

# TOWN COUNCIL AGENDA

Edward F. Dombroski, Jr., Chairman  
Ann McGonigle Santos, Vice-Chair  
Mehreen N. Butt  
Jonathan P. Chines  
Paul R. DiNocco  
Peter J. May  
Julie Smith-Galvin

Stephen P. Maio, Town Administrator  
Sherri A. Dalton, Clerk



NOTICE OF MEETING  
February 10, 2020 | 7:00 p.m.  
WCAT Studios, 24 Hemlock Road, Wakefield

## ITEM 1 | Call to Order

## ITEM 2 | Pledge of Allegiance

## ITEM 3 | Attendance

## ITEM 4 | Approval of Minutes

A. Approval of January 27, 2020 Executive Session Town Council Meeting Minutes. Vote anticipated.

B. Approval of January 27, 2020 Regular Town Council Meeting Minutes. Vote anticipated.

## ITEM 5 | Public Engagement

Any member of the public who wishes to address the Town Council is asked to arrive by **6:55 p.m.** and sign in with the Clerk. Each person who is signed in will be allotted three (3) minutes to address the Council. The Chair reserves the right to extend that time. Members of the Town Council may ask any clarifying questions or make statements related to the matters presented. In the event further deliberation or action is warranted, any issues raised may be included as an item on a future Town Council Agenda.

## ITEM 6 | Public Hearing – 7:05 p.m.

Wakefield Municipal Gas & Light Department  
Continuation of Public Hearing from January 27, 2020 Petition For Pole Locations to March 9, 2020 at 7:05 p.m. Vote anticipated.

## ITEM 7 | Presentation of Fiscal Year 2021 Budgets

Finance Committee Subcommittee Chairperson's to present the Finance Committee's recommendation for the proposed Fiscal Year 2021 Budgets along with the Town Accountant as outlined below. Vote anticipated.

A. Budget #16 – Police Department

B. Budget #17 – Fire Department

C. Budget #19 – Emergency Management

1 Lafayette Street Wakefield, MA 01880

www.wakefield.ma.us

781.246.6390

# TOWN COUNCIL AGENDA

## ITEM 8 | Carnival Request

Applicant, Wakefield Independence Day Committee, seeks permission to use the parking lot at the Galvin Middle School to hold the annual Carnival fundraiser benefiting the Wakefield 4<sup>th</sup> of July Parade during the week of April School vacation from April 20, 2020 through April 26, 2020.

## ITEM 9 | Donation

Library seeks approval to accept and expend a gift or gifts to the Library from various donors with thanks. Vote anticipated.

## ITEM 10 | Licenses

### A. Class I Application

Applicant seeks approval for the renewal of Class I license for 2020 for EMS Direct, LLC located at 16-18 DelCarmine Street. Vote anticipated.

### B. Class II Application

1. Applicant seeks approval for the renewal of Class II license for 2020 for EMS Direct, LLC located at 16-18 DelCarmine Street. Vote anticipated.

2. Applicant seeks approval for the renewal of Class II license for 2020 for Albrecht Autoland of Wakefield located at 614 North Avenue. Vote anticipated.

### C. One Day Liquor License Applications

1. Applicant seeks approval for a One Day Liquor License for a private event at the Americal Civic Center on February 15, 2020 from 5:00 p.m. until 8:00 p.m. Vote anticipated.

2. Applicant seeks approval for a One Day Liquor License for a fundraising event at the Americal Civic Center on February 15, 2020 from 2:00 p.m. until 7:00 p.m. Vote anticipated.

## ITEM 11 | Referral to the Planning Board

### Zoning Bylaw Changes

Applicant seeks Zoning Bylaw change amending the Wakefield Zoning Map dated May 2, 2016 as shown on Wakefield Assessors Maps for properties on North Avenue as Parcel 47B on Map 2A, Parcel 2+ on Map 2A and Parcel 47L on Map 2A within the Single Residence District to the General Residence. Vote anticipated.



# TOWN COUNCIL AGENDA

## ITEM 12 | Constituent Issues

Councilors have opportunity to briefly report any issues raised by constituents that are not included on current Agenda. No votes will be taken at this time, but items may be included on a future Town Council Agenda.

## ITEM 13 | Chairman's Comments

Chairman Dombroski to offer brief comments on:

1. "Celebrating Wakefield" Volunteer Appreciation Event
2. Envision Wakefield Downtown Revitalization Project

## ITEM 14 | Matters Not Anticipated for Agenda

Any matters not anticipated prior to the 48-hour public notice requirement but necessitating immediate action by the Council.

## ITEM 15 | Announcements & Acknowledgements

Town Councilors, Town Administrator, Town Counsel, and Clerk may offer recognitions and notices to the public.

## ITEM 16 | Adjournment

Vote anticipated.

Next Regular Town Council Meeting: February 24, 2020 @ 7:00 p.m., WCAT Studios, 24 Hemlock Road, Wakefield





## WAKEFIELD TOWN COUNCIL

Monday, January 27, 2020

6:30 P.M.

WCAT Studios, 24 Hemlock Road, Wakefield, MA. 01880

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**COUNCIL  
MEMBERS  
PRESENT:**

Councilor Edward F. Dombroski, Jr., Chair  
Councilor Ann McGonigle Santos, Vice-Chair  
Councilor Mehreen N. Butt  
Councilor Jonathan P. Chines  
Councilor Paul R. DiNocco  
Councilor Peter J. May  
Councilor Julie Smith-Galvin

**ADMINISTRATION PRESENT:**

Town Council Clerk Sherri A. Dalton  
Town Administrator Stephen P. Maio

**ADMINISTRATION ABSENT:**

Town Counsel Thomas A. Mullen

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**----- TOPICS OF DISCUSSION -----**

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**Call to Order**

Councilor Dombroski called the meeting to order at 6:30 p.m.

**Pledge of  
Allegiance**

Leading the body in the Pledge of Allegiance were Luke Greif, Kevin Degre, Henry Brown, Charles Gagne and Dan McHugh, 7<sup>th</sup> grade students from the Galvin Middle School and all are part of the Community Service Club that take part in projects in Wakefield and across the region. Charles Gagne spoke about the ongoing towel and blanket drive where all the donations will be donated to the Mission of Deeds. Councilor Dombroski thanked the students on behalf of the Town Council for their service to the community.

**Executive  
Session**

At 6:37 p.m. Councilor Dombroski stated there is a need for Executive Session to discuss Woods Subdivision litigation, because an open meeting may have detrimental effects on the bargaining position of the Town, with the intent of returning to open session immediately after. Councilor DiNocco so motioned. Councilor May seconded. Motion passed on a roll call vote with all 6 councilors voting in the affirmative.

The Council returned to open session at 6:53 p.m.

**Attendance**

Councilor Dombroski noted that all seven (7) of the Councilors were present as well as Madam Clerk Dalton and Town Administrator Maio. Town Counsel Mullen was absent. Councilor Dombroski welcomed back Councilor May and asked him if he would like to say a few words. Councilor May informed the Council that he has been going through medical testing and he has tested positive for Chronic Lyme Disease.

**Approval of  
Minutes –  
January 13,  
2020**

Councilor DiNocco motioned to approve the January 13, 2020 Regular Town Council Meeting Minutes as presented. Councilor Santos seconded. Motion passed 7-0-0.

**Public  
Engagement**

There was no Public Engagement.

**Public Hearing  
– Wakefield  
Municipal Gas  
& Light  
Department**

At 7:05 p.m. Councilor Dombroski opened the Public Hearing regarding the Petition For Pole Locations filed by the Wakefield Municipal Gas & Light Department. Vinny McMahon and David Polson, representatives from the WMGLD, requested to place a new pole and a self-supporting guy pole on DelCarmine Street as the WMGLD is upgrading the area to a modern system. Anthony Arcari, a member of the public and a direct abutter with property located at 259 Water Street spoke against the proposal and requested the lines be put underground. The proposed location brought some concern to the Town Councilors, given its proximity to a baseball field entrance. They asked the representatives to consider other locations and options. Councilor Dombroski asked the WMGLD representatives to return to a future meeting with images of their current proposal. Councilor DiNocco motioned to continue the Public Hearing to February 10, 2020 at 7:05 p.m. Councilor May seconded. Motion passed 7-0-0. Councilor Dombroski closed the Public Hearing at 7:25 p.m.

**Finance  
Committee –  
Presentation  
of Fiscal Year  
2021 Budgets**

Finance Committee Town Hall Subcommittee Chairwoman Jan DiGiambattista presented the Finance Committee's recommendations along with Town Account Kevin Gill for the proposed Fiscal Year 2021 Budgets. Chairwoman DiGiambattista stated the town budgets continue to be kept in good order and the main increases are in salary. She noted that for the past three years, some of the budgets have vacant line items and, if appropriate, they may be reviewed for possible removal; she also indicated balancing any funding between items so that they are more appropriate, and combining the election budgets and Town Clerk budget into one.

Budget #4 Treasurer Department: Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$219,929.00. Chairwoman DiGiambattista stated the vehicle allowance was one of those line items that has been zeroed out for the past three years and wants to see if that is feasible to be removed and also to discuss the Travel Allowance for the Commonwealth as it has been \$10.00 over the past three years. Councilor DiNocco motioned to approve Budget #4 Treasurer Department in the amount of \$219,929.00 as presented. Councilor May seconded. Motion passed 7-0-0.

Budget #7 Tax Collector Department: Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$279,162.00. Chairwoman DiGiambattista stated the Repair for Furniture has been vacant and two line items that were increased and decreased last year are continuing to be monitored. Councilor Santos motioned

to approve Budget #7 Tax Collector Department in the amount of \$279,162.00. Councilor Chines seconded. Motion passed 7-0-0.

Budget #8 Assessors Department: Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$242,671.00. Chairwoman DiGiambattista stated Printing and Stationery and Auto Allowance could decrease to compensate for other line item increases. Councilor DiNocco motioned to approve Budget #8 Assessors Department in the amount of \$242,671.00. Councilor Santos seconded. Motion passed 7-0-0.

Budget #9 Town Clerk: Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$224,462.00. Chairwoman DiGiambattista stated Postage line item may need to be increased as it has been a little bit under budget over the past few years. Councilor May motioned to approve Budget #9 Town Clerk in the amount of \$224,462.00. Councilor Santos seconded. Motion passed 7-0-0. Councilor Dombroski noted that Town Clerk Sheeran has done a wonderful job with the licensing of dogs and that he had Dublin his puggle licensed today on her 16<sup>th</sup> birthday. Visitors can also stop by DPW to obtain the 2020 "Scoop the Poop" Pledge Form.

Budget #10 Election & Registration: Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$37,700.00. Chairwoman DiGiambattista stated the Election Budget could be combined with the Town Clerks Budget. Councilor Chines motioned to approve Budget #10 Election & Registration in the amount of \$37,700.00. Councilor May seconded. Motion passed 7-0-0.

Budget #14 Planning Board: Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$12,975.00. Chairwoman DiGiambattista did not have anything to add to this budget. Councilor Santos motioned to approve Budget #14 Planning Board in the amount of \$12,975.00. Councilor May seconded. Motion passed 7-0-0.

Budget #26 Board of Health: Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$269,040.00. Chairwoman DiGiambattista stated there are two line items that have been vacant and discussed the possibility of those being taken out of the budget in the future. Councilor May motioned to approved Budget #26 Board of Health in the amount of \$269,040.00. Councilor DiNocco seconded. Motion passed 7-0-0. Health Director Ruth Clay spoke upon the availability of flu shots and provided an update regarding the coronavirus. She indicated she is in regular communication with health authorities and closely monitoring the situation. A press release about the virus will be going out.

Budget #40 Medicare: Town Accountant Kevin Gill stated the total Fiscal Year 2021 request is \$793,000.00. Chairwoman DiGiambattista stated did not have anything to add to this budget. Councilor May motioned to approve Budget #40

Medicare in the amount of \$793,000.00. Councilor Santos seconded. Motion passed 7-0-0.

## **Licenses**

Councilor DiNocco motioned to approve the 2020 Class II License Application for Fahey Auto Sales located at 28 New Salem Street. Councilor Santos seconded. Motion passed 7-0-0.

Councilor May motioned to approve the 2020 Class II License Application for J&A Auto Body located at 1273 New Salem Street. Councilor Santos seconded. Motion passed 7-0-0.

Councilor Santos motioned to approve the Class I License Application for Albrecht Buick GMC of Wakefield, Inc. located at 614 North Avenue. Councilor DiNocco seconded. Motion passed 7-0-0.

Councilor Santos motioned to approve the One Day Liquor License for a fundraising event at the Lucius Beebe Memorial Library on May 2, 2020 from 7:00 p.m. until 11:00 p.m. Councilor May seconded. Councilor DiNocco mentioned that the applicant is requesting a 30 day duration license. Councilor DiNocco motioned to amend the motion for a 30-day license from April 5, 2020 through May 5, 2020. Councilor Chines seconded. Motion passed 7-0-0.

## **MWRA Sewer Bond**

Councilor May motioned that the sale of the \$188,397.50 Sewer Bond of the Town dated February 24, 2020, to Massachusetts Water Resources Authority (the "Authority") is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on February 15 of the years and in the principal amounts as follows:

Year	Installment	Year	Installment
2021	\$18,839.75	2026	\$18,839.75
2022	18,839.75	2027	18,839.75
2023	18,839.75	2028	18,839.75
2024	18,839.75	2029	18,839.75
2025	18,839.75	2030	18,839.75

Further Voted: that each member of the Town Council, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote. Councilor DiNocco seconded. Motion passed 7-0-0.

**Referral to  
Planning  
Board**

Councilor DiNocco motioned to refer the applicant's request for zoning bylaw change affecting 102 New Salem Street to the Planning Board. Councilor Chines seconded. Motion passed 7-0-0.

Councilor DiNocco motioned to refer the applicant's request for zoning bylaw change affecting Main Street, Avon Street and Chestnut Street to the Planning Board. Councilor Chines seconded. Motion passed 6-0-1 with Councilor Smith-Galvin abstaining.

Councilor Santos motioned to refer the applicant's request for zoning bylaw change to Sections 190-31 L and M to the Planning Board. Councilor May seconded. Motion passed 6-0-1 with Councilor Smith-Galvin abstaining.

**Vision &  
Values  
Statement**

Councilor Chines presented a proposed framework for possible formulation of a Town Vision and Values Statement for Wakefield. He proposed a four (4) part process for Establishing a Vision and Values Statement with the first being brainstorming ideas from the public, employees and other stakeholders via surveys with an opportunity to offer feedback at a public brainstorming session. The second part would be draft alternatives by forming a committee to collect ideas generated through survey and brainstorming session and draft 1-2 alternative statements. The third part is to solicit public comment for the initial presentation of alternative statements to Town Council for discussion, followed by one month public comment period. He indicated an initial goal to complete the development process and secure Town Council approval by April/May. The Councilors thanked Councilor Chines for the presentation. Councilor Butt suggested that the survey includes choices for people to choose rather than having people answer with a lot of text and she offered to help with the survey. Councilor DiNocco thought that the April/May completion would be rushing it. Councilor Dombroski cautioned regarding the size of a potential committee, indicating that all interests could be represented, but with a more manageable number of committee members. Councilor Santos suggested in addition to getting comments to look at best practices of certain communities. All seven Councilors were in agreement to advance forward with what Councilor Chines has presented for the drafting of a Vision & Values Statement.

**Remote  
Meeting  
Participation**

The Councilors discussed the possibility of exploring further the option for remote participation in meetings of Town Committees, Boards and Commission by members of those Committees, Boards and Commissions. Councilor Dombroski stated that he asked Mr. Maio to contact other communities to see if they have adopted this type of participation and determine their experiences to date. Massachusetts law guides communities on remote participation as well as audio/video participation that would require technology infrastructure considerations and concerns. Councilor Dombroski suggested that the Council consider going forward with surveying first the chairs/members of the committees, commissions, and boards to get a sense of how their attendance has been and solicit any input they can offer. He also suggested surveying the public



at large to determine interest of possible applicants, were remote participation an option. Councilor Smith-Galvin stated her reading of the guidelines is that it is up to the chairperson of each committee to make the determination as to whether it is appropriate and she feels that there should be more options for the committees, boards, and commissions for flexibility but stated there are only five permitted reasons for remote participation: personal illness; personal disability; emergency; military service and geographic distance. Councilor Chines said that he feels it is up to the discretion of the chair of each committee and also feels that it is not appropriate for the Town Council to have remote participation or every committee. Councilor Dombroski added that the body of any committee, board, or commission requires a live quorum to vote, per MA law. Councilor Santos said that we would be remiss to not explore the possibilities of having some remote participation and we could institute some rules in such a way that the same person doesn't participate remotely at every meeting. Town Administrator Maio stated that he did work on a draft policy because the Town Council will have to adopt a policy that follows at least a minimum of the code of Massachusetts Regulations, including, for example, needing to notify the chair in writing 24 hours ahead of time. One question that arose is whether participation would be audio only or audio and video, the latter being more complex. If you have video under the code as Town Administrator Maio reads it, the remote participant needs to be visible to everybody else at the meeting, which could cause some logistical issues. At Chairman Dombroski's request, Town Administrator Maio did speak with Town Counsel Mullen regarding the issue of remote participation. Mr. Maio conveyed that none of the other communities Mr. Mullen represents are doing this right now. Councilor Smith-Galvin stated the Lynnfield does have a policy. Mr. Maio questioned whether it was being utilized. Following a "straw poll" by Chairman Dombroski all seven Councilors were interested in moving forward to explore remote meeting participation further.

**Annual Town Meeting**

Councilor DiNocco motioned to set the Annual Town Meeting date of May 4, 2020. Councilor May seconded. Motion passed 7-0-0.

Councilor Santos motioned to open the Annual Town Meeting Warrant. Councilor DiNocco seconded. Motion passed 7-0-0.

Councilor Santos motioned to set the close date of the Annual Town Meeting Warrant as March 26, 2020 at 4:30 p.m. Councilor Chines seconded. Motion passed 7-0-0.

**Constituent Issues**

Councilor Chines received concern regarding the lack of a stop sign at the end of Armory Street when you go to turn on to North Avenue; suggested having the owners of the American Mutual building attend a Town Council meeting for information purposes.

Councilor Smith-Galvin has received continued concern regarding some vehicles observed going the wrong way on Common Street and suggested putting a

flashing sign; asked to have the Town Meeting book be a little more descriptive and more background on items.

Councilor DiNocco spoke regarding vehicles parking on sidewalks forcing people to walk in the street and stated something has to be done about this, enforcing the existing bylaw.

**Warrants**

Councilors were updated on Warrant #25 dated December 17, 2019 through Warrant #30 dated January 21, 2020.

**Chairman's  
Comments**

Chairman Dombroski reported that the Town recently received preliminary expectations for Chapter 70 state (school aid) funding for Fiscal Year 2021 in the amount of \$6,849,798.00 for a per-student aid of \$1,965.00 which is only a 1.90% increase from Fiscal Year 2020's amount of \$6,729,549.00. Compared against Reading, Saugus, Melrose, and Stoneham, which are demographically similar communities to Wakefield, the Wakefield per-student aid number is significantly lower than those communities and Wakefield has more students than some of those communities. Chairman Dombroski presented several slides reflecting the funding amounts history and comparison to other communities. Chairman Dombroski indicated that to maintain that in the absence of a fair share of funding, the burden would inappropriately fall onto the Wakefield taxpayers to make up any shortfall and maintain an excellent education for our students. He was not encouraged by a response received from a member of our state delegation. Town Administrator Maio has voiced his concern with our state delegation and concurred that the response that was received was not promising relative to where we will land, funding-wise. The less state aid we have, the more taxpayer dollars are paid in order to achieve the same objectives. Town Administrator Maio commented that he will be looking at this over the next few months. Councilor Chines asked that we look at how we are reporting data to the state and suggested that Mr. Maio collaborate with the school department so that we understand the formula and understand the data submission requirements and that we are actually doing everything that we can. He also encouraged residents to contact all of our legislative delegation to express concern. Councilor Butt asked that the state delegation be asked to attend a future Town Council meeting. Mr. Maio had indicated that plan had been on hold until we had a full delegation (following the upcoming special election).

This past weekend was the Annual Conference and Trade Show of the Massachusetts Municipal Association. Town Councilors and the Town Administrator attended a lot of different programs. Councilor Dombroski provided a brief overview and highlighted the benefits to the Town of Councilors participating and taking away useful information. Councilor Chines stated there were a lot of good tips and ideas around economic development, affordable housing and promotion of public spaces. He also attended the session on Community Engagement where Councilor Butt was a panelist on and wanted to recognize her work. Councilor Butt stated that she talked about some of the stuff

we have done over the last couple of years from Wakefield 101 and how we have as a town increased local election turnout over the past three years. Her favorite story from that session is from a Councilor from a town that has 100 vacancies on their boards and they are trying to recruit from their town of 356 people. Councilor DiNocco mentioned that going to these types of conferences you get to sit down and talk with representatives from the other communities.

**Matters Not Anticipated for Agenda**

There were no unanticipated matters.

**Announcements & Acknowledgements**

Councilor DiNocco stated that the Police Union raised \$1,050.00 from their November and December activities and the money was split between the Wakefield Alliance Against Violence and the Wakefield Food Pantry; with the help of our State Representative Donald Wong, the Police Department was able to secure a \$15,000.00 grant to train officers in critical incident stress management.

Councilor Butt congratulated the Human Rights Commission on an amazing MLK and Coretta Scott King Day event last week; Community Garden info session is Wednesday, February 05, 2020 from 7:00 p.m. to 8:00 p.m. at the Civic Center; a reminder for everyone in precinct 4, 5, 6 the election is Tuesday February 04, 2020 at the Galvin Middle School and the precincts are open from 7:00 a.m. to 8:00 p.m. Councilor Chines is delighted to have Councilor May back; election is next week and recognized Betsy Sheeran, Rose Morgan, and Denise Oats for their great work as well as the Wakefield Police Department, DPW and School Department; Wakefield Police Department is working with Respond to host a teen dating violence awareness workshop at the Police Department on February 18, 2020 at 6:00 p.m.; highlighted the Wakefield Educational Foundation adult teams spelling bee is on February 28, 2020 at 7:00 p.m. at the Elk's.

Councilor Smith-Galvin mentioned that the library every year picks a theme and this year it is Just For The Fun of It Imagine Create and Play and it is all about leaving your stress behind and the next one is Uncommon Instruments; if you are in precincts 4, 5 and 6 vote on February 04, 2020.

Councilor Dombroski reminded everyone that the RESPECTfully poster campaign submissions are due by this Friday, January 31, 2020 and WAAV is giving out a \$50.00 Amazon gift card to every winner from every grade 1 through 12; there is also a Public Service Announcement project and information is available through WAAV Facebook page; February 4, 2020 is the primary for the special election.

**Adjournment**

At 9:29 p.m. Councilor Smith-Galvin motioned to adjourn. Councilor May seconded. Motion passed 7-0-0.

**Next Council Meeting**

The next regular Town Council meeting is February 10, 2020 at 7:00 p.m. at WCAT Studios, 24 Hemlock Road, Wakefield.

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Respectfully submitted,

*Sherri A. Dalton*

Sherri A. Dalton  
Town Council Clerk

DRAFT

WAKEFIELD MUNICIPAL GAS & LIGHT DEPARTMENT  
480 North Ave  
Wakefield, Massachusetts 01880  
781-246-6363

PETITION FOR POLE LOCATIONS

DATE: **January 8, 2020**

To the Town Council

Of WAKEFIELD, Massachusetts

THE TOWN OF WAKEFIELD MUNICIPAL GAS & LIGHT DEPARTMENT requests permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used by your petitioner, along and across the following public way or ways:

**Delcarmine St: Place a wood pole, numbered 3A, across the street from Pole 4 Delcarmine St, approximately 43' East-Southeast of Pole 4 Delcarmine St, at the corner of the grass plot.**

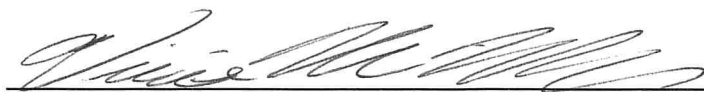
**Delcarmine St: Place a black, steel, self-supporting guy pole, numbered 3A-S, between poles 4 and 5 Delcarmine St, approximately 77' South of Pole 4 and 41' North of Pole 5, in the paved sidewalk just behind the curb.**

Wherefore they pray that after due notice and hearing as provided by law, they be granted locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protection fixtures as they may find necessary, said poles to be erected, substantially in accordance with the plan filed herewith marked, **#010820**, and dated **January 8, 2020**.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as said petitioner may desire for distributing purposes.

Your petitioner agrees to reserve space for one crossarm at a suitable point on each of said poles for the fire, police, and telephone wires belonging to the municipality and used by it exclusively for municipal purposes.

TOWN OF WAKEFIELD MUNICIPAL GAS & LIGHT DEPARTMENT



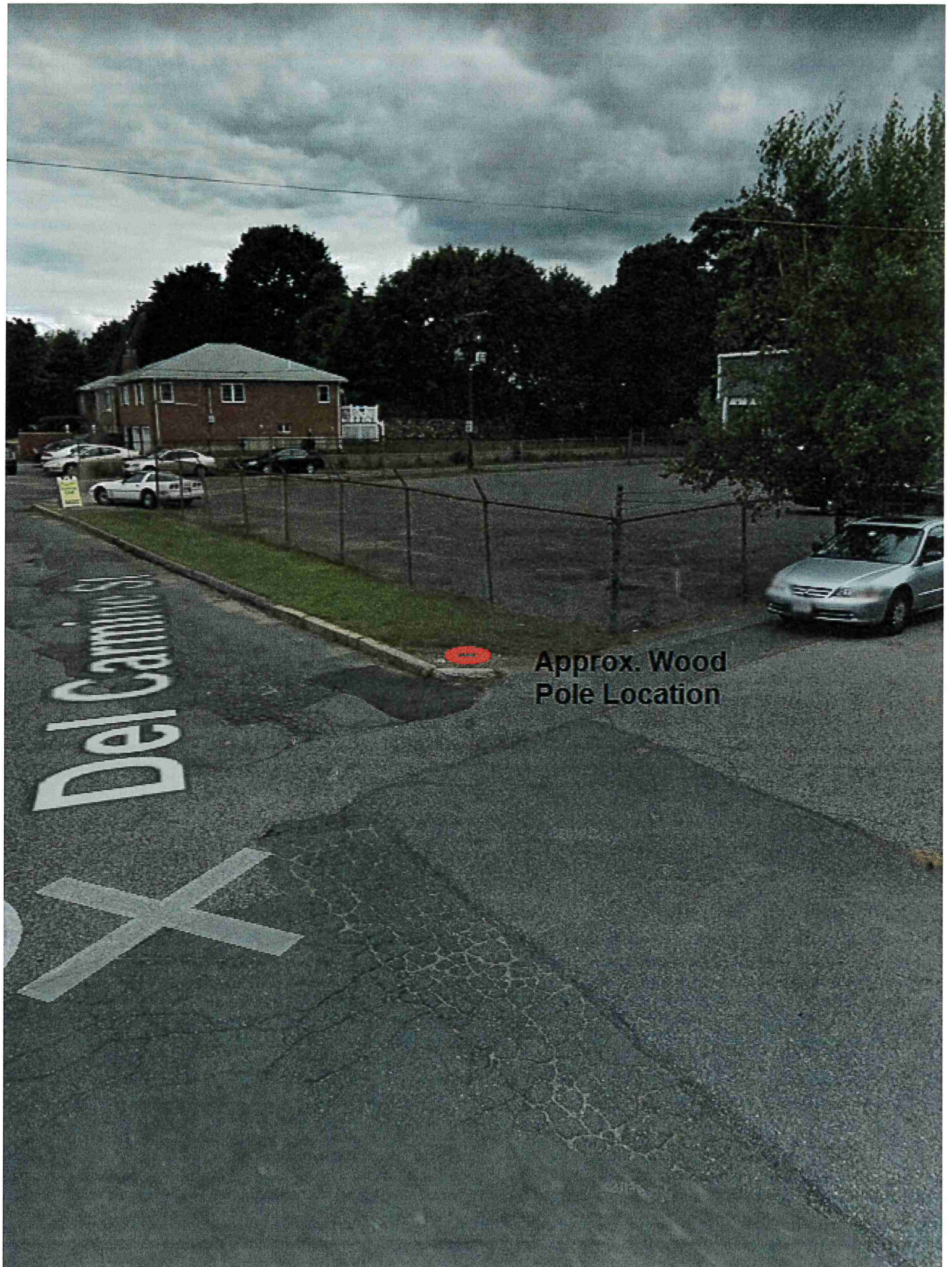
By: Vinnie McMahon, Senior Engineer





Approx. Guy  
Pole Location





Approx. Wood  
Pole Location

[illegible]



Budget No. 16												
Dep. No. 210												
TOWN OF WAKEFIELD												
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2021												
Police Department												
		Actual	Actual			Act. Expend.	Departmental	Town Admin.				
EOC	Dept/Appropriation	Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended			
		FY 2018	FY 2019	FY 2019	FY 2020	12/24/19	FY 2021	FY 2021	FY 2021			
1	Personal Services											
5111	Regular Salaries	3,392,027.00	3,683,095.00	3,850,257.00	3,925,785.00	1,860,888.00	3,873,720.00	3,873,720.00	0.00			
5192	Education Incentive	526,884.00	564,652.00	544,866.00	568,225.00	270,678.00	584,304.00	584,304.00	0.00			
5114	Clerical / Parking Enforcement	54,577.00	56,839.00	57,636.00	97,436.00	40,015.00	101,011.00	101,011.00	0.00			
5150	Fitness Incentive	30,628.00	26,000.00	30,628.00	30,000.00	27,000.00	30,000.00	30,000.00	0.00			
5123	Matron	0.00	0.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00			
5129	Town Mtgs/Elections	9,382.00	16,289.00	8,445.00	12,000.00	302.00	12,000.00	12,000.00	0.00			
5130	July 4th	32,974.00	36,750.00	33,729.00	38,000.00	31,994.00	38,000.00	38,000.00	0.00			
5136	Court	72,981.00	81,006.00	89,729.00	85,000.00	44,467.00	85,000.00	85,000.00	0.00			
5138	Training Schools	94,137.00	89,674.00	103,000.00	103,000.00	42,724.00	103,000.00	103,000.00	0.00			
5146	Holidays	235,603.00	247,568.00	200,570.00	235,000.00	111,208.00	235,000.00	235,000.00	0.00			
5147	Firearm Qualification	40,973.00	49,102.00	54,893.00	50,000.00	19,543.00	50,000.00	50,000.00	0.00			
5133	Sub Vacation - OT	240,018.00	264,609.00	184,737.00	245,000.00	136,502.00	245,000.00	245,000.00	0.00			
5134	Subsick & Injured - OT	79,464.00	85,222.00	68,615.00	70,000.00	34,794.00	70,000.00	70,000.00	0.00			
5139	Emergency Overtime - OT	105,743.00	137,257.00	137,233.00	105,000.00	63,865.00	105,000.00	105,000.00	0.00			
	Sub-Total Overtime	425,225.00	487,088.00	390,585.00	420,000.00	235,161.00	420,000.00	420,000.00	0.00			
	TOTAL PERSONAL SERVICES	4,915,391.00	5,338,063.00	5,366,338.00	5,566,446.00	2,683,980.00	5,534,035.00	5,534,035.00	0.00			
	RFT											
	TOTAL WITH RFT	4,915,391.00	5,338,063.00	5,366,338.00	5,566,446.00	2,683,980.00	5,534,035.00	5,534,035.00	0.00			

Budget No. 16											
Dep. No. 210											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2021											
Police Department											
	=====	=====	=====	=====	=====	=====	=====	=====	=====		
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2018	FY 2019	FY 2019	FY 2020	12/24/19	FY 2021	FY 2021	FY 2021		
	=====	=====	=====	=====	=====	=====	=====	=====	=====		
2	CONTRACTUAL SERVICES										
5243	Maintenance Auto	9,000.00	8,351.00	9,000.00	9,000.00	452.00	9,000.00	9,000.00	0.00		
5244	Rep Main Off Equip	3,244.00	2,399.00	3,500.00	3,500.00	822.00	3,500.00	3,500.00	0.00		
5246	Maintenance Radio	21,769.00	25,666.00	23,000.00	23,000.00	10,447.00	23,000.00	23,000.00	0.00		
5247	Computer Maint Equip	22,581.00	17,841.00	22,602.00	22,602.00	22,068.00	25,000.00	25,000.00	0.00		
5248	Repair Maint Equip	4,652.00	4,210.00	5,500.00	5,500.00	1,374.00	5,500.00	5,500.00	0.00		
5249	Comp Maint Software	13,357.00	16,114.00	19,000.00	19,000.00	245.00	19,000.00	19,000.00	0.00		
5271	Hired Equipment	18,219.00	15,931.00	18,120.00	18,120.00	7,484.00	18,120.00	18,120.00	0.00		
5275	Training Schools	34,454.00	37,455.00	30,000.00	37,000.00	8,614.00	37,000.00	37,000.00	0.00		
5301	Advertising	2,605.00	1,566.00	3,600.00	3,600.00	25.00	3,600.00	3,600.00	0.00		
5306	Printing / Stationary	1,761.00	706.00	2,100.00	2,100.00	461.00	2,100.00	2,100.00	0.00		
5340	Postage	1,678.00	1,800.00	1,800.00	1,800.00	686.00	1,800.00	1,800.00	0.00		
5341	Telephone	37,196.00	34,101.00	36,500.00	40,000.00	24,191.00	40,000.00	40,000.00	0.00		
5351	Travel	664.00	1,047.00	1,700.00	1,700.00	76.00	1,700.00	1,700.00	0.00		
5399	Unclassified	3,346.00	11,229.00	4,500.00	19,500.00	8,431.00	54,500.00	54,500.00	0.00		
	TOTAL CONTRACTUAL	174,526.00	178,416.00	180,922.00	206,422.00	85,376.00	243,820.00	243,820.00	0.00		

Budget No. 16											
Dep. No. 210											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2021											
Police Department											
	=====	=====	=====	=====	=====	=====	=====	=====	=====		
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2018	FY 2019	FY 2019	FY 2020	12/24/19	FY 2021	FY 2021	FY 2021		
	=====	=====	=====	=====	=====	=====	=====	=====	=====		
4	MATERIALS & SUPPLIES										
5422	Office Supplies	4,199.00	4,195.00	4,200.00	4,200.00	2,261.00	4,200.00	4,200.00	0.00		
5423	Reprod/Comp Supplies	4,210.00	748.00	4,500.00	4,500.00	408.00	4,500.00	4,500.00	0.00		
5481	M.V. Parts & Acc	14,999.00	21,655.00	15,000.00	15,000.00	11,663.00	20,000.00	20,000.00	0.00		
5482	Gasoline & Oil	58,815.00	53,970.00	60,000.00	60,000.00	24,030.00	60,000.00	60,000.00	0.00		
5483	Tires - Automotive	5,406.00	7,557.00	6,000.00	6,000.00	573.00	6,000.00	6,000.00	0.00		
5501	Communication Parts	10,951.00	9,279.00	11,000.00	11,000.00	6,399.00	11,000.00	11,000.00	0.00		
5502	Medical Supplies	3,719.00	2,639.00	6,200.00	6,200.00	649.00	6,200.00	6,200.00	0.00		
5511	Books/Publications	546.00	955.00	1,000.00	1,000.00	25.00	1,000.00	1,000.00	0.00		
5512	Education Supplies	316.00	100.00	400.00	400.00	150.00	400.00	400.00	0.00		
5540	Other Mat & Supplies	3,000.00	320.00	3,000.00	13,000.00	1,734.00	13,000.00	13,000.00	0.00		
5590	Photo/Fingerprint	1,480.00	558.00	1,500.00	1,500.00	0.00	1,500.00	1,500.00	0.00		
5591	Public Safety	15,158.00	35,197.00	30,000.00	30,000.00	7,287.00	30,000.00	30,000.00	0.00		
5593	Uniforms/Clothing	12,000.00	14,512.00	12,000.00	12,000.00	782.00	12,000.00	12,000.00	0.00		
	TOTAL MATERIALS & SUPP	134,799.00	151,685.00	154,800.00	164,800.00	55,961.00	169,800.00	169,800.00	0.00		

Budget No. 16											
Dep. No. 210											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2021											
Police Department											
=											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2018	FY 2019	FY 2019	FY 2020	12/24/19	FY 2021	FY 2021	FY 2021		
=											
7	SUNDRY CHARGES										
5731	Dues/Memberships	15,700.00	4,062.00	10,200.00	10,200.00	9,298.00	13,000.00	13,000.00	0.00		
	TOTAL SUNDRY CHARGES	15,700.00	4,062.00	10,200.00	10,200.00	9,298.00	13,000.00	13,000.00	0.00		

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Budget No. 17											
Dept 220											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2021											
Fire Department											
		Actual	Actual								
		Expend.	Expend.	Approp.	Approp.	Act. Expend.	Departmental	Town Admin.			
EOC	Dept/Appropriation	FY 2018	FY 2019	FY 2019	FY 2020	Thru Wk. 26	Request For	Request For	Recommended		
						12/24/19	FY 2021	FY 2021	FY 2021		
2	CONTRACTUAL SERVICES										
5243	Maintenance Auto	40,945.00	37,528.00	35,000.00	37,000.00	19,340.00	37,000.00	37,000.00	0.00		
5244	Repair Office Equip	5,209.00	4,268.00	4,600.00	4,600.00	938.00	4,600.00	4,600.00	0.00		
5245	Misc. Equipment Repair	14,720.00	17,668.00	14,000.00	18,000.00	8,196.00	18,000.00	18,000.00	0.00		
5246	Maintenance Radio	4,607.00	10,132.00	6,000.00	8,000.00	2,579.00	8,000.00	8,000.00	0.00		
5276	Metrofire	3,811.00	3,299.00	4,000.00	4,000.00	3,500.00	4,000.00	4,000.00	0.00		
5301	Advertising	0.00	3,588.00	3,600.00	3,600.00	3,588.00	3,600.00	3,600.00	0.00		
5302	EMT Certification / Training	14,124.00	17,418.00	31,000.00	26,000.00	10,897.00	26,000.00	26,000.00	0.00		
5306	Printing / Stationary	1,025.00	854.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00		
5340	Postage	500.00	549.00	500.00	500.00	0.00	500.00	500.00	0.00		
5341	Telephone	6,654.00	6,645.00	8,000.00	8,000.00	3,101.00	11,000.00	11,000.00	0.00		
5351	Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5399	Unclassified	3,505.00	7,043.00	1,500.00	3,500.00	3,289.00	3,500.00	3,500.00	0.00		
	TOTAL CONTRACTUAL	95,100.00	108,992.00	109,200.00	114,200.00	55,428.00	117,200.00	117,200.00	0.00		
	RFT										

Budget No. 17											
Dept 220											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2020											
Fire Department											
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
EOC	Dept/Appropriation	Actual Expend. FY 2018	Actual Expend. FY 2019	Approp. FY 2019	Approp. FY 2020	Act. Expend. Thru Wk. 26 12/24/19	Departmental Request For FY 2021	Town Admin. Request For FY 2021	Recommended FY 2021		
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
4	MATERIALS & SUPPLIES										
5422	Office Supplies	844.00	1,218.00	1,500.00	1,500.00	1,183.00	1,500.00	1,500.00	0.00		
5423	Reprod/Comp Supplies	44.00	2,150.00	400.00	400.00	0.00	400.00	400.00	0.00		
5431	Building Maintenance	80.00	1,677.00	2,000.00	2,000.00	1,033.00	2,000.00	2,000.00	0.00		
5481	M.V. Parts & Acc	27,525.00	41,866.00	23,000.00	25,000.00	15,264.00	25,000.00	25,000.00	0.00		
5482	Gasoline & Oil	16,376.00	28,652.00	25,000.00	26,000.00	9,264.00	26,000.00	26,000.00	0.00		
5483	Tires - Automotive	2,806.00	4,448.00	5,000.00	6,000.00	3,800.00	6,000.00	6,000.00	0.00		
5500	Electrical Supplies	0.00	72.00	250.00	250.00	0.00	250.00	250.00	0.00		
5502	Medical Supplies	8,474.00	5,822.00	9,000.00	12,000.00	1,961.00	9,000.00	9,000.00	0.00		
5511	Books/Publications	250.00	21.00	250.00	250.00	24.00	250.00	250.00	0.00		
5512	Education Supplies	976.00	1,121.00	1,000.00	1,000.00	815.00	1,000.00	1,000.00	0.00		
5535	Hardware	1,582.00	781.00	1,000.00	1,000.00	174.00	1,000.00	1,000.00	0.00		
5537	Misc. Equipment	1,584.00	1,446.00	2,500.00	2,500.00	741.00	2,500.00	2,500.00	0.00		
5540	Other Mat & Supplies	849.00	1,619.00	4,000.00	4,000.00	359.00	4,000.00	4,000.00	0.00		
5591	Public Safety Materials	11,278.00	14,119.00	14,000.00	16,000.00	8,739.00	16,000.00	16,000.00	0.00		
5593	Uniforms/Clothing	86,232.00	32,588.00	48,700.00	53,700.00	5,680.00	53,700.00	53,700.00	0.00		
	TOTAL MATERIALS & SUPP	158,900.00	137,600.00	137,600.00	151,600.00	49,037.00	148,600.00	148,600.00	0.00		
	RFT										



Budget No. 17											
Dept 220											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2021											
Fire Department											
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2018	FY 2019	FY 2019	FY 2020	12/24/19	FY 2021	FY 2021	FY 2021		
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
7	SUNDRY CHARGES										
5731	Dues/Memberships	1,500.00	2,000.00	2,000.00	3,000.00	1,521.00	3,000.00	3,000.00	0.00		
	TOTAL SUNDRY CHARGES	1,500.00	2,000.00	2,000.00	3,000.00	1,521.00	3,000.00	3,000.00	0.00		

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Budget No. 19		Page 3									
Dept. No. 291											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For The Fiscal Period 2021											
Emergency Management											
====	=====	=====	=====	=====	=====	=====	=====	=====	=====		
		Actual	Actual	Approp.	Approp.	Act. Expend.	Departmental	Town Admin.	Recommended		
EOC	Dept/Appropriation	Expend.	Expend.	FY 2019	FY 2020	Thru Wk. 26	Request For	Request For	FY 2021		
		FY 2018	FY 2019	FY 2019	FY 2020	12/24/19	FY 2021	FY 2021	FY 2021		
====	=====	=====	=====	=====	=====	=====	=====	=====	=====		
SHEET B - 4 MATERIALS AND SUPPLIES											
5481	Motor Vehicle Parts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5482	Oil and Additives	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5591	Public Safety Supplies	971.00	1,254.00	3,000.00	3,000.00	0.00	3,000.00	3,000.00	0.00		
5593	Uniforms	0.00	1,467.00	0.00	0.00	0.00	0.00	0.00	0.00		
	TOTAL 4	971.00	2,721.00	3,000.00	3,000.00	0.00	3,000.00	3,000.00	0.00		

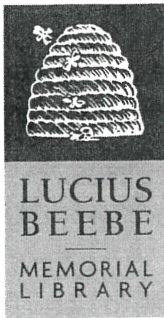


Dear Mr. Maio,

The Wakefield Independence Day Committee would like to request permission to use the parking lot at the Galvin Middle School to hold its annual Carnival fundraiser during the week of April School Vacation for the Wakefield 4<sup>th</sup> of July Parade. In using this parking lot, there will be no equipment for the carnival on the turf fields, the driveway to the school will remain clear, and we will work with the school department in order to address any security and safety concerns that may come up. The company will arrive to begin set-up on April 20<sup>th</sup> and will be gone by April 26<sup>th</sup>. The carnival is currently scheduled to run the 21<sup>st</sup> -25<sup>th</sup> from 6-10pm on the 21<sup>st</sup>, 2-10pm from the 22<sup>nd</sup>-24<sup>th</sup> and 12-10pm on the 25<sup>th</sup>. This fundraiser is key to the success of the parade as it constitutes approximately 15% of our yearly income. The committee respectfully asks for permission from both the School Committee and the Town Council to do this.

Respectfully submitted,

Brian Fox  
Chairman Wakefield Independence Day Committee



345 Main Street  
Wakefield, MA 01880-5093  
www.wakefieldlibrary.org

VOICE 781-246-6335  
FAX 781-246-6385  
EMAIL email@wakefieldlibrary.org

Date: 2/4/2020

Town Council  
William J. Lee Memorial Town Hall  
1 Lafayette Street  
Wakefield, MA 01880

Dear Councilors:

In accordance with Chapter 44, Section 53A of Massachusetts General Laws, the Board of Library Trustees requests approval to accept and expend a gift or gifts to the Library as indicated on the attached form bearing the above date.

Thank you for your consideration.

Very truly yours,

Catherine McDonald  
Library Director

cc: Accounting



@wakefield.library



@Beebe\_Library



@beebelibrary

LUCIUS BEEBE MEMORIAL LIBRARY  
LIBRARY GIFTS RECEIVED FOR DEPOSIT  
ACCOUNTING DEPARTMENT USE

2/4/2020				
SOURCE	DONOR INTENT	DETAIL	AMOUNT	ACCOUNT TOTAL
<b>VARIOUS GIFTS - ORG 20610290, OBJECT 483000</b>			<b>1,010.00</b>	
Various Patrons	Public Printer Donations	Public printer supplies, paper, toner	960.00	
Ann Hughes	Homebound Program	In memory of John Konevich	50.00	
<b>MAGAZINE GIFTS - ORG 20610295, OBJECT 483000</b>			<b>0.00</b>	
<b>FRIENDS OF BEEBE LIBRARY GIFTS - ORG 20610291, OBJECT 483000</b>			<b>0.00</b>	
<b>GIFT BOOKS - ORG 20610296, OBJECT 483000</b>			<b>0.00</b>	
<b>AMERICAN CREED GRANT - ORG 20610902, OBJECT 483000</b>			<b>0.00</b>	
<b>TOTAL DONATIONS</b>			<b>1,010.00</b>	<b>1,010.00</b>

November 30, 2019

THE COMMONWEALTH OF MASSACHUSETTS  
2019  
TOWN OF WAKEFIELD

Class I

APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE OR  
ASSEMBLE SECOND HAND MOTOR VEHICLES  
OR PARTS THEREOF

I, the under signed duly authorized by the concern herein mentioned, hereby apply for a CLASS II, license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? **EMS Direct, LLC**  
Business address of concern. No. **16-18 DelCarmine Street, Wakefield, Massachusetts 01880**
2. Is the above concern an individual, co-partnership, an association or a corporation?  
**CORPORATION**
3. If an individual, state full name and residential address. *na*
4. If a co-partnership, state full names and residential addresses of the persons composing it.  
*na*
5. If an association or a corporation, state full names and residential address of the principal officers.  
Member: **David Portman 34 Ellen Rd., Stoneham, MA 02180**  
Member: **Michael Woronka 15 Jennys Hill Rd Windham, NH 03087**
6. Are you engaged principal in the business of buying, selling or exchanging motor vehicles? **YES**  
If so, is your principal business the sale of new motor vehicles? **YES**  
Is your principal business the buying and selling of second hand motor vehicles? **YES**  
Is your principal business that of a motor vehicle junk dealer? **NO**



7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

The Wakefield business location will be the location of the corporation. EMS Direct, LLC will utilize and additional repair facility located at 844 Woburn Street, Wilmington, Mass., 01887. No sales force will be present at the location. All sales force personnel work from home and utilize demonstration units which are typically stored at their residences. No work on vehicle will be performed at the location. Additionally, new vehicles are shipped directly to the customer at the customer's location of business. Warranty work can be performed by any Ford Motor Corporation repair facility and EMS Direct's repair facility in Wilmington, MA.

8. Are you a recognized agent of a motor vehicle manufacturer? **YES**  
If so, state name of the manufacturer: **DEMERS AMBULANCES, INC.**

9. Have you a signed contract as required by section 58, Class I? **YES**

10. Have you ever applied for a license to deal in second motor vehicles or parts thereof? **YES**  
If so, in what city/ town: **WAKEFIELD, MASSACHUSETTS**

Did you receive a license? **YES** For what year? **2018**

11. Has any licensed issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked? **NO**

Sign your name in full: \_\_\_\_\_

  
**Michael Woronka, Member**  
(Duly authorized to represent the concern herein mentioned)

Residence: 15 Jennys Hill Rd., Windham, NH 03087

### IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH  
FULL INFORMATION, AND FALSE STATEMENTS  
HEREIN MAY RESULT IN THE REJECTION OF  
YOUR APPLICATION OR THE SUBSEQUENT  
REVOCATION OF YOUR LICENSE IF ISSUED.

Note: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)

November 30, 2019

THE COMMONWEALTH OF MASSACHUSETTS  
2019  
TOWN OF WAKEFIELD

Class II

APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE OR  
ASSEMBLE SECOND HAND MOTOR VEHICLES  
OR PARTS THEREOF

I, the under signed duly authorized by the concern herein mentioned, hereby apply for a CLASS II, license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? **EMS Direct, LLC**  
Business address of concern. No. **16-18 DelCarmine Street, Wakefield, MA 01880**

2. Is the above concern an individual, co-partnership, an association or a corporation?  
**CORPORATION**

3. If an individual, state full name and residential address. *na*

4. If a co-partnership, state full names and residential addresses of the persons composing it.  
*na*

5. If an association or a corporation, state full names and residential address of the principal officers.

Member: **David Portman** **34 Ellen Rd., Stoneham, Massachusetts 02180**  
Member: **Michael Woronka** **15 Jennys Hill Rd, Windham, NH 03087**

6. Are you engaged principal in the business of buying, selling or exchanging motor vehicles? **YES**

If so, is your principal business the sale of new motor vehicles? **YES**

Is your principal business the buying and selling of second hand motor vehicles? **YES**

Is your principal business that of a motor vehicle junk dealer? **NO**

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

The Wakefield business location will be the location of the corporation. EMS Direct, LLC will utilize and additional repair facility located at 844 Woburn Street, Wilmington, Mass., 01887. No sales force will be present at the location. All sales force personnel work from home and utilize demonstration units which are typically stored at their residences. No work on vehicle will be performed at the location. Additionally, new vehicles are shipped directly to the customer at the customer's location of business. Warranty work can be performed by any Ford Motor Corporation repair facility and EMS Direct's repair facility in Wilmington, MA.

8. Are you a recognized agent of a motor vehicle manufacturer? **YES**  
If so, state name of the manufacturer: **DEMERS AMBULANCES, INC.**

9. Have you a signed contract as required by section 58, Class I? **YES**

10. Have you ever applied for a license to deal in second motor vehicles or parts thereof? **YES**  
If so, in what city/ town: **WAKEFIELD, MASSACHUSETTS**

Did you receive a license? **YES** For what year? **2018**

11. Has any licensed issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked? **NO**

Sign your name in full: \_\_\_\_\_

  
**Michael Woronka, Member**

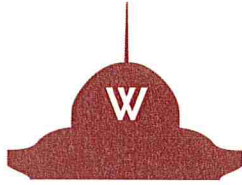
(Duly authorized to represent the concern herein mentioned)

Residence: 15 Jennys Hill Rd., Windham, NH 03087

### IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH  
FULL INFORMATION, AND FALSE STATEMENTS  
HEREIN MAY RESULT IN THE REJECTION OF  
YOUR APPLICATION OR THE SUBSEQUENT  
REVOCATION OF YOUR LICENSE IF ISSUED.

Note: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)



# TOWN OF WAKEFIELD

Stephen P. Maio, Town Administrator  
smaio@wakefield.ma.us

Sherri A. Dalton, Executive Assistant  
sdalton@wakefield.ma.us

THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF WAKEFIELD  
APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE OR ASSEMBLE SECOND  
HAND MOTOR VEHICLES OR PARTS THEREOF

Date: 2/6/2020

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a **CLASS II** license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? ALBRECHT AUTO LAND WAKEFIELD MASS 01880

Business address of concern? 614 NORTH AVE WAKEFIELD

2. Is the above concern an individual, co-partnership, an association or a corporation?

Corporation

3. If an individual, state full name, residential address and phone number and email

address: n/a

4. If a co-partnership, state full names, addresses and phone numbers and email addresses of the persons

composing it: n/a





5. If an association or a corporation, state full names, addresses and phone numbers and email addresses of the principal officers.

President: George T Albrecht - 394 Washington St, Woburn

Secretary: George T Albrecht - 394 Washington St, Woburn

Treasurer: George T Albrecht, 394 Washington St, Woburn

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? ☒ Yes ☐ No

If so, is your principal business the sale of new motor vehicles? ☒ Yes ☒ No

Is your principal business the buying and selling of second hand motor vehicles? ☒ Yes ☒ No

Is your principal business that of a motor vehicle junk dealer? ☐ Yes ☒ No

7. Give a complete description of all the premises to be used for the purpose of carrying on the business:

This Property is known and numbered 604 North Avenue, Wakefield  
This is the current location of the 128 Volvo dealership

8. Are you a recognized agent of a motor vehicle manufacture? ☐ Yes ☒ No

If so, state name of manufacture: \_\_\_\_\_

9. Have you a signed contract as required by Section 58, Class 1? ☐ Yes ☒ No

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof: ☒ Yes ☐ No

If so, in what city/town: Wakefield

Did you receive a license? ☒ Yes ☐ No For what year? 2019

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked? ☐ Yes ☒ No

  
Signature (duly authorized to represent the concern herein mentioned)

  
Print Name

Residence

### IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH FULL INFORMATION, AND FALSE STATEMENTS HEREIN MAY RESULT IN THE REJECTION OF YOUR APPLICATION OR THE SUBSEQUENT REVOCATION OF YOUR LICENSE IF ISSUED.

Note: If the applicant has held a license in the year prior to this application, he/she must file a duplicate of the application with the registrar. (See Sec. 59)



## Rental Reservation Form and Agreement

**Note:** No reservation is complete until a completed, signed ORIGINAL of this form, required documents and deposit have been received. **Failure to comply with any of the requirements may jeopardize the requested rental date**

➤ **Room Requested:** Gym/Hall ☐ Heritage Room ☒

➤ **Date(s) and Time(s) of Rental - Hours of operation 8:00am to 10:00pm unless approved by Recreation Director.**

**Note:** Please provide date, start time, finish time and approximate number of attendees. If set up or break down time is required, please note minimum time necessary for each. For recurring rentals, please note all requested dates and times (add additional sheets if necessary). **Dates and times may only be reserved 1 year in advance and must be renewed for the following year.**

Date(s)	Start Time	Finish Time	No. of Attendees
02/15/2020	5 PM	8 PM	40
_____	_____	_____	_____
_____	_____	_____	_____

➤ **Name of Organization and/or Contact Person\* Desiring to Rent Space:**

ARACELI MANITARI PATTERSON / MARLENE PADILLA

➤ **Address:**

69 NAHANT ST, WAKEFIELD, MA.

➤ **Contact Information - Phone number and e-mail:**

lizmarlene.padilla@gmail.com

➤ **Type of Event - e.g. basketball game/practice, birthday party, meeting, public event**

FRIENDS GATHERING

\* Contact person is responsible for coordination with Wakefield Recreation Director as well as contact and notification to all group members or individuals of any cancellation or other changes relative to the rental. The Wakefield Recreation Department takes no responsibility for notification.



➤ **Type of Group (please check all that apply):**

Wakefield ☒ Non-Wakefield ☐ Non-Profit ☐ For Profit ☐ Individual ☒

➤ **Will food and/or drinks be served?** Yes No

➤ **Rental Fees:**

**Heritage Room**

Americal Civic Center Tenant:	Free
Wakefield Non-Profit / Youth Organization:	\$25.00 per hour
Wakefield Resident Rental:	\$40.00 per hour
Non Resident Rentals / Trade Shows:	\$60.00 per hour
School and Town Governmental Rentals	Free during regular business hours. Non-Profit/Tenant Fee at the discretion of Recreation Director during peak rental hours.

**Gym/Hall**

Americal Civic Center Tenant:	\$35.00 per hour
Wakefield Non-Profit, Youth Organization	\$35.00 per hour
Wakefield Resident Rental:	\$50.00 per hour
Non Resident Rentals / Trade Shows:	\$100.00 per hour
School and Town Governmental Rentals	Free during regular business hours. Non-Profit/Tenant Fee at the discretion of Recreation Director during peak rental hours.

Custodial Charge: \$15.00 per hour for groups of 50+ people or at the discretion of the Recreation Director.

\$250 Security Deposit for groups of 50 or more.

➤ **Indemnification:**

The undersigned organization and/or individual hereby agrees to hold the Wakefield Recreation Department, Town of Wakefield, and all Wakefield Recreation Department staff, harmless from and to indemnify them against all cost, damages, losses, claims, and expenses incurred, directly or indirectly, as a result of such organization's and/or individual's use of the facilities and grounds of the Americal Civic Center. Such costs, damages, losses, claims, and expenses shall include, without limitation, any damage to the room rented or any other part of the Americal Civic Center building, tenant spaces or grounds; the cost of employee overtime, if occasioned by the use of the facility, the cost of police details (which shall in all events be borne by the renter) if deemed necessary by the facilities manager or his designee; and any claim asserted by any third party against the Wakefield Recreation Department, Town of Wakefield, and/or any Wakefield Recreation Department staff on account of any alleged injury causally related to the use of the facility and grounds, together with defense costs including reasonable attorney's fees.





# Town of Wakefield APPLICATION FOR LICENSE

Return Form To:

Town Administrator's Office  
Attn: Sherri Dalton  
One Lafayette Street  
Wakefield, MA 01880

ARACELI PATTERSON. 69 NAHANT ST, WAKEFIELD, MA  
(name and street address of Business or applicant)

Business Owner \_\_\_\_\_

(name and mailing address)

609-865-3781  
(phone number)

aspintora@me.com  
(email address)

Date, Time (starting and ending) and Place of Event:

02/15/2020 - 5PM-8PM - American Civic Center (Heritage Room)

Purpose of Event: Friends Gathering

License Requested		Fee:	Total
One Day Liquor License	<input checked="" type="checkbox"/>	\$50.00	\$50.00
		Total	\$50.00

Application is made to the Town of Wakefield Licensing Authority in accordance with their Rules and Regulations made under authority of applicable statutes.

X P.A. [Signature]  
Signature of Applicant

01/23/2020  
Date



**Wakefield Recreation**  
467 Main Street, Wakefield, MA 01880  
Tel. 781-246-6389 E-mail: dmcgrath@wakefield.ma.us

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**Rental Reservation Form and Agreement**

**Note:** No reservation is complete until a completed, signed ORIGINAL of this form, required documents and deposit have been received. **Failure to comply with any of the requirements may jeopardize the requested rental date.**

- **Room Requested:** Gym/Hall ☒ Heritage Room ☐
- **Date(s) and Time(s) of Rental – Hours of operation 8:00am to 10:00pm unless approved by Recreation Director.**

**Note:** Please provide date, start time, finish time and approximate number of attendees. If set up or break down time is required, please note minimum time necessary for each. For recurring rentals, please note all requested dates and times (add additional sheets if necessary). **Dates and times may only be reserved 1 year in advance and must be renewed for the following year.**

Date(s)	Start Time	Finish Time	No. of Attendees
2/15/20	2:00 PM	7:00 PM	approx

- **Name of Organization and/or Contact Person\* Desiring to Rent Space:**

Barbara Kelly

- **Address:**

97 Highland St, Reading MA

- **Contact Information – Phone number and e-mail:**

617-688-1665

Brimeg@Verizon.net

- **Type of Event – e.g. basketball game/practice, birthday party, meeting, public event**

Pickleball Fundraiser for the charity Dream Big!

\* Contact person is responsible for coordination with Wakefield Recreation Director as well as contact and notification to all group members or individuals of any cancellation or other changes relative to the rental. The Wakefield Recreation Department takes no responsibility for notification.

## Wakefield Recreation

467 Main Street, Wakefield, MA 01880

Tel. 781-246-6389 E-mail: dmcgrath@wakefield.ma.us

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➤ **Type of Group (please check all that apply):**

Wakefield ☐ Non-Wakefield ☒ Non-Profit ☒ For Profit ☐ Individual ☐

➤ **Will food and/or drinks be served?** Yes No

➤ **Rental Fees:**

**Heritage Room**

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Wakefield Non-Profit, Youth Organization	\$35.00 per hour
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Custodial Charge:	\$15.00 per hour for groups of 50+ people or at the discretion of the Recreation Director.
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\$250 Security Deposit for groups of 50 or more.

➤ **Indemnification:**

The undersigned organization and/or individual hereby agrees to hold the Wakefield Recreation Department, Town of Wakefield, and all Wakefield Recreation Department staff, harmless from and to indemnify them against all cost, damages, losses, claims, and expenses incurred, directly or indirectly, as a result of such organization's and/or individual's use of the facilities and grounds of the Americal Civic Center. Such costs, damages, losses, claims, and expenses shall include, without limitation, any damage to the room rented or any other part of the Americal Civic Center building, tenant spaces or grounds; the cost of employee overtime, if occasioned by the use of the facility, the cost of police details (which shall in all events be borne by the renter) if deemed necessary by the facilities manager or his designee; and any claim asserted by any third party against the Wakefield Recreation Department, Town of Wakefield, and/or any Wakefield Recreation Department staff on account of any alleged injury causally related to the use of the facility and grounds, together with defense costs including reasonable attorney's fees.

## Wakefield Recreation

467 Main Street, Wakefield, MA 01880

Tel. 781-246-6389 E-mail: dmcgrath@wakefield.ma.us

### ➤ Release:

In consideration of the use of the facility, the undersigned organization and/or individual, for itself and each and all of its members and attendees, hereby releases, remises and waives any and all claims which they, or any of them, has, ever will have or may have against the the Wakefield Recreation Department, Town of Wakefield and/or The Wakefield Recreation Department staff for any injury to persons or damage to property suffered by such group, individuals, members or attendees during or as a result of the use of the facilities, except insofar as such injury or damage is directly and solely caused by the negligence or intentional misconduct of any person belonging to or acting on behalf of the Wakefield Recreation Department, Town of Wakefield and/or Wakefield Recreation Department staff.

### ➤ Civic Center Rental Policy:

The undersigned, acknowledge(s) receipt of a copy of the Wakefield Recreation Rental Policy and agree(s) to abide thereby.

### ➤ Required Documents

Signed original agreement and deposit

Print name: Barbara Kelly Title, (optional) \_\_\_\_\_  
Signature: Barbara Kelly Date: 1/26/20

Additional Notes:

My daughter, Meg Kelly is running in The 2020 Boston Marathon for The non profit Charity Dream Big! This event is a fundraiser for The Charity.

To be completed by ACC staff:

Date Rcvd:	Deposit Amount:	Cash / Check #:	Balance Due:	Received by:
Date Rcvd:	Balance Amount:	Cash / Check #:	Received by:	





# Town of Wakefield APPLICATION FOR LICENSE

Return Form To:

Town Administrator's Office

Attn: Sherri Dalton  
One Lafayette Street  
Wakefield, MA 01880

Barbara Kelly 97 Highland St, Reading, MA 01867  
(name and street address of Business or applicant)

Business Owner \_\_\_\_\_  
(name and mailing address)

617-688-1665  
(phone number)

brimcc@verizon.net  
(email address)

Date, Time (starting and ending) and Place of Event:

2/15/20 3P - 7P 2PM-7PM (SM)

Purpose of Event: Pickleball fundraiser @ The American  
Civic Center

<u>License Requested</u>		<u>Fee:</u>	<u>Total</u>
One Day Liquor License	<input checked="" type="checkbox"/>	\$50.00	\$50.00
		<b>Total</b>	<b>\$50.00</b>

Application is made to the Town of Wakefield Licensing Authority in accordance with their Rules and Regulations made under authority of applicable statutes.

x Barbara Kelly  
Signature of Applicant

1/26/20  
Date

BRIAN D. McGRAIL  
ATTORNEY AT LAW  
LAKESIDE OFFICE PARK  
599 NORTH AVENUE  
SUITE SEVEN, SECOND FLOOR  
WAKEFIELD, MASSACHUSETTS 01880

TELEPHONE  
(781) 246-9999

FAX  
(781) 246-1986

February 5, 2020

Edward F. Dombroski, Jr., Chair  
Wakefield Town Council  
Town Hall  
1 Lafayette Street  
Wakefield, MA 01880

RE: Zoning Bylaw Change, Wakefield, Massachusetts

Dear Mr. Chair,

This office represents Raymond Nickerson and Dana Lopez regarding a proposed change to the Zoning Bylaw, Town of Wakefield for inclusion as an Article on the May 4, 2020 Town Meeting Warrant affecting land owned by my client.

Enclosed please find the proposed change signed and initiated by Raymond Nickerson and Dana Lopez as the owners of land to be affected by said change and also signed and initiated by more than ten (10) registered voters in the Town of Wakefield.

I respectfully request that you place this matter on the agenda for your meeting on Monday February 10, 2020 so that we may present the proposed Article for inclusion on the Town Meeting Warrant and referral to the Planning Board for a public hearing as required by law.

If any questions arise please feel free to contact me and thank you in advance for your anticipated cooperation.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Brian D. McGrail', with a stylized flourish extending to the right.

Brian D. McGrail, Esq.

CC: Raymond Nickerson  
Dana Lopez

## Proposed Changes To Chapter 190- Zoning Bylaw, Town of Wakefield

We (names below), registered voters in the Town of Wakefield Massachusetts, pursuant to the provisions of the Zoning Bylaw, Town of Wakefield and/or the Wakefield Home Rule Charter and/or MGL c. 40A, s.5, hereby submit proposed amendments, additions and/or repeals to the Zoning Bylaw, Town of Wakefield and/or the Wakefield Zoning Map attached hereto as Exhibit "A" and incorporated herein by reference.

We, Raymond Nickerson, of 68 Coppermine Road, Topsfield, Massachusetts, and Dana Lopez, of 4 Belle Circle, Rowley, Massachusetts, pursuant to the provisions of the Zoning Bylaw, Town of Wakefield and/or the Wakefield Home Rule Charter and/or MGL c. 40A, s. 5, is also submitting said proposed amendments, additions and/or repeals to the Zoning Bylaw, Town of Wakefield and/or the Wakefield Zoning Map attached hereto as Exhibit "A" and incorporated herein by reference, as the owners of land to be affected by the same.

**Raymond Nickerson**

  
Raymond Nickerson

**Dana Lopez**

  
Dana Lopez

### REGISTERED VOTERS IN THE TOWN OF WAKEFIELD, MASSACHUSETTS

Name (**Printed**)

Name (**Signed**)

Address

1. Anthony PAPA Anthony Papa 8 Hickory Hill Rd
2. Karen A Fabbo Karen A Fabbo 4 Winship drive
3. VITTORIO FASSO [Signature] 4 Winship Drive
4. Tina Fabbo [Signature] 4 Winship Drive
5. Victoria Fabbo [Signature] 4 Winship Drive

6. Nicole Febbo Nicole Febbo 4 Winship Drive
7. DAVID MASSE [Signature] 25 Renee Dr.
8. MARY MASSE Mary Masse 22 PHEASANTWOOD DR.
9. CHRIS MIRASOLO Chris Mirasolo 15 Old Colony Dr.
10. Doreen Masse Doreen Masse 25 Renee Drive.
11. Danielle Masse Danielle Masse 25 Renee Drive
12. Brian D. McGrail [Signature] 81 Outlook Rd
13. Kyle McGrail [Signature] 81 Outlook Rd

14. \_\_\_\_\_

15. \_\_\_\_\_

16. \_\_\_\_\_

17. \_\_\_\_\_

18. \_\_\_\_\_

19. \_\_\_\_\_

20. \_\_\_\_\_



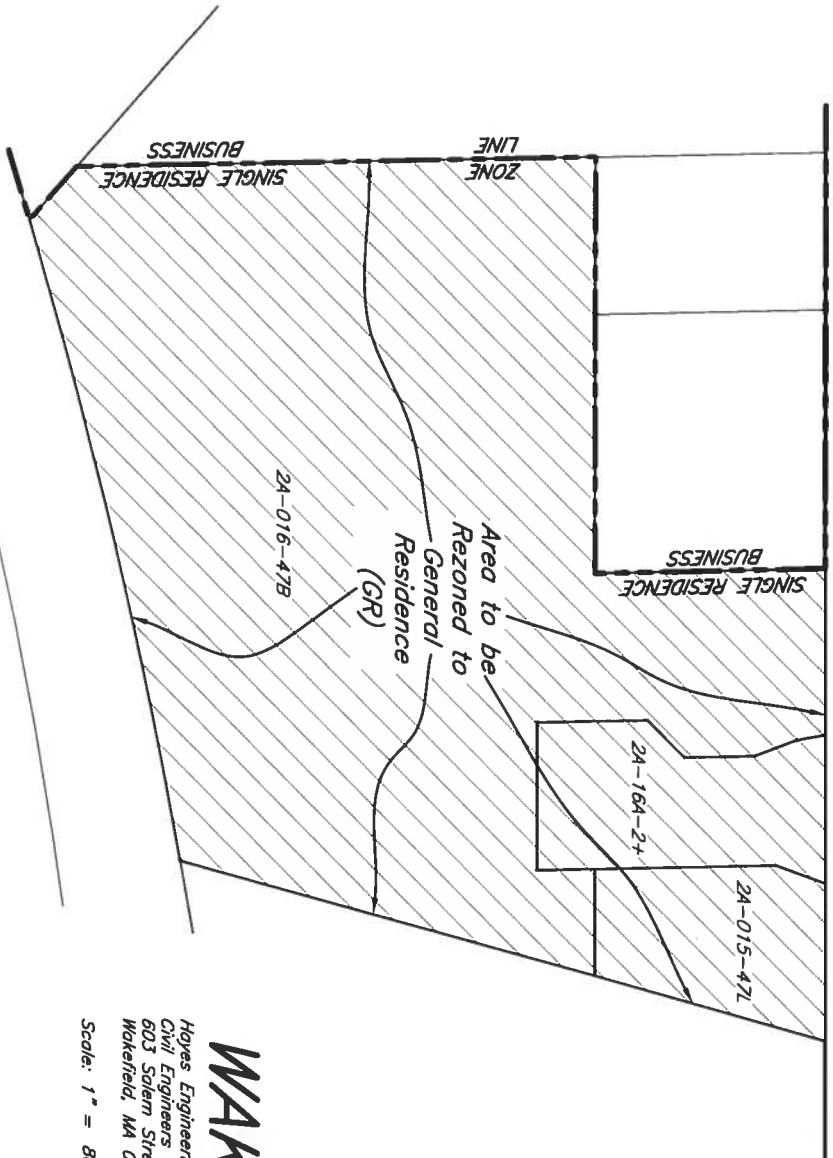
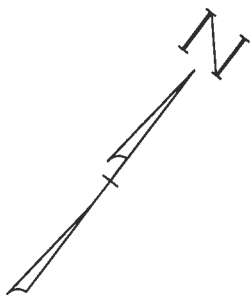
## **EXHIBIT "A"**

**Warrant Article \_\_\_\_\_:** To see if the Town will vote to amend the Zoning Bylaw, Town of Wakefield by amending the Wakefield Zoning Map dated May 2, 2016 by changing the zoning district designation of so much of the properties on North Avenue shown on the Wakefield Assessors Maps as Parcel 47B on Map 2A, Parcel 2+ on Map 2A, and Parcel 47L on Map 2A as is currently within the Single Residence District to the General Residence District, as shown on a map on file with the Town Clerk, or to see what the Town will do about it.

c:\Wakefield\North Avenue Rezoning Article



NORTH AVENUE



# Sketch Plan in **WAKEFIELD, MASS.**

Hoyes Engineering, Inc.  
 Civil Engineers & Land Surveyors  
 603 Salem Street  
 Wakefield, MA 01880

Telephone: 781.246.2800  
 Facsimile: 781.246.7596  
 www.hoyeseng.com

Scale: 1" = 80'



February 3, 2020

Showing Assessors' Parcels  
 #2A-015-47L, #2A-16A-2+ and #2A-016-47B  
 to be Rezoned to General Residence