



## WAKEFIELD BOARD OF SELECTMEN

Monday, October 30, 2017

7:00 P.M.

WCAT STUDIOS

24 Hemlock Road, Wakefield, MA. 01880

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<b>PRESENT:</b>	Selectman Paul R. DiNocco, Chair Selectman Peter J. May, Vice Chair Selectwoman Mehreen Butt Selectman Edward F. Dombroski, Jr. Selectman Brian E. Falvey Selectman Anthony Longo Selectwoman Ann McGonigle Santos Stephen P. Maio, Town Administrator Sherri A. Dalton, Executive Secretary Thomas A. Mullen, Town Counsel	<b>NOT PRESENT:</b>
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### ----- TOPICS OF DISCUSSION -----

<b>Call to Order</b>	Chairman DiNocco called the meeting to order at 7:00 pm.
<b>Public Participation</b>	There was no one present for Public Participation.
<b>Approval of Minutes</b>	Selectman May motioned to approve the minutes of October 16, 2017 as presented. Selectman Dombroski seconded. Motion passed 6-0-0.
<b>Public Hearing – Portobello’s</b>	Selectwoman Santos motioned to schedule a Public Hearing for Portobello’s regarding revocation for abandonment and/or non-use of All Alcohol Liquor License on November 13, 2017 at 7:05 p.m. at The Savings Bank Theatre at Wakefield High School, 60 Farm Street. Selectman May seconded. Motion passed 6-0-0.
<b>Public Hearing – National Grid</b>	Selectman May motioned to schedule a Public Hearing for National Grid regarding grant of location permit for underground cable project on November 13, 2017 at 7:10 p.m. at The Savings Bank Theatre at Wakefield High School, 60 Farm Street. Selectwoman Santos seconded. Motion passed 6-0-0.
<b>License / Permits – Common Victualler - Honey Dew Donuts</b>	Selectman Dombroski motioned to table the request until the owners of Honey Dew Donuts arrived to the meeting. Selectman Falvey seconded. Motion passed 6-0-0. Selectman Falvey had a request to pull the Special Permit on that building since they have been in violation since the Special Permit was issued.
<b>License / Permits – One Day Liquor License</b>	Selectwoman Santos motioned to approve the One Day Liquor License application for Sarah Fox for November 5, 2017 at the Americal Civic Center. Selectman Falvey seconded. Motion passed 6-0-0.

**Personnel /  
Appointments  
– Zoning  
Board of  
Appeals**

Selectman Falvey motioned to approve the recommendation of the Zoning Board of Appeals to appoint Ami Wall as a full member to the Zoning Board of Appeals. Selectwoman Santos seconded. Motion passed 6-0-0.

**Personnel /  
Appointments  
– Advertise  
Zoning Board  
of Appeals**

Selectman Falvey motioned to advertise for two alternate members to the Zoning Board of Appeals. Selectwoman Santos seconded. Motion passed 6-0-0.

**Personnel /  
Appointments  
– Community  
Branding and  
Way Finding  
Advisory  
Committee**

Chairman DiNocco reminded the Board that a Community Branding and Wayfinding Committee was asked to be formed. So far there are 17 members that are recommended for the committee with 4 additional appointments that will be advertised to include members of the public. Selectman Dombroski thinks that is a great opportunity for members of the community to get involved. Selectman Falvey asked that when this is advertised to please include what the time commitment is for this committee so that the people know what is involved. Town Counsel Thomas Mullen said that the Board may want to consider making these appointed people to this committee as "Special Municipal Employees" under the State Ethics Law. Selectman Falvey motioned to establish the Community Branding and Wayfinding Committee and to make the members Special Municipal Employees. Selectman Dombroski seconded. Motion passed 6-0-0.

At 7:13 p.m. Selectwoman Mehreen Butt joined the meeting.

**License /  
Permits –  
Common  
Victualler -  
Honey Dew  
Donuts**

With the owners of Honey Dew Donuts present at the meeting, Selectman Dombroski told the owners about the town's ongoing efforts to revitalize the downtown and the Greenwood business districts and said that business owners are asked to cooperate with the town in this effort. Selectman Falvey advised the new owners that the signage at the store is not in compliance with the Special Permit issued by the Zoning Board of Appeals when the store originally opened. Selectman Dombroski motioned to approve the Common Victualler License application for Honey Dew Donuts, 915 Main Street. Selectwoman Santos seconded. Motion passed 7-0-0.

**Presentation  
/ Action Item  
– Youth Risk  
Behavior  
Survey  
Results**

Catherine Dhingra, the town's substance abuse prevention coordinator appeared before the Board and presented the findings of the 2017 Youth Risk Behavior Survey of students at the Wakefield Memorial High School and the Galvin Middle School. The survey highlighted a number of increasing trends in vaping/e-cigarette use, marijuana use while driving and bullying. Ms. Dhingra noted that the high school student leaders will be visiting the Galvin Middle School next month to do workshops. Selectman Longo said that the marijuana edibles really bothers him. Selectman Falvey said that supply is no longer the issue. If kids want this they will find it. The greater focus has to be on the demand side and a harder point to tackle. Selectwoman Santos said that she was troubled by the sexual violence data and that she has heard some things that has bothered her. Selectman Dombroski stated that the statistics are so sobering. He wanted to know what more the community do. Ms. Dhingra said that she would love to see more people become outraged as the selectmen are. Selectman Dombroski wanted to know what it would take to have this survey done every year. Ms.

Dhingra answered that the only reason they were able to do the survey in 2016 and 2017 this time was due to grant funding from Lahey Health. Selectman Dombroski asked what authority the board has with restrictions. Town Counsel Thomas Mullen said the Board of Health can adopt a regulation and the second would be a general bylaw that Town Meeting could pass. Selectman Peter May asked about the cost of the survey. Ms. Dhingra said the survey this year was done online and that helped keep the cost down. Typically a survey would cost between \$4,000.00 - \$6,000.00. Selectman Dombroski said that he would think that the school department that has a budget of \$38 million could find the money to do this every year.

**Presentation  
/ Action Item  
– Trash  
Receptacles**

Chairman DiNocco told the Board that he was made aware of an ongoing situation where some residential and commercial tenants in the downtown are utilizing the trash barrels for their personal or business trash. Town Administrator Stephen P. Maio reminded the Board that the town only provides trash pickup to 1 to 4 family residential properties. Businesses are required to have their own trash barrels and arrange for private pickup and disposal of trash. Town Counsel Thomas Mullen state that there is a criminal statute that does apply when someone disposes of household or commercial garbage or refuse by placing it in a trash barrel placed on a public highway by the commonwealth, or by any political subdivision thereof for the convenience of the traveling public shall be punished by a fine of not less than \$200.00. Mr. Mullen suggested that the Board think about ways to assist the Police Department with the ones who are violating the statue. Town Administrator Stephen P. Maio told the Board that he has been working with the Health Department on this issue and stressed that it was not just the residential tenants that the town has found evidence that some downtown merchants are also using the public barrels for their business trash. Selectman Falvey suggested enforcement by asking the Chamber of Commerce and said that often the business owners and landlords themselves are the ones that mess things up. Selectwoman Butt suggested that the town consider increasing the number of times the trash is picked up. Selectman Dombroski said that the town could pick up trash twice a day and someone could still come along right afterwards and place a big bag of personal trash on top of the public barrel. Town Administrator Maio agreed with Selectman Falvey to send a letter to every downtown merchant advising them of the statue and the town's intention to enforce it.

**Presentation  
/ Action Item  
– Holiday  
Stroll**

Susan Majeski from the Event Planning Committee appeared before the Board to request permission to conduct the Holiday Stroll on Saturday, December 2, 2017 from 3:00 p.m. until 7:00 p.m. with street the request to close Main Street to vehicular traffic from Yale Avenue to Richardson Avenue leaving Richardson open for right turn only (south) bound travel. Closing Lincoln Street and Smith Street so that access to the Lincoln Street parking lot can be secured for EPC use and provide a longer travel route for the carriage rides. To close Albion Street to vehicular traffic from Main Street to North Avenue with the street closings to occur at 1:00 p.m. To utilize the area surrounding the Civic Center and part of Armory Street at the commencement of the Parade. There will be a rolling shutdown from the Civic Center to Lincoln Street starting at 2:45 p.m. and Lincoln Street parking lot for Stroll activities if need. Also requested was a 10 day liquor license with the actual distribution of alcohol occurring on December 2, 2017 from 3:00 p.m. until 7:00 p.m. Selectman Falvey motioned to approve all requests as stated. Selectwoman Santos seconded. Motion passed 7-0-0.

**Presentation / Action Item – Tree Request**

Selectman Longo motioned to accept the request from Barbara Nardone for a tree to be gifted to the Town and to be placed at JJ Round Playground and for a granite memorial plaque placed flush to the ground at the base of the tree with all costs associated with purchasing the tree and plaque to be the sole responsibility of the requestor. Selectwoman Santos seconded. Motion passed 7-0-0.

**Warrant Review and Signing**

Selectman Longo signed Warrant #12 dated September 19, 2017; Warrant #13 dated September 26, 2017; Warrant #14 dated October 3, 2017 and Warrant #15 dated October 10, 2017

**Matters Not Anticipated By The Chair Within 48 Hours of Meeting**

Selectman Dombroski – American Legion is selling Poppies; Spooktacular had a great turnout

Selectman Longo – congratulations to the Department of Public Works and the Light Department with their efforts for this weekend storm

Selectman Falvey - congratulations to the Department of Public Works and the Light Department with their efforts for this weekend storm; inquired about the 2 hour parking signs that are affixed to orange cones. Town Administrator Stephen P. Maio answered that a few years ago they added parking away from the downtown to see if people would park there and if it worked then the town would line parking spaces; he would like the trailer at the upper common moved

Selectman May – noted with regret the passing of Dr. Patricia Tamagini; there is a State House sponsored bill that would allow non US citizens to vote in local elections and suggested people write to the State Representatives; asked for an update on the Parking Committee and Town Administrator Maio answered that there will be an update shortly

Selectwoman Butt – Hallmark Health has a ribbon cutting on November 14, 2017; Representative Paul Brodeur organized a Blood Drive tonight in Melrose and she will be working with him to organize a Blood Drive in Wakefield; Boys and Girls Club will be offering free babysitting for Town Meeting on November 6, 2017

Selectwoman Santos – Town Meeting is Monday, November 6, 2017

Town Administrator – Wakefield 101 is Saturday, November 4, 2017 from 12:00 p.m. until 1:30 p.m. at the library

Chairman DiNocco – Town Meeting is November 6, 2017 at 7:00 p.m.; next Board of Selectmen meeting is November 13, 2017 at The Savings Bank Theatre

**Next Board Meeting**

The next regular Board of Selectmen meeting is scheduled for November 13, 2017 at 7:00 p.m. at The Savings Bank Theatre

**Adjournment**

At 8:36 p.m. Selectman Longo motioned to adjourn. Selectman Dombrowski seconded. Motion passed 7-0-0

Respectfully submitted,

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Sherri A. Dalton, Executive Secretary

