



## WAKEFIELD BOARD OF SELECTMEN

Monday, September 25, 2017

7:00 P.M.

WCAT STUDIOS

24 Hemlock Road, Wakefield, MA. 01880

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**PRESENT:**

Selectman Paul R. DiNocco, Chair  
Selectman Peter J. May, Vice Chair  
Selectwoman Mehreen Butt  
Selectman Edward F. Dombroski, Jr.  
Selectman Brian E. Falvey  
Selectman Anthony Longo  
Selectwoman Ann McGonigle Santos  
Stephen P. Maio, Town Administrator  
Sherri A. Dalton, Executive Secretary  
Thomas A. Mullen, Town Counsel

**NOT PRESENT:**

----- TOPICS OF DISCUSSION -----

<b>Call to Order</b>	Chairman DiNocco called the meeting to order at 7:00 pm.
<b>Public Participation</b>	There was no one present for Public Participation.
<b>Approval of Minutes</b>	Selectman May motioned to approve the minutes of September 11, 2017 as presented. Selectman Longo seconded. Motion passed 6-0-0.  Selectman May motioned to approve the Executive minutes of September 11, 2017 as presents. Selectman Longo seconded. Motion passed 6-0-0.
<b>Public Hearing / Tax Classification</b>	Selectman Dombroski motioned to schedule a Public Hearing for Tax Classification for October 16, 2017 at 7:30 p.m. Selectman May seconded. Motion passed 6-0-0.  Selectwoman Santos arrived at 7:11 p.m.
<b>License / Permits</b>	Selectwoman Santos motioned to approve the Class II License application for Elite Auto Service, LLC at 363-369 North Avenue with the conditions as set forth with the Board of Appeals. Selectman Longo seconded. Motion passed 7-0-0.
<b>Age Friendly Community</b>	Judy Luciano, Director of the Wakefield Council on Aging and a representative from the AARP appeared before the Board to speak about Wakefield becoming an Age-Friendly Community. There is no cost associated with the program as the AARP serves as a catalyst to educate, encourage, promote and recognize improvements that make communities supportive for residents of all ages. The program has eight domains of livability. Outdoor spaces and buildings – availability of safe and accessible recreational facilities; Transportation – safe and affordable modes of private and public transit; Housing – range of housing

options for older residents, the ability to age in place and home-modification programs; Social participation – access for older adults to leisure and cultural activities, and opportunities for social and civic engagement with both peers and younger people; Respect and social inclusion – programs to promote ethnic and cultural diversity, as well as multigenerational interaction and dialogue; Civil participation and employment – paid work and volunteer activities for older adults, and opportunities to engage in the creation of policies relevant to their lives; Communication and information – access to technology that helps older people connect with their community, friends and family; Community support and health services – access to homecare services, health clinics and programs that promote wellness and active aging. Selectman Falvey motioned to proceed with becoming an Age-Friendly Community. Selectman May seconded. Motion passed 7-0-0.

**Traffic  
Advisory  
Committee  
Recommendations**

Selectman Longo motioned the following recommendations from the Traffic Advisory Committee that a "STOP" sign be installed on Gumwood Lane at the intersection of Andrews Road; a sign be installed at the southeast corner of Pearl Street that reads "Do Not Block Intersection" and that a white box with striping be painted on the northbound lane of Main Street where it intersects with Pearl Street to clearly mark where vehicles should not be stopping; that parking be prohibited on the west side of Main Street ten feet to the north of the driveway and 10 feet to the south of the driveway; no parking on the north side of Albion Street from the intersection with Gould/Murray westbound past the entrance of Pizza Express at 179 Albion Street with three parking spaces measuring 60 feet in front of the building at 209 Albion Street with a time limit of one hour and parking be restricted 10 feet to the east and 10 feet to the west of both driveways to 219 Albion Street with a stretch of 115 feet in-between posted with a one hour time limit. Selectwoman Santos seconded. Motion passed 7-0-0.

**Plastic Bag  
By-Law**

Town Administrator Stephen P. Maio thanked the members that worked on the Plastic Bag By-Law Committee. He reminded the Board that at the May 1, 2017 Annual Town Meeting there was an Article for a Plastic Bag By-Law and it came very close to passing. Questions from the community were asked and the community passed the Article back to the Selectmen to form a committee to study this. There will be an Amended Article on the November 6, 2017 Regular Town Meeting which includes the width of the bag being reduced to 2.25 mils; if a business is less than 2500 square feet this By-Law would be implemented for them on September 1, 2018 and all other businesses would be implemented on July 1, 2018. Also if anyone had a hardship they could possibly be granted a three month extension. There will be a penalty for noncompliance with a warning for the first offense, \$100.00 for the second offense, \$200.00 for the third offense and \$300.00 for the fourth or more offenses. Selectman Falvey motioned to place the Plastic Bag By-Law Article on the November 6, 2017 Regular Town Meeting Warrant. Selectman Longo seconded. Motion passed 7-0-0.

**Street Scape  
Improvements**

Patricia Domigan, Director of Municipal Services for VHB and Mark Favermann from Favermann Design appeared before the Board to talk about Main Street. Ms. Domigan talked about pedestrian and bicycle connectivity between the Lake and the downtown and about the measures that could make the downtown Main Street corridor more walkable. Ms. Domigan said that increasing the number of bumpouts at intersections could shorten the distance for street crossing. The plan would be to look at traffic circulation while not reducing existing parking.

The timeline would be to evaluate and come up with recommendations over the next nine months and to have drawings ready by Fiscal Year 2019. Selectman Longo said he liked the aggressive timetable. Selectman Dombroski said that he is encouraged by the direction this is headed in. Selectman Falvey asked what could be done to prevent people from parking all day in prime downtown spaces. Ms. Domigan said that enforcement could be effective in that area. Chairman DiNocco wanted to make sure that business owners and downtown landlords were brought into the process at an early stage. Selectwoman Butt stressed the importance of including the residents, especially families with kids as the process moves forward. The Selectmen were in agreement to move forward.

**General  
Obligation  
Bond  
Anticipation  
Notes**

The Selectmen were in receipt of the General Obligation Bond Anticipation Notes. Town Administrator Stephen P. Maio read the following motion:

Voted: to approve the sale of \$10,102,042 2.00 percent General Obligation Bond Anticipation Notes (the "Notes") of the Town dated October 5, 2017, payable October 5, 2018, to Eastern Bank at par and accrued interest, if any, plus a premium of \$98,898.99.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated September 15, 2017, and a final Official Statement dated September 21, 2017, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Selectman Falvey motioned to approve the General Obligation Bond Anticipation Notes. Selectman Longo seconded. Motion passed 7-0-0.

**Bond  
Approval**

Selectman May motioned to approve the transfer of \$2,348,338.38 from the Town's capital projects account at The Savings Bank to the Town's general fund so that the bond at the Woodville – principal \$996,000.00, interest \$56,072.25; Senior Center – principal \$103,000.00, interest \$5,440.50; Dolbeare – principal \$469,000.00, interest \$18,474.75; Woodville – principal \$30,000.00, interest \$1,066.50; Galvin – principal \$475,000.00, interest \$194,284.38 can be paid.

Selectman Dombroski seconded. Motion passed 7-0-0.

**Wakefield  
Spooktacular**

Selectwoman Santos motioned to approve the request from the Wakefield Merchants Group and Chamber of Commerce to sponsor an old fashioned Halloween on Sunday, October 29, 2017 from 2:00 p.m. until 4:00 p.m. on Albion Street and to close Albion Street to vehicular traffic from Main Street to North Avenue and that Foster Street be closed from Richardson to Albion from 12:00 p.m. until 5:00 p.m. Selectman Longo seconded. Motion passed 7-0-0.

**Beasley Field  
Fence**

Selectman Longo motioned to approve the request for a recently funded fence that was purchased from the Wakefield Soccer Association to the Town of Wakefield for the far side of Beasley Field by the wetlands area. Selectwoman Santos seconded. Motion passed 7-0-0.

**Tootsie Roll  
Drive**

Selectwoman Santos motioned to approve the request from the Knights of Columbus to have their annual charity Tootsie Roll Drive from October 5, 2017 through October 9, 2017. Selectman Falvey seconded. Motion passed 7-0-0.

**Library  
Acceptance**

Selectwoman Santos motioned to approve the request from the Lucius Beebe Memorial Library to accept and expend a gift or gifts to the library in the amount of \$6,985.00 from various donors with thanks. Selectman Longo seconded. Motion passed 7-0-0.

**Debt Service  
Capital Needs  
Account**

Selectman Falvey motioned to approve the transfer \$1,000,000.00 to the Debt Service Capital Needs account. Selectman May seconded. Motion passed 7-0-0.

**Warrant  
Review and  
Signing**

Selectman Longo signed Warrant #7 dated August 15, 2017 through Warrant #9 dated August 29, 2017.

**Matters Not  
Anticipated  
By The Chair  
Within 48  
Hours of  
Meeting**

Selectman Dombroski – thanked Town Administrator Stephen P. Maio for keeping the financials in order; thank you to Peter May for the re-dedication of the Dog Park

Selectman Longo – Stoneham Boys and Girls Club Gala is Friday, September 29, 2017

Selectman Falvey – questioned if the MWRA Agreement is all set. Town Administrator Stephen P. Maio answered yes that everyone has signed and that October 15, 2017 is the date Wakefield will receive their money

Selectman May – thank you for Selectmen Dombroski for mentioning the re-dedication of the Dog Park; wants to reinforce that no dogs are allowed in Forest Glade Cemetery

Selectwoman Butt – it's officially fall and there will be a Flu Clinic this Saturday, September 30, 2017 at the Farmers Market from 10:00 a.m. until 12:00 p.m.

Selectwoman Santos – mentioned that service animals can go anywhere; the RFP for the Hockey Rink is still being drafted; sending love and good thoughts to the Wakefield residents who have family in Puerto Rico

Town Counsel – drafted the Name Change Article for the November 6, 2017 Regular Town Meeting; will not be at the next Board of Selectmen meeting of October 16, 2017 due to Lynnfield Town Meeting

Town Administrator – has had ongoing discussions with the Town of Reading regarding building a joint DPW facility and is looking at the Camp Curtis site as a possible location and is working through the State Division of Capital Asset and Management and working with State and Federal delegations; tomorrow night Stoneham Theatre Senator Lewis is having a community conversation regarding investing in Arts and Culture to strengthen the local economies

Chairman DiNocco – asked for an update on Tarrant Lane in which Town Administrator Stephen P. Maio answered that the highest bid was 3.6 million; asked for an update on the group homes in which Town Administrator Stephen P. Maio answered that he secured a date in October with Chairman DiNocco; on August 14, 2017 the Board of Selectmen adopted an addition to the Mass in Motion walking route and established "Go The Extra Mile" walk which will take place on Saturday, September 30, 2017 at 9:00 a.m. to meet at the lake

**Next Board Meeting**

The next regular Board of Selectmen meeting is scheduled for October 30, 2017 at 7:00 p.m.

**Adjournment**

At 8:50 p.m. Selectman Falvey motioned to adjourn. Selectman Longo seconded. Motion passed 7-0-0

Respectfully submitted,



Sherri A. Dalton  
Executive Secretary