

ANNUAL APPROPRIATIONS FOR 2017

Town of
WAKEFIELD, MASSACHUSETTS



FINANCE COMMITTEE MEMBERSHIP

Period: 2017 - 2018

Name	Term Expires
GERARD LEEMAN, CHAIRMAN	2019
DANIEL SHERMAN, VICE CHAIR	2019
JOSEPH B. BERTRAND	2019
DOUGLAS BUTLER	2017
BRIAN CUSACK	2019
JAN DIGIAMBATTISTA	2017
EDWARD DOMBROSKI	2017
DENNIS HOGAN	2018
PETER MCMANAMA	2017
JOANNE REILLY	2018
JAMES SULLIVAN	2019
WAYNE M. TARR	2018
JOSEPH V. TRINGALE	2018
LORRI WHEELER	2018

MUNICIPAL FINANCE TERMINOLOGY

The following terms are frequently used in the Annual Town Report and at Town Meeting. In order to provide everyone with a better understanding of their meaning, the following definitions are provided:

Excess and Deficiency (usually referred to as Surplus Revenue):

This fund represents the amount by which the Cash, Accounts Receivable and other assets exceed the liabilities and reserves.

Available Funds (often referred to as "Free Cash"):

Available Funds is the amount certified annually by the State Bureau of Accounts by deducting from surplus revenue all uncollected taxes for prior years. This fund may be used by a vote of the Town Meeting.

Reserve Fund:

This fund is established by the voters at an Annual Town Meeting only and may be composed of (a) an appropriation (not exceeding 5% of the tax levy for the preceding year), (b) money transferred from the Overlay Reserve, or (c) both. It is used for extraordinary and unforeseen expenditures.

"Extraordinary" covers things which are not in the usual line, or are great or exceptional. "Unforeseen" includes things which were unforeseen as of the time of the annual meeting when the

appropriations were voted. The reserve fund amounts to the omnibus appropriation to be parceled out by the Finance Committee where it fees a requested transfer is one in which a special town meeting, if called, would approve, thereby saving the delay and expense of a special town meeting.

Cherry Sheet:

Named for the cherry-colored paper on which the Massachusetts Commission of Corporations and Taxation traditionally has printed it, the cherry sheet carries the figures which must be used by the Assessors in determining the amount to be raised by taxation.

It lists the amounts of county tax and state assessments, as well as the estimated tax distributions from the General Fund, reimbursements, agency funds, and the Sales and Use taxes.

Overlay:

The Overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and avoiding fractions.

FOREWARD

In matters of public finance, it is not just the amount of an expenditure or budget but also the timing and governance that must be considered. The budgets and articles presented to Town Meeting for Fiscal Year 2018 and the Finance Committee's recommendations are enabled by the governance successes of prior fiscal periods. They are also enabled by anticipated developments in future periods such as the scheduled retirement of certain building related obligations from our debt service over the upcoming years. We are positioned well to undertake the strategic enhancements these budgets and certain articles include.

National and statewide dynamics provide context and contrasts against which to view the Town of Wakefield's FY 2018 budget. At both levels the current condition of and required investment in infrastructure is a matter of debate and concern. Among the articles before you, however, are a Capital Outlay proposal and other targeted infrastructure projects that demonstrate a responsible attention to required maintenance that enables critical operations that benefit every citizen but are not likely to ever be the subject of lawn sign or bumper sticker generating activism.

The Governor's proposed budget reaffirmed a commitment to local aid. That combined with increased enrollment numbers and our legislative delegation's advocacy for Wakefield generated a greater than \$300,000 increase in Chapter 70 (education related state aid) funding over FY 2017. This increase, together with department heads' ability to return budgeted funds in preceding years allowed the Wakefield Public Schools to immediately deploy service enhancements in the budget before you. We will continue to monitor state aid projections and assess their potential impact on the Town's budget in the coming years.

We have expressed our concern to the School Committee, School Administration and Town Administrator that results of collective bargaining may limit the Town's ability to continue bringing curriculum, facility and service enhancements to students, staff and taxpayers. We also noted, however, our appreciation that the Superintendent, WPS Business Manager and Town Administrator continue to find ways to offset enhancements with cost savings or new revenue sources. Our current forecasts, last year's decision by the Board of Selectmen to not raise property taxes by the full 2.5%, and our current bond rating, are cause for optimism for the Town's ability to undertake important regenerative projects, for the Schools and other departments, while minimizing the impact on taxpayers.

Budgets presented to Town Meeting are the result of many hours of collaborative effort. On behalf of the Finance Committee, I would like to thank Town Administrator Steve Maio, Town Accountant Kevin Gill and Town Treasurer John McCarthy. We offer our thanks to the department heads, the Board of Selectmen, the School Committee, Superintendent of Schools Dr. Kim Smith, the Capital Planning Committee, the Library Trustees as well as David DiBarri, Superintendent of the Northeast Metropolitan Regional Vocational School,.

The Finance Committee extends its special thanks to those of you attending Town Meeting. It is with your responsibilities to deliberate and conclude on the merits of these appropriations in mind that we conduct our inquiries, analyses and offer our recommendations.

Sincerely,

Gerard Leeman
Chairman
Wakefield Finance Committee

2017 ANNUAL TOWN MEETING INDEX OF ARTICLES

ARTICLE 1.....	5
ARTICLE 2.....	24
ARTICLE 3.....	27
ARTICLE 4.....	27
ARTICLE 5.....	27
ARTICLE 6.....	27
ARTICLE 7.....	28
ARTICLE 8.....	28
ARTICLE 9.....	28
ARTICLE 10	28
ARTICLE 11	29
ARTICLE 12	29
ARTICLE 13	29
ARTICLE 14	29
ARTICLE 15	30
ARTICLE 16	30
ARTICLE 17	30
ARTICLE 18	30
ARTICLE 19	30
ARTICLE 20	30
ARTICLE 21	31
ARTICLE 22	31
ARTICLE 23	31
ARTICLE 24	31
ARTICLE 25	31
ARTICLE 26	31
ARTICLE 27	32
ARTICLE 28	33
ARTICLE 29	34

To the Citizens of Wakefield:

Your committee has carefully considered the needs of the various departments for the Fiscal Year.

We have also considered all the articles in the warrant for an appropriation of money and herewith submit our recommendations as follows:

ARTICLE 1

To determine how much money the Town will raise and appropriate for General Government, Protection of Persons and Property, Human Services, Public Works, Public Service Enterprises, Education, Unclassified, Benefits & Administration and Light Department specifying what appropriation shall be taken from the receipts of a department; or to see what the Town will do about it.

BOARD OF SELECTMEN

That the Town vote to raise and appropriate from tax levy or transfer from available funds the sums of money as detailed in the following recommendations for the Fiscal Year July 1, 2017 to June 30, 2018, the grand total amounting to \$91,137,533.00. The motions will provide for the breakdown of this amount and the sources thereof in the various classifications as described in the recommendation book to carry out the purpose of this Article.

GENERAL GOVERNMENT

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
SELECTMEN'S DEPARTMENT:			
Personal Services	\$335,872.00	\$395,570.00	\$395,570.00
Contractual Services	39,806.00	43,806.00	43,806.00
Materials and Supplies	450.00	450.00	450.00
TOTAL	\$376,128.00	\$439,826.00	\$439,826.00
ACCOUNTING DEPARTMENT:			
Personal Services	\$258,366.00	\$278,055.00	\$278,055.00
Contractual Services	98,401.00	98,401.00	98,401.00
Materials and Supplies	3,550.00	3,550.00	3,550.00
Sundry Charges	210.00	210.00	210.00
TOTAL	\$360,527.00	\$380,216.00	\$380,216.00
INFORMATION TECHNOLOGY DEPARTMENT:			
Personal Services	\$267,757.00	\$245,682.00	\$245,682.00
Contractual Services	141,069.00	131,116.00	131,116.00
Materials and Supplies	7,700.00	6,700.00	6,700.00
Sundry Charges	1,320.00	3,990.00	3,990.00
TOTAL	\$417,846.00	\$387,488.00	\$387,488.00

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
TREASURER'S DEPARTMENT:			
Salary of Treasurer	\$59,755.00	\$61,548.00	\$61,548.00
Personal Services	108,731.00	112,030.00	112,030.00
Contractual Services	4,900.00	4,900.00	4,900.00
Materials and Supplies	1,150.00	1,150.00	1,150.00
Sundry Charges	90.00	90.00	90.00
Tax Titles	13,000.00	13,000.00	13,000.00
Bank Charges	7,500.00	7,500.00	7,500.00
TOTAL	\$195,126.00	\$200,218.00	\$200,218.00

LEGAL DEPARTMENT:

Personal Services	\$103,880.00	\$106,996.00	\$106,996.00
Contractual Services	60,000.00	60,000.00	60,000.00
Materials and Supplies	6,200.00	6,200.00	6,200.00
Sundry Charges	0.00	0.00	0.00
Legal Damages	104,560.00	4,560.00	4,560.00
TOTAL	\$274,640.00	\$177,756.00	\$177,756.00

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
COLLECTOR'S DEPARTMENT:			
Salary of Collector	\$86,453.00	\$89,066.00	\$89,066.00
Personal Services	65,407.00	67,140.00	67,140.00
Contractual Services	42,783.00	43,880.00	43,880.00
Materials and Supplies	2,300.00	2,300.00	2,300.00
Sundry Charges	140.00	140.00	140.00
TOTAL	\$197,083.00	\$202,526.00	\$202,526.00
ASSESSORS' DEPARTMENT:			
Personal Services	\$169,906.00	\$175,455.00	\$175,455.00
Contractual Services	36,071.00	34,375.00	34,375.00
Materials and Supplies	1,950.00	1,950.00	1,950.00
Sundry Charges	750.00	750.00	750.00
TOTAL	\$208,677.00	\$212,530.00	\$212,530.00
TOWN CLERK'S DEPARTMENT:			
Salary of Town Clerk	\$71,725.00	\$73,893.00	\$73,893.00
Personal Services	98,659.00	103,035.00	103,035.00
Contractual Services	19,565.00	19,565.00	19,565.00
Materials and Supplies	1,700.00	1,700.00	1,700.00
Sundry Charges	250.00	250.00	250.00
TOTAL	\$191,899.00	\$198,443.00	\$198,443.00

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
ELECTION AND REGISTRATION:			
Personal Services	\$20,900.00	\$20,900.00	\$20,900.00
Contractual Services	18,600.00	18,600.00	18,600.00
Materials and Supplies	1,500.00	1,500.00	1,500.00
TOTAL	\$41,000.00	\$41,000.00	\$41,000.00
ELECTION EXPENSE:			
Personal Services	\$25,300.00	\$8,433.00	\$8,433.00
Contractual Services	23,700.00	6,400.00	6,400.00
TOTAL	\$49,000.00	\$14,833.00	\$14,833.00
FINANCE COMMITTEE:			
Personal Services	\$0.00	0.00	0.00
Contractual Services	3,000.00	3,000.00	3,000.00
Materials and Supplies	1,000.00	860.00	860.00
Sundry Charges	3,060.00	3,200.00	3,200.00
TOTAL	\$7,060.00	\$7,060.00	\$7,060.00

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
CONSERVATION COMMISSION:			
Personal Services	\$38,155.00	\$39,892.00	\$39,892.00
Contractual Services	1,950.00	1,950.00	1,950.00
Materials and Supplies	1,000.00	1,000.00	1,000.00
Sundry Charges	725.00	725.00	725.00
TOTAL	\$41,830.00	\$43,567.00	\$43,567.00
LESS: Wetland Filing Fees	\$3,000.00	\$3,000.00	\$3,000.00
TOTAL	\$38,830.00	\$40,567.00	\$40,567.00
PLANNING BOARD:			
Personal Services	\$4,800.00	\$4,800.00	\$4,800.00
Contractual Services	4,925.00	4,925.00	4,925.00
Materials and Supplies	2,800.00	2,800.00	2,800.00
Sundry Charges	450.00	450.00	450.00
TOTAL	\$12,975.00	\$12,975.00	\$12,975.00
BOARD OF APPEALS:			
Contractual Services	\$21,200.00	\$21,200.00	\$21,200.00
TOTAL	\$21,200.00	\$21,200.00	\$21,200.00
TOTAL FROM TAX LEVY:	\$2,391,991.00	\$2,336,638.00	\$2,336,638.00
TOTAL FROM AVAILABLE FUNDS:	\$3,000.00	\$3,000.00	\$3,000.00
TOTAL FOR GENERAL GOVERNMENT:	\$2,394,991.00 3.18%	\$2,339,638.00	\$2,339,638.00 2.99%

PROTECTION OF PERSONS AND PROPERTY

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
POLICE DEPARTMENT:			
Personal Services	\$4,749,195.00	\$4,908,740.00	\$4,908,740.00
Contractual Services	166,322.00	175,522.00	175,522.00
Materials and Supplies	188,100.00	190,600.00	190,600.00
Sundry Charges	10,200.00	15,700.00	15,700.00
TOTAL	\$5,113,817.00	\$5,290,562.00	\$5,290,562.00

FIRE DEPARTMENT:

Personal Services	\$4,446,216.00	\$4,564,543.00	\$4,564,543.00
Contractual Services	93,000.00	95,100.00	95,100.00
Materials and Supplies	131,700.00	158,900.00	158,900.00
Sundry Charges	1,500.00	1,500.00	1,500.00
TOTAL	\$4,672,416.00	\$4,820,043.00	\$4,820,043.00

FIRE ALARM, POLICE SIGNALS AND
TRAFFIC LIGHTS:

Personal Services	\$40,790.00	\$40,790.00	\$40,790.00
Contractual Services	7,165.00	7,500.00	7,500.00
Materials and Supplies	7,165.00	10,000.00	10,000.00
TOTAL	\$55,120.00	\$58,290.00	\$58,290.00

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
EMERGENCY MANAGEMENT:			
Personal Services	\$0.00	\$40,000.00	\$40,000.00
Contractual Services	29,472.00	30,000.00	30,000.00
Materials and Supplies	2,000.00	3,000.00	3,000.00
TOTAL	\$31,472.00	\$73,000.00	\$73,000.00

BUILDING DEPARTMENT:

Personal Services	\$241,434.00	\$246,297.00	\$246,297.00
Contractual Services	11,850.00	11,850.00	11,850.00
Materials and Supplies	6,150.00	7,050.00	7,050.00
Sundry Charges	500.00	500.00	500.00
TOTAL	\$259,934.00	\$265,697.00	\$265,697.00

SEALER OF WEIGHTS AND MEASURES:

Personal Services	\$0.00	\$0.00	\$0.00
Contractual Services	6,000.00	6,000.00	6,000.00
Materials and Supplies	0.00	0.00	0.00
Sundry Charges	0.00	0.00	0.00
TOTAL	\$6,000.00	\$6,000.00	\$6,000.00

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
ANIMAL INSPECTOR:			
Personal Services	\$63,816.00	\$64,916.00	\$64,916.00
Contractual Services	2,950.00	2,950.00	2,950.00
Materials and Supplies	3,575.00	3,875.00	3,875.00
Sundry Charges	3,000.00	3,000.00	3,000.00
TOTAL	\$73,341.00	\$74,741.00	\$74,741.00
PARKING CLERK:			
Personal Services	\$2,678.00	\$2,678.00	\$2,678.00
Contractual Services	9,325.00	9,325.00	9,325.00
Materials and Supplies	200.00	200.00	200.00
TOTAL	\$12,203.00	\$12,203.00	\$12,203.00
TOTAL FROM TAX LEVY:	\$10,224,303.00	\$10,600,536.00	\$10,600,536.00
TOTAL FOR PROTECTION OF PERSONS AND PROPERTY:	\$10,224,303.00 13.59%	\$10,600,536.00	\$10,600,536.00 13.54%

HUMAN SERVICES

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
COUNCIL ON AGING:			
Personal Services	\$192,234.00	\$196,549.00	\$196,549.00
Contractual Services	5,600.00	5,600.00	5,600.00
Materials and Supplies	13,600.00	12,600.00	12,600.00
Mystic Valley Elder Services	6,275.00	6,275.00	6,275.00
TOTAL	\$217,709.00	\$221,024.00	\$221,024.00

HEALTH DEPARTMENT:

Personal Services	\$52,107.00	\$55,207.00	\$55,207.00
Contractual Services	109,686.00	114,644.00	114,644.00
Materials and Supplies	2,016.00	2,016.00	2,016.00
Sundry Charges	300.00	355.00	355.00
EMARC	16,000.00	16,000.00	16,000.00
Mental Outpatient Clinic	6,400.00	6,400.00	6,400.00
E. Middlesex Mosq.	18,858.00	19,330.00	19,330.00
TOTAL	\$205,367.00	\$213,952.00	\$213,952.00

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
RECREATION:			
Personal Services	\$86,463.00	\$88,408.00	\$88,408.00
Contractual Services	0.00	0.00	0.00
Materials and Supplies	0.00	0.00	0.00
TOTAL	\$86,463.00	\$88,408.00	\$88,408.00
VETERANS' DEPARTMENT:			
Personal Services	\$16,375.00	\$16,870.00	\$16,870.00
Recipients	190,000.00	170,000.00	170,000.00
Contractual Services	45,812.00	49,937.00	49,937.00
Materials and Supplies	600.00	600.00	600.00
Memorial Day	2,500.00	3,500.00	3,500.00
Veteran's Day	500.00	1,500.00	1,500.00
TOTAL	\$255,787.00	\$242,407.00	\$242,407.00
TOTAL FROM TAX LEVY:	\$765,326.00	\$765,791.00	\$765,791.00
TOTAL FOR HUMAN SERVICES:	\$765,326.00 1.02%	\$765,791.00	\$765,791.00 0.98%

PUBLIC WORKS DEPARTMENT

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
PERSONAL SERVICES:			
Personal Services Breakdown:	\$3,256,713.00	\$3,423,850.00	\$3,423,850.00
Administration	141,164.00	147,357.00	147,357.00
Engineering	231,106.00	226,974.00	226,974.00
Fleet Maintenance	288,442.00	297,902.00	297,902.00
Buildings	586,405.00	680,188.00	680,188.00
Forestry and Parks	766,407.00	789,682.00	789,682.00
Cemetery	252,605.00	265,941.00	265,941.00
Highway	990,584.00	1,015,806.00	1,015,806.00
TOTAL	\$3,256,713.00	\$3,423,850.00	\$3,423,850.00
LESS:			
Perpetual Care Income	\$42,000.00	\$42,500.00	\$42,500.00
Park Trust Funds Available	3.00	3.00	3.00
To Be Appropriated From The			
Sale of Lots Funds	31,500.00	31,000.00	31,000.00
TOTAL	\$3,183,210.00	\$3,350,347.00	\$3,350,347.00
CONTRACTUAL SERVICES:			
Contractual Services Breakdown:	\$939,906.00	\$985,057.00	\$985,057.00
Administration	19,400.00	21,300.00	21,300.00
Engineering	10,225.00	12,225.00	12,225.00
Fleet Maintenance	70,375.00	73,675.00	73,675.00
Buildings	454,206.00	451,157.00	451,157.00
Forestry and Parks	148,850.00	154,850.00	154,850.00
Cemetery	15,300.00	16,800.00	16,800.00
Highway	221,550.00	255,050.00	255,050.00
TOTAL	\$939,906.00	\$985,057.00	\$985,057.00
MATERIALS AND SUPPLIES:			
Materials & Supplies Breakdown:	\$580,747.00	\$623,687.00	\$623,687.00
Administration	7,100.00	7,100.00	7,100.00
Engineering	5,300.00	5,300.00	5,300.00
Fleet Maintenance	201,547.00	214,987.00	214,987.00
Buildings	90,600.00	118,600.00	118,600.00
Forestry and Parks	113,675.00	113,675.00	113,675.00
Cemetery	16,875.00	18,375.00	18,375.00
Highway	145,650.00	145,650.00	145,650.00
TOTAL	\$580,747.00	\$623,687.00	\$623,687.00

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
SUNDRY CHARGES:			
Sundry Charges Breakdown:	\$2,485.00	\$2,825.00	\$2,825.00
Administration	635.00	900.00	900.00
Engineering	500.00	600.00	600.00
Fleet Maintenance	325.00	325.00	325.00
Buildings	400.00	250.00	250.00
Forestry and Parks	235.00	300.00	300.00
Cemetery	200.00	200.00	200.00
Highway	190.00	250.00	250.00
TOTAL	\$2,485.00	\$2,825.00	\$2,825.00
SNOW AND ICE:	\$750,000.00	\$750,000.00	\$750,000.00
PUBLIC WORKS (Exclusive of Enterprise Funds, Water & Sewer Divisions)			
TOTAL FROM TAX LEVY:	\$5,456,348.00	\$5,711,916.00	\$5,711,916.00
TOTAL FROM AVAILABLE FUNDS:	\$73,503.00	\$73,503.00	\$73,503.00
TOTAL FOR PUBLIC WORKS:	\$5,529,851.00 7.35%	\$5,785,419.00	\$5,785,419.00 7.39%

PUBLIC WORKS ENTERPRISE DEPARTMENT

	Appropriation	Requested	Recommended
	7-1-16	7-1-17	7-1-17
	6-30-17	6-30-18	6-30-18
WATER DIVISION:			
Personal Services	\$1,037,017.00	\$1,064,685.00	\$1,064,685.00
Contractual Services	409,677.00	407,421.00	407,421.00
Materials and Supplies	236,924.00	238,360.00	238,360.00
Sundry Charges	1,430.00	1,430.00	1,430.00
Professional Medical Services	500.00	750.00	750.00
Contributory Retire. Pensions	147,843.00	174,452.00	174,452.00
Group Insurance	285,450.00	339,847.00	339,847.00
Workers' Compensation Ins.	32,697.00	13,652.00	13,652.00
General Insurance	19,530.00	20,150.00	20,150.00
MWRA Water Assessment	1,868,516.00	2,191,150.00	2,191,150.00
Admin. Expense (P.S.)	47,068.00	51,702.00	51,702.00
Maturing Debt	406,916.00	415,695.00	415,695.00
Medicare	14,933.00	15,438.00	15,438.00
TOTAL	\$4,508,561.00	\$4,934,732.00	\$4,934,732.00
SEWER DIVISION:			
Personal Services	\$706,686.00	\$720,036.00	\$720,036.00
Contractual Services	301,723.00	307,108.00	307,108.00
Materials and Supplies	76,132.00	78,032.00	78,032.00
Sundry Charges	1,200.00	1,200.00	1,200.00
MWRA Sewer Assessment	5,849,953.00	6,122,307.00	6,122,307.00
Workers' Compensation Ins.	14,675.00	8,787.00	8,787.00
General Insurance	11,550.00	12,000.00	12,000.00
Professional Medical Services	500.00	750.00	750.00
Contributory Retire. Pensions	102,118.00	113,394.00	113,394.00
Group Insurance	196,038.00	234,675.00	234,675.00
Admin. Expense (P.S.)	47,067.00	51,702.00	51,702.00
Maturing Debt	296,223.00	236,413.00	236,413.00
Medicare	10,203.00	10,441.00	10,441.00
TOTAL	\$7,614,068.00	\$7,896,845.00	\$7,896,845.00
TOTAL FROM TAX LEVY:	\$0.00	\$0.00	\$0.00
TOTAL FROM AVAILABLE FUNDS:			
(WATER & SEWER REV. RECEIPTS)	\$12,122,629.00	\$12,831,577.00	\$12,831,577.00
TOTAL FOR PUBLIC WORKS			
ENTERPRISE FUNDS:	\$12,122,629.00	\$12,831,577.00	\$12,831,577.00

SCHOOL DEPARTMENT

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
SCHOOL DEPARTMENT:			
Personal Services	\$29,158,804.00	\$30,769,067.00	\$30,769,067.00
Contractual Services	5,478,573.00	5,535,117.00	5,535,117.00
Materials and Supplies	1,604,953.00	1,710,631.00	1,710,631.00
Sundry Charges	23,840.00	25,450.00	25,450.00
TOTAL	\$36,266,170.00	\$38,040,265.00	\$38,040,265.00
LESS: Available Funds-Offset Receipts Bus Fees	\$90,000.00	\$112,000.00	\$112,000.00
TOTAL	\$36,176,170.00	\$37,928,265.00	\$37,928,265.00
TOTAL FROM TAX LEVY:	\$36,176,170.00	\$37,928,265.00	\$37,928,265.00
TOTAL FROM AVAILABLE FUNDS:	\$90,000.00	\$112,000.00	\$112,000.00
TOTAL FOR SCHOOL:	\$36,266,170.00 48.22%	\$38,040,265.00	\$38,040,265.00 48.58%

LIBRARY

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
LIBRARY DEPARTMENT:			
Personal Services	\$1,146,919.00	\$1,182,185.00	\$1,182,185.00
Contractual Services	222,113.00	230,066.00	230,066.00
Materials and Supplies	196,560.00	210,100.00	210,100.00
TOTAL	\$1,565,592.00	\$1,622,351.00	\$1,622,351.00
LESS:			
Library Trust Fund Income Available	\$50,871.00	\$44,795.00	\$44,795.00
TOTAL	\$1,514,721.00	\$1,577,556.00	\$1,577,556.00
TOTAL FROM TAX LEVY:	\$1,514,721.00	\$1,577,556.00	\$1,577,556.00
TOTAL FROM AVAILABLE FUNDS:	\$50,871.00	\$44,795.00	\$44,795.00
TOTAL FOR LIBRARY:	\$1,565,592.00 2.08%	\$1,622,351.00	\$1,622,351.00 2.07%

NORTHEAST VOCATIONAL SCHOOL

	Appropriation	Requested	Recommended
	7-1-16	7-1-17	7-1-17
	6-30-17	6-30-18	6-30-18
VOCATIONAL REGIONAL SCHOOL:	\$1,146,683.00	\$1,182,627.00	\$1,182,627.00
TOTAL FROM TAX LEVY:	\$1,146,683.00	\$1,182,627.00	\$1,182,627.00
TOTAL FROM AVAILABLE FUNDS:	\$0.00	\$0.00	\$0.00
TOTAL FOR NORTHEAST MRVS:	\$1,146,683.00	\$1,182,627.00	\$1,182,627.00
	1.52%		1.51%

UNCLASSIFIED

	Appropriation 7-1-16 6-30-17	Requested 7-1-17 6-30-18	Recommended 7-1-17 6-30-18
STREET LIGHTS	\$213,131.00	\$188,131.00	\$188,131.00
MISCELLANEOUS	21,125.00	25,125.00	25,125.00
HISTORICAL COMMISSION	2,000.00	2,000.00	2,000.00
GENERAL INSURANCE	346,675.00	356,800.00	356,800.00
MEDICARE	656,155.00	682,400.00	682,400.00
UNEMPLOYMENT INSURANCE	75,000.00	75,000.00	75,000.00
RESERVE FUND	300,000.00	300,000.00	300,000.00
EXTRA PAY PERIOD	0.00	0.00	0.00
 TOTAL	 \$1,614,086.00	 \$1,629,456.00	 \$1,629,456.00
 TOTAL FROM TAX LEVY:	 \$1,614,086.00	 \$1,629,456.00	 \$1,629,456.00
 TOTAL FROM AVAILABLE FUNDS:	 \$0.00	 \$0.00	 \$0.00
 TOTAL FOR UNCLASSIFIED:	 \$1,614,086.00 2.15%	 \$1,629,456.00	 \$1,629,456.00 2.08%

BENEFITS AND ADMINISTRATION

	Appropriation	Requested	Recommended
	7-1-16	7-1-17	7-1-17
	6-30-17	6-30-18	6-30-18
PERSONAL SERVICES	\$151,534.00	\$166,686.00	\$166,686.00
PROFESSIONAL MEDICAL	7,350.00	7,350.00	7,350.00
WORKERS' COMPENSATION	455,780.00	421,605.00	421,605.00
RETIREMENT SYSTEM:			
Pension Accumulation Fund	3,960,937.00	4,308,541.00	4,308,541.00
Non-Contributory Pension Fund	39,372.00	40,092.00	40,092.00
Assessments, Non-Contributory	267.00	267.00	267.00
Veterans Pension Fund			
TOTAL	\$4,000,936.00	\$4,348,900.00	\$4,348,900.00
CONTRIBUTORY GROUP HEALTH AND LIFE INSURANCE:			
Town Appropriation	\$3,533,282.00	\$3,480,571.00	\$3,480,571.00
School Appropriation	\$7,557,081.00	\$7,914,761.00	\$7,914,761.00
TOTAL	\$11,090,363.00	\$11,395,332.00	\$11,395,332.00
TOTAL FROM TAX LEVY:	\$15,705,963.00	\$16,339,873.00	\$16,339,873.00
TOTAL FROM AVAILABLE FUNDS:	\$0.00	\$0.00	\$0.00
TOTAL BENEFITS & ADMINISTRATION	\$15,705,963.00	\$16,339,873.00	\$16,339,873.00
	20.88%		20.87%
GRAND TOTAL:			
TOTAL FROM TAX LEVY:	\$74,995,591.00	\$78,072,658.00	\$78,072,658.00
TOTAL FROM AVAILABLE FUNDS:	12,340,003.00	13,064,875.00	13,064,875.00
GRAND TOTAL:	\$87,335,594.00	\$91,137,533.00	\$91,137,533.00
	100.00%		100.00%

NOTE: Departmental percentages do not include the Water & Sewer Divisions

LIGHT DEPARTMENT

That the Town transfer the sum of \$21,950.00 from the light Operation Account to the Non-Contributory Veterans' Pension Account; and to transfer the sum of \$787,400.00 from the Light Operation Account to the Contributory Retirement Pension Accumulation Fund Account; and to transfer the sum of \$1,011,707.00 from the Light Operation Account to the Employees' Group Insurance Account and to transfer the sum of \$56,410.00 from the Light Operation Account to the Workers' Compensation Account; and that the balance of the receipts of the Municipal Gas and Light Department from July 1, 2017 to June 30, 2018 be appropriated for the use of the Department for other expenditures, provided, however, that if the income from said Department shall exceed the expenses of the Department for said period of time, the use of the excess, in whole or in part, shall be determined by the Board of Light Commissioners.

ARTICLE 2

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for Capital Outlay as follows, or to see what the Town will do about it.

CAPITAL OUTLAY COMMITTEE

That the Town vote to raise and appropriate from tax levy the amount of \$2,156,300.00 and transfer the amount of \$132,000.00 from the sewer surplus revenue account to the sewer department capital outlay account and the sum of \$139,732.00 from the water surplus revenue account to the water department capital outlay account to carry out the purposes of Article 2 as stated in the recommendation book.

TAX LEVY - CAPITAL OUTLAY			
		Lease -	
Category	Description	Purchase	Amount
Prior	IT Leases (Town & School)		460,347
Prior	School Fleet		35,000
Prior	Senior Center Bus		32,474
Prior	DPW		187,979
Prior	Facility Systems (5 yrs) (School/Town)		40,000
Fleet	DPW - #12, 2002 Pickup Utility Body and Plow		37,000
Fleet	DPW - #97, 2002 Chevy One Ton / Plow		51,000
Fleet	DPW - #49, 1989 Bombadier Sidewalk Plow	5 Yr. L/P	35,000
Fleet	DPW - #132, 2008 Ball Diamond Machine		19,000
Fleet	DPW - #11, 1998 Case 580 Super Backhoe/Loader	5 Yr. L/P	31,000
Fleet	DPW - #17, 2004 Pickup – One Ton with Plow & Lift Gate		40,000
Fleet	DPW - #31, 2005 F450 (12,000 GVW) with Plow & Sander	3 Yr. L/P	31,000
Fleet	DPW - #125, 2004 Pickup		28,500
Fleet	Police – Cruisers – three (3)		165,000
Fleet	Police – K9 Vehicle – Cruiser		60,000
Facilities	TH – Carpeting		15,000
Facilities	11 Lafayette – Shelving in Basement		9,000
Facilities	11 Lafayette – Flooring in Basement		7,000
Facilities	5 Common – Ceilings		6,000
Facilities	5 Common – Lighting		5,000
Facilities	SC – Roof – Phase II		75,000
Facilities	PSB – Carpeting and Flooring		8,000
Facilities	LB – Replace Failing Control Valves in Van Coils		12,500
Facilities	LB – Reset Walkway Bricks, Avon Side		15,000
Facilities	HS – Oil Tanks – Install 2 Inside Tanks Remove Out		25,000
Facilities	HS – Re-Key Doors		20,000
Facilities	HS – Ceiling Replacement		20,000
Facilities	HS – Tile Floors		45,000
Facilities	Galvin – Safety Fencing on Roof		6,000
Facilities	GWS – Ceiling		10,000
Facilities	GWS – Tile Floors		20,000
Facilities	GWS – AC for First Floor Server Room		5,000
Facilities	Doyle – Flooring		6,500
Facilities	Dolbeare – HVAC		25,000
Facilities	Woodville – Carpet		6,000
Facilities	Yeuell – Windows – Phase II		15,000
Facilities	Civic Center – Gym Floor Refinishing		30,000
Facilities	Town Wide - Buildings – Painting – Interior & Exterior		25,000

TAX LEVY - CAPITAL OUTLAY			
		Lease -	
Category	Description	Purchase	Amount
Facilities	Town Wide - Building - Roof		100,000
Facilities	Town Wide - Buildings – Heating		100,000
Facilities	Town Wide - Buildings – Security System Improvements		50,000
Roads	Town Wide – Parking Lots		50,000
Road	Town Wide – Drainage System / Stream Cleaning		40,000
Parks	Dog Park – Mulch & Furniture		6,000
Parks	Doyle Playground Replacement		40,000
Misc.	Fire – Grant Match for Battery Operated Rescue		5,000
Misc.	Traffic – Loop Replacement (3) & Pedestrian Phase		31,000
Misc.	School – High School Ovens (4) – Dolbeare Warmer (1)		18,000
IT	Town Wide – Information Technology	3 Yr. L/P	52,000
	Total Tax Levy Capital Outlay		\$2,156,300
SEWER ENTERPRISE FUND - CAPITAL OUTLAY			
		Lease -	
Category	Description	Purchase	Amount
Fleet	#68 – 2004 Chevy Utility Body and Plow		62,000
Fleet	#81 – 1974 Portable Generator		20,000
System	System Improvements		50,000
	Total Sewer Capital Outlay		\$132,000
WATER ENTERPRISE FUND - CAPITAL OUTLAY			
		Lease -	
Category	Description	Purchase	Amount
Leases	Prior Year		49,232
Fleet	DPW - #64, 1996 Bobcat Skidsteer – with Plow		50,500
Facilities	TRT & BPS & Shop – Interior Painting and Repairs		15,000
System	Town Wide – Hydrant Replacements		25,000
	Total Water Capital Outlay		\$139,732

ARTICLE 3

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to the Capital Projects/Debt Service Fund, also known as the Debt Service Fund, or to see what the Town will do about it.

BOARD OF SELECTMEN

ARTICLE 4

To see if the Town will vote to authorize the Board of Assessors to use such sum of the balance of the operating fund of the Municipal Gas and Light Department as of June 30, 2017 as the Board of Light Commissioners may vote in computing the tax rate for the fiscal period July 1, 2017 to June 30, 2018, or to see what the Town will do about it.

MUNICIPAL LIGHT COMMISSIONERS

ARTICLE 5

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Municipal Administrative, Supervisory and Professional Employees' Association for the period of July 1, 2017 to June 30, 2020 and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purpose of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN

That the Town raise and appropriate from tax levy to the Capital Projects fund, also known as the Debt Service Fund, the sum of \$4,252,000.00 to carry out the purpose of this article.

That the Town vote to authorize the Board of Assessors to use such sum of the balance of the operating fund of the Municipal Gas & Light Department as of June 30, 2017 as the Board of Light Commissioners may vote in computing the tax rate for fiscal period July 1, 2017 to June 30, 2018 to carry out the purpose of this Article.

That the Town vote to implement a collective bargaining agreement between the town of Wakefield and the Wakefield Municipal Administrative, Supervisory and Professional Employees' Association for the period of July 1, 2017 to June 30, 2020 and to provide therefor that the town supplement the personal service accounts of various departmental budgets by raising and appropriating from tax levy the amount of \$48,245.00; by the transfer of \$6,991.00 from water receipts to the public works water personal services account; and by the transfer of \$6,991.00 from sewer receipts to the public works sewer personal services account to the following personal service accounts:

Info tech.	\$3,170.00
Assessors	\$4,353.00
Building	\$7,582.00
Animal insp.	\$1,606.00
Council/aging	\$5,789.00
Recreation	\$3,862.00
Public works	\$22,829.00
Library	\$5,990.00
Water	\$3,548.00
Sewer	\$3,548.00

For a total of \$62,277.00 to carry out the purpose of the Article.

ARTICLE 6

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Massachusetts Coalition of Police, Wakefield

That the Town vote to implement a collective bargaining agreement between the town of Wakefield and the Massachusetts Coalition of Police, Wakefield

Division for the period of July 1, 2017 to June 30, 2020 and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purpose of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN

ARTICLE 7

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Police Superior Officers Association for the period of July 1, 2017 to June 30, 2020 and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purpose of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN

ARTICLE 8

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Firefighter's Union Local 1478 International Association of Firefighters, AFL-CIO for the period of July 1, 2017 to June 30, 2020 and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purpose of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN

ARTICLE 9

To see if the Town will vote to raise and appropriate from free cash or transfer from available funds a sum of money to indemnify certain police officers and firefighters of the Town for medical, surgical and hospitalization expenses as a result of injuries received by the officers/firefighters in the performance of their duties, as provided for under Section 100, Chapter 41 of Massachusetts General Laws in such amount and to such extent as may be recommended by the Board of Selectmen, or to see what the Town will do about it.

BOARD OF SELECTMEN

ARTICLE 10

To see if the Town will raise and appropriate or transfer from available funds including the excess and deficiency account a sum of money to supplement the Fire Department budget for the period of July 1, 2016 to June 30, 2017, or to see what the Town will do about it.

BOARD OF SELECTMEN

Division for the period of July 1, 2017 to June 30, 2020 and to provide therefor that the Town supplement the police personal services account by the transfer from tax levy the amount of \$80,000.00 and that the Town transfer from the uniform/clothing line item in the materials and supplies portion of the Fiscal Year 2018 Police Department budget to the salary line item in the personal services portion of the Fiscal Year 2018 Police Department budget the amount of \$35,000.00. For a total of \$115,000.00 to carry out the purpose of this Article.

That the Town vote to implement a collective bargaining agreement between the Town of Wakefield and the Wakefield Police Superior Officers Association for the period of July 1, 2017 to June 30, 2020 and to provide therefor that the Town supplement the police personal services account by the transfer from tax levy the amount of \$40,000.00 and that the Town transfer from the uniform/clothing line item in the materials and supplies portion of the Fiscal Year 2018 Police Department budget to the salary line item in the personal services portion of the Fiscal Year 2018 Police Department budget the amount of \$18,000.00. For a total of \$58,000.00 to carry out the purpose of this Article.

Board of Selectmen to make motion.

That the Town transfer from Free Cash the amount of \$20,000.00 to carry out the purpose of this Article.

That the Town transfer from Free Cash the amount of \$165,000.00 to the personal services account of the Fire Department budget to carry out the purpose of this Article.

ARTICLE 11

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to improve and/or replace elements of the radio system and related infrastructure used by the Police and Fire Departments, including the upgrading of radio receivers, repeaters, comparators and associated equipment as well as the addition of a radio receiver at the Northeast Regional Metropolitan Vocational School to improve the radio signal in that area of Town, or to see what the Town will do about it.

BOARD OF SELECTMEN

ARTICLE 12

To see if the Town will vote to appropriate a sum of money for remodeling, reconstructing or making extraordinary repairs to, and for constructing additions to, the Walton School on Davidson Road, including the costs of originally equipping, furnishing, landscaping, paving and performing other site improvements incidental or directly related to such remodeling, reconstruction, repair, additions and new construction, and including architectural, surveying and engineering fees and other costs incidental or related thereto, and to determine whether to raise this appropriation by borrowing or otherwise, or to take any other action related thereto, or to see what the Town will do about it.

SCHOOL COMMITTEE

ARTICLE 13

To see if the Town will vote to authorize the Board of Selectmen to accept, or take by eminent domain proceedings, conveyances or easement from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to raise and appropriate a sufficient sum of money to carry out the purpose of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN

ARTICLE 14

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sufficient sum of money for the collection, disposal, recycling and composting of refuse, or to see what the Town will do about it.

BOARD OF SELECTMEN

That the Town raise and appropriate from tax levy the amount of \$180,000.00 to carry out the purpose of this Article.

That the Town appropriate the sum of \$6 million for remodeling, reconstructing or making extraordinary repairs to, and for constructing additions to, the Walton school on Davidson road, including the costs of originally equipping, furnishing, landscaping, paving and performing other site improvements incidental or directly related to such remodeling, reconstruction, repair, additions and new construction, and including architectural, surveying and engineering fees and other costs incidental or related thereto, and to raise this appropriation the treasurer, with the approval of the board of selectmen, is authorized to borrow the sum of \$6 million under and pursuant to Chapter 44, Section 7 of the General Laws, or any other enabling authority, and to issue bonds or notes of the town therefor. Any premium received by the town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

That the Town authorize the Board of Selectmen to accept, or take by eminent domain proceedings, conveyances or easements from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to provide therefor, that the Town raise and appropriate from tax levy the sum of \$1.00 to carry out the purpose of this Article.

That the Town raise and appropriate from tax levy the sum of \$1,699,705.00 for the collection, disposal, recycling and composting of refuse. Further that the Town appropriate \$112,190.00 from free cash for the collection, disposal, recycling and composting of refuse to carry out the purpose of this Article.

ARTICLE 15

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for the implementation of the Town's NPDES Storm Water Program, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 16**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for roadway improvements, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 17**

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for construction of new sidewalks, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 18**

To see if the Town will vote to raise and appropriate from tax levy, by transfer from available funds, or by borrowing a sufficient sum of money to make repairs to the Town's drainage system located on and near New Salem Street, including the design, renovation, upgrading and reconstruction of the culvert located there, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 19**

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sufficient sum of money for purchasing and installing flow gauge meters at various locations in the drainage system, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 20**

To see if the Town will vote to authorize the Board of Selectmen to apply for, receive and expend without further appropriation a grant from the Massachusetts Water Resources Authority for the purpose of funding the Town's infiltration / inflow removal program, and further to appropriate a sufficient sum of money to fund the Town's portion of the costs of the program, and to determine whether to raise this appropriation by borrowing or otherwise, or to see what the Town will do about it.

CITIZEN PETITION

That the Town raise and appropriate from tax levy the sum of \$100,000.00 to carry out the purpose of this Article.

That the Town raise and appropriate from tax levy the sum of \$200,000.00 for roadway improvements to carry out the purpose of this Article.

That the Town raise and appropriate from tax levy the sum of \$50,000.00 to carry out the purpose of this Article.

That the Town raise and appropriate by borrowing the sum of \$855,000.00 to make specific repairs to the public drainage system located on New Salem Street and further, that the Town authorize the Town treasurer, with the approval of the Board of Selectmen, to issue bonds or notes to carry out the purpose of this Article.

That the Town raise and appropriate from tax levy the sum of \$100,000.00 to carry out the purpose of this Article.

That the Town vote to authorize the Board of Selectmen to apply for, receive and expend a grant/loan from the Massachusetts Water Resources Authority in the amount of \$1,017,000, of which seventy-five percent or \$762,750.00 represents the grant portion and twenty-five percent or \$254,250.00 represents the loan portion to the Town by the said Massachusetts Water Resources Authority, for use by the Town for the Town's Infiltration/Inflow removal program; and further, that the Town authorize the Town treasurer, with the approval of the Board of Selectmen, to issue bonds or notes of the Town to the Massachusetts Water Resources Authority, payable over ten (10) years from the sewer enterprise fund to carry out the purpose of this Article.

ARTICLE 21

To see if the Town will vote to transfer from the Sewer Surplus Revenue Account a sufficient sum of money for the design, renovation, upgrade and construction of two (2) sewer pumping stations, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 22**

To see if the Town will vote to transfer from the Water Surplus Reserve Account a sufficient sum of money for the replacement of water mains at various locations throughout the Town, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 23**

To see if the Town will vote to transfer from the Water Surplus Reserve Account a sufficient sum of money for upgrading the Broadway Water Treatment Plant or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 24**

To see if the Town will vote to transfer from the Water Surplus Reserve Account a sufficient sum of money for maintenance of the Town's water pressure tank located on Sydney Street or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 25**

To see if the Town will vote to amend the Zoning Bylaws by adding as § 190-23.E the following:

"The operation of any marijuana establishment, as defined in G.L. c. 94G, § 1, including, without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, is prohibited in all zoning districts of the Town. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012.", and amending the Table of Use Regulations in § 190-23 of the Zoning Bylaws, adding the following at the end of the section on Business Uses:

"SSR SR GR MR NB LB B LI I

Marijuana establishment, as defined in G.L. c. 94G, § 1
N N N N N N N N N"

or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 26**

To see if the Town will vote to amend the General Bylaws by adding as § 154-9 the following: "154-9. Marijuana Establishments Forbidden "The operation of

That the Town transfer from the Sewer Surplus Reserve Account the sum of \$971,160.00 to carry out the purpose of this Article.

That the Town transfer from the Water Surplus Reserve Account the sum of \$165,000.00 for the replacement of water mains at various locations throughout the Town to carry out the purpose of this Article.

That the Town transfer from the Water Surplus Reserve Account the sum of \$160,000.00 for upgrading the Broadway Water Treatment Plant to carry out the purpose of this Article.

That the Town transfer from the Water Surplus Reserve Account the sum of \$75,000.00 for maintenance on the Town's water pressure tank to carry out the purpose of this Article.

That the Town vote to amend the Zoning Bylaws as set forth in Article 25 to carry out the purpose of this Article.

That the Town vote to amend the General Bylaws as set forth in Article 26 to carry out the purpose of this Article.

any marijuana establishment, as defined in G.L. c. 94G, § 1, including, without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, within the Town is prohibited. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012.”, or to see what the Town will do about it

BOARD OF SELECTMEN

ARTICLE 27

To see if the Town will vote to amend the Zoning Bylaws by adding the following new article: “ARTICLE XIX Temporary Moratorium on Marijuana Establishments

“§ 190-111. Purpose “At the Massachusetts election held on November 8, 2016, the voters of the Commonwealth approved a new law which, among other things, established G.L. c. 94G, entitled ‘Regulation of the Use and Distribution of Marijuana Not Medically Prescribed.’ That statute permits ‘marijuana establishments’ to be licensed by a new Cannabis Control Commission (the ‘Commission’) throughout Massachusetts for the cultivation, testing, manufacture and sale of marijuana products. The Commission was initially to promulgate regulations concerning marijuana establishments by September 15, 2017, which date has been extended to March 15, 2018 by Chapter 351 of the Acts of 2016. The regulation of recreational marijuana raises many complex questions concerning law, planning and public safety. The Town cannot adequately address those questions until the Commission issues its regulations. The purpose of this temporary moratorium is to provide the Town time for study, reflection and decision concerning the said regulations and the challenges posed by recreational marijuana.

“§ 190-112. Temporary Moratorium

“For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaws to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a ‘marijuana establishment’ as defined in G.L. c. 94G, § 1. This moratorium shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed under Chapter 369 of the Acts of 2012. The moratorium shall be in effect through June 30, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana on the Town, consider the regulations to be issued by the Commission, determine whether the Town should ban any or all types of marijuana establishments within the Town, decide whether to prohibit on-site consumption of marijuana products at marijuana establishments, and otherwise weigh its options in addressing the issues raised by recreational marijuana.

190-113. Severability

“The provisions of this Section are severable. If any provision, paragraph, sub-section, sentence or clause

That the Town vote to amend the Zoning Bylaws as set forth in Article 27 to carry out the purpose of this Article.

hereof, or the application thereof to any person, establishment or circumstance, shall be held invalid or illegal, such invalidity or illegality shall not affect the other provisions hereof, or the application hereof to other persons, establishments or circumstances.”, or to see what the Town will do about it.

BOARD OF SELECTMEN

ARTICLE 28

To see if the Town will vote to amend the General Bylaws by adding as § 154-10 the following:

“154-10. Plastic Bag Reduction Bylaw

1. Purpose and Intent

The purpose of this bylaw is to limit the amount of greenhouse gas emissions, preserve the oceans, protect wildlife, and reduce the amount of trash that ends up on the streets and in landfills by using recyclable, reusable, or compostable bags instead of thin-film single-use plastic checkout bags.

2. Definitions

2.1 Checkout bag: A carryout bag provided by a store to a customer at the point of sale. Checkout bags shall not include bags, whether plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or checkout area of the store.

2.2 Grocery store: A retail establishment where more than fifty percent of the gross floor area is devoted to the sale of food products for home preparations and consumption, which typically also offers home care and personal care products.

2.3 Retail store: An establishment that offers the sale and display of merchandise within a building.

2.4 Reusable checkout bag: A bag, with handles, that is specifically designed for multiple use and is made of thick plastic, cloth, fabric or other durable materials.

2.5 Thin-film single-use plastic bags: Typically with plastic handles, these are bags with a thickness of 2.5 mils or less and are intended for single-use transport of purchased products.

3. Use Regulations

3.1 Thin-film single-use plastic bags shall not be distributed, used, or sold for checkout or other purposes at any retail or grocery store within the Town of Wakefield.

3.2 Customers are encouraged to bring their own reusable or biodegradable shopping bags to stores. Retail or grocery stores are strongly encouraged to make reusable checkout bags available for sale to customers at a reasonable price.

3.3 Thin-film plastic bags used to contain dry cleaning, newspapers, produce, meat, bulk foods, wet items, and other similar merchandise, typically without handles, are still permissible.

4. Enforcement process

Enforcement of this bylaw shall be the responsibility of the Town Administrator or his/her designee. The Town Administrator shall determine the inspection process to

That the Town vote to amend the General Bylaws as set forth in Article 28 to carry out the purpose of this Article.

be followed, incorporating the process into other Town duties as appropriate. Any retail or grocery store distributing plastic grocery bags in violation of this bylaw shall be subject to a non-criminal disposition fine, in accordance with § 1-7 of these Bylaws. Any fines shall be paid to the Town of Wakefield.” and by amending § 1-7 of the General Bylaws by adding as subsection E thereof the following:

“E. Any alleged violation of the Plastic Bag Reduction Bylaw, § 154.10 of these Bylaws, shall be made the subject of noncriminal disposition proceedings by the Town Administrator or his or her designee under G.L. c. 40, § 21D. The penalty for such violation shall be a written warning for the first offense, a fine of \$25.00 for a second offense and a fine of \$50.00 for the third and any subsequent offense.”, or to see what the Town will do about it.

CITIZEN PETITION

ARTICLE 29

To see if the Town will vote to amend the Zoning Bylaws of the Town of Wakefield by:

a. amending §190-4. Definitions by adding ART/CRAFT STUDIO and the definition set forth below after AFFORDABLE DWELLING UNIT:

“ART/CRAFT STUDIO. A room or group of rooms used by artists and craftspeople for the creation of any visual art or craft, including but not limited to: painting, drawing, graphic design, photography, sculpture, ceramics, jewelry, leatherwork and other related arts and crafts; of written works of fiction and non-fiction; or of any performing art.” and

b. amending §190-22A(1). Accessory Uses by adding a new sub-section (g) as follows:

(g) Art/Craft studio.

[1] Purpose and intent. It is the specific purpose and intent that an art/craft studio, whether attached or detached from the principal building, will be compatible with other permitted uses, particularly in residential neighborhoods.

[2] The space will be principally used as a studio for independent arts/crafts people in the creation of their own work. Mass production and assembly line techniques are prohibited.

[3] The type of studio use shall be appropriate to the particular building and its location:

(a) the building shall be structurally sound.

(b) the proposed studio use will not generate traffic in volume or type in excess of that normally occurring in the adjacent neighborhood.

(c) no bulk storage of toxic or highly flammable materials shall occur.

(d) the proposed studio use shall satisfy all applicable building, fire safety, and health codes.

(e) noise shall be restricted to levels customarily permitted in the districts.

Citizen to make motion.

(f) noxious odors, dust, and/or fumes shall be effectively disposed of and confined to the premises to avoid air pollution and nuisance to the adjacent neighborhood.

(g) the building will conform to Dimensional Regulations regulated in §190-31C(5)

[4] Storage of materials must be carried out within the building.

[5] All activities conducted in an accessory structure are limited in size by the provisions governing an accessory building type outlined in §190-22A(1)(e).

[6] Such activity shall be carried on only by the person residing on the premises and no more than one (1) person, not a member of the household, shall practice or be employed at one time per studio.

[7] There shall be no retail sales except as may occur as an activity incidental to the exhibition permitted in §190-22A(1)(g)[11] below.

[8] No display of advertising sign except for a small announcement sign having an area of not more than three (3) square feet.

[9] Shipping and delivery is restricted to parcel and small freight carriers.

[10] No more than one (1) off-street parking space is permitted for the art/craft accessory use.

[11] Public exhibitions and their advertisement shall not be permitted except as specifically authorized in the special permit. The number and duration of any such exhibitions shall be specifically stated, shall be for arts/crafts created on the premises, and shall only be permitted upon finding that the residential or other prevailing neighborhood character will not be significantly, negatively affected.

[12] The special permit for an art/craft studio accessory use shall terminate upon the death of the owner and the spouse of the owner or upon transfer of title to said premises.

[13] In issuing a special permit under this section §190-22A(1)(g) the Zoning Board of Appeals shall state the specific arts and crafts uses or range of uses being authorized for each studio granted a permit.” and

c. amending the Use Table, §190-23 by adding ART/CRAFT STUDIO after Accessory Apartments in Special Single Residence uses... to the list of uses as follows:

SSR SR GR MR1 NB LB B LI I

ART/CRAFT STUDIO

SP SP SP SP SP N SP N N

or to see what the Town will do about it.

CITIZEN PETITION

NOTES

Procedure of Town Meeting ...

The Moderator, an elected town official, presides at Town Meetings. He/she begins by reading the call for the meeting. Usually a motion is made to waive further reading of the warrant*, with the exception of the constable's return (which the law demands be read), and the motion is carried. Articles in the warrant are taken up in the order as they are printed in the warrant unless otherwise decided by a two-thirds vote.

The recommendations of the Finance Committee are available before voters discuss or act upon an article. For the Annual Town Meeting, these recommendations are available a week to ten days before the meeting in booklet form, called "Annual Appropriations" and may be obtained at the Town Administrator's Office at Town Hall.

The presentation of, and recommendation on, warrant articles at Town Meeting are presented in the following order:

- (1) Presentation by the sponsor of the article, to present his/her case;
- (2) Recommendation (and discussion, if any) of the appropriate Town officer;
- (3) Recommendation of the Finance Committee, if money is involved.

The voters may then debate the question according to rules of parliamentary procedure prescribed by the town by-laws, such as:

- Stand, address the moderator, give name and address clearly, confine remarks to the question under debate and avoid personalities.
- Speak for no more than five minutes at any one time, unless granted permission by the meeting. No voter may speak more than once on any question if other voters desire to be heard, and no voter may speak more than twice on the same question without permission of the meeting.
- Speak not more than two minutes on any one of the following motions:

Motion to adjourn. Motion to lay on the table. Motion to take from the table. Motion to put the previous question. (These motions only are in order when a question is under debate. Total time allowed for debate on each motion is six minutes.)

A two-thirds vote of the assembly is necessary on a motion which requires a bond issue. Reconsideration of a vote may take place only at an adjourned session after written notice to Town Clerk within 24 hours; two-thirds vote required. The Moderator may request a voter to put his/her motion in writing. Should seven voters doubt the accuracy of the Moderator's count of hands on a motion, tellers are appointed to make the count. The Moderator clarifies motions when they are especially complex.

Conduct at town meeting is further governed by the rules of practice, pertinent to town meetings in "Roberts Rule of Order".

While Town Meeting has no role in deciding whether to hold a Proposition 2½ referendum, it may decide to appropriate money for certain purposes contingent upon the voters' approval of an override or bond exclusion under Proposition 2½. These contingent appropriations may be made from the tax levy, available funds or borrowing under the requirements of state law.

*Town Meeting Warrant – a collection of articles presented by departments, voters, and committees for consideration by voters at an annual or special town meeting.