



Notice of Meeting: Town Council  
2023 March 13  
7:00 pm Eastern Time

WCAT Studio – 24 Hemlock Road | Via Zoom: <https://us02web.zoom.us/j/89112004306>

**Call to Order:** Mehreen N. Butt called the meeting to order at 7:02 p.m.

**Pledge of Allegiance:** Mehreen N. Butt let the body in the reciting of the Pledge of Allegiance.

**Town Council Attendance:** Mehreen N. Butt, Chair; Jonathan P. Chines, Vice-Chair; Anne P. Danehy; Edward F. Dombroski, Jr.; Michael J. McLane and Robert E. Vincent II.

**Town Council Absent:** Julie Smith-Galvin.

**Administration Present:** Stephen P. Maio, Town Administrator; Sherri A. Dalton, Executive Assistant, and Town Council Clerk.

**Town Counsel Present:** Thomas A. Mullen.

**The Scholarship Foundation of Wakefield:** Thomas White, Vice President of The Scholarship Foundation of Wakefield, Madison Nett, President of The Scholarship Foundation of Wakefield Student Directors, along with other representatives of The Scholarship Foundation of Wakefield, requested the week of March 13th through March 18th be declared "The Scholarship Foundation of Wakefield Phonathon Week." Jonathan P. Chines so motioned. Anne P. Danehy seconded. Motion passed 6-0-0.

**Fiscal Year 2024 Budgets:** Town Accountant Gill, along with Department of Public Works Director Conway and Business Manager Waitt, presented the Department of Public Works budget. Jonathan P. Chines motioned to approve Budget #29 Department of Public Works for \$6,970,569.00; Budget #30 Snow & Ice for \$850,000.00; Budget #31 Sewer for \$9,344,988.00; Budget #32 Water for \$7,229,715.00 as proposed. Edward F. Dombroski, Jr. seconded. Motion passed 6-0-0. Jonathan P. Chines motioned to approve Budget 1 Town Council for \$581,425.00 as presented by Town Administrator Maio and Town Accountant Gill. Edward F. Dombroski, Jr. seconded. After discussion, Anne P. Danehy motioned to amend Budget 1 Town Council to add the sum of \$100,000.00 for the creation of a new Strategic Growth and Development Director as a full-time non-union management level position to be funded with American Rescue Plan Act (ARPA) funds for Fiscal Year 2024. Michael J. McLane seconded. Motion passed 6-0-0.

**Annual Town Meeting DPW Warrant Articles:** Jonathan P. Chines motioned to approve the Eminent Domain Annual Town Meeting Warrant Article for \$1.00 from Tax Levy; Refuse/Recycling/Yard Waste Annual Town Meeting Warrant Article from Tax Levy for \$2,370,747.00; and Inflow and Infiltration Borrowing Annual Town Meeting Warrant Article for \$1,310,000.00. Edward F. Dombroski, Jr. seconded. Motion passed 6-0-0.

**Traffic Advisory Recommendations:** Jonathan P. Chines motioned for the accessible parking space to be approved

on Chestnut Street in the area of #26, as presented by Chair Anderson of the Traffic Advisory Committee. Edward F. Dombroski, Jr. seconded. Motion passed 6-0-0. Jonathan P. Chines motioned that No Parking restrictions in the area of 69 Foundry Street be modified to extend 10 feet in both directions, as presented by Chair Anderson. Edward F. Dombroski, Jr. seconded. Motion passed 6-0-0.

**Affordable Housing Trust:** Michael J. McLane moved that the Town Council sponsor the Affordable Housing Trust article at the Annual Town Meeting. Robert E. Vincent II seconded. Motion passed 6-0-0.

**Town Counsel Joint Representation Concerning Provision of Water with Lynnfield:** Jonathan P. Chines moved to authorize the chair of the Town Council to sign the Determination and Consent - Intermunicipal Agreement Concerning Water as presented by Town Counsel Mullen. Edward F. Dombroski, Jr. seconded. Motion passed 6-0-0.

**Contract:** Jonathan P. Chines moved to approve the negotiated agreement with Mr. Maio for a renewal term of 2023 through 2026. Robert E. Vincent II seconded. After discussion, Councilors thanked Town Administrator Maio for all his work over the years and are looking forward to the next three years. Motion passed 6-0-0.

**Licenses:** Jonathan P. Chines motioned to renew the 2023 Class II license for BACPGROUP, LLC, located at 60 North Avenue. Anne P. Danehy seconded. Motion passed 6-0-0. Jonathan P. Chines motioned to approve the One Day Liquor license for Happy Hostess At Your Service for an event at the Library on April 29th, 2023.

**Donations:** Jonathan P. Chines motioned to accept and expend a gift or gifts to the Council on Aging for \$230.00 from various donors with thanks. Anne P. Danehy seconded. Motion passed 6-0-0. Jonathan P. Chines motioned to accept and expend a gift or gifts to the Library for \$370.00 from various donors with thanks. Edward F. Dombroski, Jr. seconded. Motion passed 6-0-0.

**Warrants:** Councilors were updated on Fiscal Year 2023 Warrant 30, dated January 24th, 2023; Warrant 32, dated February 7th, 2023 and Warrant 34, dated February 21st, 2023.

**Approval of Minutes:** Jonathan P. Chines motioned to approve the February 27th, 2023, Town Council meeting minutes as presented. Anne P. Danehy seconded. Motion passed 6-0-0. Jonathan P. Chines motioned to approve the February 27th, 2023, Town Council executive meeting minutes as presented. Michael J. McLane seconded. Motion passed 6-0-0.

**Adjournment:** Jonathan P. Chines motioned to adjourn at 10:06 p.m. Anne P. Danehy seconded. Motion passed 6-0-0.

Respectfully submitted,

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Sherri A. Dalton,  
Town Council Clerk