

Sweetser Lecture Series
2019-2020 Meeting of the Advisory Committee
Wednesday, October 2, 2019 2019
7:00 pm
Emmanuel Episcopal Church, 5 Bryant Street

Meeting Minutes

Call to Order of Meeting

Diane called the meeting to order at 7:10 pm

Secretary's Report

- Faith read the meeting minutes from September 25, 2019.
- The members approved the Minutes.

Treasurer's Report

No report.

Old Business

- The Committee continued review and discussion of Prospective Speakers list thus far.
- Discussion on where to save SLS materials (ongoing)

New Business

- Reports and discussion on Advisory Committee members' YouTube rewatching of certain Prospective Speakers

Members discussed additional speakers who appear to be good prospects.

- Possible voting on some speakers to invite (Diane and Committee)

Tentative agreement was reached on two potential speakers, but Sara will check on their availability and check with Mr. Bankert on dates available for the Savings Bank Theater.

- Discussion of website and Social Media to promote SLSAC Series

Susan and Julie will look into possible assistance in order to set up a website which could be beneficial for SLSAC publicity.

- Taking inventory of stationery and stamps/envelopes to have on hand for Publicity mailings in winter

Susan will check, but feels supplies are adequate for the coming season. Sara also has a supply of beige paper to augment the supplies.

- Discussion of possible participation in Wakefield 101 Thursday evening, November 21, 2019, and having two members volunteer to attend with flyers and one poster

Susan and Julie volunteered to attend on November 21, 2019.

- Review of upcoming Meeting dates (email sent):

October 16 and 30
November 13 and 20
December 4 (if needed)

- Next meeting **October 16, 2019**

Adjournment

Diane adjourned the meeting at 8:10 pm.