

ANNUAL APPROPRIATIONS FOR FISCAL YEAR 2023



Town of
WAKEFIELD, MASSACHUSETTS

FINANCE COMMITTEE MEMBERSHIP

Period: 2022 - 2023

Name	Term Expires
JAMES SULLIVAN, CHAIR	2022
DOUGLAS S. BUTLER, VICE CHAIR	2023
EDWARD BEAN	2024
JOSEPH B. BERTRAND	2022
WILLIAM J. BOODRY, JR.	2024
STEFAN CHASE	2024
BRIAN CUSACK	2022
AIMEE FORSYTHE	2023
DENNIS HOGAN	2024
TARAE HOWELL	2023
EVAN KENNEY	2024
DAVID MASTROIANNI	2023
DONALD RAVENELLE	2023
DANIEL W. SHERMAN	2022
ZACHARY SLETTERINK	2022

MUNICIPAL FINANCE TERMINOLOGY

The following terms are frequently used in the Annual Town Report and at Town Meeting. In order to provide everyone with a better understanding of their meaning, the following definitions are provided:

Excess and Deficiency (usually referred to as Surplus Revenue):

This fund represents the amount by which the Cash, Accounts Receivable and other assets exceed the liabilities and reserves.

Available Funds (often referred to as "Free Cash"):

Available Funds is the amount certified annually by the State Bureau of Accounts by deducting from surplus revenue all uncollected taxes for prior years. This fund may be used by a vote of the Town Meeting.

Reserve Fund:

This fund is established by the voters at an Annual Town Meeting only and may be composed of (a) an appropriation (not exceeding 5% of the tax levy for the preceding year), (b) money transferred from the Overlay Reserve, or (c) both. It is used for extraordinary and unforeseen expenditures.

"Extraordinary" covers things which are not in the usual line, or are great or exceptional. "Unforeseen" includes things which were unforeseen as of the time of the annual meeting when the appropriations were voted. The reserve fund amounts to the

omnibus appropriation to be parceled out by the Finance Committee where it feels a requested transfer is one in which a special town meeting, if called, would approve, thereby saving the delay and expense of a special town meeting.

Cherry Sheet:

Named for the cherry-colored paper on which the Massachusetts Commission of Corporations and Taxation traditionally has printed it, the cherry sheet carries the figures which must be used by the Assessors in determining the amount to be raised by taxation.

It lists the amounts of county tax and state assessments, as well as the estimated tax distributions from the General Fund, reimbursements, agency funds, and the Sales and Use taxes.

Overlay:

The Overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and avoiding fractions.

FOREWARD

As we close out Fiscal Year 2022 and move forward with the Fiscal Year 2023 budget, we all look back on yet another challenging year. The World and the Town began to reopen following COVID 19 and tried to get back to normal. As we close out Fiscal Year 2022 it will end better than anticipated. Local receipts were down less than anticipated, and State Aid was also impacted less than anticipated. Free cash was used to balance the Town Budget in Fiscal Year 2022 to provide services to the public. COVID related costs and services should be covered by current Federal and State aid. The American Rescue Plan Act also affords an opportunity for the committee to accomplish some great onetime items outside of our local fiscal budgets. Fiscal year 2023 budget represents a 6.3% overall increase over Fiscal Year 2022 or \$6,368,000.

The foundation of the budgets and articles presented to Town Meeting for Fiscal Year 2023 and the Finance Committee's recommendations are the result of prudent prior year recommendations and sound fiscal policy adherence. Together we continue to work to meet as many competing priorities as possible, while remaining fiscally responsible. The budgets and articles before you do result in using free cash to once again to balance the Town wide budgets. With this budget our reserves are at an acceptable level of approximately 10% of the budget. The current forecast for the next several years shows a surplus and no need for the use of free cash. If we are fortunate enough to get additional Federal and State aid that will allow us to meet more priorities of the Town and continue to budget in a fiscally sound manner.

Budgets presented to Town Meeting are the result of many hours of collaborative effort. On behalf of the Finance Committee, I would like to thank Town Administrator Steve Maio, Town Accountant Kevin Gill, and Town Treasurer John McCarthy. We offer our thanks to the Town Council, department heads, the School Committee, Superintendent of Schools Doug Lyons, the Capital Planning Committee, the Library Trustees and David DiBarri, Superintendent of the Northeast Metropolitan Regional Vocational School.

The Finance Committee extends a special thanks to those attending Town Meeting. On your behalf we review, analyze, and inquire the contents of these budgets and offer our recommendations.

Sincerely,
Jim Sullivan
Finance Committee Chairperson

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To the Citizens of Wakefield:

Your committee has carefully considered the needs of the various departments for the Fiscal Year.

We have also considered all the articles in the warrant for an appropriation of money and herewith submit our recommendations as follows:

ARTICLE 1

To determine how much money the Town will vote to raise and appropriate from tax levy or transfer from available funds for General Government, Protection of Persons and Property, Human Services, Public Works, Public Service Enterprises, Education, Unclassified, Benefits & Administration and Light Department specifying what appropriation shall be taken from the receipts of a department, or to see what the Town will do about it.

TOWN COUNCIL

That the Town raise and appropriate from tax levy or transfer from available funds the sums of money as detailed in the following recommendations for the Fiscal Year July 1st, 2022 to June 30th, 2023 the grand total amounting to \$114,171,027.00. The motions will provide for the breakdown of this amount and the sources thereof in the various classifications as described in the Recommendation Book to carry out the purpose of this Article.

GENERAL GOVERNMENT

	Appropriation 7-1-21 6-30-22	Town Council's Request 7-1-22 6-30-23	Finance Committee's Recommendation 7-1-22 6-30-23
TOWN COUNCIL'S DEPARTMENT:			
Personal Services	\$428,140.00	\$444,521.00	\$444,521.00
Contractual Services	68,731.00	66,731.00	66,731.00
Materials and Supplies	3,150.00	2,600.00	2,600.00
Sundry Charges	3,500.00	3,500.00	3,500.00
TOTAL	\$503,521.00	\$517,352.00	\$517,352.00
ACCOUNTING DEPARTMENT:			
Personal Services	\$321,637.00	\$337,034.00	\$337,034.00
Contractual Services	98,101.00	101,101.00	101,101.00
Materials and Supplies	3,050.00	3,050.00	3,050.00
Sundry Charges	210.00	210.00	210.00
TOTAL	\$422,998.00	\$441,395.00	\$441,395.00
INFORMATION TECHNOLOGY DEPARTMENT:			
Personal Services	\$206,769.00	\$205,257.00	\$205,257.00
Contractual Services	156,864.00	164,451.00	164,451.00
Materials and Supplies	5,650.00	5,150.00	5,150.00
Sundry Charges	2,388.00	6,848.00	6,848.00
TOTAL	\$371,671.00	\$381,706.00	\$381,706.00

	Appropriation 7-1-21 6-30-22	Town Council's Request 7-1-22 6-30-23	Finance Committee's Recommendation 7-1-22 6-30-23
TREASURER'S DEPARTMENT:			
Salary of Treasurer	\$69,272.00	\$71,351.00	\$71,351.00
Personal Services	130,721.00	135,926.00	135,926.00
Contractual Services	4,900.00	4,550.00	4,550.00
Materials and Supplies	1,150.00	1,500.00	1,500.00
Sundry Charges	90.00	90.00	90.00
Tax Titles	13,000.00	13,000.00	13,000.00
Bank Charges	7,500.00	7,500.00	7,500.00
TOTAL	\$226,633.00	\$233,917.00	\$233,917.00
LEGAL DEPARTMENT:			
Personal Services	\$120,425.00	\$124,037.00	\$124,037.00
Contractual Services	60,000.00	60,000.00	60,000.00
Materials and Supplies	6,200.00	6,200.00	6,200.00
Sundry Charges	0.00	0.00	0.00
Legal Damages	4,560.00	4,560.00	4,560.00
TOTAL	\$191,185.00	\$194,797.00	\$194,797.00

	Appropriation 7-1-21 6-30-22	Town Council's Request 7-1-22 6-30-23	Finance Committee's Recommendation 7-1-22 6-30-23
COLLECTOR'S DEPARTMENT:			
Salary of Collector	\$107,143.00	\$109,821.00	\$109,821.00
Personal Services	77,000.00	79,621.00	79,621.00
Contractual Services	44,750.00	44,750.00	44,750.00
Materials and Supplies	2,300.00	2,300.00	2,300.00
Sundry Charges	140.00	140.00	140.00
TOTAL	\$231,333.00	\$236,632.00	\$236,632.00
ASSESSORS' DEPARTMENT:			
Personal Services	\$214,569.00	\$221,298.00	\$221,298.00
Contractual Services	22,050.00	29,450.00	29,450.00
Materials and Supplies	1,950.00	1,950.00	1,950.00
Sundry Charges	750.00	750.00	750.00
TOTAL	\$239,319.00	\$253,448.00	\$253,448.00
TOWN CLERK'S DEPARTMENT:			
Salary of Town Clerk	\$90,006.00	\$95,026.00	\$95,026.00
Personal Services	122,978.00	127,965.00	127,965.00
Contractual Services	22,465.00	22,465.00	22,465.00
Materials and Supplies	2,200.00	2,200.00	2,200.00
Sundry Charges	290.00	290.00	290.00
TOTAL	\$237,939.00	\$247,946.00	\$247,946.00

	Appropriation 7-1-21 6-30-22	Town Council's Request 7-1-22 6-30-23	Finance Committee's Recommendation 7-1-22 6-30-23
ELECTION AND REGISTRATION:			
Personal Services	\$17,100.00	\$17,100.00	\$17,100.00
Contractual Services	19,100.00	19,100.00	19,100.00
Materials and Supplies	1,500.00	1,500.00	1,500.00
TOTAL	\$37,700.00	\$37,700.00	\$37,700.00
ELECTION EXPENSE:			
Personal Services	\$6,625.00	\$19,875.00	\$19,875.00
Contractual Services	6,300.00	18,900.00	18,900.00
TOTAL	\$12,925.00	\$38,775.00	\$38,775.00
FINANCE COMMITTEE:			
Personal Services	\$0.00	0.00	0.00
Contractual Services	2,960.00	2,960.00	2,960.00
Materials and Supplies	700.00	700.00	700.00
Sundry Charges	3,400.00	3,400.00	3,400.00
TOTAL	\$7,060.00	\$7,060.00	\$7,060.00

	Appropriation 7-1-21 6-30-22	Town Council's Request 7-1-22 6-30-23	Finance Committee's Recommendation 7-1-22 6-30-23
CONSERVATION COMMISSION:			
Personal Services	\$44,697.00	\$45,710.00	\$45,710.00
Contractual Services	1,950.00	1,950.00	1,950.00
Materials and Supplies	1,000.00	1,000.00	1,000.00
Sundry Charges	725.00	725.00	725.00
TOTAL	48,372.00	\$49,385.00	\$49,385.00
LESS: Wetland Filing Fees	\$4,500.00	\$4,500.00	\$4,500.00
TOTAL	\$43,872.00	\$44,885.00	\$44,885.00
PLANNING BOARD:			
Personal Services	\$4,800.00	\$4,800.00	\$4,800.00
Contractual Services	4,925.00	2,625.00	2,625.00
Materials and Supplies	2,800.00	5,100.00	5,100.00
Sundry Charges	450.00	450.00	450.00
TOTAL	\$12,975.00	\$12,975.00	\$12,975.00
BOARD OF APPEALS:			
Contractual Services	\$27,800.00	\$27,800.00	\$27,800.00
TOTAL	\$27,800.00	\$27,800.00	\$27,800.00
TOTAL FROM TAX LEVY:	\$2,566,931.00	\$2,676,388.00	\$2,676,388.00
TOTAL FROM AVAILABLE FUNDS:	\$4,500.00	\$4,500.00	\$4,500.00
TOTAL FOR GENERAL GOVERNMENT:	\$2,571,431.00	\$2,680,888.00	\$2,680,888.00
	2.76%		2.73%

PROTECTION OF PERSONS AND PROPERTY

	Appropriation	Town Council's Request	Finance Committee's Recommendation
	7-1-21	7-1-22	7-1-22
	6-30-22	6-30-23	6-30-23
POLICE DEPARTMENT:			
Personal Services	\$5,876,988.00	\$6,217,186.00	\$6,217,186.00
Contractual Services	255,570.00	326,507.00	326,507.00
Materials and Supplies	166,800.00	166,800.00	166,800.00
Sundry Charges	13,000.00	13,000.00	13,000.00
TOTAL	\$6,312,358.00	\$6,723,493.00	\$6,723,493.00
FIRE DEPARTMENT:			
Personal Services	\$5,788,388.00	\$6,054,032.00	\$6,054,032.00
Contractual Services	117,200.00	121,700.00	121,700.00
Materials and Supplies	148,600.00	148,600.00	148,600.00
Sundry Charges	3,000.00	3,000.00	3,000.00
TOTAL	\$6,057,188.00	\$6,327,332.00	\$6,327,332.00
FIRE ALARM, POLICE SIGNALS AND TRAFFIC LIGHTS:			
Personal Services	\$42,015.00	\$43,700.00	\$43,700.00
Contractual Services	7,500.00	7,500.00	7,500.00
Materials and Supplies	14,000.00	15,500.00	15,500.00
TOTAL	\$63,515.00	\$66,700.00	\$66,700.00

	Appropriation 7-1-21 6-30-22	Town Council's Request 7-1-22 6-30-23	Finance Committee's Recommendation 7-1-22 6-30-23
EMERGENCY MANAGEMENT:			
Personal Services	\$42,436.00	\$55,851.00	\$55,851.00
Contractual Services	30,000.00	30,000.00	30,000.00
Materials and Supplies	3,000.00	3,000.00	3,000.00
TOTAL	\$75,436.00	\$88,851.00	\$88,851.00
INSPECTIONAL SERVICES DEPARTMENT:			
Personal Services	\$362,829.00	\$416,578.00	\$416,578.00
Contractual Services	13,050.00	14,650.00	14,650.00
Materials and Supplies	7,650.00	7,050.00	7,050.00
Sundry Charges	500.00	500.00	500.00
TOTAL	\$384,029.00	\$438,778.00	\$438,778.00
ANIMAL INSPECTOR:			
Personal Services	\$0.00	\$0.00	\$0.00
Contractual Services	37,200.00	38,700.00	38,700.00
Materials and Supplies	400.00	400.00	400.00
Sundry Charges	3,000.00	1,500.00	1,500.00
TOTAL	\$40,600.00	\$40,600.00	\$40,600.00

	Appropriation	Town Council's Request	Finance Committee's Recommendation
	7-1-21	7-1-22	7-1-22
	6-30-22	6-30-23	6-30-23
PARKING CLERK:			
Personal Services	\$11,050.00	\$11,382.00	\$11,382.00
Contractual Services	1,500.00	1,000.00	1,000.00
Materials and Supplies	400.00	400.00	400.00
TOTAL	\$12,950.00	\$12,782.00	\$12,782.00
TOTAL FROM TAX LEVY:	\$12,946,076.00	\$13,698,536.00	\$13,698,536.00
TOTAL FOR PROTECTION OF PERSONS AND PROPERTY:	\$12,946,076.00	\$13,698,536.00	\$13,698,536.00
	13.90%		13.95%

HUMAN SERVICES

	Appropriation	Town Council's	Finance
	7-1-21	Request	Committee's
	6-30-22	7-1-22	Recommendation
		6-30-23	6-30-23
COUNCIL ON AGING:			
Personal Services	\$235,845.00	\$222,825.00	\$222,825.00
Contractual Services	5,600.00	5,600.00	5,600.00
Materials and Supplies	12,600.00	12,600.00	12,600.00
Mystic Valley Elder Services	6,275.00	6,275.00	6,275.00
TOTAL	\$260,320.00	\$247,300.00	\$247,300.00

HEALTH AND HUMAN SERVICES DEPARTMENT:

Personal Services	\$69,576.00	\$186,148.00	\$186,148.00
Contractual Services	153,226.00	140,829.00	140,829.00
Materials and Supplies	2,016.00	2,516.00	2,516.00
Sundry Charges	360.00	1,250.00	1,250.00
Social Services	16,000.00	16,000.00	16,000.00
Mental Outpatient Clinic	6,400.00	6,400.00	6,400.00
E. Middlesex Mosquito	29,445.00	29,933.00	29,933.00
TOTAL	\$277,023.00	\$383,076.00	\$383,076.00

	Appropriation 7-1-21 6-30-22	Town Council's Request 7-1-22 6-30-23	Finance Committee's Recommendation 7-1-22 6-30-23
RECREATION:			
Personal Services	\$116,682.00	\$119,599.00	\$119,599.00
TOTAL	\$116,682.00	\$119,599.00	\$119,599.00
VETERANS' DEPARTMENT:			
Personal Services	\$19,956.00	\$21,943.00	\$21,943.00
Recipients	170,000.00	170,000.00	170,000.00
Contractual Services	55,045.00	56,677.00	56,677.00
Materials and Supplies	600.00	600.00	600.00
Memorial Day	2,500.00	2,500.00	2,500.00
Veteran's Day	1,500.00	1,500.00	1,500.00
TOTAL	\$249,601.00	\$253,220.00	\$253,220.00
TOTAL FROM TAX LEVY:	\$903,626.00	\$1,003,195.00	\$1,003,195.00
TOTAL FOR HUMAN SERVICES:	\$903,626.00 0.97%	\$1,003,195.00	\$1,003,195.00 1.02%

PUBLIC WORKS DEPARTMENT

	Appropriation	Town Council's Request	Finance Committee's Recommendation
	7-1-21	7-1-22	7-1-22
	6-30-22	6-30-23	6-30-23
PERSONAL SERVICES:			
Personal Services Breakdown:	\$4,085,700.00	\$4,246,345.00	\$4,246,345.00
Administration	195,694.00	207,092.00	207,092.00
Engineering	309,541.00	326,600.00	326,600.00
Fleet Maintenance	360,525.00	389,230.00	389,230.00
Buildings	784,526.00	821,296.00	821,296.00
Forestry and Parks	942,698.00	972,141.00	972,141.00
Cemetery	320,655.00	335,196.00	335,196.00
Highway	1,172,061.00	1,194,790.00	1,194,790.00
TOTAL	\$4,085,700.00	\$4,246,345.00	\$4,246,345.00
LESS:			
Perpetual Care Income	\$45,595.00	\$43,721.00	\$43,721.00
Park Trust Funds Available	1.00	1.00	1.00
To Be Appropriated From The			
Sale of Lots Funds	43,200.00	48,000.00	48,000.00
TOTAL	\$3,996,904.00	\$4,154,623.00	\$4,154,623.00
CONTRACTUAL SERVICES:			
Contractual Services Breakdown:	\$1,704,660.00	\$1,762,180.00	\$1,762,180.00
Administration	24,100.00	26,600.00	26,600.00
Engineering	187,000.00	187,000.00	187,000.00
Fleet Maintenance	96,700.00	96,700.00	96,700.00
Buildings	837,360.00	878,380.00	878,380.00
Forestry and Parks	198,250.00	203,250.00	203,250.00
Cemetery	17,700.00	17,700.00	17,700.00
Highway	343,550.00	352,550.00	352,550.00
TOTAL	\$1,704,660.00	\$1,762,180.00	\$1,762,180.00
MATERIALS AND SUPPLIES:			
Materials & Supplies Breakdown:	\$711,850.00	\$721,480.00	\$721,480.00
Administration	8,600.00	8,600.00	8,600.00
Engineering	8,800.00	8,800.00	8,800.00
Fleet Maintenance	260,800.00	270,430.00	270,430.00
Buildings	126,100.00	126,100.00	126,100.00
Forestry and Parks	131,850.00	131,850.00	131,850.00
Cemetery	24,500.00	24,500.00	24,500.00
Highway	151,200.00	151,200.00	151,200.00
TOTAL	\$711,850.00	\$721,480.00	\$721,480.00

	Appropriation 7-1-21 6-30-22	Town Council's Request 7-1-22 6-30-23	Finance Committee's Recommendation 7-1-22 6-30-23
SUNDRY CHARGES:			
Sundry Charges Breakdown:	\$4,125.00	\$4,125.00	\$4,125.00
Administration	1,000.00	1,000.00	1,000.00
Engineering	1,800.00	1,800.00	1,800.00
Fleet Maintenance	325.00	325.00	325.00
Buildings	250.00	250.00	250.00
Forestry and Parks	300.00	300.00	300.00
Cemetery	200.00	200.00	200.00
Highway	250.00	250.00	250.00
TOTAL	\$4,125.00	\$4,125.00	\$4,125.00
SNOW AND ICE:	\$850,000.00	\$850,000.00	\$850,000.00
PUBLIC WORKS (Exclusive of Enterprise Funds, Water & Sewer Divisions)			
TOTAL FROM TAX LEVY:	\$7,267,539.00	\$7,492,408.00	\$7,492,408.00
TOTAL FROM AVAILABLE FUNDS:	\$88,796.00	\$91,722.00	\$91,722.00
TOTAL FOR PUBLIC WORKS:	\$7,356,335.00 7.90%	\$7,584,130.00	\$7,584,130.00 7.72%

PUBLIC WORKS ENTERPRISE DEPARTMENT

	Appropriation	Town Council's Request	Finance Committee's Recommendation
	7-1-21	7-1-22	7-1-22
	6-30-22	6-30-23	6-30-23
WATER DIVISION:			
Personal Services	\$1,375,660.00	\$1,404,175.00	\$1,404,175.00
Contractual Services	458,175.00	503,175.00	503,175.00
Materials and Supplies	247,500.00	247,500.00	247,500.00
Sundry Charges	1,430.00	1,430.00	1,430.00
Professional Medical Services	1,250.00	1,250.00	1,250.00
Contributory Retirement Pensions	200,819.00	227,586.00	227,586.00
Group Insurance	406,723.00	450,471.00	450,471.00
Workers' Compensation Insurance	11,124.00	8,259.00	8,259.00
General Insurance	23,800.00	25,245.00	25,245.00
MWRA Water Assessment	2,847,491.00	2,627,209.00	2,627,209.00
Administrative Expense (P.S.)	71,139.00	75,212.00	75,212.00
Maturing Debt	612,691.00	612,691.00	612,691.00
Medicare	19,947.00	20,291.00	20,291.00
TOTAL	\$6,277,749.00	\$6,204,494.00	\$6,204,494.00
SEWER DIVISION:			
Personal Services	\$954,253.00	\$1,008,135.00	\$1,008,135.00
Contractual Services	372,693.00	407,582.00	407,582.00
Materials and Supplies	87,100.00	87,100.00	87,100.00
Sundry Charges	1,200.00	1,200.00	1,200.00
MWRA Sewer Assessment	6,793,284.00	6,900,194.00	6,900,194.00
Workers' Compensation Insurance	6,202.00	8,848.00	8,848.00
General Insurance	13,600.00	14,720.00	14,720.00
Professional Medical Services	1,250.00	1,250.00	1,250.00
Contributory Retirement Pensions	194,387.00	184,200.00	184,200.00
Group Insurance	285,712.00	312,013.00	312,013.00
Administrative Expense (P.S.)	71,139.00	75,212.00	75,212.00
Maturing Debt	187,477.00	133,664.00	133,664.00
Medicare	13,836.00	14,581.00	14,581.00
TOTAL	\$8,982,133.00	\$9,148,699.00	\$9,148,699.00
TOTAL FROM TAX LEVY:	\$0.00	\$0.00	\$0.00
TOTAL FROM AVAILABLE FUNDS:			
(WATER & SEWER REV. RECEIPTS)	\$15,259,882.00	\$15,353,193.00	\$15,353,193.00
TOTAL FOR PUBLIC WORKS			
ENTERPRISE FUNDS:	\$15,259,882.00	\$15,353,193.00	\$15,353,193.00

SCHOOL DEPARTMENT

	Appropriation	Town Council's Request	Finance Committee's Recommendation
	7-1-21	7-1-22	7-1-22
	6-30-22	6-30-23	6-30-23
SCHOOL DEPARTMENT:			
Personal Services	\$37,977,867.00	\$39,514,244.00	\$39,514,244.00
Contractual Services	5,547,661.00	6,223,661.00	6,223,661.00
Materials and Supplies	1,907,872.00	1,959,372.00	1,959,372.00
Sundry Charges	24,800.00	24,800.00	24,800.00
TOTAL	\$45,458,200.00	\$47,722,077.00	\$47,722,077.00
LESS: Available Funds-Offset Receipts			
Bus Fees	\$115,000.00	\$115,000.00	\$115,000.00
TOTAL	\$45,343,200.00	\$47,607,077.00	\$47,607,077.00
TOTAL FROM TAX LEVY:	\$45,343,200.00	\$47,607,077.00	\$47,607,077.00
TOTAL FROM AVAILABLE FUNDS:	\$115,000.00	\$115,000.00	\$115,000.00
TOTAL FOR SCHOOL:	\$45,458,200.00	\$47,722,077.00	\$47,722,077.00
	48.79%		48.59%

LIBRARY

	Appropriation	Town Council's Request	Finance Committee's Recommendation
	7-1-21 6-30-22	7-1-22 6-30-23	7-1-22 6-30-23
LIBRARY DEPARTMENT:			
Personal Services	\$1,342,844.00	\$1,385,623.00	\$1,385,623.00
Contractual Services	246,788.00	267,174.00	267,174.00
Materials and Supplies	222,000.00	224,300.00	224,300.00
TOTAL	\$1,811,632.00	\$1,877,097.00	\$1,877,097.00
LESS:			
Library Trust Fund Income Available	\$49,139.00	\$61,721.00	\$61,721.00
TOTAL	\$1,762,493.00	\$1,815,376.00	\$1,815,376.00
TOTAL FROM TAX LEVY:	\$1,762,493.00	\$1,815,376.00	\$1,815,376.00
TOTAL FROM AVAILABLE FUNDS:	\$49,139.00	\$61,721.00	\$61,721.00
TOTAL FOR LIBRARY:	\$1,811,632.00 1.94%	\$1,877,907.00	\$1,877,097.00 1.91%

VOCATIONAL SCHOOL

	Appropriation	Town Council's Request	Finance Committee's Recommendation
	7-1-21	7-1-22	7-1-22
	6-30-22	6-30-23	6-30-23
VOCATIONAL SCHOOL:	\$1,909,388.00	\$2,163,315.00	\$2,163,315.00
TOTAL FROM TAX LEVY:	\$1,909,388.00	\$2,163,315.00	\$2,163,315.00
TOTAL FROM AVAILABLE FUNDS:	\$0.00	\$0.00	\$0.00
TOTAL FOR NORTHEAST MRVS:	\$1,909,388.00	\$2,163,315.00	\$2,163,315.00
	2.05%		2.20%

UNCLASSIFIED

	Appropriation 7-1-21 6-30-22	Town Council's Request 7-1-22 6-30-23	Finance Committee's Recommendation 7-1-22 6-30-23
STREET LIGHTS	\$188,131.00	\$188,131.00	\$188,131.00
HISTORICAL COMMISSION	2,000.00	2,000.00	2,000.00
GENERAL INSURANCE	423,025.00	459,166.00	459,166.00
MEDICARE	832,650.00	874,280.00	874,280.00
UNEMPLOYMENT INSURANCE	75,000.00	75,000.00	75,000.00
RESERVE FUND	400,000.00	400,000.00	400,000.00
CABLE TV PUBLIC ACCESS ENTERPRISE:			
Personal Services	\$158,533.00	\$152,588.00	\$152,588.00
Contractual Services	367,706.00	353,917.00	353,917.00
Materials and Supplies	25,000.00	100,000.00	100,000.00
TOTAL FOR CABLE TV PUBLIC ACCESS	\$551,239.00	\$606,505.00	\$606,505.00
UNCLASSIFIED TOTAL	\$2,472,045.00	\$2,605,082.00	\$2,605,082.00
TOTAL FROM TAX LEVY:	\$1,920,806.00	\$1,998,577.00	\$1,998,577.00
TOTAL FROM AVAILABLE FUNDS:	\$551,239.00	\$606,505.00	\$606,505.00
TOTAL FOR UNCLASSIFIED:	\$2,472,045.00 2.06%	\$2,605,082.00	\$2,605,082.00 2.03%

BENEFITS AND ADMINISTRATION

	Appropriation	Town Council's Request	Finance Committee's Recommendation
	7-1-21	7-1-22	7-1-22
	6-30-22	6-30-23	6-30-23
PERSONAL SERVICES	\$188,422.00	\$201,964.00	\$201,964.00
PROFESSIONAL MEDICAL	8,350.00	8,350.00	8,350.00
WORKERS' COMPENSATION	420,990.00	436,500.00	436,500.00
RETIREMENT SYSTEM:			
Pension Accumulation Fund	5,562,257.00	6,050,189.00	6,050,189.00
Non-Contributory Pension Fund	37,170.00	37,590.00	37,590.00
Assessments, Non-Contributory	0.00	0.00	0.00
Veterans Pension Fund			
TOTAL	\$5,599,427.00	\$6,087,779.00	\$6,087,779.00
CONTRIBUTORY GROUP HEALTH AND LIFE INSURANCE:			
Town Appropriation	\$3,834,034.00	\$3,960,379.00	\$3,960,379.00
School Appropriation	\$8,236,586.00	\$8,788,542.00	\$8,788,542.00
TOTAL	\$12,070,620.00	\$12,748,921.00	\$12,748,921.00
TOTAL FROM TAX LEVY:	\$18,287,809.00	\$19,483,514.00	\$19,483,514.00
TOTAL FROM AVAILABLE FUNDS:	\$0.00	\$0.00	\$0.00
TOTAL BENEFITS & ADMINISTRATION	\$18,287,809.00	\$19,483,514.00	\$19,483,514.00
	19.63%		19.84%
GRAND TOTAL:			
TOTAL FROM TAX LEVY:	\$92,907,868.00	\$97,938,386.00	\$97,938,386.00
TOTAL FROM AVAILABLE FUNDS:	16,068,556.00	16,232,641.00	16,232,641.00
GRAND TOTAL:	\$108,976,424.00	\$114,171,027.00	\$114,171,027.00
	100.00%		100.00%

NOTE: Departmental percentages do not include Enterprise Funds

LIGHT DEPARTMENT

That the Town appropriate the sum of \$944,249.00 from the Light Operation Account to the Contributory Retirement Pension Accumulation Fund Account; and to appropriate the sum of \$1,491,951.00 from the Light Operation Account to the Employees' Group Insurance Account and to appropriate the sum of \$34,173.00 from the Light Operation Account to the Workers' Compensation Account; and that the balance of the receipts of the Municipal Gas and Light Department from July 1, 2022 to June 30, 2023 be appropriated for the use of the Department for other expenditures, provided, however, that if the income from said Department shall exceed the expenses of the Department for said period of time, the use of the excess, in whole or in part, shall be determined by the Board of Light Commissioners.

ARTICLE 2

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for Capital Outlay as follows, or to see what the Town will do about it.

CAPITAL OUTLAY COMMITTEE

That the Town raise and appropriate from tax levy the amount of \$2,100,000.00 and transfer the amount of \$862,000.00 from the sewer receipts account to the sewer department capital outlay account and the sum of \$875,000.00 from the water receipts account to the water department capital outlay account to carry out the purposes of this Article.

TAX LEVY - CAPITAL OUTLAY			
		Lease -	
Category	Description	Purchase	Amount
Prior Year	DPW	Lease	247,875.00
Fleet	DPW – Equipment #1338 - 2022 John Deere Loader		270,000.00
Fleet	DPW – Equipment #1318 – 2022 Utility Body Truck with Plow		115,000.00
Fleet	DPW – Equipment #1916 – 2022 Pickup with Plow		58,000.00
Fleet	DPW – Equipment – 1100 Gallon De-icing Skid		25,000.00
Fleet	Wakefield Memorial High School – Ventrec SSV Sidewalk Machine		30,000.00
Fleet	Police – Two (2) 2022 Cruisers; One (1) Prisoner Transport Van		191,500.00
Facilities	Town Hall – Siding Replacement		95,000.00
Facilities	Town Hall – Flooring – Rugs and Bathroom Floor		5,872.00
Facilities	Town Hall – Ceilings		8,000.00
Facilities	Town Hall – Masonry & Railing		9,000.00
Facilities	Town Hall – Window Sill & Trim Replacement		8,000.00
Facilities	Town Hall – Smoke Detectors		9,000.00
Facilities	Town Hall – Electrical Service to Flagpole/Sign		5,000.00
Facilities	Town Hall – Infrared Electrical Panel Scan		25,000.00
Facilities	Public Safety Building (Fire) – Windows		9,000.00
Facilities	Public Safety Building (Fire) – Variable Air Volume System Replacement		15,000.00
Facilities	5 Common Street – Basement Windows		5,000.00
Facilities	5 Common Street – Basement Entry Rebuild		25,000.00
Facilities	5 Common Street – Roof		30,000.00
Facilities	5 Common Street – Plumbing (Copper & Cast-Iron Replacement)		12,000.00
Facilities	11 Lafayette – Front Railing		6,000.00
Facilities	Albion Cultural Exchange Building – Fire Alarm		15,000.00
Facilities	Yeuell Elementary School – Illuminated Exit Signs		10,000.00
Facilities	Wakefield Memorial High School – Ceiling Tile Replacement		12,000.00
Facilities	Woodville Elementary School – Water Heater		6,000.00
Facilities	Woodville Elementary School – Refinish Gym Floor (strip bare, paint new lines and seal)		25,000.00
Facilities	Greenwood Elementary School – Gutters (alley)		20,000.00
Facilities	Greenwood Elementary School – Split A/C Units for Classrooms (Plans & Specs)		25,000.00
Facilities	Walton Elementary School – Roof Ladder		6,000.00
Facilities	Senior Center – Rugs/Flooring		10,000.00
Facilities	Americal Civic Center – Asphalt Roof		15,000.00
Facilities	Americal Civic Center – Mezzanine		15,000.00
Facilities	Americal Civic Center – Bathroom Renovations		20,000.00
Facilities	Galvin Middle School – Door Handles		12,000.00
Facilities	Landrigan Field House – Three (3) Team Room New Doors		8,000.00
Facilities	Dolbeare Elementary School - Badge Readers		20,000.00
Facilities	Lucius Beebe Memorial Library – New Carpet		51,000.00
Forestry/Park	Ball Diamonds – Infield Rebuild Moulton, Sullivan, Nasella (qty 2)		100,000.00
Forestry/Park	Walton Elementary School – New Playground		160,000.00

Miscellaneous	Police Department Mutual Aid Radio		69,551.00
Miscellaneous	Town Wide – GIS Data Application Development		136,500.00
Miscellaneous	Nahant Street Yard Waste Site – Aggregate Screener		150,000.00
IT	Lucius Beebe Memorial Library – One (1) Network Printer Black & White HP LaserJet		997.00
IT	Lucius Beebe Memorial Library – File Server & External Hard Drive Backup		7,150.00
IT	Lucius Beebe Memorial Library – UPS 750 Qty 3; UPS 1500 Qty 1		1,555.00
	Total Tax Levy Capital Outlay		\$2,100,000.00
SEWER ENTERPRISE FUND - CAPITAL OUTLAY			
		Lease -	
Category	Description	Purchase	Amount
Leases	Prior Year		42,000.00
Fleet	Bobcat		65,000.00
Buildings	Farm Street HVAC		30,000.00
System	System Improvements		100,000.00
System	Inflow and Infiltration Reduction		500,000.00
System	Spaulding Street Force Main Replacement		125,000.00
	Total Sewer Capital Outlay		\$862,000.00
WATER ENTERPRISE FUND - CAPITAL OUTLAY			
		Lease -	
Category	Description	Purchase	Amount
Leases	Prior Year		42,000.00
Buildings	3 Million Gallon Daily Pump		83,000.00
Buildings	Treatment Plant - Material Storage Tanks & Pumps		200,000.00
Distribution	System Improvements		50,000.00
Distribution	Water Mains		500,000.00
	Total Water Capital Outlay		\$875,000.00

ARTICLE 3

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Capital Projects/Debt Service Fund, also known as the Debt Service Fund, or to see what the Town will do about it.

TOWN COUNCIL**ARTICLE 4**

To see if the Town will vote to authorize the Board of Assessors to use such sum of the balance of the operating fund of the Municipal Gas and Light Department as of June 30, 2021 as the Board of Light Commissioners may vote in computing the tax rate for the fiscal period July 1, 2022 to June 30, 2023, or to see what the Town will do about it.

MUNICIPAL LIGHT COMMISSIONERS**ARTICLE 5**

To see if the Town will vote to raise and appropriate or transfer from available funds including the excess and deficiency account a sum of money to supplement the appropriations of all budgets for the period of July 1, 2021 to June 30, 2022, or to see what the town will do about it.

TOWN COUNCIL**ARTICLE 6**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to indemnify certain police officers and firefighters of the Town for medical, surgical and hospitalization expenses as a result of injuries received by the officers/firefighters in the performance of their duties, as provided for under §100, c. 41 of M.G.L. in such amount and to such extent as may be recommended by the Town Council, or to see what the Town will do about it.

TOWN COUNCIL**ARTICLE 7**

To see if the Town will vote to authorize the Town Council to accept, or take by eminent domain proceedings, conveyances or easement from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to raise and appropriate a sufficient sum of money to carry out the purpose of this Article, or to see what the Town will do about it.

TOWN COUNCIL**ARTICLE 8**

To see if the town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the collection, disposal, recycling and composting of refuse, or to see what the Town will do about it.

TOWN COUNCIL**ARTICLE 9**

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money

That the Town raise and appropriate from tax levy to the Capital Projects Fund, also known as the Debt Service Fund, the sum of \$4,133,698.00 to carry out the purpose of this Article.

That the Town vote to authorize the Board of Assessors to use such sum of \$945,828.00 from the operating fund of the Municipal Gas & Light Department in computing the tax rate for fiscal period July 1st, 2022 to June 30th, 2023 to carry out the purpose of this Article.

That the Town appropriate by transfer from free cash the sum of \$202,500.00 to carry out the purpose of this Article.

That the Town appropriate by transfer from free cash the sum of \$130,000.00 to carry out the purpose of this Article.

That the Town raise and appropriate from tax levy the sum of \$1.00 to carry out the purpose of this Article.

That the Town raise and appropriate from tax levy the sum of \$2,292,046.00 to carry out the purpose of this Article.

That the Town appropriate the sum of \$900,000.00 for the completion of repairs to the drainage systems

for drainage improvements, and to determine whether the appropriation shall be raised by borrowing or otherwise; or to see what the Town will do about it.

TOWN COUNCIL

ARTICLE 10

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the design and/or construction of the Hart's Hill Water Tower, and to determine whether the appropriation shall be raised by borrowing or otherwise; or to see what the Town will do about it.

TOWN COUNCIL

ARTICLE 11

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the design and/or construction of railroad crossing improvements, and to determine whether the appropriation shall be raised by borrowing or otherwise; or to see what the town will do about it.

TOWN COUNCIL

ARTICLE 12

To see if the Town will vote pursuant to G.L. c. 40, § 59 and G.L. c. 23A, §§ 3E and 3F and all applicable regulations thereunder to: (a) approve the Tax Increment Financing Agreement among Fastcap Systems Corporation d/b/a Nanoramic Laboratories, IRG Wakefield Limited Partnership and the Town substantially in the form which is on file with the Town Clerk (the "TIF Agreement") for improvements to the real property located at 7 Audubon Road, Wakefield, MA, which property is shown on the Assessors' Maps as Map 36W, Block 030, Lot 007, and as more fully described in the TIF Agreement, which agreement provides for real estate tax exemptions at the exemption rate schedule set forth therein; (b) authorize the Town Council to execute and deliver the TIF Agreement, and any documents relating thereto; and (c) authorize the Town Council to approve submission to the Massachusetts Economic Assistance Coordinating Council of the TIF Agreement and an Economic Development Incentive Program Application, together with any associated documents, all relating to the project as described in the TIF Agreement; and to take such other and further actions as may be necessary or appropriate to carry out the purpose of this article; or to see what the town will do about it.

TOWN COUNCIL

throughout the Town, and to raise this appropriation the Treasurer, with the approval of the Town Council, is authorized to borrow the sum of \$900,000.00 under and pursuant to G.L. c. 44, §7(1), or any other enabling authority, and to issue bonds or notes of the town therefor to carry out the purpose of this Article.

That the Town appropriate the sum of \$5,000,000.00 for the purpose of replacing the Harts Hill Water Tower, including design, construction, and other costs related thereto; and to raise this appropriation the Treasurer, with the approval of the Town Council, is authorized to borrow the said sum under and pursuant to G.L. c. 44, §8(4), or any other enabling authority, which may include the Local Water System Assistance Program of the Massachusetts Water Resources Authority, and to issue bonds or notes of the Town therefor to carry out the purpose of this Article.

That the Town appropriate the sum of \$2,000,000.00 for the design and/or construction of railroad crossing improvements and to raise this appropriation the Treasurer, with the approval of the Town Council, is authorized to borrow the sum of \$2,000,000.00 under and pursuant to G.L. c. 44, §7(1), or any other enabling authority, and to issue bonds or notes of the town therefor to carry out the purpose of this Article.

That the Town vote pursuant to G.L. c. 40, §59 and G.L. c. 23A, §§3E and 3F and all applicable regulations thereunder to: (a) approve the Tax Increment Financing Agreement among Fastcap Systems Corporation d/b/a Nanoramic Laboratories, IRG Wakefield Limited Partnership and the Town substantially in the form which is on file with the Town Clerk (the "TIF Agreement") for improvements to the real property located at 7 Audubon Road, Wakefield, MA, which property is shown on the Assessors' Maps at Map 36W, Block 030, Lot 007, and as more fully described in the TIF Agreement, which agreement provides for real estate tax exemptions at the exemption rate schedule set forth therein; (b) authorize the Town Council to execute and deliver the TIF Agreement, and any documents relating thereto; and (c) authorize the Town Council to approve submission to the Massachusetts Economic Assistance Coordinating Council of the TIF Agreement and an Economic Development Incentive Program "Local Incentive - Only" Application, together with any associated documents, all relating to the project as described in the TIF Agreement; and to take such other and further actions as may be necessary or appropriate to carry out the purpose of this Article.

ARTICLE 13

To see if the Town will vote to accept the provisions of G.L. c. 59, §5, cl. 56, authorizing the Board of Assessors to grant real and personal property tax abatements to members of the Massachusetts National Guard and to reservists on active duty in foreign countries; or to see what the Town will do about it.

BOARD OF ASSESSORS**ARTICLE 14**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for professional services to assist in the review and re-codification of the Zoning Bylaws; or to see what the Town will do about it.

TOWN COUNCIL**ARTICLE 15**

To see if the Town will vote to approve the decision of the Wakefield Retirement Board to increase the maximum base amount on which the cost-of-living adjustment is calculated for Wakefield Retirement System retirees and survivors for Fiscal Year 2023 and subsequent years in accordance with G.L. c. 32, §103(j); or to see what the Town will do about it.

CONTRIBUTORY RETIREMENT BOARD**ARTICLE 16**

To see if the Town will vote to approve the decision of the Retirement Board to increase the Member Survivor Minimum allowance from \$250.00 per month to \$500.00 per month for surviving spouses of deceased employees in accordance with G.L. c. 32, §12(2)(d); or to see what the Town will do about it.

CONTRIBUTORY RETIRMENT BOARD**ARTICLE 17**

To see if the Town will vote to amend the Zoning Bylaw, Town of Wakefield by amending the existing Wakefield Zoning Map by changing the zoning district designation of so much of the property known and numbered as 343 Albion Street and shown on the Wakefield Assessors Maps as Parcel 1AA on Map 08 as is currently within the Single Residence District to the General Residence District, as shown on the map on file with the Town Clerk. Also, amending the zoning text, §190-7. Zoning Map, such that the revised zoning map bears a new date; the first sentence of §190-7.A. is replaced with the following: "A. Except as set forth below, the above zoning districts are shown on the map entitled "Wakefield Zoning Map, dated June 1, 2022."; or to see what the Town will do about it.

CITIZEN PETITION**ARTICLE 18**

To see if the Town will vote to repeal Zoning Bylaw §190-31(H); or to see what the Town will do about it.

CITIZEN PETITION

That the Town accept the provisions of G.L. c.59, §5 cl. 56 to carry out the purpose of this Article.

That the Town raise and appropriate \$50,000.00 from Tax Levy to carry out the purpose of this Article.

That the Town approve the Wakefield Retirement Board's vote to increase the maximum base amount on which the cost-of-living adjustment is calculated from \$14,000.00 to \$16,000.00 for Fiscal Year 2023 and subsequent years in accordance with G.L. c. 32, §103(j) to carry out the purpose of this Article.

That the Town approve the Wakefield Retirement Board's vote to increase the Member Survivor Minimum allowance from \$250.00 per month to \$500.00 per month for surviving spouses of deceased employees for Fiscal Year 2023 and subsequent years in accordance with G.L. c. 32, §12(2)(d) to carry out the purpose of this Article.

That the Town amend the Zoning Bylaw as described in this Article.

That the Town amend the Zoning Bylaw as described in this Article.

Town of Wakefield Annual Town Meeting**May 16, 2022****Consent Agenda**

It is important to note that all of these articles listed below have been approved by the Town Council (except for Article 4 which is approved by the Municipal Gas and Light Commissioners) and all have been recommended by the Finance Committee.

1) Article 3 – Debt Service

This annual article funds the payments due on the towns borrowings for capital projects including the Galvin Middle School project. The amount for FY2023 is \$4,133,698.00 level funded from FY2022.

2) Article 4 – Payment in Lieu of Taxes by the WMGLD

This annual article allows for the Board of Assessors to use the payment in lieu of taxes from the WMGLD in setting the tax rate. The amount for FY2023 is \$945,828.00.

3) Article 5 – Supplemental Appropriations for Town Budgets

This annual article funds department related expenses that exceeded the approved budgets for FY2022 by utilizing free cash. This year it is necessary that we add \$120,000.00 to the Fire Department to fund additional overtime expenses due to the pandemic as well as \$82,500.00 to pay for expert witness involved in a legal action regarding the Walton School addition. The total is \$202,500.00 from Free Cash.

4) Article 6 – Indemnification of Injuries

This frequent article provides for the payment of direct medical expenses for injuries suffered on duty by police and fire personnel. The motion is to utilize \$130,000.00 from Free Cash.

5) Article 7 – Eminent Domain

This annual article allows the Town Council to take easements or conveyances for minor projects but only where the consideration is nominal. The motion is to use \$1.00 from Tax Levy for eminent domain takings.

NOTES

Procedure of Town Meeting ...

The Moderator, an elected town official, presides at Town Meetings. He/she begins by reading the call for the meeting. Usually a motion is made to waive further reading of the warrant*, with the exception of the constable's return (which the law demands be read), and the motion is carried. Articles in the warrant are taken up in the order as they are printed in the warrant unless otherwise decided by a two-thirds vote.

The recommendations of the Finance Committee are available before voters discuss or act upon an article. For the Annual Town Meeting, these recommendations are available a week to ten days before the meeting in booklet form, called "Annual Appropriations" and may be obtained at the Town Administrator's Office at Town Hall.

The presentation of, and recommendation on, warrant articles at Town Meeting are presented in the following order:

- (1) Presentation by the sponsor of the article, to present his/her case;
- (2) Recommendation (and discussion, if any) of the appropriate Town officer;
- (3) Recommendation of the Finance Committee, if money is involved.

The voters may then debate the question according to rules of parliamentary procedure prescribed by the town by-laws, such as:

- Stand, address the moderator, give name and address clearly, confine remarks to the question under debate and avoid personalities.
- Speak for no more than five minutes at any one time, unless granted permission by the meeting. No voter may speak more than once on any question if other voters desire to be heard, and no voter may speak more than twice on the same question without permission of the meeting.
- Speak not more than two minutes on any one of the following motions:
Motion to adjourn. Motion to lay on the table. Motion to take from the table. Motion to put the previous question. (These motions only are in order when a question is under debate. Total time allowed for debate on each motion is six minutes.)

A two-thirds vote of the assembly is necessary on a motion which requires a bond issue. Reconsideration of a vote may take place only at an adjourned session after written notice to Town Clerk within 24 hours; two-thirds vote required. The Moderator may request a voter to put his/her motion in writing. Should seven voters doubt the accuracy of the Moderator's count of hands on a motion, tellers are appointed to make the count. The Moderator clarifies motions when they are especially complex.

Conduct at town meeting is further governed by the rules of practice, pertinent to town meetings in "Roberts Rule of Order".

While Town Meeting has no role in deciding whether to hold a Proposition 2½ referendum, it may decide to appropriate money for certain purposes contingent upon the voters' approval of an override or bond exclusion under Proposition 2½. These contingent appropriations may be made from the tax levy, available funds or borrowing under the requirements of state law.

*Town Meeting Warrant – a collection of articles presented by departments, voters, and committees for consideration by voters at an annual or special town meeting.

WARRANT

ANNUAL TOWN ELECTION, APRIL 26TH, 2022 ANNUAL TOWN MEETING, MAY 16TH, 2022

MIDDLESEX COUNTY, SS

TO ANY OF THE CONSTABLES OF THE TOWN OF WAKEFIELD IN THE COUNTY OF MIDDLESEX,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wakefield qualified to vote in elections and in Town affairs to meet at Precincts 1, 2, 3, 4, 5, 6 & 7 at the **Galvin Middle School, 525 Main Street** in said Wakefield on **Tuesday, the 26th day of April, 2022 when the polls will be open between the hours of 7:00 AM and 8:00 PM**, then and there to act on the following:

To give their votes to the election of officers on one ballot for the following Town Officers: three (3) Town Council members for three (3) years; three (3) School Committee members for three (3) years; three (3) Library Trustees for three (3) years; one (1) Planning Board member for five (5) years; one (1) Board of Health member for three (3) years; one (1) Board of Assessor member for three (3) years; two (2) Municipal Gas & Light Commissioners for three (3) years; one (1) Housing Authority member for five (5) years; one (1) Constable for three (3) years; one (1) Constable for one (1) year; one (1) Town Treasurer for three (3) years

ANNUAL TOWN MEETING MAY 16TH, 2022

All business of said meeting, except the election of such officers and the determination of such matters as by law are required to be elected or determined by ballot, shall be considered at 7:00 PM, on Monday, the 16th day of May, 2022 at the Galvin Middle School Auditorium, 525 Main Street, in said Town, then and there to act on the following articles:

Subsequent Sessions. If there is business remaining, the Moderator will consider a motion to adjourn to a subsequent session.

ARTICLE 1. To determine how much money the Town will vote to raise and appropriate or transfer from available funds for General Government, Protection of Persons and Property, Human Services, Public Works, Public Service Enterprises, Education, Unclassified, Benefits & Administration and Light Department specifying what appropriation shall be taken from the receipts of a department; or to see what the Town will do about it.

Town Council

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for Capital Outlay; or to see what the Town will do about it.

Capital Outlay Committee

ARTICLE 3. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Capital Projects/Debt Service Fund, also known as the Debt Service Fund; or to see what the Town will do about it.

Town Council

ARTICLE 4. To see if the Town will vote to authorize the Board of Assessors to use such sum of the balance of the operating fund of the Municipal Gas and Light Department as of June 30, 2021 as the Board of Light Commissioners may vote in computing the tax rate for the fiscal period July 1, 2022 to June 30, 2023; or to see what the Town will do about it.

Municipal Light Commissioners

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds including the excess and deficiency account a sum of money to supplement the appropriations of all budgets for the period of July 1, 2021 to June 30, 2022; or to see what the town will do about it.

Town Council

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to indemnify certain police officers and firefighters of the Town for medical, surgical and hospitalization expenses as a result of injuries received by the officers/firefighters in the performance of their duties, as provided for under Section 100, Chapter 41 of Massachusetts General Laws in such amount and to such extent as may be recommended by the Town Council; or to see what the Town will do about it.

Town Council

ARTICLE 7. To see if the Town will vote to authorize the Town Council to accept, or take by eminent domain proceedings, conveyances or easements from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to raise and appropriate a sufficient sum of money to carry out the purpose of this Article; or to see what the Town will do about it.

Town Council

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the collection, disposal, recycling and composting of refuse; or to see what the Town will do about it.

Town Council

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for drainage improvements, and to determine whether the appropriation shall be raised by borrowing or otherwise; or to see what the Town will do about it.

Town Council

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the design and/or construction of the Hart's Hill Water Tower, and to determine whether the appropriation shall be raised by borrowing or otherwise; or to see what the Town will do about it.

Town Council

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the design and/or construction of railroad crossing improvements, and to determine whether the appropriation shall be raised by borrowing or otherwise; or to see what the Town will do about it.

Town Council

ARTICLE 12. To see if the Town will vote pursuant to G.L. c. 40, § 59 and G.L. c. 23A, §§ 3E and 3F and all applicable regulations thereunder to: (a) approve the Tax Increment Financing Agreement among Fastcap Systems Corporation d/b/a Nanoramic Laboratories, IRG Wakefield Limited Partnership and the Town substantially in the form which is on file with the Town Clerk (the "TIF Agreement") for improvements to the real property located at 7 Audubon Road, Wakefield, MA, which property is shown on the Assessors' Maps as Map 36W, Block 030, Lot 007, and as more fully described in the TIF Agreement, which agreement provides for real estate tax exemptions at the exemption rate schedule set forth therein; (b) authorize the Town Council to execute and deliver the TIF Agreement, and any documents relating thereto; and (c) authorize the Town Council to approve submission to the Massachusetts Economic Assistance Coordinating Council of the TIF Agreement and an Economic Development Incentive Program Application, together with any associated documents, all relating to the project as described in the TIF Agreement; and to take such other and further actions as may be necessary or appropriate to carry out the purpose of this article; or to see what the Town will do about it.

Town Council

ARTICLE 13. To see if Town will vote to accept the provisions of G.L. c. 59, § 5, cl. 56, authorizing the Board of Assessors to grant real and personal property tax abatements to members of the Massachusetts National Guard and to reservists on active duty in foreign countries; or to see what the town will do about it.

Board of Assessors

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for professional services to assist in the review and re-codification of the Zoning Bylaws; or to see what the Town will do about it.

Town Council

ARTICLE 15. To see if the Town will vote to approve the decision of the Wakefield Retirement Board to increase the maximum base amount on which the cost-of-living adjustment is calculated for Wakefield Retirement System retirees and survivors for fiscal year 2023 and subsequent years in accordance with G.L. c. 32, § 103(j); or to see what the Town will do about it.

Contributory Retirement Board

ARTICLE 16. To see if the Town will vote to approve the decision of the Retirement Board to increase the Member Survivor Minimum allowance from \$250 per month to \$500 per month for surviving spouses of deceased employees in accordance with G.L. c. 32, § 12(2)(d); or to see what the Town will do about it.

Contributory Retirement Board

ARTICLE 17. To see if the Town will vote to amend the Zoning Bylaw, Town of Wakefield by amending the existing Wakefield Zoning Map by changing the zoning district designation of so much of the property known and numbered as 343 Albion Street and shown on the Wakefield Assessors Maps as Parcel 1AA on Map 08 as is currently within the Single Residence District to the General Residence District, as shown on the map on file with the Town Clerk. Also, amending the zoning text, § 190-7. Zoning Map, such that the revised zoning map bears a new date; the first sentence of § 190-7.A. is

replaced with the following: "A. Except as set forth below, the above zoning districts are shown on the map entitled "Wakefield Zoning Map, dated June 1, 2022."; or to see what the Town will do about it.

Citizen Petition

ARTICLE 18. To see if the Town will vote to repeal Zoning Bylaw Section 190-31(H); or to see what the Town will do about it.

Citizen Petition

And to transact such other business as may properly come before this meeting,

And you are directed to serve this warrant by causing the same to be published in two issues of the Wakefield Daily Item, and by posting attested copies thereof at the official polling places and at the Police and Fire Stations in said Town, two consecutive Sabbaths, at least, the first time being not less than seven days at least before the time of holding said meeting.

Hereof fail not, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid. Given under our hands this eleventh day of April, two thousand and twenty-two.

Julie Smith-Galvin, Chair
Mehreen N. Butt, Vice Chair
Jonathan P. Chines
Anne P. Danehy
Edward F. Dombroski, Jr.
Michael J. McLane
Ann McGonigle Santos
WAKEFIELD TOWN COUNCIL

A true copy attest:

Kevin Lopes
Constable

THE TOWN OF WAKEFIELD, MASSACHUSETTS

A PROCLAMATION REAFFIRMING WAKEFIELD'S COMMITMENT TO ACCEPTANCE AND OPENNESS
AMONG ALL OUR CITIZENS

April 12, 2021

WHEREAS, the Town of Wakefield's policies, procedures, and practices are intended to prohibit discrimination based on race, color, national origin, ancestry, sex, disability, age, religion, veteran status, uniformed military service, sexual orientation, genetic information, pregnancy, marital status, gender identity, or any other classification protected by law, and

WHEREAS, it is also the policy of the Wakefield Public Schools to prevent "harassment and discrimination based upon race, color, sex, age, gender identity, sexual orientation, religion, national origin, limited English proficiency, disability, or housing status," and

WHEREAS, Wakefield has experienced multiple incidents of hate speech and vandalism in recent years, including the recent display of a "White Lives Matter" banner by members of a nationally recognized hate organization, and

WHEREAS, these incidents have occurred against a backdrop of increasing violence against communities of color across the United States, including the recent racially-motivated shootings targeted at Asian American women in the Atlanta area, and

WHEREAS, the number of hate crimes reported in the United States in 2019 reached its highest level in more than a decade, and the Centers for Disease Control and Prevention have identified racism as a "serious public health threat that directly affects the well-being of millions of Americans," and

WHEREAS, the Wakefield School Committee, Wakefield Town Council, and Wakefield Human Rights Commission, unanimously approved a resolution dated December 4, 2018 condemning racism, racially-motivated violence, anti-Semitism, and all forms of hate speech.

THEREFORE, be it resolved that the Town of Wakefield, through the elected members of its Town Council reaffirms its 2018 proclamation declaring that Hate Has No Home in Wakefield. The Town Council further condemns all incidents of hate speech and racially motivated violence both in Wakefield and across the country, and declares its intention to adopt policies and practices that reaffirm Wakefield's place as a welcoming community that values diversity and inclusion.

BE IT FURTHER RESOLVED, as duly voted by the Town Council, that this resolution be shared with school and municipal leaders in Wakefield and across our region to strengthen our collective fight against racism, hatred, institutional bias, anti-Semitism, and all forms of discrimination.

Signed, on behalf of the Town Council, by its Chair:



Ann McGonigle Santos