

Minutes

Finance Committee

June 28, 2018

Meeting called to order at 7:00 PM by Chairman Dan Sherman

Present: Dennis Hogan, Jan Digiambattista, Dan Sherman, Wayne Tarr, Jim Sullivan, Joseph Bertrand, Peter McManama, Lorri Wheeler, Joanne Riley, Gerard Leeman, Doug Butler and Jonathon Chines.

Not in Attendance: Rebecca Gilding, Joe Tringale and Brian Cusack

Others in Attendance: Town Administrator Stephen P. Maio, Town Accountant Kevin Gill, Chairperson Town Council Peter May, Director of DPW Richard Stinson

- 1) Public Participation: N/A
- 2) Motion to approve minutes of the minutes for the April 30, 2018 meeting by Joseph Bertrand seconded by Wayne Tarr and so voted.
- 3) Joseph Bertrand moved to enter into executive session to discuss the Woods Litigation matter to come out and return to open session. Executive session is required due to the fact that any discussion in open session would be detrimental to the Towns legal position in the pending litigation. Motioned seconded by Gerard Leeman and voted unanimously via a roll call vote.
- 4) Town Administrator Steve Maio presented a brief wrap up of FY2018
- 5) Reserve Fund Transfers (Totaling \$283,103.00)
  - i) Joseph Bertrand moved the approval of \$24,333 for Town Council seconded by James Sullivan and so voted.
  - ii) Joseph Bertrand moved the approval of \$14,925 for Miscellaneous Town Council seconded by James Sullivan and so voted.
  - iii) Joseph Bertrand moved the approval of \$141,715 for the Legal (\$138,130 for outside services and \$3585 for Library) seconded by James Sullivan and so voted
  - iv) Joseph Bertrand moved the approval of \$7,500 for Election Expense (costs due to the special election) seconded by James Sullivan and so voted.

- v) Joseph Bertrand moved the approval of \$7500 for Election Expense & Registration (costs due to special election) seconded by James Sullivan and so voted
- vi) Joseph Bertrand moved the approval of \$4000 for Board of Appeals seconded by James Sullivan and so voted.
- vii) Joseph Bertrand moved the approval of \$4500 for professional medical seconded by James Sullivan and so voted.
- viii) Joseph Bertrand moved the approval of \$78,630.00 for Department of Public Works expenses seconded by James Sullivan and so voted

6) FY2020 Planning

Peter McManama presented some requested changes to the presentation of budgets. Namely, he requested the following:


- 1) All Presentations be on an excel spreadsheet (not PDFs)
- 2) Two new columns be added that display the dollar variance and the percentage variance year to year.
- 3) Salaries be broken out between persistent employees and other (new employees)

After discussion the consensus was to ensure that all budgets are on excel and the year to year columns are added for FY2020.

7) Committee Comments:

Chairman Sherman requested that Committee members contact him regarding liaison requests. The Committee discussed meeting early with the new Superintendent of Schools to discuss budget expectations.

8) Motion to Adjourn at 8:18 PM by Gerard Leeman seconded by Jonathon Chines and so voted.



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Stephen P. Maio, Clerk