



TOWN OF WAKEFIELD

OFFICE OF THE TOWN CLERK

Application For Permit To Conduct Raffles And Bazaars

The permit fee is \$50.

Name of nonprofit organization: _____

Address: _____ City: _____ State: _____ Zip: _____

Evidence of qualifications for permit:

- Church or religious organization
- Educational or charitable organization
- Veterans' organization chartered by the Congress of the United States or included in clause twelve of section five of chapter forty of the General Laws
- Club or organization organized and operated exclusively for pleasure, recreation, and other nonprofit purposes, no part of the net earnings of which inures to the benefit of any member or shareholder.
- Fraternal or fraternal benefit society
- Civic or service club or organization

Officers or members of the organization responsible for operation of the raffle or bazaar:

Name: _____ Address: _____

City: _____ State: _____ Zip: _____

Name: _____ Address: _____

City: _____ State: _____ Zip: _____

Name: _____ Address: _____

City: _____ State: _____ Zip: _____

Uses to which net proceeds will be applied: _____

Signature of organization's officer or member

Date

Application certified to be in conformity with C. 810, Acts of 1969.

Issued Denied

The applicant is qualified to operate raffles and bazaars under the provisions of C. 810, Acts of 1969:

Yes No

Town Clerk

Chief of Police



Raffle and Bazaar Permits Information Sheet

A raffle is defined in M.G.L. c.271 §7A as an arrangement for raising money by the sale of tickets, certain among which, as determined by chance after the sale, entitle the holder to prizes.

A bazaar is defined in M.G.L. c.271 §7A as a place maintained by the sponsoring organization for disposal by means of chance one or both of the following types of prizes (1) merchandise of any value (2) cash awards, not to exceed \$250 each.

Qualified Applicants

The law requires that the promotion and operation of the raffle be limited only to the qualified members of the sponsoring organization and no such member shall receive compensation in any form for their time or effort devoted to the promotion and operation of such raffle. In addition, all raffle proceeds must be used for educational, charitable, religious, fraternal, or civic purposes or for veterans' benefits.

The organization must be organized and actively functioning as a nonprofit in Massachusetts for at least two years. Qualified applicants are:

- a veterans' organization chartered by the Congress of the United States or included in clause (12) of section five of chapter forty of the General Laws;
- a church or religious organization;
- a fraternal or fraternal benefit society;
- an educational or charitable organization;
- a civic or service club or organization; and
- clubs or organizations organized and operated exclusively for pleasure, recreation, and other nonprofit purposes, no part of the net earnings of which inures to the benefit of any member or shareholder.

Application

1. Complete a permit application and submit it to Wakefield's Town Clerk. The filing fee in Wakefield is \$50.00.
2. The Town Clerk forwards the application to the Chief of Police who decides whether or not to endorse it.
3. If endorsed by the Police Chief, it is returned to the Clerk who issues the permit.
4. The Clerk issues a permit valid for one calendar year and sends a copy to the Commissioner of Public Safety and to the Lottery Commission.
5. The Lottery Commission sends a financial form for the organization to complete within 10 days after the raffle is completed.
6. If the application is not endorsed by the Chief of Police or not approved by the Clerk within 30 days of applying, the organization may seek judicial review in the District Court.

To learn more about the raffle process, including record-keeping and tax requirements, refer to the Massachusetts Attorney General's guidance at www.mass.gov/guides/guidance-on-raffles.