



## WAKEFIELD BOARD OF SELECTMEN

**Monday, December 11, 2017**

**6:45 P.M.**

**WCAT STUDIO**

**24 Hemlock Road, Wakefield, MA. 01880**

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**PRESENT:**

Selectman Paul R. DiNocco, Chair  
Selectman Peter J. May, Vice-Chair  
Selectwoman Mehreen Butt  
Selectman Edward F. Dombroski, Jr.  
Selectman Anthony Longo  
Selectwoman Ann McGonigle Santos  
Stephen P. Maio, Town Administrator  
Sherri A. Dalton, Executive Secretary  
Thomas A. Mullen, Town Counsel

**NOT PRESENT:**

Selectman Brian E. Falvey

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### ----- TOPICS OF DISCUSSION -----

**Call to Order**

Chairman DiNocco called the meeting to order at 6:45 pm.

**Executive Session**

Chairman DiNocco stated that there is a need for executive session to discuss the Town Administrator's contract because an open meeting may have detrimental effect on the bargaining position of the Town, with the intent of returning to open session. Selectman Longo motioned to go in to executive session. Selectman May seconded. Motion passed on a roll call vote with all five members voting in the affirmative.

The Board returned to open session at 6:58 p.m.

**Public Participation**

There was no one present for Public Participation

**Approval of Minutes**

Selectman May motioned to approve the minutes of November 27, 2017 as presented. Selectman Longo seconded. Motion passed 6-0-0.

Selectman May motioned to approve the executive minutes of November 27, 2017 as presented. Selectman Longo seconded. Motion passed 6-0-0.

**Public Hearing – National Grid**

At 7:01 p.m. Selectman Longo motioned to open the Public Hearing on National Grid. Selectman May seconded. Motion passed on a roll call vote with all six members voting in the affirmative.

Selectwoman Santos motioned to continue the Public Hearing until January 8, 2018 due to the fact that the Subcommittee is still working on hiring an expert. Selectman Dombroski seconded. Motion passed 6-0-0.

At 7:03 p.m. Selectman Longo motioned to close the Public Hearing. Selectman Dombroski seconded. Motion passed on a roll call vote with all six members voting in the affirmative.

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**Personnel/Appointments/Resignations – Poll Worker Appointments**

Selectwoman Santos motioned to appoint the Poll Workers as presented. Selectman Longo seconded. Motion passed 6-0-0.

**Personnel/Appointments/Resignations – Council on Aging Appointment**

Selectman May motioned to appoint Florence Calore of 25 Tobey Lane to the Council on Aging. Selectman Longo seconded. Motion passed 6-0-0.

**Personnel/Appointments/Resignations – Commission on Disability Issue**

Selectwoman Santos motioned to appoint Sarah McCauley of 42 Lake Street, #3 to the Commission on Disability Issues. Selectman Longo seconded. Motion passed 6-0-0.

**Personnel/Appointments/Resignations – WMGLD General Counsel Position**

Selectman May motioned that the position of WMGLD General Counsel be designated as a "Special Municipal Employee". Selectwoman Santos seconded. Motion passed 6-0-0.

**License / Permits – Liquor Licenses**

Selectwoman Santos motioned to approve the renewal of Liquor Licenses as presented. Selectman Dombrowski seconded. Motion passed 6-0-0.

**License / Permits – Common Victualler Licenses**

Selectman May motioned to approve the renewal of Common Victualler Licenses as presented. Selectman Dombroski seconded. Motion passed 6-0-0.

**License / Permits – Entertainment Licenses**

Selectman May motioned to approve the renewal of Entertainment Licenses as presented. Selectman Dombroski seconded. Motion passed 6-0-0.

**License / Permits – Lodging House Licenses**

Selectwoman Santos motioned to approve the renewal of Lodging House Licenses as presented. Selectman May seconded. Motion passed 5-1-0. Selectman Longo voting against the renewal of Hospitality Resources LLC.

<b>License / Permits – Fortune Teller License</b>	Selectman May motioned to approve the renewal of the Fortune Teller License as presented. Selectwoman Santos seconded. Motion passed 6-0-0.
<b>License / Permits – Automated Device Licenses</b>	Selectwoman Santos motioned to approve the renewal of Automated Device Licenses as presented. Selectman May seconded. Motion passed 6-0-0.
<b>License / Permits – Class I Licenses</b>	Selectwoman Butt motioned to approve the renewal of Class I Licenses as presented. Selectman May seconded. Motion passed 6-0-0.
<b>License / Permits – Class II Licenses</b>	Selectman May motioned to approve the renewal of Class II Licenses as presented. Selectman Longo seconded. Motion passed 6-0-0.
<b>License / Permits – The Scholarship Foundation</b>	Selectman Dombroski motioned to approve the request from The Scholarship Foundation for a One Day Liquor License for the Twenty-Sixth Annual Trivia Team Challenge. Selectman Longo seconded. Motion passed 6-0-0.
<b>Presentation / Action Item – Fiscal Year 2019 Budget Preview</b>	Town Administrator Stephen P. Maio presented the Fiscal Year 2019 Budget Preview stating that the Town is in very good financial shape. Stabilization Fund has 3 million dollars; Free Cash is 7.25 million; Reserve Fund is \$300,000.00; OPEB is 12.5 million; Water/Sewer reserve is 1.1 million. At the top of the list of budget priorities is public safety and the downtown project followed by streets and sidewalks, drainage, capital improvements, business development, website upgrades, recreation activities, recycling and senior tax relief. Total revenues are at \$91,119,079.00 and expenses are estimated at \$91,114,727.00.
<b>Presentation / Action Item – Traffic</b>	Selectman Dombroski motioned to approve the school zone signs for the Doyle School as follows; Albion Street, 200 feet west of Paul Avenue on the south bound side; Albion Street, 200 feet east of Doyle Avenue on the north bound side; Broadway, 200 feet east of Doyle Avenue on the north bound side; Gould Street, 200 feet north of Albion Street on the west bound side. 20 MPH school speed limit assembly signs – S-4, R2-1, S4-6. Selectman May seconded. Motion passed 6-0-0.
<b>Presentation / Action Item – Town Administrator Contract</b>	Chairman DiNocco presented the five-year Town Administrator contract beginning July 1, 2018 through June 30, 2023. This contract will increase the base salary by \$20,000.00 to \$185,000.00, have a 3 percent increase each year and the ability to accumulate sick time. The Board indicated that the new contract is comparable to what other towns are offering. Selectman May stated that the Town Administrator runs the town very efficiently and that the new contract is a good and fair one. Selectman Longo stated that Wakefield is very lucky to have Steve. Selectman Dombroski thanked Town Administrator Maio for his years of service. Selectwoman Santos stated that the new contract brought the Town

Administrator to where he should be in relation to other town administrators. Selectwoman Santos motioned to approve the five-year contract. Selectman Longo seconded. Motion passed 6-0-0.

**Matters Not  
Anticipated  
By The Chair  
Within 48  
Hours of  
Meeting**

Selectwoman Butt – the holiday season is here, please donate to the Food Pantry; Boys and Girls Club is looking for new stuffed animals to be donated for the Sleigh Pull; Menorah lighting is tomorrow night at 5:30 p.m.

Selectwoman Santos – attended the Prom After Party meeting with Selectman Longo

Selectman Dombroski – Wednesday at 7:00 p.m. National Grid is holding the open house; please donate to the Food Pantry; Happy Hanukah, Happy Holidays and Merry Christmas

Selectman Longo – the Food Panty can also use cash donations as well as food; congratulations to the Bisacre family, Brian is named Brigade General; new restaurant is opening up downtown Wakefield

Selectman May – Merry Christmas and Happy Hanukah; Menorah lighting is tomorrow at 5:30 p.m.; Happy New Year

Town Counsel – retired police officer, Joe Conway, was injured while doing a detail in 2013 and the Town will be getting reimbursement in the amount of \$70,178.00. Selectwoman Santos motioned to authorized Town Administrator Stephen P. Maio to sign the Release. Selectman Longo seconded. Motion passed 6-0-0.

Town Administrator Maio – thank you to the Board for their support; the High School did not make the cut with the MSBA

Chairman DiNocco – him and wife raised \$530.00 through a sock money raffle; thank you to everyone involved with the Holiday Stroll; thank you to Main Streets for the lighting of the trees; Menorah lighting is tomorrow at 5:30 p.m.

**Next Board  
Meeting**

The next regular Board of Selectmen meeting is scheduled for January 8, 2018 at 7:00 p.m. at the WCAT Studio at 24 Hemlock Road.

**Adjournment**

At 8:05 p.m. Selectman Longo motioned to adjourn. Selectman May seconded. Motion passed 6-0-0

Respectfully submitted,



Sherri A. Dalton, Executive Secretary