



# WAKEFIELD TOWN COUNCIL

Monday, November 25, 2019  
7:00 P.M.

WCAT Studios, 24 Hemlock Road, Wakefield, MA. 01880

<b>COUNCIL MEMBERS PRESENT:</b>	Councilor Edward F. Dombroski, Jr., Chair Councilor Ann McGonigle Santos, Vice-Chair Councilor Mehreen N. Butt Councilor Jonathan P. Chines Councilor Paul R. DiNocco Councilor Peter J. May Councilor Julie Smith-Galvin	<b>ADMINISTRATION PRESENT:</b>	Town Council Clerk Sherri A. Dalton Town Administrator Stephen P. Maio Town Counsel Thomas A. Mullen
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## ----- TOPICS OF DISCUSSION -----

<b>Call to Order</b>	Councilor Dombroski called the meeting to order at 7:03 p.m.
<b>Pledge of Allegiance</b>	Leading the body in the Pledge of Allegiance was Thomas Stapleton, a longtime Wakefield resident and Director of WCAT who is retiring in December 2019. Chairman Dombroski presented Mr. Stapleton with a Citation of Recognition on behalf of the Town Council and Mr. Stapleton offered remarks.
<b>Attendance</b>	Councilor Dombroski noted that all seven (7) Councilors were present as well as Madam Clerk, Town Administrator and Town Counsel.
<b>Approval of Minutes – November 13, 2019</b>	<p>Councilor Santos motioned to approve the November 13, 2019 Executive Session Minutes as presented. Councilor DiNocco seconded. Motion passed 6-0-1 with Councilor May abstaining.</p> <p>Councilor DiNocco motioned to approve the November 13, 2019 Regular Meeting Minutes as presented. Councilor Santos. Motion passed 6-0-1 with Councilor May abstaining.</p>
<b>Public Engagement</b>	There was no public engagement.
<b>Planning Board Update</b>	Bill Spaulding, Chairman of the Planning Board along with Matt Lowry, Vice-Chair and Paul Reavis, Town Planner presented a brief overview of the tasks, projects and undertakings of the Planning Board. The Wakefield Planning Board is a five member elected body with the powers and duties to carry out the provisions of the subdivision control laws. The Board holds regularly scheduled meetings and public hearings on the second and fourth Tuesday of each month. The Planning Board acts as a special permit granting authority as defined in the Town's bylaws and is responsible for preparing, adopting and issuing a Master Plan. The Planning

Board's role is to study the resources, possibilities and needs of the Town; regulate the subdivision of land within the Town by the enactment of rules and regulations; make recommendations at Town Meeting on all proposed warrant articles which affect land use and development, including, but not limited to proposals to amend the zoning bylaw and zoning map. Chairman Dombroski thanked the Board for the thorough and helpful presentation. Councilor Smith-Galvin asked what role the Planning Board plays in ensuring that as many trees are saved that can be with the new developments cutting them down. On some projects the Planning Board will bring in a landscape architect to work with the Board. Chairman Dombroski stated that one of the goals in Town is to see more trees and to preserve the trees that we do have. The Council thanked the Planning Board for all the work they are doing.

**Water Division Update**

Joseph Conway, Director of DPW and Steve Fitzpatrick, Supervisor of the Water and Sewer division of DPW presented the water division update. The goal is to read meters every 90 days. During review, if consumption appears to be substantially higher (double), a phone call to the resident is attempted. If unsuccessful, a card is delivered with the bill asking the resident to contact the town with a meter read. Leaky toilets and sprinklers are major items that account for unusually high water bills. Enhancements to the Water Division web page is in the works. There will be a "How to" section explaining reading your bill and calculating your consumption as well as tips for spotting and stopping leaks in your home.

**Appointments – Clean Lake Committee & Retirement Board**

Councilor Chines nominated Brie Weiler Reynolds as a member to the Clean Lake Committee. Councilor DiNocco motioned to appoint Brie Weiler Reynolds to the Clean Lake Committee with a three year term ending April 30, 2023. Councilor Chines seconded. Motion passed 7-0-0.

Councilor Chines nominated Ken Alepidis as a member to the Clean Lake Committee. Councilor Santos motioned to appoint Ken Alepidis to the Clean Lake Committee with a four year term ending April 30, 2024. Councilor Chines seconded. Motion passed 7-0-0.

Councilor DiNocco motioned to authorize Sherri Dalton/Town Administrators Office to advertise for a Town Council appointment to the Retirement Board. Councilor Santos seconded. Motion passed 7-0-0.

**Traffic Advisory Recommendations**

Wakefield Police Lt. Joseph Anderson, Chairman of the Traffic Advisory Committee presented the recommendations of the Traffic Advisory Committee. The TAC recommends a "No Parking Here to Corner" sign be installed in front of 642 Main Street ten (10) feet south of the fire hydrant with an arrow pointing north toward Dunkin Donuts and Nahant Street. Councilor Santos so motioned. Councilor May seconded. Motion passed 7-0-0. There was discussion regarding the recommendation of one parking space being painted in front of 642 Main St. to make it clear that only one vehicle has room to park in that area, to keep the

fire hydrant and driveway to Dunkin Donuts clear. Councilor Dombroski asked that the TAC look identifying that whole area, south of this parking space, as 2-hour parking. The TAC will follow up on this request.

The TAC recommended approval of Pitman Avenue; Cedar Street from Chestnut Street to Gould Street; Murray Street; Oak Street from Main Street to Greenwood Avenue; Chestnut Street from North Avenue to Cedar Street; Gould Street from Albion Street to Cedar Street; Greenwood Avenue and Emerson Street from Gould Street to Chestnut Street for residential parking permits. Councilor Santos so motioned. Councilor May seconded. Motion passed 7-0-0. Councilor Chines asked that some consideration be put in for Albion Street as well. Councilor Santos stated that apartment buildings on Albion Street have their own parking lot and that she is not in favor of expanding residential parking permits to all of Albion Street. The Town Council asked that Cedar Street to Albion Street; Francis Street and Madison Street be on the next TAC agenda.

The TAC recommends a stop sign be installed on the southern end of Hawes Avenue at the intersection of Hawley Road. Councilor DiNocco so motioned. Councilor Santos seconded. Motion passed 7-0-0.

## **Licenses**

Councilor Santos motioned to approve the one-day liquor license application from The Scholarship Foundation of Wakefield, Inc. for an event on January 25, 2020 from 6:00 p.m. until 11:00 p.m. at St. Joseph's Church Parish Hall. Councilor DiNocco seconded. Motion passed 7-0-0.

Councilor Santos motioned to approve the 2020 Common Victualler applications as presented and attached. Councilor May seconded. Motion passed 7-0-0.

Councilor DiNocco motioned to approve the 2020 Liquor applications as presented and attached. Councilor May seconded. Motion passed 7-0-0.

Councilor DiNocco motioned to approve the 2020 Lodging House applications as presented and attached. Councilor Santos seconded. Motion passed 7-0-0.

Councilor May stepped out of the room.

Councilor Santos motioned to approve the 2020 Entertainment applications as presented and attached. Councilor DiNocco seconded. Motion passed 6-0-0.

Councilor Santos motioned to approve the 2020 Fortune Teller application as presented and attached. Councilor DiNocco seconded. Motion passed 6-0-0.

Councilor May rejoined the meeting.

Councilor DiNocco motioned to approve the 2020 Automated Device applications as presented and attached. Councilor Santos seconded. Motion passed 7-0-0.

Councilor DiNocco motioned to approve the 2020 Class II applications as presented and attached. Councilor Santos seconded. Motion passed 6-0-0.

Councilor Santos motioned to approve the 2020 Class I applications as presented and attached. Councilor May seconded. Motion passed 7-0-0.

**Constituent Issues**

Councilor Smith-Galvin stated the crosswalk in front of the High School is now painted but feels more awareness needs to be around it like a flashing light or signage; asked about a crosswalk in front of the Light Department. Town Administrator replied that is in the works.

Councilor Butt has received emails regarding the noise by-law in residential areas where leaf blowers have gotten louder and asked to look in to a later than 7:00 a.m. start time; asked about updates and consistency to school playgrounds; the Massachusetts legislature just passed the vaping product law and wanted to know what that means for stores in Wakefield.

Councilor Chines received concern regarding the left side of parking on Common Street now that it is a one-way. He also received an email regarding the dust pollution from the concrete plant on New Salem Street and asked the Town Administrator to follow-up with the Health Department.

**Chairman's Comments**

The deadline for the Town Council appointment to the Human Rights Commission has been extended in hopes of generating more applicant interest.

As of January 1, 2020 the Town Administrator's office will handle all banner requests.

**Videoring of Meetings Update**

Video recording equipment in the first floor conference room at Town Hall is no longer serviceable so an RFP for upgrades was issued. One submission that was received would allow for meetings in the first floor conference room with expansion to the second floor conference room in the future. The system if purchased would allow for meetings at the first floor conference room to be filmed in one of three methods: on site, from the studio at WCAT or the system could be managed from a laptop. Appropriated funding will be needed for the improvements and the capital cost is \$30,987.00. If implemented, the system can be up and running within a month of funding. In the meantime the bigger committee/boards/commissions can meet at WCAT where the meeting will be recorded and shown on the WCAT schedule and YouTube, but not live streamed.

**Gift Acceptance**

Councilor DiNocco motioned to accept and expend a gift or gifts to the library in the amount of \$12,321.35 from various donors with thanks. Councilor Santos seconded. Motion passed 7-0-0.

**Liaison Updates**

Councilor Santos – Fire Department: has heard from many firefighters that they are pleased with the vote for the Ambulance Contract with Cataldo. Committees:

asked for an updated list from Sherri. Community Planning and Economic Development: will have a job description for the Town Council to review shortly.

Councilor Smith-Galvin – WMGLD: a workshop presentation will be on Tuesday evening December 3, 2019 at the Library regarding energy efficiency changes particularly around heat pumps and incentives for heat pumps. She also met with the Manager of the WMGLD and everything is on track with the electric vehicle charging stations with the hope they will be installed by January 1, 2020. And their solar program continues. Communications: the style guide and consistency of branding is well underway. The best way to stay informed is to click on “Get Town News” on the homepage of the website.

Councilor May – Department of Public Works: roadway paving on Lowell Street and Main Street to Vernon Street is done or will be done in the spring. The DPW will be seeking additional funding at the Spring Town Meeting. Blatts Field construction is moving along and will hopefully be done for the 2020 softball season. Phase three of the Juniper Avenue water distribution upgrade has been completed. The survey and design of the Pickle Ball court at Veterans Field has been completed and underway. The design survey for the Grafton Street drainage to improve the area drainage is out to bid and the sinking floor at the Public Works facility has been improved for egress and safety. The fleet management section of the facility now has a leaky roof and floor issues.

Councilor Butt – Arts and Culture: thank you to the library as Wakefield 101 was very successful. The new van at the Council of Aging is working really well and the Council of Aging was mentioned in the Blue Cross Blue Shield magazine. They are also looking into ways of being an age friendly community with an age friendly website. The Albion Cultural Exchange Committee is having many activities coming up. A bid for the new bathroom is on track.

Councilor DiNocco – Police Department: looking to possibly add to the current personnel in the future. All police officers have been re-certified in the use of Tasers and firearms. The month of November is “No Shave November”. All monies raised goes to the Cops for Kids initiative and will be extended to the month of December where monies raised in December will go to the Wakefield Food Pantry and WAAV. Female officers will be coming up with ideas to participate in this process for the month of December. Officer Michael Pietrantonio, the Resource Officer at the Voke is the officer of the quarter. Any placements of roadway signage by residents is illegal and residents can be prosecuted. Traffic leaving the Galvin School onto North Avenue, cars need to stay in their lane and not travel onto the wrong side of the road. Salem Street will be shut down very shortly due to the National Grid work.

Councilor Chines – Schools: the design funding for the Greenwood School was voted on and approved at the November Town Meeting. Feedback from the MSBA is anticipated with regards to the Statement of Interest within the month

as to whether Wakefield will be moving on to the next round. The School Committee is setting up the High School Working Group and there has been no meeting as of yet but hopefully they will meet before the end of the year. The School Committee has settled 6 out of 7 bargaining units within the school department. The one left is the Teacher's Contract which is currently in the middle of negotiations. The budget cycle is starting soon and one thing the school department is focusing on is special education to develop a multi-year strategy with the aim of improving the services available within the Wakefield public schools to meet student needs in a more effective way and to save money in the long term in terms on avoiding out of district placements wherever possible.

Chairman Dombroski – Long-range forecasting: we are getting into budget season now and that is expected to include a meeting in January. Finance Committee: we currently have an available position for a member of the Finance Committee that has been posted.

**Matters Not Anticipated for Agenda**

There were no unanticipated matters.

**Announcements & Acknowledgements**

Councilor DiNocco – December 7, 2019 is the Holiday Stroll from 2:00 p.m. until 6:00 p.m.; Governor signed the Hands Free Driving bill today and there will be 90 days of educational enforcement

Councilor Butt – Wakefield Lynnfield Interfaith Clergy Association is having their Thanksgiving Service tomorrow night at 7:00 p.m.; December 17, 2019 at 7:00 p.m. is a meeting regarding the Community Garden

Councilor Smith-Galvin – Thursday at 9:00 a.m. is a pop-up 5K at Quannapowitt Parkway with donations going to Wreaths Across America; WCAT Annual Meeting is December 4, 2019 at the Crystal Community Club from 6:00 p.m. until 9:00 p.m.; a number of Wakefield students are taking leadership roles in the December 6, 2019 Boston climate strike and they are looking for adult marshalls.

Councilor Chines – recognized Senator Lewis for the Student Opportunity Act that has passed both houses and will be signed tomorrow; this weekend is Shop Local for small businesses; WCNA lighting of the lights is December 6, 2019 at 6:30 p.m.

Chairman Dombroski – inquired regarding yard waste pick-up on November 23, 2019; congratulations on a very successful Wakefield 101; Coffee with the Council was well attended; thank you to Tom Stapleton and congratulations to Ryan Boyd.

**Adjournment**

At 10:08 p.m. Councilor Santos motioned to adjourn. Councilor DiNocco seconded. Motion passed 7-0-0.

**Next Council Meeting**      The next regular Town Council meeting is December 09, 2019 at 7:00 p.m. at WCAT Studios, 24 Hemlock Road, Wakefield

Respectfully submitted,



Sherri A. Dalton, Executive Assistant



Votes for 2020 Renewal Applications  
November 25, 2019 Town Council Meeting

1. Common Victualler Renewal Applications – 44 out of 69

- Artichokes Ristorante
- Billy's Roast Beef
- Blue Moon Grill
- Brothers Deli Restaurant
- Café Italia
- Cibo
- Circle K
- Cravings
- Creations
- Dockside
- Dunkin' – 225 North Avenue
- Wakefield Donuts – 518 Salem Street
- Dunkin' – 632 Main Street
- Early Harvest Diner
- Gingerbread Construction Company
- Greenwood House of Pizza
- Harrington's
- Hobbsbrook – 101 Edgewater
- Hobbsbrook – 201 Edgewater
- Hobbsbrook – 401 Edgewater
- Hobbsbrook – 501 Edgewater
- Hobbsbrook – 601 Edgewater
- Hobbsbrook – 701 Edgewater
- Honey Dew Donuts – 142 Lowell Street
- Honey Dew Donuts – 915 Main Street
- Hospitality Resources
- Indian Flames
- Laurie's 909





- Lisa's Family Pizzeria
- McDonald's
- NexDine
- North Ave Diner
- Omlette Headquarters
- Phu Ket
- Pitstop BBQ
- Public Kitchen
- Sabatino's
- Sakura
- School House Pizza
- Sei Bar
- Four Points Sheraton
- The Breadshop
- Tonno
- Wakefield House of Pizza

2. Liquor License Renewal Applications as approved by Police Department – 10 out of 29

- Blue Moon Grill
- Dockside
- Indian Flames
- Sabatino's
- Sakura
- Hospitality Resources
- Wakefield K of C
- West Side Social Club
- Greenwood Wine and Spirits
- Jeffrey's Liquors

3. Lodging House Renewal Applications – 3 out of 4

- Hospitality Resources
- Four Points Sheraton
- Wakefield Manor

4. Entertainment Renewal Applications – 26 out of 37

- Artichokes
- Brothers Deli Restaurant
- Café Italia
- Cibo
- Circle K
- Dockside
- Wakefield Donuts – 518 Salem Street

- Harrington's
- Hobbsbrook – 101 Edgewater
- Hobbsbrook – 201 Edgewater
- Hobbsbrook – 401 Edgewater
- Hobbsbrook – 501 Edgewater
- Hobbsbrook – 601 Edgewater
- Hobbsbrook – 701 Edgewater
- Honey Dew – 142 Lowell Street
- Hospitality Resources
- Indian Flames
- McDonald's
- Phu Ket
- Pit Stop BBQ
- Public Kitchen
- Sabatino's Restaurant
- Sakura
- School House Pizza
- Sei Bar
- Four Points Sheraton
- Tonno

5. Fortune Teller Renewal Application – 1 out of 1

- Psychic Reading

6. Automatic Amusement Renewal Applications – 5 out of 6

- Crystal Community Club
- Crystal Laundromat
- Dockside
- McDonald's
- West Side Social Club

7. Class II Renewal Applications as approved by Police Department – 12 out of 39

- Broadway Auto Brokers
- Elite Auto Service
- Phil Howe's Towing
- Northeast Auto Gallery
- Platinum Car Center
- Performance of Wakefield
- Select Enterprises
- Subaru of Wakefield
- Wakefield Auto Gallery
- Wakefield Auto Sales

- Wakefield Auto Sales of Main Street
- WW Industries

8. Class I Renewal Applications as approved by Police Department – 1 out 6

- Subaru of Wakefield