Town Clerk-Wakefield, Ma.
1/11/2023 8:42 PM

Sweetser Lecture Series

2022-2023 Meeting of the Advisory Committee

Wednesday, January 18, 2023 – 7:00 pm
Emmanuel Episcopal Church, 5 Bryant Street
(Meeting to Review Fall 2022 Lecture Series)

AGENDA

Call to Order of Meeting (Sara)

Secretary's Report (Faith)
- Reading of Minutes of September 7, 2022

Treasurer's Report - as of final week of December 2022 (Lorraine)

Old Business
- Listing of materials that should be kept in archives (ongoing with Committee)
- SLS storage of banner and posters for lectures (Susan)

New Business
- Discussion and evaluation of Fall 2022 Series
- Discussion on Ticket outlets
- Discussion of Fiscal Year and determination of when to disperse net proceeds to three local charities
- Timing and content of letter of thanks to the Wakefield ITEM Editor
- Discussion on Fall versus Spring Series in the future
- Discussion on number of Speakers and suggestions for theme of next Series
- List of potential Speakers who have already contacted us
- Review of The Savings Bank Theatre set-up by custodians
- Discussion of change going forward of duties of SLS Advisory Committee
- Next Meeting (TBD, in early 2023)

Adjournment