

Sweetser Lecture Series
2021-2022 Meetings of the Advisory Committee

Wednesday, June 8, 2022

7:00 pm

Emmanuel Episcopal Church, 5 Bryant Street, Wakefield

AGENDA for Benefactors/Patrons Work Session

Call to Order of Meeting (SUSAN)

Secretary's Report

- Reading of Minutes of MAY 18, 2022 meeting (FAITH)
- Correspondence

Treasurer's Report– (LORRAINE)

- Review of Fiscal Year 2022-2023 anticipated expenses
- Status as of JUNE 2022

Old Business

- Update on ITEM PRESS 12,000 flyer printing for WMGLD billing cycle (July to early August for mailing) (SARA)

New Business

- Update on Website
- Benefactors/Patrons Mailing Work Session – signing, addressing, sealing and stamping 65 to 75 letters to prior Benefactors and Patrons; enclosing Fall 2022 program with letter and response cards (Susan and Committee)
- Scheduling date for early September meeting in preparation for first lecture of the Fall SLS program – Stephen Puleo (FAITH)

Adjournment