



TOWN OF  
WAKEFIELD

**210TH ANNUAL REPORT  
OF THE TOWN OFFICERS OF  
THE**



**TOWN OF  
WAKEFIELD  
MASSACHUSETTS**

Including the vital statistics for the  
year ending December thirty-first

**2021**

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## **TOWN OF WAKEFIELD**

Population 2021 Census: 24,691

2020 Federal Census: 25,944

Councilor, 6th District: Terrence W. Kennedy of Lynnfield

U.S. Representative for Mass. 6th Congressional District: Seth Moulton

Representative 9th Essex District: Donald H. Wong

Representative 32nd Middlesex District: Kate Lipper-Garabedian

Senator, Fifth Middlesex District: Jason Lewis

## **TOWN OFFICIALS**

### **\*Town Council**

Mehreen N. Butt (2023)

Jonathan P. Chines (2022)

Anne P. Danehy (2024)

Edward F. Dombroski, Jr. (2023)

Peter J. May (2022)

Ann McGonigle Santos (2022)

Julie Smith-Galvin (2024)

### **\*\*Town Administrator**

Stephen P. Maio

### **\*\*Chief of Police**

Steven A. Skory

### **\*\*Communications Director**

Jennifer McDonald

### **\*\*Community and Economic Development Director**

Erin Kokinda

### **\*\*Director of Assessments**

Victor P. Santaniello

### **\*\*Dog Officer/Animal Inspector**

Beverly Milward/ Kevin Nichols

### **\*\*Electrical Inspector**

David J. Sardella

### **\*\*Emergency Management**

Thomas P. Walsh

### **\*\*Fire Chief**

Michael J. Sullivan

### **\*\*Inspector of Buildings**

Benjamin DeChristoforo

**\*Moderator**

William Harbison Carroll (2023)

**\*\*Parking Clerk**

Kenneth J. Stache

**\*\*Plumbing/Gas Inspector**

Paul J. Donohoe

**\*Tax Collector**

Kathleen M. Kelly (2024)

**\*\*Town Accountant**

Kevin M. Gill

**\*Town Clerk**

Betsy Sheeran (2023)

**\*\*Town Counsel**

Thomas A. Mullen

**\*Treasurer**

John J. McCarthy, Jr. (2022)

**\*\*Veterans Agent**

David Mangan

**Town Accountant**

John J. McCarthy, Emeritus, January 26, 1991

**Town Administrator**

Thomas P. Butler, Emeritus, May 31, 2008

**\*\*Board of Appeals**

David W. Hatfield (2023)

James H. McBain (2022)

Joseph Pride (2022)

Charles L. Tarbell, Jr. (2024)

Amy Wall (2023)

Michael Feeley, Alternate (2024)

Thomas Lucey, Alternate (2024)

Gregory McIntosh, Alternate (2024)

**\*Board of Assessors**

Brian Donegan (2022)

David Ledonne (2023)

Sebastian P. Tine (2024)

**\*Board of Health**

Candace Linehan (2023)

Laurel Skinder Gourville (2024)

Elaine M. Silva (2022)

**\*\*Board of Registrars**

Kathleen M. Beaulieu

Wesley A. Beckett

Barry D. Noyes

Betsy Sheeran, Clerk to the Board of Registrars

**\*Constables**

Christian Kevin Lopes (2022)

Kevin J. Lopes (2023)

**\*\*Finance Committee**

Douglas Butler (2023)

Edward Bean (2024)

Joseph Bertrand (2022)

William Boodry (2024)

Stefan Chase (2024)

Brian Cusack (2022)

Aimee Forsythe (2023)

Dennis Hogan (2024)

Tarae Howell (2023)

Evan Kenney (2024)

David Mastroianni (2023)

Donald Ravenelle (2023)

Daniel Sherman (2022)

Zachary Sletterink (2022)

James Sullivan (2022)

**\* Housing Authority, Re-election in abeyance since 2016**

Shannon Arnold (2022)

Jane Good (2024)

Charles Geier (2026)

Lorelei Mackay (2022)

Judith Oder (2025)

**\*Lucius Beebe Memorial Library Trustees**

Christopher M. Barrett (2022)

Laura Cutone Godwin (2023)

Paul Gordon (2024)

Timothy F. Healy (2022)

Aimee Lominac (2024)

Jeffrey Michael Quinn (2022)

Adam Rodgers (2023)

Scott Staiti (2024)

Susan Wetmore (2023)



**\*Municipal Gas & Light Commission**

Kenneth J. Chase, Jr. (2024)  
Jennifer Kallay (2024)  
Thomas Boettcher (2022)  
Philip Courcy (2022)  
John J. Warchol (2023)

**\*Northeast Metropolitan Regional Vocational School (4 years)**

Brittany Carisella (2024)

**\*Planning Board**

James Hogan (2022)  
Matthew Lowry (2025)  
Megan Menesale (2023)  
Theodore H. Noell (2026)  
William L. Spaulding (2024)

**Retirement Board**

\*Joseph P. Albert (2022)  
\*\*Sherri A. Dalton  
\*Dennis P. Fazio (2024)  
Kevin Gill, Ex-Officio  
\*\*Daniel W. Sherman (2023)

**\*School Committee**

Michael T. Boudreau (2023)  
Stephen Ingalls (2024)  
Amy Leeman (2024)  
Thomas F. Markham, III (2022)  
Kevin Piskadlo (2023)  
Susan L. Veilleux (2022)  
Amy Wall (2022)

\*Elected    \*\*Appointed

## **WAKEFIELD VOTERS ELECT:**

Board of Assessors	School Committee
Board of Health	Tax Collector
Board of Library Trustees	Town Clerk
Constables	Town Council
Moderator	Town Planning Board
Municipal Gas & Light Commissioners	Town Treasurer
Northeast Metropolitan Regional	Wakefield Housing Authority
Vocational School Representative	

## **TOWN COUNCIL APPOINTS:**

Advisory Board of Public Works	Fence Viewing Committee
Albion Cultural Exchange Committee	Historical Commission
Arts Council	Human Rights Commission
Board of Appeals	Permanent Building Committee
Board of Registrars	Recreation Commission
Cable TV Advisory Committee	Sweetser Lecture Advisory Committee
Capital Planning Committee	Town Administrator
Commission on Disability Issues	Town Counsel
Conservation Commission	Various Special Committees
Council on Aging	Veteran's Advisory Board
Election Officers	Youth Council
Environmental Sustainability Committee	

The Finance Committee is appointed by the Chair of the Town Council, the Town Moderator, and the Chair of the Finance Committee

## **TOWN ADMINISTRATOR APPOINTS:**

Community and Economic Development Director  
Dog Officer/Animal Inspector  
Emergency Management Director  
Fire Chief  
Inspector of Buildings  
Parking Clerk  
Plumbing/Gas Inspector  
Police Chief  
Town Accountant  
Veteran's Service Agent  
Wire Inspector

## HOW IT'S DONE IN WAKEFIELD

Voter Registration  
Local Elections  
Town Meeting

Prepared by the Town Clerk and the League of Women Voters of Wakefield

### **Voter Registration**

To register to vote in Wakefield you must be:

- An American citizen native-born or naturalized
- At least 18 years old on the date of the election
- A resident of Wakefield, Massachusetts

When and where to register:

- Mondays through Thursdays 8:00 a.m. to 4:30 p.m., Fridays 8:00 a.m. to 12:30 p.m., and during any extra hours scheduled by the Board of Registrars; see local newspapers and Town's website for times.
- Town Clerk's office, Town Hall, One Lafayette Street, OR in any other city or town in the Commonwealth of Massachusetts; your registration will be forwarded to Wakefield Town Clerk for inclusion on local voting list.
- You may also request a mail-in registration form.

Deadlines for registration:

- To vote in state or presidential primaries or state elections, you must register to vote at least 20 days before the election.
- To vote in the local elections, or to vote at Annual Town Meeting, you must register to vote at least 20 days prior to the election.
- To vote at a Special Town Meeting, you must register at least 10 days prior to the meeting.

More about registration:

Registration is permanent unless a voter moves to a new city or town. However, failure to respond to the Annual Census may result in being dropped from the active list of Registered Voters. A voter, moving from one precinct to another with the Town, should immediately notify the Registrars of the changes to assure being able to vote in the new precinct. Otherwise, s/he must vote in his/her former address.

Registrations are administered by the Board of Registrars. The Board is composed of three citizens, appointed for three-year terms by the Town Council and the Town Clerk, who by virtue of their office, serves as clerk of the board.

## **Local Elections:**

Polling place: Galvin Middle School, 525 Main Street.

Local elections are held annually on the fourth Tuesday in April and are non-partisan. Write-ins are permitted and absentee voting is allowed.

To become a candidate for local office, a citizen must:

- Be a registered voter in Wakefield, Massachusetts.
- Obtain nomination papers from the Town Clerk (one set of papers for each office sought in the election).
- Obtain the signatures of 50 citizens who are registered to vote in Wakefield.
- Submit nomination papers to the Board of Registrars 49 days prior to the town election for certification of the signatures.
- File nomination papers with the Town Clerk by 5:00 p.m. on the 35th day before the town election. This places the candidate's name officially on the ballot.

To join a political party:

A citizen may choose to declare his/her choice of political affiliation when he/she registers to vote, or may declare his/her party choice when voting in primary elections. If a voter chooses not to declare his/her party, he/she will be listed as an "unenrolled voter" on voting lists.

To change or cancel party enrollment/serve as a delegate:

A voter may appear in person at the Town Clerk's office or use the postal system to change his/her party designation. This may be done at any time.

A party member is eligible to be a delegate to his/her party conventions; delegates are chosen every four years on the presidential primary ballot.

## **Town Meeting**

Procedure at Town Meeting is set forth in the Town Charter.

The Town Meeting Warrant is a collection of articles presented by departments, committees, and voters for consideration at an Annual or Special Town Meeting. The warrant is composed by the Town Administrator's office, with articles being entered by request or petition. Individual voters may have an article inserted by petition. The Town Council receive all petitions for the warrant. Signatures of ten or more registered voters are required on articles for Annual Town Meetings; 100 signatures are required on articles filed by citizens in warrants for Special Town Meetings. Signatures on petitions must be substantially as the voters' names appear on the voting list. Voters may request the advice of the Town Counsel in drawing up an article.

Customarily, public announcements are made of the opening and closing dates of the warrant. Citizens, however, may take their petitions to the Town Council at any Board meeting during the year and the Town Council will hold such articles for insertion in the warrant for the next Town Meeting. Department managers enter their articles by the process of request.

The Annual Report is comprised of reports from all Town departments, including operating expenses and statistical information. The Annual Report is compiled by the Town Administrator's office, and copies are available free prior to the Annual Town Meeting.

## **GENERAL GOVERNMENT**

### **Reports of:**

Town Council

Town Administrator

Assessing Department

Planning Board

Conservation Commission

Retirement Board

Recreation Commission

Cable Advisory Committee

Historical Commission

Wakefield Community Access TV (WCAT)



## REPORT OF THE TOWN COUNCIL

At the Town Council organizational meeting on May 10, 2021, following the Town Election in April, Julie Smith-Galvin was elected Chair and Mehreen N. Butt was elected Vice-Chair. The Town Council meets on the second and fourth Mondays of the month.

The powers, duties, and responsibilities of the Town Council are enumerated in hundreds of sections of law applying directly to Town Councils. The broadly diversified powers, duties, and responsibilities of the Town Council affect the functioning of all Town departments, and central coordination is essential to an effective and efficient municipal administration.

The Town continues to function under the Open Town Meeting - Town Council - Town Administrator - Town Charter model. The Charter grants the Town Administrator the responsibility for daily management of the Town's business; provides for the election by the voters of a seven-member Town Council, a Town Moderator, a Tax Collector, a Town Clerk, a seven-member School Committee, a five-member Planning Board and a Housing Authority; provides for strengthened financial procedures; requires a Department of Public Works with an Advisory Board of Public Works; provides flexibility to reorganize Town agencies in the future; and provides a referendum procedure by which Town Meeting votes on certain Warrant Articles may be reconsidered by the voters in a referendum election.

The necessity for effective liaison and representation between the Town and State government has become increasingly important as locally uncontrollable costs are transferred and made part of the cost of Town government.

On April 4, 2021, Town Councilor Peter J. May, passed away. Councilor May served the Town from 2016 until his passing. He is, and will continue to be, sorely missed.

The Town Council wishes to thank the many volunteers who work so attentively on a variety of Boards, Committees, and Commissions to make Wakefield the Town that it is. Members of the Town Council include: Mehreen N. Butt, Jonathan P. Chines, Anne P. Danehy, Edward F. Dombroski, Jr., Peter J. May, Ann McGonigle Santos, and Julie Smith-Galvin. Sherri A. Dalton serves as the Town Council Clerk.

## REPORT OF THE TOWN ADMINISTRATOR

2021 started much as it 2020 ended, with the Town deeply into what seemed as a never-ending pandemic. After slogging through a year of mask mandates, business shut downs and capacity limits, we were finally able to fight back and Wakefield hosted the first of a number of very successful and rewarding vaccination clinics.

In February and March of 2021, joining with other health departments in the area, we were able to offer vaccine clinics to the citizens of Wakefield. These clinics certainly qualify as “duende moments.” During a snow storm, we administered close to 1,500 doses in a single day! From our nursing and citizen volunteers to our Police and Fire who attended the clinic and assisted citizens to and from their cars to the DPW workers who continuously kept the walkways clear of snow, we experienced a litany of “duende” moments. Yet the most heartwarming of all were the reactions of the citizens. The clinics almost took on a party atmosphere as many were able to reconnect with neighbors and friends that they hadn’t seen in months.

While these clinics were conducted, we also took steps to revitalize our economy. Our Economic and Community Development Director spearheaded a visioning and charette session with Town boards, community members, and the Urban Land Institute specific to the old Molise restaurant site on Main Street. Many great ideas were produced from these sessions and the final report has been posted. The report has caught the eye of some developers who will hopefully secure the property and provide real investment in the Town of Wakefield.

Our May and November Town Meetings once again needed to be held in the High School fieldhouse. Our hard working DPW staff, Moderator Carroll, Assistant Moderator Watts, and Town Clerk Sheeran all seemed to be totally immersed in the preparation and conducting of the meeting.

The very popular outdoor dining returned. With the help of our Wakefield students and High School art department, the street barriers were brightly painted with scenes depicting Tuscan villas and under-the-sea beauty. Great job by our very talented artists.

The long summer of the closed Broadway crossing and soundings of the train horn was certainly one of the rougher moments of the year, but our citizens and Town Engineer followed every lead imaginable to rectify that issue. I am so pleased that the crossing is open and that the horns are now silent! Our work here is not complete, however, as we need to utilize promised Federal and local funds to upgrade the gates at the crossing over the next few years.

Due to consistent and effective outreach, our overall vaccination rate as a community is around 87 percent. Not as high as we would like, but close.

We continue to maintain our AAA Bond rating (the highest available). This lofty designation saves hundreds of thousands of taxpayer dollars on our capital projects as we are able to borrow at lower interest rates. In fact, assuming a modest quality spread of 20 basis points between AAA and AA, the Town of Wakefield has saved approximately \$466,000 in interest payments over the last few years.

The summer and fall brought the return of public events to our Common, including our first ever Oktoberfest beer garden. It was so heartwarming to see our citizens reconnect with friends and neighbors.

We transitioned to a new era in the Health Department with the hiring of a new Health Agent, Anthony Chui. Mr. Chui comes to us from Manchester, New Hampshire and holds a Master's Degree from Yale University with a concentration in epidemiology. The pandemic has certainly underscored the importance of a comprehensive and robust Health Department. We anticipate a greater focus on the mental health needs of the community over the coming years. We also need to thank Elaine Silva for stepping into the breach and managing the Health Department this past summer.

The summer also included a number of webinars, as the public played a significant role in the drafting of community vision and planning document titled Wakefield Vision 2030.

The Coronavirus returned with a vengeance this fall, spurring the return to indoor masking. I applaud our citizens for following the science and complying with these necessary orders. Great leadership has been shown in this regard by the Town Council, School Committee, and Board of Health.

Sadly, we lost some true heroes this year as Town Councilor Peter May (for whom his beloved dog park was named in October) and Lieutenant Robert Ford of the Wakefield Fire Department succumbed to illness. They will both be truly missed.

In December, we conducted a webinar and public survey to receive citizen input on their preferred use of American Rescue Plan Act (ARPA) funds. The Town Council will be utilizing this input as we move forward to provide for a more vibrant and safe community.

Once again, on behalf of the Town of Wakefield, I thank all of the many civic groups who initiate programs, projects and services which strengthen the beauty and character of our town. Together, we surmounted another year dominated by the pandemic. Once again, I am convinced that we have emerged stronger due to the steadfastness of our community.

Our successes of 2021 would not have been possible without the strong visionary leadership of the Town Council, the financial direction provided by the Finance Committee, the tenacious diligence of our Town employees, and most importantly, the faith and confidence placed in Wakefield's management team by the citizens of Wakefield.

All is much appreciated.

The Town Administrator's office includes Stephen P. Maio, Town Administrator and Sherri A. Dalton, Executive Assistant.

## REPORT OF THE ASSESSING DEPARTMENT

The mission of the Wakefield Assessment Department is to provide fiscal stability by promptly, fairly and equitably determining the valuation of all real and personal property located in the Town of Wakefield. The Assessment Department is obligated under law to assess all property at its full and fair market value as of January 1 of each year for the purpose of taxation. This is accomplished through the maintenance and administration of all property tax data records. In addition, the department also administers motor vehicle excise tax, real, personal and motor vehicle excise tax abatements, and all statutory tax exemptions as allowed by law.

Our staff is comprised of an elected three-person board and three full-time employees.

### **Board of Assessors:**

Brian Donegan, Esq. Board Member

David Ledonne, Board Member

Sebastian Tine, MAA, Chair

### **Office Staff:**

Victor P. Santaniello, MAA, Director of Assessments

Scott Morrison, MAA, Assistant Assessor

Kirsten Evans, Office Administrator

During the past year, the major activities undertaken by the Assessor's office include:

- Provided online access to our property record database via the internet.
- Conducted a state mandated yearly property revaluation townwide.
- Reviewed and adjusted properties to reflect updated market conditions.
- Completed online listing of assessor maps.
- Maintained and updated all real estate and personal property tax records.
- Implemented Wakefield Senior Discount Program.

Special projects and future goals of the Assessment Department include:

- Manage ongoing state-mandated data recollection effort.
- Continue review and update of valuation neighborhood designations.
- Continue ongoing sales verification questionnaire mailing program.
- Implement new and efficient office policies and procedures as required.
- Maintain supplemental assessment program as required by state law.
- Update existing tax maps.
- Make select state tax forms available via the internet.
- Increase public awareness relative to assessing and exemptions.

Fiscal Year 2021 Tax Rate Summary	
Total amount to be raised	\$118,695,067.20
Total estimated receipts	\$38,867,887
<b>Residential Tax Rate: \$12.73</b>	<b>Commercial Tax Rate: \$24.67</b>
Real Property Valuation	\$5,530,677,864
Personal Property Valuation	\$131,956,040
Total valuation of taxable property	\$5,662,633,904
Total real estate tax	\$76,571,824.69
Total personal property tax	\$3,255,355.51
Tax levy	\$79,827,180.20

Fiscal Year 2021 Recap Summary				
Property Class	Levy Percentage	Valuation by Class	Tax Rates	Levy by Class
Residential	79.5170%	\$4,986,348,623	12.73	\$63,476,217.97
Exempt	-	-	-	-
Open Space	0.0000%			
Commercial	13.8673%	\$448,715,841	24.67	\$11,069,819.80
Exempt	-	-	-	-
Industrial	2.5377%	\$82,115,400	24.67	\$2,025,786.92
Subtotal	95.9220%	\$5,530,677,864	-	\$76,571,824.69
Personal	4.0780%	\$131,956,040	24.67	\$3,255,355.51
<b>Total</b>	<b>100.0000%</b>	<b>\$5,662,633,904</b>	<b>-</b>	<b>\$79,827,180.20</b>

Fiscal Year 2021 Minimum Residential Factor Computation		
Class	Full and Fair Cash Value	Percentage Share
1. Residential	\$ 4,999,846,623	88.2954%
2. Open Space	0	0.0000%
3. Commercial	\$ 448,715,841	7.9242%
4. Industrial	\$ 82,115,400	1.4501%
5. Personal Property	\$ 131,956,040	2.3303%
<b>Totals</b>	<b>\$ 5,662,633,904</b>	<b>100.0000%</b>
Maximum Share of Levy CIP Classes 3,4 & 5	1.75 x 11.7046 =	20.4830% Maximum % Share
Minimum Share of Levy for Classes 1 & 2	100% - 20.4830 =	79.5170% Minimum % Share
Minimum Residential Factor (MRF)	.795170 / .882954 =	.900579



Fiscal Year 2021 Assessment/Classification Report					
Property Type	Parcel Count	Class 1 Residential Value	Class 3 Commercial Value	Class 4 Industrial Value	Class 5 Personal Prop. Value
101	6,259	\$3,681,604,400			
102	1,362	\$535,601,700			
Misc.103,109	1	\$548,600			
104	712	\$433,661,800			
105	132	\$85,915,300			
111 - 125	102	\$212,104,700			
130-132,106	269	\$22,415,200			
300 - 393	311		\$425,146,225		
400 - 452	92			\$81,460,800	
Ch.61 Land					
Ch.61A Land					
Ch.61B Land	3		\$671,639		
012 - 043	73	\$27,994,923	\$22,897,977	\$654,600	
501	266				\$14,340,430
502	383				\$20,065,580
503					
504,550-552	4				\$82,810,130
505	4				\$12,855,800
508	4				\$1,884,100
Totals	9,977	\$4,999,846,623	\$448,715,841	\$82,115,400	\$131,956,040
<b>Real &amp; Personal Property Total Value</b>				<b>\$5,662,633,904</b>	
<b>Total Value of All Exempt Property</b>				<b>\$410,376,700</b>	

Local Expenditures	
Total Appropriations	\$115,322,309
Other Local Expenditures	\$1,000,000
Snow and Ice Deficit / Overlay Deficits	\$0.00
Allowance for Abatements and Exemptions	\$615,579.20
Total State and County Charges	\$1,714,539
Total Cherry Sheet Offsets	\$42,640
Total of Appropriations and Expenditures	\$118,695,067.20

Estimated Receipts and Available Funds	
State Cherry Sheet Estimates	\$10,777,709
MA School Bldg. Auth	\$529,731
Local Estimated Receipts	\$8,478,000
Enterprise Funds	\$15,801,357
Free Cash	\$30,000
Other Available Funds & WMGLD	\$2,918,080
Offset Receipts	\$115,000
<b>Total:</b>	<b>\$38,867,887</b>

Statutory Exemptions		
Clause	FY 2020	FY 2021
Hardship 5 - 18	\$0.00	\$0.00
Deferral 5 – 41A	\$0.00	\$55,499.37
Elderly 5 – 41	\$65,500	\$63,500
All Veterans & Surviving Spouses 5 – 22 (a-f)	\$100,512.84	\$90,634
Surviving Spouses 17D	\$2,100	\$2,100
Wakefield Senior Discount	\$0.00	\$170,147 (164)
Blind 5 - 37	\$8,500	\$9,250

Betterments, Special Assessments & Liens		
Category	Total Committed Amounts by Category	
Light Liens	\$18,213.10	
Sewer Liens	\$256,046.53	
Water Liens	\$178,807.85	
Title V Sewer Upgrade	\$0	
Sewer Betterments	\$4,084.27	
Street & Sidewalk Betterments	\$22,214.80	
Water Betterments	\$0.00	
Total Committed	\$479,366.55	
Motor Vehicle Excise (Comm. 1-6 )	27,293 Bills	\$4,513,220.98

## REPORT OF THE PLANNING BOARD

As established under M.G.L. Chapter 41, §81A, the Planning Board consists of an elected five-member body with the powers and duties to carry out the provisions of the subdivision control laws in the Town of Wakefield. The Board holds regularly scheduled meetings and public hearings on the second and fourth Tuesday of each month. In some instances, the Board acts as a special permit granting authority, as defined in the Town's bylaws. The Planning Board is responsible for preparing, adopting, and issuing a Master Plan.

In 2021, the Planning Board continued to host virtual meetings via Zoom due to the COVID-19 pandemic. In 2021, the Planning Board said goodbye to two Planning Board members, William D'Amore and Joanne Scouler, and welcomed two new members, Theodore Noell and James Hogan. In 2021, the Planning Board met twenty-three (23) times. Planning Board meetings were devoted to reviewing subdivisions under the Massachusetts Subdivision Control Law, M.G.L. Ch. 41, §81M: 289 & 291 Salem Street, Lovis Ave. Extension, Glendale Ave. Extension, Stark Ave., and 107 Prospect Street.

### **289 & 291 Salem Street**

On March 27, 2018, the Planning Board opened up the public hearing for this two-lot subdivision. The hearing dates continued until December 11, 2018, when the Planning Board voted 4-0 to approve the 291 Salem Street plan. On January 12, 2021, the attorney and owners of 291 Salem Street came in front of the Board for a requested modification. Due to drainage concerns, the owner worked with the Engineering Department to submit a new drainage plan. On March 23, 2021, the attorney and owner returned to the Planning Board to explain modifications to one of the lots and updates on drainage concerns. A site visit was organized to address the Planning Board's drainage concerns. On April 13, 2021, the Planning Board members who attended the site visit with the owner and the Town Engineer provided an update on what work still needs to be done. Still, a temporary Certificate of Occupancy was issued for 60 days for lot two, long as the ZBA agrees and the lot is not sold until the final Certificate of Occupancy is granted. On August 24, 2021, the attorney presented an update acknowledging that the drainage concerns had been addressed under the guidance of Sullivan Engineering and the Town Engineering Department. The ZBA signed off on the new plan the week prior. The Planning Board accepted the as-built plan and modification with a 5-0 roll call vote.

### **Glendale Ave. Extension**

At the February 9, 2021, meeting, the attorney presented the surety for Glendale Ave Extension. A motion was made to accept the \$25,000 as recommended by the Town Engineer to release all or part of the surety. The Planning Board approved with a 5-0 vote.

### **Lovis Ave. Extension**

In December 2020, the Planning Board endorsed and signed the Lovis Ave. Extension. On July 13, 2021, the Planning Board approved the surety for Lovis Ave. Extension with a 5-0 vote.

### **Stark Ave.**

On August 24th, 2021, the Stark Ave definitive subdivision plan was accepted by the Planning Board and the first public hearing was set for September 14, 2021, at 8:00 p.m. On September 14, 2021, the public hearing for Stark Ave. definitive subdivision opened. The attorney and engineer presented the proposed plan of three lots, including the existing conditions and waivers needed. Concerns from Town departments and the public were explicitly addressed, including drainage and safety concerns with proposed turnarounds. The public hearing was continued until October 26, 2021. At the October 26 meeting, revised plans were presented. There were continued issues with missing information, specifically with the drainage report and concerns with the truck-turning radius at the end of the cul-de-sac. The project's engineer highlighted that this project will be a Low-Impact Development (LID) and would work with the Town's Engineering Department. The public hearing was continued until December 14. At the December 14 meeting, the Planning Board reminded the applicant that the deadline for the definitive subdivision decision was approaching. The attorney submitted an extension letter to the Board after this meeting. This meeting included updates to the plans, specifically regarding the waivers, stormwater management, drainage, and maintenance and safety for the turnaround. The public hearing was continued until February 8, 2022.

### **107 Prospect Street**

On August 24, 2021, the attorney representing the definitive subdivision provided an update on the two lots with homes currently under construction, things are moving along, and two homes have been built. Still remaining is construction of the third home and the rain garden part of the subdivision plan that has not yet been fully built.

### **Planning Initiatives:**

#### **Friends of Lake Quannapowitt (FOLQ)**

In 2020, the Planning Board held public hearings in which the FOLQ proposed two zoning bylaw amendments. Articles 10 & 11 were acknowledged by Town Council and sent to the Planning Board without adequate time to hold public hearings before Fall Town Meeting. Article 10 was terminated by FOLQ, and Article 11 was voted on by the Board 4-1 to keep the public hearing open, thus removing Article 11 from being voted on at Fall Town Meeting. The Board continued to hold public hearings in 2021, with the desire of Article 11 going to Spring Town Meeting. After three public hearings for Article 11 in 2021, on March 9, 2021, the public hearing for the zoning bylaw amendment was withdrawn and terminated.

Article 11: Amend § 190-23.B., Table 1 - Table of Use Regulations to prohibit certain residential uses in the Limited Business ("LB") zoning district by changing the following use from "SP" to "N" in said table:

"Mid-rise apartment", and, further, to add the following sentence to the end of paragraph (2) of subsection B of § 190-32 Multifamily dwellings, Mixed-Use Development, "Notwithstanding any other provision in this Chapter, where housing, whether garden apartments, attached dwellings, or combinations of same are proposed within the Limited Business district, a maximum of 14 units per acre of lot area is allowed."; or to see what the Town will do about it.

### **Lake Quannapowitt Overlay Business District**

On March 9, 2021, the Planning Board began discussions on the possibility of developing a bylaw, zoning changes, or overlay district around the lake to address future development around Lake Quannapowitt. Discussions continued throughout 2021, revolving around development around the lake, how we protect our current and future recreational and natural resources, and how a zoning change or overlay or dimensional regulations and requirements could assist with that. Conversations included the Friends of Lake Quannapowitt, Town employees, and current business and property owners around Lake Quannapowitt. After consulting with Town Counsel Mullen, the best route to take would be creating a Lake Business Overlay District. On August 24, 2021, and September 24, 2021, the Planning Board hosted a public forum with the property and business owners around Lake Quannapowitt; they provided input and feedback on the possibility of a new overlay district. The Planning Board was hoping to have an article for the Fall Town meeting but decided they needed more time to discuss what this overlay district would look like and what it would address.

### **Master Plan**

In 2021, the Planning Board began the Wakefield Master Plan 2033 process under the guidance of Community and Economic Development Director Erin Kokinda. A Master Plan is a strategic framework that guides the Town's future physical and economic development based on the community's vision and goals. The Master Plan's chosen consultant was the Metropolitan Area Planning Council (MAPC), funded through the state's One-Stop Community Planning Grant and MAPC's Technical Assistance Program (TAP). At the October 26, 2021, Planning Board meeting, the Advisory Group for the Master Plan process was chosen by the Planning Board members. The official kick-off of the public meetings and Advisory Group meetings was set to begin in 2022.

### **Street Name Changing Procedures**

At the November 23, 2021, meeting, the Planning Board discussed creating a bylaw for street name-changing procedures as the Town does not have a bylaw. Planning Board members planned to research what other towns did and would continue the conversation in 2022 to bring to Spring Town Meeting.

### **Citizens Petition Repeal Zoning Bylaw Section 190-31(H)**

On September 28, 2021, a public hearing was set for October 26, 2021, to review a citizen's petition repealing zoning bylaw section 190-31 (H). At the public hearing on October 26, the Planning Board decided there was not enough information for which this current bylaw should be repealed and could not recommend for the Fall Town meeting. The public hearing was continued to January 25, 2022.

Under M.G.L. Ch. 41, §81P, the Planning Board is required to endorse plans for new lots that comply with the Town's zoning bylaws. These plans are known as 81P Plans or "approval not required" (ANR) plans. In 2021, the Planning Board endorsed ANR Plans: 225 Vernon Street, 120 Chestnut Street, 3 Border Street, 0 Evangelista Way, and Hickory Hill Road.

The Planning Board would like to acknowledge the following individuals for their support and assistance throughout the past year: William Renault, Town Engineer; Susan Auld, Clerk to the Board; Thomas Mullen, Town Counsel; and Erin Kokinda, Community and Economic Development Director. The Board also would like to thank William D'Amore and Joanne Scouler for their dedication to the Board.

Members of the Board include: Matthew Lowry, Chairperson; William L. Spaulding, Vice Chair; Megan Mensesale; Theodore H. Noell; James Hogan.



## REPORT OF THE CONSERVATION DEPARTMENT

The Wakefield Conservation Commission ("Commission") is responsible for the protection and preservation of Wakefield's natural resources through regulatory review, planning, advocacy, and education. Typically, this is accomplished through the implementation of the Conservation Commission Act (M.G.L. Ch. 40, sec. 8C), and the administration and enforcement of the Massachusetts Wetlands Protection Act ("Act") (M.G.L. c 131 § 40), with its corresponding regulations (310 CMR 10.00). In addition to their duties as administrators of the Act, the Commission is responsible for the planning, acquiring, and managing of open space. The benefits of protecting open space include: protecting water quality and water supply; providing flood storage areas; preserving habitat and diversity; providing recreation and aesthetics; preserving community character and agriculture; and providing educational opportunities.

In 2021, the Commission conducted 23 public hearings and reviewed fourteen (14) Notice of Intent filings. The review of these filings provided an assessment of potential impacts to wetland values vital to the environment including protection of public and private water supplies, protection of groundwater, flood control, storm damage prevention, pollution prevention, and protection of wildlife habitat. In addition to issuing fourteen (14) Orders of Conditions, the Commission reviewed one (1) Abbreviated Notice of Resource Area Delineation, three (3) Determinations of Applicability, and issued fourteen (14) Certificates of Compliance, and three (3) Enforcement Orders.

All Commission permits focus on stormwater management to ensure that new construction prevents flooding and discharges clean water to the ecosystem. With this, each permit contains a provision to enhance wildlife by requiring landscaping to be installed that provides food and cover for wildlife, particularly in those areas that constitute the Town's wildlife corridors.

In addition, the Commission worked on the latest revision to the Wakefield Open Space and Recreation Plan, identifying areas to be preserved and enhanced. This plan will be incorporated into the larger Vision 2030 Plan, so as to include open space and mitigation of climate change into our long-term goals.

The Commission continued to be a vital part of the Lake Quannapowitt cleanup, reviewing proposals and making recommendations for clean water methodology and aquatic enhancement.

# REPORT OF THE RETIREMENT BOARD

Summary Of Activity For The Year Ending December 31, 2021

Investment Schedule	
PRIT Cash Fund	\$ 60,025.41
PRIT Capital Fund	\$ 173,987,528.94
Cash-Checking Account	\$ 1,073,553.63
Cash-Payroll Account	\$ 0.00
Accounts Receivable	\$ 30,662.77
Accounts Payable	(\$ 5,645.92)
<b>Total</b>	<b>\$ 175,146,124.83</b>

Pension and Annuity Payments	
Pension Accumulation Fund	\$ 10,064,467.92
Annuity Reserve Fund	\$ 2,102,475.41
<b>Total Payments</b>	<b>\$ 12,166,943.33</b>

Number of Retirees and Beneficiaries by Type	
Superannuation	285
Accidental Disability	28
Ordinary Disability	5
Accidental Death	8
Surviving Spouses	50
<b>Total</b>	<b>376</b>

Members of the Board include: Kevin Gill, Chair; Sherri A. Dalton; Joseph P. Albert; Dennis P. Fazio; Daniel W. Sherman. Cathy Cheek serves as the Executive Director and Clerk.

## REPORT OF THE RECREATION DEPARTMENT

The primary function of the Wakefield Recreation Department is to expand and improve recreational opportunities for residents of all ages. The Recreation Department strives to provide fun, safe, quality, and affordable programming for all our participants.

The Recreation Department is the central permitting department and scheduler for the use of sports fields, parks, and tennis courts within the Town. They are also responsible for oversight and operation of the Americal Civic Center. Funds raised by the Department through field permitting are made available to the Department of Public Works and reinvested for field improvements and maintenance, as well as invested in future Recreation Department programming and departmental needs.

The Recreation Department is located on the first floor of the Americal Civic Center. The main responsibilities include Drill Hall (gym) and Heritage Room (meeting space) scheduling, billing of tenants, and serving as tenant liaison for the Town of Wakefield.

The Department operated according to COVID-19 rules and regulations. Facility rentals of the Americal Civic Center were very limited during the pandemic with only small groups allowed in the facility. Recreational programming and activities were operated within guidelines and at significantly reduced numbers. Despite the challenges presented, the Department had a successful year and looks forward to continued growth as we return to some level of normalcy.

## **REPORT OF THE CATV ADVISORY COMMITTEE**

Cable television licenses are currently issued by the Town to Comcast, RCN, and Verizon. No committee meetings were held.

Members of the CATV Advisory Committee include: Daniel Lieber and Brendan Connell.

## **REPORT OF THE HISTORICAL COMMISSION**

The Wakefield Historical Commission was established by an act of the Town Meeting, and is a seven-member board appointed by the Wakefield Town Council.

The Commission's responsibility is to work to preserve, protect, and develop Wakefield's historical and architectural heritage in accordance with Massachusetts General Laws, Chapter 40, Section 8D.

At the end of 2021, the seven appointed members were Gene Moulton, Fran Harrington, Daniel Benjamin, Cathlina Driver, Jennifer Osterhout, Marc DiBella, and Nancy Bertrand, Chair. The Commission also has two alternate members: Therese Frazier and Frank Giangregorio.

The Commission normally meets monthly, on the fourth Tuesday of the month.

## REPORT OF WAKEFIELD COMMUNITY ACCESS TELEVISION

Mission: Wakefield Community Access Television (WCAT) is your trusted community partner that offers a communication platform for dialogue, civic engagement, and diverse perspectives not generally available from commercial media.

Vision: WCAT is committed to providing programming that reflects the voice of and for the community of Wakefield. Through its investment in high quality technology, staff, education, visibility, and strong community engagement, we provide coverage of government, public, and educational events. WCAT is a 501(c)(3) non-profit organization serving the Wakefield community.

2021 was another busy and successful year for WCAT. After adopting a virtual meeting format, WCAT was asked to help broadcast the remainder of Wakefield's committees to the community. The additional 359 meetings significantly increased our workload. WCAT also created a hybrid studio setup to allow Town committees to hold their meetings in person, while keeping the community safely at a distance on Zoom. Our efforts were so successful the team was asked to present for the MAPC webinar series "Hybrid Engagement: Navigating Together" to share our experience and help guide other municipalities.

WCAT expanded its coverage of high school sports, covering 67 in total, and recruited student commentators that took productions to a higher level. Residents may have also seen WCAT at any number of Town events including the 9/11 remembrance, flag raisings, holiday lightings, and Town Meeting. In total, the WCAT team completed 641 productions in 2021. WCAT's partnership with Town and school officials continued to grow in 2021, as both were an important part of our successes. Our ability to collaborate and work together to better the community has been truly wonderful.

WCAT also converted its small "Studio B" into a new podcast studio, spent capital funds on system and equipment upgrades, and brought back Movies by the Lake for its sixth year.

Wakefield Community Access Television remains committed to serving the Town of Wakefield and its residents. Our team is ready to help you with any video needs you may have. Members of the Board of Directors include: Allyson Houghton, President; Paul Norman, Treasurer; Patty Bianchet, Secretary; Brian Fox; Bill Carroll; Tom Stapleton; Colleen Getty; Rob Brogna; Brian McCoubrey. Staff members include: Ryan Boyd, Executive Director; Ian McDermott, Chief Engineer; Barbara Worley, Studio Administrator; Adam Nestle, Producer/Editor; Amy Couture, Video Production Specialist.



## PROTECTION OF PERSONS AND PROPERTY

### **Reports of:**

Police Department

Fire Department

Emergency Management

Fire Alarm and Traffic Signal Inspectional Services

Zoning Board Of Appeals

## REPORT OF THE POLICE DEPARTMENT

The year 2021 proved to be a tremendous challenge for the Wakefield Police Department with several high-profile cases and the continuing effects of the Coronavirus pandemic.

On January 19, several Officers responded to an address on Otis Street for a well-being check on Wakefield school teacher Pamela Wood, who did not show for work that day. Sadly, our Officers found Pamela had been the victim of a homicide, allegedly at the hands of her own son, Timothy Martin, who has been charged with her murder. Martin, who was hiding in Pamela's home, attempted to attack officers with a knife and forced the officers to use lethal force to stop him. Officers provided emergency medical care to Martin and, as a result, saved his life. Martin's trial will most likely take place sometime this year. An investigation by the Middlesex District Attorney's office and the Wakefield Police Department found that the Officers involved in this incident followed their training and department policy and were justified in their use of force.

On July 3, the Massachusetts State Police requested assistance at 1:16 a.m. with a traffic stop on Rt. 128 northbound near exit 39. Without more information, Sgt. Burnham and several Officers from the shift responded to the highway. What they encountered were eleven individuals that were heavily armed with assault rifles, handguns, and body armor. The State Trooper on scene, as well as Sgt. Burnham, established a dialogue with the leader of this group, identified as "The Rise of the Moors." This group believes they are "sovereign" and are therefore immune from the laws of the United States. Talks broke down and members of the group fled into the wooded area adjacent to the highway and into the darkness. For safety, the Officers retreated and called for assistance.

This incident resulted in a massive police response. Luckily, we are a member of the Northeastern Massachusetts Law Enforcement Council (NEMLEC). Officers from sixty-one communities and two Sheriffs' Departments responded to Wakefield with a tremendous amount of assets that included a SWAT team, K9 units, drones, command center, and personnel. Residents were asked to shelter in place during this incident. Two individuals from the Moors were taken into custody on North Ave. after Wakefield Police Officer Rob Haladay spotted them running near Winn Street. The other nine individuals were taken into custody around 11:49 a.m. on the highway. All individuals were taken into custody without any force being used and there were no injuries to suspects or any Officers. We thank all of our residents who live in the affected area for their cooperation in sheltering in place and helping us to keep the area safe until the incident was over.

Our Officers remained busy throughout the year dealing with routine calls for service as well as an ever-increasing number of calls related to mental health. While many major police departments throughout the country work to create a co-response program with clinicians for mental health related calls, the Wakefield Police Department continues to be the model for this

idea. Our full-time Clinician Jennifer Waczkowski and Recovery Coach Tracey Ascollilo are important members our team and provide a wealth of resources for people in crisis.

This was the first year in quite a while that we saw no retirements. Officers Gover, Botelho, and Jancsy completed their field training in March after graduating from the police academy in December of 2020 and began patrolling on their own in their assigned work groups. In April, Officer Ryan Doran was selected to be the handler of the Department's newest K9, Luna. Luna is a black Labrador that was donated to the Police Department. Officer Doran and Luna completed the Connecticut State Police tracking school at the top of their class this past summer. Luna specializes in tracking lost, missing, and endangered people. In 2022, they will be attending explosive ordnance detection school. Officer Doran and Luna also serve on the NEMLEC K9 unit where they respond to other communities to assist with searches.

In May, School Resource Officer Kelley Tobyne was selected as the handler of the Department's first-ever comfort dog. A black Labrador named Samy was donated to the Police Department through a generous gift from a local business. Samy accompanies Officer Tobyne to the Galvin Middle School each day and is known to visit the elementary schools in Town as well. Samy has been a valuable asset in the school system and has helped many children suffering from stress and anxiety. Officer Tobyne and Samy also serve on the NEMLEC Critical Incident Stress Management Team where they respond to other law enforcement agencies to assist Officers who have experienced a traumatic event.

We hope to see the end of the Coronavirus pandemic in the year 2022 and a return to normalcy for all of our citizens. Please feel free to contact us in a time of need. Our Officers, Clinician, and Recovery Coach are here to serve.

Respectfully,  
Steven A. Skory  
Chief of Police

## REPORT OF THE WAKEFIELD FIRE DEPARTMENT

I am pleased to present the Annual Report of the Wakefield Fire Department for calendar year 2021. The department had a very busy year dealing with both emergencies and the construction boom taking place around town. The Department responded to 3,999 emergency calls during 2021, an increase of just over 7 percent from the previous year.

The COVID-19 pandemic continued to make an enormous impact on the Department during 2021 on both a financial and personal level. Approximately one-third of the Department's members either contracted COVID-19 or were quarantined because they were in close contact with individuals who were infected. This dramatically increased overtime expenditures, as quarantined members had to be replaced by others on an overtime basis. The increases in shift staffing levels during the COVID-19 surges also increased overtime expenditures significantly as the staffing increases were filled by members working overtime.

Department members assisted the Wakefield Board of Health and Emergency Management Departments at numerous COVID-19 vaccination clinics in Wakefield during 2021. The Department received a federal reimbursement from FEMA of almost \$400,000 for overtime expenditures made during Fiscal Year 2021. The Department responded to 915 emergency calls where patients infected with COVID-19 were either confirmed or strongly suspected. Federal and state resources continue to play a vital role in defraying some of the financial costs of the virus to the Department, including overtime expenditures. There is no question that the pandemic will continue to financially affect the Department in 2022.

The Wakefield Fire Department continued to receive financial aid in the form of grants from the U.S. Department of Homeland Security during 2021. The Department secured a Staffing for Adequate Fire and Emergency Response (SAFER) grant in the amount of \$1.1 million to fully fund the salary and benefits for four additional full-time firefighters for the Town of Wakefield for a period of three years. Four firefighters were hired and sworn in on May 19 as a result of this SAFER grant. This SAFER grant is in addition to a 2018 SAFER grant already awarded to the Department to staff one full-time firefighter for salary and benefits at a 75 percent level for two years and a 35 percent level for the third year (2022) for a total award of \$195,229. The department is currently in the third year of this 2018 SAFER grant. A third federal grant in the form of a COVID-19 Assistance to Firefighters Grant (AFG) in the amount of \$4,300 was awarded and expended on medical equipment and supplies related to the pandemic.

An additional AFG grant for \$10,910 funded 90 percent of the training costs for an instructor-led program regarding the use of Firefighter Personal Escape Systems (bail-out kits) that would permit them to quickly exit a burning building via an exterior window. This training was held in May of 2021. A state Fiscal Year 2022 Firefighter Safety Equipment Grant for \$13,735 was awarded to the Department to fund a new battery-operated

hydraulic rescue too. An additional state grant worth \$2,500 will fund the purchase of an Automated External Defibrillator for the department. Funding is also anticipated to provide reimbursement for personnel and PPE supply costs related to the COVID-19 pandemic from the Federal Emergency Management Agency. Federal and state financial aid continues to serve a vital role in funding resources the department needs to carry out its public-safety mission.

### **Emergency Incident Response**

During 2021, the Wakefield Fire Department responded to 3,999 emergency incidents, including 3,598 still alarms and 401 box alarms. Wakefield had no civilian fire deaths in 2021. The Department responded to three incidents in 2021 requiring a multiple-alarm response. Firefighters, led by Captain Brian Purcell, responded to a reported house fire at 360 Water Street during the early morning of January 31. They found a fire in the front bedroom of the single-family residence, which was set back from the street at the top of a steep driveway. Hose lines were deployed quickly knocking down the fire. A second alarm was struck due to the zero-visibility conditions inside the home as well as the sub-freezing temperatures, approximately five degrees Fahrenheit. The second alarm brought engines from Stoneham, Melrose, and Reading to the scene along with a North Reading Ladder truck.

The residence was vented of smoke and heat with no further fire extension encountered beyond the front bedroom and hallway. The cause of the fire was determined to be due to a transfer of heat through a clean-out door to the rear of the fireplace, which opened directly into a bedroom closet. Combustible storage in the closet was ignited by this heat conducted through this clean-out door. The two occupants of the home and their pet dog escaped the fire unharmed. Two firefighters were injured in falls due to the icy conditions present outside the home. The occupants of the home were displaced for an extended period as a result of the fire. A Saugus and Woburn engine company as well as a Lynnfield ladder company covered Wakefield Fire Headquarters during the fire.

Wakefield's second multiple-alarm fire of 2021 occurred at 26 Crystal Street during the afternoon of February 23. Firefighters, led by Captain John Walsh, responded to a report of a house fire at 3:40 p.m. They arrived to find a fire in the rear of the basement extending into the first floor. A second alarm was struck at 3:50 p.m. for extra manpower, bringing companies from Reading, Stoneham, Melrose, and North Reading to the scene. Several hose lines were deployed, bringing the fire under control in approximately 60 minutes. The cause of the fire was determined to be accidental, most likely due to the electrical failure of a household appliance in the rear of the basement. The sole occupant of the home at the time of the fire was able to exit the residence without injury. The couple living in this home was displaced for an extended period of time. No firefighters were injured during this fire. A Saugus and Woburn engine company as well as a Malden Ladder truck covered Wakefield Fire Headquarters during the fire.

The third and final multiple-alarm fire of 2021 occurred on December 5. Firefighters, under the command of Captain Randy Hudson, responded to a report of a structure fire at the Colonial Point Apartments, 95 Audubon Road, at 11:25 a.m. The fire was reported by an occupant of apartment 302, who discovered the fire after returning home from doing errands. The building's fire alarm system activated at about the same time. Firefighters responded to the third floor and encountered a heavy smoke condition inside apartment 302 caused by a kitchen fire. The building's sprinkler system had activated inside the unit, keeping the fire from spreading, but not completely extinguishing it. This was due to its location underneath cabinets located above the stove. Firefighters connected to the standpipe system in the stairwells and advanced two hose lines down the corridor and into the apartment. There was zero-visibility inside the apartment due to the heavy smoke.

Captain Hudson struck a second alarm as smoke poured into the third-floor hallway and the nearby stairwell, bringing engines from Melrose, Stoneham, and Reading and a North Reading ladder truck to the fire. The main fire inside the apartment was knocked down in about 20 minutes. Chief Sullivan struck a third alarm at 12:18 p.m., bringing additional engine companies from Saugus and Woburn and a Lynnfield Ladder truck to the fire. These resources were used to vent the building of smoke and check for the presence of carbon monoxide. The incident was finally brought under control by 3:13 p.m. The fire was confined to the kitchen of apartment 302 with the remaining apartments on that wing of the third floor as well as several apartments on the lower floors suffering smoke and water damage. Approximately a dozen building occupants were displaced as a result of this fire. Building management found shelter for the individuals at the nearby Four Points by Sheraton Hotel on Audubon Road with the assistance of the American Red Cross and Wakefield's Emergency Management Director Thomas Walsh. There were no injuries to any building occupants during the fire. One firefighter received a serious cut to his hand that required follow-up care at an area hospital. The remainder of the occupants of the 178-unit building were able to remain in their apartments.

The cause of the fire was determined to be accidental in the vicinity of the Apartment 302's kitchen stove. A Malden engine and ladder company as well as a Middleton engine covered Wakefield Fire Headquarters during the fire.

## **Personnel**

As of December 31, 2021, the Wakefield Fire Department consists of 56 personnel: The Fire Chief, a Deputy Fire Chief, five Captains, including a Captain assigned as a Fire Prevention Officer, 12 Lieutenants, 36 Firefighters, and one civilian Administrative Assistant. The year 2021 brought several personnel changes to the Wakefield Fire Department. Lieutenant Louis Sardella retired on January 7 after serving the Department for 27 years. Firefighter Erik Cole was appointed as a Permanent Lieutenant on February 4 to fill Lieutenant Sardella's position. Lieutenant Robert Taggart retired

from the department on June 28 after serving for more than 32 years. Firefighter Steve Bivens was promoted to Permanent Lieutenant on August 5, 2021, to fill Lieutenant Taggart's post. Lieutenant Robert Ford passed away on October 24. Wakefield Firefighter Arthur Fennelly was appointed as Permanent Lieutenant on December 15 to fill Lieutenant Ford's vacancy.

The Department was devastated by the loss of Wakefield Fire Lieutenant Robert Ford, who died in the line of duty on October 24. Lieutenant Ford died after a courageous 14-month battle with colon cancer, which has been classified as an occupational cancer for firefighters. Lieutenant Ford was 48 years old and a 16-year member of the Department. He leaves behind his loving wife Michelle and their three children, Robert, Caroline, and Michael. He was laid to rest on October 29 after a full Fire Department wake and funeral befitting his service with the Wakefield Fire Department. He was a dedicated firefighter who showed up for every shift with a positive attitude, ready to work for and serve his community. We will all deeply miss Rob, his warm smile, and his enthusiasm for the job that he truly loved. Rest in Peace Rob. We will carry on from here remembering your strength and courage as a worthy example to follow.

The Wakefield Fire Department officially increased its minimum staffing level per shift from ten to eleven firefighters on October 18. This is the first staffing increase in the Wakefield Fire Department in more than 50 years. The new staffing level allows the Department to staff its aerial ladder truck with three members at all times. This staffing level is being significantly funded for the first three years via a federal Department of Homeland Security SAFER staffing grant worth \$1.1 million that was awarded to the Department in December of 2020. A steady annual increase in emergency responses combined with the recent construction boom with its many large-scale residential developments in Wakefield have placed a strain on available Department resources. The increased staffing level will help the Department meet its mission of providing the citizens of Wakefield with the best and most efficient fire protection possible.

### **Apparatus and Equipment**

Annual Town Meeting in May of 2019 authorized \$700,000 for the purchase of a new 1250-gallon-per-minute pumper for the Department. The bid was awarded to Seagrave Fire Apparatus with an expected delivery date near the end of 2020. Unfortunately, the pandemic resulted in plant closures and significant production delays. The anticipated completion date was pushed to May of 2021. A final inspection of the pumper was conducted in Clintonville, Wisconsin on May 10-12. The engine was delivered in late June and was put in service on August 25 at the Greenwood Fire Station as the new Engine 2. The former Engine 2, a 2000 Seagrave pumper, was renumbered as Engine 4 and remains at the Greenwood Fire Station as a reserve pumper. The Department received funding for two capital projects for Fiscal Year 2022. The first was for \$62,500 to purchase 30 portable radios and the second was for \$57,500 in upgrades to the fire alarm notification

and communications equipment at Wakefield Fire Headquarters. The Department took position of 56 new portable radios (26 were funded out of the FY21 capitol budget) during the summer and fall of 2021. These portable radios have been programmed and delivered to all members of the Department. The fire alarm notification and communications equipment are currently being installed at Wakefield Fire Headquarters. All the Department's pumper engines, fire hoses, ground ladders, air compressor, and breathing apparatus were inspected, tested, and certified during 2020. The aerial ladder for Ladder 1 was also inspected and certified. All breathing apparatus face pieces were also fit-tested during the year to ensure their proper operation.

## **Training**

The Department participated in many training programs this year, including programs offered by the Massachusetts Firefighting Academy and outside vendors. Department members participated in many online training programs, especially those related to the continuing education requirements of their Emergency Medical Technician certificates. The Department conducted training on the following topics as:

- Practiced water and ice rescue procedures at Lake Quannapowitt and Crystal Lake, including the operation of the two fire boats owned by the Department.
- Reviewed high-rise firefighting procedures, including the use of standpipe systems.
- Conducted annual training with the Department's hydraulic rescue tools, including the "Jaws of Life," hydraulic rams, jacks, and air bags.
- Practiced aerial ladder pipe set-up procedures for the ladder truck.
- Participated in a table-top exercise on active-shooter procedures held at the Sheraton Colonial on June 8.
- Reviewed procedures involving the use of the Department's multi-gas detectors and responses to carbon monoxide, natural gas, and propane-related emergencies.
- Practiced chimney fire procedures and related operations.
- Reviewed emergency dispatch and radio procedures.
- Participated in an instructor-led training on procedures for operating firefighter self-rescue rope repelling (bail-out) kits presented by representatives from Northeast Rescue Systems.
- Took part in emergency medical training classes sponsored by Cataldo Ambulance as part of the Department's Emergency Medical Technician continuing education program.
- Conducted building familiarization tours of new or renovated buildings at 168-178 Albion Street, 69 Foundry Street, 301 North Avenue, and 27-37 Water Street. The construction site at 168 Albion Street was also toured several times by on-duty groups.



- Participated in a class on blasting procedures offered by the Massachusetts Firefighting Academy for Department members working blasting details.
- Took part in a live instructor-led class taught by well-respected fire instructor Michael Dragonett, on proper procedures necessary to rescue occupants of stalled elevators.
- Participated in a practical active-shooter drill at the Wakefield Memorial High School on October 23 involving Wakefield Police, Fire, School, DPW, and Emergency Management Departments.
- Conducted search and rescue drills and firefighting procedures on vacant buildings at 102 New Salem Street, 500 Main Street, Tarrant Lane, and the Hurd School.

Recruit Firefighters Richard Bruno, Samuel Carr, Charles Curran III, John Panzini, and Jarrod Fitzpatrick were enrolled in Massachusetts Firefighting Academy Recruit Training Class # 295 on July 26. They successfully completed the ten-week program and graduated as fully trained firefighters on October 8, 2021. Captain Paul Pronco and Firefighter Steven Bivens continue to be active members of the Northeast Massachusetts Technical Rescue Team, and Lieutenant Michael Long continues to be an active member of the District 2 Hazardous Materials Response Team.

## **Fire Prevention**

The Department conducted 416 fire inspections in the community between July and December of 2021 by on-duty firefighters operating on a ready-to-respond basis. These in-service inspections also help familiarize Department members with the floor plans and hazards associated within these buildings prior to an emergency situation. An additional 79 quarterly inspections of school buildings, nursing homes, hotels, and boarding homes were also conducted by on-duty firefighters. Captain David Shinney, the Department's Fire Prevention Officer, conducted 61 inspections related to local and state licensing of restaurants, liquor stores, assembly halls, group homes, day care centers, and after-school programs. He completed 221 compliance inspections during 2021 to ensure that any potential violations or hazards previously discovered were corrected. The compliance checks also allow emergency business contacts for these properties to be updated, resulting in faster notification of property owners during an emergency.

The year 2021 continued to reflect a significant construction boom in Wakefield. The Fire Prevention Bureau closely monitored and completed final inspections for an 81-unit apartment building located at 69 Foundry Street, a 184-unit apartment building at 168 Albion Street, a 12-unit apartment building at 301 North Avenue, and a 34-unit apartment conversion at 27 Water Street. Construction is presently under way on a new 19-unit apartment building at 581 Salem Street and a 16-unit apartment building at 259 Water Street. The Department conducted approximately 54 on-site inspections of construction sites during 2021. Plans have been submitted in 2022 for large apartment buildings on Crescent Street, Foundry Street, Hopkins Street, Quannapowitt Parkway, North Avenue, Salem Street,

and Water Street. The Department conducted reviews for approximately 142 sets of plans during 2021, including dozens of residential additions, new homes, and commercial tenant fit-ups.

Fire Prevention Officer Captain David Shinney and Deputy Fire Chief Thomas Purcell fill a vital role in the Wakefield Fire Department. The Department can't function properly without these two administrative positions. The Deputy Fire Chief also serves as the Department's executive officer, assuming command of the Department in the absence of the Fire Chief. The Deputy coordinates training, develops new policies and procedures, and helps to prepare the operating budget. The Deputy also coordinates the maintenance of the Department's fire stations, equipment, and vehicles. The Department was not able to conduct any fire station tours or participate in any classroom visits or guest reader days this year due to the COVID-19 pandemic. Fire drills were conducted at each school facility whenever possible. Multi-hazard evacuation drills were postponed until the spring of 2022 out of concerns that social distancing could not be maintained.

### **Conclusion**

I am grateful to the community and especially the Town Council, Finance Committee, and Town Administrator Stephen P. Maio for their ongoing support during the year. As Wakefield enters 2022, my goals are to closely monitor the Town's ongoing major construction projects, provide quality training programs for Department members, and identify funding resources such as additional grants to assist in the Department's equipment and training needs. I would like to thank all the members of the Wakefield Fire Department, the Wakefield Police Department, all other Town Boards, Committees, and Departments, and the citizens of Wakefield for their continued support and assistance.

Emergency Responses	
Box Alarms	401
Still Alarms	3598
<b>Total Alarms</b>	<b>3999</b>
Medical Emergency / Motor Vehicle Accident Responses	2922
Alarm Malfunctions / Accidental Alarm Investigations	448
Public Assistance / Public Service Responses	159
Investigations of Hazards, Gas & Smoke Odors	142
Mutual Aid Responses to Other Communities	52
Water Hazard Emergency Responses	50
Appliance Fires / Emergencies	21
Heating System Emergency Responses	15
Electrical Fires / Emergency Responses	37
Hazardous Materials Incident Responses	26
Carbon Monoxide Detector Investigations	64
Structure / Building Fires	9
Brush & Grass Fires	32
Motor Vehicle Fires	3
Rubbish & Dumpster Fires	1
Malicious False Alarms	12
Rescue Responses (Water Rescue, Elevator Rescue)	6
Mutual Aid Assistance Received by Wakefield	91

## Multiple Alarm Fires

Two Alarms: Box 3211, 360 Water Street, 4:11 a.m., January 31, 2021

Two Alarms: Box 1542, 26 Crystal Street, 3:40 p.m., February 23, 2021

Three Alarms: Box 621, 95 Audubon Road, 11:25 a.m., December 5, 2021

Equipment	2021 Usage
1 ½" Hose	950 feet
1 ¾" Hose	3,750 feet
2 ½" Hose	1,400 feet
3" Hose	0 feet
4" Hose	3,150 feet
Ladders	986 feet
Air Masks	142 times
Salvage Covers	3 times
Smoke Ejectors	68 times
Fire Extinguishers	15 times
Thermal Cameras	93 times
Multi-gas Detectors	234 times

Apparatus Responses 2021			
Unit	Boxes	Stills	Total
Engine 1 – 2017 1250 GPM Seagrave Pumper	329	1557	1886
Engine 2 – 2021 1250 GPM Seagrave Pumper	370	833	1203
Engine 4 – 2021 1250 GPM Seagrave Pumper	10	36	46
Engine 5 – 2006 1250 GPM Seagrave Pumper (Reserve)	89	342	91
Ladder 1 – 2013 Seagrave 100' Aerial	368	949	1317
Car 6 – 2011 Chevrolet Silverado Utility Truck	4	32	36
Car 3 – 2018 Chevrolet Tahoe 4WD Utility Vehicle	383	358	741

#### Additional Apparatus Operated By The Department

- Car 1: 2018 Ford Explorer AWD Utility Vehicle, Assigned to the Fire Chief
- Car 2: 2015 Ford Explorer 4WD Utility Vehicle, Assigned to the Deputy Fire Chief
- Car 3: 2018 Chevrolet Tahoe 4WD Utility Vehicle, Assigned to Shift Commander/Captain
- Car 4: 2014 Ford Explorer AWD Utility Vehicle, Assigned to Captain/Fire Prevention Officer
- Car 6: 2011 Chevrolet Silverado 4WD Utility Truck
- Marine Units: 1980 13' Boston Whaler and 1995 10' Avon Rubber Rescue Boat
- Marine Unit Trailer: 2004 EZ Loader Trailer
- Hazardous Materials Response Trailer: 2003 Car Mate 14' Cargo Trailer

### Fire Prevention Report 2021

Smoke Detector Certificates Issued	491
Oil Burner Permits Issued	110
Oil Storage Permitted (Gallons)	28,730
Propane Gas Storage Permits Issued	52
Flammable Liquid Storage Permits Issued	18
Sprinkler System Inspection, Test, Service Permits Issued	198
Fire Alarm System Inspection, Test, Service Permits Issued	309
Blasting / Fireworks Permits Issued	2
Fuel Tank Removal Permits Issued	138
In-Service Fire Prevention Inspections Conducted	477
New Fire Protection System Installation Permits Issued	145
Open Air Burning Permits Issued (Jan. – May)	72
Final Fire Alarm Acceptance Tests	77
Fire Prevention Inspections Related to State/Local Licensing	74
Compliance Inspections Conducted by Fire Prevention Officer	221
Cutting/Welding Permits Issued	17
Quarterly Inspections Conducted (Schools, Hotels/Lodging Houses, Nursing Homes)	79
Fire Prevention Complaints Investigated	18
Construction Site Visits	54
Miscellaneous Permits Issued	0

Respectfully submitted,  
 Chief Michael J. Sullivan  
 Wakefield Fire Department

## **REPORT OF THE FIRE ALARM AND TRAFFIC SIGNAL DEPARTMENT**

The Fire Alarm and Traffic Signal Department maintains nineteen signalized intersections, twelve fire alarm circuits, and communication centers in both the Greenwood Fire Station and Headquarters. In 2021, the Department handled 77 calls for service involving traffic signals. These included calls for signals in flash mode, detection and timing complaints, and emergency repairs due to road construction. Calls were also handled for turned signals, pedestrian systems not working, and damaged equipment. Thirteen calls for traffic lights out were also handled.

Thirty emergency calls involving the municipal fire alarm system were handled in 2021. These included calls for wires down, fire alarm pedestal knockdowns, and storm-related circuit damage. The Department also repaired sixteen open circuits. A large portion of these were due to ongoing construction projects and the accidental damage to circuit infrastructure and fire alarm equipment.

All fire boxes were tested several times during the year and twenty-five boxes were painted. Utility pole replacement projects required twenty-two pole changes to be done. Development and utility pole replacement will continue into 2022. Several projects involving dispatch equipment took place in 2021. Upgrades to the PA system and to the fire alarm bell system at Headquarters were also completed.

Respectfully submitted,  
Randy Hudson  
Fire Alarm Superintendent

## REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR

The Emergency Management Department prepares for natural and man-made disasters, serving as the local branch of the Massachusetts Emergency Management Agency (MEMA) and of the Federal Emergency Management Agency (FEMA). Wakefield is a member of the 26-community Mystic Regional Emergency Planning Committee (REPC). The REPC represents over 900,000 people. The Mystic REPC meets six times a year and works to conduct and coordinate emergency exercises and procedures throughout the region. The Town is required by law to belong to an REPC or an LEPC to maintain certification every three years. I am the treasurer of this committee.

Wakefield subscribes to CodeRed, the emergency notification system that allows Town officials to immediately notify residents and businesses by telephone, text, and email of emergency situations and important community information. The system offers Spanish, Portuguese, and Chinese translation. There is also an option for severe weather warnings, alerting subscribers to microbursts, severe thunderstorms, and flash floods.

An Emergency Management Performance Grant (EMPG) was awarded to the Town of Wakefield in the amount of \$6,500. We used those funds to outfit our fire personnel with gear for a response to an active-shooter incident.

The Town of Wakefield was awarded a \$50,000 grant to conduct a functional active-shooter exercise for the Town. This exercise was conducted in October. Police, Fire, Public Works, and School personnel, along with EMS, Emergency Management, and NEMLEC officers, attended this exercise. This training was helpful in our quest to respond as efficiently and effectively as possible to an active-shooter incident.

This was our second year dealing with the pandemic crisis. Emergency Management assisted the Health Department carrying out clinics for adult vaccinations, booster shots, and children's vaccinations. All were very successful. A special word of appreciation to the Police Department, Fire Department, and volunteers in making these clinics a success. Especially impactful were Officer Kelley Tobyne and Kg Samy, who helped our children cope with the anxiety of getting immunized.

The Superintendent of Schools authorized the testing and vaccination programs we had at the High School during the year, which were administered by our EMS partners Cataldo Ambulance. Cataldo also assisted us with several other clinics. Emergency Management assisted with the coordination of these events.

Recently, we had a booster clinic at the Hurd School. This event was coordinated by our Health Director Anthony Chui and his staff, along with Emergency Management and the Fallon Health Group.

The Town Administrator gave the green light to provide Town employees with the Antigen Rapid Test for COVID-19. Initially a mandatory test, it became voluntary, and the tests were available to all staff. The Town Administrator also allowed us to

offer free test kits to our Wakefield business partners to use with their employees. This program was made available under the ARPA program. Our partners at MEMA assisted in giving the Town essential personal protective equipment.

The Mystic REPC was awarded an HMEP grant (hazardous material/emergency preparedness) in the amount of \$31,600. This will help the Town of Wakefield and REPC member communities document the transportation routes of hazardous materials through our communities, along with the Tier 2 reporting system.

Throughout 2021, Emergency Management worked with the Town Administrator to assist fire victims and displaced Wakefield citizens with funding and/or temporary housing. The Department also helped healthcare partners operating assisted-living and rehab facilities conduct evacuation exercises. In addition, Emergency Management worked closely with the Town Administrator and Town Accountant to manage ARPA funding.

I want to personally thank all the people who assisted us in the past year in all our endeavors, including many of our Town Councilors who donated their time to help keep us safe and lessen the burden of our work.

Respectfully submitted,  
Thomas P. Walsh, Jr.  
Emergency Management Director



## REPORT OF THE INSPECTIONAL SERVICES DEPARTMENT

Report of all Divisions of the Inspectional Services Department for the Year 2021 is as follows:

Building Division	
Building Permits Granted	983
Building Inspections Made	1,182
Inspections m/w Fire Prevention Officer	18
Inspections m/w State Inspector	3
Inspection of Fire Jobs	2
Request for Zoning Interpretation	403
Complaints Investigated RE: Zoning Bylaw	131
Notices Posted on Unsafe Buildings	5
Sign Permits Issued	17
Single Family Dwelling Permits Issued	9
Single Family Attached Dwelling Permits Issued	5
Multiple Family Dwelling Permits Issued	5
Two Family Dwelling Permits Issued	1
New Commercial Building Permits Issued	1
Buildings Razed	26
Swimming Pool Permits Issued	26
Solar Permits Issued	17
Solid Fuel Burning Appliance Permits Issued	3
Multiple Dwellings Inspected	2
Lodging House Inspections	9
Hotel Inspections	3
Nursing Home Inspections	3
Public School Inspections	10
Day Schools Inspections	10
Certificate of Occupancy Permits Issued	145
Certificate of Inspection Permits Issued	82
Building Permits Fees Collected	\$686,507.00

Permit Valuations (Last Six Years)	
2016	\$ 67,226,479.00
2017	\$ 34,616,319.00
2018	\$ 52,792,704.00
2019	\$ 59,349,019.00
2020	\$ 69,665,697.00
2021	\$ 55,206,869.00

Plumbing Division	
Permits Granted	451
Inspections Made	608
Inspections Approved	592
Meetings w/Pipe Fitters/Plumbers on Job	8
Plumbing Permit Fees Collected	\$39,145.00

Gas Division	
Permits Granted	300
Inspections Made	355
Inspections Approved	346
Meetings w/Pipe Fitters/Plumbers on Job	3
Gas Permit Fees Collected	\$18,090.00

Wire Division	
Wire Permits Granted	586
Residential Wire Permits Granted	490
Commercial & Other Wire Permits Granted	96
Inspections Made	854
Inspections Approved	829
Inspections m/w or Requested by WMGLD	11
Inspections m/w or Requested by Fire Department	6
Inspections m/w Building Inspector	3
Job Meetings with Electricians	37
Inspections of Public Buildings	12
Inspections of Public Schools	3
Temporary Service Permits	18
New Services – Residential	20
New Services – Commercial or Other	7
Service Increases	63
Wire Permit Fees Collected	\$18,090.00

Total permit fees collected: \$827,011.00.

Respectfully submitted,  
Benjamin P. DeChristoforo  
Inspector of Buildings

## REPORT OF THE ZONING BOARD OF APPEALS

The Wakefield Zoning Board of Appeals, a quasi-judicial body with five members and three alternates appointed by the Town Council, operates under the Zoning Bylaws of the Town of Wakefield and under Chapter 40A of the General Laws of the Commonwealth of Massachusetts.

The Board has the following powers:

- To hear and decide appeals as a party aggrieved, for review of a decision made by the Building Inspector or other authority.
- To hear and decide applications for certain special permits.
- To hear and decide petitions for variances.
- To hear and make findings allowing the extension, reconstruction, or alteration of preexisting nonconforming structures or uses.

The Board deliberated on 87 new petitions during 2021. The petitions included requests for variances, special permits, findings and/or determinations. Major items before the Board included:

- Petition for a drive-in bank (Santander Bank), 500 Main Street.
- Petition for 58 units with a mixed use, 62 & 76 Foundry Street.
- Petitions for a 23-unit mid-rise apartment building with 1 office, 525-527 Salem Street.
- Petitions for a 30-unit mid-rise apartment building, 610 Salem Street.
- Petition to change office use to residential use, 13-15 Albion Street.
- Petition to convert two-family dwellings into a 3-family dwellings, 17 Park Street; 50 Emerson Street; and 6 Nelly Street.
- Petition for Modification of a Special Permit to install Solar Panels (Storage Facility), 205-209 Water Street.
- Petition for Modifications of a Special Permit & Variance to update design/drive-up window (Dunkin), 518 Salem Street.
- Petition for a Variance & Special Permit to allow a 2-story professional/office building, 611 Salem Street.
- Petitions for Special Permits, Site plan Approval, and a Finding to construct an addition onto The Savings Bank, 357 Main Street.
- Petition to modify previously granted Special Permits to build an 8-unit apartment building, 404 Lowell Street
- Many Findings and/or Determinations were made to allow the razing and reconstruction of single- and two-family dwellings, Wireless communication facility upgrades, accessory apartments, pools, and many signs for business establishments were also approved.

Items currently before the Board include:

- Petition for a Comprehensive Permit allowing a 56-unit (reduced to 40 units) mid-rise apartment building (under Chapter 40B), 44, 46, & 48 Crescent Street.
- Petition for 5 units with a mixed use (reduced to 4 units), 97-99 Water Street.
- Petition for 485 residential units with a mixed use (reduced to 440 units), 200-400 Quannapowitt Pkwy.
- Petition for a Comprehensive Permit allowing a 38-unit mid-rise apartment building (under Chapter 40B), 596 North Avenue.
- Petitions for Special Permits for improvements at the Wakefield Public Safety Building, 1 Union Street.

David W. Hatfield served as Chair of the Board and Ami Wall served as Clerk. Other Board members are Charles L. Tarbell, Jr., James H. McBain, and Joseph Pride. Alternate members are Thomas J. Lucey, Michael L. Feeley, and Gregory W. McIntosh. Mrs. Gail Conroy served as the Secretary of the Board.

Respectfully submitted,  
David W. Hatfield, Chair

## HEALTH AND WELFARE

**Reports of:**

Health and Human Services  
Council On Aging

## REPORT OF HEALTH AND HUMAN SERVICES

The Wakefield Health Department is part of a regional health department, shared with the City of Melrose. The Department consists of some shared staff positions and collaborative programming. The Wakefield Board of Health, consisting of three members, meets monthly. Their role is to set policy, adopt regulations, and enforce local/state laws. A large portion of the work the Wakefield Health Department performed in 2021 centered around the ongoing COVID-19 pandemic.

The Department adjusted its scope and functions as the pandemic took on various forms, such as the shift from the Delta variant to the Omicron variant. Vaccines were, and continue to be, an essential tool in mitigating COVID-19 in the community. The Health Department worked closely with many other departments as well vital community partners and volunteers to make the enormous effort to vaccinate the community a resounding success.

Flu clinics were an important part in maintaining community health in a time when COVID-19 increased risk of serious health complications. From October to November, we provided over 700 doses of flu shots. From February to March, vaccination clinics run by the Department were able to provide 3,767 doses of the vaccine, with an additional 50 homebound doses. From November to December, we provided vaccination clinics for pediatric patients and the general public. We provided 1,012 pediatric (age 5-11) doses to Wakefield and Melrose students at a clinic held in Galvin Middle School and 1,968 booster doses to Wakefield and Melrose residents in Melrose's Memorial Hall. In total, we have been able to administer 6,870 doses of vaccines and boosters.

Contact tracers were an invaluable part of our COVID-19 response, ensuring the community had information regarding quarantine and isolation. The Wakefield contact tracing team reached just over 3,000 cases, following up with initial cases and close contacts that were identified. Many hours were spent all times of day, weekends, and holidays by the dedicated team; the true numerical impact can never be defined, but the number of cases prevented by contact tracing was essential to our community's safety.

### **Public Health Nursing (Outside of COVID-19 response): Camps**

The Public Health Nurse meets with local camps in Melrose (Alphabest and Melrose YMCA) and Wakefield (Boys and Girls Club and Camp Q) for two-to-four hours each on a weekly basis from June to early August to review childhood vaccinations, emergency medication authorizations, EpiPen training, camper-to-student ratios, facilities for sick children, and to review health concerns like, wearing sunscreen, maintaining hydration, insect/bee stings/tick bites, etc.

## Other Activities

- Clinic planning and staffing, organizing and ordering supplies, maintaining and supporting safe storage and transport of vaccine, and vaccine ordering and reconciliation.
- Homebound flu shots (~10)
- BP checks (<5), volume likely impacted by COVID policies
- Obtaining Epi Pens for Melrose Schools
- Renewing Controlled Substance-Use Registration for Wakefield
- Manage sharps disposal

## Environmental Health

We have 141 food establishments. We received 122 complaints (food establishments, housing, trash etc.). Health inspections are an instrumental part in maintaining statutory functions, permitting food establishments, pools, recreation camps, bodywork facilities, and tanning salons. The Health Department had one FTE for food and housing complaints; on top of routine inspections, inspectors also had to respond to all housing complaints and disasters, which include displaced individuals. They were tasked with following up on complex cases that required multiple visits and extensive support for community members.

## Grants

The Town of Wakefield (Wake-Up Coalition) completed its eighth year with the Drug Free Communities funding. The coalition continues to operate with active participation from key sectors throughout the community including police, schools, business owners, parents, health care professionals, media, faith community, concerned residents, and youth. Wake-Up collaborates across the region as part of the Mystic Valley Public Health Coalition implementing regional strategies at the local level. Data collection and analysis is a key component to measure short- and long-term impacts of implemented strategies.

Our 2021 Youth Risk Behavior Survey (YRBS) data demonstrated impacts from the pandemic on youth mental health and well-being. Since data is collected every two years, we have longitudinal data on health indicators for the past 12 years. Findings from the April 2021 survey showed that rates of anxiety and depression increased and substance-use decreased (in the short term). Data indicated that Wakefield students who identify as BIPOC and LGBTQ experience depression, anxiety, and bullying at significantly higher rates than their white and heterosexual peers. Fortunately, many protective factors rose, including perception of harm of regular alcohol use, vaping, and marijuana use. More students at the Galvin Middle School stated that they had a trusted adult in school (67% 2021 vs. 60% 2019), demonstrating several strategies the school implemented during pandemic learning to keep students connected to faculty were successful.

Parent and community education is key to increasing knowledge and changing attitudes. Wake-Up continues to be a lead sponsor and organizer for spring and fall “semesters” of Wakefield’s Parent University. This past year, over 350 parents registered and participated in sessions. They included three keynote speakers who covered topics including youth mental health; diversity, equity, and inclusion; and social media safety. A series of interactive workshops included “In Plain Sight,” which virtually guided parents and caregivers through a teen’s bedroom, exploring warning signs and providing strategies for talking with youth about substance use, vaping, mental health, eating disorders, and online behaviors.

Other prevention efforts include:

- School Administration and DFC Coordinator provided an overview of the change in Health Education in Wakefield Public School (WPS) over the past five years. Health curriculum has expanded from three grades to ten (K-5,7-10).
- WPS went from no-standardized curriculum to evidence-based Michigan Model K-12 (including substance-use prevention). Through collaboration with Wake-Up, WPS was awarded grants to cover the cost of curriculum and faculty training. One of the main components of Michigan Model is the SEL (Social Emotional Learning) curriculum, a major component of the K-4 curriculum, which also provides teachers with tools so students can practice skills in the classroom.
- Wakefield Memorial High School (WMHS) was chosen as a site to implement the iDecide program. This is an evidenced-based diversion program based out of Harvard and MGH as an alternate to a suspension program (with a class and counseling) for students found vaping or using drugs or alcohol at school.

Wake-Up continues to support WMHS Senior Night, a substance-free senior celebration in its fifth year. It has helped change the culture and traditions of senior week; Senior Night also provides 25 percent of DFC Grant matching funds. Wakefield prevention coordinators help lead Wakefield Alliance Against Violence, working to unite prevention initiatives, provide support services for survivors of domestic violence, and coordinate in-school strategies.

Wakefield prides itself in having one of the largest and most effective peer education models in the state. The Youth Action Team Leaders and clubs at Galvin and WMHS continued to thrive throughout the pandemic and provide leadership opportunities for over 80 youth in Wakefield. Youth implemented over 25 different substance-use, mental health, and community health strategies this year. Some of the highlights include:

- Photo/environmental scans of local parks and parking lots to determine hotspots and understand product trends. Youth presented their findings and recommendations to coalition members, school personnel, and parks and recreation staff.



- Youth leaders created Tobacco Licensee Thank You certificates for tobacco licensees that passed compliance checks. Certificates were delivered to all compliant stores.
- Youth Leaders organized and facilitated an eighth-grade Leadership Summit. Over 120 future school leaders rotated through workshops on leadership, being a good role model, embracing diversity, communication skills, and team-building.
- In partnership with local liquor stores and the Wakefield Police Department, youth organized a Sticker Shock Campaign reminding adults to not purchase alcohol for minors.
- As a result of increasing rates of Wakefield youth driving under the influence of marijuana, youth leaders developed a perception-of-harm campaign to bring awareness to students about driving under the influence of marijuana and the need for more education in driver's education on the topic.
- They developed a successful Instagram campaign and worked with elected officials and leaders at the DMV to discuss policy changes to drivers education.
- Youth implemented a successful "You are Not Alone" campaign (social media, floor clings, etc.) at the Middle and High Schools utilizing local stats to remind youth that they are not alone in their mental health struggles and to highlight local sources for help.

Finally, staff partnered with our Police Department's outreach team, including the Family Services Officer, Recovery Coach, and Mental Health Clinician, to reach Wakefield's most vulnerable residents and their families. The team provided information and resources to assist them in recovery and in building their sober/recovery network. The Recovery Coach is able to provide Narcan to residents in need and offer free rides to detox or recovery facilities with our new "Ride to Recovery" program. New resource cards with shelter, food, mental health, and other important resources were also developed.

## **Tobacco Control**

The Regional Tobacco Prevention Program is in year three of a ten-year DPH-funded grant. The grant supports a full-time Program Coordinator who is responsible for tobacco prevention in Wakefield, Malden, Medford, Melrose, and Winchester. Among the activities conducted in Wakefield this past fiscal year was retailer education. There were many points of contact with retail store staff to ensure that owners and clerks are knowledgeable about the new state tobacco law, which has many provisions that directly impact retail tobacco sales regulations and enforcement.

Enforcement: Retail store inspections were completed in 100 percent of retail establishments that sell tobacco/nicotine products, a total of 25 stores. Violations included minor ones which resulted in educational warnings, as well as more serious violations such as hidden stock of banned products. Two compliance checks were completed in all 25 stores. The first round of

checks involved a trained youth requesting a pack of cigarettes and resulted in six sale-to-minor violations. The second round was for a cigar/cigarillo product, which resulted in one sale to the youth buyer. All violations resulted in fines and additional surveillance.

Pricing surveys were completed in 100 percent of the stores. One establishment was selling cigarettes significantly below state minimum prices. Reports of egregious differences were made to Department of Revenue.

Community Education and Awareness: Due to COVID precautions, there were fewer opportunities to interact with individuals and groups, though numerous updates were provided to the Board of Health and Wake-Up, as well as to other regional Boards and Substance-Use Prevention coalitions.

Policy: This past year's focus was on educating retailers and others on the complexities of the new state tobacco law. The focus in the new year will be on updating local regulations to better match state law as well as to examine current regulations to determine if additional tobacco control measures are warranted.

Other activities: The Program Coordinator is an active participant in both the MA CALS (Massachusetts Collaboration for Action and Leadership) and the Mystic Valley Public Health Coalition Shared Services grant-funded program; mentors four new Tobacco Control Coordinators in neighboring communities; volunteered for a number of public health related activities such as COVID vaccination clinics; and updated various community groups on the new state tobacco law, enforcement results, and new product trends.

## REPORT OF THE COUNCIL ON AGING

The mission of the Council on Aging is to advocate, promote, and support the social, health, and economic needs of the citizens of the community 60 years of age and over. The Council works to achieve these needs through education and outreach.

While the pandemic was impacting our days and use of the Center, we continued to assist where needed. We worked alongside other Town departments in serving the whole community. Helping those in need was the priority.

In May, the Center opened with limited participation, welcoming those ready to get back to some normalcy. By September, we had waitlists for classes, and optimism was in the air as things were looking like 2019... almost. December came, and with it a new variant which caused many to pause before partaking in activities in person again.

Despite the challenges presented by the pandemic, we continued to serve the community. We scheduled vaccine appointments, provided transportation and outreach, and assisted with fuel and health insurance needs. The return of in-person classes and activities gave us a boost by providing the social interaction we all missed and needed the previous year.

The certification of the Town of Wakefield's membership into the Network of Age Friendly States and Communities through AARP was a highlight. The road to this designation began in 2017 and was completed with the approval of Wakefield's Action Plan in 2021. The Age Friendly working group is spearheaded by the Council on Aging Board, who are committed to continue to improve Wakefield's age-friendly goals.

Respectfully submitted,  
Judy Luciano  
Executive Director

## **PUBLIC WORKS**

### **Reports of:**

Department Of Public Works

Engineering Division

Forestry and Park Division

Cemetery Division

Fleet Maintenance Division

Building Division

Highway Division

Water Division

Sewer Division

## REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The Public Works Department consists of eleven (11) divisions and is responsible for maintaining the Town's infrastructure and facilities associated with public ways, parks and public grounds, Town cemeteries, the water distribution system, water treatment, sewer collection system, public shade trees, Town buildings, Town vehicles, and Town drainage system. Additionally, the Department provides services, such as: refuse collection and disposal, recycling and yard waste collection, street sweeping, snow and ice removal, and support services to other Town departments and civic events.

There have been difficult and challenging times upon us all during the COVID-19 pandemic. However it appears better days are ahead of us and we are turning the corner. The Department of Public Works is looking forward to continuing to provide our core set of services the citizens of Wakefield and begin moving forward on additional projects and initiatives that will be beneficial to the Town.

The entire staff at the Department of Public Works is wishing the Town a safe, healthy, and productive 2022. For details of division accomplishments, I refer you to the divisional reports.

I would like to thank the following supervisors for their support during the year and for their assistance in preparing this report:

Ann Waitt, Business Manager; William Renault, P.E., Town Engineer; Christopher Pierce, Buildings Manager; Lou Perriello, Highway Supervisor; Dennis Gorman, Fleet Maintenance Supervisor; Dennis P. Fazio, Forestry / Parks & Cemetery Supervisor; Steve Fitzpatrick, Water / Sewer Supervisor; Christopher Hunt, Field Operations Manager.

Joseph Conway, Director

## **ENGINEERING DIVISION**

The Engineering Division participates in and manages many Town infrastructure maintenance and improvement projects. Engineering staff perform a full range of engineering services including technical reviews, survey, design, digital system mapping, data management, cost estimating, project bidding, and construction management. The Division provides technical support to all Town departments, divisions, and boards and serves as a technical advisor/reviewer to the Planning Board, Conservation Commission, and Zoning Board of Appeals. The Division also reviews and oversees all construction activities within the Town's public rights-of-ways.

The Division procures and manages the services of engineering consultants for Town projects when the level of effort exceeds Division staff availability, or where a particular expertise is required.

## **BUILDING DIVISION**

The Building Division of the Department of Public Works is responsible for the maintenance and operation of 46 school and Town buildings. The inventory of buildings includes major facilities such as Town Hall, Public Works, Senior Center, all schools, and the Public Safety Building. The Division is also responsible for minor facilities such as storage buildings and field-bathroom buildings.

During the year, work orders are processed through the DPW's work order system and consist of various types of tasks which include: electrical repairs and upgrades, HVAC preventative maintenance and repairs, HVAC filter replacement, carpentry, roofs and window repair, and other facility repairs and improvements. Other work that is accomplished by the Division includes custodial services at Town Hall, Public Works facilities, Public Safety Building, Senior Center, Landrigan Field buildings, and park facilities.

The Building Division is also responsible for clearing snow and applying ice melt to all entryways, emergency exits, walkways, and sidewalks at the following locations: Town Hall, Senior Center, Public Safety Building, Americal Civic Center, and the Hurd School. During the year, the vast majority of work is accomplished by Division employees, though a small percentage is outsourced.

## **FORESTRY AND PARKS DIVISION**

The Forestry Division is responsible for the planting, pruning, spraying, and removal of public shade trees on public property throughout the Town. Extensive work is done seasonally around Lake Quannapowitt.

The Parks Division is responsible for the proper maintenance of the upper and lower commons, all parks, playgrounds, athletic fields, and many roadside areas, including 22 islands. This Division maintains over 100 acres of parks and recreational land under the Public Works jurisdiction. This Division is responsible for all rubbish removal at all parks, school fields, and downtown areas.

Major emphasis is placed on athletic fields through an aggressive aeration and seeding program. This Division is also responsible for cleaning and grooming the Town's four synthetic fields and is involved in the setup and cleaning for major festivals that occur in the Town and athletic games at Town and school fields.

## **CEMETERY DIVISION**

The Cemetery Division is responsible for the operation and maintenance of the Forest Glade Cemetery on Lowell Street and the Old Church Street Cemetery on Church Street.

The seasonal tasks of lawn and tree trimming, as well as planting, have grown each year. Newer sections "Q" and "R" are presently in use.

This Division installs all foundations, government plaques, markers, and government stones. The Cemetery expansion was completed with paved roads, irrigation, and marked out graves. This section is now in use.

## **HIGHWAY DIVISION**

The Highway Division is responsible for the maintenance of 115 miles of roadway. Included with the roadway maintenance are the drainage systems; sidewalks; catch basin cleaning and repair; traffic and street signs; street sweeping; leaf and brush pickup; collection of rubbish, recycling, and CRTs; propane gas tank disposal; school parking lot maintenance; striping crosswalks, center lines, and parking areas; and operation of the Nahant St. brush and leaf drop-off center.

This Division is also responsible for the sanding, salting, and snow removal of all Town roadways, all public schools, public parking areas, the Public Safety Building, Town Hall, and Senior Center.

## **FLEET MAINTENANCE DIVISION**

The Fleet Maintenance Division provides maintenance on a daily basis. All minor repairs and most major repairs are done in house. Division responsibilities also include writing the specifications to cover the needs for each division purchasing vehicles.

## **WATER DIVISION**

The Town of Wakefield used approximately 674 million gallons of water in CY 2021. This water is supplied by two sources, namely the MWRA and the Wakefield Broadway Treatment Facility utilizing Crystal Lake as the source water supply.

The Water Division is responsible for the operation and maintenance of the Broadway Water Treatment Plant, the Linden Street Pumping Station, the Montclare Ave. Booster Station, the Sidney Street Booster Station, and the Sidney Street Water Storage Standpipe. The Division is also commissioned with the maintenance and repair of the entire distribution system and the monitoring of all water quality testing and reporting as required by the Massachusetts Department of Environmental Protection (DEP).

## **SEWER DIVISION**

The Sewer Division is responsible for the operation and maintenance of the entire wastewater collection system.

### **Collection System Infrastructure**

The collection system is comprised of an estimated 95 miles of sewer main and approximately 8,500 sewer service laterals. The collection system mains, manholes, structures, covers, etc., require constant maintenance to ensure proper operation, reduce service interruptions, and to prevent backups, surcharging, and overflows.

Examples of some routine required maintenance performed on the system include: main flushing and jetting to reduce the buildup of grease and settled debris leading to main blockages; root cutting and treatment to clear and prevent the reoccurrence of root intrusion; repair and rehabilitation of manholes, covers, and structures; Dig Safe markouts for excavations; pipe repairs and/or replacement of broken mains; inspections of new sewer mains; service installations; and repairs by contractors.

### **Pumping / Lift Stations**

There are nine pumping / lift stations utilized in the wastewater collection system: Farm Street Station, West Park Drive Station, Plaza Road Station, Findlay Street Station, Audubon Road Station, Bay State Road Station, Lakeview Ave Station, Main St at Central St Station, and the Spaulding Street Station.



These stations collect wastewater from low-lying areas and discharge to points in the collection system at higher elevations allowing the flow to continue by gravity. These stations require constant maintenance of pumps, compressors, tanks, controls, and alarms to ensure proper operation, uninterrupted service, and prevent system backups and overflows.

### **Inflow and Infiltration (I&I)**

The Department is constantly working in conjunction with the Engineering Division and the Town's consulting engineers to identify and remove extraneous flows into the collection system (I&I). A few examples of "inflow" sources include: roof leaders tied into the collection system; basement sump pumps discharging to the home's sewer service; and other drainage systems tied directly to the sewage collection system. Examples of "infiltration" sources include: broken or cracked sewer mains and services; loose or missing sewer covers and caps; and other defects in system piping and components that allow groundwater and or rainwater to enter the system.

These flows enter the collection mains and can exhaust the system's capacity resulting in sewage surcharging, overflows, and backups. The additional flows due to inflow and infiltration significantly add to the equipment maintenance, utility, and manpower costs associated with operating the system.

Identifying and removing flows from inflow and infiltration sources reduces the annual metered volume of wastewater discharged from the Town of Wakefield into the MWRA system. This can result in significant reductions to the Town's MWRA annual waste water assessment.

The Town is continuing the process of installing a control- and data-collection system on multiple sewer stations that will enable data from these sewage stations to be collected and analyzed by the Town. This information will greatly enhance the Town's ability to identify sewage flow volume and discharge patterns that identify inflow and infiltration sources.

### **Emergency Service**

For emergency service please call the Water and Sewer Division's 24-hour emergency line at 781-246-6318.

## EDUCATION

### **Reports of:**

Wakefield Public Schools, Superintendent of Schools

Wakefield Public Schools, School Committee

Lucius Beebe Memorial Library

Northeast Metropolitan Regional Vocational School

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

The vision of the Wakefield Public Schools (WPS) is to empower our graduates to be confident, lifelong learners who are respectful and caring members of their community. The mission is to prepare students for college, career and community by providing a rich and challenging curriculum, high quality instruction, and educational experiences that meet students' individual needs and interests.

In April of 2021, year two of the COVID pandemic, the Wakefield Public School schedules shifted from hybrid schedules, where students were split into two groups learning for some of the time in-person and some remotely, back to a full in-person model. Moving to a full-day, in-person model five days a week was a significant shift. In the hybrid model, students attended school for half of the day at elementary level and half of the week at middle and high school level to create smaller groups to maintain a social distance to minimize exposure and spread of the virus. At the start of the 2021-2022 school year, Wakefield also discontinued a full remote option for students and families, returning close to 400 students back to school to participate in teaching and learning in-person.

The Wakefield Public Schools employs 585 people in seven bargaining units, all working with the common purpose of educating 3,400 students in grades PreK-12 and POST Academy. Our faculty, staff, nurses, and administrators have and continue to be remarkably resilient and resourceful during these unprecedented times, supporting teaching and learning and especially one another.

As businesses start to get back to normal and welcome people back to offices that have been closed due to COVID, personnel employed by the Wakefield Public Schools have never stopped teaching and learning. Wakefield has and continues to maintain the highest retention rate for teachers in the Middlesex League in a time when schools across the State are struggling to find committed professionals. This is a testament to the on-going community support and respect Wakefield has for our teachers.

The WPS instructional strategy has adapted and continues to focus on the academic core, specified in three parts, Quality Teaching, Rich and Challenging Curriculum, and Individualized Student Learning. The third objective has become a significant priority in 2021 as our work and the commitment of resources have needed to shift to focus on learning loss, isolation, and the social emotional and behavioral health needs of students and families. We have seen a major uptick in the need for counseling and nursing support.

In 2021, we have applied for all available State and Federal reimbursement grants and support grants to maintain safety measures and high-quality teaching and learning experiences. Some of these efforts have included symptomatic COVID testing in schools; COVID testing for faculty and staff; grant-funded teaching positions to support students in quarantine and

isolation; support to address food insecurity; and acceleration academies for our new incoming kindergarten students. Behavioral, mental health, and special education needs continue to be a priority that will need different levels of resource allocations than we have had in the past.

At the close of 2021, Wakefield Memorial High School teacher leaders and administrators worked closely with the Wakefield Permanent Building Committee (PBC), the architectural team, and the project manager to meet all milestones on the Massachusetts School Building Authority (MSBA) schedule to design and build a new high school. In January, the team submitted an updated education plan, the preliminary design program, and a preferred schematic report to the MSBA. If all goes as planned, we should be breaking ground for the construction of a new, or newly renovated, high school in 2024.

The time of COVID has required us to adapt, collaborate, and communicate in different ways to meet the needs of students and families. As we move into the 2022-2023 school year and the demands of health and safety move to an endemic cycle, we, too, need to shift and assume greater responsibility for the academic and equitable outcomes for students as they grow and develop. We will continue to work closely with the School Committee, Town leaders, the Board of Health, the Emergency Management team, school leaders, nurses, and counselors to understand how to prioritize and commit resources.

Wakefield is a terrific place to work and grow as an educator and a school leader. I know I speak for the administrative teams, faculty, and staff when I say that we are grateful for the ongoing support from the community and the opportunity to work to improve the Wakefield Public Schools every day.

Respectfully submitted,  
Douglas Lyons  
Superintendent of Schools

## REPORT OF THE SCHOOL COMMITTEE

The Wakefield School Committee is pleased to report that, even as COVID-19 continued to create challenges for our schools and community, the Wakefield Public Schools creatively ensured students received rich and challenging learning experiences. In 2021, the School Committee thanked interim Committee members Dr. Darci Burns and Greg Liakos for serving on the Committee and welcomed new members Ami Wall (1-year term), Dr. Kevin Piskadlo (2-year term), and Stephen Ingalls and Amy Leeman (3-year terms). At the reorganization meeting, the committee voted to appoint Suzy Veilleux to Chair and Tom Markham to Vice Chair of the School Committee.

The calendar year of 2021 continued with our students learning in a hybrid model, with a different approach at each level, focused on delivering the best experience for students working within the confines of our buildings, our schedules, and state-provided guidance on how teaching and learning needed to take place due to COVID. The spring though, brought our students back into schools full time. While this was challenging on many fronts, students, teachers, and families were happy to be back in our buildings, even with the limitations that still had to be in place. The fall of 2021 included the return of many sports, extra-curricular activities, and clubs for our students, getting our school community closer to “normalcy.”

COVID brought us changing requirements on how best to deliver education in the midst of a global pandemic and made collaboration across the Town a necessity. The Wakefield Public Schools worked together with the Town Administrator, Department of Public Works, and Board of Health to focus on keeping our students in school as much as possible. The School Committee wishes to thank all those groups for their support of Wakefield’s students and staff.

Planning for a new Wakefield Memorial High School continued with input from various stakeholder groups across the schools and wider community. A number of options have been developed and are being reviewed with a goal of having a vote in the Fall/Winter of 2022.

The School Committee would like to thank the Administration for their hard work and leadership during another difficult year that required flexibility and creative thinking to support our students and families. We’d like to thank faculty and staff for their commitment to our students and their open-minded approach to the changing needs during this time. Your dedication to providing rigorous and challenging curriculum, personalized to our students, did not go unnoticed during this very demanding year.

## REPORT OF THE SCHOOL DEPARTMENT BUDGET

2020-21 Expenditures	
Personnel	\$ 34,692,699
Contractual	\$ 4,783,161
Materials	\$ 2,261,055
Sundry	\$ 15,786
Sped Tuitions	\$ 3,006,324
<b>Total</b>	<b>\$ 44,759,025</b>
Capital	\$ 451,374
Transportation	\$ 115,000

### Grants

- 262 - Early Childhood: \$37,441
- 240 - Federal Special Education Entitlement: \$890,750
- 317 - METCO: \$483,600
- 140 - Title IIA Teacher Quality: \$49,704
- 305 - Title I: \$108,816
- 237 - Coordinated Family & Community Engagement: \$185,540
- Circuit Breaker Special Education Reimbursement: \$1,635,333

The year saw 10 staff members retire from the system. We are indebted to those professionals for their years of service to not only the Wakefield Public Schools, but to the many students who passed through the doors.

Retirees were Rosanne Bakos, Robyn Biagioni, Kathleen DeRoche Uva, Lisa Dilsso, James Jellison, Margaret McCarthy, Terri Roberto, Constance Ryan, Marion Schilling, Susan Widmer.

## REPORT OF WAKEFIELD PUBLIC SCHOOLS, SPECIAL EDUCATION DEPARTMENT

The department provides or arranges for the provision of each of the elements of the Individualized Education Programs (I.E.P.s) of students in need of special education from the ages of three through twenty-two, ensuring that a continuum of services and differentiated placements are available to meet the needs of the students with disabilities. The district takes all steps necessary to ensure compliance with all elements of I.E.P.s, including vocational education.

During the 2020-2021 school year, the Special Education Department has prioritized in-person special education services during COVID-19 hybrid schedules. Many of our students with high needs have required

extended services to meet academic progress expectations. The Doyle Early Childhood Center has remained an integrated setting, providing peer models for our students with disabilities, utilizing a five-day schedule.

POST Academy continued to operate a five-day schedule with shorter days relative to a decrease in vocational experiences due to community restrictions as a result of COVID-19. We are hopeful that September brings more opportunities for our students to get back into the community for that integral part of their programming.

The Special Education Department has also continued programming improvements and expansion of our language-based programs both at Greenwood and Galvin. We have employed an outside consultant to conduct a program evaluation at both schools. With those recommendations and the professional development through our continued relationship with Landmark, we expect to successfully service our students with language-based needs in district. This collaboration, professional development, and research will only improve the positive programming and services for students already established by Wakefield Public Schools.

## **REPORT OF WAKEFIELD PUBLIC SCHOOLS, WAKEFIELD ACADEMY**

Wakefield Academy currently serves 728 students in our Wakefield Public School (WPS) system. Our programming consists of educational asynchronous and synchronous academic support, social-emotional support, as well as physical activities such as games and age-appropriate social play. We are staffed by a variety of personnel including teachers, paraprofessionals, nurses, students (college and high school), and former school employees. Each instructor brings a variety of experiences to the Academy and helps us deliver the best programming possible.

Wakefield Academy currently has a before- and after-school program at our four elementary schools and Doyle ECC. Additionally, we have an after-school program at our Galvin Middle School. In addition to our daily programming, we also offer enrichment opportunities for all WPS K-8 students, which has a participation rate of an additional 400+ students. These activities include teacher-led clubs, as well as Pedro's Judo, Kidcasso Art, Kids' Test Kitchen, Sports Zone 101, Wicked Cool Science, Chess Here, Right Brain Curriculum, Shannon's Yoga, and CodeWiz. These activities have brought an additional 200 students into Wakefield Academy programming. We have received tremendous support for our enrichment offerings again this year and will continue seeking partners throughout the spring to add to our summer and fall 2022 programs.

We hold both a February and April vacation program. Additionally, we hold our annual Summer of Success program which will be offered for students in grades PreK-4 camp and grades 5-8 enrichment, respectively. Our vacation camps offer social activities, programs, and presentations to engage all our

students. The Summer of Success program includes structured academic and social activities as well as presentations for our PreK through rising fifth-grade students. All of these programs are offered outside of the before/after school programming and are available to all WPS students within the grade parameters listed above. All programs strive to enrich the educational experience provided by our schools.

## **REPORT OF WAKEFIELD PUBLIC SCHOOLS, FACILITIES DEPARTMENT**

### **District**

- NovaTime time clock system was installed district wide.

### **Wakefield Memorial High School**

- Multiple HVAC piping leaks and roof leaks have been repaired.
- LeftField was hired to be the new Wakefield High School owner's project manager and SMMA as the design architect. The project is ongoing.

### **Galvin**

- A sidewalk snow removal vehicle was added to the fleet

### **Woodville**

- A new playground was approved via Capital Planning and ordered. The playground is scheduled to be installed in June of 2022.

### **Dolbeare**

- Many HVAC system updates have been performed and are ongoing.

### **Greenwood**

- New drain grates were installed at points surrounding the building that had begun to fail

### **Walton**

- Rooftop HVAC system in administrative area has been recommissioned
- New kitchen equipment has been installed

### **Doyle**

- Concrete stairs at main entrance have been repaired
- Kitchen equipment has been ordered and kitchen install is scheduled for Summer 2022



# **REPORT OF WAKEFIELD PUBLIC SCHOOLS, TECHNOLOGY DEPARTMENT**

Project #1: New teacher devices for the elementary school teachers and support staff

Project #2: Provided Chromebooks to students 1:1 K-2 where previously we were only 1:1 3-8 with bring-your-own-device at the High School

Project #3: Capital approved new projectors for the Galvin Middle School (project delayed due to COVID and shipping issues).

# **REPORT OF WAKEFIELD PUBLIC SCHOOLS, CURRICULUM AND INSTRUCTION DEPARTMENT**

## **Curriculum and Professional Development**

The vision and goal of the Wakefield Public Schools' (WPS) instructional strategy is to graduate confident, lifelong learners who are respectful, caring members of their community. Our strategy to make this vision a reality is to provide rigorous curricular experiences for all students in preparation for college and career. This includes providing consistent, standards-aligned curricular materials and instructional practices in all classrooms across the District. A fundamental part of this work is inspiring in our students a love of learning.

Our work is guided by the WPS Curriculum Review and Renewal Plan, along with the WPS instructional strategy which is designed to allow us to review materials, instruction, and assessments and ensure we are getting the best curricula materials in place to support teaching and learning.

## **Doyle Early Learning Center**

The Doyle Early Learning Center is utilizing the Opening the World of Learning (OWL) Curriculum Resource as a guide of thematic units to support our early childhood experience. The curriculum's primary focus is on building language and literacy skills through engaging activities across all content areas. Doyle staff has also engaged in ongoing professional development focused on the social-thinking curriculum, which supports our students in building foundational social competencies and essential life skills. The lessons help students understand themselves and others; develop self-awareness, perspective taking, and social problem solving; and increases social emotional learning.

## **Social Studies**

Throughout the school year, the secondary Social Studies Department (grades 5-12) continued to implement the Massachusetts History and Social Studies Frameworks introduced in 2018. Much of this work was focused on incorporating new materials and strategies while also adjusting to the unique needs of WPS students and teachers. Teachers in grades 8 and 11 also developed a civic action project to promote meaningful student-led, non-partisan projects in accordance with Chapter 296 of the Acts of 2018. The Department has also worked to emphasize the multiperspectivity of history by teaching the experiences of marginalized groups from their perspectives using primary sources and accounts while encouraging students to think critically about the past, present, and future.

## **Math**

We are in the first year of implementing new math curriculum resources using the Illustrative Mathematics (IM) Program. The Department has prioritized professional development and collaborative time to support this work. Our elementary STEM Curriculum Coordinator and 5-12 Math Curriculum Coordinator have led this process with teacher groups from K-12. A new K-4 STEM coach position was created to support the work, as was a Math Implementation Team consisting of teacher representatives from each school. The new math curriculum resources are standards designed to meet the needs of all students. The routines and structures in IM K-12 promote best instructional practices such as reasoning, sense making, problem solving, collaboration, and perseverance.

## **World Languages**

Our World Language Curriculum Coordinator recently supported bringing the Seal of Biliteracy to Wakefield. This is an excellent opportunity for our students. The Seal of Biliteracy is a state-level recognition awarded to students who demonstrate a high level of proficiency in English and a partner language. Wakefield students who may be eligible have been encouraged to engage in this process. The Wakefield Public Schools value language and cultural diversity and this opportunity is a strong example of that.

## **Science, Technology, and Engineering**

We are fortunate that we have been able to continue to grow our K-12 program this year through the addition of two new science teachers for the third and fourth grades and a district K-4 STEM Coach. This additional staffing helps to build a strong, standards-based foundation at the elementary level to set our students up for success as they transition to Galvin and Wakefield Memorial High School. Our elementary STEM Curriculum Coordinator and 5-12 Science Curriculum Coordinator continue to work with teacher groups to align curriculum, incorporate the science and engineering practices, and provide professional development as we work towards providing relevant, engaging, and equitable experiences for all students.

## **English Language Arts**

At our elementary level, our focus continues to be on best instructional practices in both reader's and writer's workshop models. Our Curriculum Leadership model has been restructured to now include a district Humanities Curriculum Coordinator as well as a district Humanities Coach. This model seeks to promote consistency and equitable experiences across the four elementary schools. We are beginning the process of planning a K-12 ELA curriculum review, which will be led by our Humanities Curriculum Coordinator and 5-12 ELA Curriculum Coordinator. We are analyzing our early literacy practices and assessment to ensure that our students are getting the reading instruction they need early.

We continue to support students' phonemic development with Foundations, a systematic phonics program in grades K-2 and will be expanding this program to grade 3. In addition, we are adopting the Heggerty Phonemic Awareness Program in our early childhood classrooms. Instructional leaders and teachers will continue to work together to bolster instructional practices and foundational skill development to produce the best outcomes for our students.

At the secondary level in grades 5-12, we are committed to promoting student growth and critical thinking through building comprehension, writing, and vocabulary skills across the grade levels. Over the past two years, we have created and implemented vertically aligned curriculum guides for grades 5-12, which focus on priority standards and skills.

We have also focused on the incorporation of more diverse voices into our curriculum to encourage students to, "actively seek to understand other perspectives and cultures through reading and listening in order to evaluate other points of view critically and constructively" (MA ELA Curriculum Frameworks Guiding Principle 5). The incorporation of diverse voices, texts, and learning tools is something which we are committed to continuing in the coming school years. Additionally, our 5-12 English Department works hard to continue to promote high academic expectations for all students while supporting the needs of individual learners through the practice of differentiation and Universal Design for Learning principles. Keeping our belief about the importance of diverse curriculum resources, differentiation, and the promotion of critical thinking skills in mind, we have been working to develop department wide writing rubrics as well as begun using CommonLit as a tool for reading comprehension instruction and assessment.

We are excited to continue evolving both our materials and practices to best meet the needs of the diverse learners in front of us each year.

## **Health and Social Emotional Learning**

The Michigan Model Curriculum has expanded across most grade levels in K-10 at this point. The health and social-emotional learning curriculum focuses on important topics and skills that our students need to support their social-emotional health. Skills and topics build from year to year

allowing for deeper understanding. The Michigan Model is an evidence-based curriculum that has been endorsed by DESE, CASEL, and SAMHSA. All health teachers teach the SEL unit in addition to other units such as substance-use prevention.

### **Art and Music**

The Department of Elementary and Secondary Education released new arts standards to be implemented across all school districts. Our Director of Visual and Performing Arts and teacher leaders led the work of unpacking these new standards throughout the 2019-2020 school year. During the 2020-21 school year, all art and music teachers completely adapted and revised their curriculum to meet the different learning environments and the needs of students during that unprecedented year. They continued to write new curriculum in preparation for a return to normal with the new standards. In the 2021-22 school year, the music and art teachers have spent their professional development time not only completing the writing of a new curriculum for K-12, but also editing and talking with other grade levels to finalize the writing process by June of 2022.

## **REPORT OF WAKEFIELD PUBLIC SCHOOLS, GUIDANCE DEPARTMENT**

The Wakefield Memorial High School (WMHS) guidance department assisted 247 students in graduating in June of 2021. They reached their postsecondary goal in various forms, 84 percent went on to four-year colleges, 9 percent to two-year colleges, 3 percent joined the workforce, and 4 percent went to trade school, prep school, or joined our armed forces. Two hundred twenty-three WMHS students took 452 advanced-placement exams in 24 subject areas. Fifty-nine percent of the students received a grade of three or better, which is worthy of college credits from the colleges they plan to attend.

The dropout rate for the school year 2020-2021 was 0.1 percent. The entire staff and faculty work diligently to assist the guidance staff in developing successful four-year plans for all our students. Counselors attend special education and 504 team meetings, consult frequently with staff and administration, comprise the majority of intervention and crisis teams, and act as the primary contact with families and community support agencies.

During the spring of 2022, WMHS will be administering the SBIRT (Screening, Brief Intervention, and Referral To Treatment) screening to all ninth graders. SBIRT is intended to identify substance-use risk behaviors and to improve health, safety, resilience, and success in students. SBIRT screening requires a structured, 1:1 conversation between a trained school professional and a student to build trusting relationships around education, behavior, and support related to substance use.

- Screening quickly assesses the severity of substance use and identifies the appropriate level of treatment.

- Brief intervention focuses on increasing insight and awareness regarding substance use and motivation toward behavioral change.
- Referral to treatment provides those identified as needing more extensive treatment with access to specialty care.

Also, during the spring of 2022, WMHS will conduct S.O.S. (Signs of Suicide) screening for all eleventh graders. The program is a depression-awareness and suicide prevention training that encourages students to seek help if they are concerned about themselves or a friend. The SOS Program is the only youth suicide prevention program that has demonstrated an improvement in students' knowledge and adaptive attitudes about suicide risk and depression, as well as a reduction in actual suicide attempts. Listed on Substance Abuse and Mental Health Services Administration's National Registry of Evidence-based Programs and Practices, the SOS Program has shown a reduction in self-reported suicide attempts by 40-64 percent in randomized control studies (Aseltine et al., 2007; Schilling et al., 2016). Our goals in participating in this program are straightforward:

- To help our students understand that depression is a treatable illness.
- To explain that suicide is a preventable tragedy that often occurs as a result of untreated depression.
- To provide students training in how to identify serious depression and potential suicide risk in themselves or others.
- To impress upon youth that they can help themselves or others by talking to a trusted adult about their concerns.
- To teach students who they can turn to at school for help, if they need it.

WMHS implemented an ongoing formal curriculum in which each student has an adult in the school, in addition to the school counselor, who knows the student well and assists the student in achieving the school's 21st century learning expectations. Once a month, a different social-emotional learning topic is covered in an extended HR period. Topics include emotional awareness, motivation and mindset, responsibility, and self-care.

The Wakefield Memorial High School and the Galvin Middle School staff are working as a team to enhance the transition from eighth to ninth grade for all students. WMHS will conduct in-person tours for eighth graders this June. WMHS will host an eighth-grade parent information night in April. The presentation will include department leaders describing what each department offers, guidance and schedule-related information, as well as advice provided by current WMHS students.

In order to address the increasing need for supporting students' mental health and their social/emotional wellbeing, WMHS added a second position of adjustment counselor for the 2020-2021 school year by using ESSER funding. The purpose of the adjustment counselor position is to provide one-on-one counseling targeting a specific social/emotional goal. Students are referred to the adjustment counselor through our intervention

process. The goal is to provide six-to-eight weeks of counseling, but this time frame can be extended if recommended by the adjustment counselor. In addition to one-on-one counseling, the adjustment counselor holds group sessions targeting specific mental health and social/emotional needs. As we near the end of the second year having this position, it is clear that this counselor has had a significant impact on our students' mental health. Feedback from both students and staff regarding this additional level of support has been overwhelmingly positive.

The Guidance Office also acts as the Registrar's Office of the school and by March 1, 2022, thirty-nine new students entered Wakefield Memorial High School. The guidance staff plays an instrumental role in acclimating a large population of new students into the wonderful culture of Wakefield High.

Technology continues to be a large part of the Guidance Office. All counselors created Google Classrooms for each grade level of their caseload. Surveys given to students indicated that this was the most effective way to communicate information between counselor and student. The Google Classrooms contain critical information on students' academic, college and career, and social/emotional health. Students in the class of 2021 submitted, on average, six college applications, each resulting in the guidance office processing 1,780 initial transcript requests. Students in the class of 2021 attend 82 different schools of higher education.

WMHS continues to provide full access to the Iparent module of Ipass which offers parents on-line access to grades, teacher rank books, schedules, and biographical data. All student progress reports and report cards are posted in Iparent accounts and no longer printed. This module also allows for parents to update the biographical data, thus supporting the district in having access to real-time communication/emergency data. WMHS students have access to Istudent accounts where they can access the same data as their parents. In addition, all students' accounts at WMHS are attached to a parent email which allows the district to communicate fully with all families and all students. Staff and students appreciate the Town's support in purchasing and supporting these technology programs.

## 2021 Graduates

Aguirre, Franco  
Al-Omaira, Sultan  
Canavan, Hannah  
Canestaro, Aaron  
Albushies, John  
Alden, Christopher  
Amatucci, Anthony  
Andrade, Daviana  
Antonucci, Katherine  
Atoui, Zachary  
Banks, Chelsie  
Barrett, Jacob  
Barrett, Lola  
Beaudoin, Alexander  
Beaudoin, Gregory  
Bergholtz, Scott  
Bernardinelli, Alexandra  
Boudreau, Samuel  
Boyle, Robert  
Breda, Brian  
Brennan, Maxx  
Bright, Aidan  
Bruno, Samantha  
Bua, Garrett  
Burke, Hailey  
Burns, Malcolm  
Butler, Clara  
Butler, Grace  
Buttiri, Michael  
Calandra, Nicole  
Campea, Amelia  
Cunningham, Matthew  
D'Ambrosio, Isabella  
D'Ambrosio, Jonathan  
De Carvalho, Kerolliny  
DeBenedictis, Joshua  
DeCourcy, Sean  
Defendre, Faith  
DeFeo, John  
DeLeire, Kiera  
Diaz, Adriana  
DiMella, Maxwell  
Doherty, Claire  
Doherty, Kevin  
Dos Santos, Ramon  
Dotel Corniel, Daniela  
Doyle-Day, Samantha  
Drees, Danielle

Driggers, Mykease  
Driscoll, Shannon  
Dunn, Abigail  
Fahey, Dylan  
Faulkner, Haley  
Fitzgerald, Katelyn  
Fitzgerald, Luke  
Fleet, Adam  
Flynn, Isabella  
Caraglia, Abigail  
Carioli, Liliana  
Carroll, Genevieve  
Casale, Celia  
Casale, Lauren  
Casallas, Adrianna  
Cerulle, Joseph  
Chambers, Brogan  
Cherisme, Giovanni  
Chi, Janna  
Chirichiello, Adriana  
Chiros, Alexis  
Christie, Caroline  
Cioffi, Helena  
Cleversey, Harrison  
Cohen, Elianna  
Colangelo, Talia  
Coleman, Mairead  
Collins, Courtney  
Colliton, Samantha  
Connor, Grace  
Constas, Matthew  
Conway, Norah  
Corso, Ashlyn  
Cosgrove, Logan  
Coughlin, Francis  
Cullen, Lily-Camille  
Hunt, Jessica  
Hurley, Daniel  
Iannuzzi, Michael  
Jacob, Guy-Alexandre  
Jamerson, Jacob  
Jellison, Zachary  
Joyce, Chloe  
Junta, Rachel  
Kaminsky, Olga  
Keefe, Eric  
Kent, Alexander  
King, Daniel  
Kowal, Casey

Laboy, Elisabeth  
Lamarre, Georgia  
Langone, Rachel  
LeBlanc, Joseph  
Leishman, Brayden  
Letchford, Sean  
Levine, Jacob  
Licciardi, Ava  
Lotti, Brianna  
Lucey, Timothy  
Luciani, Giovanni  
Lyle, Meghan  
Lynch, Aidan  
Forbes, Skylar  
Foro, Anna  
Fortier, Olivia  
Frohlichstein, Tommy  
Galvin, Amelia  
Gerawork, Nolawi  
Gill, Caroline  
Glennon, Daniella  
Goddard, Leah  
Gomes, Andressa  
Goodchild, Grace  
Grant, Reignyah  
Green, Jared  
Grover, James  
Guay, Hannah  
Hagopian, Nora  
Healy, Graycie  
High, Abigail  
Hiltpold, Destiny  
Hodge, Lillina  
Hodzic, Hanna  
Hogan, Allison  
Hollinden, Felicia  
Holman, Paul  
Hopkins, Lucas  
Hubbard, Jason  
Hudson, Eden  
Norton, Kyleigh  
Nunez, Lilliana  
O'Brien, Reegan  
O'Brien, Richard  
O'Callahan, Jameson  
O'Neil, Kevin  
O'Neill, Molly  
Okundaye, Brett  
Olmedo, Elina

Olson, Ashlyn  
Patch, Emma  
Pearlman, Justine  
Pearlman, Rachel  
Pecjo, Erica  
Petitto, Matthew  
Petitto, Michael  
Petrov, Alexei  
Piracini, Daniel  
Plante, David  
Power, Christopher  
Regan, Karli  
Reid, Sean  
Reilly, Colin  
Richardson, Kelsie  
Ritchie, Margaret  
Rodriguez, Idalis  
MacGibbon, Casey  
Maffe', Jessica  
Maniscalco, Giuseppina  
Martin, Lilia  
Martine, Aimee  
Mauriello, Matthew  
Mayo, Natalie  
McCormack, Michael  
McGonagle, Evan  
McGovern, Rachel  
McKean, Amanda  
McKean, Matthew  
McLaughlin, Cameron  
McMahon, Emma  
Medina, Andrew  
Melanson, Howard  
Miller, Nicole  
Miller, Oliver  
Millstone, Amelia  
Moniz, Matthew  
Morton, Julia  
Mulcahy, Erin  
Murphy, Emerson  
Nelson, Richard  
Nett, Samantha  
Newman, Tyler  
Noell, Bridget  
Schopperle, Audrey  
Schroeder, Logan  
Schurter, David  
Seabury, Jack  
Shea, Charles



Sheridan, Elizabeth  
Shinney, Mia  
Signorello-Liotine, Giana  
Skeldon, Alexander  
Smith, Hannah  
Smith, Melissa  
Smith, Neil  
Sovay, Ryan  
Sowyrda, Ava  
Spillane, Leah  
Stikeman, Tucker  
Sweeney, Laura  
Timmins, Arianna  
Tomsyck, John  
Toppi, Alyssa  
Townshend, William  
Tran, Alexandra  
Tran, Kathy  
Tryder, Calvin  
Tryder, Robert  
Vacca, Brendan  
Roos, Andrew  
Roque, Lilo  
Rossetti, Sabatino  
Rudy, Colin

Ruggiero, John  
Ruggiero, Joseph  
Ruggiero, Lillian  
Rush, John  
Russo, Dario  
Ryan, John  
Sample, Cory  
Sandonato, Louis  
Santaniello, Dante  
Sartori, Jacklyn  
Schools, Anselm  
Valdevino, Joao Victor  
Valenza, Sarina  
Vaughn, Kenneth  
Verna, Yvalee  
Vieira, Audrey  
Wallace, Noah  
Wanis, Steven  
Whitham, Challenger  
Whitham, Emily  
Wilkinson, Matthew  
Willis, Alana  
Zani, Bianca  
Zimon, Alana  
Zullo, Isabella

## **REPORT OF THE LUCIUS BEEBE MEMORIAL LIBRARY BOARD OF TRUSTEES**

In 2021, the Lucius Beebe Memorial Library continued to contend with the restrictions imposed by the COVID-19 pandemic while providing the community with a range of alternative services. The library reopened to the public in May within the guidelines established by the Town and the Board of Health. Throughout the year, the library staff adjusted to the changing guidelines in order to best support its patrons. While the Annual Blossoms at Beebe was canceled, the Friends of Beebe Library were able to host their annual book sale event in June as well as subsequent book sales at the Farmer's Market. We are grateful for the volunteer efforts of so many.

The library expanded and enhanced its digital assets including the launch of a new website and the installation of a new Lecture Hall projector that can be utilized for hybrid meetings and events. In addition, the library staff continued to offer a range of virtual programming.

Finally, the Board would like to thank Steve McDonald, Lisa Altieri, and Jeff Klapes, who retired this year, for their dedication and years of service to the library. In addition, long-time members of the Library Board of Trustees Kevin Scanlon (chair) and Cindy Schatz chose not to seek re-election. After the April Town Election, the Board welcomed two new trustees: Paul Gordon and Paul Staiti. We thank the Town of Wakefield for its continued support.

Members of the Board include: Laura Cutone Godwin, Secretary; Timothy Healy, Chair; Chris Barrett; Paul Gordon; Aimee Lominac; Jeffrey Quinn; Adam Rodgers; Scott Staiti; Susan Wetmore

## REPORT OF THE LIBRARY DIRECTOR

Despite the marvel of COVID-19 vaccine availability, the pandemic persisted through 2021, prolonging uncertainty and the need to remain flexible and creative in the design and delivery of library services. Side Door Service, the contact-free delivery of library materials, continued for the first half of the year. Limited in-person services began on May 5. Full reopening with masks and distancing recommendations was in place as of May 29, 2021. Staff sought to design services that intuitively led to safe participation. Story times and other children's programs were held outdoors, events included numerous stations that kept people from being too close, and animal-track floor stickers illustrated six-foot distances.

Despite distancing and masks, the library remained a place to make a connection. The annual summer reading program, Plaza Jazz, and BeebeCon took place as usual, with aforementioned guidelines for safety. The library coordinated with Boys & Girls Clubs of Stoneham & Wakefield to offer summer readers passes for Lake Quannapowitt kayaking. Commit to Your Community was completed in 2021 with its capstone project, Join In Wakefield, providing residents a searchable database of opportunities to join interest and volunteer groups and projects.

2021 service enhancements included a refreshed library website and upgrades to the Evergreen catalog. In addition, a digital media conversion lab was designed, with equipment installed, manuals written, and staff training planned. The library routinely adjusts workflow to best meet current needs. Personnel changes of the last few years led to noteworthy restructuring of collection development and communications work.

Lisa Altieri, Technical Services, retired after 42 years of service; Ryan Rivas, hired, Technical Services; Jeffrey Klapes, Head of Reference and Information Services, retired after 26 years of service; Karen Stern, Reference Librarian, promoted to Head of Reference and Information Services; Erin Dagenais, hired, Reference Librarian; Steven McDonald and Harrison Schroder, part-time custodians, resigned; Edward Downing and Richard Chambers, hired, part-time custodians; Jennifer O'Connell and Olivia McElwain, Circulation Assistants, resigned; Kerri Roberts and Kimberly Sampson, hired, Circulation Assistants; Pages Norah Conway, Lily Cullen, and Ryan Hunt resigned; Mary Kate Butler, Molly Morris, Cooper Schroder, and Vanessa Westlake, hired.

Supply chain and service issues were common throughout 2021. Books and other materials were frequently delayed or unavailable. Ultimately, the library was able to complete some building projects. The Lecture Hall projection system and screen were upgraded, improving audio and video and enabling remote access. Tired young-adult room furniture was replaced with upholstered chairs that can be moved around to suit multiple needs. With a nod to sustainability, a water fountain on the lower level was replaced with a bottle filler, and some older lighting was changed to dimmable LED. Staff vigilance to the building was rewarded, as roof leaks, termites, and mold were discovered and effectively eliminated.

Core Collection Holdings	
Physical print & other media	99,326
Digital downloads & streaming	125,305
Total Holdings	224,631
Circulation	
Physical print & other media	198,597
Digital downloads & streaming	55,305
Total Annual Circulation	253,902
Interlibrary Loans to Wakefield	25,333
Interlibrary Loans from Wakefield	23,878
New cardholders	848
Total cardholders	12,869
Reference Transactions	13,972
Programs	
Adult Programs	199
Adult Program Participants	2,727
Youth Programs	385
Youth Program Participants (Facebook not incl.)	3,142
Patron Traffic June - December	
Annual Traffic	70,118
Daily Average	403
Digital Communications Subscriptions	
Email newsletter	4,373
Social media	5,626

Respectfully submitted,  
Catherine Ellis McDonald  
Library Director

# **REPORT OF THE NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT**

100 Hemlock Road, Wakefield, Massachusetts 01880-3597

## **School Administration**

Superintendent-Director, David Dibarri

Principal-Deputy Director, Carla Scuzzarella

## **District School Committee**

Deborah P. Davis – Woburn, Chair

Judith M. Dymont - North Reading, Vice-Chair

Peter A. Rossetti, Jr. – Saugus, Secretary

Larry Means – Stoneham, Treasurer

Robert S. McCarthy – Reading, Associate Treasurer

Michael T. Wall – Chelsea, Committee Member

Anthony L. Caggiano – Revere, Committee Member

James J. Holland – Malden, Committee Member

Brittany A. Carisella – Wakefield, Committee Member

Ward A. Hamilton – Melrose, Committee Member

Brant Snyder – Winchester, Committee Member

Robert O'Dwyer – Winthrop, Committee Member

## **Outstanding Student Award**

Keyla Zelaya from Chelsea, a student in the electrical program, was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

## **National Technical Honor Society**

The Northeast Chapter of the National Technical Honor Society held its annual induction ceremony in April. At the ceremony, 27 seniors were inducted. There is a total of 42 Technical Honor Society members for the 2020-2021 school year.

## **National Honor Society**

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in April. At the ceremony, 27 juniors and 10 sophomores were inducted for the 2020-2021 school year, bringing the total membership to 37.

## **Scholarship Committee**

The Northeast Awards and Scholarship Committee and PAC Board presented awards and scholarships to 82 deserving students at the annual Senior Recognition Night. A total of \$40,425 was presented to Northeast students who will be working in their vocational fields, entering trade apprentice programs, or going on to one-, two-, or four-year programs at accredited colleges, universities, and trade schools. These awards and

scholarships provide the students opportunities to purchase tools and equipment, and assist in offsetting the expense of attending institutions of higher education.

### **School-Wide Professional Development 20-21**

The goal of professional development is to:

- Ensure that staff members follow current regulations enacted by the Massachusetts Department of Elementary and Secondary Education (DESE).
- Guarantee that all staff members are knowledgeable of legislation impacting the educational process of the Commonwealth.
- Make staff members aware of the most recent trends and strategies in the district's mission of improving student achievement.
- Enhance our educator mentoring and induction program by utilizing peer observation as a professional development tool.

The activities that met these goals during the 2020-2021 school year included a first-week-back program (August 24-27, 2020) that provided four days of technology training. The technology training included, but was not limited to:

- Beginning, intermediate and advanced training on the Zoom web-based video conferencing tool.
- Training on Google Classroom and various extensions, our classroom management, organization, and collaboration platform.
- An introduction and training on additional technology-based classroom and student engagement tools including Screencastify, EdPuzzle, Kahoot, Khan Academy, Peardeck, Quizlet, CK-12, and others.
- Model for student engagement with synchronous and asynchronous teaching techniques and methods.

### **2021 Summer Transition Program**

The Summer Transition and Enrichment Program at Northeast Metropolitan Regional Vocational School is a two-week program that ran from July 12 to July 23. The program was an introduction to career-technical education, as well as an introduction to high school English and math courses, with a focus on MCAS preparation. This program is for our incoming freshmen who are part of our graduating class of 2025. We had 237 students partake in this program, participating in the following shops: Cosmetology, HVAC, drafting and design, auto technology, auto body and collision, business technology, culinary arts, design and visual communications, electrical, and plumbing.

The students had the opportunity to explore four different shops over the two-week period. This program is funded by federal Title 1 and Carl D. Perkins Grants. These services, as well as the program itself, are run at no cost for the students or parents/guardians.

## **Community Education Program**

The Community Education Program is a broad-base collaborative community initiative, assisting learners of all kinds complete their education and achieve economic self-sufficiency through empowerment skills, health care, support services, and meaningful employment.

Our vision is to deliver educational experience in a positive environment that will enable Northeast to reach new heights together with our lifelong-learning community. The focus of the Community Education Program is to offer programs that meet the demands of our learning populations. In doing this, we give people the opportunity to improve employment skills, fulfill lifelong goals, or enrich their lives with social activities. With the most qualified instructors, and state-of-the-art labs, Northeast strives to maintain the highest standards of education.

Emphasis is on our new technology upgrades, such as brochure modification, new state-of-the-art website construction, and the introduction of new programs in the medical field. In addition, new culinary classes, continuing education in all construction related courses, computer and CAD classes, photography, and many other enrichment courses have been added.

## **2021 Graduates**

The 2020-21 school year represents the fifty-second class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 289 students.

Breakdown of graduates' status after graduation is as follows:

Attending four-year college: 95  
Attending two-year college: 52  
Employed: 93  
Apprentice school: 8  
Entering military service: 6  
Other: 35

## **Special Needs Enrollment**

Special needs enrollment for the 2020-21 school year continued to represent approximately one-quarter share of the total school enrollment with students. The 323 special needs students represent 25 percent of the school population. Additionally, 123 students were eligible for services under section 504 of the Rehabilitation Act.

## **District School Committee Election of Officers**

At the Annual Organizational Meeting of the District School Committee on January 13, 2021, the following members were elected as officers of the Northeast District School Committee:

Chair: Deborah P. Davis, Woburn  
Vice Chairman: Judith M. Dymont, North Reading  
Secretary: Peter A. Rossetti, Jr., Saugus

Treasurer: Larry Means, Stoneham  
Associate Treasurer: Robert McCarthy, Reading

## **Conclusion**

As Northeast celebrates its fifty-first year of career/technical excellence with its twelve member communities, the district continues to offer students the finest career technical education with which to build a successful career.

The District supports curriculum in both academic and career technical classrooms with the latest equipment and technology. Evidence of our commitment is reflected in the state's grade 9-to-12 dropout rate reports, which indicates Northeast is significantly lower at 0.2 percent versus the state average of 1.6 percent from 2020 (last year's readily available data from DESE). Recent graduate follow-up data indicates that 97.3 percent of students from the class of 2021 were positively placed in relevant post-secondary areas (Source: MA DESE CVTE Perkins V-Postsecondary Placement 3S1 report).

In fact, Northeast currently employs 32 alumni at the school, including our Superintendent-Director. Alumni stories of success, and their readiness and willingness to help their alma mater by recruiting graduates for cooperative education experiences or employment, is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received, which makes us proud to have contributed in some small way to their accomplishments.

The Northeast Class of 2021 achieved an 88 percent passing rate on the ELA MCAS Assessments, an 87 percent passing rate on the Math MCAS Assessment, and 98 percent passing rate on the Science MCAS Assessment. Northeast continues to offer school-day MCAS enrichment classes and after-school enrichment programs for those students in need of additional preparation for the MCAS. Northeast offers a well attended Summer Transition Program for incoming freshmen, and a Saturday Exploratory Trade Program for students on the school waitlist and for high school students from our feeder communities.

The Career Center facilitates student access to technology to further learn business aspects of their industries and develop career plans, resumes, and comprehensive portfolios. Students prepare college and other postsecondary documents with the assistance of our faculty, including career and adjustment counselors.

Once again, I am proud to have represented as a member of the Northeast Metropolitan Regional Vocational District School Committee. I will continue to serve as the guardian of funds allocated from the community to this educational institution and assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,  
Brittany A. Carisella, Committee Member  
Northeast School Committee, Wakefield Representative



## REPORT OF THE MUNICIPAL GAS AND LIGHT DEPARTMENT

## REPORT OF THE MUNICIPAL GAS AND LIGHT DEPARTMENT

Our one hundred twenty-fifth annual report of the Municipal Gas and Light Department covers the fiscal period July 1, 2020 to June 30, 2021.

The total electric sales of the Department totaled 163,382,094 kWh compared to 163,836,982 kWh the prior year. This slight decrease was primarily attributable to seasonal weather differences and the COVID-19 pandemic contributing to load decreases in the commercial sector. The peak month for electric usage was August with 18,062,379 kWh of energy consumed. The highest single-day usage was June 29, 2021, with 835,142 kWh sold. The winter peak month was January, with 14,315,035 kWh consumed. The highest winter single-day usage occurred on January 29, 2021, with a consumption of 569,283 kWh sold.

The Department continued to connect several large new customer projects and continued to construct infrastructure to provide redundancy between the Beebe Substation and the Wallace Substation. The Department continues to upgrade its overhead and underground distribution infrastructure to improve system reliability and has continued to implement its multi-year plan to retire most of its older 4,160-volt system and replace it with a 13,800-volt system which will be more reliable and better equipped for future expansion. Two older transformers at the McGrail Station were retired and replaced with new switchgear and pad-mounted transformers at the station. The Department efficiently and effectively responded to the numerous storms with minimal impact on the infrastructure and continued to invest in system improvements including the replacement of the 60-year-old transformers and switchgear at the McGrail Substation. Vegetation management remains a priority to continue to improve system reliability.

Total gas sales of the Department were 602,324 MCF compared to 599,516 MCF in the prior year. This very small increase from the prior year is attributable to a cooler winter and COVID-19. February was the peak month for gas usage with 111,875 MCF consumed that month.

The Department continued to manage its gas supply from the Kinder Morgan pipeline. The Department continues to replace old steel and cast-iron gas mains with modern plastic gas mains, which will ensure a safe and reliable gas distribution system. Completed major gas main upgrades include the sections on Lowell, Vernon, Sylvan, and Broadway. The regulator station on Lowell Street was relocated and replaced. The Department has continued to improve its website and continues to improve its customer service options.

The Department's energy conservation program, which combines energy audits with rebates for the installation of weatherization material and the purchase of energy efficient appliances, continues to be popular. Five hundred and twenty-five customers received \$20,017 in rebates and \$201,690 in conservation incentives, including incentives for the Department's new solar rebate program. This program helps our customers reduce their gas and electricity use.

Members of the Commission include: Thomas Boettcher, Chair; Eltopn Prifti, Secretary; Phillip Courcy; Jennifer Kallay; and John Warchol.

Peter Dion is the General Manager.

**REPORT OF THE TOWN CLERK**

# REPORT OF THE TOWN CLERK

Annual Town Election April 27, 2021								
	WAKEFIELD PRECINCT 1	WAKEFIELD PRECINCT 2	WAKEFIELD PRECINCT 3	WAKEFIELD PRECINCT 4	WAKEFIELD PRECINCT 5	WAKEFIELD PRECINCT 6	WAKEFIELD PRECINCT 7	TOTAL
Registered voters	3066	2693	2820	2584	2957	3013	2698	19831
Voters	815	602	786	703	847	852	902	5507
Percentage	26.6%	22.4%	27.9%	27.2%	28.6%	28.3%	33.4%	27.8%
TOWN COUNCIL								
JULIE SMITH-GALVIN	359	300	446	420	494	502	444	2965
ANNE P. DANEHY	434	297	431	440	510	528	499	3139
BRANDON FLANAGAN	439	314	345	276	392	352	446	2564
Total write-ins	7	3	5	2	6	6	3	32
Blanks	403	296	343	267	338	303	401	2351
TAX COLLECTOR								
KATHLEEN M. KELLY	518	388	491	444	549	574	583	3547
Total write-ins	21	17	19	15	18	14	28	132
Blanks	287	221	273	228	267	255	297	1828
SCHOOL COMMITTEE 3 YEARS								
STEPHEN THOMAS INGALLS	395	296	407	375	430	474	437	2814
AMY M. LEEMAN	493	344	482	397	554	546	541	3357
Total write-ins	7	9	3	6	11	6	13	55
Blanks	717	543	642	576	643	630	773	4524
SCHOOL COMMITTEE 2 YEARS								
DAWN L. MILLWARD	377	240	300	228	339	298	379	2161
KEVIN SCOTT PISKADLO	321	251	346	339	359	426	387	2429
Total write-ins	1	3	1	5	2	1	1	14
Blanks	107	102	120	105	119	103	115	771
SCHOOL COMMITTEE 1 YEAR								
GREGORY LIAKOS	295	252	343	345	384	418	368	2405
AMI RUEHRWEIN WALL	436	286	339	257	370	341	446	2475
Total write-ins	2	3	0	4	5	2	0	16
Blanks	73	55	85	71	60	67	68	479
BALLOT QUESTION								
YES	505	352	399	333	433	404	485	2911
NO	285	227	346	334	364	406	375	2337
Blanks	36	37	32	42	42	38	32	259
MUNICIPAL GAS & LIGHT COMMISSIONER								
JENNIFER KALLAY	450	337	456	412	499	517	501	3172
ELTON PRIFTI	379	264	366	305	389	400	411	2514
Total write-ins	3	5	2	2	2	4	5	23
Blanks	780	586	710	635	748	735	847	5041
BOARD OF ASSESSORS								
SEBASTIAN P. TINE	455	360	442	407	493	516	521	3194
Total write-ins	2	2	0	4	4	3	0	15
Blanks	369	254	345	286	342	329	373	2298

	WAKEFIELD PRECINCT 1	WAKEFIELD PRECINCT 2	WAKEFIELD PRECINCT 3	WAKEFIELD PRECINCT 4	WAKEFIELD PRECINCT 5	WAKEFIELD PRECINCT 6	WAKEFIELD PRECINCT 7	TOTAL
<b>LIBRARY TRUSTEES</b>								
AIMEE LOMINAC	438	320	452	391	502	512	485	3100
PAUL GORDON	352	270	371	336	364	389	373	2455
KEITH LA GRAVES	270	177	207	231	350	294	306	1835
SCOTT STAITI	269	245	304	254	285	314	302	1973
Total write-ins	9	1	2	1	5	7	2	27
Blanks	1080	775	965	818	951	968	1178	6735
<b>PLANNING BOARD 5 YEARS</b>								
THEODORE H. NOELL	292	214	270	258	283	304	319	1940
JOANNE L. SCOULER	259	197	266	216	367	306	280	1891
Total write-ins	0	3	1	3	3	1	0	11
Blanks	266	191	244	218	215	239	300	1673
<b>PLANNING BOARD 2 YEARS</b>								
MEGAN E. MENESALE	443	333	425	390	493	498	480	3062
Total write-ins	1	2	3	2	5	5	2	20
Blanks	382	281	359	305	341	345	412	2425
<b>BOARD OF HEALTH</b>								
LAUREL SKINDER GOURVILLE	462	350	454	421	515	527	519	3248
Total write-ins	2	1	4	4	8	5	2	26
Blanks	362	265	329	272	316	317	372	2233
<b>CONSTABLE</b>								
KEVIN J. LOPES	499	377	485	426	521	546	535	3389
Total write-ins	4	2	1	3	7	3	2	22
Blanks	315	237	309	268	311	299	357	2096
<b>HOUSING AUTHORITY 5 YEARS</b>								
CHARLES L. GEIER	459	343	447	397	493	508	540	3187
Total write-ins	1	3	1	2	4	2	0	13
Blanks	346	322	319	298	322	358	342	2307
<b>HOUSING AUTHORITY 1 YEAR</b>								
SHANNON CAIN ARNOLD	328	273	315	264	401	413	385	2379
SHARON L. JANUS	187	133	219	214	189	163	190	1295
Total write-ins	4	2	2	2	3	0	1	14
Blanks	287	188	231	197	226	252	306	1687

## ANNUAL TOWN MEETING MAY 8, 2021

The Annual Town Meeting, held at the Wakefield Memorial High School Field House, 60 Farm Street in said Wakefield on Saturday, the eighth day of May, 2021 at eight o'clock in the morning, was called to order by Moderator William Harbison Carroll at 8:00 a.m. There were 112 registered voters in attendance.

Moderator Carroll accepted the Return of Service from Town Clerk Betsy Sheeran. Town Clerk Sheeran led the Pledge of Allegiance. Moderator Carroll recognized Town Administrator Stephen P. Maio who made the following motion:

That the Town vote to take the following Articles out of order as part of a consent agenda: Articles 4, 6, 7 and 16. The effective motions of each individual article will be as stated in the Recommendation Book with the exception that the motion for Article 16 will be for Indefinite Postponement. This requires a 2/3/ vote.

Vote: Motion passed – Unanimous.

Town Administrator Stephen P. Maio motioned that the Town vote to approve the following Articles as part of the Consent Agenda: Articles 4, 6, 7 and 16. The effective motions of each individual article will be as stated in the Recommendation Book with the exception that the motion for Article 16 which will be for Indefinite Postponement. The motion was seconded. The Finance Commission recommended favorable action.

Vote: Motion passed – Unanimous.

#### ARTICLE 1

To determine how much money the Town will vote to raise and appropriate from tax levy or transfer from available funds for General Government, Protection of Persons and Property, Human Services, Public Works, Public Service Enterprises, Education, Unclassified, Benefits & Administration and Light Department specifying what appropriation shall be taken from the receipts of a department, or to see what the Town will do about it.

Town Council

Motion: Town Administrator Stephen P. Maio motioned that the Town vote to raise and appropriate from tax levy or transfer from available funds the sums of money as detailed in the following recommendations for the fiscal year July 1, 2021 to June 30, 2022 the grand total amounting to \$108,916,424. The motions will provide for the breakdown of this amount and the sources thereof in the various classifications as described in the Recommendation Book. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed.

#### ARTICLE 2

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for Capital Outlay, or to see what the Town will do about it.

Capital Outlay Committee

Motion: Chairman of the Capital Outlay Committee Frank Leone, motioned that the Town vote to raise and appropriate from tax levy the amount of \$1,982,325.19 and transfer the amount of \$170,000. from the sewer receipts account to the sewer department capital outlay account and the sum of \$250,000. From the water receipts account to the water department capital outlay account to carry out the Purpose of Article 2 as stated in the Recommendation Book. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed.

### ARTICLE 3

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to the Capital Projects/Debt Service Fund, also known as the Debt Service Fund, or to see what the Town will do about it.

Town Council

Motion: Town Administrator Stephen P. Maio motioned that the Town raise and appropriate from tax levy to the capital projects fund, also known as the debt service fund, the sum of \$4,133,698. To carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed.

### ARTICLE 4

To see if the Town will vote to authorize the Board of Assessors to use such sum of the balance of the operating fund of the Municipal Gas and Light Department as of June 30, 2021 as the Board of Light Commissioners may vote in computing the tax rate for the fiscal period July 1, 2021 to June 30, 2022, or to see what the Town will do about it.

Municipal Light Commissioners

Motion: Town Administrator Stephen P. Maio motioned that the Town vote to authorize the Board of Assessors to use such sum of the balance of the operating fund of the Municipal Gas and Light Department as of June 30, 2021 as the Board of Light Commissioners may vote in computing the tax rate for fiscal period July 1, 2021 to June 30, 2022. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed. Consent Agenda Article. ARTICLE 5

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds including the excess and deficiency account a sum of money to supplement the appropriations of all budgets for the period of July 1, 2020 to June 30, 2021, or to see what the town will do about it.

Town Council

Motion: Town Administrator Stephen P. Maio motioned that the Town appropriate from free cash the sum of \$309,320. To carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed.

### ARTICLE 6

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to indemnify certain police officers and firefighters of the Town for medical, surgical and hospitalization expenses as a result of injuries received by the officers/firefighters in the performance of their duties, as provided for under Section 100, Chapter

41 of Massachusetts General Laws in such amount and to such extent as may be recommended by the Town Council, or to see what the Town will do about it.

Town Council

Motion: Town Administrator Stephen P. Maio motioned that the Town appropriate from free cash, the sum of \$100,000. To carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed. Consent Agenda Article.

#### ARTICLE 7

To see if the Town will vote to authorize the Town Council to accept, or take by eminent domain proceedings, conveyances or easements from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to raise and appropriate a sufficient sum of money to carry out the purpose of this Article, or to see what the Town will do about it.

Town Council

Motion: Public Works Director Joseph Conway motioned that the Town appropriate from tax levy the sum of \$1.00 to carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action. This Article requires a two-thirds (2/3) vote.

Vote: Motion passed. Consent Agenda Article.

#### ARTICLE 8

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for the collection, disposal, recycling and composting of refuse, or to see what the Town will do about it.

Town Council

Motion: Public Works Director Joseph Conway motioned that the Town appropriate from tax levy the sum of \$2,199,441. To carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed.

#### ARTICLE 9

To see if the Town will vote, pursuant to G.L. c. 40, §§ 15, 15A and 15B, and any other applicable authority, to transfer to the Town Council for the purpose of sale the real property known and numbered as 124 Green Street, Stoneham, Massachusetts, including the structures and fixtures thereon erected, being the same property conveyed to the Town by deed recorded with the Middlesex South District Registry of Deeds at Book 3072, Page 264, consisting of 22,700 square feet, more or less; and pursuant to G.L. c. 40, § 3; c. 30B, § 16, and any other applicable authority, to authorize the Town Council to sell, transfer and convey the said real property, such sale to be on such terms and subject to such conditions as the Town Council may deem prudent, or to see what the Town will do about it.

Town Council



Motion: Town Administrator Stephen P. Maio motioned that the Town vote pursuant to M.G.L., c.40, paragraphs 15, 15A and 15B, and any other applicable authority, to trans to the Town Council for the purpose of sale, the real property known and numbered as 124 Green Street, Stoneham, Massachusetts, including the structures and fixtures thereon erected, being the same property conveyed to the Town by deed recorded with the Middlesex South District Registry of Deeds at Book 3072, Page 264, consisting of 22,700 square feet, more or less; and pursuant to M.G.L., c. 40, paragraph 3; c. 30B, paragraph 16, and any other applicable authority, to authorize the Town Council to sell, transfer and convey the said real property, such sale to be on such terms and subject to conditions as the Town Council may deem prudent. The motion was seconded. The Finance Committee recommended favorable action. This Article requires a two-thirds (2/3) vote.

Vote: Motion passed unanimously.

#### ARTICLE 10

To see if the Town will vote to amend Chapter 143 of the General Bylaws, entitled "Fingerprint-Based Criminal Record Background Checks," by (a) striking from § 143-2A, entitled "Applicability; notification of applicant," the following: "(5) Dealers in junk, secondhand articles and antiques. (6) Secondhand motor vehicle dealer. (7) Hackney carriage (taxi) operator.", and (b) renumbering "Ice cream truck vendor" as "(5)," or to see what the Town will do about it.

Town Council

Motion: Town Administrator Stephen P. Maio motioned that the Town vote to amend Chapter 143 of the General Bylaws as described in the Recommendation Book to carry out the purpose of this Article. The motion was seconded. Police Chief Steven P. Skory made the recommendation.

Vote: Motion passed.

#### ARTICLE 11

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for professional services to assist in the Fiscal Year 2022 revaluation of properties within the Town, or to see what the town will do about it.

Board of Assessors

Motion: Town Assessor Victor Santaniello motioned that the Town appropriate from tax levy the sum of \$38,000. To carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed.

#### ARTICLE 12

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for professional services to

assist in the revaluation of all locally assessed personal property within the Town, or to see what the town will do about it.

Board of Assessors

Motion: Town Assessor Victor Santaniello motioned that the Town appropriate from tax levy the sum of \$45,000. To carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed.

### ARTICLE 13

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds, a sum of money to supplement the School Department Budget for the period of July 1, 2020 to June 30, 2021 to provide for the payment of Special Education costs, or to see what the Town will do about it.

School Committee

Motion: School Superintendent Douglas Lyons motioned that the Town supplement the School Department budget for the period of July 1, 2020 to June 30, 2021 by transferring the sum of \$230,000. From the Special Education Stabilization Account created under Article 7 of the Annual Town Meeting warrant to carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action. This Article requires a two-thirds (2/3) vote.

Vote: Motion passed.

### ARTICLE 14

To see if the Town will vote to enact as Chapter 180 of the General Bylaws of the Town the following provisions for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts State Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto: Chapter 180 – Stretch Energy Code 180-1. DEFINITIONS The following words and phrases as used in this bylaw, unless the context otherwise requires, shall have the following meanings: “Base Energy Code” – Codified by the Massachusetts Board of Building Regulations and Standards as 780 CMR Ninth Edition Base Code Chapter 13 and 780 CMR Ninth Edition Residential Code Chapter 11 of the Massachusetts State Building Code as may be amended or updated, the Base Energy Code is the energy efficiency amendments of the Massachusetts State Building Code, 780 CMR. “International Energy Conservation Code (IECC)” - The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the Massachusetts State Building Code are the IECC with Massachusetts amendments, as approved by the Massachusetts Board of Building Regulations and

Standards. "Stretch Energy Code" - Codified by the Massachusetts Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the Massachusetts State Building Code, the Stretch Energy Code is an appendix to the Massachusetts State Building Code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code. 180-2. PURPOSE The purpose of this bylaw, and by its incorporation herein, the Stretch Energy Code, 780 CMR 115.AA, is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the Massachusetts State Building Code for new buildings. 180-3. APPLICABILITY This bylaw, and by its incorporation herein, the Stretch Energy Code, 780 CMR 115.AA, apply to residential and commercial buildings. Buildings not included in this scope shall comply with the Stretch Energy Code, 780 CMR 115.AA, as indicated. 180-4. STRETCH ENERGY CODE The Stretch Energy Code, as codified by the Massachusetts Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of Wakefield General Bylaws, Chapter 180. 180-5. ENFORCEMENT This bylaw, and by its incorporation herein, the Stretch Energy Code, 780 CMR Appendix 115.AA, is enforceable by the Town of Wakefield's Building Inspector. 180-6. EFFECTIVE DATE This bylaw, and by its incorporation herein, the Stretch Energy Code, 780 CMR Appendix 115.AA, shall take effect in the Town of Wakefield as provided by Massachusetts General Laws Chapter 40, Section 32, with a sole effective date of July 1, 2021, or to see what the Town will do about it.

Town Council

Motion: Town Council Member Julie Smith-Galvin motioned that the Town vote to enact as Chapter 180 of the General Bylaws of the Town provisions for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts State Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto as stated in the Recommendation Book. The motion was seconded.

Vote: Motion passed.

#### ARTICLE 15

To see if the Town will vote to authorize the Town Council, pursuant to G.L. c. 40, §§ 14 & 15 and any other applicable authority, to relocate and/or reconfigure drainage easements and/or other municipal easements on the property known and numbered as 123 Pleasant Street, Wakefield, Massachusetts, including without limitation the abandonment of portions of such easements in consideration of the acquisition of replacement easements on the same lot, or to see what the Town will do about it.

Town Council

Motion: Town Administrator Stephen P. Maio motioned that the Town vote to authorize the Town Council, pursuant to M.G.L., c.40, paragraphs 14 and 15 and any other applicable authority, to relocate and/or reconfigure

drainage easements and/or other municipal easements on the property known and numbered as 123 Pleasant Street, Wakefield, Massachusetts, including without limitation the abandonment of portions of such easements in consideration of the acquisition of replacement easements on the same lot. The motion was seconded. This Article requires a two-thirds (2/3) vote.

Vote: Motion passed unanimously. ARTICLE 16

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Lucius Beebe Memorial Library Staff Association for the period July 1, 2021 to June 30, 2024 and to provide therefor that the Town raise and appropriate from tax levy or transfer from available funds a sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

Board of Library Trustees

Motion: Town Administrator Stephen P. Maio motioned for Indefinite Postponement The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed. Consent Article.

Town Council Chair McGonigle Santos motioned to dissolve the Annual Town Meeting at 10:06 a.m.

## **REGULAR TOWN MEETING NOVEMBER 6, 2021**

The Regular Town Meeting was held at the Wakefield Memorial High School Field House, 60 Farm Street in said Wakefield on Saturday, the sixth day of November, 2021 at eight o'clock in the morning and was called to order by Town Moderator William Harbison Carroll at 8:00 a.m.

Moderator Carroll accepted the Return of Service from Town Clerk Betsy Sheeran. Town Clerk Sheeran led the Pledge of Allegiance. There were 116 registered voters in attendance.

### **ARTICLE 1**

To see if the Town will hear and accept a report of the Fiscal Year 2021 budget; or to see what the Town will do about it.

Town Administrator

Motion: Town Administrator Stephen P. Maio motioned that the Town hear vote to accept a report of the Fiscal Year 2021 budget. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed unanimously.

### **ARTICLE 2**

To see if the Town will vote to authorize the Board of Assessors to use such free cash as may be in the Treasury or any part thereof in computing the tax for fiscal period ending June 3, 2022; or to see what the Town will do about it.

Town Council

Motion: Town Administrator Stephen P. Maio motioned that the Town authorize the Board of Assessors to use \$2,500,000.00 in Free Cash in computing the tax rate for Fiscal Year 2022.

Vote: Motion passed unanimously.

### ARTICLE 3

To see if the Town will vote to appropriate a sum of money for remodeling, reconstructing or making extraordinary repairs to, and for constructing additions to, the Public Safety Building, 1 Union Street, including the costs of originally equipping, furnishing, landscaping, paving and performing other site improvements incidental or directly related to such remodeling, reconstruction, repair, additions and new construction, and including architectural, surveying and engineering fees and other costs incidental or related thereto, and to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise; or to see what the Town will do about it.

Permanent Building Committee

Motion: Joseph Bertrand, Chairman of the Permanent Building Committee, motioned that the Town appropriate \$2,500,000.00 to pay costs of remodeling, reconstructing or making extraordinary repairs to, the Public Safety Building, 1 Union Street, including the costs of originally equipping, furnishing, landscaping, paving and performing other site improvements incidental or directly related to such remodeling, reconstruction, repair, additions and new construction, and including architectural, surveying and engineering fees and other costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Town Council, is authorized to borrow said amount under and pursuant to M.G.L. c.44, section 7(1), or any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, section 20, thereby reducing the amount authorized to be borrowed to pay such costs by like amount. The motion was seconded. The Finance Committee recommended favorable action. This Article requires a two-thirds (2/3) vote.

Vote: Yes- 103 No- 7. Motion passed.

### ARTICLE 4

To see if the Town will approve the \$317,422,620 borrowing authorized by the Northeast Metropolitan Regional Vocational School District Committee, for the purpose of paying costs of designing, engineering, constructing and equipping the New Northeast Metropolitan Regional Vocational School and related athletic facilities located at 100 Hemlock Drive in Wakefield, MA 01880, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years and for which the District may be eligible for a school construction grant

from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of Northeast Metropolitan Regional Vocational School Committee. The MSBA's grant program is a non- entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of

(1) seventy-six and eighty-four one hundredths percent (76.84%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any other action relative thereto; or to see what the Town will do about it.

Town Council

Motion: Town Administrator Stephen P. Maio motioned that the Town hereby approves the \$317,422,620 borrowing authorized by the Northeast Metropolitan Regional Vocational School District Committee, for the purpose of paying costs of designing, engineering, constructing and equipping the New Northeast Regional Vocational School and related athletic facilities located at 100 Hemlock Drive in Wakefield, MA 01880, including the payment of all costs incidental or related thereto (the "Project") which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of Northeast Metropolitan Regional Vocational School Committee; that the Town acknowledges that the(" MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities, provided further that any grant that District may receive from the MSBA for the Project shall not exceed the lesser of (1) seventy-six and eighty-four one hundredths percent (76.84%) of eligible, project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Yes- 100 No- 6. Motion passed.

## ARTICLE 5

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Lucius Beebe Memorial Library Staff Association for the period July 1, 2021 to June 30, 2024 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article; or to see what the Town will do about it.

Board of Library Trustees

Motion: Town Administrator Stephen P. Maio motioned that the Town vote to implement a collective bargaining agreement between the Town of Wakefield and the Lucius Beebe Memorial Library Staff Association for the period of July 1, 2021 to June 30, 2024 and to provide therefor that the Town supplement the Library Personnel Services account by appropriating from free cash the amount of \$30,000.00. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed unanimously. ARTICLE 6

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds, a sufficient sum of money to supplement the Library Department Budget for the period of July 1, 2021 to June 30, 2022 to provide Sunday library service; or to see what the Town will do about it.  
Board of Library Trustees

Motion: Town Administrator Stephen P. Maio motioned that the Town appropriate from free cash the sum of \$30,000.00 to the Personal Services Account of the Library budget to carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed unanimously.

#### ARTICLE 7

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for the design and installation of roadway, sidewalk and drainage improvements, including, without limitation, for the design, purchase and installation of quad-gates at the Broadway railroad crossing; and to authorize the Town Council to apply for, accept and expend without further appropriation grants and gifts from any source, including the federal government and the Commonwealth of Massachusetts, for such purposes; or to see what the Town will do about it.  
Town Council

Motion: Town Administrator Stephen P. Maio motioned that the Town appropriate from free cash the sum of \$400,000.00 to carry out the purpose of this Article. The motion was seconded. The Finance Committee recommended favorable action.

Vote: Motion passed unanimously.

#### ARTICLE 8

To see if the Town will vote to amend Article III of Chapter 9 and § 9-3 of the General Bylaws to re-name the "Commission on Disability Issues," so that as revised the said provisions will read as follows: "Article III. Commission on Disabilities "§ 9-3. Establishment; powers and duties. "There shall be a Commission on Disabilities, having all of the powers, duties and functions provided under M.G.L. c. 40, § 8J."; or to see what the Town will do about it.

Commission on Disability Issues

Motion: Town Engineer William Renault motioned that the Town amend the General Bylaws as stated in the Recommendation Book. The motion was seconded.

Vote: Motion passed unanimously.

Julie Smith-Galvin, Chair of the Town Council motioned to dissolve the Town Meeting at 10:25 a.m. The motion was seconded.

Vote: Motion passed unanimously.

## **VITAL STATISTICS**

Births: 317

Deaths: 346

Marriages: 108



**FINANCES**

**Reports of:**

Treasurer's Office  
Town Accountant

# REPORT OF THE TREASURER’S OFFICE

To the Citizens of Wakefield,  
I herewith present my report for the year ending December 31, 2021.

The Trust Funds now in the hands of the Treasurer are as follows:

Trust Funds	
Old Cemetery Trust Funds	\$ 1,147,543.94
Library Trust Funds	\$ 143,430.00
Park Trust funds	\$ 21,472.00
School Trust Funds	\$ 9,000.00
Various Trust Funds	\$ 28,030.00

During the Fiscal Year 7/01/2022 – 6/30/2023, the following loans will fall due:

	Principal	Interest
Water Pollution Abatement Revenue	\$2,630.78	\$0.00
Mass Water Pollution Abatement Trust	\$117,497.17	\$0.00
MWRA Water Bond	\$40,000.00	\$0.00
MWRA Water Bond	\$37,625.00	\$0.00
MWRA Sewer Bond	\$64,010.25	\$0.00
MWPAT Bond	\$2,303.00	\$0.00
Galvin Middle School Feasibility Study	\$25,000.00	\$3,106.25
Athletic Fields	\$410,000.00	\$73,575.00
Galvin Middle School	\$1,360,000.00	\$1,096,385.02
Fire Truck	\$75,000.00	\$18,375.00
Fire Ladder	\$40,000.00	\$25,666.26

	Principal	Interest
Walton School	\$130,000.00	\$208,237.50
Public Drainage System	\$20,000.00	\$29,723.76
MWRA Water	\$154,875.00	\$0.00
MWRA Sewer	\$32,000.00	\$0.00
Fire Truck	\$70,000.00	\$28,350.00
Roads	\$155,000.00	\$78,025.00
Drainage	\$40,000.00	\$25,900.00
New Salem Drainage	\$20,000.00	\$14,300.00
Public Safety Design	\$80,000.00	\$57,200.00
Water Mains	\$90,000.00	\$60,787.50
MWRA Sewer	\$18,839.75	\$0.00
Public Works Repair	\$25,000.00	\$14,625.00
Roads	\$223,000.00	\$85,275.00
Greenwood School Roof	\$25,000.00	\$14,625.00
Water Mains	\$17,000.00	\$7,225.00

We are pleased to report that the interest earned from 01/01/2021 to 12/31/2021 is as follows:

Revenue: \$2,543,279.81

Trust Funds: \$244,352.80

## **REPORT OF THE TOWN ACCOUNTANT**

Statement of Assets & Liabilities

Statement of Revenues, Expenditures and Changes in Fund Balances

Statement of Appropriation & Expenditure by Department

Statement of Indebtedness

The combined Balance Sheet, Statement of Revenue, Expenditure and Changes in Fund Balances, Statement of Appropriations and Expenditures by department, and the Statement of Indebtedness are presented on the following pages. The Town's General Fund Is used to account for the basic operating activities such as Administration, Public Safety, Public Works, Education, Human Services, Culture and Recreation. The Non-major Governmental Funds are used to account for financial resources allocated by law, contract or designated to a specific purpose,

The accounting firm of Powers & Sullivan, Certified Public Accountants, currently audits the Town's annual financial statements, The complete financial statements and the auditors' report are available from the Town Accountant and are on file in the Accounting office. Copies of all financial reports and ledgers are available upon request during normal business hours.

Kevin M, Gill  
Town Accountant

Governmental Funds Balance Sheet June 30, 2021				
	General	Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Assets				
Cash and Cash Equivalents	\$16,980,323	\$5,671,196	\$10,589,983	\$33,241,502
Investments	-	-	3,706,863	3,706,863
Receivables, Net of Uncollectibles:				
Real Estate and Personal Property Taxes	1,703,376	-	-	1,703,376
Tax Liens	833,445	-	-	833,445
Motor Vehicle Excise Taxes	520,779	-	-	520,779
Departmental and Other	121,133	-	-	121,133
Intergovernmental - Other	-	-	3,291,340	3,291,340
Tax Foreclosures	433,681	-	-	433,681
<b>Total Assets</b>	<b>\$20,592,737</b>	<b>5,671,196</b>	<b>17,588,186</b>	<b>43,852,119</b>
Liabilities				
Warrants Payable	\$825,327	\$513,860	\$89,319	\$1,428,506
Accrued Payroll	897,306	-	32,514	929,820
Tax Refunds Payable	133,000	-	-	133,000
Other Liabilities	547,734	-	-	547,734
Unearned Revenue	-	-	1,491,505	1,491,505
Notes Payable	-	2,278,287	-	2,278,287
<b>Total Liabilities</b>	<b>2,403,367</b>	<b>2,792,147</b>	<b>1,613,338</b>	<b>6,808,852</b>
Deferred Inflows Of Resources				
Unavailable Revenue	3,047,653	-	1,119,135	4,166,788
Fund Balances				
Nonspendable	-	-	2,671,862	2,671,862
Restricted	-	2,879,049	12,183,851	15,062,900
Committed	1,059,450	-	-	1,059,450
Assigned	2,308,617	-	-	2,308,617
Unassigned	11,773,650	-	-	11,773,650
<b>Total Fund Balances</b>	<b>15,141,717</b>	<b>2,879,049</b>	<b>14,855,713</b>	<b>32,876,479</b>
Total Liabilities, Deferred Inflows Of Resources And Fund Balances				
	<b>\$20,592,737</b>	<b>\$5,671,196</b>	<b>\$17,588,186</b>	<b>\$43,852,119</b>

General Fund - Intergovernmental Breakdown	
Medicaid Reimbursement	114,280.00
Abatements - Veterans	97,089.00
Abatements - Elderly	33,634.00
Charter Schools	126,911.00
Chapter 70	6,745,399.00
Construction of School Project	529,731.00
Unrestricted General Aid	3,577,383.00
State Owned Land	33,353.00
Receipt of a Prior Period	6,141.00
Intergovernmental - Total	\$11,263,921.00

<b>Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances Year Ended June 30, 2021</b>				
	<b>General</b>	<b>Capital Projects</b>	<b>Nonmajot Governmental Funds</b>	<b>Total Governmental Funds</b>
Revenues				
Real Estate and Personal Property Taxes, Net of Tax Refunds	79,964,775	-	-	79,964,775
Tax Liens and Foreclosures	239,280	-	-	239,280
Motor Vehicle Excise Taxes	4,394,092	-	-	4,394,092
Hotel/Motel Tax	559,900	-	-	559,900
Penalties and Interest on Taxes	472,857	-	-	472,857
Payment in Lieu of Taxes	920,633	-	-	920,633
Intergovernmental - Teachers Retirement	13,292,232	-	-	13,292,232
Intergovernmental	1,126,663,921	495,206	9,366,512	21,125,639
Departmental And Other	2,133,886	-	2,964,718	5,098,604
Contributions & Donations	-	-	1,469,501	1,469,501
Investment Income	95,145	-	722,911	818,056
<b>Total Revenues</b>	<b>113,336,721</b>	<b>495,206</b>	<b>14,523,642</b>	<b>128,355,569</b>
Liabilities				
Current				
General Government	2,640,506	2,065,000	333,757	5,039,263
Public Safety	12,571,220	1,048,473	2,119,728	15,739,421
Education	45,055,770	1,085,056	4,752,412	50,893,238
Public Works	10,925,023	1,670,189	1,933,602	14,528,814
Health and Human Services	618,355	-	254,803	873,158
Culture and Recreation	1,789,351	-	416,329	2,205,680
Pension Benefits	5,379,419	-	-	5,379,419
Pension Benefits Teachers Retirement	13,292,232	-	-	13,292,232
Property and Liability Insurance	404,225	-	-	404,225
Employee Benefits	12,707,800	-	-	12,707,800
State And County Changes	1,726,122	-	-	1,726,122
Debt Service				
Principal	-	-	3,651,571	3,651,571
Interest	-	-	1,685,260	1,685,260
<b>Total Expenditures</b>	<b>107,110,023</b>	<b>5,868,718</b>	<b>15,147,462</b>	<b>128,126,203</b>
Excess (Deficiency) Of Revenues Over (Under) Expenditures				
	6,226,698	(537,3512)	(623,820)	229,366
Other Financing Sources (Uses)				
Issuance Of Bonds	-	7,181,000	-	7,181,000
Premium From Issuance of Bonds	-	826,333	-	826,333
Transfers In	248,010	-	5,664,796	5,912,806
Transfers Out	(5,664,796)	-	(248,010)	(5,912,806)
<b>Total Other Financing Sources (Uses)</b>	<b>(5,416,786)</b>	<b>8,007,333</b>	<b>5,416,786</b>	<b>8,007,333</b>
Net Change in Fund Balances	809,912	2,633,821	4,792,966	8,236,699
Fund Balances at Beginning of Year (as Revised)	14,331,805	245,228	10,062,747	24,639,780
<b>Fund Balances at End of Year</b>	<b>\$15,141,717</b>	<b>\$2,879,049</b>	<b>\$14,855,713</b>	<b>\$32,876,479</b>

**Town of Wakefield Report of Appropriated Funds, Expenditures, and Balances, Fiscal 2021; For the Period of July 1, 2020 to June 30, 2021**

General Government					
				Disposition Of Balance	
	Appropriation Fiscal 2021	Expenditure Fiscal 2021	Balance Fiscal 2021	Transfer to Fund Balance	Encumbered Fiscal 2021
<b>Town Council Department</b>					
Personal Services	412,155.00	405,361.99	6,793.01	6,793.01	
(Includes Town Planner)					
Purchase Of Services	70,731.00	63,106.90	7,624.10	7,624.10	
Materials And Supplies	3,150.00	2,878.51	271.49	271.49	
Sundry Charges	3,500.00	3,057.00	443.00	443.00	
<b>Total</b>	<b>489,536.00</b>	<b>474,404.40</b>	<b>15,131.60</b>	<b>15,131.60</b>	<b>0.00</b>
<b>Accounting Department</b>					
Personal Services	305,736.00	286,089.28	19,646.72	19,646.72	
Purchase Of Services	98,101.00	84,320.63	13,780.37	5,470.84	8,309.53
Materials And Supplies	3,050.00	1,385.29	1,664.71	1,664.71	
Sundry Charges	210.00	115.00	95.00	95.00	
<b>Total</b>	<b>407,097.00</b>	<b>371,910.20</b>	<b>35,186.80</b>	<b>26,877.27</b>	<b>8,309.53</b>
<b>Information Technology</b>					
Personal Services	201,423.00	163,311.79	38,111.21	38,111.21	
Purchase Of Services	163,229.00	145,560.35	17,668.65	6,972.30	10,696.35
Materials And Supplies	5,650.00	4,828.93	821.07	821.07	
Sundry Charges	4,250.00	642.40	3,607.60	3,607.60	
<b>Total</b>	<b>374,552.00</b>	<b>314,343.47</b>	<b>60,208.53</b>	<b>49,512.18</b>	<b>10,696.35</b>
Capital Outlay	218,000.00	200,584.45	17,415.55	871.75	16,543.80
<b>Total</b>	<b>592,552.00</b>	<b>514,927.92</b>	<b>77,624.08</b>	<b>50,383.93</b>	<b>27,240.15</b>
<b>Treasurer's Department</b>					
Salary Of Treasurer	67,255.00	67,254.72	0.28	0.28	
Personal Services	126,034.00	126,034.00	0.00	0.00	
Purchase Of Services	4,900.00	1,730.85	3,169.15	3,169.15	
Materials And Supplies	1,150.00	1,063.22	86.78	86.78	
Sundry Charges	90.00	90.00	0.00	0.00	
Tax Titles	13,000.00	2,947.47	10,052.53	10,052.53	
Bank Charges	7,500.00	3,325.00	4,175.00	4,175.00	
<b>Total</b>	<b>219,929.00</b>	<b>202,445.26</b>	<b>17,483.74</b>	<b>17,483.74</b>	<b>0.00</b>
<b>Legal Department</b>					
Personal Services	116,917.00	116,916.32	0.68	0.68	
Purchase Of Services	110,000.00	103,592.24	6,407.76	6,407.76	
Materials And Supplies	6,200.00	5,901.13	298.87	298.87	
Sundry Charges	0.00	0.00	0.00	0.00	
Sub Total	233,117.00	226,409.69	6,707.31	6,707.31	0.00
Legal Damages	4,560.00	3,000.00	1,560.00	1,560.00	
<b>Total</b>	<b>237,677.00</b>	<b>229,409.69</b>	<b>8,267.31</b>	<b>8,267.31</b>	<b>0.00</b>
<b>Collector's Department</b>					
Salary Of Collector	103,999.00	104,022.10	0.00	0.00	
Personal Services	74,650.00	62,167.21	12,459.69	12,459.69	
Purchase Of Services	44,750.00	34,857.90	9,892.10	9,892.10	
Materials And Supplies	2,300.00	2,099.36	200.64	200.64	
Sundry Charges	140.00	100.00	40.00	40.00	
<b>Total</b>	<b>225,839.00</b>	<b>203,246.57</b>	<b>22,592.43</b>	<b>22,592.43</b>	<b>0.00</b>

	Appropriation Fiscal 2021	Expenditure Fiscal 2021	Balance Fiscal 2021	Transfer to Fund Balance	Encumbered Fiscal 2021
<b>Assessors' Department</b>					
Personal Services	207,821.00	207,273.94	547.06	547.06	
Purchase Of Services	34,375.00	31,453.12	2,921.88	2,921.88	
Materials And Supplies	1,950.00	1,668.38	281.62	281.62	
Sundry Charges	750.00	595.00	155.00	155.00	
<b>Total</b>	<b>244,896.00</b>	<b>240,990.44</b>	<b>3,905.56</b>	<b>3,905.56</b>	<b>0.00</b>
<b>Town Clerk's Department</b>					
Salary Of Town Clerk	83,860.00	83,859.06	0.94	0.94	
Personal Services	118,090.00	118,089.87	0.13	0.13	
Purchase Of Services	22,465.00	22,004.91	460.09	460.09	
Materials And Supplies	2,200.00	2,114.00	86.00	86.00	
Sundry Charges	290.00	0.00	290.00	290.00	
<b>Total</b>	<b>226,905.00</b>	<b>226,067.84</b>	<b>837.16</b>	<b>837.16</b>	<b>0.00</b>
<b>Election / Registration</b>					
Personal Services	17,100.00	14,475.90	2,624.10	2,624.10	
Purchase Of Services	19,100.00	18,957.28	142.72	142.72	
Material And Supplies	1,500.00	1,493.15	6.85	6.85	
<b>Total</b>	<b>37,700.00</b>	<b>34,926.33</b>	<b>2,773.67</b>	<b>2,773.67</b>	<b>0.00</b>
<b>Election Expense</b>					
Personal Services	19,575.00	9,503.75	10,071.25	10,071.25	
Purchase Of Services	17,400.00	15,437.50	1,962.50	1,962.50	
<b>Total</b>	<b>36,975.00</b>	<b>24,941.25</b>	<b>12,033.75</b>	<b>12,033.75</b>	<b>0.00</b>
<b>Finance Committee</b>					
Personal Services	0.00	0.00	0.00	0.00	
Purchase Of Services	2,960.00	0.00	2,960.00	2,960.00	
Materials And Supplies	700.00	0.00	700.00	700.00	
Sundry Charges	3,400.00	3,400.00	0.00	0.00	
<b>Total</b>	<b>7,060.00</b>	<b>3,400.00</b>	<b>3,660.00</b>	<b>3,660.00</b>	<b>0.00</b>
<b>Conservation Commission</b>					
Personal Services	43,227.00	43,227.00	0.00	0.00	
Purchase Of Services	1,950.00	518.19	1,431.81	1,431.81	
Materials And Supplies	1,000.00	919.80	80.20	80.20	
Sundry Charges	725.00	696.00	29.00	29.00	
<b>Total</b>	<b>46,902.00</b>	<b>45,360.99</b>	<b>1,541.01</b>	<b>1,541.01</b>	<b>0.00</b>
Less: Wetland Filing Fees	3,000.00	3,000.00	0.00	0.00	
<b>Total</b>	<b>43,902.00</b>	<b>42,360.99</b>	<b>1,541.01</b>	<b>1,541.01</b>	<b>0.00</b>
<b>Planning Board</b>					
Personal Services	4,800.00	4,400.00	400.00	400.00	
Purchase Of Services	4,925.00	3,395.17	1,529.83	1,529.83	
Materials And Supplies	2,800.00	0.00	2,800.00	2,800.00	
Sundry Charges	450.00	0.00	450.00	450.00	
<b>Total</b>	<b>12,975.00</b>	<b>7,795.17</b>	<b>5,179.83</b>	<b>5,179.83</b>	<b>0.00</b>
<b>Board Of Appeals</b>					
Purchase Of Services	37,800.00	37,402.25	397.75	397.75	
<b>Total</b>	<b>37,800.00</b>	<b>37,402.25</b>	<b>397.75</b>	<b>397.75</b>	<b>0.00</b>
<b>Total General Government</b>	<b>2,823,843.00</b>	<b>2,614,228.31</b>	<b>206,614.69</b>	<b>171,065.01</b>	<b>35,549.68</b>



## Protection Persons & Property

				Disposition Of Balance	
	Appropriation Fiscal 2021	Expenditure Fiscal 2021	Balance Fiscal 2021	Transfer to Fund Balance	Encumbered Fiscal 2021
<b>Police Department</b>					
Personal Services	5,636,035.00	5,490,965.92	145,069.08	145,069.08	
Purchase Of Services	243,820.00	201,238.36	42,581.64	42,581.64	
Materials And Supplies	169,800.00	151,558.87	18,241.13	18,241.13	
Sundry Charges	13,000.00	12,202.00	798.00	798.00	
<b>Total</b>	<b>6,062,655.00</b>	<b>5,855,965.15</b>	<b>206,689.85</b>	<b>206,689.85</b>	<b>0.00</b>
Capital Outlay: Cruisers	59,000.00	58,783.89	216.11	216.11	
<b>Total</b>	<b>6,121,655.00</b>	<b>5,914,749.04</b>	<b>206,905.96</b>	<b>206,905.96</b>	<b>0.00</b>
<b>Fire Department</b>					
Personal Services	5,672,506.00	5,670,742.19	1,763.81	1,763.81	
Purchase Of Services	117,200.00	116,284.88	915.12	915.12	
Materials And Supplies	148,600.00	142,237.90	6,362.10	6,362.10	
Sundry Charges	3,000.00	2,967.56	32.44	32.44	
Capital Outlay	0.00	0.00	0.00	0.00	
<b>Total</b>	<b>5,941,306.00</b>	<b>5,932,232.53</b>	<b>9,073.47</b>	<b>9,073.47</b>	<b>0.00</b>
<b>Fire Alarm, Police Signal &amp; Traffic Lights</b>					
Personal Services	42,015.00	42,015.00	0.00	0.00	
Purchase Of Services	7,500.00	7,499.38	0.62	0.62	
Materials And Supplies	14,000.00	13,999.16	0.84	0.84	
Capital Outlay	0.00	0.00	0.00	0.00	
<b>Total</b>	<b>63,515.00</b>	<b>63,513.54</b>	<b>1.46</b>	<b>1.46</b>	<b>0.00</b>
<b>Emergency Management</b>					
Personal Services	41,200.00	41,200.00	0.00	0.00	
Purchase Of Services	30,000.00	18,222.67	11,777.33	11,777.33	
Materials And Supplies	3,000.00	2,456.77	543.23	543.23	
<b>Total</b>	<b>74,200.00</b>	<b>61,879.44</b>	<b>12,320.56</b>	<b>12,320.56</b>	<b>0.00</b>
<b>Building Department</b>					
Personal Services	347,766.00	339,183.07	8,582.93	8,582.93	
Purchase Of Services	13,050.00	12,809.61	240.39	240.39	
Materials And Supplies	7,650.00	5,055.01	2,594.99	2,594.99	
Sundry Charges	500.00	170.00	330.00	330.00	
<b>Total</b>	<b>368,966.00</b>	<b>357,217.69</b>	<b>11,748.31</b>	<b>11,748.31</b>	<b>0.00</b>
<b>Animal Inspector</b>					
Personal Services	75,886.00	71,613.63	4,272.37	4,272.37	
Purchase Of Services	2,650.00	1,594.96	1,055.04	1,055.04	
Materials And Supplies	3,875.00	944.43	2,930.57	2,930.57	
Sundry Charges	3,000.00	3,000.00	0.00	0.00	
Capital Outlay	0.00	0.00	0.00	0.00	
<b>Total</b>	<b>85,411.00</b>	<b>77,153.02</b>	<b>8,257.98</b>	<b>8,257.98</b>	<b>0.00</b>
<b>Parking Clerk</b>					
Personal Services	3,250.00	3,250.00	0.00	0.00	
Purchase Of Services	5,725.00	603.05	5,121.95	5,121.95	
Materials And Supplies	400.00	169.18	230.82	230.82	
<b>Total</b>	<b>9,375.00</b>	<b>4,022.23</b>	<b>5,352.77</b>	<b>5,352.77</b>	<b>0.00</b>
<b>Total Protection Persons &amp; Property</b>	<b>12,664,428.00</b>	<b>12,410,767.49</b>	<b>253,660.51</b>	<b>253,660.51</b>	<b>0.00</b>

Human Services					
				Disposition Of Balance	
	Appropriation Fiscal 2021	Expenditure Fiscal 2021	Balance Fiscal 2021	Transfer to Fund Balance	Encumbered Fiscal 2021
<b>Council On Aging</b>					
Personal Services	229,405.00	190,397.62	39,007.38	39,007.38	
Purchase Of Services	5,600.00	5,577.87	22.13	22.13	
Materials And Supplies	12,600.00	2,021.23	10,578.77	10,578.77	
Mystic Valley Elder Svc.	6,275.00	6,275.00	0.00	0.00	
Capital Outlay	0.00	0.00	0.00	0.00	
<b>Total</b>	<b>253,880.00</b>	<b>204,271.72</b>	<b>49,608.28</b>	<b>49,608.28</b>	<b>0.00</b>
<b>Health Department</b>					
Personal Services	63,531.00	63,531.00	0.00	0.00	
Purchase Of Services	151,657.00	147,841.49	3,815.51	3,815.51	
Materials And Supplies	2,016.00	1,365.91	650.09	650.09	
Sundry Charges	360.00	360.00	0.00	0.00	
Carritas	16,000.00	16,000.00	0.00	0.00	
Mental Outpatient Clinic	6,400.00	6,400.00	0.00	0.00	
E. Middlesex Mosquito	29,076.00	29,076.00	0.00	0.00	
<b>Total</b>	<b>269,040.00</b>	<b>264,574.40</b>	<b>4,465.60</b>	<b>4,465.60</b>	<b>0.00</b>
<b>Recreation</b>					
Personal Services	109,936.00	109,936.00	0.00	0.00	
<b>Total</b>	<b>109,936.00</b>	<b>109,936.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Veterans' Department</b>					
Personal Services	19,229.00	19,229.00	0.00	0.00	
Recipients	170,000.00	80,042.23	89,957.77	89,957.77	
Purchase Of Services	51,608.00	50,607.78	1,000.22	1,000.22	
Materials And Supplies	600.00	255.23	344.77	344.77	
Memorial Day	3,500.00	975.00	2,525.00	2,525.00	
Veterans Day	1,500.00	1,454.71	45.29	45.29	
<b>Total</b>	<b>246,437.00</b>	<b>152,563.95</b>	<b>93,873.05</b>	<b>93,873.05</b>	<b>0.00</b>
<b>Total Human Services</b>	<b>879,293.00</b>	<b>731,346.07</b>	<b>147,946.93</b>	<b>147,946.93</b>	<b>0.00</b>

Public Works Department					
				Disposition Of Balance	
	Appropriation Fiscal 2021	Expenditure Fiscal 2021	Balance Fiscal 2021	Transfer to Fund Balance	Encumbered Fiscal 2021
Administration	158,767.00	158,767.00	0.00	0.00	
Engineering	274,566.00	274,565.96	0.04	0.04	
Fleet Maintenance	350,891.00	347,549.57	3,341.43	3,341.43	
Buildings	753,200.00	743,057.44	10,142.56	10,142.56	
Forestry And Parks	913,478.00	890,884.98	22,593.02	22,593.02	
Cemetery	310,375.00	294,188.14	16,186.86	16,186.86	
Highway	1,128,618.00	1,128,618.00	0.00	0.00	
<b>Total</b>	<b>3,889,895.00</b>	<b>3,837,631.09</b>	<b>52,263.91</b>	<b>52,263.91</b>	<b>0.00</b>
Less					
Perpetual Care Income	44,800.00	44,800.00	0.00		
Park Trust Funds Avail.	3.00	3.00	0.00		
To Be Appropriated From Sale of Lots Funds					
	39,600.00	39,600.00	0.00		
<b>Total</b>	<b>3,805,492.00</b>	<b>3,753,228.09</b>	<b>52,263.91</b>	<b>52,263.91</b>	<b>0.00</b>

	Appropriation Fiscal 2021	Expenditure Fiscal 2021	Balance Fiscal 2021	Transfer to Fund Balance	Encumbered Fiscal 2021
<b>Purchase Of Services</b>					
Purchased Service Breakdown:	1,793,598.00	1,544,139.76	249,458.24	15,418.77	
Administration	24,100.00	20,079.66	4,020.34	4,020.34	
Engineering	162,000.00	80,258.57	81,741.43	1,042.80	80,698.63
Fleet Maintenance	96,700.00	89,443.60	7,256.40	4,256.40	3,000.00
Buildings	816,298.00	748,695.09	67,602.91	2.91	67,600.00
Forestry And Parks	343,250.00	343,250.00	0.00	0.00	
Cemetery	17,700.00	17,700.00	0.00	0.00	
Highway	333,550.00	244,712.84	88,837.16	6,096.32	82,740.84
<b>Total</b>	<b>1,793,598.00</b>	<b>1,544,139.76</b>	<b>249,458.24</b>	<b>15,418.77</b>	<b>234,039.47</b>
<b>Materials And Supplies</b>					
Material & Supplies Breakdown:	711,850.00	684,915.66	26,934.34	26,934.34	
Administration	8,600.00	3,725.17	4,874.83	4,874.83	
Engineering	8,800.00	4,672.23	4,127.77	4,127.77	
Fleet Maintenance	260,800.00	258,260.13	2,539.87	2,539.87	
Buildings	126,100.00	116,227.05	9,872.95	9,872.95	
Forestry And Parks	131,850.00	128,819.16	3,030.84	3,030.84	
Cemetery	24,500.00	24,144.76	355.24	355.24	
Highway	151,200.00	149,067.16	2,132.84	2,132.84	
<b>Total</b>	<b>711,850.00</b>	<b>684,915.66</b>	<b>26,934.34</b>	<b>26,934.34</b>	<b>0.00</b>
<b>Sundry Charges</b>					
Sundry Charges Breakdown:	4,125.00	2,267.96	1,857.04	1,857.04	0.00
Administration	1,000.00	445.00	555.00	555.00	
Engineering	1,800.00	1,003.60	796.40	796.40	
Fleet Maintenance	325.00	245.00	80.00	80.00	
Buildings	250.00	250.00	0.00	0.00	
Forestry And Parks	300.00	280.36	19.64	19.64	
Cemetery	200.00	44.00	156.00	156.00	
Highway	250.00	0.00	250.00	250.00	
<b>Total</b>	<b>4,125.00</b>	<b>2,267.96</b>	<b>1,857.04</b>	<b>1,857.04</b>	<b>0.00</b>
<b>Capital Outlay</b>	733,560.00	656,530.50	77,029.50	6,816.44	70,213.06
Administration	0.00	0.00	0.00	0.00	
Engineering	132,000.00	111,427.42	20,572.58	2,798.96	17,773.62
Fleet Maintenance	471,560.00	470,849.52	710.48	710.48	
Buildings	130,000.00	74,253.56	55,746.44	3,307.00	52,439.44
Forestry And Parks	0.00	0.00	0.00	0.00	
Cemetery	0.00	0.00	0.00	0.00	
Highway	0.00	0.00	0.00	0.00	
<b>Total</b>	<b>733,560.00</b>	<b>656,530.50</b>	<b>77,029.50</b>	<b>6,816.44</b>	<b>70,213.06</b>
<b>Total Public Works</b>	<b>7,048,625.00</b>	<b>6,641,081.97</b>	<b>407,543.03</b>	<b>103,290.50</b>	<b>304,252.53</b>
<b>Snow And Ice:</b>	<b>850,000.00</b>	<b>805,327.93</b>	<b>44,672.07</b>	<b>44,672.07</b>	<b>0.00</b>

Public Works Enterprise					
				Disposition Of Balance	
	Appropriation Fiscal 2021	Expenditure Fiscal 2021	Balance Fiscal 2021	Transfer to Fund Balance	Encumbered Fiscal 2021
<b>Water Division</b>					
Materials And Supplies	247,500.00	196,164.53	51,335.47	41,335.47	10,000.00
Sundry Charges	1,430.00	0.00	1,430.00	1,430.00	
Professional Medical Services	1,250.00	1,250.00	0.00	0.00	
Contributory Retire. Pensions	196,010.00	196,010.00	0.00	0.00	
Group Insurance	383,701.00	383,701.00	0.00	0.00	
Workers' Compensation Ins.	13,780.00	13,780.00	0.00	0.00	
General Insurance	22,700.00	22,700.00	0.00	0.00	
MWRA Water Assessment	2,883,067.00	2,881,287.67	1,779.33	1,779.33	
Admin Expense (P.S.)	67,030.00	67,030.00	0.00	0.00	
Capital Outlay	82,500.00	51,604.54	30,895.46	0.00	30,895.46
Maturing Debt	491,758.00	482,501.92	9,256.08	9,256.08	
Medicare	19,145.00	19,145.00	0.00	0.00	
<b>Total</b>	<b>6,150,084.00</b>	<b>5,735,000.57</b>	<b>415,083.43</b>	<b>374,187.97</b>	<b>40,895.46</b>
<b>Sewer Division</b>					
Personal Services	919,657.00	795,045.69	124,611.31	124,611.31	
Purchase Of Services	325,533.00	327,132.70	-1,599.70	-1,599.70	
Materials And Supplies	85,100.00	56,145.92	28,954.08	17,764.79	11,189.29
Sundry Charges	1,200.00	757.91	442.09	442.09	
MWRA Sewer Assessment	6,851,952.00	6,577,299.00	274,653.00	274,653.00	
Workers' Compensation Ins.	7,936.00	7,936.00	0.00	0.00	
General Insurance	13,000.00	13,000.00	0.00	0.00	
Professional Medical Services	1,250.00	1,250.00	0.00	0.00	
Contributory Retire. Pensions	155,175.00	155,175.00	0.00	0.00	
Group Insurance	269,540.00	269,540.00	0.00	0.00	
Admin Expense (P.S.)	67,030.00	67,030.00	0.00	0.00	
Capital Outlay	112,500.00	10,266.13	102,233.87	0.00	102,233.87
Maturing Debt	250,995.00	250,995.00	0.00	0.00	
Medicare	13,285.00	13,285.00	0.00	0.00	
<b>Total</b>	<b>9,074,153.00</b>	<b>8,544,858.35</b>	<b>529,294.65</b>	<b>415,871.49</b>	<b>113,423.16</b>

Education					
				Disposition Of Balance	
	Appropriation Fiscal 2021	Expenditure Fiscal 2021	Balance Fiscal 2021	Transfer to Fund Balance	Encumbered Fiscal 2021
<b>School Department</b>					
Personal Services	36,160,317.00	35,103,442.41	1,056,874.59	1,056,874.59	
Purchase Of Services	6,289,811.00	5,807,382.30	482,428.70	-238,149.63	720,578.33
Materials And Supplies	1,833,511.00	1,679,777.20	153,733.80	-427,515.56	581,249.36
Sundry Charges	38,020.00	15,293.07	22,726.93	22,233.64	493.29
Less:					
Budget Reductions SC TBD	-400,000.00	0.00	-400,000.00	-400,000.00	
<b>Total</b>	<b>43,921,659.00</b>	<b>42,605,894.98</b>	<b>1,315,764.02</b>	<b>13,443.04</b>	<b>1,302,320.98</b>
Less:					
Offset Receipts Bus Fees	115,000.00	115,000.00	0.00	0.00	
<b>Total Tax Levy</b>	<b>43,806,659.00</b>	<b>42,490,894.98</b>	<b>1,315,764.02</b>	<b>13,443.04</b>	<b>1,302,320.98</b>
<b>Library Department</b>					
Personal Services	1,264,005.00	1,222,052.77	41,952.23	41,952.23	
Purchase Of Services	244,628.00	231,023.90	13,604.10	10,304.10	3,300.00
Materials And Supplies	222,000.00	214,872.88	7,127.12	7,127.12	
<b>Total</b>	<b>1,730,633.00</b>	<b>1,667,949.55</b>	<b>62,683.45</b>	<b>59,383.45</b>	<b>3,300.00</b>
Less:					
Library Trust Fund Income	45,607.00	45,607.00	0.00	0.00	
<b>Total</b>	<b>1,685,026.00</b>	<b>1,622,342.55</b>	<b>62,683.45</b>	<b>59,383.45</b>	<b>3,300.00</b>
Capital Outlay	0.00	0.00	0.00	0.00	
<b>Total</b>	<b>1,685,026.00</b>	<b>1,622,342.55</b>	<b>62,683.45</b>	<b>59,383.45</b>	<b>3,300.00</b>
<b>NE Met. Reg. Voc.</b>	<b>1,640,593.00</b>	<b>1,636,079.88</b>	<b>4,513.12</b>	<b>0.00</b>	<b>4,513.12</b>
<b>Total Education</b>	<b>47,132,278.00</b>	<b>45,749,317.41</b>	<b>1,382,960.59</b>	<b>72,826.49</b>	<b>1,310,134.10</b>
<b>Unclassified</b>					
Street Lights	188,131.00	188,131.00	0.00	0.00	
Historical Commission	2,000.00	462.54	1,537.46	1,537.46	
General Insurance	404,325.00	404,225.00	100.00	100.00	
Medicare	803,000.00	800,435.11	2,564.89	2,564.89	
Unemployment Insurance	75,000.00	44,724.09	30,275.91	30,275.91	
Reserve Fund	300,000.00	129,800.00	170,200.00	170,200.00	
Cable Tv Public Access Enterprise	577,120.00	565,271.06	11,848.94	11,848.94	
<b>Total Unclassified</b>	<b>2,349,576.00</b>	<b>2,133,048.80</b>	<b>216,527.20</b>	<b>216,527.20</b>	<b>0.00</b>

				Disposition Of Balance	
	Appropriation Fiscal 2021	Expenditure Fiscal 2021	Balance Fiscal 2021	Transfer to Fund Balance	Encumbered Fiscal 2021
<b>Benefits &amp; Administration</b>					
Personal Services	177,669.00	177,668.17	0.83	0.83	
Professional Medical	15,350.00	15,305.50	44.50	44.50	
Workers' Compensation	520,873.00	520,498.00	375.00	375.00	
<b>Retirement System</b>					
Pension Accumulation Fund	5,355,055.00	5,355,055.00	0.00	0.00	
Non-Contributory Pension Fund	41,352.00	24,363.71	16,988.29	16,988.29	
Assessments, Non-Contributory	0.00	0.00			
Veterans Pension Fund					
<b>Total Benefits &amp; Admin.</b>	<b>6,110,299.00</b>	<b>6,092,890.38</b>	<b>17,408.62</b>	<b>17,408.62</b>	<b>0.00</b>
<b>Contributory Group Health and Life Insurance</b>					
Town & School Appropriation	11,558,291.00	11,148,473.13	409,817.87	409,817.87	
<b>Total Group Insurance</b>	<b>11,558,291.00</b>	<b>11,148,473.13</b>	<b>409,817.87</b>	<b>409,817.87</b>	<b>0.00</b>
<b>Benefits &amp; Administration</b>					
Personal Services	171,943.00	171,943.00	0.00	0.00	
Workers' Compensation	517,587.00	517,505.00	82.00	82.00	
Professional Medical	13,650.00	12,328.00	1,322.00	1,322.00	
<b>Retirement System</b>					
Pension Accumulation Fund	4,951,783.00	4,944,509.00	7,274.00	7,274.00	
Non-Contributory Pension Fund	40,932.00	39,581.00	1,351.00	1,351.00	
Assessments, Non-Contributory	0.00	0.00			
Veterans Pension Fund	0.00	0.00			
<b>Total Benefits &amp; Admin.</b>	<b>5,695,895.00</b>	<b>5,685,866.00</b>	<b>10,029.00</b>	<b>10,029.00</b>	<b>0.00</b>
<b>Contributory Group Health &amp; Life Insurance</b>					
Town & School Appropriation	11,470,725.00	10,926,632.00	544,093.00	529,093.00	15,000.00
<b>Total Group Insurance</b>	<b>11,470,725.00</b>	<b>10,926,632.00</b>	<b>544,093.00</b>	<b>529,093.00</b>	<b>15,000.00</b>

**Town of Wakefield  
Fiscal 2021 Summary**

	Appropriation	Expenditure	Balance	Transfer to Fund Balance	Encumbered
General Government	2,823,843.00	2,614,228.31	206,614.69	171,065.01	35,549.68
Protection of Persons & Property	12,664,428.00	12,410,767.49	253,660.51	253,660.51	0.00
Human Services	879,293.00	731,346.07	147,946.93	147,946.93	0.00
Public Works Dept.	7,048,625.00	6,641,081.97	407,543.03	103,290.50	304,252.53
Education	47,132,278.00	45,749,317.41	1,382,960.59	72,826.49	1,310,134.10
Unclassified	2,349,576.00	2,133,048.80	216,527.20	216,527.20	0.00
Benefits & Admin.	6,110,299.00	6,092,890.38	17,408.62	17,408.62	0.00
Group Insurance	11,558,291.00	11,148,473.13	409,817.87	409,817.87	0.00
<b>Total</b>	<b>90,566,633.00</b>	<b>87,521,153.56</b>	<b>3,042,479.44</b>	<b>1,392,543.13</b>	<b>1,649,936.31</b>
<b>Snow &amp; Ice</b>	<b>850,000.00</b>	<b>805,327.93</b>	<b>44,672.07</b>	<b>44,672.07</b>	<b>0.00</b>
<b>Enterprise Funds</b>				<b>Balance</b>	<b>Encumbered</b>
Water Enterprise Fund	6,150,084.00	5,735,000.57	415,083.43	374,187.97	40,895.46
Sewer Enterprise Fund	9,074,153.00	8,544,858.35	529,294.65	415,871.49	113,423.16

Article Summary Fiscal 2021					
Dept.	Meeting Ref.	Description	Appropriation Fiscal 2021	Expenditure Fiscal 2021	Balance Fiscal 2021
	11/20/2020	Free Cash to Reduce Tax Rate	2,000,000.00	2,000,000.00	0.00
	11/20/2020	Legal Settlement - Butler Ave	85,000.00	85,000.00	0.00
Interfund	6/20/2020	Capital Projects/Debt Service Fund	4,664,796.00	4,664,796.00	0.00
DPW	6/20/2020	Eminent Domain Proceed	1.00	0.00	1.00
	6/20/2020	Roadway Improvements	10,000,000.00	0.00	10,000,000.00
	6/20/2020	Trash Disposal/ Recycling	2,100,000.00	1,842,598.07	257,401.93
	6/20/2020	Walton Ln Betterment	91,000.00	0.00	91,000.00
	6/20/2020	New Salem St Drainage Project	500,000.00	423,627.35	76,372.65
Police/ Fire	6/20/2020	Public Safety Building	9,600,000.00	319,513.06	9,280,486.94
	6/8/2021	Indemnifications	100,000.00	97,883.65	2,116.35
School	6/20/2020	Greenwood School	1,675,490.00	1,077,124.74	598,365.26
		<b>Total:</b>	<b>30,816,287.00</b>	<b>10,510,542.87</b>	<b>20,305,744.13</b>

Reserve Fund Transfer Analysis Fiscal 2021			
<b>Available Fiscal 2021</b>			<b>\$300,000.00</b>
Voted June 24, 2021			
Board of Appeals	Expense	10,000.00	
Insurance Premiums	Expense	2,800.00	
Professional Medical	Expense	7,000.00	
Fire Department	OT Salary	100,000.00	
Medicare	Expense	10,000.00	
	<b>Total Requested</b>		<b>129,800.00</b>
	<b>Remaining Balance</b>		<b>170,200.00</b>



Massachusetts Department of Revenue, Division of Local Services					
Bureau of Accounts ~ Automated Statement of Indebtedness					
City/Town/District of: Wakefield					FY2021
Long Term Debt Inside the Debt Limit	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	Outstanding July 1, 2021	Interest Paid in FY2021
Buildings A	1,143,000	2,000,000	623,000	2,520,000	32,623
Dept.I Equipment B	1,256,700	700,000	100,000	1,856,700	54,916
School Buildings C	6,140,000	-	140,000	6,000,000	225,625
School - All Other D	-	-	-	-	-
Sewer E	725,048	320,000	163,281	881,767	905
Solid Waste F	-	-	-	-	-
Other Inside G	4,454,850	3,259,000	455,000	7,258,850	142,936
SUB - TOTAL Inside	13,719,598	6,279,000	1,481,281	18,517,317	457,005
Long Term Debt Outside the Debt Limit	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	Outstanding July 1, 2021	Interest Paid in FY2021
Airport	-			-	
Gas/Electric Utility	-			-	
Hospital	-			-	
School Buildings 1	34,604,450	-	2,331,000	32,273,450	1,220,029
Sewer 2	-	-	-	-	-
Solid Waste 3	-	-	-	-	-
Water 4	2,637,250	2,131,000	597,500	4,170,750	24,423
Other Outside 5	37,955	-	4,867	33,088	327
SUB - TOTAL Outside	37,279,655	2,131,000	2,933,367	36,477,288	1,244,779
<b>TOTAL Long Term Debt</b>	<b>50,999,253</b>	<b>8,410,000</b>	<b>4,414,648</b>	<b>54,994,605</b>	<b>1,701,784</b>
Short Term Debt	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	Outstanding July 1, 2021	Interest Paid in FY2021
RANs - Revenue Anticipation	-			-	
BANs - Bond Anticipation:					
Buildings	500,000	500,000	500,000	500,000	6,700
School Buildings	-	639,620	-	639,620	-
Sewer	-	-	-	-	-
Water	250,000	250,000	250,000	250,000	3,350
Other BANs	200,000	2,205,000	200,000	2,205,000	5,000
SANs - State Grant Anticipation	-	-	-	-	-
FANs - Federal Gr. Anticipation				-	
Other Short Term Debt				-	
<b>TOTAL Short Term Debt</b>	<b>950,000</b>	<b>3,594,620</b>	<b>950,000</b>	<b>3,594,620</b>	<b>15,050</b>
<b>GRAND TOTAL All Debt</b>	<b>51,949,253</b>	<b>12,004,620</b>	<b>5,364,648</b>	<b>58,589,225</b>	<b>1,716,834</b>

**COUNCIL ON AGING FORM OF BEQUEST**

I hereby give and bequeath to the Friends of the Council on Aging, Wakefield, Mass., the sum of \$\_\_\_\_\_ dollars to have and to hold, to be used for the unrestricted purposes of the said Council.

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**LIBRARY FORM OF BEQUEST**

I hereby give and bequeath to the Trustees of the Lucius Beebe Memorial Library, Wakefield, Mass., the sum of \$\_\_\_\_\_ dollars to have and to hold, to be used for the unrestricted purposes of the said library.

# IMPORTANT PHONE NUMBERS

## Emergency

Police, Fire, Ambulance, or Rescue Inhalator 9-1-1

## Your Town Government

Animal Inspector .....	781-231-0474
Assessors' Office .....	781-246-6380
Beebe Library .....	781-246-6334
Collector of Taxes.....	781-246-6386
Council on Aging.....	781-245-3312
Emergency Management .....	339-219-4614
Fire Department (general) .....	781-246-6432
Health and Human Services Department.....	781-246-6375
Human Resources.....	781-246-6396
Housing Authority .....	781-245-7328
Inspectional Services and Zoning.....	781-246-6388
Municipal Light Department .....	81-246-6363
Parking Clerk .....	781-246-6330
Police Department (general).....	781-246-6321
Public Works.....	781-246-6300
Retirement Board .....	781-246-6352
School Department .....	781-246-6400
Town Administrator .....	781-246-6390
Town Accountant.....	781-246-6395
Town Clerk.....	781-246-6383
Town Treasurer.....	781-246-6340