy, Michael J. McLane, Julie Smith-Galvin, Robert E. Vincent II, and Mehreen N. Butt voting in favor.

Open Session reconvened at 6:52 p.m.

Public Engagement: Jennifer Fanning of 4 Pheasant Wood Drive commented on the Open Meeting Law violations of the Northeast Metro Tech School.

Warrant: Jonathan P. Chines motioned to approve the Annual Town Election Warrant of April 25, 2023, and the Annual Town Meeting Warrant of May 15, 2023, as proposed. Julie Smith-Galvin seconded. Motion passed 7-0-0.

Appointments/Reappointments: Jonathan P. Chines motioned to appoint Shane McCarthy to the Advisory Board of Public Works with a term expiring April 30, 2026. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines motioned to appoint Diana Kennedy and Jessica Sutich to the Arts Council with terms expiring April



30, 2026. Jonathan P. Chines motioned to appoint Daniel Calore and Tracey Cleversey to the Capital Planning Committee with terms expiring April 30, 2026, and Samuel Hockenbury to the Capital Planning Committee with a term expiring April 30, 2025. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines motioned to appoint Shane McCarthy to the Cable Advisory Committee with a term expiring April 30, 2024; William Reading to the Cable Advisory Committee with a term expiring April 30, 2025; and Eric Reid to the Cable Advisory Committee with a term expiring April 30, 2026. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines motioned to appoint Lois Jarema Benjamin, Paul Paglierani, and Daniel Benjamin to the Commission on Disabilities with terms expiring April 30, 2026. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines motioned to appoint Frank J. Luciani, Jr., and Kenneth Alepidis to the Conservation Commission with terms expiring April 30, 2026. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines motioned to appoint Julie Brown and Jim Morin to the Council on Aging with terms expiring April 30, 2026. Motion passed 7-0-0. Jonathan P. Chines motioned to appoint Christina Olivieri and Steffin Spears to the Environmental Sustainability Committee with terms expiring April 30, 2026, and Lillian Guinther to the Environmental Sustainability Committee with a term expiring April 30, 2024. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines moved to appoint Paul Torraca to the Fence Viewing Committee with a term expiring April 30, 2026. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines moved to appoint Nancy Bertrand and Therese Frazier to the Historical Commission with terms expiring April 30, 2026. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines moved to appoint Jessica Sutich and Jillian Dymont to the Human Rights Commission with terms expiring April 30, 2026, and Olivia Dannenberg to the Human Rights Commission with a term expiring April 30, 2025. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines moved to appoint Charles L. Tarbell, Marc Moccio, Philip Renzi, and Erin Demerjian to the Permanent Building Committee with terms expiring April 30, 2026. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines moved to appoint Susan Hickey, Richard Stevens and Gerald E. Barrett to the Recreation Commission with terms expiring April 30, 2026, and Erin MacDonough to the Recreation Commission with a term expiring April 30, 2024. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines moved to appoint Robert Ettinger and Kristi Yentile to the Veteran Advisory Board with terms expiring April 30, 2024; Marion Dennehy, and Marc Young to the Veteran Advisory Board with terms expiring April 30, 2025; Paul

Cancelliere, Dale Findlay, and Christopher Olsen to the Veteran Advisory Board with terms expiring April 30, 2026. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines moved to appoint David W. Hatfield and Thomas Lucey to the Zoning Board of Appeals with terms expiring April 30, 2026. Julie Smith-Galvin seconded. Motion passed 7-0-0.

Intermunicipal Agreement: Public Works Director Conway and Town Engineer Renault presented the Intermunicipal Agreement for the installation of water service infrastructure by Wakefield to supply the Lynnfield Center Water District system through an interconnection meter on Main Street in Lynnfield near the intersection of Bay State Road. Jonathan P. Chines moved to approve the proposed Intermunicipal Agreement with Lynnfield Center Water District. Julie Smith-Galvin seconded. Motion passed 7-0-0.

Town Administrator Performance Review: Jonathan P. Chines explained that the Town Councilors met individually with Town Administrator Maio and completed evaluations. The evaluations were then compiled into one performance review summary. Overall, the Town Council concluded that Town Administrator Maio “exceeds expectations” in performing his duties as Town Administrator.

License: Jonathan P. Chines motioned to approve the Change of Manager application for the Knights of Columbus. Julie-Smith Galvin seconded. Motion passed 7-0-0.

Donations: Jonathan P. Chines motioned to approve the request to donate library discards from the Library to the Friends of the Library. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines moved to accept and expend a gift or gifts to the Library for \$410.00 from various donors with thanks. Julie Smith-Galvin seconded. Motion passed 7-0-0.

Approval of Minutes: Jonathan P. Chines moved to approve the March 27, 2023, Town Council meeting minutes as presented. Julie Smith-Galvin seconded. Motion passed 7-0-0.

Fiscal Year 2024 Budgets: The following budgets were revised for contract settlement. Jonathan P. Chines motioned to approve Budget #8 Assessing Department to increase the personal services line item by \$2,448.00 to \$216,574.00, bringing the total budget to \$249,924.00 as presented by Town Administrator Maio. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines motioned to approve Budget #20 Inspectional Services to increase the personal services line item by \$10,336.00 to \$442,543.00, bringing the total budget to \$467,443.00, as presented by Town Administrator Maio. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines

motioned to approve Budget #27 Recreation to increase the personal services line item by \$3,107.00 to \$125,696.00, as presented by Town Administrator Maio. Julie Smith-Galvin seconded. Motion passed 7-0-0. Jonathan P. Chines motioned to approve Budget #34 Library to increase the personal services line item by \$1,424,695.00 to \$1,933,734.00, as presented by Town Administrator Maio. Julie Smith-Galvin seconded. Motion passed 7-0-0.

Wakefield Public Schools Presentation: Superintendent Lyons, Business Manager Bufagna, and School Committee Chair Markham presented the Fiscal Year 2024 budget for Wakefield Public Schools as accepted by the School Committee. With an increase of 5.22% over Fiscal Year 2023, the Fiscal Year 2024 budget presented a total of \$50,090,191.00. Much of the increase is in personnel services totaling \$42,057,630.00 includes two new full-time positions. Jonathan Chines, liaison to the School Department, stated he feels the proposed budget is responsible and appropriate and invests in the areas that are needed for the future. Edward F. Dombroski highlighted the need for more detail in the personnel line item to the other town budgets detailing every employee along with their salary. He is also concerned with the unsustainability of the current budgeting practices. The Town Council expressed its appreciation for the proposed budget.

Adjournment: Jonathan P. Chines motioned to adjourn at 9:28 p.m. Julie Smith-Galvin seconded. Motion passed 7-0-0.

Respectfully submitted,

Sherri A. Dalton,
Town Council Clerk