



TOWN OF WAKEFIELD

**TOWN CLERK
WAKEFIELD, MA
2020 SEPT 14 AM 11:27**

RETIREMENT BOARD

Kevin Gill, Chair
Joseph P. Albert, Jr.
Sherri A. Dalton
Dennis P. Fazio
Daniel W. Sherman

Cathy Cheek, Executive Director, ccheek@wakefield.ma.us

NOTICE OF MEETING

September 17, 2020 | 8:00 a.m.

Via Zoom: <https://zoom.us/j/91441726356>

Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and/or listen to the meeting in real time. Persons who wish to do so are invited to click on the following link <https://zoom.us/j/91441726356>. If you do not have a camera or microphone on your computer you may use the following dial in number: 1-301-715-8592 Meeting ID 914 4172 6356. Please only use dial in or computer and not both as feedback will distort the meeting. This meeting will be audio and video recorded.

ITEM 1 | Call to Order

ITEM 2 | Public Engagement

Any member of the public who wishes to address the Retirement Board is asked to submit any comments or concerns to <https://www.wakefield.ma.us/public-participation> at least two hours prior to the start of the meeting. Alternatively, members of the public are invited to participate via the Zoom virtual meeting, using the instructions listed above.

In the event further deliberation or action is warranted, any issues raised may be included as an item on a future Retirement Board Agenda.

ITEM 3 | Board Minutes

Approval of August 20, 2020 Regular Retirement Board Meeting Minutes. Vote anticipated.

ITEM 4 | Cash Books

Approval of July 2020 Cash Books. Vote anticipated.

ITEM 5 | Monthly Budget

August 2020

ITEM 6 | Election of Second Member

A. Set schedule for election. Vote anticipated.

B. Assign Election Officers. Vote anticipated.

ITEM 7 | Appointment of 5th Member

ITEM 8 | Review of Supplemental Regulations



ITEM 9 | January 1, 2020 Actuarial Valuation

ITEM 10| Intent to Retire – Votes anticipated.

- A. Susan Doucette, School, 32 years 9 months, June 30, 2020
- B. Cynthia Conway, School, 22 years 1 month, August 26, 2020
- C. Constance Ryan, School, 22 years 0 months, September 8, 2020

ITEM 11 | New Members - Votes anticipated.

- A. Dana Harris – DPW, Laborer, Group 1, August 17, 2020
- B. Annie Hochheiser – Library, Librarian, Group 1, August 31, 2020
- C. Larissa Sullivan – School, Instructional Support, Group 1, September 1, 2020

ITEM 12 | Member Refunds

- A. Lisa Heier – School, 1 year 9 months
- B. Jacquelyn Phipps – School, 4 years 10 months

ITEM 13 | Warrants

- A. Staff Payroll August – 20-8-3 in the amount \$8,778.61
- B. Noncontrib Payroll August – 20-8-4 in the amount of \$5,380.12
- C. Contrib Payroll August – 20-8-5 in the amount of \$1,015,751.48
- D. A/P Warrant – 20-9-1 in the amount of \$428.78

ITEM 14 | Correspondence – Vote anticipated.

- A. PERAC Memo 27/2020 – Regular Compensation and Creditable Service Status of Certain Leaves

ITEM 15 | Announcements & Acknowledgements

Board members may offer notices or recognitions.

ITEM 16 | Matters Not Anticipated for Agenda

Any matters not anticipated prior to the 48-hour public notice requirement but necessitating immediate action by the Board.

ITEM 17 | Next Regular Board Meeting

Thursday, October 15, 2020 @ 8:00 a.m.

ITEM 18 | Adjournment