

Wakefield Veterans Advisory Board

Meeting Minutes

Tuesday, January 16, 2018

Call to Order

Chairman Jay Pinette called the meeting to order at 6:30 pm in the First Floor Conference Room, Wakefield Town Hall, followed by the Pledge of Allegiance to the Flag.

Roll Call

Members present were Chairman Pinette, Secretary Pam Hart, VSO Karen Burke, Members Tom Collins, Melinda Cook, Don Hart and Richard Pearson.

Recognized guest was Jason Donovan, Veteran Navy Corpsman, who expressed interest in being on the VAB.

A moment of silence was held for former selectman Phyllis Hull who had recently passed away.

Motion to approve the December 2017 minutes: Member Rick Pearson motioned to approve, seconded by Pam Hart. Voted and so approved.

VSO Report

VSO Burke recently attended a VSO conference and will be attending a budget meeting next week. She told the board that the Saugus VSO has given notice of resignation due to his full-time job commitment. This open position will be posted ASAP.

VSO Burke is putting together a support group for parents of current enlistees and is targeting a March date. She also would like to hold another coffee hour for local veterans.

Veterans Day Ceremony

Discussion was held regarding the 2017 Veterans Day Ceremony. Due to Veterans Day being a Saturday there was very limited parking as youth basketball games were being held at the Galvin Middle School at the same time. This caused a few speakers and guests to arrive late. This will have to be addressed should dates conflict in the future.

The board has sent a thank you letter to John Kennedy of Honey Dew Donuts for his generosity in providing the refreshments.

Project List

The Board tabled for further discussion its plans for updating its Web page, creating Policies and Procedures, Bylaws and criteria for membership.

New Business

Discussion was held on placing wreaths on the Common Memorials during the Christmas season, similar to the Wreaths Across America program. Perhaps having a table at the Veterans Day Ceremony where those interested could sign up to sponsor a wreath. The Board could also reach out to the local Boy Scouts for assistance as they hold an annual wreath sale.

Adjournment

Pam Hart motioned to adjourn, seconded by Don Hart. The meeting adjourned at 7:07 pm.

Minutes submitted by: Pam Hart

Minutes approved by:

Jay Pinette