

Sweetser Lecture Series
2021-2022 Meetings of the Advisory Committee
Wednesday, April 20, 2022
7:00pm
Emmanuel Episcopal Church. 5 Bryant Street, Wakefield

Meeting Minutes

Call to Order of Meeting

Jeanne called the meeting to order at 7:05 pm

Secretary's Report

The minutes of the February 9, 2022 meeting were approved unanimously.

Treasurer's Report (Status as of February 2022)

Lorraine reported on our financials. The report was accepted. The postcards have been paid for at a price of \$35.00. Julie Scott picked them up and thru Item.

Old Business

We may need to ask the Town for help with expenses before July 1.

Sara composed a letter to The Scholarship Foundation to accompany the check from SLSAC to TSF in Diane Lind's memory. All the members signed it.

New Business

Sara will also send a letter to Maryesther Fournier on her retirement from Smith Drug with our gratitude for acting as a SLSAC ticket outlet for many years. Julie will post the letter to Facebook.

Stationary for the coming season will be ordered (500 envelopes and 400 sheets.

The Committee approved pale yellow for the WMGLD envelopes for this year. A copy should be posted to Facebook as well.

The Item (thanks to Jon Pinckney) has already printed tickets for our lectures. Faith has them until we start receiving requests for them.

The list of recipients who will receive our letter concerning the Fall dates for the lectures is still in process, but we are planning a work session on May 18. Helen is working on the list and the letter. Julie will ask Sherri at Town Hall if she could send letters to all Town officials and committees.

Sara has spoken to Ally Houghton at The Savings Bank who said we should submit our request for \$2,600 By June 1. Ally said there is no problem receiving that amount. A picture will be taken as usual sometime during the summer. She will work with us, but the check cannot be deposited before July 1. Lorraine will take care of the deposit.

Susan will send out the Patron letters 10 to 12 weeks before the lecture series, either the last week in June or the first in July.

A short work session to stamp and put labels on postcards took place at the end of the meeting.

Next Meeting: Wednesday, May 18, Emmanuel Episcopal Church at 7:00 pm. Helen will run the meeting.

The meeting was adjourned at 8:30 pm.