



## WAKEFIELD BOARD OF SELECTMEN

**Monday, November 27, 2017**

**7:00 P.M.**

**WCAT STUDIO**

**24 Hemlock Road, Wakefield, MA. 01880**

---

**PRESENT:**

Selectman Paul R. DiNocco, Chair  
Selectman Peter J. May, Vice-Chair  
Selectwoman Mehreen Butt  
Selectman Edward F. Dombroski, Jr.  
Selectman Brian E. Falvey  
Selectman Anthony Longo  
Selectwoman Ann McGonigle Santos  
Stephen P. Maio, Town Administrator  
Sherri A. Dalton, Executive Secretary  
Thomas A. Mullen, Town Counsel

**NOT PRESENT:**

### ----- TOPICS OF DISCUSSION -----

**Call to Order**

Chairman DiNocco called the meeting to order at 7:00 pm.

**Executive Session**

Chairman DiNocco stated that there is a need for executive session to discuss the Town Administrator's contract because an open meeting may have detrimental effect on the bargaining position of the Town, with the intent of returning to open session. Selectman Falvey motioned to go in to executive session. Selectman Longo seconded. Motion passed on a roll call vote with all seven members voting in the affirmative.

The Board returned to open session at 7:35 p.m.

**Public Participation**

There was no one present for Public Participation

**Approval of Minutes**

Selectman May motioned to approve the minutes of November 13, 2017 as presented. Selectman Longo seconded. Motion passed 7-0-0.

**Public Hearing –  
Bere Island Corp. d/b/a  
Harrington's**

Selectman May motioned to schedule a Public Hearing under Chapter 138 concerning alleged infractions by, and possible discipline of Bere Island Corp. d/b/a Harrington's at 17-19 Water Street for January 8, 2018 at 7:00 p.m. Selectman Longo seconded. Motion passed 7-0-0.

**Public Hearing –  
Dockside at Wakefield,  
Inc. d/b/a Dockside Your  
Neighborhood**

Selectman May motioned to schedule a Public Hearing under Chapter 138 concerning alleged infractions by, and possible discipline of Dockside at Wakefield, Inc. d/b/a Dockside Your Neighborhood Family Restaurant at 1099 Main Street for January 8, 2018 at 7:30 p.m. Selectwoman Butt seconded. Motion passed 7-0-0.

**Family  
Restaurant**

**Personnel/Appointments/Resignations – James Lapery**

Selectman Falvey motioned to accept the resignation of James Lapery from the Charter Review Committee. Selectwoman Santos seconded. Motion passed 7-0-0.

**Personnel/Appointments/Resignations – Community Branding and Wayfinding Advisory Committee**

Chairman DiNocco thanked all 13 applicants for showing interest in the 3 open spots to the Community Branding and Wayfinding Advisory Committee. Selectman Dombroski said that the other 10 applicants will have an opportunity to help out in other ways.

Selectman May motioned to appoint Connor Beebe of 15 Kathy Lane and Kaitlin Dolan of 11 Bay Street to the Community Branding and Wayfinding Advisory Committee. Selectwoman Santos seconded. Motion passed 7-0-0.

Selectman Dombroski motioned to appoint Tom Watson of 6 Sweetser Street to the Community Branding and Wayfinding Advisory Committee. Chairman DiNocco seconded. Selectwoman Butt asked what the gender makeup would be if Tom Watson does get appointed. Town Administrator Maio answered 8 females. Selectwoman Butt said that is great but not good. Motion passed 7-0-0.

Selectwoman Butt stated that the Town needs to do a better job with advertising for members to committees and suggested that the Town's website should be utilized for this purpose.

**Presentation / Action Item – Traffic Advisory Committee Requests**

Selectwoman Santos motioned to amend the recommendation from the Traffic Advisory Committee by installing a Stop sign on Dell Avenue (not Jordan Avenue) where it intersects with Park Avenue. Selectman Longo seconded. Motion passed 7-0-0.

Selectman Falvey motioned to approve the request from the Traffic Advisory Committee to install two No Parking signs on the southbound side of Cedar Street. Selectman Longo seconded. Motion passed 7-0-0.

Selectman Falvey motioned to approve the request from the Traffic Advisory Committee to install a No Parking Here to Corner sign on the west side of Chapman Road and a No Parking Here to Corner sign on the east side of Chapman Road. Selectman May seconded. Motion passed 7-0-0.

**Presentation / Action Item – Wakefield Lions Club**

Selectman Falvey motioned to approve the request from the Wakefield Lions Club to have Santa's Headquarters placed on the common during the week of November 27, 2017 through December 23, 2017 and to have Santa arrive by fire engine on December 9, 2017. Selectman May seconded. Motion passed 7-0-0.

**Presentation / Action Item – A-Frame Sign Pilot**

Chairman DiNocco said that due to the great results that the merchants and the town has witnessed, Wakefield Main Streets would like to request an extension of the A-Frame Sign Pilot Program to June 1, 2018 with a caveat that if there are snowbanks on the sidewalks no A-Frame signs shall be placed on the sidewalks

<b>Program</b>	until the snow is removed. Selectman Falvey motioned to approve the extension. Selectman May seconded. Motion passed 7-0-0.
<b>Warrant Review and Signing</b>	Selectman Longo signed Warrant #19 dated November 7, 2017 and Warrant #20 dated November 14, 2017
<b>Matters Not Anticipated By The Chair Within 48 Hours of Meeting</b>	<p>Selectman Falvey – inquired when the public forum with National Grid is going to be. Town Administrator Maio answered the first one of two could be December 13, 2017 but the subcommittee will be discussing this.</p> <p>Selectman Longo – noted with regret the passing of Thomas Markham, Jr. and Roger Maloney</p> <p>Selectman Dombrowski – the National Grid subcommittee meeting is tomorrow night; this past Saturday was Small Business Saturday and it was a great success downtown; Holiday Stroll is this coming Saturday</p> <p>Selectman May – inquired about the Parking Committee. Town Administrator Maio answered that they have met and they have recommendations; he has received a number of calls regarding the Farm/Nahant/Hemlock streets. He would like the Board to act on this as soon as possible and to put a police officer at that intersection during prime time. Town Administrator Maio said that we would talk to the Police Chief, Traffic Advisory Committee and also the School Department; Yard Waste Permits - he thinks that the Town should give back to the residents. The permits are \$25.00 and roughly it is \$55,000.00 a year that would save the town residents. He feels the Board should look into this</p> <p>Selectwoman Butt – Buy local on Saturday was a great day; Menorah lighting is December 12, 2017 at 5:30 p.m. on the common; the City of Boston will be voting on the Plastic Bag Reduction Bylaw on Wednesday</p> <p>Selectwoman Santos – this past weekend was fabulous with the small business and restaurants; she is going to start calling herself Councilor and Town Council. Town Counsel Thomas Mullen told the Board that he received a phone call the day after Town Meeting from the Assistant Attorney General who is in charge of reviewing Charter Amendments and she was skeptical because she said generally we see Town Councils as alternatives to Town Meetings as they are legislatures. She asked Mr. Mullen to send her a letter along with the package that the Town Clerk sends, which he did and explained there is no statue and no part of the State Constitution that references what a Town Council is. Any individual Town may use their own rule power to create a legislature called Town Council which the Board of Selectmen did not do. The Board of Selectmen will still have all the Board of Selectmen powers and duties but will be called a Town Council. Mr. Mullen has not received anything back from the Assistant Attorney General as of yet.</p> <p>Town Administrator Maio – next meeting he plans to give a macro budget sense of where he hopes the Town will be next year. If the Board has any priority please reach out to him</p> <p>Chairman DiNocco – looking in to the next upcoming year he asked the Board to</p>

think of things that the Board could work on for the good of Wakefield; asked Town Administrator Maio to schedule a Strategic Planning meeting; would like to move forward with the Wingo program for the Town businesses that would run January February or February/March; Holiday Stroll is this coming Saturday with the parade starting at 2:45 p.m.

**Next Board Meeting**

The next regular Board of Selectmen meeting is scheduled for December 11, 2017 at 7:00 p.m. at the WCAT Studio at 24 Hemlock Road

**Adjournment**

At 8:07 p.m. Selectman Falvey motioned to adjourn. Selectman May seconded. Motion passed 7-0-0

Respectfully submitted,



Sherri A. Dalton, Executive Secretary