

# **REGULAR TOWN MEETING**

**NOVEMBER 18, 2023**



**TOWN OF  
WAKEFIELD**

## FORWARD

Fall Town Meeting provides a wonderful opportunity for your team at Town Hall to reflect upon the events of the past year. Specifically, we evaluate how the team handled the challenges that came our way from the economic, social, and political sectors. I am proud to say that, with your support, the Town faces all challenges head on and continues to grow stronger.

It's been said that "calm seas do not create a good sailor." As always, it is my fervent hope that we gained wisdom from each challenge and, most importantly, improved our Town this last year. In a fiscal sense, we have greatly improved, as our department leaders' careful budget management returned \$2,444,222.78 to the general fund. In addition, in fiscal year 2024, Wakefield will finally experience the new tax growth long forecasted from National Grid's Woburn-to-Wakefield Line Project to a tune of \$1.4 Million in new revenue.

Despite this long-forecasted increase in the tax base, we need to remain vigilant and prudent in our budgetary decisions, not only to adequately save for any downturn in the economy, but also to sustain our AAA bond rating, the highest rating possible. This status has allowed Wakefield to secure the lowest rates on our capital projects, saving the taxpayers close to a million dollars in interest payments. A great deal of credit goes to the Town Council, Finance Committee, School Committee, and those of you that attend Town Meeting. Our deliberate forecasting and prudent budgeting make us the envy of many surrounding communities.

When the School Committee, Finance Committee, and Town Council convened at our recent Tri-Board Meeting, these qualities of prudence and sustainability were loudly espoused. Even louder, your local elected and appointed officials will demand our fair share of State Aid, which is just now a small amount above where it was 20 years ago (with no adjustment for inflation). I feel that the State has an obligation to better assist all communities.

Today, we will request that the Town utilize \$1,517,037 Million in free cash to balance the budget. The use of free cash to balance the budget is usually a mundane, rote exercise with little fanfare. However, this year, as we have in the past, we are requesting that \$267,037 more of free cash be utilized and \$267,037 less of tax dollars. We will not increase taxes by the allowed 2.5 percent, instead opting to leave \$267,037 in the pockets of the taxpayers. Accordingly, we forecast that free cash will remain steady over the foreseeable future. Our reserves will remain within policy, indicating a strong financial picture.

Articles 3, 4, and 5 fund new contracts for our Police and Fire Departments. These departments are required to do so much and they serve our community so well. We owe them much gratitude. The contracts are sustainable, fair to our union personnel, and fair to the Town of Wakefield.

Article 6 is the most interesting and, perhaps, the most important article. Supporting Wakefield's residents through targeted tax relief and allowing them to age in place is a priority of the Town Council. Article 6 helps achieve that goal by doubling the local tax exemption for our valued seniors, surviving spouses, the blind, and Veterans. The cost will be handled through our current overlay accounts, but we will certainly lobby our delegation to see if the State will assist.

Article 7 confirms our commitment to achieving a cleaner and more energy-efficient community by adopting the Specialized Energy Code. The goal is to achieve net-zero greenhouse gas emissions from the building sector by 2050. The passage of Article 7 today will help achieve a cleaner planet for future generations.

On behalf of the Town Council and all municipal and school department employees, I wish to thank the townspeople for their overwhelming support during the past year and, with you, look forward to a brighter tomorrow.

Steve Maio  
Town Administrator

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## **ARTICLE 1**

To see if the Town will hear and accept a report of the Fiscal Year 2023 budget; or to see what the Town will do about it.

**TOWN ADMINISTRATOR**

## **ARTICLE 2**

To see if the Town will vote to authorize the Board of Assessors to use such free cash as may be in the Treasury or any part thereof in computing the tax rate for fiscal period ending June 30, 2024; or to see what the Town will do about it.

**TOWN COUNCIL**

## **ARTICLE 3**

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Firefighters Union Local 1478 International Association of Firefighters, AFL-CIO for the period of July 1, 2023 to June 30, 2026 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purpose of this Article; or to see what the Town will do about it.

**TOWN COUNCIL**

## **ARTICLE 4**

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Massachusetts Coalition of Police, Wakefield Division for the period of July 1, 2023 to June 30, 2026 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article; or to see what the Town will do about it.

**TOWN COUNCIL**

## **ARTICLE 5**

To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Police Superior Officers' Association for the period of July 1, 2023 to June 30, 2026 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purpose of this Article; or to see what the Town will do about it.

**TOWN COUNCIL**

## **ARTICLE 6**

To see if the Town will vote to accept G.L. c. 59, § 5C ½, which provides for an additional real estate exemption for taxpayers who are granted personal exemptions on their domiciles under G.L. c. 59, § 5, including certain blind persons, veterans, surviving spouses and seniors, and to provide that the additional exemption shall be up to one hundred percent (100%) of the personal exemption, to be

That the Town vote to accept a report of the Fiscal Year 2023 budget.

That the Town authorize the Board of Assessors to use \$1,517,037.00 in Free Cash in computing the tax rate for Fiscal Year 2024.

That the Town vote to implement a collective bargaining agreement between the Town of Wakefield and the Wakefield Firefighters Union Local 1478 International Association of Firefighters, AFL-CIO for the period of July 1, 2023 to June 30, 2026 and to provide therefor that the town supplement the fire personal services account from Free Cash the amount of \$250,000.00.

That the Town vote to implement a collective bargaining agreement between the Town of Wakefield and the Massachusetts Coalition of Police, Wakefield Division for the period of July 1, 2023 to June 30, 2026 and to provide therefor that the town supplement the police personal services account by the transfer from Free Cash the amount of \$185,000.00.

That the Town vote to implement a collective bargaining agreement between the Town of Wakefield and the Wakefield Police Superior Officers' Association for the period of July 1, 2023 to June 30, 2026 and to provide therefor that the town supplement the police personal services account by the transfer from Free Cash the amount of \$90,000.00.

That the Town accept G.L. c. 59, § 5C ½, which provides for an additional real estate exemption for taxpayers who are granted personal exemptions on their domiciles under G.L. c. 59, § 5, including certain blind persons, veterans, surviving spouses and seniors, and provide an additional exemption up to one hundred percent (100%) of the

effective for exemptions granted for any fiscal year beginning on or after July 1, 2024; or to see what the Town will do about it.

#### TOWN COUNCIL

#### ARTICLE 7

To see if the Town will amend the General Bylaws by voting to rescind Chapter 180 thereof, entitled "Stretch Energy Code," and to replace it with a new Chapter 180 entitled "Specialized Energy Code," for the purpose of regulating the design and construction of buildings for the effective use of energy and reduction of greenhouse gas emissions, pursuant to the entirety of 225 CMR 22 and 23, including Appendices RC and CC, a copy of which is on file with the Town Clerk, and also including all future editions, amendments, or modifications thereto, with an effective date of July 1, 2024, which new Chapter 180 shall provide as follows: **Chapter 180 Specialized Energy Code §180-1 Definitions. International Energy Conservation Code (IECC)** – The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the Massachusetts State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards and published in state regulations as part of 780 CMR. **Specialized Energy Code** – Codified by the entirety of 225 CMR 22 and 23 including Appendices RC and CC, the Specialized Energy Code adds residential and commercial appendices to the Massachusetts Stretch Energy Code, based on amendments to the respective net-zero appendices of the International Energy Conservation Code (IECC) to incorporate the energy efficiency of the Stretch energy code and further reduce the climate impacts of buildings built to this code, with the goal of achieving net-zero greenhouse gas emissions from the buildings sector no later than 2050. **Stretch Energy Code** - Codified by the combination of 225 CMR 22 and 23, not including Appendices RC and CC, the Stretch Energy Code is a comprehensive set of amendments to the International Energy Conservation Code (IECC) seeking to achieve all lifecycle cost-effective energy efficiency in accordance with the Green Communities Act of 2008, as well as to reduce the climate impacts of buildings built to this code. **§180-2 Purpose.** The purpose of 225 CMR 22 and 23 including Appendices RC and CC, also referred to as the Specialized Energy Code, is to provide a more energy efficient and low greenhouse gas emissions alternative to the Stretch Energy Code or the baseline Massachusetts Energy Code, applicable to the relevant sections of the building code for both new construction and existing buildings. **§180-3 Applicability.** This energy code applies to residential and commercial buildings. **§180-4 Specialized Energy Code.** The Specialized

personal exemption, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2024.

That the Town vote to replace Chapter 180 of the General Bylaws with a new Chapter 180 entitled 'Specialized Energy Code,' for the purpose of regulating the design and construction of buildings for the effective use of energy and reduction of greenhouse gas emissions, pursuant to the entirety of 225 CMR 22 and 23, including Appendices RC and CC, and also including all future editions, amendments, or modifications thereto, with an effective date of July 1, 2024, as set forth in the warrant.

Energy Code, as codified by the entirety of 225 CMR 22 and 23 including Appendices RC and CC, and also including any future editions, amendments, or modifications, is herein incorporated by reference into the Town of Wakefield General Bylaws, Chapter 180. **§ 180-5 Enforcement.** This chapter and, by its incorporation herein, the Specialized Energy Code, 225 CMR 22 and 23 including Appendices RC and CC, is enforceable by the Town of Wakefield's Building Inspector. **§ 180-6 Effective date.** This chapter and, by its incorporation herein, the Specialized Energy Code, 225 CMR 22 and 23 including Appendices RC and CC, shall take effect in the Town of Wakefield with an effective date of July 1, 2024, subject to the provisions of MGL Chapter 40, Section 32; or to see what the Town will do about it.

**ENVIRONMENTAL SUSTAINABILITY COMMITTEE**

## NOTES

### Procedure of Town Meeting ...

The Moderator, an elected town official, presides at Town Meetings. He/she begins by reading the call for the meeting. Usually a motion is made to waive further reading of the warrant\*, with the exception of the constable's return (which the law demands be read), and the motion is carried. Articles in the warrant are taken up in the order as they are printed in the warrant unless otherwise decided by a two-thirds vote.

The recommendations of the Finance Committee are available before voters discuss or act upon an article. For the Annual Town Meeting, these recommendations are available a week to ten days before the meeting in booklet form, called "Annual Appropriations" and may be obtained at the Town Administrator's Office at Town Hall.

The presentation of, and recommendation on, warrant articles at Town Meeting are presented in the following order:

- (1) Presentation by the sponsor of the article, to present his/her case;
- (2) Recommendation (and discussion, if any) of the appropriate Town officer;
- (3) Recommendation of the Finance Committee, if money is involved.

The voters may then debate the question according to rules of parliamentary procedure prescribed by the town by-laws, such as:

- Stand, address the moderator, give name and address clearly, confine remarks to the question under debate and avoid personalities.
- Speak for no more than five minutes at any one time, unless granted permission by the meeting. No voter may speak more than once on any question if other voters desire to be heard, and no voter may speak more than twice on the same question without permission of the meeting.
- Speak not more than two minutes on any one of the following motions:

Motion to adjourn. Motion to lay on the table. Motion to take from the table. Motion to put the previous question. (These motions only are in order when a question is under debate. Total time allowed for debate on each motion is six minutes.)

A two-thirds vote of the assembly is necessary on a motion which requires a bond issue. Reconsideration of a vote may take place only at an adjourned session after written notice to Town Clerk within 24 hours; two-thirds vote required. The Moderator may request a voter to put his/her motion in writing. Should seven voters doubt the accuracy of the Moderator's count of hands on a motion, tellers are appointed to make the count. The Moderator clarifies motions when they are especially complex.

Conduct at town meeting is further governed by the rules of practice, pertinent to town meetings in "Roberts Rule of Order".

While Town Meeting has no role in deciding whether to hold a Proposition 2½ referendum, it may decide to appropriate money for certain purposes contingent upon the voters' approval of an override or bond exclusion under Proposition 2½. These contingent appropriations may be made from the tax levy, available funds or borrowing under the requirements of state law.

\*Town Meeting Warrant – a collection of articles presented by departments, voters, and committees for consideration by voters at an annual, regular or special town meeting.

# WARRANT

## REGULAR TOWN MEETING - NOVEMBER 18, 2023

MIDDLESEX COUNTY, SS

TO ANY OF THE CONSTABLES OF THE TOWN OF WAKEFIELD IN THE COUNTY OF MIDDLESEX,

*Greetings:*

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wakefield qualified to vote in elections and in Town affairs to meet in the auditorium at the **Galvin Middle School, 525 Main Street** in said Wakefield on **Saturday, the 18<sup>th</sup> day of November, 2023 at Eight o'clock in the morning**, then and there to act on the following:

***Subsequent Days. If there is business remaining, the Moderator will consider a motion to adjourn to a subsequent session.***

**ARTICLE 1.** To see if the Town will hear and accept a report of the Fiscal Year 2023 budget; or to see what the Town will do about it.  
**Town Administrator**

**ARTICLE 2.** To see if the Town will vote to authorize the Board of Assessors to use such free cash as may be in the Treasury or any part thereof in computing the tax rate for the fiscal period ending June 30, 2024; or to see what the Town will do about it.  
**Town Council**

**ARTICLE 3.** To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Firefighters Union Local 1478 International Association of Firefighters, AFL-CIO for the period of July 1, 2023 to June 30, 2026 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purpose of this Article; or to see what the Town will do about it.  
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**ARTICLE 6.** To see if the Town will vote to accept G.L. c. 59, § 5C ½ , which provides for an additional real estate exemption for taxpayers who are granted personal exemptions on their domiciles under G.L. c. 59, § 5, including certain blind persons, veterans, surviving spouses and seniors, and to provide that the additional exemption shall be up to one hundred percent (100%) of the personal exemption, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2024; or to see what the Town will do about it.  
**Town Council**

**ARTICLE 7.** To see if the Town will amend the General Bylaws by voting to rescind Chapter 180 thereof, entitled "Stretch Energy Code," and to replace it with a new Chapter 180 entitled "Specialized Energy Code," for the purpose of regulating the design and construction of buildings for the effective use of energy and reduction of greenhouse gas emissions, pursuant to the entirety of 225 CMR 22 and 23, including Appendices RC and CC, a copy of which is on file with the Town Clerk, and also including all future editions, amendments, or modifications thereto, with an effective date of July 1, 2024, which new Chapter 180 shall provide as follows: **Chapter 180 Specialized Energy Code §180-1 Definitions. International Energy Conservation Code (IECC)** – The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the Massachusetts State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards and published in state regulations as part of 780 CMR. **Specialized Energy Code** – Codified by the entirety of 225 CMR 22 and 23 including Appendices RC and CC, the Specialized Energy Code adds residential and commercial appendices to the Massachusetts Stretch Energy Code, based on amendments to the respective net-zero appendices of the International Energy Conservation Code (IECC) to incorporate the energy efficiency of the Stretch energy code and further reduce the climate impacts of buildings built to this code, with the goal of achieving net-zero greenhouse gas emissions from the buildings sector no later than 2050. **Stretch Energy Code** - Codified by the combination of 225 CMR 22 and 23, not including Appendices RC and CC, the Stretch Energy Code is a comprehensive set of amendments to the International Energy Conservation Code (IECC) seeking to achieve all lifecycle cost-effective energy efficiency in accordance with the Green Communities Act of 2008, as well as to reduce the climate impacts of buildings built to this code. **§180-2 Purpose.** The purpose of 225 CMR 22 and 23 including Appendices RC and CC, also referred to as the Specialized Energy Code, is to provide a more energy efficient and low greenhouse gas emissions alternative to the Stretch Energy Code or the baseline Massachusetts Energy Code, applicable to the relevant sections of the building code for both new construction and existing buildings. **§180-3 Applicability.** This energy code applies to residential and commercial buildings. **§180-4 Specialized Energy Code.** The Specialized Energy Code, as codified by the entirety of 225 CMR 22 and 23 including Appendices RC and CC, and also including any future editions, amendments, or modifications, is herein incorporated by reference into the Town of Wakefield General Bylaws, Chapter 180. **§ 180-5 Enforcement.** This chapter and, by its incorporation herein, the Specialized Energy Code, 225 CMR 22 and 23 including Appendices RC and CC, is enforceable by the Town of Wakefield's Building Inspector. **§ 180-6 Effective date.** This chapter and, by its incorporation herein, the Specialized Energy Code, 225 CMR 22 and 23 including Appendices RC and CC, shall take effect in the Town of Wakefield with an effective date of July 1, 2024, subject to the provisions of MGL Chapter 40, Section 32; or to see what the Town will do about it.  
**Environmental Sustainability Committee**

And to transact such other business as may properly come before this meeting,

And you are directed to serve this warrant by causing the same to be published in two issues of the Wakefield Daily Item, and by posting attested copies thereof at the official polling places and at the Police and Fire Stations in said Town, two consecutive Sabbaths, at least, the first time being not less than seven days at least before the time of holding said meeting.

*Hereof fail not,* and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid. Given under our hands this sixteenth day of October, two thousand and twenty-three.

A true copy attest:  
Kevin Lopes  
Constable

Jonathan P. Chines, Chair  
Michael J. McLane, Vice Chair  
Mehreen N. Butt  
Anne P. Danehy  
Edward F. Dombroski, Jr.  
Julie Smith-Galvin  
Robert E. Vincent II  
**TOWN COUNCIL**





**TOWN OF WAKEFIELD**

TOWN ADMINISTRATOR'S OFFICE

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# **REPORT OF THE TOWN ADMINISTRATOR**

## **Appropriated Funds, Expenditures, and Balances**

Fiscal 2023

For the Period of July 1, 2022 to June 30, 2023



GENERAL GOVERNMENT					
				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2023	Fiscal 2023	Fiscal 2023	Fund Balance	Fiscal 2023
<b>Town Council Department</b>					
Personal Services	444,521.00	444,042.29	478.71	478.71	
<i>(Includes Town Planner)</i>					
Purchase of Services	66,731.00	65,170.94	1,560.06	1,560.06	
Materials and Supplies	2,600.00	2,369.85	230.15	230.15	
Sundry Charges	3,500.00	3,500.00	0.00	0.00	
<b>TOTAL</b>	<b>517,352.00</b>	<b>515,083.08</b>	<b>2,268.92</b>	<b>2,268.92</b>	<b>0.00</b>
<b>Accounting Department:</b>					
Personal Services	337,034.00	336,353.53	680.47	680.47	
Purchase of Services	101,101.00	86,257.59	14,843.41	2,843.41	12,000.00
Materials and Supplies	3,050.00	2,736.74	313.26	313.26	
Sundry Charges	210.00	115.00	95.00	95.00	
<b>TOTAL</b>	<b>441,395.00</b>	<b>425,462.86</b>	<b>15,932.14</b>	<b>3,932.14</b>	<b>12,000.00</b>
<b>Information Technology:</b>					
Personal Services	205,257.00	179,756.23	25,500.77	25,500.77	
Purchase of Services	164,451.00	143,592.30	20,858.70	20,407.53	451.17
Materials and Supplies	5,150.00	4,327.78	822.22	822.22	
Sundry Charges	6,848.00	5,178.84	1,669.16	1,669.16	
<b>TOTAL</b>	<b>381,706.00</b>	<b>332,855.15</b>	<b>48,850.85</b>	<b>48,399.68</b>	<b>451.17</b>
Capital Outlay	9,702.00	7,712.43	1,989.57	1,989.57	
<b>TOTAL</b>	<b>391,408.00</b>	<b>340,567.58</b>	<b>50,840.42</b>	<b>50,389.25</b>	<b>451.17</b>
<b>TREASURER'S DEPARTMENT:</b>					
Salary of Treasurer	71,351.00	71,350.50	0.50	0.50	
Personal Services	135,926.00	135,925.27	0.73	0.73	
Purchase of Services	4,550.00	3,169.54	1,380.46	1,380.46	
Materials and Supplies	1,500.00	1,326.99	173.01	173.01	
Sundry Charges	90.00	90.00	0.00	0.00	
Tax Titles	13,000.00	4,115.42	8,884.58	8,884.58	
Bank Charges	7,500.00	4,029.90	3,470.10	3,470.10	
<b>TOTAL</b>	<b>233,917.00</b>	<b>220,007.62</b>	<b>13,909.38</b>	<b>13,909.38</b>	<b>0.00</b>

				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2023	Fiscal 2023	Fiscal 2023	Fund Balance	Fiscal 2023
<b>LEGAL DEPARTMENT:</b>					
Personal Services	124,037.00	124,037.00	0.00	0.00	
Purchase of Services	60,000.00	15,433.50	44,566.50	44,566.50	
Materials and Supplies	6,200.00	6,199.62	0.38	0.38	
Sundry Charges	0.00	0.00	0.00	0.00	
Sub total	190,237.00	145,670.12	44,566.88	44,566.88	0.00
Legal Damages	4,560.00	2,179.33	2,380.67	2,380.67	
<b>TOTAL</b>	<b>194,797.00</b>	<b>147,849.45</b>	<b>46,947.55</b>	<b>46,947.55</b>	<b>0.00</b>
<b>COLLECTOR'S DEPARTMENT:</b>					
Salary of Collector	109,821.00	109,821.00	0.00	0.00	
Personal Services	79,621.00	72,398.28	7,222.72	7,222.72	
Purchase of Services	44,750.00	44,505.73	244.27	244.27	
Materials and Supplies	2,300.00	1,932.84	367.16	367.16	
Sundry Charges	140.00	100.00	40.00	40.00	
<b>TOTAL</b>	<b>236,632.00</b>	<b>228,757.85</b>	<b>7,874.15</b>	<b>7,874.15</b>	<b>0.00</b>
<b>ASSESSORS' DEPARTMENT:</b>					
Personal Services	221,298.00	212,617.11	8,680.89	8,680.89	
Purchase of Services	29,450.00	23,161.12	6,288.88	6,288.88	
Materials and Supplies	1,950.00	1,941.49	8.51	8.51	
Sundry Charges	750.00	740.00	10.00	10.00	
<b>TOTAL</b>	<b>253,448.00</b>	<b>238,459.72</b>	<b>14,988.28</b>	<b>14,988.28</b>	<b>0.00</b>

Fiscal 2023

				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
<b>TOWN CLERK'S DEPARTMENT:</b>	Fiscal 2023	Fiscal 2023	Fiscal 2023	Fund Balance	Fiscal 2023
Salary of Town Clerk	95,026.00	95,025.54	0.46	0.46	
Personal Services	127,965.00	127,960.57	4.43	4.43	
Purchase of Services	22,465.00	22,456.70	8.30	8.30	
Materials and Supplies	2,200.00	2,099.27	100.73	100.73	
Sundry Charges	290.00	40.00	250.00	250.00	
<b>TOTAL</b>	<b>247,946.00</b>	<b>247,582.08</b>	<b>363.92</b>	<b>363.92</b>	<b>0.00</b>
<b>ELECTION / REGISTRATION:</b>					
Personal Services	17,100.00	12,317.50	4,782.50	4,782.50	
Purchase of Services	19,100.00	19,055.03	44.97	44.97	
Material and Supplies	1,500.00	1,470.73	29.27	29.27	
<b>TOTAL</b>	<b>37,700.00</b>	<b>32,843.26</b>	<b>4,856.74</b>	<b>4,856.74</b>	<b>0.00</b>
<b>ELECTION EXPENSE:</b>					
Personal Services	19,875.00	18,337.50	1,537.50	1,537.50	
Purchase of Services	18,900.00	13,836.32	5,063.68	5,063.68	
<b>TOTAL</b>	<b>38,775.00</b>	<b>32,173.82</b>	<b>6,601.18</b>	<b>6,601.18</b>	<b>0.00</b>
<b>FINANCE COMMITTEE:</b>					
Personal Services	0.00	0.00	0.00	0.00	
Purchase of Services	2,960.00	2,342.62	617.38	617.38	
Materials and Supplies	700.00	350.00	350.00	350.00	
Sundry Charges	3,400.00	3,400.00	0.00	0.00	
<b>TOTAL</b>	<b>7,060.00</b>	<b>6,092.62</b>	<b>967.38</b>	<b>967.38</b>	<b>0.00</b>

				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2023	Fiscal 2023	Fiscal 2023	Fund Balance	Fiscal 2023
<b>CONSERVATION COMMISSION:</b>					
Personal Services	45,710.00	45,708.81	1.19	1.19	
Purchase of Services	1,950.00	1,412.78	537.22	537.22	
Materials and Supplies	1,000.00	992.26	7.74	7.74	
Sundry Charges	725.00	710.00	15.00	15.00	
<b>TOTAL</b>	<b>49,385.00</b>	<b>48,823.85</b>	<b>561.15</b>	<b>561.15</b>	<b>0.00</b>
LESS: Wetland Filing Fees	4,500.00	4,500.00	0.00	0.00	
<b>TOTAL</b>	<b>44,885.00</b>	<b>44,323.85</b>	<b>561.15</b>	<b>561.15</b>	<b>0.00</b>
<b>PLANNING BOARD:</b>					
Personal Services	4,800.00	3,600.00	1,200.00	1,200.00	
Purchase of Services	2,625.00	1,877.51	747.49	747.49	
Materials and Supplies	5,100.00	1,262.04	3,837.96	3,837.96	
Sundry Charges	450.00	0.00	450.00	450.00	
<b>TOTAL</b>	<b>12,975.00</b>	<b>6,739.55</b>	<b>6,235.45</b>	<b>6,235.45</b>	<b>0.00</b>
<b>BOARD OF APPEALS:</b>					
Purchase of Services	27,800.00	27,463.71	336.29	336.29	
<b>TOTAL</b>	<b>27,800.00</b>	<b>27,463.71</b>	<b>336.29</b>	<b>336.29</b>	<b>0.00</b>
<b>Total General Government</b>	<b>2,690,590.00</b>	<b>2,517,907.05</b>	<b>172,682.95</b>	<b>160,231.78</b>	<b>12,451.17</b>

<b>Protection Persons &amp; Property</b>				<b>DISPOSITION OF BALANCE</b>	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2023	Fiscal 2023	Fiscal 2023	Fund Balance	Fiscal 2023
<b>POLICE DEPARTMENT:</b>					
Personal Services	6,217,186.00	6,215,998.68	1,187.32	1,187.32	
Purchase of Services	326,507.00	314,383.34	12,123.66	12,123.66	
Materials and Supplies	166,800.00	166,790.75	9.25	9.25	
Sundry Charges	13,000.00	12,969.00	31.00	31.00	
<b>TOTAL</b>	<b>6,723,493.00</b>	<b>6,710,141.77</b>	<b>13,351.23</b>	<b>13,351.23</b>	<b>0.00</b>
<u>Capital Outlay Breakdown:</u>					
<i>Cruisers/Van</i>	191,500.00	190,435.31	1,064.69	1,064.69	
<i>Mutual Aid Radio</i>	69,551.00	58,159.26	11,391.74	11,391.74	
<b>TOTAL</b>	<b>6,984,544.00</b>	<b>6,958,736.34</b>	<b>25,807.66</b>	<b>25,807.66</b>	<b>0.00</b>
<b>FIRE DEPARTMENT:</b>					
Personal Services	6,054,032.00	6,054,031.67	0.33	0.33	
Purchase of Services	121,700.00	120,057.73	1,642.27	1,642.27	
Materials and Supplies	148,600.00	146,910.56	1,689.44	1,689.44	
Sundry Charges	3,000.00	3,000.00	0.00	0.00	
<b>TOTAL</b>	<b>6,327,332.00</b>	<b>6,323,999.96</b>	<b>3,332.04</b>	<b>3,332.04</b>	<b>0.00</b>
<b>FIRE ALARM, POLICE SIGNAL TRAFFIC LIGHTS:</b>					
Personal Services	43,700.00	43,700.00	0.00	0.00	
Purchase of Services	7,500.00	7,484.74	15.26	15.26	
Materials and Supplies	15,500.00	15,499.88	0.12	0.12	
Capital Outlay	0.00	0.00	0.00	0.00	
<b>TOTAL</b>	<b>66,700.00</b>	<b>66,684.62</b>	<b>15.38</b>	<b>15.38</b>	<b>0.00</b>
<b>EMERGENCY MANAGEMENT:</b>					
Personal Services	55,851.00	55,851.00	0.00	0.00	
Purchase of Services	30,000.00	25,581.28	4,418.72	418.72	4,000.00
Materials and Supplies	3,000.00	1,692.60	1,307.40	507.40	800.00
<b>TOTAL</b>	<b>88,851.00</b>	<b>83,124.88</b>	<b>5,726.12</b>	<b>926.12</b>	<b>4,800.00</b>

				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2023	Fiscal 2023	Fiscal 2023	Fund Balance	Fiscal 2023
<b>INSPECTIONAL SERVICES:</b>					
Personal Services	416,578.00	413,976.53	2,601.47	2,601.47	
Purchase of Services	14,650.00	14,147.52	502.48	502.48	
Materials and Supplies	7,050.00	5,771.86	1,278.14	1,278.14	
Sundry Charges	500.00	500.00	0.00	0.00	
<b>TOTAL</b>	<b>438,778.00</b>	<b>434,395.91</b>	<b>4,382.09</b>	<b>4,382.09</b>	<b>0.00</b>
<b>ANIMAL INSPECTOR:</b>					
Personal Services	0.00	0.00	0.00	0.00	
Purchase of Services	38,700.00	35,554.60	3,145.40	3,145.40	
Materials and Supplies	400.00	0.00	400.00	400.00	
Sundry Charges	1,500.00	0.00	1,500.00	1,500.00	
Capital Outlay	0.00	0.00	0.00	0.00	
<b>TOTAL</b>	<b>40,600.00</b>	<b>35,554.60</b>	<b>5,045.40</b>	<b>5,045.40</b>	<b>0.00</b>
<b>PARKING CLERK:</b>					
Personal Services	11,382.00	11,050.00	332.00	332.00	
Purchase of Services	1,000.00	418.57	581.43	581.43	
Materials and Supplies	400.00	0.00	400.00	400.00	
<b>TOTAL</b>	<b>12,782.00</b>	<b>11,468.57</b>	<b>1,313.43</b>	<b>1,313.43</b>	<b>0.00</b>
<b>Total Protection Persons &amp; Property</b>	<b>13,959,587.00</b>	<b>13,913,964.88</b>	<b>45,622.12</b>	<b>40,822.12</b>	<b>4,800.00</b>

## Fiscal 2023

<b>HUMAN SERVICES</b>					
				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2023	Fiscal 2023	Fiscal 2023	Fund Balance	Fiscal 2023
<b>COUNCIL ON AGING:</b>					
Personal Services	222,825.00	206,330.85	16,494.15	16,494.15	
Purchase of Services	5,600.00	2,639.07	2,960.93	2,960.93	
Materials and Supplies	12,600.00	9,652.74	2,947.26	2,947.26	
Mystic Valley Elder Service	6,275.00	6,275.00	0.00	0.00	
Capital Outlay	0.00	0.00	0.00	0.00	
<b>TOTAL</b>	<b>247,300.00</b>	<b>224,897.66</b>	<b>22,402.34</b>	<b>22,402.34</b>	<b>0.00</b>
<b>HEALTH DEPARTMENT:</b>					
Personal Services	186,148.00	149,498.42	36,649.58	36,649.58	
Purchase of Services	140,829.00	135,856.61	4,972.39	4,972.39	
Materials and Supplies	2,516.00	2,439.23	76.77	76.77	
Sundry Charges	1,250.00	0.00	1,250.00	1,250.00	
Emarc	16,000.00	0.00	16,000.00	16,000.00	
Mental Outpatient Clinic	6,400.00	0.00	6,400.00	6,400.00	
E. Middlesex Mosquito	29,933.00	29,933.00	0.00	0.00	
<b>TOTAL</b>	<b>383,076.00</b>	<b>317,727.26</b>	<b>65,348.74</b>	<b>65,348.74</b>	<b>0.00</b>
<b>RECREATION:</b>					
Personal Services	119,599.00	119,599.00	0.00	0.00	
<b>TOTAL</b>	<b>119,599.00</b>	<b>119,599.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>VETERANS' DEPARTMENT:</b>					
Personal Services	21,943.00	21,942.96	0.04	0.04	
Recipients	170,000.00	95,526.78	74,473.22	74,473.22	
Purchase of Services	56,677.00	55,959.65	717.35	717.35	
Materials and Supplies	600.00	425.39	174.61	174.61	
Memorial Day	2,500.00	425.00	2,075.00	2,075.00	
Veterans Day	1,500.00	0.00	1,500.00	1,500.00	
<b>TOTAL</b>	<b>253,220.00</b>	<b>174,279.78</b>	<b>78,940.22</b>	<b>78,940.22</b>	<b>0.00</b>
<b>Total Human Services</b>	<b>1,003,195.00</b>	<b>836,503.70</b>	<b>166,691.30</b>	<b>166,691.30</b>	<b>0.00</b>



## Fiscal 2023

<b>PUBLIC WORKS DEPT.</b>					
				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2023	Fiscal 2023	Fiscal 2023	Fund Balance	Fiscal 2023
<b>PERSONAL SERVICES:</b>					
Personal Services Breakdown:	4,246,345.00	4,016,487.60	138,135.40	138,135.40	
Administration	207,092.00	207,092.00	0.00	0.00	
Engineering	326,600.00	324,785.65	1,814.35	1,814.35	
Fleet Maintenance	389,230.00	368,940.18	20,289.82	20,289.82	
Buildings	821,296.00	821,296.00	0.00	0.00	
Forestry and Parks	972,141.00	923,083.36	49,057.64	49,057.64	
Cemetery	335,196.00	268,222.41	66,973.59	66,973.59	
Highway	1,194,790.00	1,194,790.00	0.00	0.00	
TOTAL	4,246,345.00	4,108,209.60	138,135.40	138,135.40	0.00
LESS:					
Perpetual Care Income	43,721.00	43,721.00	0.00		
Park Trust Funds Available	1.00	1.00	0.00		
To Be Appropriated From The					
Sale of Lots Funds	48,000.00	48,000.00	0.00		
TOTAL	4,154,623.00	4,016,487.60	138,135.40	138,135.40	0.00
<b>PURCHASE OF SERVICES:</b>					
Purchased Service Breakdown:	1,762,180.00	1,481,842.41	280,337.59	1,957.63	
Administration	26,600.00	26,600.00	0.00	0.00	
Engineering	187,000.00	26,320.04	160,679.96	0.00	160,679.96
Fleet Maintenance	96,700.00	96,673.83	26.17	26.17	
Buildings	878,380.00	847,678.57	30,701.43	1.43	30,700.00
Forestry and Parks	203,250.00	201,935.02	1,314.98	1,314.98	
Cemetery	17,700.00	17,700.00	0.00	0.00	
Highway	352,550.00	264,934.95	87,615.05	615.05	87,000.00
TOTAL	1,762,180.00	1,481,842.41	280,337.59	1,957.63	278,379.96
<b>MATERIALS AND SUPPLIES:</b>					
Material & Supplies Breakdown:	721,480.00	683,380.56	38,099.44	32,631.69	
Administration	8,600.00	5,878.64	2,721.36	2,721.36	
Engineering	8,800.00	8,132.62	667.38	667.38	
Fleet Maintenance	270,430.00	270,430.00	0.00	0.00	
Buildings	126,100.00	125,770.45	329.55	329.55	
Forestry and Parks	131,850.00	119,840.38	12,009.62	6,541.87	5,467.75
Cemetery	24,500.00	18,386.58	6,113.42	6,113.42	
Highway	151,200.00	134,941.89	16,258.11	16,258.11	
TOTAL	721,480.00	683,380.56	38,099.44	32,631.69	5,467.75

[illegible]

<b>PUBLIC WORKS ENTERPRISE</b>					
				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2023	Fiscal 2023	Fiscal 2023	Fund Balance	Fiscal 2023
<b>WATER DIVISION:</b>					
Personal Services	1,404,175.00	1,355,503.64	48,671.36	48,671.36	
Purchase of Services	503,175.00	455,620.09	47,554.91	54.91	47,500.00
Materials and Supplies	247,500.00	247,500.00	0.00	0.00	
Sundry Charges	1,430.00	50.00	1,380.00	1,380.00	
Professional Medical Services	1,250.00	1,250.00	0.00	0.00	
Contributory Retire. Pensions	227,586.00	227,586.00	0.00	0.00	
Group Insurance	450,471.00	415,485.59	34,985.41	34,985.41	
Workers' Compensation Ins.	8,259.00	8,259.00	0.00	0.00	
General Insurance	25,245.00	25,245.00	0.00	0.00	
MWRA Water Assessment	2,627,209.00	2,623,975.82	3,233.18	3,233.18	
Admin Expense (P.S.)	75,212.00	75,212.00	0.00	0.00	
Capital Outlay	875,000.00	541,202.00	333,798.00	1,798.00	332,000.00
Maturing Debt	612,691.00	573,945.50	38,745.50	38,745.50	
Medicare	20,291.00	20,291.00	0.00	0.00	
<b>TOTAL</b>	<b>7,079,494.00</b>	<b>6,571,125.64</b>	<b>508,368.36</b>	<b>128,868.36</b>	<b>379,500.00</b>
<b>SEWER DIVISION:</b>					
Personal Services	1,008,135.00	857,359.09	150,775.91	150,775.91	
Purchase of Services	407,582.00	396,356.79	11,225.21	11,225.21	
Materials and Supplies	87,100.00	68,166.30	18,933.70	18,933.70	
Sundry Charges	1,200.00	75.00	1,125.00	1,125.00	
MWRA Sewer Assessment	6,900,194.00	6,848,039.00	52,155.00	52,155.00	
Workers' Compensation Ins.	8,848.00	8,848.00	0.00	0.00	
General Insurance	14,720.00	14,720.00	0.00	0.00	
Professional Medical Services	1,250.00	1,250.00	0.00	0.00	
Contributory Retire. Pensions	184,200.00	184,200.00	0.00	0.00	
Group Insurance	312,013.00	287,780.82	24,232.18	24,232.18	
Admin Expense (P.S.)	75,212.00	75,212.00	0.00	0.00	
Capital Outlay	862,000.00	149,671.91	712,328.09	1,472.09	710,856.00
Maturing Debt	133,664.00	133,664.00	0.00	0.00	
Medicare	14,581.00	14,581.00	0.00	0.00	
<b>TOTAL</b>	<b>10,010,699.00</b>	<b>9,039,923.91</b>	<b>970,775.09</b>	<b>259,919.09</b>	<b>710,856.00</b>

<b>EDUCATION</b>					
				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2023	Fiscal 2023	Fiscal 2023	Fund Balance	Fiscal 2023
<b>SCHOOL DEPARTMENT:</b>					
Personal Services	39,514,244.00	39,394,433.51	119,810.49	119,810.49	0.00
Purchase of Services	6,223,661.00	5,291,427.77	932,233.23	871,382.23	60,851.00
Materials and Supplies	1,959,372.00	2,174,151.41	-214,779.41	-590,712.03	375,932.62
Sundry Charges	24,800.00	27,579.52	-2,779.52	-2,779.52	0.00
School Capital	75,000.00	39,072.06	35,927.94	10,927.94	25,000.00
TOTAL	47,797,077.00	46,926,664.27	870,412.73	408,629.11	461,783.62
<u>Less:</u>					
Offset Receipts Bus Fees	115,000.00	115,000.00	0.00	0.00	0.00
<b>Total Tax Levy</b>	<b>47,682,077.00</b>	<b>46,811,664.27</b>	<b>870,412.73</b>	<b>408,629.11</b>	<b>461,783.62</b>
<b>LIBRARY DEPARTMENT:</b>					
Personal Services	1,385,623.00	1,371,634.66	13,988.34	13,988.34	
Purchase of Services	267,174.00	265,944.80	1,229.20	1,229.20	
Materials and Supplies	224,300.00	224,300.00	0.00	0.00	
TOTAL	1,877,097.00	1,861,879.46	15,217.54	15,217.54	0.00
<u>Less:</u>					
Library Trust Fund Income	61,721.00	61,721.00	0.00	0.00	
TOTAL	1,815,376.00	1,800,158.46	15,217.54	15,217.54	0.00
CAPITAL OUTLAY	51,000.00	51,000.00	0.00	0.00	
<b>TOTAL</b>	<b>1,866,376.00</b>	<b>1,851,158.46</b>	<b>15,217.54</b>	<b>15,217.54</b>	<b>0.00</b>
<b>VOCATIONAL SCHOOLS</b>	<b>2,163,315.00</b>	<b>2,163,314.20</b>	<b>0.80</b>	<b>0.80</b>	<b>0.00</b>
<b>Total Education</b>	<b>51,711,768.00</b>	<b>50,826,136.93</b>	<b>885,631.07</b>	<b>423,847.45</b>	<b>461,783.62</b>

<b>UNCLASSIFIED</b>					
				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2023	Fiscal 2023	Fiscal 2023	Fund Balance	Fiscal 2023
STREET LIGHTS	188,131.00	188,131.00	0.00	0.00	0.00
HISTORICAL COMMISSION	2,000.00	1,820.00	180.00	180.00	0.00
GENERAL INSURANCE	459,166.00	459,164.00	2.00	2.00	0.00
MEDICARE	874,280.00	874,280.00	0.00	0.00	0.00
UNEMPLOYMENT INSURANCE	75,000.00	54,937.73	20,062.27	20,062.27	0.00
RESERVE FUND	400,000.00	235,370.00	164,630.00	164,630.00	0.00
CABLE TV PUBLIC ACCESS ENTERPRIS	606,505.00	606,505.00	0.00	0.00	0.00
<b>Total Unclassified</b>	<b>2,605,082.00</b>	<b>2,420,207.73</b>	<b>184,874.27</b>	<b>184,874.27</b>	<b>0.00</b>
<b>BENEFITS &amp; ADMINISTRATION</b>					
PERSONAL SERVICES	201,964.00	201,963.05	0.95	0.95	
PROFESSIONAL MEDICAL	8,350.00	8,252.70	97.30	97.30	
WORKERS' COMPENSATION	436,500.00	430,135.00	6,365.00	6,365.00	
<b>RETIREMENT SYSTEM:</b>					
Pension Accumulation Fund	6,050,189.00	6,049,998.88	190.12	190.12	
Non-Contributory Pension Fund	37,590.00	5,257.29	32,332.71	32,332.71	
Assessments, Non-Contributory					
Veterans Pension Fund					
<b>Total Benefits &amp; Admin.</b>	<b>6,734,593.00</b>	<b>6,695,606.92</b>	<b>38,986.08</b>	<b>38,986.08</b>	<b>0.00</b>
<b>CONTRIBUTORY GROUP HEALTH AND LIFE INSURANCE:</b>					
Town & School Appropriation	12,748,921.00	11,641,663.39	1,107,257.61	1,107,257.61	
<b>Total Group Insurance</b>	<b>12,748,921.00</b>	<b>11,641,663.39</b>	<b>1,107,257.61</b>	<b>1,107,257.61</b>	<b>0.00</b>

Town of Wakefield					
<u>Fiscal 2023 Summary</u>					
	Appropriation	Expenditure	Balance	Transfer to Revenue	Encumbered
General Government	2,690,590.00	2,517,907.05	172,682.95	160,231.78	12,451.17
Protection of Persons & Property	13,959,587.00	13,913,964.88	45,622.12	40,822.12	4,800.00
Human Services	1,003,195.00	836,503.70	166,691.30	166,691.30	0.00
Public Works Dept.	8,345,655.00	7,358,735.78	986,919.22	174,309.72	812,609.50
Education	51,711,768.00	50,826,136.93	885,631.07	423,847.45	461,783.62
Unclassified	2,605,082.00	2,420,207.73	184,874.27	184,874.27	0.00
Benefits & Admin.	6,734,593.00	6,695,606.92	38,986.08	38,986.08	0.00
Group Insurance	12,748,921.00	11,641,663.39	1,107,257.61	1,107,257.61	0.00
<b>TOTAL</b>	99,799,391.00	96,210,726.38	3,588,664.62	2,297,020.33	1,291,644.29
Snow & Ice	850,000.00	702,797.55	147,202.45	147,202.45	0.00
<b>Enterprise Funds</b>				<b>Balance</b>	<b>Encumbered</b>
Water Enterprise Fund	7,079,494.00	6,571,125.64	508,368.36	128,868.36	379,500.00
Sewer Enterprise Fund	10,010,699.00	9,039,923.91	970,775.09	259,919.09	710,856.00

Article Summary Fiscal 2023					
Dept.	Meeting Ref.	Description	Appropriation Fiscal 2023	Expenditure Fiscal 2023	Balance Fiscal 2023
	11/19/2022	Free Cash to Reduce Tax Rate	3,300,000.00	3,300,000.00	0.00
Interfund	5/28/2021	Capital Projects/Debt Service Fund	4,133,698.00	4,133,698.00	0.00
DPW	5/28/2021	Eminent Domain Proceed	1.00	0.00	1.00
	5/28/2021	Trash Disposal/Recycling	2,292,046.00	2,022,136.93	269,909.07
Town Council		Codification Zoning Bylaws	50,000.00	0.00	50,000.00
		Total:	9,775,745.00	9,455,834.93	319,910.07

Town of Wakefield  
Reserve Fund Transfer Analysis  
Fiscal 2023

<b>Available Fiscal 2023</b>	<b>\$400,000.00</b>
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**Voted June 29, 2023**

Board of Appeals	Expense	10,500.00
Conservation	Salaries	12,250.00
Fire	Salaries	52,380.00
Fire Alarm	Salaries	2,160.00
Insurance Premiums	Expense	1,405.00
Legal	Expense	7,785.00
Medicare	Expense	28,500.00
Vocational Schools	Expense	85,235.00
Professional Medical	Expense	6,500.00
Town Clerk	Salaries	17,070.00
Treasurer	Salaries	11,585.00

<b>Total Requested</b>	<b>235,370.00</b>
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Remaining Balance	164,630.00
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