

Sweetser Lecture Advisory Committee
Wednesday, March 8, 2023 – 7:00 pm
Emmanuel Episcopal Church, 5 Bryant Street

Fall 2023 Lecture Series

AGENDA

- Call to Order of Meeting (Julie) Secretary's Report (David)-sent to all
- Reading of Minutes of February 15, 2023
- Treasurer's Report - as of final week of February, 2023 (David)

Old Business

- Listing of materials that should be kept in archives (ongoing with Committee)
- SLS storage of banner library storage update: Helen and Susan

New Business

- Fall start time at 7, day of week may be Wednesday or Thursday, ticket prices
- Discussion of new members
- List of items Sara has completed in the past to be delegated to others
- Discussion of Fiscal Year and determination of when to disperse net proceeds to three local charities early May-pictures for publicity?
- Thank you letter printed in the Wakefield **ITEM** Editor-Sara, **Patch** and **Observer**-Joe?
- Discussion on speaker update (Sara), vote(s) expected
 - Review of The Savings Bank Theatre set-up by custodians, contact is Amy Loews who replaces Trudy Conley.
 - Ticket sales: Sweetbay, Reading book store, Stoneham book store, Barnes and Noble in Lynnfield, library? Discuss payment types vs ticket only sales.
- Required form signing Susan-David
- Other items?
- Next Meeting (TBD)
- Adjournment