

## BOARD OF SELECTMEN – January 11, 2017

The meeting of the Board of Selectmen was posted and held at the WCAT Studios, 24 Hemlock Road, Wakefield, MA, with Chairman Paul R. DiNocco presiding, Selectwoman Ann McGonigle Santos, Selectwoman Phyllis J. Hull, Selectman Anthony Longo and Selectman Peter J. May in attendance. Town Administrator Stephen P. Maio, Clerk to the Board of Selectmen Sherri A. Dalton and Town Counsel Thomas A. Mullen were also present. Selectman Patrick S. Glynn and Selectman Brian E. Falvey were absent.

Chairman Paul R. DiNocco called the meeting to order at 7:30 p.m.

Selectwoman Hull motioned to approve the minutes of the December 12, 2016 seconded by Selectman Longo and so voted.

Selectman Longo motioned to approve the request from John McCarthy, Jr. Town Treasurer to transfer \$457,725.00 from the Town's capital projects account at The Savings Bank to the Town's general fund so that the bond for the GMS interest \$446,725.00 and Athletic fields interest \$11,000.00 can be paid, seconded by Selectwoman Santos and so voted.

Selectwoman Santos motioned to approve the request from Sharon Gilley Director of the Lucius Beebe Memorial Library to accept and expend a gift or gifts to the Library in the amount of \$1,920.00 from various donors with thanks, seconded by Selectman Longo and so voted.

Selectman Longo designated Kenneth Stache as the Animal Control Officer, seconded by Selectwoman Hull and so voted.

Selectwoman Hull motioned to appoint Elizabeth E. Ellis of 479 Lowell Street and Frances Cheney of 21 Walton Street to the Council on Aging with a term starting May 1, 2017, seconded by Selectwoman Santos and so voted.

Steven Merrill and Chanel Mansfield from the Sheraton appeared before the Board for a Change of Manager and a Change of Management Company for the Sheraton. Chanel Mansfield applied to be the new manager and MEERA, LLC is the new Management Company. Selectwoman Hull motioned to approve Chanel Mansfield as the Manager of the Sheraton, seconded by Selectman Longo and so voted. Selectwoman Santos motioned to approve MEERA, LLC as the Management Company, seconded by Selectwoman Hull and so voted.

Selectwoman Hull motioned to approve the request from Noel Bailey, Chairperson of The Scholarship Foundation for a One Day Liquor License on February 11, 2017 for the Twenty-Fifth Annual Trivia Team Challenge in the Parish Hall at St. Joseph's Church, seconded by Selectwoman Santos and so voted.

Chairman DiNocco informed the Board that the Town Administrator Review will be scheduled for the next meeting on January 30, 2017. Board Members are to meet with the Town Administrator and report to Chairman Glynn with their review prior to January 30, 2017.

Town Administrator Stephen P. Maio presented the town's Fiscal Year 2018 budget preview. Town Administrator Maio noted that there is \$3 million in the Stabilization Funds, \$7 million in Free Cash, \$300,000 in the Reserve Fund, \$8 million in the OPEB (Other Post-Employment Benefits) Fund and \$1.8 million in the Water/Sewer Reserve Fund for a total close to \$21 million in reserves. He said that public safety (Police and Fire Departments) are the number one priority. Other priorities are roads and sidewalks, drainage, capital improvements, business development, town employee union contracts and recreation activities. Some of the fiscal policies established by the board include maintaining Free Cash as 8 percent of operating revenue. The town is currently at 7 percent. The town should have \$2 million in the Stabilization Fund and there is currently \$3 million and said that the town is right in line with its policy of maintaining the Reserve Fund at 0.5 percent of operating revenue. He predicted the tax levy for Fiscal Year 2018 at \$66,215,000. The amount of state

aid was placed at \$9,700,000 based on conservative estimates. Total anticipated expenses are estimated at \$87,244,174 with projected revenues at \$87,070,501 which leaves a deficit of \$173,673. He said that he is not concerned about this deficit since no budgets have yet been presented so this amount could easily be dealt with.

#### Correspondence

Letter from the Massachusetts School Building Authority

Letter from the Massachusetts State Lottery Commission

Letter from the Commonwealth of Massachusetts seeking Request for Proposals

#### Comments:

Selectwoman Hull – Thank you to Rick Stinson and the DPW for doing such a great job with the snow

Selectwoman Santos – hockey rink is moving forward and all the feedback has been great; Unity Celebration will be held at the Galvin Middle School on Martin Luther King Day

Selectman Longo – the 4<sup>th</sup> of July committee is having a fundraiser at the Elks; had a meeting at the Americal Civic Center and there is lots of positive things happening

Selectman May – thank you to the Board for the Dog Park; has received lots of comments on the Dog Park and also naming the Dog Park

Selectman DiNocco – thank you to Town Administrator Maio for his presentation tonight and thank you to the Board for all of their input

Selectman May motioned to adjourn at 8:08 p.m., seconded by Selectwoman Hull and so voted.



Sherri A. Dalton  
Sherri A. Dalton, Clerk