

ANNUAL APPROPRIATIONS FOR 2016

Town of
WAKEFIELD, MASSACHUSETTS



FINANCE COMMITTEE MEMBERSHIP

Period: 2016 - 2017

| Name | Term Expires |
|----------------------------|--------------|
| GERARD LEEMAN, CHAIRMAN | 2016 |
| DANIEL SHERMAN, VICE CHAIR | 2016 |
| JOSEPH B. BERTRAND | 2016 |
| WILLIAM BOODRY | 2017 |
| DOUGLAS BUTLER | 2017 |
| BRIAN CUSACK | 2016 |
| JAN DIGIAMBATTISTA | 2017 |
| EDWARD DOMBROSKI | 2017 |
| DENNIS HOGAN | 2018 |
| PETER MCMANAMA | 2017 |
| JOANNE REILLY | 2018 |
| JAMES SULLIVAN | 2016 |
| WAYNE M. TARR | 2018 |
| JOSEPH V. TRINGALE | 2018 |
| LORRI WHEELER | 2018 |

MUNICIPAL FINANCE TERMINOLOGY

The following terms are frequently used in the Annual Town Report and at Town Meeting. In order to provide everyone with a better understanding of their meaning, the following definitions are provided:

Excess and Deficiency (usually referred to as Surplus Revenue):

This fund represents the amount by which the Cash, Accounts Receivable and other assets exceed the liabilities and reserves.

Available Funds (often referred to as "Free Cash"):

Available Funds is the amount certified annually by the State Bureau of Accounts by deducting from surplus revenue all uncollected taxes for prior years. This fund may be used by a vote of the Town Meeting.

Reserve Fund:

This fund is established by the voters at an Annual Town Meeting only and may be composed of (a) an appropriation (not exceeding 5% of the tax levy for the preceding year), (b) money transferred from the Overlay Reserve, or (c) both. It is used for extraordinary and unforeseen expenditures.

"Extraordinary" covers things which are not in the usual line, or are great or exceptional. "Unforeseen" includes things which

were unforeseen as of the time of the annual meeting when the appropriations were voted. The reserve fund amounts to the omnibus appropriation to be parceled out by the Finance Committee where it fees a requested transfer is one in which a special town meeting, if called, would approve, thereby saving the delay and expense of a special town meeting.

Cherry Sheet:

Named for the cherry-colored paper on which the Massachusetts Commission of Corporations and Taxation traditionally has printed it, the cherry sheet carries the figures which must be used by the Assessors in determining the amount to be raised by taxation.

It lists the amounts of county tax and state assessments, as well as the estimated tax distributions from the General Fund, reimbursements, agency funds, and the Sales and Use taxes.

Overlay:

The Overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and avoiding fractions.

FOREWARD

The budget presented for Fiscal Year 2017 stands in contrast to recent years for its lack of major corrective efforts or substantial projects to initiate. This budget does, however, contain important, mission-focused service enhancements that continue Wakefield's ability to meet the diverse needs of its citizenry. Public safety should be enhanced by the continuation of specially trained family, school and mental health focused resource officers in the Police Department. This budget continues funding of the Fire Department's Fire Prevention Officer. The Department of Public Works will add to its storm water management capabilities. The Capital budget addresses important needs with an increase to investments and maintenance, thus continuing the trend from prior years.

The Town continues to benefit from basing the proposed budget on constructively cautious revenue and cost estimates. This is the second year of a plan to spend a portion of reserved funds to address previously deferred needs. We are pleased to note that during this period reserves remain at approximately 10% of our operating budget and articles to be considered at this Town Meeting. At least four major factors, should they hold throughout the year, contributed to this outcome. First, the School Department budget increase adheres to the 4% growth rate upon which previous forecasts were based. Second, the Town's ability to finance this Fiscal 2017 budget was aided by increases in revenue. State funding, including an increase to Chapter 70 school funds above expectations as well as increases in local sources of revenue were important contributors. Third, a relatively mild winter season resulted in less snow and ice removal costs. Fourth, health care insurance costs are not expected to grow as dramatically as initially projected.

The Budgets presented to Town Meeting are the result of many hours of collaborative effort. On behalf of the Finance Committee, I would like to thank Town Administrator Steve Maio and Town Accountant Kevin Gill. We offer our thanks to the department heads, the Board of Selectmen, the School Committee, Superintendent of Schools Dr. Kim Smith, the Capital Planning Committee, the Library Trustees as well as the Chairman of the Board of Commissioners and the Manager of the Wakefield Municipal Gas and Light Department Jack Warchol and Peter Dion, respectively.

The Finance Committee extends its special thanks to those of you attending Town Meeting. It is with your responsibilities to deliberate and conclude on the merits of these appropriations in mind that we conduct our inquiries, analyses and offer our recommendations.

Sincerely,

Gerard Leeman
Chairman
Wakefield Finance Committee

2016 ANNUAL TOWN MEETING INDEX OF ARTICLES

| | |
|------------------|----|
| ARTICLE 1..... | 5 |
| ARTICLE 2..... | 24 |
| ARTICLE 3..... | 28 |
| ARTICLE 4..... | 28 |
| ARTICLE 5..... | 28 |
| ARTICLE 6..... | 28 |
| ARTICLE 7..... | 28 |
| ARTICLE 8..... | 29 |
| ARTICLE 9..... | 29 |
| ARTICLE 10 | 29 |
| ARTICLE 11 | 29 |
| ARTICLE 12 | 29 |
| ARTICLE 13 | 29 |
| ARTICLE 14 | 30 |
| ARTICLE 15 | 30 |
| ARTICLE 16 | 30 |
| ARTICLE 17 | 30 |
| ARTICLE 18 | 30 |
| ARTICLE 19 | 30 |
| ARTICLE 20 | 35 |

To the Citizens of Wakefield:

Your committee has carefully considered the needs of the various departments for the fiscal year.

We have also considered all the articles in the warrant for an appropriation of money and herewith submit our recommendations as follows:

ARTICLE 1

To determine how much money the Town will raise and appropriate for General Government, Protection of Persons and Property, Human Services, Public Works, Public Service Enterprises, Education, Unclassified, Benefits & Administration and Light Department specifying what appropriation shall be taken from the receipts of a department; or to see what the Town will do about it.

BOARD OF SELECTMEN

That the town vote to raise and appropriate from tax levy or transfer from available funds the sums of money as detailed in the following recommendations for the fiscal year July 1, 2016 to June 30, 2017, the grand total amounting to \$89,062,787.00. The motions will provide for the breakdown of this amount and the sources thereof in the various classifications as described in the recommendation book.

GENERAL GOVERNMENT

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|------------------------------------|------------------------------------|--------------------------------|----------------------------------|
| SELECTMEN'S DEPARTMENT: | | | |
| Personal Services | \$326,646.00 | \$335,872.00 | \$335,872.00 |
| Contractual Services | 39,806.00 | 39,806.00 | 39,806.00 |
| Materials and Supplies | 450.00 | 450.00 | 450.00 |
| TOTAL | \$366,902.00 | \$376,128.00 | \$376,128.00 |
| ACCOUNTING DEPARTMENT: | | | |
| Personal Services | \$251,582.00 | \$258,366.00 | \$258,366.00 |
| Contractual Services | 95,201.00 | 98,401.00 | 98,401.00 |
| Materials and Supplies | 3,550.00 | 3,550.00 | 3,550.00 |
| Sundry Charges | 210.00 | 210.00 | 210.00 |
| TOTAL | \$350,543.00 | \$360,527.00 | \$360,527.00 |
| INFORMATION TECHNOLOGY DEPARTMENT: | | | |
| Personal Services | \$312,657.00 | \$267,445.00 | \$267,445.00 |
| Contractual Services | 116,137.00 | 141,069.00 | 141,069.00 |
| Materials and Supplies | 4,900.00 | 7,700.00 | 7,700.00 |
| Sundry Charges | 650.00 | 1,320.00 | 1,320.00 |
| TOTAL | \$434,344.00 | \$417,534.00 | \$417,534.00 |

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|-------------------------|------------------------------------|--------------------------------|----------------------------------|
| TREASURER'S DEPARTMENT: | | | |
| Salary of Treasurer | \$55,587.00 | \$59,755.00 | \$59,755.00 |
| Personal Services | 104,450.00 | 108,731.00 | 108,731.00 |
| Contractual Services | 4,900.00 | 4,900.00 | 4,900.00 |
| Materials and Supplies | 1,150.00 | 1,150.00 | 1,150.00 |
| Sundry Charges | 90.00 | 90.00 | 90.00 |
| Tax Titles | 13,000.00 | 13,000.00 | 13,000.00 |
| Bank Charges | 7,500.00 | 7,500.00 | 7,500.00 |
| TOTAL | \$186,677.00 | \$195,126.00 | \$195,126.00 |

LEGAL DEPARTMENT:

| | | | |
|------------------------|--------------|--------------|--------------|
| Personal Services | \$100,854.00 | \$103,880.00 | \$103,880.00 |
| Contractual Services | 60,000.00 | 60,000.00 | 60,000.00 |
| Materials and Supplies | 6,200.00 | 6,200.00 | 6,200.00 |
| Sundry Charges | 0.00 | 0.00 | 0.00 |
| Legal Damages | 4,560.00 | 4,560.00 | 4,560.00 |
| TOTAL | \$171,614.00 | \$174,640.00 | \$174,640.00 |

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|--------------------------|------------------------------------|--------------------------------|----------------------------------|
| COLLECTOR'S DEPARTMENT: | | | |
| Salary of Collector | \$85,366.00 | \$86,453.00 | \$86,453.00 |
| Personal Services | 62,637.00 | 65,407.00 | 65,407.00 |
| Contractual Services | 42,783.00 | 42,783.00 | 42,783.00 |
| Materials and Supplies | 2,300.00 | 2,300.00 | 2,300.00 |
| Sundry Charges | 140.00 | 140.00 | 140.00 |
| TOTAL | \$193,226.00 | \$197,083.00 | \$197,083.00 |
| ASSESSORS' DEPARTMENT: | | | |
| Personal Services | \$166,139.00 | \$167,435.00 | \$167,435.00 |
| Contractual Services | 31,571.00 | 36,071.00 | 36,017.00 |
| Materials and Supplies | 1,950.00 | 1,950.00 | 1,950.00 |
| Sundry Charges | 750.00 | 750.00 | 750.00 |
| TOTAL | \$200,410.00 | \$206,206.00 | \$206,206.00 |
| TOWN CLERK'S DEPARTMENT: | | | |
| Salary of Town Clerk | \$0.00 | \$71,725.00 | \$71,725.00 |
| Personal Services | 114,609.00 | 98,659.00 | 98,659.00 |
| Contractual Services | 16,615.00 | 19,565.00 | 19,565.00 |
| Materials and Supplies | 1,300.00 | 1,700.00 | 1,700.00 |
| Sundry Charges | 250.00 | 250.00 | 250.00 |
| TOTAL | \$132,774.00 | \$191,899.00 | \$191,899.00 |

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-17 6-30-17 |
|----------------------------|------------------------------------|--------------------------------|----------------------------------|
| ELECTION AND REGISTRATION: | | | |
| Personal Services | \$20,900.00 | \$20,900.00 | \$20,900.00 |
| Contractual Services | 15,100.00 | 18,600.00 | 18,600.00 |
| Materials and Supplies | 1,000.00 | 1,500.00 | 1,500.00 |
| TOTAL | \$37,000.00 | \$41,000.00 | \$41,000.00 |
| ELECTION EXPENSE: | | | |
| Personal Services | \$16,866.00 | \$25,300.00 | \$25,300.00 |
| Contractual Services | 15,800.00 | 23,700.00 | 23,700.00 |
| TOTAL | \$32,666.00 | \$49,000.00 | \$49,000.00 |
| FINANCE COMMITTEE: | | | |
| Personal Services | \$0.00 | 0.00 | 0.00 |
| Contractual Services | 3,300.00 | 3,000.00 | 3,000.00 |
| Materials and Supplies | 1,000.00 | 1,000.00 | 1,000.00 |
| Sundry Charges | 2,760.00 | 3,060.00 | 3,060.00 |
| TOTAL | \$7,060.00 | \$7,060.00 | \$7,060.00 |

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|-------------------------------|------------------------------------|--------------------------------|----------------------------------|
| CONSERVATION COMMISSION: | | | |
| Personal Services | \$37,166.00 | \$38,155.00 | \$38,155.00 |
| Contractual Services | 1,950.00 | 1,950.00 | 1,950.00 |
| Materials and Supplies | 1,000.00 | 1,000.00 | 1,000.00 |
| Sundry Charges | 725.00 | 725.00 | 725.00 |
| TOTAL | \$40,841.00 | \$41,830.00 | \$41,830.00 |
| LESS: Wetland Filing Fees | \$3,000.00 | \$3,000.00 | \$3,000.00 |
| TOTAL | \$37,841.00 | \$38,830.00 | \$38,830.00 |
| PLANNING BOARD: | | | |
| Personal Services | \$3,000.00 | \$4,800.00 | \$4,800.00 |
| Contractual Services | 4,925.00 | 4,925.00 | 4,925.00 |
| Materials and Supplies | 2,800.00 | 2,800.00 | 2,800.00 |
| Sundry Charges | 450.00 | 450.00 | 450.00 |
| TOTAL | \$11,175.00 | \$12,975.00 | \$12,975.00 |
| BOARD OF APPEALS: | | | |
| Contractual Services | \$21,200.00 | \$21,200.00 | \$21,200.00 |
| TOTAL | \$21,200.00 | \$21,200.00 | \$21,200.00 |
| TOTAL FROM TAX LEVY: | \$2,183,432.00 | \$2,289,208.00 | \$2,289,208.00 |
| TOTAL FROM AVAILABLE FUNDS: | \$3,000.00 | \$3,000.00 | \$3,000.00 |
| TOTAL FOR GENERAL GOVERNMENT: | \$2,186,432.00 3.02% | \$2,292,208.00 | \$2,292,208.00 3.05% |

PROTECTION OF PERSONS AND PROPERTY

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|------------------------|------------------------------------|--------------------------------|----------------------------------|
| POLICE DEPARTMENT: | | | |
| Personal Services | \$4,553,647.00 | \$4,749,195.00 | \$4,749,195.00 |
| Contractual Services | 154,402.00 | 166,322.00 | 166,322.00 |
| Materials and Supplies | 182,200.00 | 188,100.00 | 188,100.00 |
| Sundry Charges | 9,000.00 | 10,200.00 | 10,200.00 |
| TOTAL | \$4,899,249.00 | \$5,113,817.00 | \$5,113,817.00 |

FIRE DEPARTMENT:

| | | | |
|------------------------|----------------|----------------|----------------|
| Personal Services | \$4,268,851.00 | \$4,446,216.00 | \$4,446,216.00 |
| Contractual Services | 89,200.00 | 93,000.00 | 93,000.00 |
| Materials and Supplies | 129,300.00 | 131,700.00 | 131,700.00 |
| Sundry Charges | 1,500.00 | 1,500.00 | 1,500.00 |
| TOTAL | \$4,488,851.00 | \$4,672,416.00 | \$4,672,416.00 |

FIRE ALARM, POLICE SIGNALS AND
TRAFFIC LIGHTS:

| | | | |
|------------------------|-------------|-------------|-------------|
| Personal Services | \$40,790.00 | \$40,790.00 | \$40,790.00 |
| Contractual Services | 7,165.00 | 7,165.00 | 7,165.00 |
| Materials and Supplies | 7,165.00 | 7,165.00 | 7,165.00 |
| TOTAL | \$55,120.00 | \$55,120.00 | \$55,120.00 |

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|-------------------------------------|------------------------------------|--------------------------------|----------------------------------|
| EMERGENCY MANAGEMENT: | | | |
| Contractual Services | \$29,472.00 | \$29,472.00 | \$29,472.00 |
| Materials and Supplies | 1,400.00 | 2,000.00 | 2,000.00 |
| | | | |
| TOTAL | \$30,872.00 | \$31,472.00 | \$31,472.00 |
| BUILDING DEPARTMENT: | | | |
| Personal Services | \$231,633.00 | \$236,124.00 | \$236,124.00 |
| Contractual Services | 11,850.00 | 11,850.00 | 11,850.00 |
| Materials and Supplies | 6,150.00 | 6,150.00 | 6,150.00 |
| Sundry Charges | 500.00 | 500.00 | 500.00 |
| | | | |
| TOTAL | \$250,133.00 | \$254,624.00 | \$254,624.00 |
| SEALER OF WEIGHTS AND MEASURES: | | | |
| Personal Services | \$0.00 | \$0.00 | \$0.00 |
| Contractual Services | 6,000.00 | 6,000.00 | 6,000.00 |
| Materials and Supplies | 0.00 | 0.00 | 0.00 |
| Sundry Charges | 0.00 | 0.00 | 0.00 |
| | | | |
| TOTAL | \$6,000.00 | \$6,000.00 | \$6,000.00 |

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|--|------------------------------------|--------------------------------|----------------------------------|
| ANIMAL INSPECTOR: | | | |
| Personal Services | \$60,633.00 | \$62,327.00 | \$62,327.00 |
| Contractual Services | 2,950.00 | 2,950.00 | 2,950.00 |
| Materials and Supplies | 3,575.00 | 3,575.00 | 3,575.00 |
| Sundry Charges | 3,000.00 | 3,000.00 | 3,000.00 |
| TOTAL | \$70,158.00 | \$71,852.00 | \$71,852.00 |
| PARKING CLERK: | | | |
| Personal Services | \$2,600.00 | \$2,678.00 | \$2,678.00 |
| Contractual Services | 9,325.00 | 9,325.00 | 9,325.00 |
| Materials and Supplies | 200.00 | 200.00 | 200.00 |
| TOTAL | \$12,125.00 | \$12,203.00 | \$12,203.00 |
| TOTAL FROM TAX LEVY: | \$9,812,508.00 | \$10,217,504.00 | \$10,217,504.00 |
| TOTAL FOR PROTECTION OF PERSONS AND PROPERTY: | \$9,812,508.00 13.57% | \$10,217,504.00 | \$10,217,504.00 13.61% |

HUMAN SERVICES

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|------------------------------|------------------------------------|--------------------------------|----------------------------------|
| COUNCIL ON AGING: | | | |
| Personal Services | \$188,298.00 | \$190,929.00 | \$190,929.00 |
| Contractual Services | 5,600.00 | 5,600.00 | 5,600.00 |
| Materials and Supplies | 9,600.00 | 13,600.00 | 13,600.00 |
| Mystic Valley Elder Services | 6,275.00 | 6,275.00 | 6,275.00 |
| TOTAL | \$209,773.00 | \$216,404.00 | \$216,404.00 |

HEALTH DEPARTMENT:

| | | | |
|--------------------------|--------------|--------------|--------------|
| Personal Services | \$48,231.00 | \$52,107.00 | \$52,107.00 |
| Contractual Services | 102,543.00 | 109,686.00 | 109,686.00 |
| Materials and Supplies | 2,016.00 | 2,016.00 | 2,016.00 |
| Sundry Charges | 300.00 | 300.00 | 300.00 |
| EMARC | 16,000.00 | 16,000.00 | 16,000.00 |
| Mental Outpatient Clinic | 6,400.00 | 6,400.00 | 6,400.00 |
| E. Middlesex Mosq. | 18,488.00 | 18,858.00 | 18,858.00 |
| TOTAL | \$193,978.00 | \$205,367.00 | \$205,367.00 |

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|---------------------------|------------------------------------|--------------------------------|----------------------------------|
| RECREATION: | | | |
| Personal Services | \$82,062.00 | \$84,547.00 | \$80,547.00 |
| Contractual Services | 0.00 | 0.00 | 0.00 |
| Materials and Supplies | 0.00 | 0.00 | 0.00 |
| TOTAL | \$82,062.00 | \$84,547.00 | \$84,547.00 |
| VETERANS' DEPARTMENT: | | | |
| Personal Services | 15,776.00 | 16,375.00 | 16,375.00 |
| Recipients | 200,000.00 | 190,000.00 | 190,000.00 |
| Contractual Services | 43,687.00 | 45,812.00 | 45,812.00 |
| Materials and Supplies | 350.00 | 600.00 | 600.00 |
| Memorial Day | 2,500.00 | 2,500.00 | 2,500.00 |
| Veteran's Day | 300.00 | 500.00 | 500.00 |
| TOTAL | \$262,613.00 | \$255,787.00 | \$255,787.00 |
| TOTAL FROM TAX LEVY: | \$748,426.00 | \$762,105.00 | \$762,105.00 |
| TOTAL FOR HUMAN SERVICES: | \$748,426.00 1.04% | \$762,105.00 | \$762,105.00 1.01% |

PUBLIC WORKS DEPARTMENT

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|---------------------------------|------------------------------------|--------------------------------|----------------------------------|
| PERSONAL SERVICES: | | | |
| Personal Services Breakdown: | \$3,028,846.00 | \$3,248,172.00 | \$3,248,172.00 |
| Administration | 137,426.00 | 141,164.00 | 141,164.00 |
| Engineering | 180,386.00 | 222,565.00 | 222,565.00 |
| Fleet Maintenance | 283,196.00 | 288,442.00 | 288,442.00 |
| Buildings | 550,708.00 | 586,405.00 | 586,405.00 |
| Forestry and Parks | 726,960.00 | 766,407.00 | 766,407.00 |
| Cemetery | 229,767.00 | 252,605.00 | 252,605.00 |
| Highway | 920,403.00 | 990,584.00 | 990,584.00 |
| TOTAL | \$3,028,846.00 | \$3,248,172.00 | \$3,248,172.00 |
| LESS: | | | |
| Perpetual Care Income | \$43,193.00 | \$42,000.00 | \$42,000.00 |
| Park Trust Funds Available | 2.00 | 3.00 | 3.00 |
| To Be Appropriated From The | | | |
| Sale of Lots Funds | 29,050.00 | 31,500.00 | 31,500.00 |
| TOTAL | \$2,956,601.00 | \$3,174,669.00 | \$3,174,669.00 |
| CONTRACTUAL SERVICES: | | | |
| Contractual Services Breakdown: | \$927,655.00 | \$939,906.00 | \$939,906.00 |
| Administration | 19,000.00 | 19,400.00 | 19,400.00 |
| Engineering | 10,225.00 | 10,225.00 | 10,225.00 |
| Fleet Maintenance | 63,240.00 | 70,375.00 | 70,375.00 |
| Buildings | 458,840.00 | 454,206.00 | 454,206.00 |
| Forestry and Parks | 146,000.00 | 148,850.00 | 148,850.00 |
| Cemetery | 15,300.00 | 15,300.00 | 15,300.00 |
| Highway | 215,050.00 | 221,550.00 | 221,550.00 |
| TOTAL | \$927,655.00 | \$939,906.00 | \$939,906.00 |
| MATERIALS AND SUPPLIES: | | | |
| Materials & Supplies Breakdown: | \$594,741.00 | \$580,747.00 | \$580,747.00 |
| Administration | 7,100.00 | 7,100.00 | 7,100.00 |
| Engineering | 5,300.00 | 5,300.00 | 5,300.00 |
| Fleet Maintenance | 217,041.00 | 201,547.00 | 201,547.00 |
| Buildings | 88,100.00 | 90,600.00 | 90,600.00 |
| Forestry and Parks | 114,675.00 | 113,675.00 | 113,675.00 |
| Cemetery | 16,875.00 | 16,875.00 | 16,875.00 |
| Highway | 145,650.00 | 145,650.00 | 145,650.00 |
| TOTAL | \$594,741.00 | \$580,747.00 | \$580,747.00 |

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|---|------------------------------------|--------------------------------|----------------------------------|
| SUNDRY CHARGES: | | | |
| Sundry Charges Breakdown: | \$2,485.00 | \$2,485.00 | \$2,485.00 |
| Administration | 635.00 | 635.00 | 635.00 |
| Engineering | 500.00 | 500.00 | 500.00 |
| Fleet Maintenance | 325.00 | 325.00 | 325.00 |
| Buildings | 400.00 | 400.00 | 400.00 |
| Forestry and Parks | 235.00 | 235.00 | 235.00 |
| Cemetery | 200.00 | 200.00 | 200.00 |
| Highway | 190.00 | 190.00 | 190.00 |
| TOTAL | \$2,485.00 | \$2,485.00 | \$2,485.00 |
| SNOW AND ICE: | \$750,000.00 | \$750,000.00 | \$750,000.00 |
| PUBLIC WORKS (Exclusive of Enterprise Funds, Water & Sewer Divisions) | | | |
| TOTAL FROM TAX LEVY: | \$5,231,482.00 | \$5,447,807.00 | \$5,447,807.00 |
| TOTAL FROM AVAILABLE FUNDS: | \$72,245.00 | \$73,503.00 | \$73,503.00 |
| TOTAL FOR PUBLIC WORKS: | \$5,303,727.00 7.34% | \$5,521,310.00 | \$5,521,310.00 7.35% |

PUBLIC WORKS ENTERPRISE DEPARTMENT

| | Appropriation | Requested | Recommended |
|-------------------------------|-----------------|-----------------|-----------------|
| | 7-1-15 | 7-1-16 | 7-1-16 |
| | 6-30-16 | 6-30-17 | 6-30-17 |
| WATER DIVISION: | | | |
| Personal Services | \$994,924.00 | \$1,033,949.00 | \$1,033,949.00 |
| Contractual Services | 330,870.00 | 409,677.00 | 409,677.00 |
| Materials and Supplies | 230,543.00 | 236,924.00 | 236,924.00 |
| Sundry Charges | 1,430.00 | 1,430.00 | 1,430.00 |
| Professional Medical Services | 500.00 | 500.00 | 500.00 |
| Contributory Retire. Pensions | 156,643.00 | 147,843.00 | 147,843.00 |
| Group Insurance | 266,991.00 | 285,450.00 | 285,450.00 |
| Workers' Compensation Ins. | 21,093.00 | 32,697.00 | 32,697.00 |
| General Insurance | 18,600.00 | 19,530.00 | 19,530.00 |
| MWRA Water Assessment | 1,864,071.00 | 1,868,516.00 | 1,868,516.00 |
| Admin. Expense (P.S.) | 35,042.00 | 47,068.00 | 47,068.00 |
| Maturing Debt | 413,375.00 | 406,916.00 | 406,916.00 |
| Medicare | 13,978.00 | 14,993.00 | 14,993.00 |
| TOTAL | \$4,348,060.00 | \$4,505,493.00 | \$4,505,493.00 |
| SEWER DIVISION: | | | |
| Personal Services | \$665,623.00 | \$703,618.00 | \$703,618.00 |
| Contractual Services | 260,611.00 | 301,723.00 | 301,723.00 |
| Materials and Supplies | 78,927.00 | 76,132.00 | 76,132.00 |
| Sundry Charges | 1,200.00 | 1,200.00 | 1,200.00 |
| MWRA Sewer Assessment | 5,620,371.00 | 5,849,953.00 | 5,849,953.00 |
| Workers' Compensation Ins. | 6,802.00 | 14,675.00 | 14,675.00 |
| General Insurance | 11,000.00 | 11,550.00 | 11,550.00 |
| Professional Medical Services | 500.00 | 500.00 | 500.00 |
| Contributory Retire. Pensions | 101,528.00 | 102,118.00 | 102,118.00 |
| Group Insurance | 182,584.00 | 196,038.00 | 196,038.00 |
| Admin. Expense (P.S.) | 35,042.00 | 47,067.00 | 47,067.00 |
| Maturing Debt | 292,277.00 | 296,223.00 | 296,223.00 |
| Medicare | 9,378.00 | 10,203.00 | 10,203.00 |
| TOTAL | \$7,265,843.00 | \$7,611,000.00 | \$7,611,000.00 |
| TOTAL FROM TAX LEVY: | \$0.00 | \$0.00 | \$0.00 |
| TOTAL FROM AVAILABLE FUNDS: | | | |
| (WATER & SEWER REV. RECEIPTS) | \$11,613,903.00 | \$12,116,493.00 | \$12,116,493.00 |
| TOTAL FOR PUBLIC WORKS | | | |
| ENTERPRISE FUNDS: | \$11,613,903.00 | \$12,116,493.00 | \$12,116,493.00 |

SCHOOL DEPARTMENT

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|---|------------------------------------|--------------------------------|----------------------------------|
| SCHOOL DEPARTMENT: | | | |
| Personal Services | \$27,953,338.00 | \$29,158,804.00 | \$29,158,804.00 |
| Contractual Services | 4,939,897.00 | 5,478,573.00 | 5,478,573.00 |
| Materials and Supplies | 1,934,300.00 | 1,604,953.00 | 1,604,953.00 |
| Sundry Charges | 19,550.00 | 23,840.00 | 23,840.00 |
| TOTAL | \$34,847,085.00 | \$36,266,170.00 | \$36,266,170.00 |
| LESS: Available Funds-Offset Receipts Bus Fees | \$60,000.00 | \$90,000.00 | \$90,000.00 |
| TOTAL | \$34,787,085.00 | \$36,176,170.00 | \$36,176,170.00 |
| TOTAL FROM TAX LEVY: | \$34,787,085.00 | \$36,176,170.00 | \$36,176,170.00 |
| TOTAL FROM AVAILABLE FUNDS: | \$60,000.00 | \$90,000.00 | \$90,000.00 |
| TOTAL FOR SCHOOL: | \$34,847,085.00 48.20% | \$36,266,170.00 | \$36,266,170.00 48.30% |

LIBRARY

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|--|------------------------------------|--------------------------------|----------------------------------|
| LIBRARY DEPARTMENT: | | | |
| Personal Services | \$1,098,473.00 | \$1,143,978.00 | \$1,143,978.00 |
| Contractual Services | 218,570.00 | 222,113.00 | 222,113.00 |
| Materials and Supplies | 192,600.00 | 196,560.00 | 196,560.00 |
| TOTAL | \$1,509,643.00 | \$1,562,651.00 | \$1,562,651.00 |
| LESS: | | | |
| Library Trust Fund Income Available | \$48,969.00 | \$50,871.00 | \$50,871.00 |
| TOTAL | \$1,460,674.00 | \$1,511,780.00 | \$1,511,780.00 |
| TOTAL FROM TAX LEVY: | \$1,460.674.00 | \$1,511,780.00 | \$1,511,780.00 |
| TOTAL FROM AVAILABLE FUNDS: | \$48,969.00 | \$50,871.00 | \$50,871.00 |
| TOTAL FOR LIBRARY: | \$1,509,643.00 2.09% | \$1,562,651.00 | \$1,562,651.00 2.08% |

NORTHEAST VOCATIONAL SCHOOL

| | Appropriation | Requested | Recommended |
|-----------------------------|----------------|----------------|----------------|
| | 7-1-15 | 7-1-16 | 7-1-16 |
| | 6-30-16 | 6-30-17 | 6-30-17 |
| VOCATIONAL REGIONAL SCHOOL: | \$1,106,883.00 | \$1,146,683.00 | \$1,146,683.00 |
| TOTAL FROM TAX LEVY: | \$1,106,883.00 | \$1,146,683.00 | \$1,146,683.00 |
| TOTAL FROM AVAILABLE FUNDS: | \$0.00 | \$0.00 | \$0.00 |
| TOTAL FOR NORTHEAST MRVS: | \$1,106,883.00 | \$1,146,683.00 | \$1,146,683.00 |
| | 1.53% | | 1.53% |

UNCLASSIFIED

| | Appropriation 7-1-15 6-30-16 | Requested 7-1-16 6-30-17 | Recommended 7-1-16 6-30-17 |
|---------------------------------|------------------------------------|--------------------------------|----------------------------------|
| STREET LIGHTS | \$213,131.00 | \$213,131.00 | \$213,131.00 |
| MISCELLANEOUS | 19,125.00 | 21,125.00 | 21,125.00 |
| HISTORICAL COMMISSION | 2,000.00 | 2,000.00 | 2,000.00 |
| GENERAL INSURANCE | 325,665.00 | 346,675.00 | 346,675.00 |
| MEDICARE | 637,044.00 | 656,155.00 | 656,155.00 |
| UNEMPLOYMENT INSURANCE | 75,000.00 | 75,000.00 | 75,000.00 |
| RESERVE FUND | 300,000.00 | 300,000.00 | 300,000.00 |
| EXTRA PAY PERIOD | 0.00 | 0.00 | 0.00 |
| TOTAL | \$1,571,965.00 | \$1,614,086.00 | \$1,614,086.00 |
| TOTAL FROM TAX LEVY: | \$1,571,965.00 | \$1,614,086.00 | \$1,614,086.00 |
| TOTAL FROM AVAILABLE FUNDS: | \$0.00 | \$0.00 | \$0.00 |
| TOTAL FOR UNCLASSIFIED: | \$1,571,965.00 2.17% | \$1,614,086.00 | \$1,614,086.00 2.15% |

BENEFITS AND ADMINISTRATION

| | Appropriation | Requested | Recommended |
|--|-----------------|-----------------|-----------------|
| | 7-1-15 | 7-1-16 | 7-1-16 |
| | 6-30-16 | 6-30-17 | 6-30-17 |
| PERSONAL SERVICES | \$127,524.00 | \$151,534.00 | \$151,534.00 |
| PROFESSIONAL MEDICAL | 7,350.00 | 7,350.00 | 7,350.00 |
| WORKERS' COMPENSATION | 379,226.00 | 455,780.00 | 455,780.00 |
| RETIREMENT SYSTEM: | | | |
| Pension Accumulation Fund | 3,766,204.00 | 3,960,937.00 | 3,960,937.00 |
| Non-Contributory Pension Fund | 39,372.00 | 39,372.00 | 39,372.00 |
| Assessments, Non-Contributory | 267.00 | 267.00 | 267.00 |
| Veterans Pension Fund | | | |
| TOTAL | \$3,805,843.00 | \$4,000,936.00 | \$4,000,936.00 |
| CONTRIBUTORY GROUP HEALTH AND LIFE INSURANCE: | | | |
| Town Appropriation | \$3,728,103.00 | \$3,533,282.00 | \$3,533,282.00 |
| School Appropriation | \$7,166,702.00 | \$7,557,081.00 | \$7,557,081.00 |
| TOTAL | \$10,894,805.00 | \$11,090,363.00 | \$11,090,363.00 |
| TOTAL FROM TAX LEVY: | \$15,214,748.00 | \$15,705,963.00 | \$15,705,963.00 |
| TOTAL FROM AVAILABLE FUNDS: | \$0.00 | \$0.00 | \$0.00 |
| TOTAL BENEFITS & ADMINISTRATION | \$15,214,748.00 | \$15,705,963.00 | \$15,705,963.00 |
| | 21.04% | | 20.92% |
| GRAND TOTAL: | | | |
| TOTAL FROM TAX LEVY: | \$72,117,203.00 | \$74,871,306.00 | \$74,871,306.00 |
| TOTAL FROM AVAILABLE FUNDS: | 11,798,117.00 | 12,333,867.00 | 12,333,867.00 |
| GRAND TOTAL: | \$83,915,320.00 | \$87,205,173.00 | \$87,205,173.00 |
| | 100.00% | | 100.00% |

NOTE: Departmental percentages do not include the Water & Sewer Divisions

LIGHT DEPARTMENT

That the Town transfer the sum of \$21,590.00 from the Light Operation Account to the Non-Contributory Veterans' Pension Account; and to transfer the sum of \$811,575.00 from the Light Operation Account to the Contributory Retirement Pension Accumulation Fund Account; and to transfer the sum of \$942,051.00 from the Light Operation Account to the Employees' Group Insurance Account and to transfer the sum of \$82,398.00 from the Light Operation Account to the Workers' Compensation Account; and that the balance of the receipts of the Municipal Gas and Light Department from July 1, 2016 to June 30, 2017 be appropriated for the use of the Department for other expenditures, provided, however, that if the income from said Department shall exceed the expenses of the Department for said period of time, the use of the excess, in whole or in part, shall be determined by the Board of Light Commissioners.

ARTICLE 2

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for Capital Outlay as follows, or to see what the Town will do about it.

CAPITAL OUTLAY COMMITTEE

That the town vote to raise and appropriate from tax levy the amount of \$2,095,323.00 and transfer the amount of \$217,125.00 from the sewer surplus revenue account to the sewer department capital outlay account and the sum of \$223,125.00 from the water surplus revenue account to the water department capital outlay account to carry out the purposes of Article 2 as stated in the recommendation book.

| TAX LEVY - CAPITAL OUTLAY | | | |
|--|--|-----------------|---------------|
| | | Lease - | |
| Category | Description | Purchase | Amount |
| Prior | IT Leases (Town & School) | | 356,038 |
| Prior Yr. | Senior Center/DPW - Fleet Leases | | 209,415 |
| Fleet | School #913 - 1998 International Bus | 3 Yr. L/P | 30,000 |
| Fleet | DPW #56 - 1999 Toro 5500 Reel Mower | | 30,000 |
| Fleet | DPW #104 - 1972 Rogers Lawn Sweeper/trailer | | 35,000 |
| Fleet | DPW #113 - 1985 Giant Vac. w/trailer | | 12,000 |
| Fleet | DPW #24 - 2006 Elgin Pelican Sweeper | 5 Yr. L/P | 45,000 |
| Fleet | DPW #25 - 2000 35,000 Dump GVW w/plow-Sander | 3 Yr. L/P | 54,170 |
| Fleet | Police - CRUISERS - two (2) | | 111,500 |
| Facilities | TH - Interior Painting | | 5,000 |
| Facilities | TH - Carpeting Replacement | | 6,000 |
| Facilities | 5 Common - Exterior Painting & Soffits | | 9,000 |
| Facilities | SC - Flooring Replacement | | 7,000 |
| Facilities | SC - Roof Replacement (phase 2) | | 60,000 |
| Facilities | PSB - Interior painting & repairs | | 7,000 |
| Facilities | PSB - Carpeting Replacement | | 7,000 |
| Facilities | DPW North Ave - Facility Repairs & Upgrades | | 95,000 |
| Facilities | Vinton Street - Soffit Repair | | 6,000 |
| Facilities | LB - Interior/Exterior painting and repairs | | 13,000 |
| Facilities | LB - Youth Room Carpeting Replacement | | 24,000 |
| Facilities | LB - Masonry | | 9,100 |
| Facilities | HS - HVAC | | 125,000 |
| Facilities | HS - Ceiling Replacement | | 25,000 |
| Facilities | HS - Fire Panel upgrade | | 50,000 |
| Facilities | HS - Interior Doors Replacement | | 7,500 |
| Facilities | HS - Window Replacement | | 35,000 |
| Facilities | HS - Flooring Replacement | | 40,000 |
| Facilities | GREENWOOD - Repointing of Brick | | 25,000 |
| Facilities | GREENWOOD - Ceiling Replacement | | 25,000 |
| Facilities | GREENWOOD - Tile Floor Replacement | | 20,000 |
| Facilities | WALTON- Flooring Replacement | | 5,000 |
| Facilities | DOLBEARE - Exterior Painting | | 6,000 |
| Facilities | DOLBEARE - Door Replacement | | 7,500 |
| Facilities | WOODVILLE - Door Replacement | | 10,000 |
| Facilities | YEUELL - Window Replacement | | 5,000 |
| Facilities | DOYLE - Flooring Replacement | | 6,500 |
| Facilities | INTERIOR PAINTING - GWS, WS, DS, WDS | | 20,000 |
| Facilities | TW Bldgs. - ROOF | | 100,000 |

| | | | |
|---|--|------------------|--------------------|
| TAX LEVY - CAPITAL OUTLAY | | | |
| | | Lease - | |
| Category | Description | Purchase | Amount |
| Facilities | TW Bldgs. - HEATING | | 125,000 |
| Facilities | TW Bldgs. - Security System Improvements | | 35,000 |
| Roads | TW - Parking Lot Upgrades | | 40,000 |
| Roads | TW - Traffic Signal Study | | 30,000 |
| Roads | TW Drainage System / Stream Cleaning | | 100,000 |
| Misc. | Fire Grant - Replace Washer/Extractor and Dryer - 10% match | | 1,800 |
| Misc. | Fire Grant- Replacement of Protective Gear (10 sets) - 10% match | | 2,300 |
| Misc. | School PA System Upgrade - High School | | 40,000 |
| Misc. | School - Work Order System Software | | 15,000 |
| Misc. | School - PA Intercom/clock system - Doyle | | 6,500 |
| Misc. | Elections - Voting Machines | | 56,000 |
| | <i>Total Tax Levy Capital Outlay</i> | | \$2,095,323 |
| | | | |
| <u>IT Capital Outlay - Tax Levy</u> | | | |
| Category | Description | Lease - | Amount |
| | | Purchase | |
| IT | IT REQUEST - (carried to FY2018) | <i>L/P</i> | 91,653 |
| SEWER ENTERPRISE FUND - CAPITAL OUTLAY | | | |
| | | Lease - | |
| Category | Description | Purchase | Amount |
| Leases | Prior Year | | 49,125 |
| Fleet | DPW #6 - 2000 Chevy K-3500 - 1/2 wat. cap. | | 33,000 |
| Fleet | DPW #128 - 2002 GMC 3500 Utility Truck | | 55,000 |
| System | System Improvements | | 50,000 |
| Stations | West Park Drive Station - Generator | | 30,000 |
| | <i>Total Sewer Capital Outlay</i> | | \$217,125 |
| | | | |
| WATER ENTERPRISE FUND - CAPITAL OUTLAY | | | |
| | | Lease - | |
| Category | Description | Purchase | Amount |
| Leases | Prior Year | | 49,125 |
| Fleet | DPW # 6 - 2000 Chevy K-3500 - 1/2 sew. cap. | | 33,000 |
| Fleet | DPW #74 - 2003 Chevy Kodiak (35000 GVW) w/plow | <i>3 Yr. L/P</i> | 50,000 |
| System | Hydrant Replacement | | 25,000 |
| Facility | TRT Plant Facility Infrastructure upgrades | | 6,000 |
| System | Linden Street Pumping Station - Generator | | 45,000 |

| | | | |
|--------|-----------------------------------|--|------------------|
| System | Standpipe Inspection | | 15,000 |
| | <i>Total Water Capital Outlay</i> | | \$223,125 |
| | | | |

ARTICLE 3

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to the Capital Projects/Debt Service Fund, also known as the Debt Service Fund, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 4**

To see if the Town will vote to authorize the Board of Assessors to use such sum of the balance of the operating fund of the Municipal Gas and Light Department as of June 30, 2016 as the Board of Light Commissioners may vote in computing the tax rate for the fiscal period July 1, 2016 to June 30, 2017, or to see what the Town will do about it.

MUNICIPAL LIGHT COMMISSIONERS**ARTICLE 5**

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Municipal Administrative, Supervisory and Professional Employees' Association for the period of July 1, 2016 to June 30, 2017 and to provide therefore that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purpose of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 6**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended under the direction of the Permanent Building Committee for a feasibility study concerning the possible repair or renovation of the Public Safety Building at 1 Union Street and to authorize the Town to apply for and expend without further appropriation available grants from any source for the same purpose; or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 7**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended under the direction of the Permanent Building Committee for a feasibility study concerning the possible repair or renovation of the Walton School building at 18 Davidson Road, and to authorize the Town to apply for and expend without further appropriation available grants from any source for the same purpose; or to see what the Town will do about it.

SCHOOL COMMITTEE

That the town raise and appropriate from tax levy to the Capital Projects fund, also known as the Debt Service Fund, the sum of \$4,252,004 to carry out the purpose of this article.

That the town vote to authorize the board of assessors to use such sum of the balance of the operating fund of the Municipal Gas & Light Department as of June 30, 2016 as the Board of Light Commissioners may vote in computing the tax rate for fiscal period July 1, 2016 to June 30, 2017.

Board of Selectmen to make motion.

That the Town Transfer from Free Cash the amount of \$100,000 to carry out the purpose of this Article.

That the Town Transfer from Free Cash the amount of \$50,000 to carry out the purpose of this Article.

ARTICLE 8

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sufficient sum of money to pay for the services of School Department employees and/or independent contractors to obtain Medicaid reimbursement for certain special education costs and expenses incurred by the Town, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 9**

To see if the Town will raise and appropriate or transfer from available funds including the excess and deficiency account a sum of money to supplement the Fire Department budget for the period of July 1, 2015 to June 30, 2016, or to see what the town will do about it.

BOARD OF SELECTMEN**ARTICLE 10**

To see if the Town will raise and appropriate or transfer from available funds including the excess and deficiency account a sum of money to supplement the Workers Compensation budget for the period of July 1, 2015 to June 30, 2016, or to see what the town will do about it.

BOARD OF SELECTMEN**ARTICLE 11**

To see if the Town will vote to authorize the Board of Selectmen to accept, or take by eminent domain proceedings, conveyances or easement from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to raise and appropriate a sufficient sum of money to carry out the purpose of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 12**

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sufficient sum of money for the collection, disposal, recycling and composting of refuse, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 13**

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for the implementation of the Town's NPDES Storm Water Program, or to see what the Town will do about it.

BOARD OF SELECTMEN

That the Town Transfer from Free Cash the amount of \$10,000 to carry out the purpose of this Article.

That the Town Transfer from Free Cash the amount of \$200,000 to the personal services account of the Fire Department Budget.

That the Town Transfer from Free Cash the amount of \$59,100 to carry out the purpose of this Article.

That the Town authorize the Board of Selectmen to accept or take by eminent domain proceedings, conveyances or easements from time to time giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to provide therefore, that the Town raise and appropriate from tax levy the amount sum of \$1.00.

That the Town raise and appropriate from tax levy the sum of \$1,515,000.00 for the collection, disposal, recycling and composting of refuse.

That the Town raise and appropriate from tax levy the sum of \$100,000.00 to carry out the purpose of this Article.

ARTICLE 14

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for roadway improvements, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 15**

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for construction of new sidewalks, or to see what the Town will do about.

BOARD OF SELECTMEN**ARTICLE 16**

To see if the Town will vote to raise and appropriate from tax levy a sufficient sum of money to pay the rental for the rental year commencing on July 1, 2016 and ending on June 30, 2017 to the Trustees of the 364 Main Street Trust or their successors in title for land occupied as a parking area on Centre Street, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 17**

To see if the Town will vote to transfer from the Water Surplus Revenue Account a sufficient sum of money for renovations to the Water Treatment Plant or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 18**

To see if the Town will vote to appropriate a sufficient sum of money to make repairs to Mount Pleasant Avenue and Everett Street, private ways within the Town, in accordance with the provisions of G.L. c. 80, § 175-10 of the Code of the Town or otherwise, and to determine whether to fund the appropriation by borrowing or otherwise and over what period of time to assess betterments, or to see what the Town will do about it.

BOARD OF SELECTMEN**ARTICLE 19**

To see if the town will vote to establish a fee or fees for building, electrical, plumbing, gas permits and or a fee or fees for the inspections of existing buildings or to see what the town will do about it.

BOARD OF SELECTMEN

That the Town raise and appropriate from tax levy the sum of \$200,000.00 for roadway improvements.

That the Town raise and appropriate from tax levy the sum of \$50,000.00 to carry out the purpose of this Article.

That the Town raise and appropriate from Tax Levy the amount of \$5650 to pay the rental for the rental year commencing on July 1, 2016 through June 30, 2017 to the Trustees of 364 Main Street Trust or their Successors in Title for Land occupied as a public parking area on Centre Street.

That the Town transfer from the Water Surplus Revenue Account the sum of \$250,000.00 for the upgrading of the Broadway Water Treatment Plant.

That the Town raise and appropriate by borrowing the sum of \$251,415.00 to make specific repairs to Mount Pleasant Avenue and Everett Street, such repairs being required by the public necessity and convenience and that the betterment be assessed to the property owners over a period of twenty (20) years.

That the Town establish fees or fees for building, electrical, plumbing, gas permits and or a fee or fees for the inspections of existing buildings as presented.

Inspector of Buildings – John Roberto, III
BUILDING PERMIT FEE SCHEDULE

1. RESIDENTIAL – ONE AND TWO FAMILY DWELLINGS

- Alterations, Additions, Renovations \$ 50.00 (min)
- Based on estimated value of work \$ 12.00 per \$1,000.

- Mechanical and Sheet Metal \$ 50.00 (min)
- Based on estimated value of work \$ 12.00 per \$1,000.

- Signs \$ 50.00 (min)
- Based on estimated value of work \$ 12.00 per \$1,000.

- Swimming Pools \$ 50.00 (min)
- Based on estimated value of work \$ 12.00 per \$1,000.

- Demolition \$ 50.00 (min)
- Based on estimated value of work \$ 12.00 per \$1,000.

- Foundation Permit Only \$ 50.00 (min)
- Based on estimated value of work \$ 12.00 per \$1,000.

- Re-inspection Fee \$ 50.00
- Work Started Without Permit Double Fee
- Permit Renewal \$ 30.00
- Certificate of Occupancy \$ 50.00

INDEX FOR VALUATIONS (NEW DWELLINGS)

- 1 and 2 Family Dwelling \$ 150.00 per sq. ft.
- Fee Calculation \$ 12.00 per \$1,000.

2. COMMERCIAL & RESIDENTIAL 3 OR MORE UNITS

- Alterations Additions, Renovations \$ 100.00 (min)
- Based on estimated value of work \$ 12.00 per \$1,000.

- Mechanical and Sheet Metal \$ 100.00 (min)
- Based on estimated value of work \$ 12.00 per \$1,000.

- Demolition \$ 100.00 (min)
- Based on estimated value of work \$ 12.00 per \$1,000.

- Re-inspection \$ 100.00 (min)
- Work Started Without Permit Double Fee
- Permit Renewal \$ 50.00
- Certificate of Occupancy \$ 100.00

INDEX FOR VALUATIONS (NEW BUILDINGS)

- New Residential 3 or More Dwellings \$ 150.00 sq. ft.
- Commercial or Industrial Building \$ 175.00 sq. ft.
- Fee Calculation \$ 12.00 per \$1,000.

Plumbing/Gas Inspector – Paul Donohoe

PLUMBING PERMIT FEE SCHEDULE

| | |
|--|------------|
| 1. Residential - New | |
| • New Single Family Dwelling | \$300.00 |
| • Multi-Dwelling Unit (per unit) (3 & above) | \$200.00 |
| 2. Residential - Remodeling or Renovations | |
| • First Three Fixtures | \$ 50.00 |
| • Each Additional Fixture | \$ 10.00 |
| 3. Residential Water Heater Replacement | \$ 25.00 |
| 4. Commercial – New | |
| • First Three Fixtures | \$200.00 |
| • Each Additional Fixture | \$ 10.00 |
| 5. Commercial – Remodeling or Renovation | |
| • First Three Fixtures | \$200.00 |
| • Each Additional Fixture | \$ 10.00 |
| Late Filing Fee | Double Fee |
| Re-Inspection Fee | \$ 50.00 |

GAS PERMIT FEE SCHEDULE

| | |
|--|------------|
| 1. Residential – New | |
| • New Single Family Dwelling | \$150.00 |
| • New Multi-Dwelling Unit (per unit) (3 & above) | \$100.00 |
| 2. Residential - Remodeling or Renovation | |
| • First Three Fixtures | \$ 50.00 |
| • Each Additional Fixture | \$ 10.00 |
| 3. Residential Water Heater Replacement | \$ 25.00 |
| 4. Commercial – New | |
| • First Three Fixtures | \$100.00 |
| • Each Additional Fixture | \$ 10.00 |
| 5. Commercial – Remodeling or Renovation | |
| • First Three Fixtures | \$100.00 |
| • Each Additional Fixture | \$ 10.00 |
| Late Filing Fee | Double Fee |
| Re-Inspection Fee | \$ 50.00 |

Inspector of Wires – David Sardella

WIRE PERMIT FEE SCHEDULE

| | |
|---|------------|
| 1. Residential - New | |
| • New Single Family Dwelling | \$300.00 |
| • Multi-Dwelling Unit (per unit) | \$200.00 |
| 2. Residential - Remodeling or Renovations | |
| • 1-10 Outlets, Fixtures, Data, Telephone, etc. | \$ 50.00 |
| • Each Additional Outlet, etc. | \$ 2.00 |
| 3. Residential – Service Changes or Alterations | |
| • Each 100 AMP, One Meter | \$100.00 |
| • Each Additional 100 Amps | \$ 10.00 |
| • Panel Change | \$ 50.00 |
| • Temporary Service | \$100.00 |
| 4. Residential – Miscellaneous | |
| • Air Conditioning | \$ 25.00 |
| • Central Air | \$ 50.00 |
| • Detection and Alerting Devices (unit) | \$ 5.00 |
| • Dishwasher | \$ 25.00 |
| • Disposal (waste) | \$ 25.00 |
| • Dryer | \$ 25.00 |
| • Electric Heat | \$ 5.00 |
| • Emergency Lighting | \$ 5.00 |
| • Fire Alarms Residential/Commercial | \$ 50.00 |
| • Fire Alarm Panels, Commercial First Zone | \$100.00 |
| • Each Additional Zone | \$ 25.00 |
| • Generators | \$ 50.00 |
| • Hot Water Heaters | \$ 25.00 |
| • Solar Panel Systems | \$ 50.00 |
| • Swimming Pools and Heaters | \$ 75.00 |
| 5. Commercial – New Building, Additions, Renovations, Alterations | |
| • First Three Outlets, Fixtures, Data, Telephone, etc. | \$100.00 |
| • Each Additional Outlet, etc. | \$ 2.00 |
| 6. Commercial – New Service or Service Change | |
| • First 200 AMPS | \$100.00 |
| • Each Additional 100 AMPS | \$ 50.00 |
| 7. Transformers & Motors | \$100.00 |
| Late Filing Fee | Double Fee |
| Re-Inspection Fee | \$ 50.00 |

SCHEDULE OF PERIODIC INSPECTIONS OF EXISTING BUILDINGS

| | | |
|-----|--|--|
| A-2 | RESTAURANTS, NIGHT CLUBS OR SIMILAR USES | ONE YEAR \$150.00 |
| A-3 | LECTURE HALLS, DANCE HALLS, CHURCHES AND PLACES OF RELIGIOUS WORSHIP, RECREATIONAL CENTERS, TERMINALS, ETC. | ONE YEAR \$100.00 |
| A-4 | LOW DENSITY RECREATIONAL AND SIMILAR USES | FIVE YEARS \$100.00 |
| A | SPECIAL AMUSEMENT BUILDINGS OR PORTION & THEREOF | ONE YEAR \$100.00 |
| E | EDUCATIONAL, DAY CARE | ONE YEAR \$100.00 |
| I-I | GROUP HOME | ONE YEAR \$100.00 |
| I-2 | RESIDENTS INCAPABLE OF SELF PRESERVATION: HOSPITALS, NURSING HOME, MENTAL HOSPITALS, CERTAIN DAY CARE FACILITIES (ONE YEAR FOR FACILITIES LICENSED OR OPERATED BY THE (DMH) DEPARTMENT OF MENTAL HEALTH) | TWO YEARS \$100.00 |
| I-3 | RESIDENTS RESTRAINED, PRISONS, JAILS, DETENTION CENTERS, ETC. | TWO YEARS \$100.00 |
| I-4 | ADULT AND/OR CHILD DAY CARE FACILITIES | ONE YEAR \$100.00 |
| R-I | HOTELS, MOTELS, BOARDING HOUSES, ETC. | ONE YEAR \$100.00 (FIRST 10 UNITS) \$3.00 ADDITIONAL UNITS |
| R-I | DETOXIFICATION FACILITIES | TWO YEARS \$100.00 |
| R-2 | DORMITORIES AND R-2 CONGREGATE LIVING | ONE YEAR \$100 (FIRST 10 UNITS) \$3.00 ADDITIONAL UNITS |
| R-2 | SUMMER CAMPS FOR CHILDREN | ONE YEAR \$100.00 |
| R-3 | RESIDENTIAL FACILITIES LICENSED BY DSS OR DMH | ONE YEAR \$100.00 |
| R-4 | RESIDENTIAL CARE/ASSISTED LIVING FACILITIES | ONE YEAR \$100.00 (FIRST 10 UNITS) \$3.00 ADDITIONAL UNITS |
| ANY | FACILITIES LICENSED BY THE ALCOHOL BEVERAGES ARE SERVED AND CONSUMED | ONE YEAR US PER M.G.L.C. 10 §74 \$150.00 FIRST 100 SEATS \$3.00 PER SEATS OVER 100 |

ARTICLE 20

To see if the Town will vote to amend the Wakefield Zoning Bylaw by amending the Wakefield Zoning Map by changing the zoning district designation of the property situated at 592 North Avenue and shown on Wakefield Assessors Map 2A, Parcel 47G, and further described as follows:

The land in Wakefield being shown as Lot 4 on a Plan entitled "Subdivision of Land in Wakefield, Massachusetts, for Anacleto H. Scione by Dana F. Perkins & Sons, Inc., Civil Engineers and Surveyors, dated April 1951" duly recorded in Middlesex South District Deeds, Book 7732, Page 13 (the "Plan"), and bounded and described as follows:

EASTERLY: by North Avenue, 177 feet;
SOUTHERLY: by Lot 3, as shown on said Plan, 160 feet;
WESTERLY: by Lot 10A, as shown on said Plan, 177 feet;
and
NORTHERLY: by Lot 5, as shown on said Plan, 160 feet.

from Single Residence District to Business District or to see what the Town will do about it.

CITIZEN PETITION

That the Town amend the zoning bylaw and map as presented in this article.

NOTES

Procedure of Town Meeting ...

The Moderator, an elected town official, presides at Town Meetings. He/she begins by reading the call for the meeting. Usually a motion is made to waive further reading of the warrant*, with the exception of the constable's return (which the law demands be read), and the motion is carried. Articles in the warrant are taken up in the order as they are printed in the warrant unless otherwise decided by a two-thirds vote.

The recommendations of the Finance Committee are available before voters discuss or act upon an article. For the Annual Town Meeting, these recommendations are available a week to ten days before the meeting in booklet form, called "Annual Appropriations" and may be obtained at the Town Administrator's Office at Town Hall.

The presentation of, and recommendation on, warrant articles at Town Meeting are presented in the following order:

- (1) Presentation by the sponsor of the article, to present his/her case;
- (2) Recommendation (and discussion, if any) of the appropriate Town officer;
- (3) Recommendation of the Finance Committee, if money is involved.

The voters may then debate the question according to rules of parliamentary procedure prescribed by the town by-laws, such as:

- Stand, address the moderator, give name and address clearly, confine remarks to the question under debate and avoid personalities.
- Speak for no more than five minutes at any one time, unless granted permission by the meeting. No voter may speak more than once on any question if other voters desire to be heard, and no voter may speak more than twice on the same question without permission of the meeting.
- Speak not more than two minutes on any one of the following motions:

Motion to adjourn. Motion to lay on the table. Motion to take from the table. Motion to put the previous question. (These motions only are in order when a question is under debate. Total time allowed for debate on each motion is six minutes.)

A two-thirds vote of the assembly is necessary on a motion which requires a bond issue. Reconsideration of a vote may take place only at an adjourned session after written notice to Town Clerk within 24 hours; two-thirds vote required. The Moderator may request a voter to put his/her motion in writing. Should seven voters doubt the accuracy of the Moderator's count of hands on a motion, tellers are appointed to make the count. The Moderator clarifies motions when they are especially complex.

Conduct at town meeting is further governed by the rules of practice, pertinent to town meetings in "Roberts Rule of Order".

While Town Meeting has no role in deciding whether to hold a Proposition 2½ referendum, it may decide to appropriate money for certain purposes contingent upon the voters' approval of an override or bond exclusion under Proposition 2½. These contingent appropriations may be made from the tax levy, available funds or borrowing under the requirements of state law.

*Town Meeting Warrant – a collection of articles presented by departments, voters, and committees for consideration by voters at an annual or special town meeting.