

TOWN COUNCIL AGENDA

ITEM 1 | Call to Order

ITEM 2 | Executive Session

There is a need for Executive Session to discuss Woods Subdivision litigation, Opioid litigation, and DPW Laborers contract because an open meeting may have detrimental effects on the bargaining position of the Town, with the intent of returning to open session immediately after. Motion and roll call vote anticipated. *Open session is expected to begin at 7:00 p.m.*

ITEM 3 | Pledge of Allegiance

To be led by Mr. Thomas Collins, former board member of the Veteran Advisory Board.

ITEM 4 | Attendance

ITEM 5 | Approval of Minutes

A. Approval of October 28, 2019 Executive Session Town Council Meeting Minutes. Vote anticipated.

B. Approval of October 28, 2019 Regular Town Council Meeting Minutes. Vote anticipated.

ITEM 6 | Public Engagement

Any member of the public who wishes to address the Town Council is asked to arrive by 6:55 p.m. and sign in with the Clerk. Each person who is signed in will be allotted three (3) minutes to address the Council. The Chair reserves the right to extend that time. Members of the Town Council may ask any clarifying questions or make statements related to the matters presented. In the event further deliberation or action is warranted, any issues raised may be included as an item on a future Town Council Agenda.

ITEM 7 | Committee, Board, & Commission Updates

Representatives of the Veteran Advisory Board to provide updates to Councilors regarding projects and undertakings, as part of an ongoing initiative for improved communication between Town Council and Committees, Boards, and Commissions.

Edward F. Dombroski, Jr., Chair
Ann McGonigle Santos, Vice-Chair
Mehreen N. Butt
Jonathan P. Chines
Paul R. DiNocco
Peter J. May
Julie Smith-Galvin

Stephen P. Maio, Town Administrator
Sherri A. Dalton, Clerk



TOWN COUNCIL AGENDA

ITEM 8 | Contracts & Bonds

A. Ambulance Contract

Committee members to present recommendation regarding the RFP proposals. Vote anticipated.

B. Massachusetts Water Resources Authority Bond

Signing of the Sewer Bond approved at Town Meeting.

C. DPW Laborers Contract

Proposal of the 2019-2021 DPW Laborers Contract. Vote anticipated.

ITEM 9 | Removal of Trees on Town Property

Restitution for destruction of trees adjacent to Crystal Lake to be detailed with costs breakdown. Vote anticipated.

ITEM 10 | Presentation

Pilot Program

Discussion regarding municipal Electric Vehicle (EV) chargers.

ITEM 11 | Constituent Issues

Councilors have opportunity to briefly report any issues raised by constituents that are not included on current Agenda. No votes will be taken at this time, but items may be included on a future Town Council Agenda.

ITEM 12 | Chairman's Comments

Chairman Dombroski to offer brief comments on:

A. Budget Process, post-Tri-Board Meeting.

B. Public Safety Building Reassessment Committee progress.

C. Coffee & Conversation with Town Councilors

ITEM 13 | Banner Request

Wakefield Community Partnership

Applicant seeks approval to hang a banner on Main Street for upcoming annual Holiday Stroll. Vote anticipated.



TOWN COUNCIL AGENDA

ITEM 14 | Gift Acceptance

A. Lucius Beebe Memorial Library

Library Trustees seek approval to accept and expend a gift or gifts to the Library from various donors with thanks. Vote anticipated.

B. Council on Aging

Council on Aging seeks approval to accept and expend a gift or gifts to the Council on Aging from various donors with thanks. Vote anticipated.

ITEM 15 | Surplus Equipment

Department of Public Works

Request for authorization to auction surplus equipment as proposed. Vote anticipated.

ITEM 16 | Appointment

Finance Committee

Town Council to authorize Sherri Dalton/Town Administrators' office to advertise for a new member to fill the remainder of a three-year term ending June 30, 2020. Vote anticipated.

ITEM 17 | Warrants

Councilors to be updated on Warrant #14 dated October 1, 2019 through Warrant #18 dated October 29, 2019.

ITEM 18 | Matters Not Anticipated for Agenda

Any matters not anticipated prior to the 48-hour public notice requirement but necessitating immediate action by the Council.

ITEM 19 | Announcements & Acknowledgements

Town Councilors, Town Administrator, Town Counsel, and Clerk may offer recognitions and notices to the public.

ITEM 20 | Adjournment

Vote anticipated.

Next Regular Town Council Meeting: November 25, 2019 @ 7:00 p.m., WCAT Studios, 24 Hemlock Road, Wakefield





WAKEFIELD TOWN COUNCIL

Monday, October 28, 2019
6:30 P.M.

WCAT Studios, 24 Hemlock Road, Wakefield, MA. 01880

COUNCIL MEMBERS PRESENT:	Councilor Edward F. Dombroski, Jr., Chair Councilor Ann McGonigle Santos, Vice-Chair Councilor Mehreen N. Butt Councilor Jonathan P. Chines Councilor Paul R. DiNocco Councilor Peter J. May Councilor Julie Smith-Galvin	ADMINISTRATION PRESENT:	Clerk Sherri A. Dalton Town Administrator Stephen P. Maio Town Counsel Thomas A. Mullen
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----- TOPICS OF DISCUSSION -----

Call to Order	<p>Councilor Dombroski called the meeting to order at 6:30 p.m. and stated there is a need for Executive Session to discuss Woods Subdivision litigation and DPW Laborers contract because an open meeting may have detrimental effects on the bargaining position of the Town, with the intent of returning to open session. Councilor Santos so motioned. Councilor DiNocco seconded. Motion passed on a roll call vote with all six councilors voting in the affirmative.</p> <p>Councilor Mehreen N. Butt arrived at 6:38 p.m.</p> <p>The Council returned to open session at 7:00 p.m.</p>
Pledge of Allegiance	<p>Leading the body in the Pledge of Allegiance was Girl Scout Troop 62842 comprised of 4th grade students from various Wakefield schools working toward their Inside Government badge along with troop leaders Evelyn Graeff and Jenn MacRobbie.</p>
Attendance	<p>Councilor Dombroski noted that all seven (7) Councilors were present as well as Madam Clerk, Town Administrator and Town Counsel.</p>
Approve of Minutes – October 07, 2019	<p>Councilor Santos motioned to approve the October 07, 2019 Minutes as presented. Councilor Chines seconded. Motion passed 7-0-0.</p> <p>Councilor Santos motioned to approve the October 07, 2019 Executive Session Minutes as presented. Councilor Smith-Galvin seconded. Motion passed 7-0-0.</p>
Public Engagement	<p>David Silvano of 45 Sylvan Avenue addressed the Town Council regarding the removal of trees on town property. Chairman Dombroski thanked Mr. Silvano for his comments.</p>

Julie Scott of 226 Main Street addressed the Town Council regarding the Town Charter referencing the change of Chairman to Chairperson and asked that all boards and committees follow the Charter as stated. Chairman Dombroski thanked Ms. Scott for her comments and responded that he agreed "Chairperson" is the gender-neutral position, with the holder of each position providing his/her gender identity to the title.

Michael Thater of 41 Sylvan Avenue addressed the Town Council with an apology for his actions on October 5-6, 2019 in which he used a chain saw to cut down 15 health, well-established trees that were 20 or more feet in height on Town-owned (watershed) land adjacent to Crystal Lake directly across from his property.

Public Hearing

At 7:23 p.m. Councilor Chines motioned to open the Public Hearing for Tax Classification. Councilor Santos seconded. Motion passed on a Roll Call vote with all 7 Councilor's voting in the affirmative.

Director of Assessments Victor Santaniello along with Board of Assessor Member Brian Donegan presented the Council with the Tax Classifications recommendations from the Wakefield Board of Assessors. In addition to the presentation Councilor Dombroski asked what the tax rate would be if \$400,000.00 of free cash was used. Mr. Santaniello estimated that the residential rate would be \$12.77 per thousand with an average estimated savings of \$33.35. The commercial rate would be \$24.91 per thousand with an average estimated savings of \$175.97. Councilor Dombroski also asked what the tax rate would be if \$500,000.00 of free cash was used. Mr. Santaniello estimated that the rate would be \$12.75 per thousand with an average estimated savings of \$44.47. The commercial rate would be \$24.88 per thousand with an average estimated savings of \$216.58. Councilor Dombroski sought to use \$400,000 in free cash thereby lowering the tax levy in that same amount, to realize a savings on residential and commercial tax bills. Councilor May so motioned to advance Councilor Dombroski's request for a Tax Levy \$400,000.00 less, yielding an estimated residential tax rate of \$12.77 and an estimated commercial rate of \$24.91. Councilor Santos seconded. Motion passed 4-3-0 with Councilor Dombroski, Councilor Santos, Councilor DiNocco and Councilor May voting in favor. Councilor Chines, Councilor Butt and Councilor Smith-Galvin voting against the motion. Councilor Chines motioned to set the Minimum Residential Factor of .896750. Councilor Santos seconded. Motion passed 7-0-0. Councilor Santos motioned to not grant a discount for Open Space. Councilor May seconded. Motion passed 7-0-0. Councilor Chines motioned to not grant a residential exemption. Councilor DiNocco seconded. Motion passed 7-0-0. Councilor Chines motioned to not grant a commercial exemption. Councilor Santos seconded. Motion passed 7-0-0. At 8:39 p.m. Councilor DiNocco motioned to close the Public Hearing. Councilor Santos seconded. Motion passed 7-0-0 on a Roll Call vote with all 7 Councilor's voting in the affirmative.

Board of Assessors Update

Director of Assessments Victor Santaniello presented a brief overview of the Board of Assessors which is comprised of three elected members. Tax bills are mailed at the end of December and the office receives and reviews between 50-60 abatement applications yearly. The Board meets in February, March and April to begin adjudicating the applications. The July meeting is to discuss pending appellate tax cases along with a recap of the sales. The September meeting is to talk about various changes made to valuations and the first steps for classification. The Board regularly signs departmental paperwork and statutory exemption applications.

Regular Town Meeting Warrant

DPW Director Joseph Conway presented the Walton Lane Roadway Betterment Article. Councilor Santos motioned to approve the article as presented for placement on the Regular Town Meeting Warrant. Councilor DiNocco seconded. Motion passed 7-0-0.

DPW Director Joseph Conway presented the Sewer Enterprise Article which basically is an accounting function providing for appropriation from retained earnings to balance the fiscal 2019 budget. Councilor Santos motioned to approve the article as presented for placement on the Regular Town Meeting Warrant. Councilor DiNocco seconded. Motion passed 7-0-0.

The Town Council discussed proposed Article 6 – Fees. After discussion Councilor Dombroski suggested the issue be tabled and the Fees Article not be included on the Regular Town Meeting Warrant. Councilor Chines so motioned. Councilor Santos seconded. Motion passed 7-0-0.

Councilor Santos motioned to approve the Regular Town Meeting Warrant of November 18, 2019 subject to deleting Article 6 – Fees. Councilor Smith-Galvin seconded. Motion passed 7-0-0.

Licenses

Councilor Santos motioned to approve the Common Victualler license application for Mayara’s Restaurant located at 61 New Salem Street. Councilor DiNocco seconded. Motion passed 7-0-0.

Councilor Santos motioned to approve the Entertainment license application for Mayara’s Restaurant located at 61 New Salem Street. Councilor DiNocco seconded. Motion passed 7-0-0.

Councilor Santos motioned to approve the One Day Liquor License application for the Wakefield Food Pantry for a private event at the Americal Civic Center. Councilor May seconded. Motion passed 7-0-0.

Removal of Trees on Town Property

On October 17, 2019 Town Counsel Thomas Mullen sent by certified mail return receipt requested a letter to Michael Thater of 41 Sylvan Avenue concerning a matter that took place on October 5-6, 2019 in which Mr. Thater used a chainsaw to cut down 15 healthy, well established trees that were 20 or more feet in height on Town-owned land adjacent to Crystal Lake which is directly across from his

property. Presumably, Mr. Thater acted to improve the view of the lake from his property. He did not have permission from the Town. At the suggestion of Town Counsel, Mr. Thater submitted an offer of restitution and apologized to the Town for his actions. After a lengthy discussion the Town Council requested a more precise cost estimate for the replacement of trees and the cost for a landscaper to install to be presented at the November 13, 2019 Town Council meeting.

Constituent Issues

There were no constituent issues at this time.

Chairman's Comments

Chairman Dombroski tabled his comments for the Budget process, post Tri-Board meeting until the November 13, 2019 Town Council meeting.

There were over 60 Wakefield residents at the 90+ Birthday Celebration at the Senior Center this past Wednesday. The Senior Center provides a great atmosphere for socialization and offers so many great programs.

The Town's website provides a link on the homepage at the top right corner entitled "Get Town News" which you will then get real-time notification email alerts to anything that you sign up for.

Appointments

Councilor DiNocco motioned for Sherri Dalton/Town Administrator's office to advertise for a new commissioner to fill the remainder of a three-year term ending April 30, 2021 with the Human Rights Commission. Councilor Santos seconded. Motion passed 7-0-0.

Councilor DiNocco motioned for Sherri Dalton/Town Administrator's office to advertise for a new member to fill the remainder of a three-year term ending April 21, 2020 with the Board of Health. Councilor Santos seconded. Motion passed 7-0-0.

Election

Councilor Santos motioned to authorize Chairman Dombroski to vote for Yvonne M. Spicer as the Metro West Region representative on the Boston Region Metropolitan Planning Organization election. Councilor DiNocco seconded. Motion passed 7-0-0.

Holiday Stroll

Councilor May motioned to approve the request as presented by the Wakefield Community Partnership to conduct the Holiday Stroll on December 7, 2019. Councilor DiNocco seconded. Motion passed 7-0-0.

Banner Request

Councilor May motioned to approve the request of the Wakefield Alliance Against Violence to hang a banner on Main Street from December 16, 2019 through December 30, 2019. Councilor DiNocco seconded. Motion passed 7-0-0.

Gift Acceptance

Councilor May motioned to accept and expend a gift or gifts to the library in the amount of \$546.59 from various donors with thanks. Councilor DiNocco seconded. Motion passed 7-0-0.

Warrants	Councilor Chines signed Warrant #9 dated August 27, 2019 through Warrant #13 dated September 24, 2019.
Matters Not Anticipated for Agenda	There were no matters unanticipated.
Announcements & Acknowledgements	<p>Councilor DiNocco – Health Living Expo was held on Saturday at the Galvin. Thank you to the Chamber for hosting and for the participation of the Police Department</p> <p>Councilor Smith-Galvin – WCAT has some Board openings as well as crew opportunities; the Environmental Sustainability Committee is working with the DPW on some grant applications under the municipal vulnerability program which would work on setting greenhouse gas inventory; Black Earth Composting is collaborating with each of the elementary schools so the people can drop off their pumpkins at any of the four elementary schools on November 5, 2019 and they are going to compost all of the pumpkins. Some of the schools are going to do a “throw it in to the truck day”</p> <p>Councilor Butt – asked that the Town order an American Flag to be displayed in the second floor conference room at Town Hall; had a conversation with the Department of Transportation regarding the survey and they were interested in the ideas and asked for more specifics about what we would like to see – thank you to Jenn McDonald and Steve Maio; tomorrow at 7:00 p.m. at the Library Town Clerk and Councilor Butt will be hosting “Wakefield from the Inside Out”; the Melrose Interim Mayor Gail Inferno is ending the interim term and wished her well</p> <p>Councilor Chines – the Chamber is hosting a children’s Halloween costume party at the Sheraton on Wednesday night at 5:30 p.m. and the event is free; asked that the community be mindful of kids on Thursday night as it is Halloween</p> <p>Councilor Dombroski – Domestic Violence Awareness month is coming to an end and Wakefield Alliance Against Violence has done a lot to help educate the public. If you or someone you know is experiencing domestic violence there are resources available here within the town and across the state; thank you to WCAT</p>
Adjournment	At 10:22 p.m. Councilor May motioned to adjourn. Councilor DiNocco seconded. Motion passed 7-0-0.
Next Council Meeting	The next regular Town Council meeting is November 13, 2019 at 7:00 p.m. at WCAT Studios, 24 Hemlock Road, Wakefield

Respectfully submitted,

Sherri A. Dalton, Executive Assistant

\$188,397.50

\$188,397.50

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF WAKEFIELD

SEWER BOND

The Town of Wakefield (hereinafter called the “Municipality”) in the County of Middlesex and in The Commonwealth of Massachusetts promises to pay to the Massachusetts Water Resources Authority (hereinafter called the “Authority”), or registered assigns, the sum of One Hundred Eighty-Eight Thousand Three Hundred Ninety-Seven Dollars and Fifty Cents (\$188,397.50) in installments on November 15 of each year as set forth below, without interest:

<u>Year</u>	<u>Installment</u>	<u>Year</u>	<u>Installment</u>
2020	\$18,839.75	2025	\$18,839.75
2021	18,839.75	2026	18,839.75
2022	18,839.75	2027	18,839.75
2023	18,839.75	2028	18,839.75
2024	18,839.75	2029	18,839.75

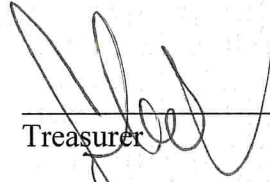
Principal payments on this bond are payable at the offices of the Authority at 100 First Avenue, Charlestown Navy Yard, Boston, Massachusetts 02129. Upon final payment of the principal of this bond the Authority shall cancel this bond and return it to the Municipality.

This bond is the only instrument representing a borrowing of \$188,397.50 issued by the Municipality pursuant to Chapter 44 of the General Laws as amended and a vote of the Municipality duly passed on the fifth day of November, 2018. This bond is issued for the purpose of defraying the cost of improvements to the Municipality’s sewer system as described in said vote.

This bond is a general obligation of the Municipality and the full faith and credit of the Municipality is pledged for the payment of principal on this bond as the same shall become due and payable.

This bond is transferable only upon presentation to the Treasurer of the Municipality with a written assignment duly acknowledged or proved. No transfer hereof shall be effectual unless made on the books of the Municipality kept by the Treasurer as transfer agent and noted thereon by the Treasurer with a record of payments.

In Witness Whereof the Municipality has caused this bond to be signed by its Treasurer and countersigned by its Town Council and the seal of the Municipality to be affixed hereto as of the eighteenth day of November, 2019.

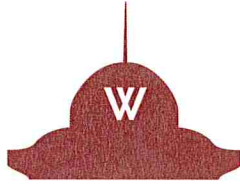


Treasurer

Countersigned:

Town Council

(Town Seal)



TOWN OF WAKEFIELD

Stephen P. Maio, Town Administrator
smaio@wakefield.ma.us

Sherri A. Dalton, Executive Assistant
sdalton@wakefield.ma.us

TexMemo to Town Council
From: Stephen P. Maio TA
Re: Illegal Tree Removal
Date: November 8, 2019



At the Town Council meeting on October 28, 2019, the Council opined in regard to the illegal removal of trees adjacent to Crystal Lake.

After a lengthy discussion, the Council requested that an estimate of the costs of replacing 30 trees (a 2-1 ratio of those removed) as well as the cost for a professional landscaper to plant same be presented at the next Town Council meeting.

After meeting with Town Tree Warden Dennis Fazio, I offer the following:

- 1) 15 trees consisting of a combination of White Pines and 1-1.5 inch Caliper deciduous trees (scarlet oaks, red oaks and birches) can be purchased from our wholesaler for the cost of between \$103.50 and \$137.50 each (yearend discount)
- 2) 15 larger deciduous trees (scarlet oaks, red oaks and birches) can be purchased for \$300 each
- 3) Cost of Landscaper to clean area and plant -\$3000

A combination of white pines and deciduous trees will be replanted back in the affected area to blend in naturally with the surrounding landscaping. Any of the additional trees (approximately 15) can be planted elsewhere across town in areas of need (at the discretion of the Tree Warden) including but not limited to other watershed areas if any (to be worked out with Conservation Agent).

In the affected area, the deciduous trees will be in the area of 1-1.5 inch Caliber (6 feet tall), the pines will be stockier and will average 4-5 feet tall. It is important to note that larger size trees would be too much of a gamble planting in the woods as they may not acclimate, and for the smaller saplings that were cut these trees reflect a more respectable replacement.

The remaining 15 trees would be of the 2-2.5 inch caliber range and would be between 10-12 feet tall and would most likely not be planted until next year.

The settlement would break down as follows:

Cost of 15 smaller trees	\$2000 (includes a small contingency for replanting)
Cost of 15 larger trees	\$4500
Landscaping Cost	\$3000
Total	\$9500

Assuming the Town Council approves this settlement, I request leeway to work out a payment schedule with the Thatars (with the understanding that the cost of the 15 smaller trees and landscaping fees be paid now so we can plant the affected area prior to the winter).

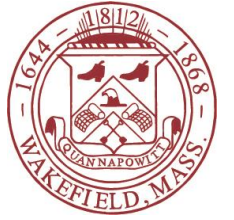


DRAFT FOR COMMENT
V1



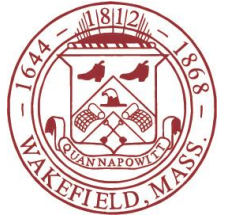
Municipal Electric Vehicle (EV) Chargers

A PILOT PROGRAM



Pilot Program Objectives

- Attract people to downtown – bolster economic development
- Get valuable data about EV usage, charging patterns, rates and regulations
- Show municipal leadership
- Demonstrate sustainability commitment
- Encourage EV adoption and usage
- Municipal leadership



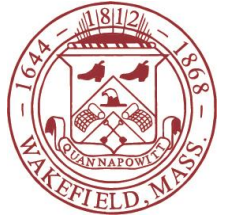
Background

WMGLD is offering to donate charging infrastructure

- Hardware and Installation
 - Two Level 2 Chargers
 - One Level 3 Charger

At August meeting, Council requested:

- Additional Public Input
- Proposed Pricing/Rate Structure
- Enforcement Structure
- Integration of Communication/Signage
- Basic Education/Awareness Plan

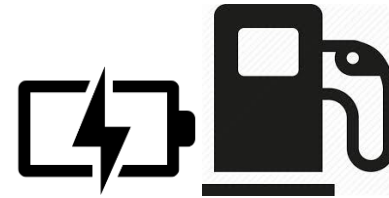


Vehicle Types



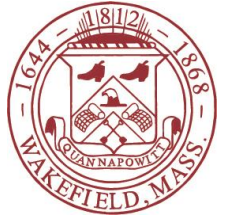
Battery Electric Vehicles (BEV)

- Run only on electricity
- No emissions
- 40 to >100 miles/full charge
- Nissan, Chevrolet, Tesla, Fiat, Honda, Volkswagen, BMW, Hyundai



Plug-in Hybrid

- Contain Internal Combustion Engine (ICE) and electric motor
- Can charge electric motor through an EV charger
- Can operate on electricity for ~ 9 to 30 miles
- Toyota, Hyundai, Chrysler



Context

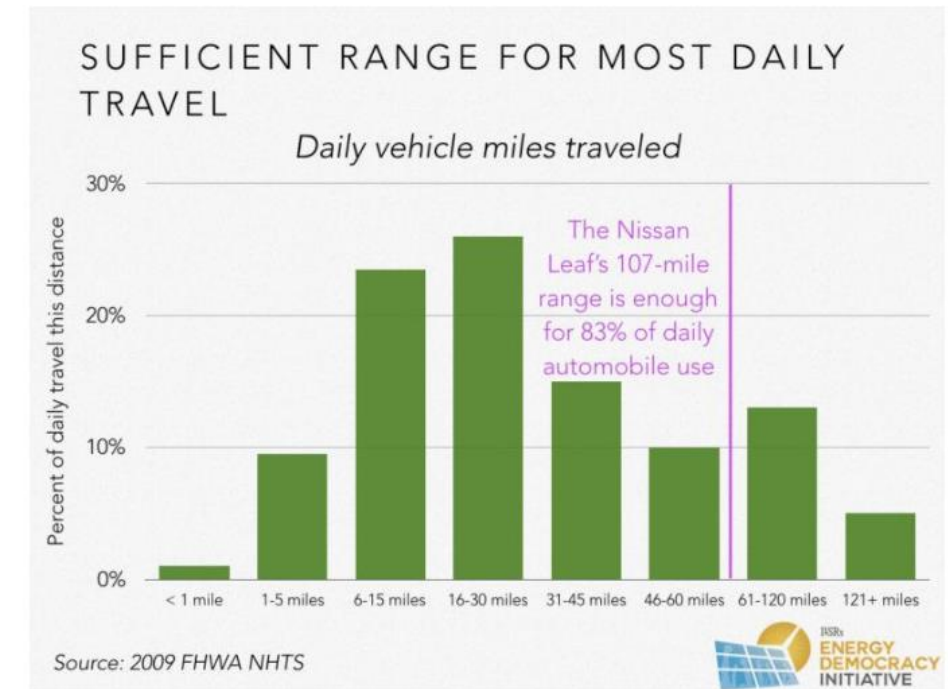
18,000 Electric Vehicles registered in Massachusetts (40 in Wakefield)

- Goal 300,000 by 2025
- Various state and federal incentive programs

More predictable and lower costs for fuel and maintenance

Fits in well with many lifestyles and driving profiles

Part of national trend toward increased electrification of transportation, heating, etc.



Level 1

Level 1 is the standard wall outlet of 120 volts. It is the slowest charge level and requires tens of hours to fully charge a 100% electric vehicle and several hours for a plug-in hybrid. Every house is EV ready.

Charges at rate of 1.4 KWH

124 miles – 249 miles =

+/- 20 hours to 43 hours



Level 2

Level 2 is the typical EV plug most commonly installed in homes and garages. Most public charging stations are level 2.

The most common connector is the **SAE J1772** EV plug. All electric cars in Canada and in the US can charge using this plug, even Tesla cars as they come with an adapter.

Charges at rate of 4 to 9 KwH

= 124 miles – 249 miles

+/- **5 hours to 11 hours**



Level 3

Level 3 chargers are also known as DCFC or DC Fast Chargers. These charging stations are the quickest way to charge a vehicle. Note that not every EV can charge at level 3 chargers.

Charges at rate of 3 to 80 kWh

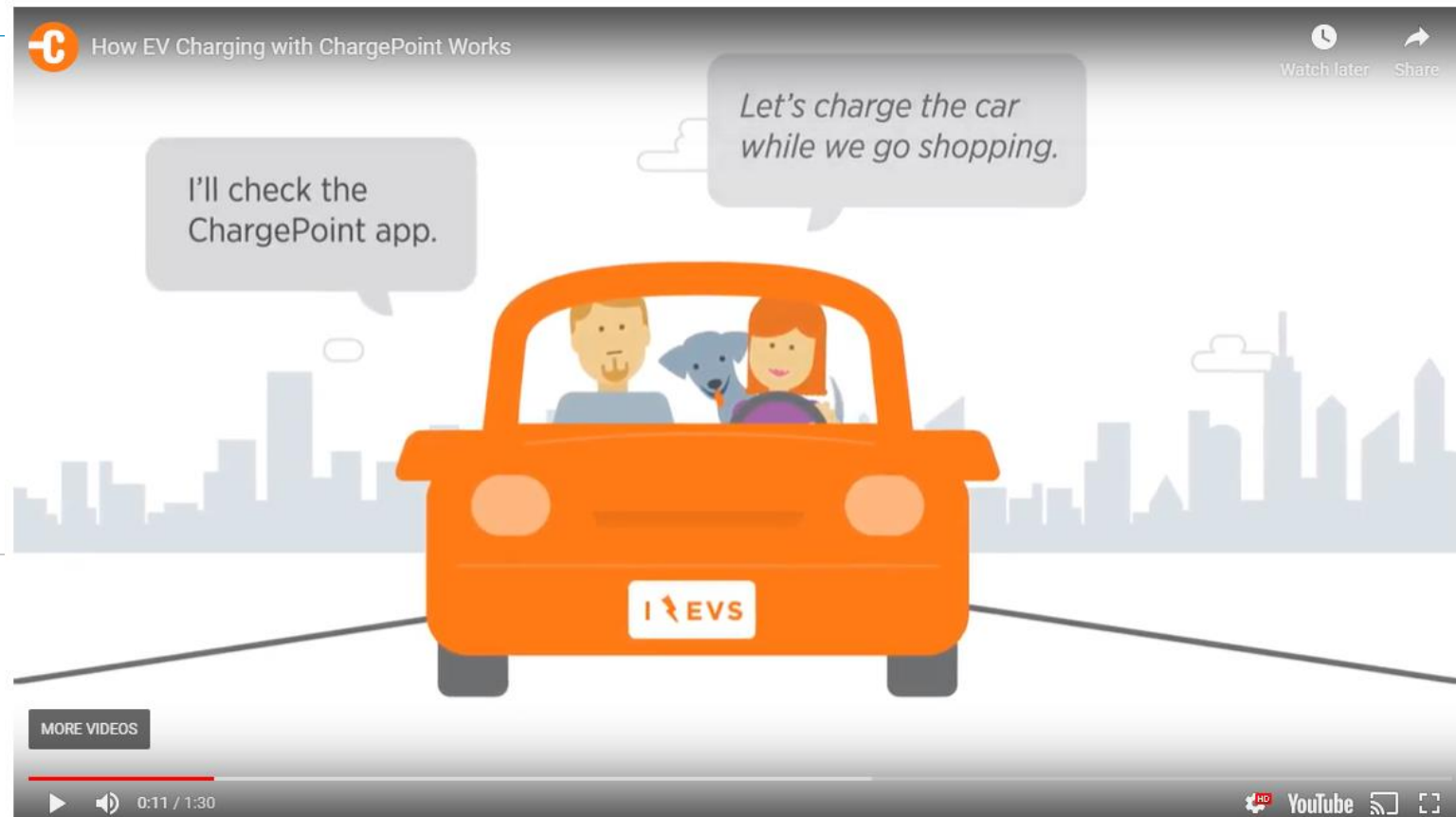
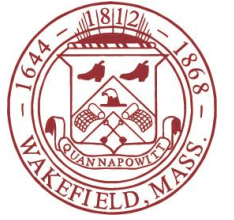
= 80% of 124 miles – 249 miles

+/- 30 minutes to 1 hour

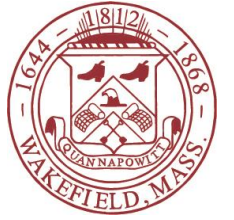


Charging Process

1. Chargers and availability identified on ChargePoint Map/App
2. Drivers will “check in” with a swipe pass backed with credit card on file
3. Driver will track charge while enjoying Wakefield
4. Driver will move car when charged or permitted parking period is up
5. Cars that overstay permitted parking period will be automatically assessed overtime parking fee

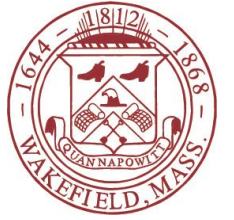


See how it works: <https://www.chargepoint.com/drivers/how-to-charge/>



Public Input

- Environmental Sustainability Committee solicited feedback
- Spoke with owners or leasees of EV & ICE vehicles and public transportation
- Residents and Visitors
- Feedback –
 - Consider overnight parking
 - Witnessing increased utilization of charging stations across the region
 - Cost structures drive usage
 - Range anxiety is real
 - Concerns about elitism of EVs, inequitable enforcement
 - Appreciative of WMGLD EV Program



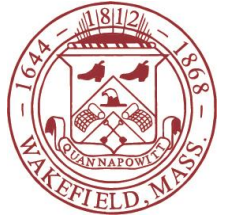
Pricing and Rate Structure

- Anticipated Costs based on averages –

Fair Market Rate	Level 2	Level 3
WMGLD Power Rate	0.17/KWh	0.17/KWh
Average Draw KW	5kw/hour	60kw/hour
Avg Cost per hour (hr)	\$0.85	\$8.50*
Chargepoint Fee – 10%	.10	\$1.00
Total Costs (per hour)	\$0.95	\$9.50*

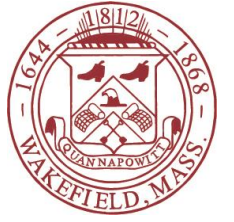
EV Charging Market Rates	\$0.20 – 0.30/KWh	0.24/KWh
	\$1.25/hour	0.30/min or \$18/hour

* Battery may charge in under 1 hour; no costs incurred nor revenue generated for period between full charge and end of parking time limit.



Rate Options for Pilot Phase

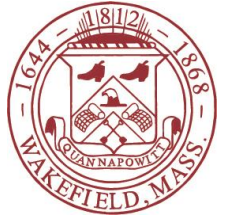
1. Cost pass through – charge as close to real costs as possible – revenue neutral to town
2. Treat **chargers** as a business development incentive -
 - Town pays direct costs for max of 2 hours per vehicle
 - Charger is programmed to automatically charge overtime penalty consistent with current regulations (\$25)



Locations – Level 2

- Americal Civic Center Lot off of Armory Street – One unit, two spaces
- Vets Field by Hall Park – One unit, two plugs, two spaces



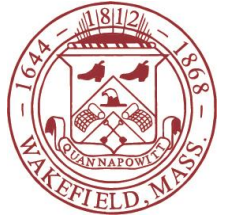


Locations – Level 3

Level 3 Charger:

- Main & Water Street Lot, One unit, one plug, one space



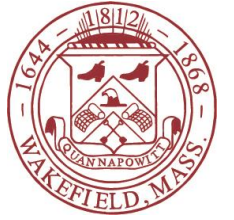


Enforcement and Regulations

- **Apply existing parking regulations**
 - Subject to same rules basic rules
 - No overnight parking
 - No parking during snow emergencies



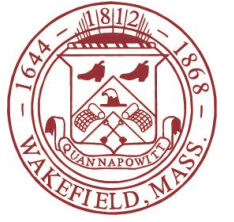
- **Stricter Time Enforcement, outside of existing enforcement hours**
 - Max of 4 hours for Level 2
 - Max of 2 hours for Level 3
 - Overtime parking can be automatically enforced by programing charger to assess fee
- **Dedicated EV parking spaces**
 - Clearly marked with EV Parking only signage and painted spaces
 - Enforcement rules and penalties clearly displayed
 - Penalty for non EV usage at anytime (Escalating penalties/towing for multiple offenses)



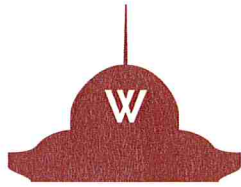
Communications & Signage

- Work with DOT to get Level 3 charging signage on Route 128
- Optimize inclusion in EV Charging Apps and forums
- Include in ongoing Envision and Wayfinding signage efforts
- Work with Wakefield Police and Parking Enforcement staff to finalize enforcement procedures
- Work with DPW to establish procedures around maintenance, especially during severe weather events
- Work with Chamber/Businesses on joint marketing efforts
- Continue to monitor Pilot Program progress with WMGLD and present bi-annual report with utilization data, actual costs, feedback, etc.





Discussion



TOWN OF WAKEFIELD

TOWN ADMINISTRATOR'S OFFICE

BANNER REQUEST APPLICATION (Light Poles on Main Street just before Americal Civic Center)

Submit to Sherri Dalton at sdalton@wakefield.ma.us. Must be submitted 30 days in advance

Today's Date: 10-24-19 Email: kfarrell203@gmail.com

Applicant Name: KAITLIN FARRELL DOLAN

Address: 11 BAY ROAD Daytime Phone: 781-724-0464

Organization Name: WAKEFIELD COMMUNITY PARTNERSHIP

Banner Information

Name on Banner and Purpose:

Tis the Season Holiday Stroll
celebration of ANNUAL event in it's
11th year.

Dates requested: NOV 25th thru DEC 9th

Signature of Applicant: KDM Date: 10-24-19

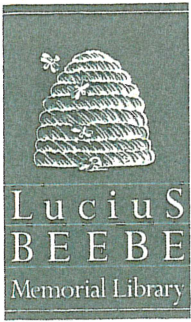
For Internal Use Only:

Town Council: Approved _____ Denied _____ Date _____ By _____

Municipal Gas & Light Dept: Approved _____ Denied _____ Date _____ By _____

Conditions/Comments: _____





345 Main Street
Wakefield
Massachusetts
01880-5093

voice (781) 246-6335
fax (781) 246-6385
e-mail email@wakefieldlibrary.org

Date: 11/6/19

Town Council
Lee Memorial Town Hall
Lafayette Street
Wakefield, MA 01880

Dear Councilors:

In accordance with Chapter 44, Section 53A of Massachusetts General Laws, the Board of Library Trustees requests approval to accept and expend a gift or gifts to the Library as indicated on the attached form bearing the above date.

Thank you for your consideration.

Very truly yours,

Catherine McDonald
Library Director

cc: Accounting

LUCIUS BEEBE MEMORIAL LIBRARY
LIBRARY GIFTS RECEIVED FOR DEPOSIT
ACCOUNTING DEPARTMENT USE

11/6/2019				
SOURCE	DONOR INTENT	DETAIL	AMOUNT	ACCOUNT TOTAL
VARIOUS GIFTS - ORG 20610290, OBJECT 483000			548.00	
Various Patrons	Public Printer Donations	Public printer supplies, paper, toner	513.00	
Various Patrons	Public fax donations	fax supplies	35.00	
MAGAZINE GIFTS - ORG 20610295, OBJECT 483000			0.00	
FRIENDS OF BEEBE LIBRARY GIFTS - ORG 20610291, OBJECT 483000			0.00	
GIFT BOOKS - ORG 20610296, OBJECT 483000			0.00	
AMERICAN CREED GRANT - ORG 20610902, OBJECT 483000			0.00	
TOTAL DONATIONS			548.00	548.00

Council on Aging

Wakefield, Massachusetts



October 21, 2019

Town Council
Edward Dombroski, Chair
1 Lafayette Street
Wakefield MA 01880

In accordance with Massachusetts General Laws Chapter 44 section 53A the Council on Aging submits the following gifts in the amount of \$ 2,680.00 were received for acceptance and expenditure.

The Bridge Group	20.00	Dora Adams	\$25.00
Judy Beers	\$5.00	Charlotte Heger	\$25.00
Pauline Degusto	\$50.00	Josephine & Rod Hopkins	\$10.00
Marie Dwyer	\$50.00	Cathy Chisolm	\$5.00
Dan Dwyer	\$45.00	Ruth Barrios	\$5.00
Sally Chinchillo	\$30.00	Shirley & Charles Townshend	\$30.00
Spanish Class	\$50.00	Claire MacGregor	\$20.00
Pat Comeford	\$10.00	June Fahey	\$25.00
Marilyn Conroy	\$25.00	Robert Stupp	\$50.00
Claudia Fanaras	\$100.00	Mado McDonald	\$100.00
Joseph Weddleton	\$100.00	Caulfield Family	\$50.00
Mancini Family	\$30.00	Donald & Debbie Roberto	\$100.00
Norma & Ken Pelton	\$25.00	Armando & Betty Roberto	\$100.00
Mary Kay Hillinger	\$50.00	Roberto Landscaping	\$150.00
John & Sherry Green	\$100.00	Nancy & Patrick Donahue	\$25.00
Cyril & Joan Harper	\$100.00	Jan & Ed McQuaid	\$100.00
Chuck & Nancy Fueston	\$50.00	Mary Geyer	\$30.00
John McCarthy	\$50.00	Joanne & Roland Muisse	\$100.00
Patricia Poehler	\$50.00	Robert & Barbara Sanborn	\$100.00
J. Hahn & D. Vonsternberg	\$50.00	Doreen & Jim Mimos	\$50.00
Mario & Nancy Caporale	\$100.00	K. Trotta & D. Sidebottom	\$100.00
Irene Chandler	\$150.00	Joe Calabrese	\$15.00
Leslie Roberto	\$25.00	Paulette Mason	\$50.00
Mary Madore	\$50.00	Martha Gilfeather	\$50.00
Theresa Akell	\$50.00		

Respectfully submitted

Judy Luciano
Director

Department of Public Works

WILLIAM J. LEE MEMORIAL TOWN HALL
ONE LAFAYETTE STREET
WAKEFIELD, MASSACHUSETTS 01880

Tel. (781) 246-6301, 4120
Fax (781) 246-6266

JOSEPH CONWAY
Director of Public Works



To: Councilor Dombroski, Chairperson Wakefield Town Council
From: Joseph Conway, Director of Public Works

Subject: Surplus Equipment
Date: November 6th, 2019

The Department of Public Works is requesting authorization to auction the surplus equipment listed below. Funds from numbers 9 and 15 will be deposited into the Sewer Enterprise Fund, all other remaining items will be deposited into the general fund.

1. Lot of miscellaneous starters and alternators
2. Elgin pelican sweeper lower gutter broom assembly's
3. Tire chains
4. 2 ton electric chain hoist
5. Miscellaneous Bombardier parts
6. 11hp Honda engine
7. Chelsea PTO assembly
8. Trailer hitch for truck / unknown year or make
9. Wisconsin air cooled engine
10. Wood stove (LOCATED AT VINTON ST)
11. Blue man lift (located in new barn.)
12. Pallet of misc. fisher plow parts
13. 2015 Chevrolet Expg. 45 Van
14. 2003 Chevrolet Silverado
15. 2010 Chevrolet Impala
16. Four (4) Michelin 20.5R25 XTLA tires
17. 2002 Chevy Tahoe

Cc: Denis Gorman, Wakefield Public Works Fleet Maintenance Supervisor



Town of Wakefield							
Dept #	Department	Warrant#	01-Oct-19	08-Oct-19	15-Oct-19	22-Oct-19	29-Oct-19
			14	15	16	17	18
	Payroll W/H		261,111.13	29,469.63	2,546.00	31,691.56	303,010.68
122	Town Council		4,603.00	437.75	2,542.33	602.64	7,914.44
129	Town Council - Misc				86.98	20.00	
131	Finance				35.98		
135	Accounting			1,547.96	4,685.67	123.41	
141	Assessors			600.00			
145	Treasurer			3,050,343.06		644,166.06	
146	Tax Collector		2,248.82		2,381.42		3,397.58
151	Legal						1,342.00
155	Data Processing		3,000.00		26,900.13		71,298.24
161	Town Clerk				2,122.36		
164	Election/Registrar						
171	Conservation						
175	Planing Board			216.00			
176	Board of Appeals			2,621.00			
193	General Insurance						
198	Professional Med		150.50	7.50	102.50		200.50
210	Police		8,024.94		42,864.38		26,092.92
220	Fire		1,075.46	25,341.59	4,568.01	148.73	3,465.08
293	Fire Alarm						
240	Building Insp						930.06
244	Sealer						
	Taillings						
291	Emergency Mgmt		12,145.25		91.48		
292	Animal Inspector				137.36		
297	Parking Clerk						
298	Traffic Supervisors						
300	School		297,463.02	294,355.89	475,799.70	252,037.19	135,732.84
422	Public Works		258,238.93	202,592.58	319,618.13	1,471,385.65	112,372.86
424	Street Lighting						188,131.00
460	Light Dept		344,365.71	148,369.22	1,750,392.71	196,364.87	461,631.22
510	Board of Health		20,208.08		3,884.15	7,374.75	114.11
541	Council on Aging		1,065.00	591.92	2,814.59	220.72	1,805.38
543	Veterans				9,870.43	4,496.96	368.00
610	Library		26,328.27	14,118.92	13,228.61	10,791.37	4,924.98
630	Recreation		1,109.47		14,507.80	694.00	
XXX	Misc Depts		6,500.00	750.00	320,262.25		
911	Retirement		5,310.12				
912	Workers Comp						
913	Unemployment				855.00		4,025.00
914	Group Insurance		8,946.24	109,825.45	11,937.31	1,140,351.70	9,400.54
	Adjustments						
	Total		1,261,893.94	3,881,188.47	3,012,235.28	3,760,469.61	1,336,157.43
1			630,154.47	1,090,627.84	1,047,180.77	2,143,983.00	751,843.45
12			13,192.45	13,995.29	13,583.82	15,584.29	15,582.15
13							
20			73,941.06	5,545.37	27,545.72	1,768.34	26,778.02
21			19,891.62	162,259.78	97,858.73	7,073.23	41,826.95
30							
35				2,339,032.38			
50							
60			154,427.47	113,901.21	33,619.73	1,134,532.70	15,198.73
61			22,370.92	786.38	36,642.19	261,163.18	15,246.37
62			344,365.71	148,369.22	1,750,392.71	196,364.87	461,631.22
82							
84							
85			3,550.24		2,431.61		3,400.54
89				6,671.00	2,980.00		4,650.00
			1,261,893.94	3,881,188.47	3,012,235.28	3,760,469.61	1,336,157.43
			0.00	0.00	0.00	0.00	0.00