



TOWN OF WAKEFIELD

TOWN COUNCIL

Julie Smith-Galvin, Chair
Mehreen N. Butt, Vice Chair

Jonathan P. Chines
Anne P. Danehy

Edward F. Dombroski, Jr.
Michael J. McLane

Ann Santos
Sherri A. Dalton, Clerk

NOTICE OF MEETING

April 11th, 2022 | 6:30 p.m.

WCAT Studio – 24 Hemlock Road | Via Zoom: <https://us02web.zoom.us/j/86297168810>

Consistent with the Governor's orders extending certain provisions of the Open Meeting Law, every effort will be made to allow the public to view and/or listen to the meeting in real time. Persons who wish to do so are invited to click on the following link <https://us02web.zoom.us/j/86297168810>. If you do not have a camera or microphone on your computer you may use the following dial in number: 1-301-715-8592 Meeting ID 862 9716 8810. Please only use dial in or computer and not both, as audio feedback will distort the meeting. This meeting will be audio and video recorded. In compliance with the Americans with Disability Act, this location is accessible to people with disabilities, Wakefield provides reasonable accommodations and/or language assistance free of charge upon request. If you are a person with a disability and require information or materials in an alternate format, or if you require any other accommodation, please contact the Town's Disability Coordinator, William Renault-Town Engineer at 781-246-6308 as far in advance of the event as possible. Every effort will be made to grant your request. Advance notification will enable the Town to make reasonable arrangements to remove an accessibility barrier for you.

Item 1 | Call to Order

Item 2 | Pledge of Allegiance

Item 3 | Attendance

Item 4 | Executive Session

Possible Executive Session to discuss Department of Public Works contract because an Open Session may have detrimental effects on the bargaining position of the Town, with the intent of returning to open session immediately thereafter.

Item 5 | Approval of Minutes

Approval of the March 28th, 2022 Town Council regular meeting minutes.

Item 6 | Donations

- A. Request from Library to accept and expend a gift or gifts to the Library from various donors with thanks.
- B. Request from Council on Aging to accept and expend a gift or gifts to the Council on Aging from various donor with thanks.



Item 7 | Public Engagement

Any member of the public who wishes to address the Town Council is asked to submit any comments or concerns to <https://www.wakefield.ma.us/public-participation> at least two hours prior to the start of the meeting. Alternatively, members of the public are invited to participate via the Zoom virtual meeting, using the instructions listed above.

In the event further deliberation or action is warranted, any issues raised may be included as an item on a future Town Council Agenda.

Item 8 | Public Hearings

- A. 7:03 p.m. Public Hearing for liquor license for L&B, LLC d/b/a Laurie's 909 located at 93 New Salem Street.
- B. Set Public Hearing date as April 25th, 2022 at 7:03 p.m. for liquor license for Megoz, Inc. d/b/a Bellino's located at 146 Lowell Street.

Item 9 | Articles

- A. Capital Outlay.
- B. Debt Service.
- C. Fiscal Year 2022 Supplemental Appropriations.
- D. Police & Fire Indemnification.
- E. Recodification of Zoning Bylaws.

Item 10 | Fiscal Year 2023 Budgets & Finance Committee Subcommittee Recommendations

- A. Budget 29 – Department of Public Works.
- B. Budget 40 – Medicare.
- C. Budget 41 – Group Health Insurance.
- D. Budget 47 – Cable Television.

Item 11 | License & Policy

- A. Renewal of Boating License.
- B. Review of Flag Policy.

Item 12 | Annual Town Election and Annual Town Meeting Warrant

Approval of the Annual Town Election and Annual Town Meeting Warrant.

Item 13 | Appointments

- A. Appointments to the various Boards/Committees/Commissions.
- B. Request to re-advertise for the Bylaw Review Committee.

Item 14 | Warrants

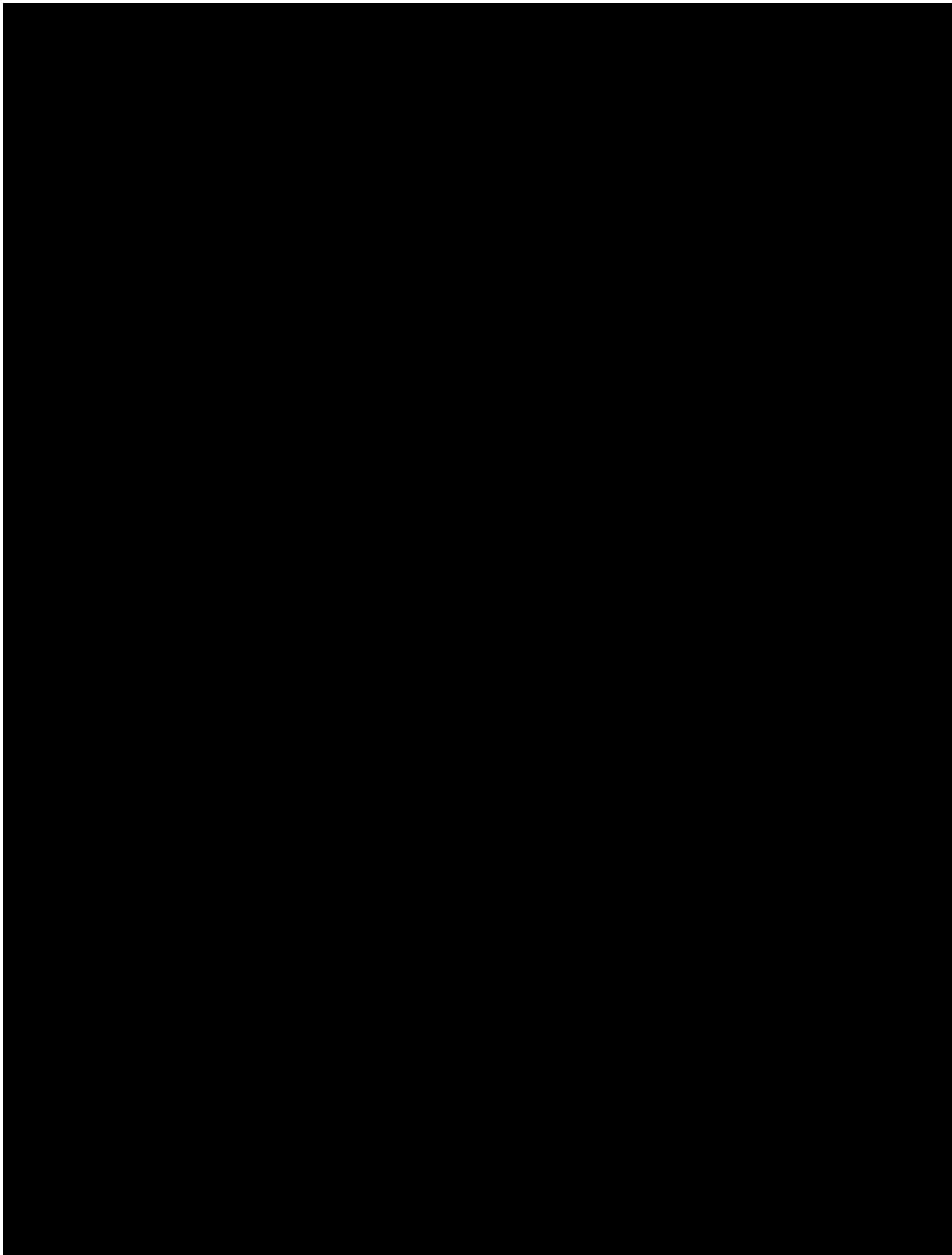
Update on Fiscal Year 2022 Warrants: Warrant 32 dated February 8th, 2022; Warrant 34 dated February 22nd, 2022; Warrant 36 dated March 8th, 2022; Warrant 38 dated March 22nd, 2022.

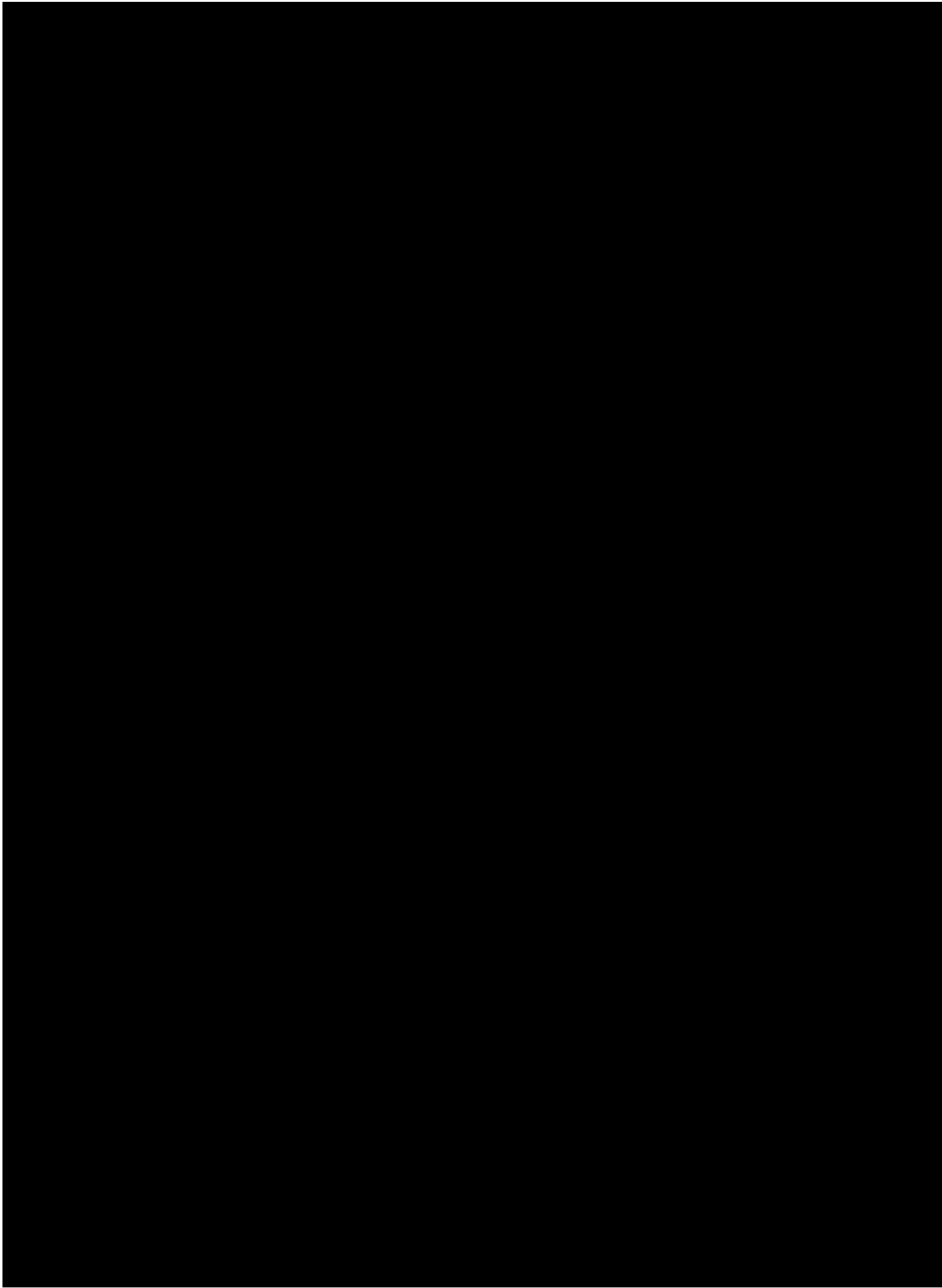
Item 15 | Announcements**Item 16 | Matters Not Anticipated for Agenda**

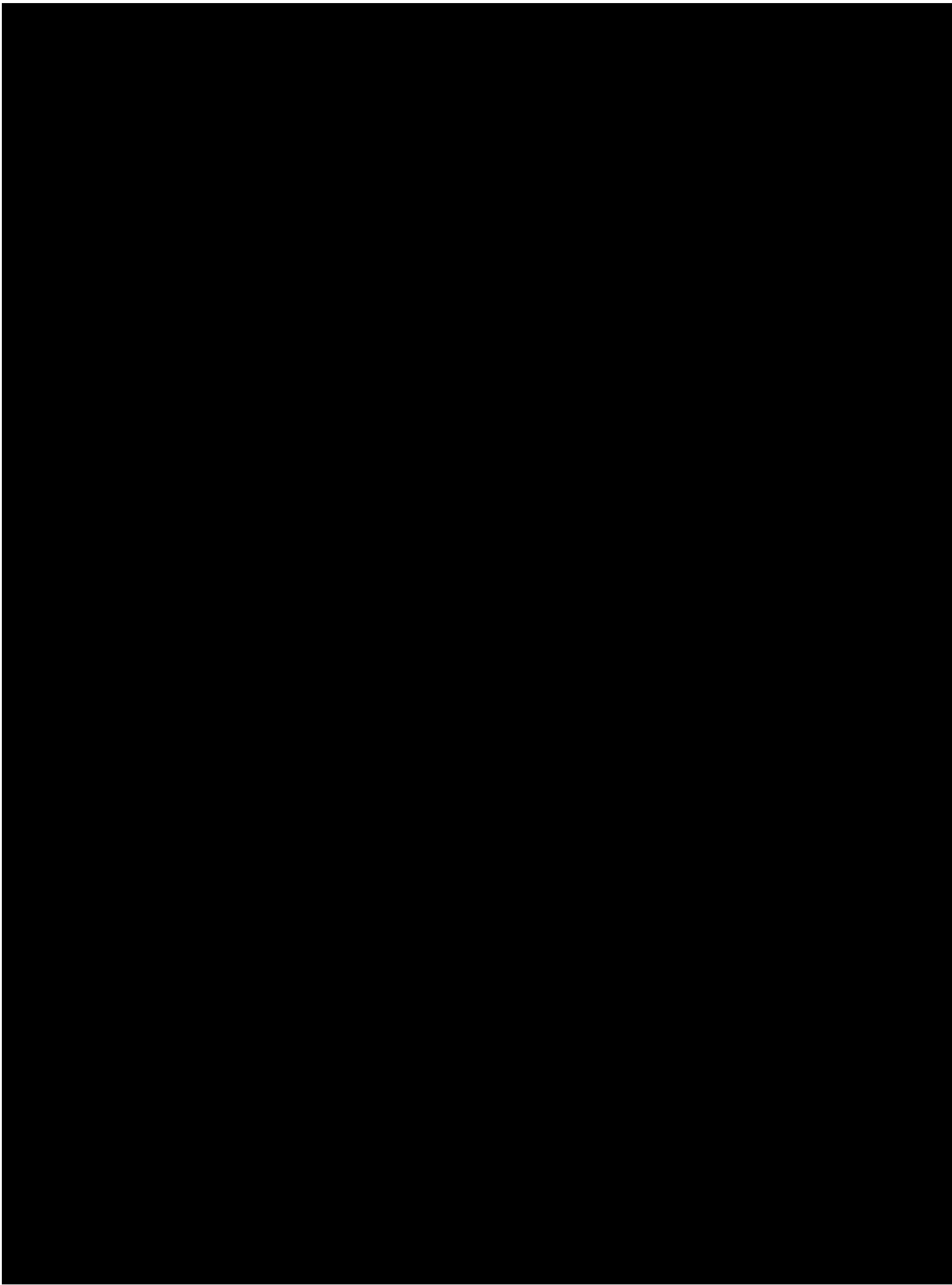
Any Voting matters not anticipated prior to the 48-hour public notice requirement but necessitating immediate action by the Council.

Item 17 | Adjournment

Next Regular Town Council Meeting: Monday, April 25th, 2022 at 7:00 p.m.









Lucius Beebe Memorial Library

345 Main Street
Wakefield, MA 01880
cmcdonald@noblenet.org

April 5, 2022

Town Council
Lee Memorial Town Hall
Lafayette Street
Wakefield, MA 01880

Dear Councilors,

In accordance with Chapter 44, Section 53A of Massachusetts General Laws, the Board of Library Trustees requests approval to accept and expend a gift or gifts to the library as indicated on the attached form bearing the above date.

Very truly yours,

Catherine McDonald
Library Director

4/5/2022				
SOURCE	DONOR INTENT	DETAIL	AMOUNT	ACCOUNT TOTAL
VARIOUS GIFTS - ORG 20610290, OBJECT 483000				387.00
Various Patrons	Public Printer Donations	Public printer supplies, paper, toner	387.00	
MAGAZINE GIFTS - ORG 20610295, OBJECT 483000				0.00
FRIENDS OF BEEBE LIBRARY GIFTS - ORG 20610291, OBJECT 483000				0.00
GIFT BOOKS - ORG 20610296, OBJECT 483000				0.00
TOTAL DONATIONS			387.00	387.00



TOWN OF WAKEFIELD

COUNCIL ON AGING

April 1, 2022

Town Council
Julie Smith-Galvin, Chairperson
1 Lafayette Street
Wakefield MA 01880

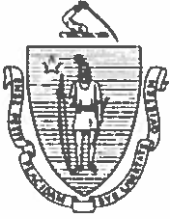
In accordance with Massachusetts General Laws Chapter 44 section 53A the Council on Aging submits the following for acceptance-gifts in the amount of \$ 10,995.00 were received from December 2021 through March 31, 2022

Irene Palumbo	\$30.00	Alice Powell	\$15.00
Flo Guerriero	\$40.00	Mr. & Mrs. Prendergast	\$100.00
Jean Marfoli	\$25.00	Vicki Gusso	\$100.00
Jean & Gene Mullen	\$25.00	Barry & Paulette Mason	\$50.00
Irene Chandler	\$130.00	He Won Livingstone	\$50.00
Kevin Geaney	\$50.00	June Fahey	\$50.00
Judy Brown	\$5.00	Harrine McPhail	\$100.00
Karen Surette	\$10.00	Joseph Boy	\$25.00
Marie Dwyer	\$25.00	Jean Becker	\$10.00
Betty Williams	\$25.00	Daniel Dwyer	\$20.00
Joan Beaton	\$25.00	Wilcox Trust Fund	\$10,000 (for new furniture)
John & Margaret O'Leary	\$25.00	Sharlene Ford	\$10.00
Kent Mathews	\$50.00	Ms. Lowry	\$30.00
Cathy Chisolm	\$10.00	Elizabeth Petrou	\$10.00
Alfred Shwartzter	\$25.00		
Dotty Tecce	\$25.00		

Respectfully submitted

Judy Luciano
Director





The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM**

APPLICATION FOR A NEW LICENSE

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: [ABCC PAYMENT WEBSITE](#)

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN

STATE

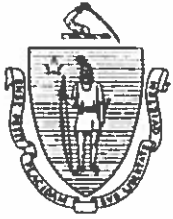
ZIP CODE

For the following transactions (Check all that apply):

- | | | | |
|--|---|---|---|
| <input checked="" type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other <input type="text"/> | <input type="checkbox"/> Change of DBA |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3
 Chelsea, MA 02150-2358



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

APPLICATION FOR A NEW LICENSE

Municipality

Wakefield

1. LICENSE CLASSIFICATION INFORMATION

ON/OFF-PREMISES

TYPE

CATEGORY

CLASS

On-Premises-12

§12 Restaurant

All Alcoholic Beverages

Annual

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

Application for an All-Alcohol License for a restaurant located at 93 New Salem Street, Wakefield, Massachusetts in a leased area of approximately 1,200 square feet. The restaurant has a kitchen, dining room, bar area, bathroom with one customer entrance with seating for 18.

Is this license application pursuant to special legislation?

Yes

No

Chapter

Acts of

2. BUSINESS ENTITY INFORMATION

The entity that will be issued the license and have operational control of the premises.

Entity Name

L&B, LLC

FEIN

DBA

Laurie's 909

Manager of Record

Laurie Rizzo

Street Address

93 New Salem Street, Wakefield, MA 01880

Phone

Email

Alternative Phone

Website

3. DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Approximately 1,200 square feet of first floor space. The restaurant has a kitchen, dining room, bar area, bathroom with one customer entrance with seating for 18.

Total Square Footage:

1200

Number of Entrances:

1

Seating Capacity:

18

Number of Floors

1

Number of Exits:

1

Occupancy Number:

4. APPLICATION CONTACT

The application contact is the person whom the licensing authorities should contact regarding this application.

Name:

Brian D. McGrail

Phone:

781-246-9999 x2

Title:

Attorney

Email:

APPLICATION FOR A NEW LICENSE

5. CORPORATE STRUCTURE

Entity Legal Structure: LLC; Date of Incorporation: 7-11-2012; State of Incorporation: Massachusetts; Is the Corporation publicly traded? No

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
Please note the following statutory requirements for Directors and LLC Managers:
On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
Off Premises(Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal: Laurie Rizzo; Residential Address: [Redacted]; SSN: [Redacted]; DOB: [Redacted]

Title and or Position: Manager & Member; Percentage of Ownership: 100; Director/ LLC Manager US Citizen: Yes; MA Resident: Yes

Name of Principal: [Blank]; Residential Address: [Blank]; SSN: [Blank]; DOB: [Blank]

Title and or Position: [Blank]; Percentage of Ownership: [Blank]; Director/ LLC Manager US Citizen: No; MA Resident: No

Name of Principal: [Blank]; Residential Address: [Blank]; SSN: [Blank]; DOB: [Blank]

Title and or Position: [Blank]; Percentage of Ownership: [Blank]; Director/ LLC Manager US Citizen: No; MA Resident: No

Name of Principal: [Blank]; Residential Address: [Blank]; SSN: [Blank]; DOB: [Blank]

Title and or Position: [Blank]; Percentage of Ownership: [Blank]; Director/ LLC Manager US Citizen: No; MA Resident: No

Name of Principal: [Blank]; Residential Address: [Blank]; SSN: [Blank]; DOB: [Blank]

Title and or Position: [Blank]; Percentage of Ownership: [Blank]; Director/ LLC Manager US Citizen: No; MA Resident: No

Additional pages attached? No

CRIMINAL HISTORY

Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions. No

APPLICATION FOR A NEW LICENSE

6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes No
If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality
Laurie Rizzo	All Alcohol	L&B, LLC d/b/a Laurie's 909	Wakefield
		sold that license in 2016	

6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

7. OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises.

- If the applicant entity owns the premises, a deed is required.
- If leasing or renting the premises, a signed copy of the lease is required.
- If the lease is contingent on the approval of this license, and a signed lease is not available, a copy of the unsigned lease and a letter of intent to lease, signed by the applicant and the landlord, is required.
- If the real estate and business are owned by the same individuals listed in question 6, either individually or through separate business entities, a signed copy of a lease between the two entities is required.

Please indicate by what means the applicant will occupy the premises

Lease

Landlord Name KWL, Properties, LLC

Landlord Phone [REDACTED]

Landlord Email NA

Landlord Address [REDACTED] Was a tenant at will since 1/1/17 prior to lease.

Lease Beginning Date May 1, 2022

Rent per Month [REDACTED]

Lease Ending Date April 30, 2025

Rent per Year [REDACTED]

Will the Landlord receive revenue based on percentage of alcohol sales?

Yes No

APPLICATION FOR A NEW LICENSE

8. FINANCIAL DISCLOSURE

A. Purchase Price for Real Estate	NA
B. Purchase Price for Business Assets	NA
C. Other * (Please specify below)	Build Out
D. Total Cost	[REDACTED]

*Other Cost(s): (i.e. Costs associated with License Transaction including but not limited to: Property price, Business Assets, Renovations costs, Construction costs, Initial Start-up costs, Inventory costs, or specify other costs):"

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
L&B, LLC	[REDACTED]
Total:	[REDACTED]

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

9. PLEDGE INFORMATION

Please provide signed pledge documentation.

Are you seeking approval for a pledge? Yes No

Please indicate what you are seeking to pledge (check all that apply) License Stock Inventory

To whom is the pledge being made?

10. MANAGER APPLICATION

A. MANAGER INFORMATION

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name Date of Birth SSN

Residential Address

Email Phone

Please indicate how many hours per week you intend to be on the licensed premises

B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen? Yes No *Manager must be a U.S. Citizen

If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime? Yes No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
1-1-2012	Current	Owner	L&B, LLC d/b/a Laurie's 909 Catering & Restaurant	Self

D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? Yes No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature Date

11. MANAGEMENT AGREEMENT

Are you requesting approval to utilize a management company through a management agreement?
 If yes, please fill out section 11.

Yes No

Please provide a narrative overview of the Management Agreement. Attach additional pages, if necessary.

IMPORTANT NOTE: A management agreement is where a licensee authorizes a third party to control the daily operations of the license premises, while retaining ultimate control over the license, through a written contract. *This does not pertain to a liquor license manager that is employed directly by the entity.*

11A. MANAGEMENT ENTITY

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in the management Entity (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name	Address	Phone
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>

Name of Principal	Residential Address	SSN	DOB
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Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<div style="border: 1px solid black; height: 20px;"></div>	<div style="border: 1px solid black; height: 20px;"></div>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?
 If yes, attach an affidavit providing the details of any and all convictions.

Yes No

11B. EXISTING MANAGEMENT AGREEMENTS AND INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 11A, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages; and or have an active management agreement with any other licensees?

Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

11C. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 11A, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held?

Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

11D. PREVIOUSLY HELD MANAGEMENT AGREEMENT

Has any individual or entity identified in question 11A, and applicable attachments, ever held a management agreement with any other Massachusetts licensee?

Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Licensee Name	License Type	Municipality	Date(s) of Agreement

11E. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Has any of the disclosed licenses listed in questions in section 11B, 11C, 11D ever been suspended, revoked or cancelled?

Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

11F. TERMS OF AGREEMENT

a. Does the agreement provide for termination by the licensee? Yes No

b. Will the licensee retain control of the business finances? Yes No

c. Does the management entity handle the payroll for the business? Yes No

d. Management Term Begin Date e. Management Term End Date

f. How will the management company be compensated by the licensee? (check all that apply)

\$ per month/year (indicate amount)

% of alcohol sales (indicate percentage)

% of overall sales (indicate percentage)

other (please explain)

ABCC Licensee Officer/LLC Manager

Signature:

Title:

Date:

Management Agreement Entity Officer/LLC Manager

Signature:

Title:

Date:

D

The Commonwealth of Massachusetts

William Francis Galvin
Secretary of the Commonwealth
One Ashburton Place, Room 1717, Boston, Massachusetts 02108-1512

FILED

JUL 11 2012

SECRETARY OF THE COMMONWEALTH
CORPORATIONS DIVISION

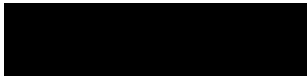
**Limited Liability Company
Certificate of Organization**
(General Laws Chapter 156C, Section 12)

Federal Identification No.:  _____

(1) The exact name of the limited liability company:

L&B, LLC

(2) The street address of the office in the commonwealth at which its records will be maintained:



(3) The general character of the business:

Serving lunch and dinner and Sunday Brunch
Menus on Seafood and Steak
Full Liquor License
Marketing to patrons 35 years of age and older

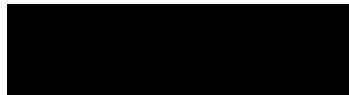
(4) Latest date of dissolution, if specified: _____

(5) The name and street address, of the resident agent in the commonwealth:

NAME

ADDRESS

Laurie A. Rizzo

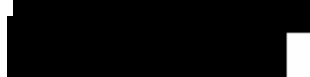


(6) The name and business address, if different from office location, of each manager, if any:

NAME

ADDRESS

Laurie A. Rizzo



- (7) The name and business address, if different from office location, of each person in addition to manager(s) authorized to execute documents filed with the Corporations Division, and at least one person shall be named if there are no managers:

NAME

ADDRESS

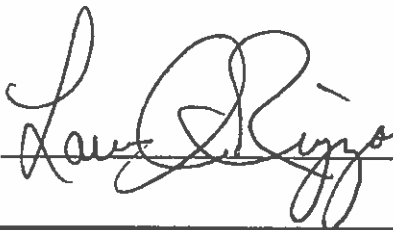
- (8) The name and business address, if different from office location, of each person authorized to execute, acknowledge, deliver and record any recordable instrument purporting to affect an interest in real property recorded with a registry of deeds or district office of the land court:

NAME

ADDRESS

- (9) Additional matters:

Signed by (by at least one authorized signatory):



Consent of resident agent:

I Laurie A. Rizzo

 resident agent of the above limited liability company, consent to my appointment as resident agent pursuant to G.L. c 156C § 12*

*or attach resident agent's consent hereto.

COMMONWEALTH OF MASSACHUSETTS

455

SECRETARY OF THE COMMONWEALTH

William Francis Galvin
Secretary of the Commonwealth

2012 JUL 11 AM 11:11 One Ashburton Place, Boston, Massachusetts 02108-1512

FILED

JUL 11 2012

CORPORATIONS DIVISION: **Limited Liability Company Certificate**
(General Laws Chapter 156C, Section 12)

SECRETARY OF THE COMMONWEALTH
CORPORATIONS DIVISION

I hereby certify that upon examination of this limited liability company certificate, duly submitted to me, it appears that the provisions of the General Laws relative thereto have been complied with, and I hereby approve said application; and the filing fee in the amount of \$ 500 having been paid, said application is deemed to have been filed with me this

11 day of July, 20 12, at _____ a.m./p.m.
time

Effective date: _____

William Francis Galvin
WILLIAM FRANCIS GALVIN
Secretary of the Commonwealth

1176401

Filing fee: \$500

TO BE FILLED IN BY LIMITED LIABILITY COMPANY
Contact Information:

Laurie A Rizzo

Telephone: _____

Email: _____

Upon filing, a copy of this filing will be available at www.sec.state.ma.us/cor.
If the document is rejected, a copy of the rejection sheet and rejected document will be available in the rejected queue.

D

The Commonwealth of Massachusetts

FILED

William Francis Galvin

Secretary of the Commonwealth

One Ashburton Place, Room 1717, Boston, Massachusetts 02108-1512 DEC 01 2021

SECRETARY OF THE COMMONWEALTH
CORPORATIONS DIVISION

Limited Liability Company Annual Report

(General Laws Chapter 156C, Section 12)

202115311

Federal Identification No.:

[REDACTED]

Year: 2021

(1a) The exact name of the limited liability company:

L&B, LLC

(1b) The exact name of the limited liability company as amended:

(2a) Location of its principal office:

93 New Salem Street, Wakefield, MA 01880

(2b) The street address of the office in the commonwealth at which its records will be maintained:

93 New Salem Street
Wakefield, MA 01880

(3) The general character of the business:

Restaurant/Catering

(4) Latest date of dissolution, if specified:

(5) The name and street address of the resident agent in the commonwealth:

Laurie A Rizzo

[REDACTED]

(6) The name and business address of each manager, if any:

Laurie A Rizzo

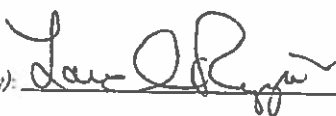
[REDACTED]

(7) The name and business address of the person(s) in addition to manager(s) authorized to execute documents filed with the Corporations Division, and at least one person shall be named if there are no managers:

(8) The name and business address of the person(s) authorized to execute, acknowledge, deliver and record any recordable instrument purporting to affect an interest in real property.

(9) Additional matters:

Signed by (by at least one authorized signatory):

A handwritten signature in black ink, appearing to read "Law Office" followed by a stylized flourish.

COMMONWEALTH OF MASSACHUSETTS

161

William Francis Galvin
Secretary of the Commonwealth
One Ashburton Place, Boston, Massachusetts 02108-1512

Limited Liability Company Annual Report
(General Laws Chapter 156C, Section 12)

I hereby certify that upon examination of this limited liability company annual report, duly submitted to me, it appears that the provisions of the General Laws relative thereto have been complied with, and I hereby approve said application; and the filing fee in the amount of \$ 500 having been paid, said application is deemed to have been filed with me this

1st day of Dec, 20 21, at _____ a.m./p.m.
time

Effective date: _____

WILLIAM FRANCIS GALVIN
Secretary of the Commonwealth

William Francis Galvin
Filing fee: \$500

TO BE FILLED IN BY LIMITED LIABILITY COMPANY

Contact Information:

Laurie A Rizzo

Telephone: _____

Email: _____

Upon filing, a copy of this filing will be available at www.sec.state.ma.us/cor.
If the document is rejected, a copy of the rejection sheet and rejected document will be available in the rejected queue.



JEAN M. LORIZIO, ESQ.
CHAIRMAN

Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150

CORI REQUEST FORM

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: <small>(IF EXISTING LICENSEE)</small>	<input type="text"/>	LICENSEE NAME:	L&B, LLC d/b/a Laurie's 909	CITY/TOWN:	Wakefield
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APPLICANT INFORMATION

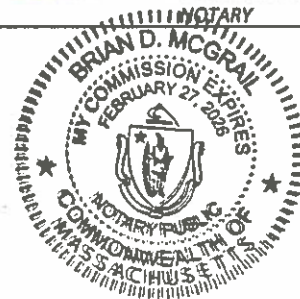
LAST NAME:	Rizzo	FIRST NAME:	Laurie	MIDDLE NAME:	Anne
MAIDEN NAME OR ALIAS (IF APPLICABLE):	<input type="text"/>	PLACE OF BIRTH:	Revere, MA		
DATE OF BIRTH:	<input type="text"/>	SSN:	<input type="text"/>	ID THEFT INDEX PIN (IF APPLICABLE):	<input type="text"/>
MOTHER'S MAIDEN NAME:	<input type="text"/>	DRIVER'S LICENSE #:	<input type="text"/>	STATE LIC. ISSUED:	Massachusetts
GENDER:	FEMALE	HEIGHT:	<input type="text"/>	WEIGHT:	<input type="text"/>
EYE COLOR:	<input type="text"/>				
CURRENT ADDRESS:	<input type="text"/>				
CITY/TOWN:	<input type="text"/>	STATE:	MA	ZIP:	<input type="text"/>
FORMER ADDRESS:	<input type="text"/>				
CITY/TOWN:	<input type="text"/>	STATE:	<input type="text"/>	ZIP:	<input type="text"/>

PRINT AND SIGN

PRINTED NAME:	Laurie A Rizzo	APPLICANT/EMPLOYEE SIGNATURE:	
---------------	----------------	-------------------------------	--

NOTARY INFORMATION

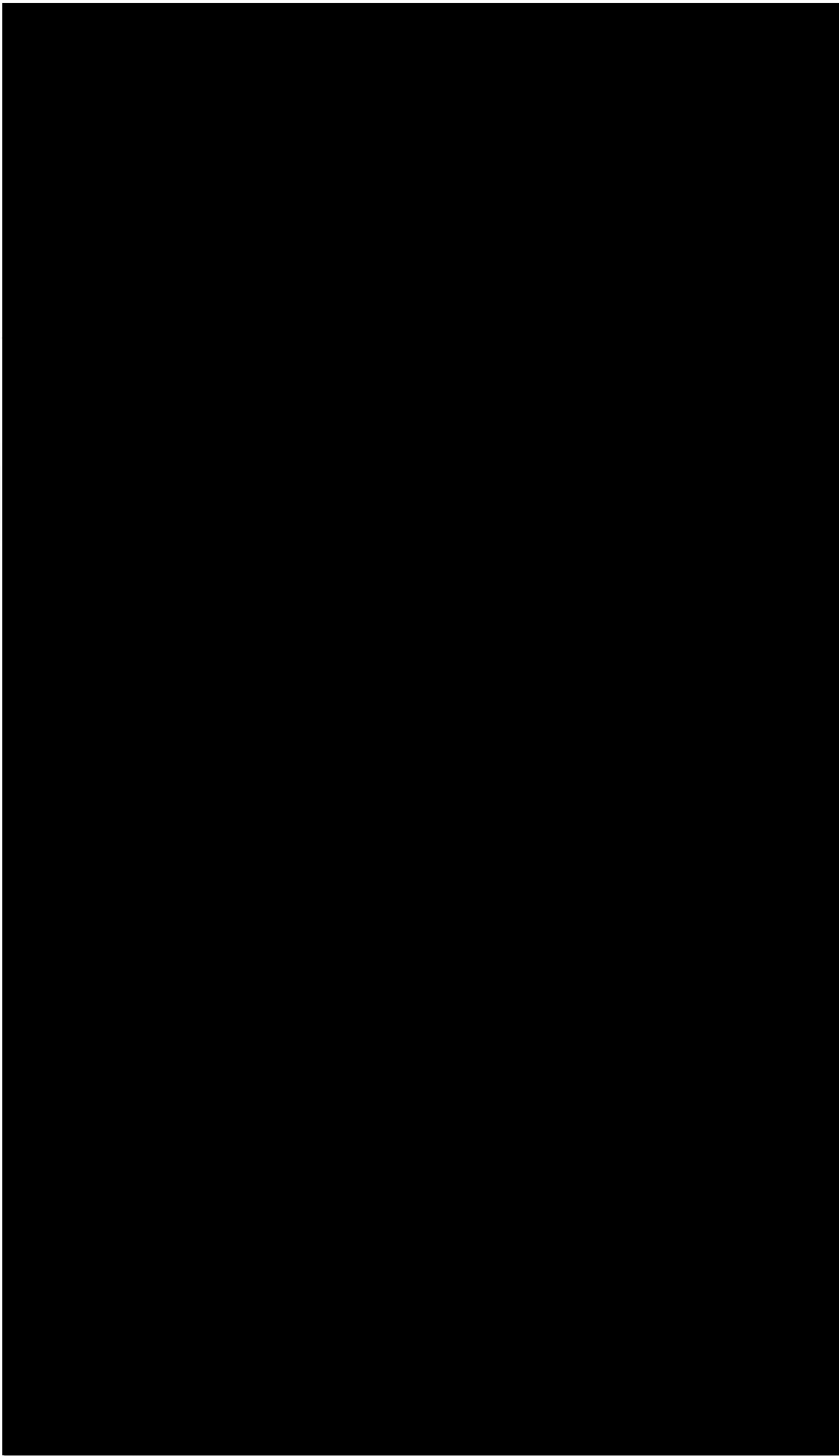
On this day of 20, before me, the undersigned notary public, personally appeared (name of document signer), proved to me through satisfactory evidence of identification, which were to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.



DIVISION USE ONLY

REQUESTED BY:	<input type="text"/>
<small>SIGNATURE OF CORI-AUTHORIZED EMPLOYEE</small>	

The DCI Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft PIN Number by the DCI. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCI via mail or by fax to (617) 660-6834.



APPLICANT'S STATEMENT

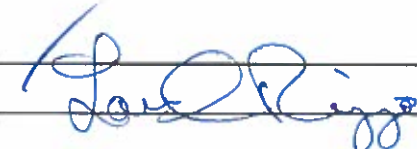
I, Laurie Rizzo the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory

of L&B,LLCCd/ba
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

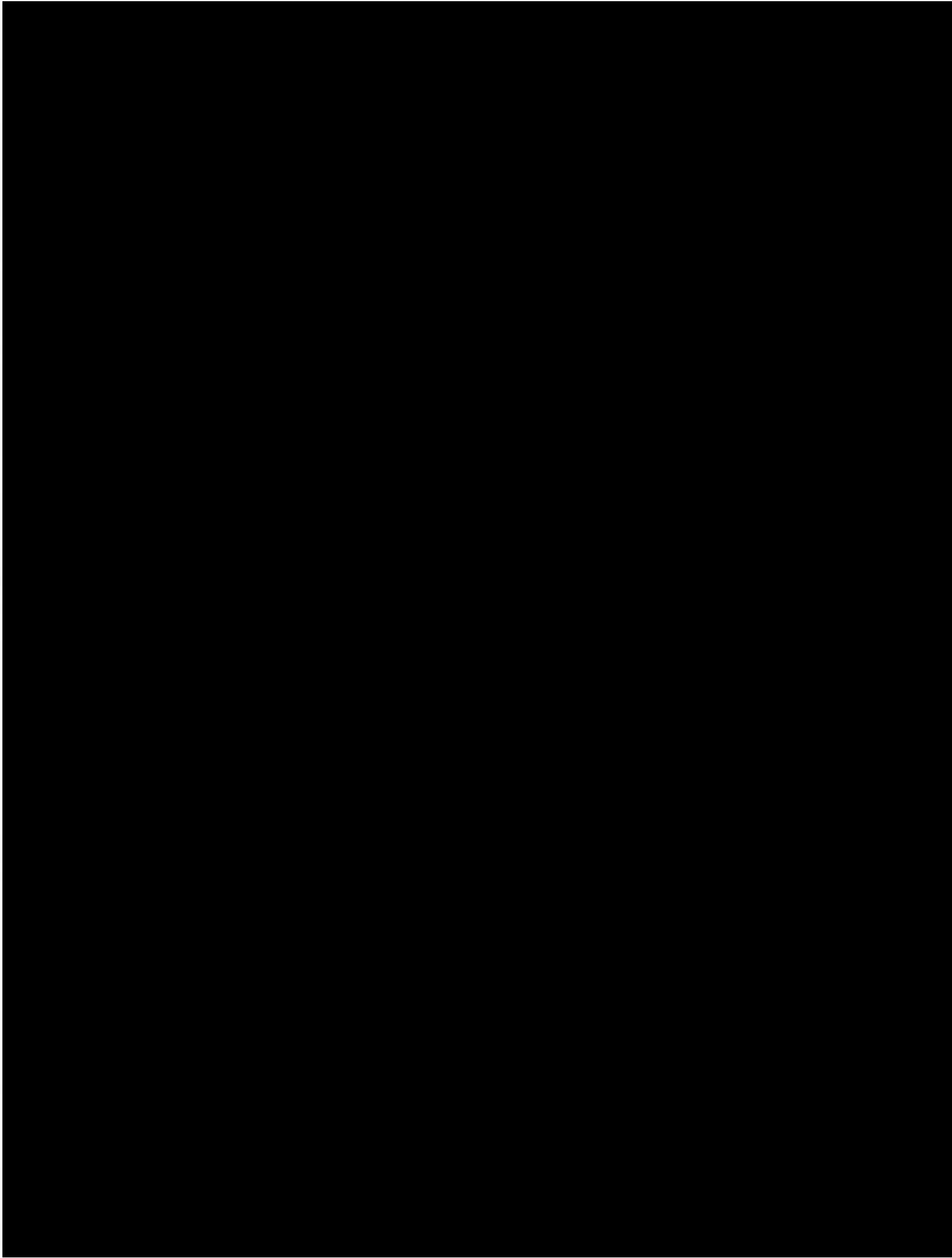
I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

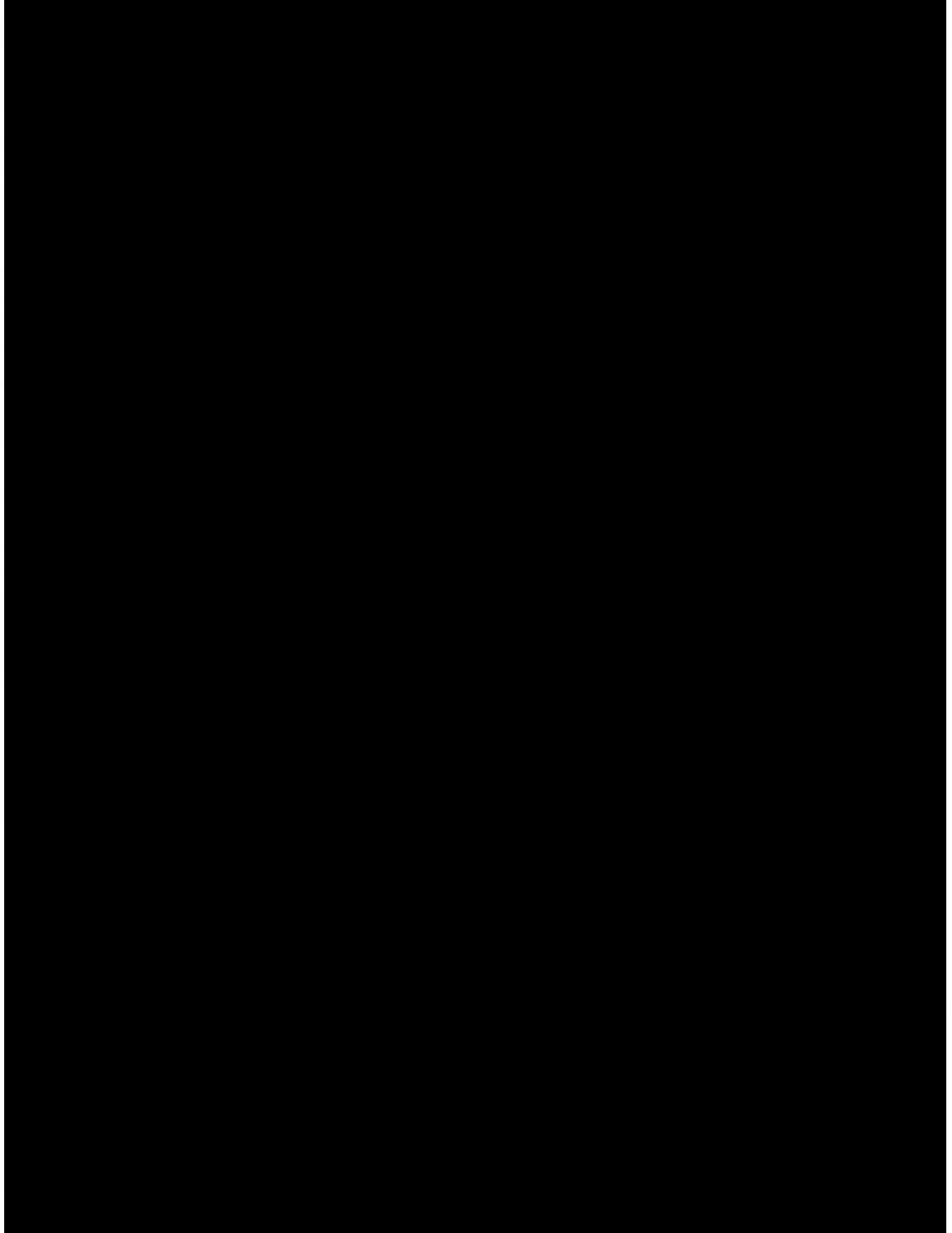
- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

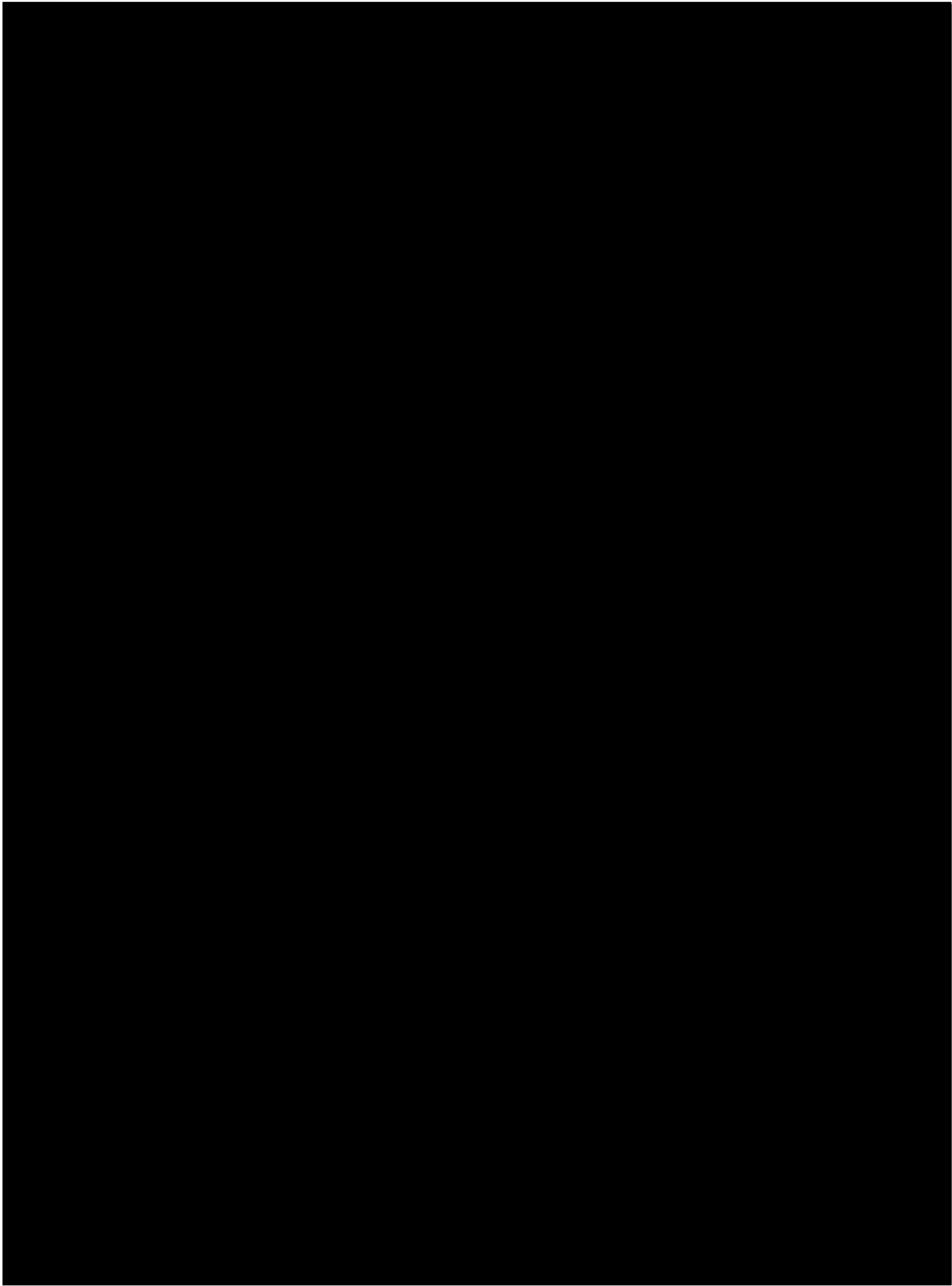
Signature: 

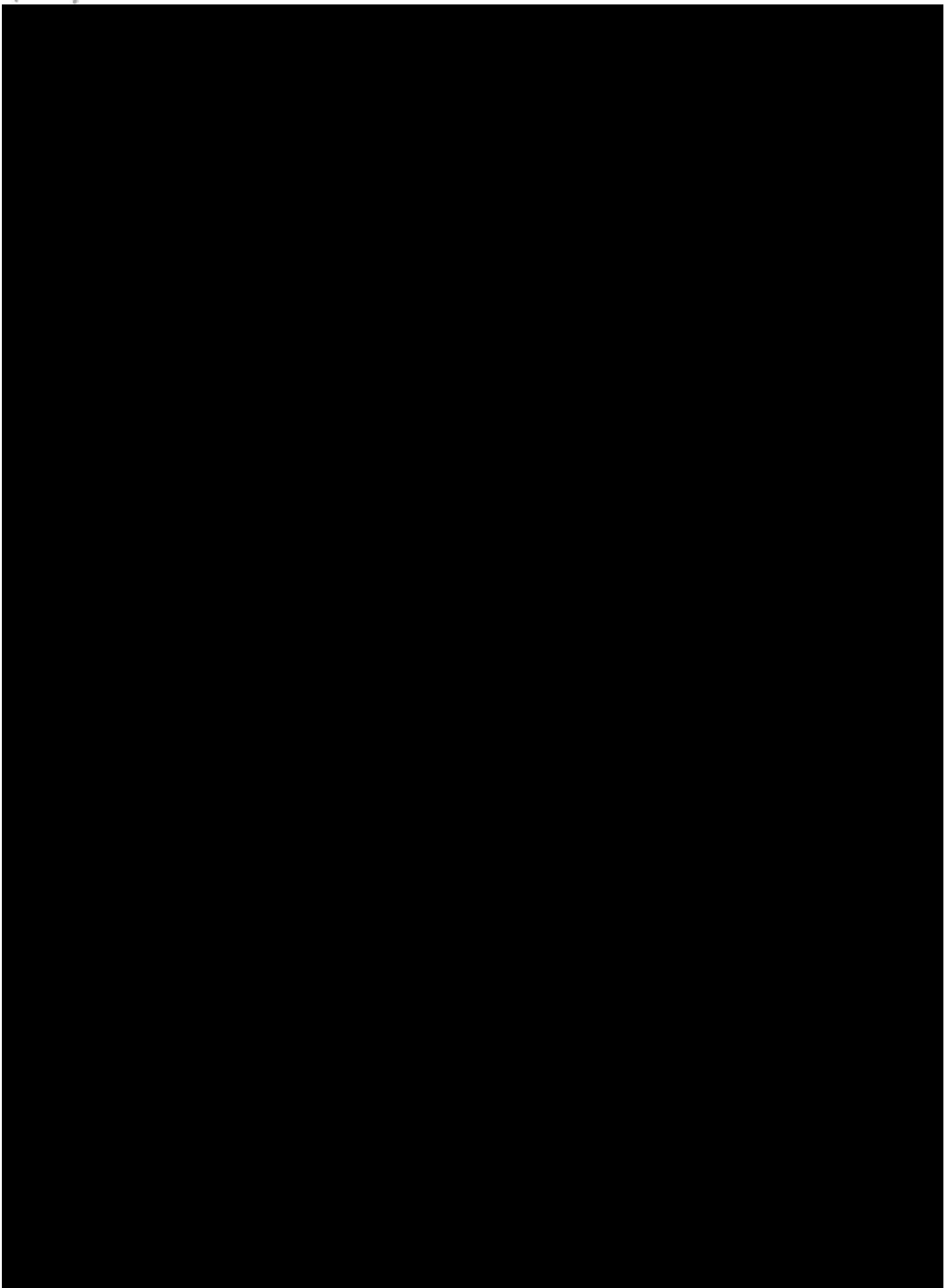
Date: 3-17-22

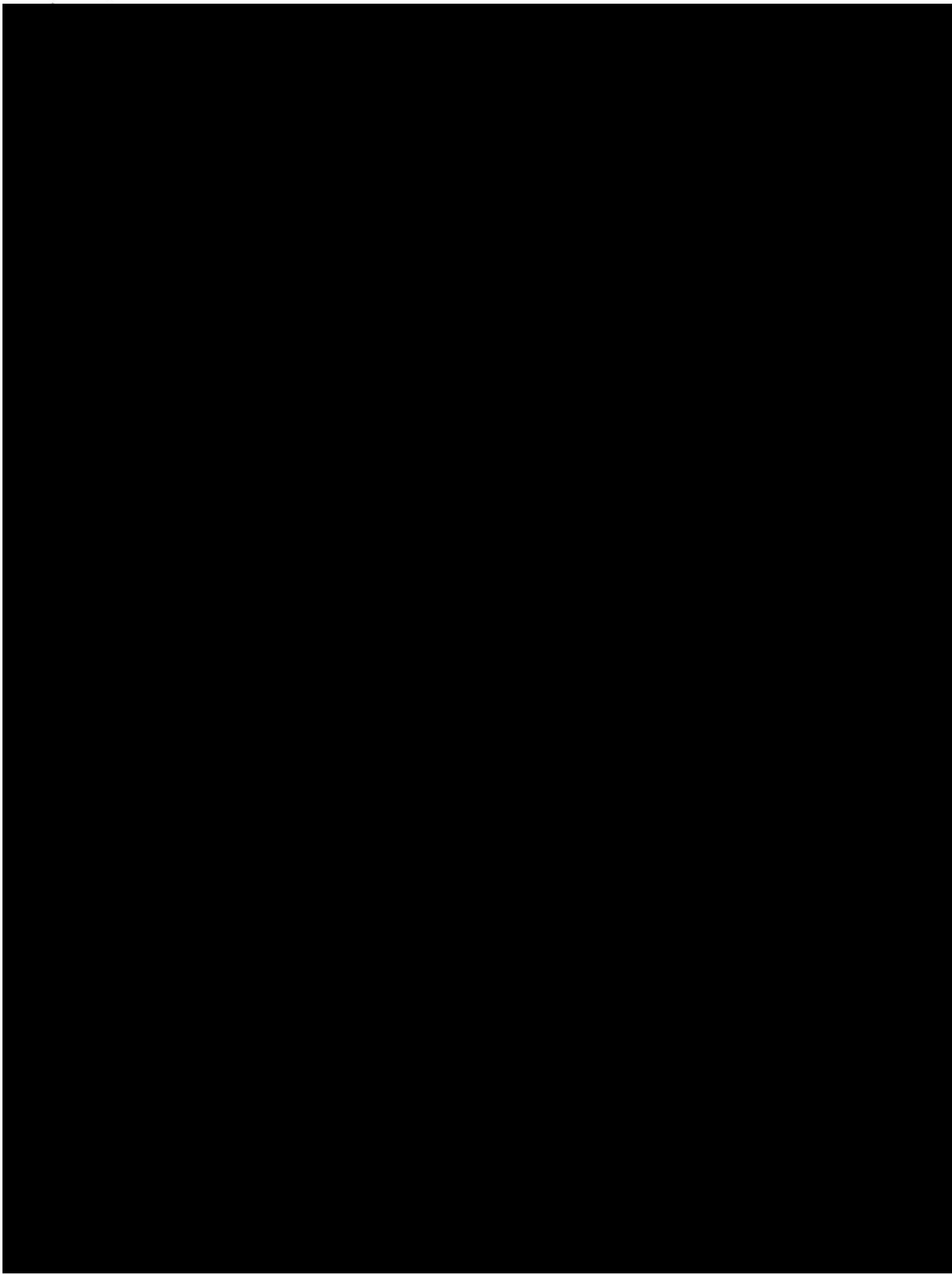
Title: Manager

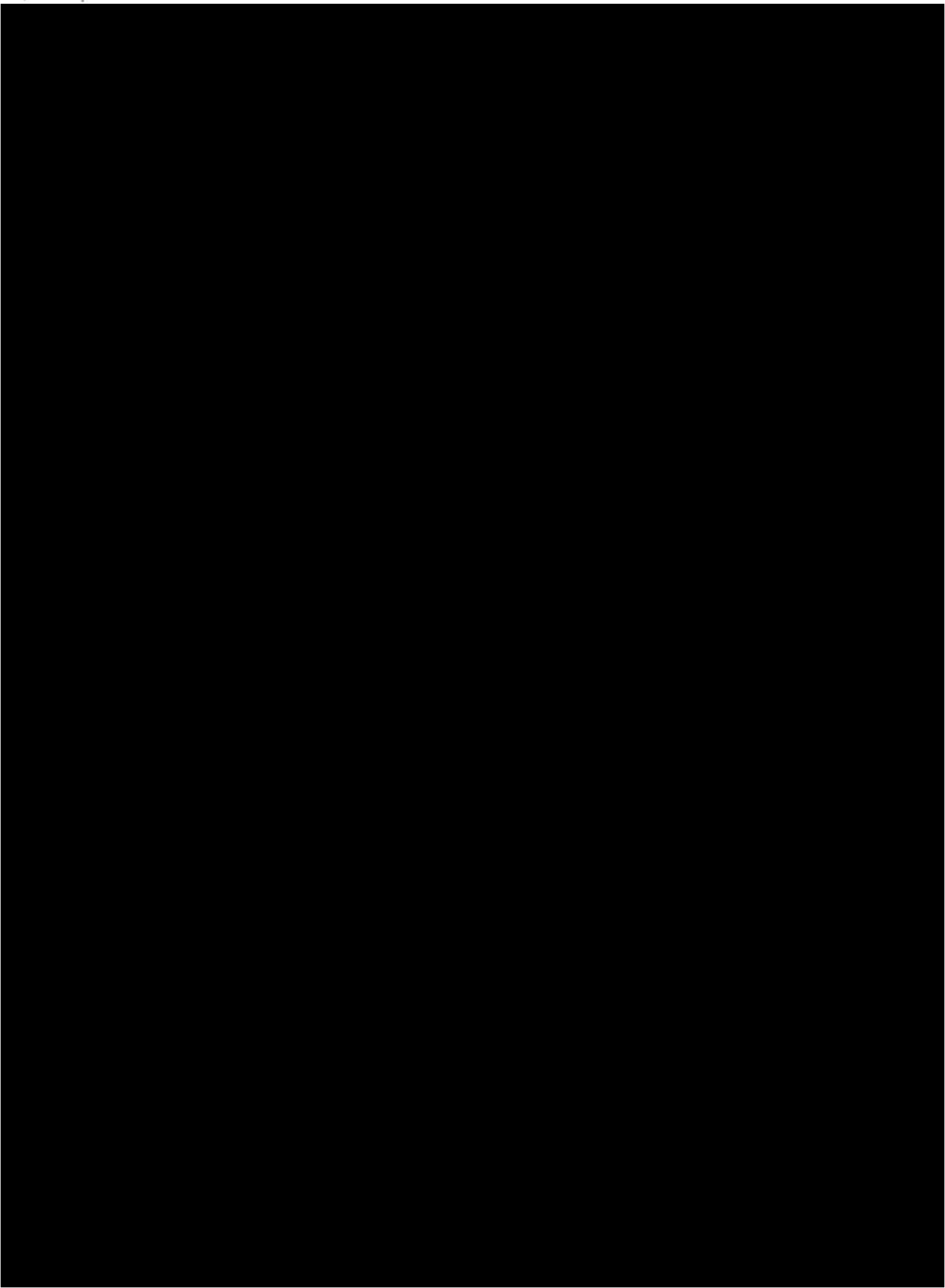


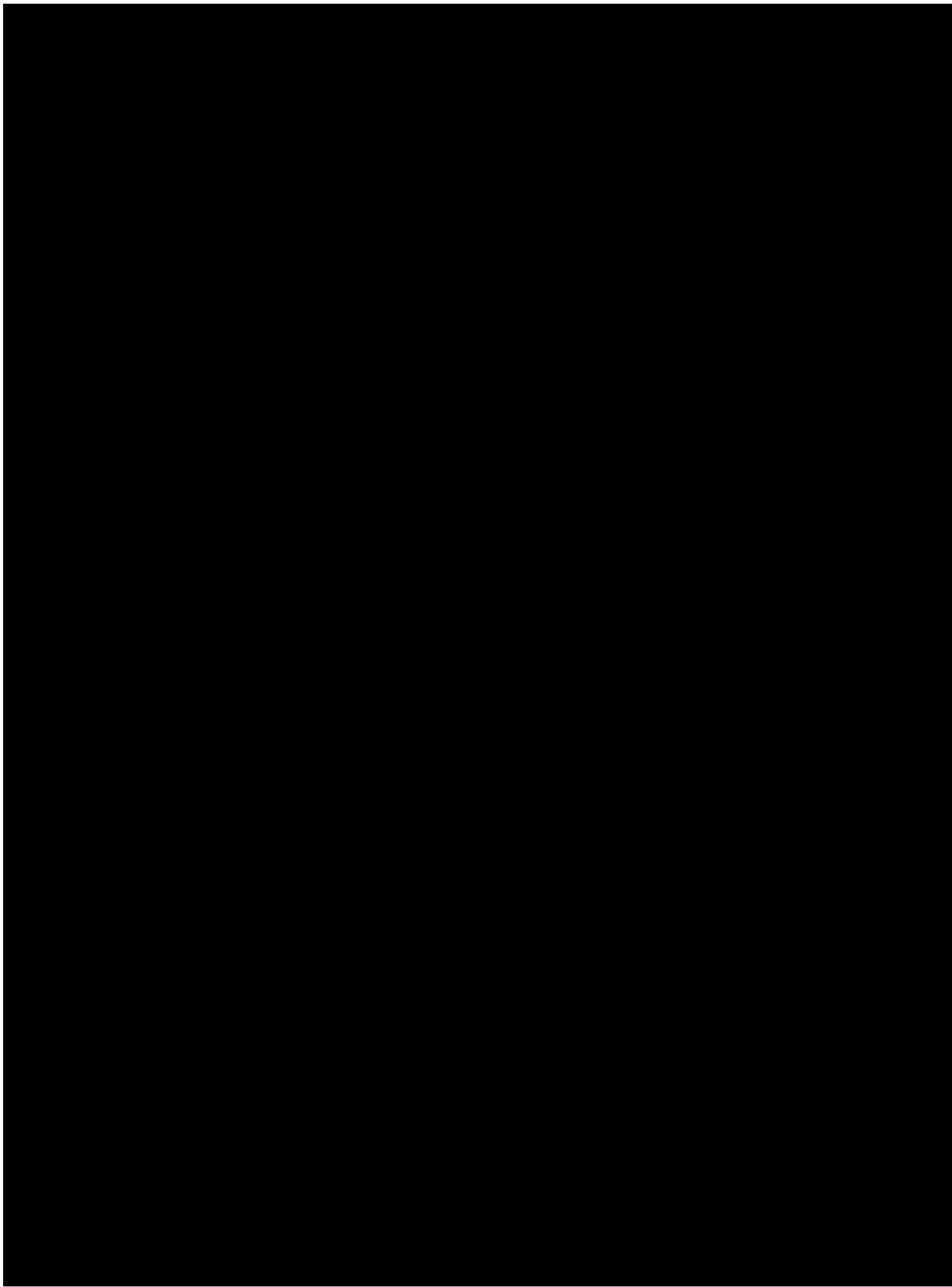


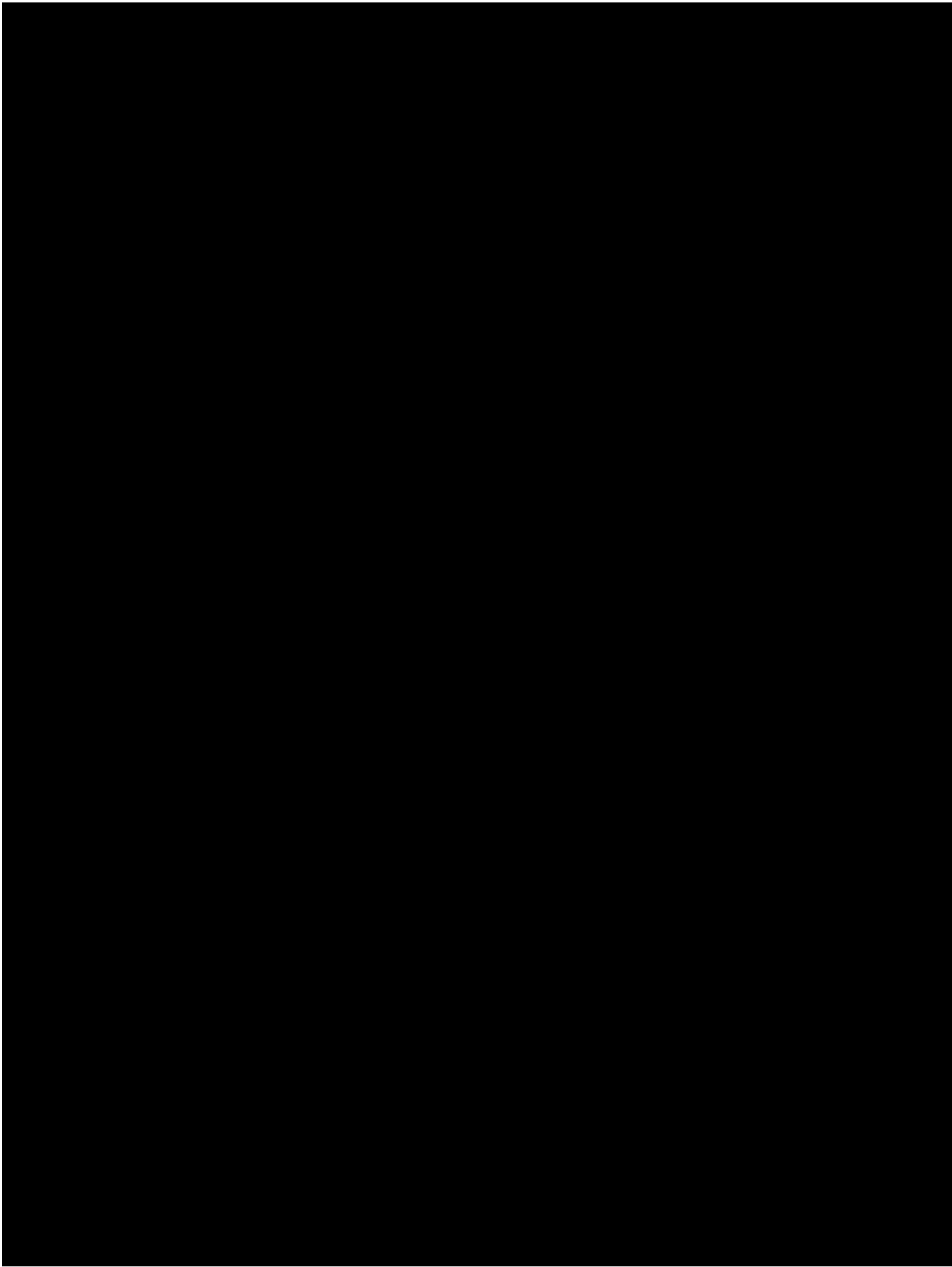


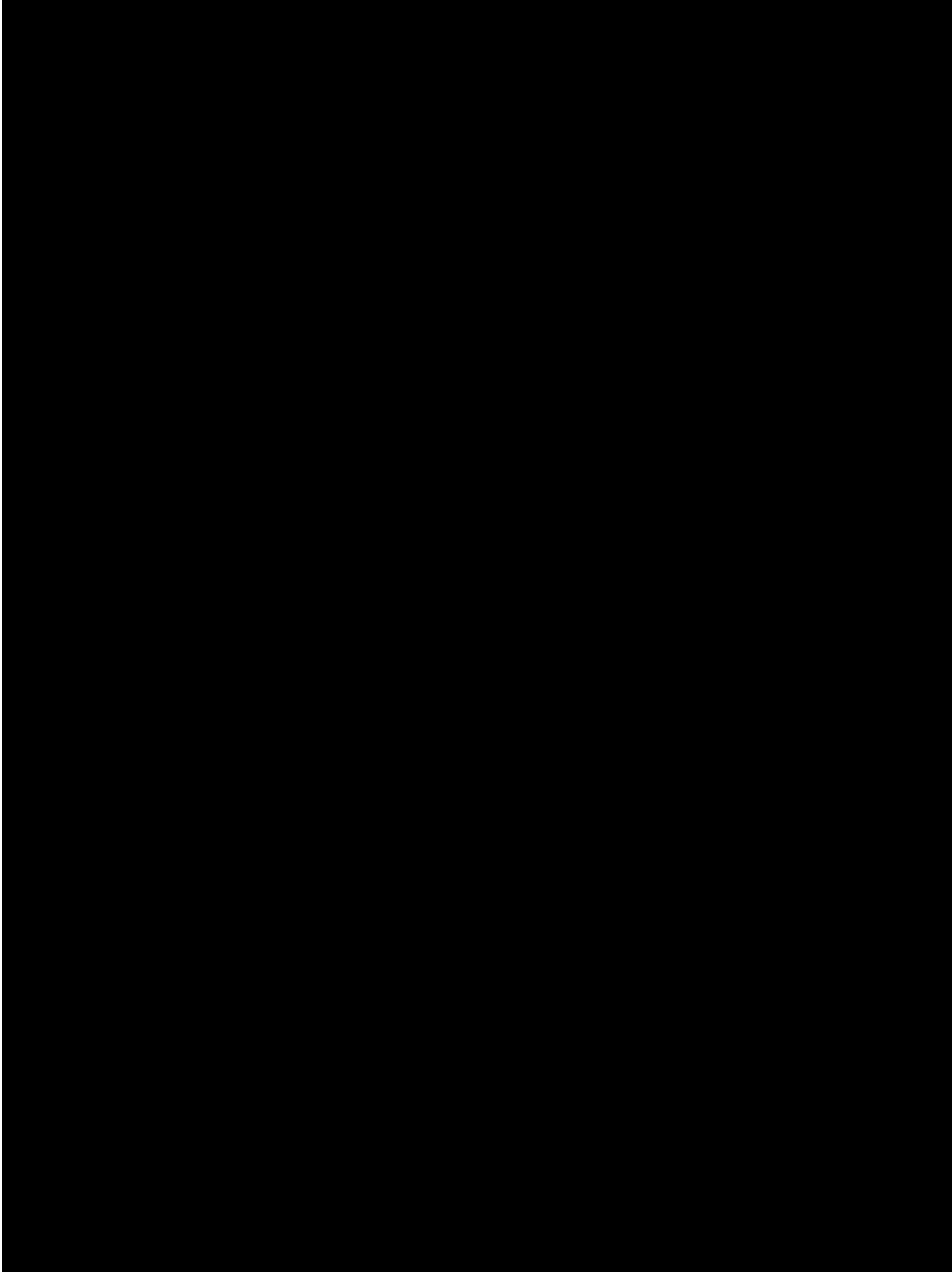


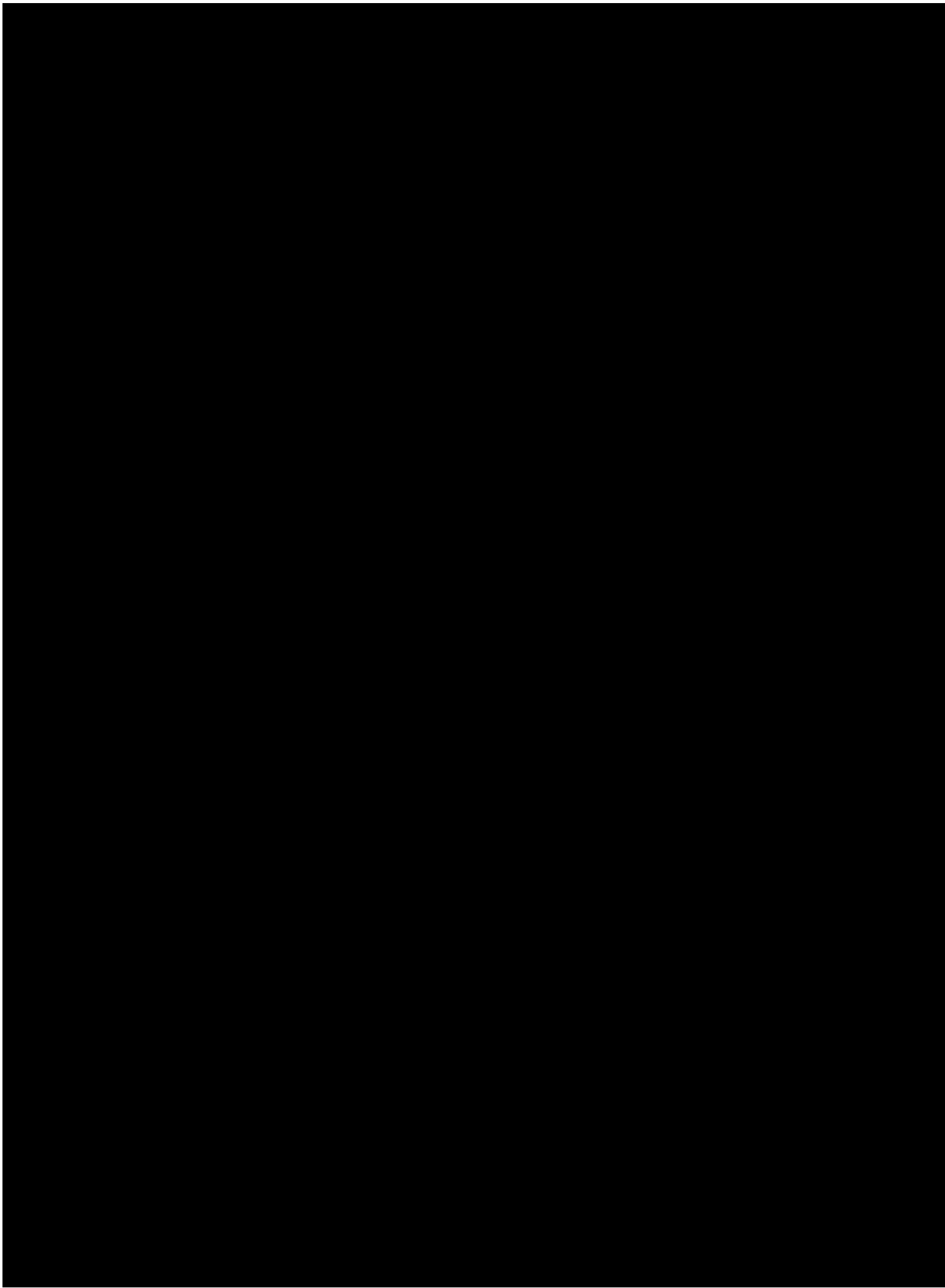


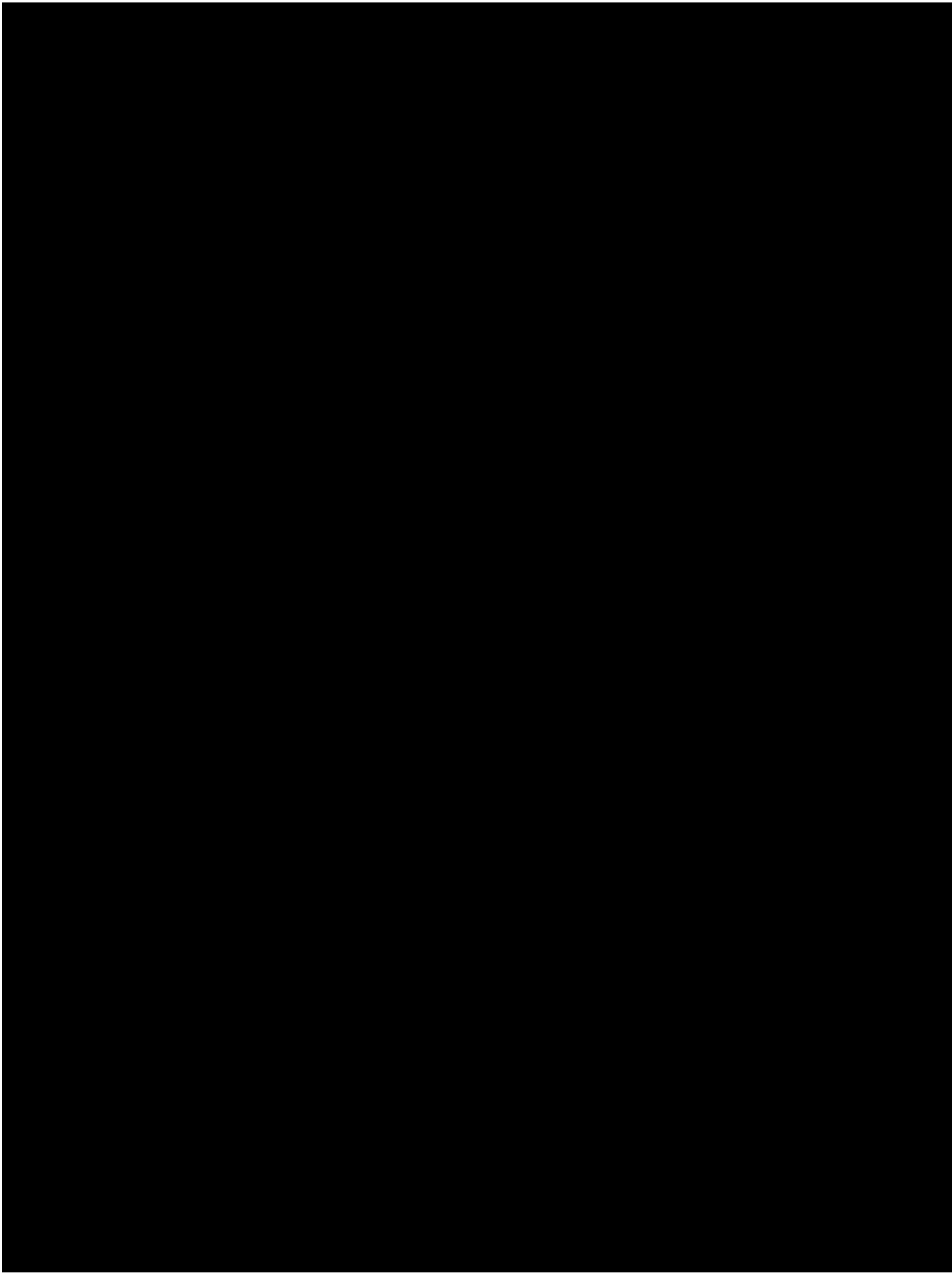


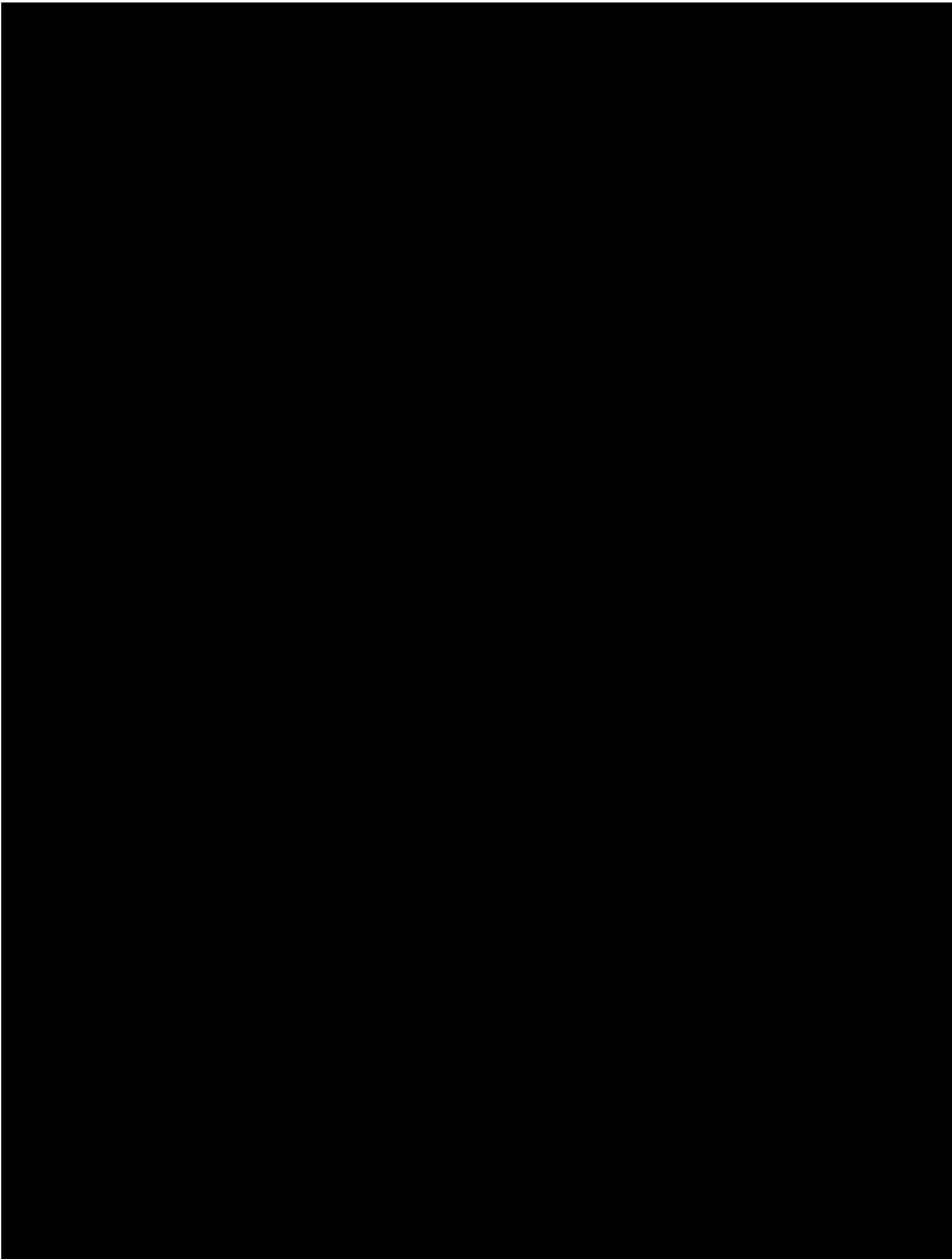


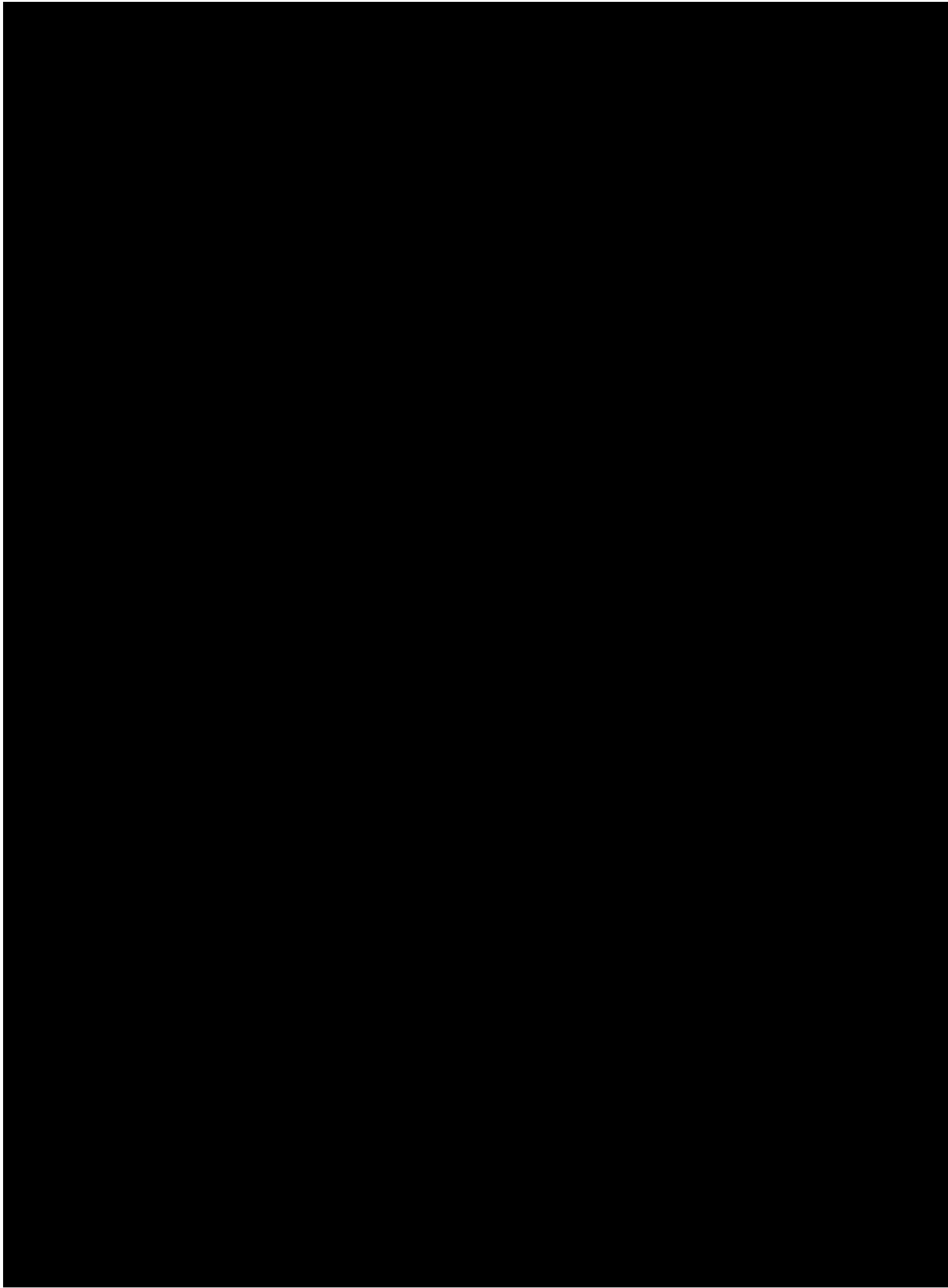


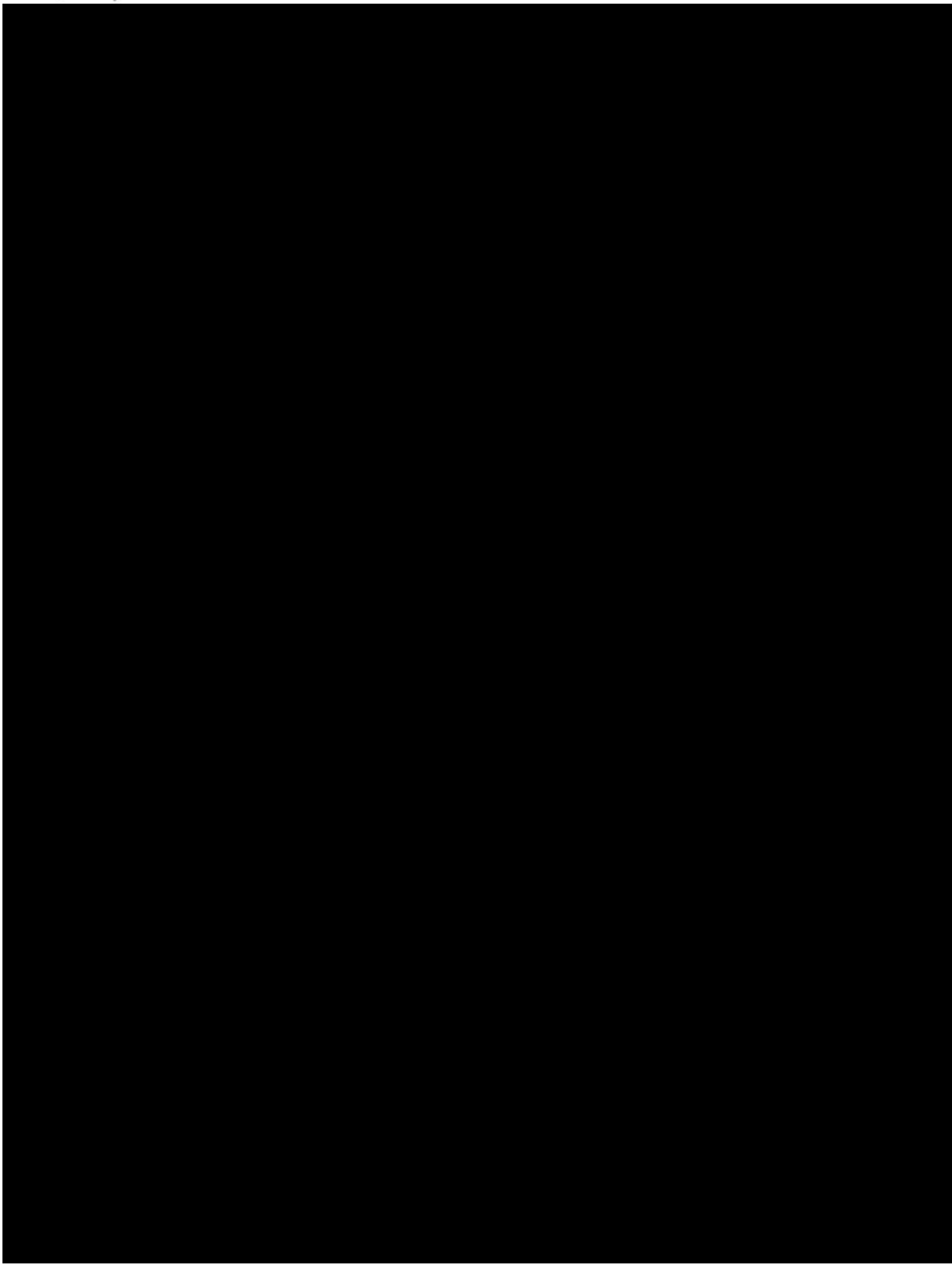


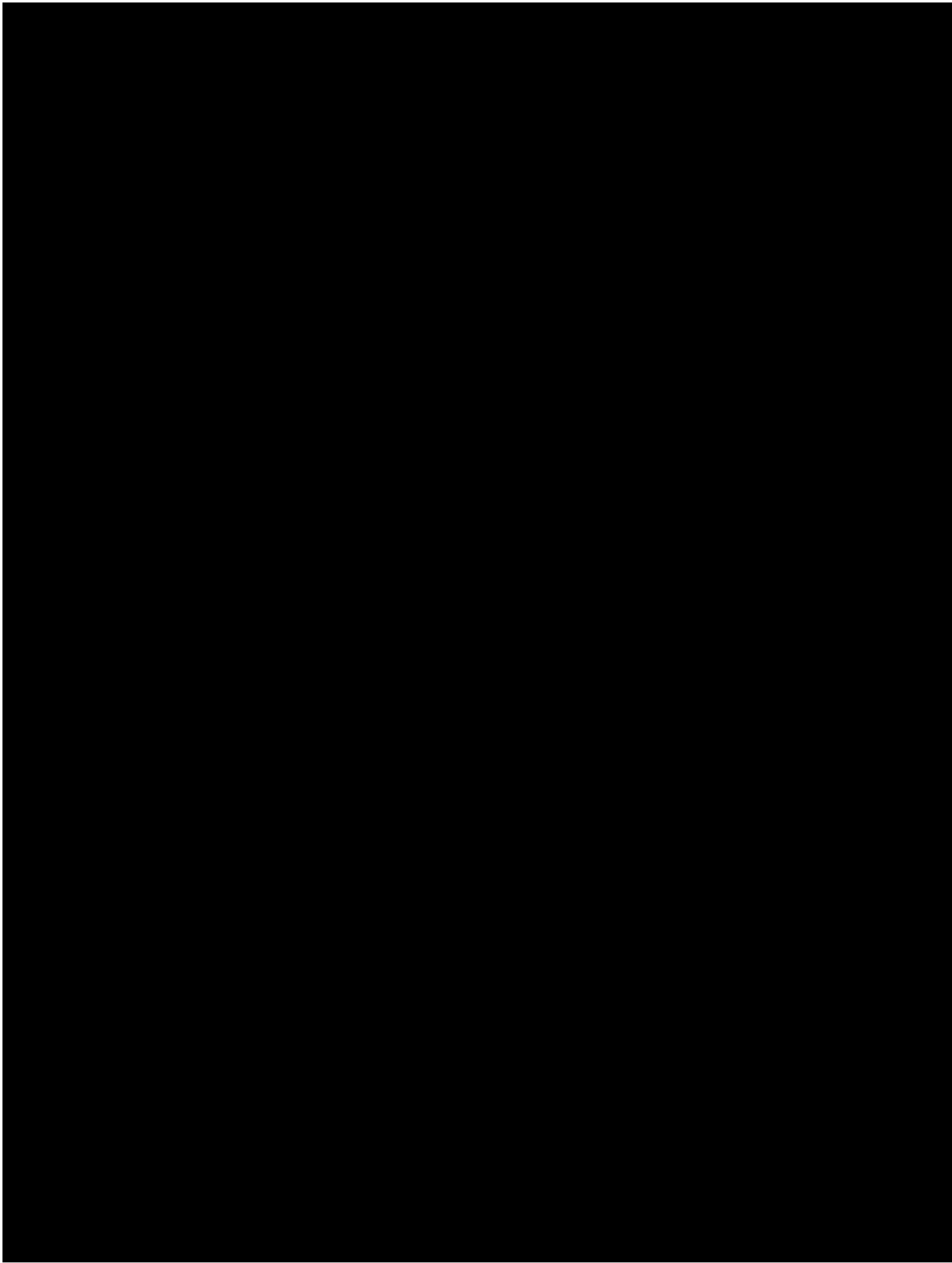


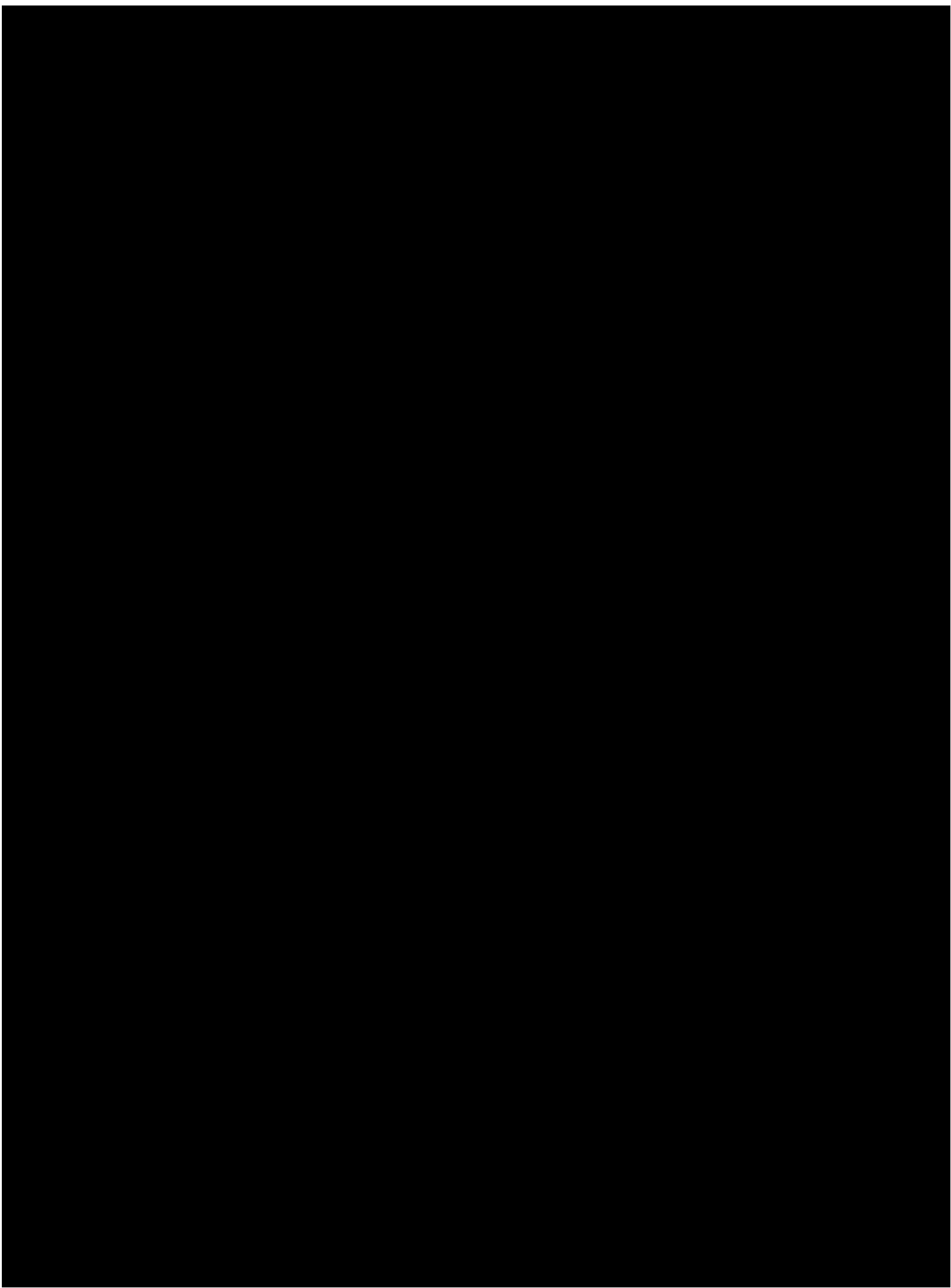












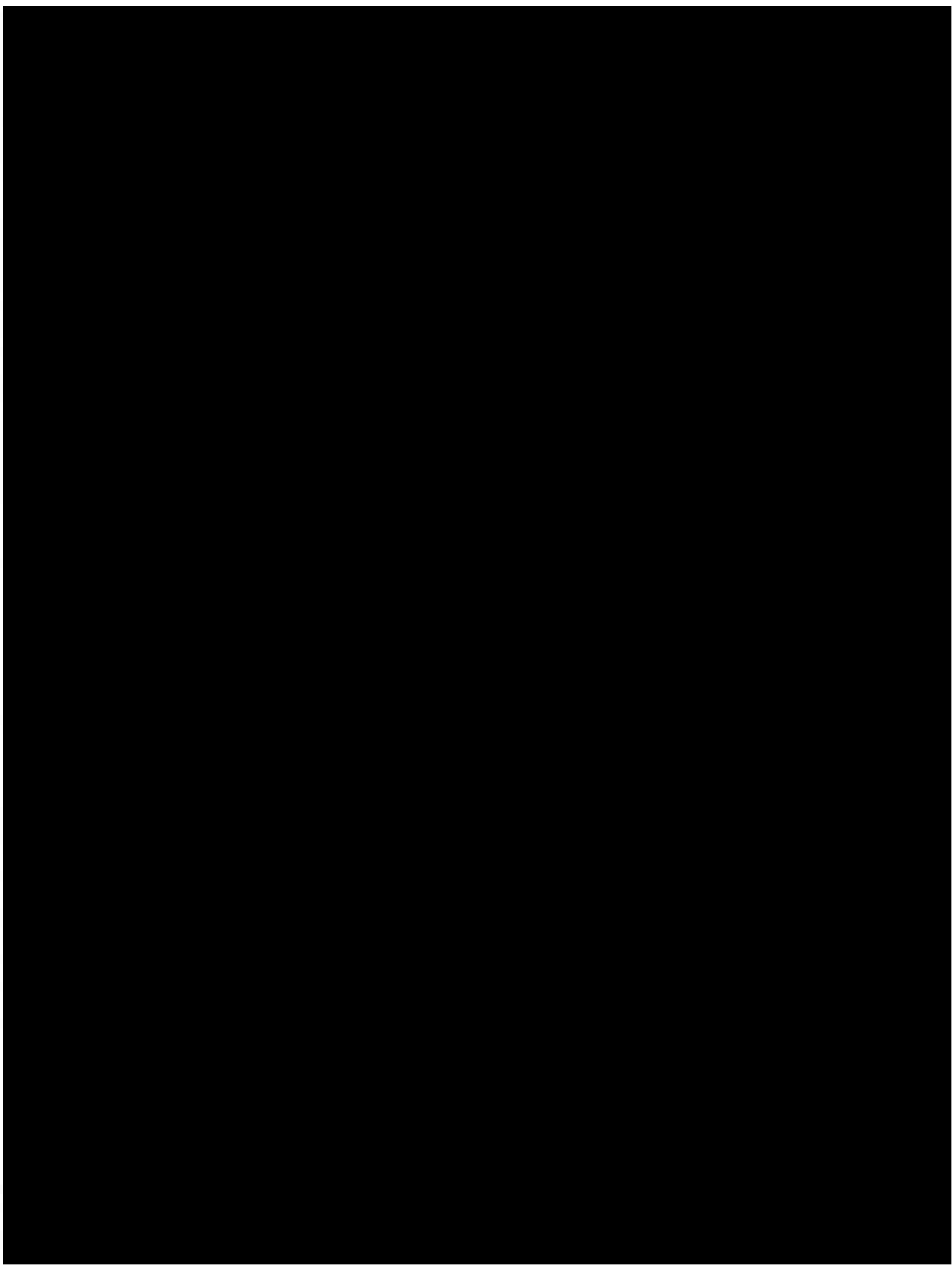


Exhibit A

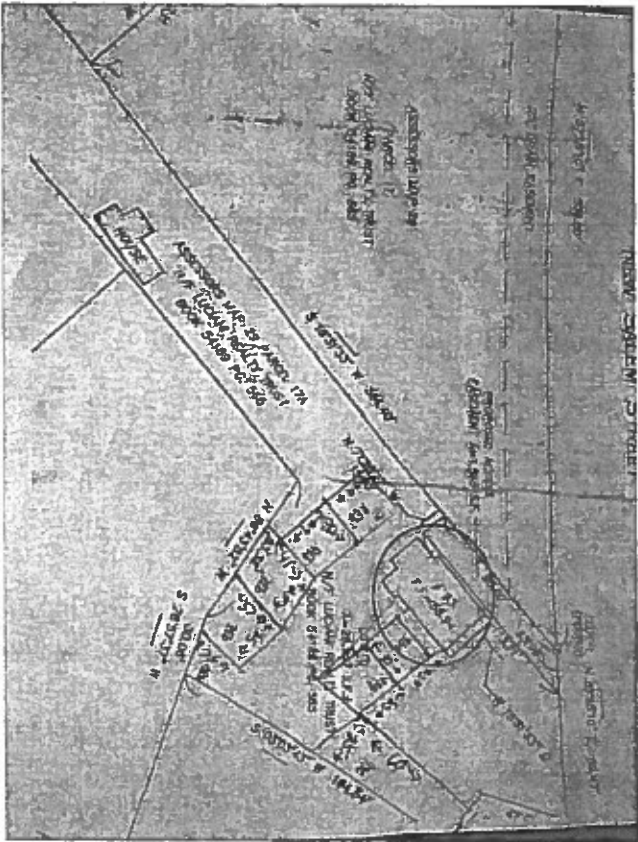
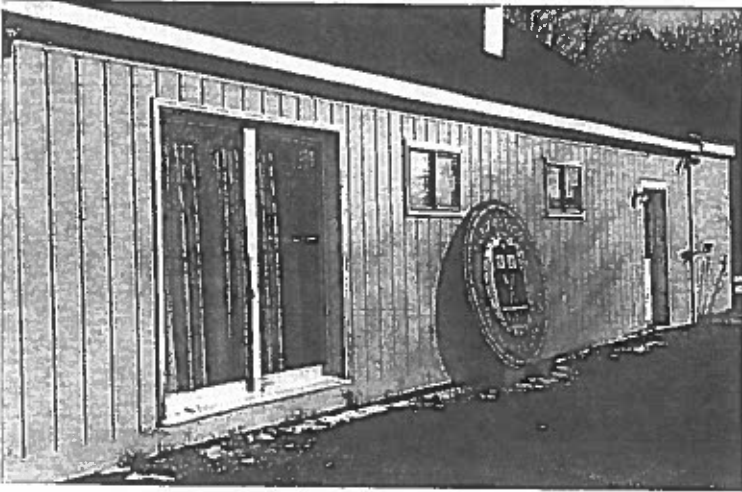
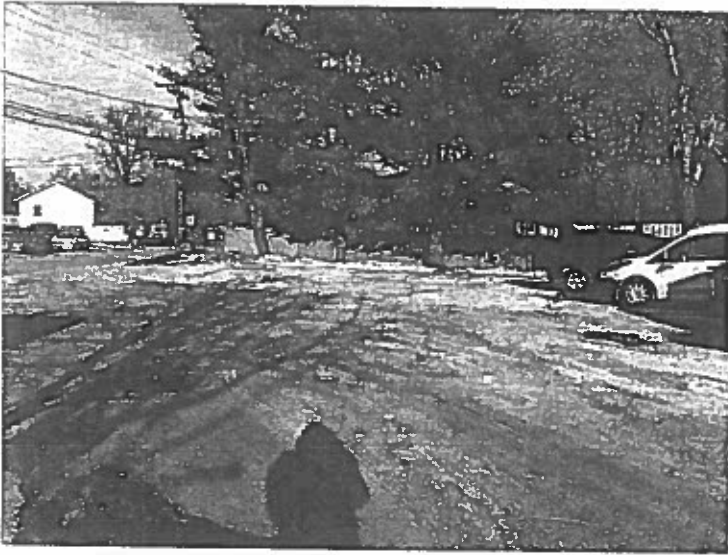
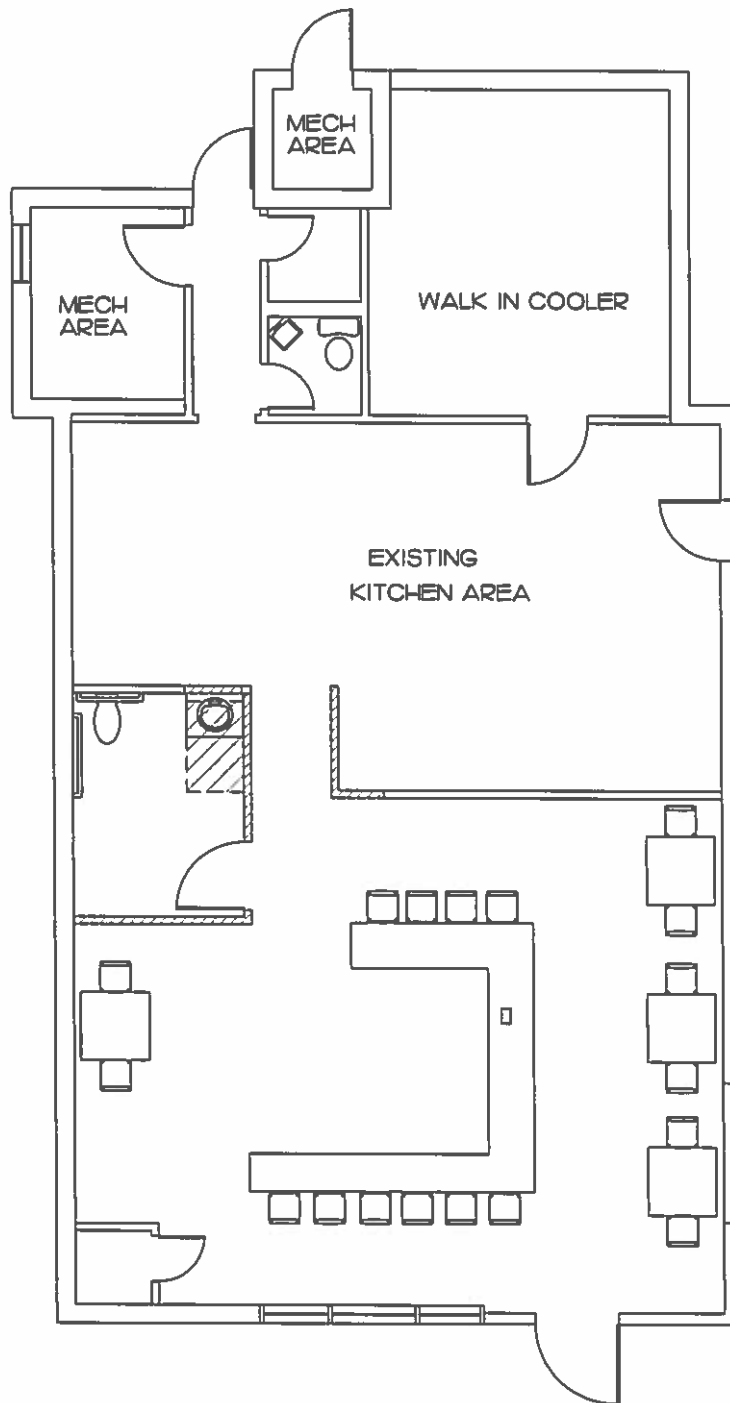


Exhibit B







① Floor Plan
3/16" = 1'-0"

93 NEW SALEM ST
WAKEFIELD, MA
JUNE 2, 2021

PUBLIC HEARING TOWN COUNCIL

Wakefield, MA

Notice is hereby given, under Chapter 138 of the General Laws of the Commonwealth of Massachusetts, the Town of Wakefield, Massachusetts, by its Town Council as the statutory License Issuing Authority, will hold a public hearing on April 11, 2022 at 7:03 p.m. pertaining to L & B, LLC d/b/a Laurie's 909 for an All Alcoholic Beverage License at a restaurant to be located at 93 New Salem Street, Wakefield, Massachusetts.

Description of the premises to be licensed: Approximately 1,200 square feet of first floor space. The restaurant has a kitchen, dining room, bar area, bathroom with one customer entrance with seating for 18.

Upon the foregoing application, the undersigned will hold a hearing consistent with the Governor's orders extending certain provisions of the Open Meeting Law, every effort will be made to allow the public to view and/or listen to the meeting in real time. Persons who wish to do so are invited to click on the following link <https://us02web.zoom.us/j/86297168810>. If you do not have a camera or microphone on your computer you may use the following dial in number: 1-301-715-8592 Meeting ID 862 9716 8810. Please only use dial in or computer and not both, as audio feedback will distort the meeting. This meeting will be audio and video recorded. In compliance with the Americans with Disability Act, this location is accessible to people with disabilities, Wakefield provides reasonable accommodations and/or language assistance free of charge upon request. If you are a person with a disability and require information or materials in an alternate format, or if you require any other accommodation, please contact the Town's Disability Coordinator, William Renault-Town Engineer at 781-246-6308 as far in advance of the event as possible. Every effort will be made to grant your request. Advance notification will enable the Town to make reasonable arrangements to remove an accessibility barrier for you.

Julie Smith-Galvin, Chair
Mehreen N. Butt, Vice-Chair
Jonathan P. Chines
Anne P. Danehy
Edward F. Dombroski, Jr.
Michael J. McLane
Ann McGonigle Santos
WAKEFIELD TOWN COUNCIL

Article #

- 2 Capital Outlay**
- 3 Debt Service Fund**
- 4 WMGLD PILOT**
- 5 Town - Supplemental Appropriations**

- 6 Police & Fire Indemnification**
- 7 Eminent Domain**
- 8 Trash Collection**

- 14 Zoning Recodification**

- 9 Town Wide Drainage Improvement**

- 11 Quiet Zone Improvements**

- 10 Hart's Hill Water Storage Tank**

- 15 Retirement - Increase COLA Base**

- 16 Retirement - Increase Survivor Allowance**

- 12 TIF Agreement 7 Audubon Road**

- 13 National Guard - Abatements**

TOTAL

**FY23
Tax Levy**

**Free
Cash**

Water

Sewer

\$ 2,100,000.00

\$ 875,000.00 \$ 862,000.00

\$ 4,133,698.00

\$ - \$ 202,500.00

\$ - \$ 130,000.00

\$ 1.00

\$ 2,292,046.00

\$ 50,000.00

\$ -

\$ -

\$ -

\$ -

\$ 8,575,745.00 \$ 332,500.00 \$ 875,000.00 \$ 862,000.00

Avail Funds

Borrow

\$ 945,828.00

\$ -

\$ 900,000.00

\$ 2,000,000.00

\$ 5,000,000.00

\$ 945,828.00 \$ 7,900,000.00

Comment

Water & Sewer From Retained Earnings

MLD Receipts

Legal - Expert Witnesses Walton School \$82,500

Fire OT \$120,000

\$10,000 Police & \$120,000 Fire

Favorable Action

Favorable Action

Favorable Action

Favorable Action

**TOWN OF WAKEFIELD
DEPARTMENT OF PUBLIC WORKS**

Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023

MASTER BUDGET SUMMARY
(Budgets 29, 30, 31, 32)

	Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	Director's Needs Based Request FY2023	Town Admin./Dir. Request For FY2023	Increase/ (Decrease) + / -
DPW - #29	5,836,284	6,068,954	6,399,468	6,506,335	6,734,130	6,734,130	227,795 3.5011%
Snow & Ice - #30	505,848	805,328	850,000	850,000	1,544,859	850,000	
DPW Tax Supported	6,342,132	6,874,282	7,249,469	7,356,335	8,278,989	7,584,130	
DPW SEWER - #31	8,297,568	8,534,592	8,961,653	8,982,133	9,148,699	9,148,699	166,566 1.8544% <i>with MWRA</i>
							59,656 0.6642% <i>without MWRA</i>
DPW WATER - #32	5,417,816	5,683,396	6,067,584	6,277,749	6,204,494	6,204,494	(73,255) -1.1669% <i>with MWRA</i>
							147,027 2.342% <i>without MWRA</i>

Budget Information - FY2023

Fiscal Year Budget	FY2023
Previous Fiscal Year	FY2022
2 Previous Fiscal Years	FY2021
3 Previous Fiscal Years	FY2020
Expenditures Thru	12/31/21
Salary first half	13 7/1/22 to 12/31/22 13 Bi-Weeks
Salary second half	13 1/1/23 to 6/30/23 13 Bi-Weeks

Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023

<u>Division</u>	<u>W/S Adj.</u>	<u>Notes</u>
Administration	0.50	
Engineering	0.50	
Fleet	4.00	Divided by 4
Buildings	0.200	
Highway	2.00	One salary divided by 2

Salary Charts

Fiscal Year 2023 Salary Chart
July 1, 2022 to December 31, 2022
January 1, 2023 to June 30, 2023

Note:

1. Revise Information above each year. The information in each worksheet will be updated
2. Update budget numbers - **be careful of formulas**

DEPARTMENT OF PUBLIC WORKS

DPW - #29

Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023

Dept/Appropriation	Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Directors Request For FY2023	Town Admin. Request For FY2023
1 Personal Services							
40 Administration	184,605	158,767	158,767	195,694	195,694	207,092	207,092
41 Engineering	294,257	274,566	274,566	309,541	52,449	326,600	326,600
42 Fleet Maintenance	323,680	347,550	350,891	360,525	231,808	389,230	389,230
43 Buildings	695,352	743,057	753,200	784,526	468,098	821,296	821,296
44 Forestry & Parks	836,170	890,885	913,478	942,698	462,943	972,141	972,141
45 Cemetery	275,562	294,188	310,375	320,655	162,945	335,196	335,196
46 Highway	1,194,803	1,128,618	1,128,618	1,172,061	557,085	1,194,790	1,194,790
Account Total	3,804,429	3,837,631	3,889,895	4,085,700	2,131,022	4,246,345.00	4,246,345.00
2 Purchase of Services							
40 Administration	23,736	20,079	24,100.00	24,100.00	10,303.78	26,600.00	26,600
41 Engineering	135,506	80,258.57	162,000.00	187,000.00	54,856.00	187,000.00	187,000.00
42 Fleet Maintenance	54,806	89,443.60	96,700.00	96,700.00	41,396.58	96,700.00	96,700.00
43 Buildings	718,042	748,695	816,298.00	837,360.00	325,424.07	878,380.00	878,380.00
44 Forestry & Parks	188,334	343,250.00	343,250.00	198,250.00	92,857.74	203,250.00	203,250.00
45 Cemetery	16,441	17,700.00	17,700.00	17,700.00	320.00	17,700.00	17,700.00
46 Highway	284,871	244,712.62	333,550.00	343,550.00	212,797.30	352,550.00	352,550.00
Account Total	1,421,736	1,544,139	1,793,598.00	1,704,660.00	737,955	1,762,180.00	1,762,180.00
4 Materials & Supplies							
40 Administration	7,848	3,725.17	8,600.00	8,600.00	1,203	8,600	8,600
41 Engineering	3,591	4,672.23	8,800.00	8,800.00	979	8,800	8,800
42 Fleet Maintenance	222,494	258,260.13	260,800.00	260,800.00	113,443	270,430	270,430
43 Buildings	110,478	116,227.05	126,100.00	126,100.00	56,567	126,100	126,100
44 Forestry & Parks	116,365	128,819.16	131,850.00	131,850.00	70,854	131,850	131,850
45 Cemetery	15,937	24,144.76	24,500.00	24,500.00	4,128	24,500	24,500
46 Highway	129,443	149,067.16	151,200.00	151,200.00	63,955	151,200	151,200
Account Total	606,156	684,915.66	711,850.00	711,850.00	311,130	721,480.00	721,480.00
7 Other Charges - Dues & Memberships							
40 Administration	1,039	445	1,000	1,000	250	1,000	1,000
41 Engineering	1,788	1,004	1,800	1,800	75	1,800	1,800
42 Fleet Maintenance	318	245	325	325	325	325	325
43 Buildings	243	250	250	250	250	250	250
44 Forestry & Parks	115	280	300	300	125	300	300
45 Cemetery	215	44	200	200	200	200	200
46 Highway	245	3	250	250	0	250	250
Account Total	3,963	2,271	4,125.00	4,125.00	1,225	4,125	4,125.00
TOTAL	5,836,283	6,068,954	6,399,468	6,506,335	3,181,333	6,734,130	6,734,130

DEPARTMENT OF PUBLIC WORKS
DPW - #29
Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023
Purchase of Services

Dept/Appropriation	Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Directors Request For FY2023	Town Admin. Request For FY2023
40 ADMINISTRATION							
24400 Equip. Maint. Office / Software Licenses	11,038	9,763	10,000	10,000	6,692.99	12,500	12,500
27500 Training	3,500	3,020	3,500	3,500	995.00	3,500	3,500
30100 Advertising	3,565	3,877	4,000	4,000	468.00	4,000	4,000
30600 Printing & Binding	593	1,770	1,200	1,200	1,575.00	1,200	1,200
31500 Professional Medical - D & A Program	3,917	979	4,000	4,000	114.00	4,000	4,000
34000 Postage	0	288	200	200	78.84	200	200
35100 Travel in Commonwealth	3	0	200	200	0.00	200	200
39900 Not Classified	1,121	381	1,000	1,000	379.95	1,000	1,000
Account Total	23,736	20,079	24,100	24,100	10,304	26,600	26,600
41 ENGINEERING							
24800 Equip. Maint. & Software	20,702	27,012	25,000	25,000	20,161	25,000	25,000
27500 Training	2,570	0	2,250	2,250	1,890	2,250	2,250
27700 Reimb. Clothing / Safety and Weather	3,600	4,200	3,100	3,100	4,800	3,100	3,100
31600 Professional Serv.	92,657	3,900	3,500	3,500	1,908	3,500	3,500
32500 Recording Fees	7,490	108	250	250	0	250	250
39900 Not Classified	537	737	2,900	2,900	0	2,900	2,900
31001 Prof. Serv. NPDES - Stormwater Program	7,950	44,301	125,000	150,000	26,097	150,000	150,000
Account Total	135,506	80,258.57	162,000	187,000	54,856	187,000	187,000
42 FLEET MAINTENANCE							
21900 Hazardous Waste Disposal	2,753	6,513	8,000	8,000	1,751	8,000	8,000
24300 Equip. Maint. Motor	(1,180)	3,045	5,000	5,000	(2,917)	5,000	5,000
24600 Equip. Maint. Radio	1,753	2,066	2,500	2,500	921	2,500	2,500
24700 Equip. Maint. - Computer & Software Licenses	0	0	3,000	3,000	0	3,000	3,000
24800 Equip. Maint. Equip.	41,478	63,248	60,000	60,000	33,153	60,000	60,000
27500 Training	1,569	4,803	3,500	3,500	35	3,500	3,500
27700 Clothing - Safety & Weather	3,600	2,497	3,600	3,600	1,507	3,600	3,600
31600 Prof. Services Other	0	1,125	3,500	3,500	3,018	3,500	3,500
39900 Not Classified	437	786	900	900	285	900	900
48200 Oil Additives		(27)					
48600 Vehicle Inspections	4,111	3,424	4,200	4,200	1,243	4,200	4,200
54600 Tool Allowance	286	1,963	2,500	2,500	2,400	2,500	2,500
Account Total	54,806	89,444	96,700	96,700	41,396.6	96,700	96,700

DEPARTMENT OF PUBLIC WORKS

DPW - #29

Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023

Purchase of Services

Dept/Appropriation		Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Directors Request For FY2023	Town Admin. Request For FY2023
43	BUILDINGS							
21000	Electric Maintenance Improvement	4,820	21,240.56	15,000	15,000	13,897.74	15,000	15,000
21100	Electricity/Natural Gas	335,797	305,621.38	399,448	420,510	187,941.76	461,530	461,530
24000	HVAC (Civic Center / General)	104,379	79,996.56	160,850	160,850	16,321.37	160,850	160,850
24100	Bldg Maint & Improv (includes \$35,000 TW paint)	94,533	111,602.96	108,000	108,000	52,200.22	108,000	108,000
25100	Boiler Maint.	3,762	3,500.00	3,500	3,500	850.00	3,500	3,500
25200	Air Cond. Maint.	1,332	1,157.42	4,000	4,000	0.00	4,000	4,000
27000	Elevator Maint	17,685	19,276.90	21,000	21,000	5,755.00	21,000	21,000
27100	Equip. Rental	21,202	16,000.00	16,000	16,000	8,109.00	16,000	16,000
27300	Vehicle Allowance	4,000	4,000.00	4,000	4,000	3,000.00	4,000	4,000
27500	Training	4,055	4,562.50	4,500	4,500	450.00	4,500	4,500
31003	Roof Repairs - Town Wide	50,468	93,451.75	100,000	100,000	0.00	100,000	100,000
34100	Telephone	50,851	48,119.44	55,000	55,000	36,576.98	55,000	55,000
39900	Not Classified & Software Licenses	5,160	5,000.00	5,000	5,000	225.00	5,000	5,000
40461	Security - Town Wide	20,000	34,547.92	35,000	35,000	(300.00)	35,000	35,000
53500	General Hardware Minor Tools		521.41			397.00		
	Civic Center (revolving) / Commn St. Rental		96	-115,000	-115,000		-115,000	-115,000
	Account Total	718,043	748,695	816,298	837,360	325,424	878,380	878,380
44	FORESTRY & PARKS							
24800	Equip. Maint. Equip.	3,409	7,050	7,000	7,000	767	7,000	7,000
25300	Fence Repair	4,208	9,000	9,000	9,000	8,351	9,000	9,000
25301	Tree Spraying	19,835	14,709	20,000	20,000	1,300	20,000	20,000
25303	Tree Removal Equipment Rental	26,748	202,712	175,000	30,000	28,348	35,000	35,000
27100	Equipment Rental	3,070	(1,449)	3,000	3,000	180	3,000	3,000
27500	Training	3,982	2,544	5,000	5,000	1,584	5,000	5,000
30900	Goose Mgt	18,060	25,800	27,500	27,500	12,900	27,500	27,500
31600	Prof. Services Other	107,308	78,473	88,500	88,500	35,424	88,500	88,500
33200	Painting Flag Poles	0	2,500	3,500	3,500	3,500	3,500	3,500
35100	Travel in Commonwealth	0	0	150	150	0	150	150
39900	Not Classified	1,714	1,911	4,600	4,600	504	4,600	4,600
	Account Total	188,334	343,250	343,250	198,250	92,857.74	203,250	203,250

DEPARTMENT OF PUBLIC WORKS

DPW - #29

Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023

Purchase of Services

Dept/Appropriation	Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Directors Request For FY2023	Town Admin. Request For FY2023	
45 CEMETERY								
27100 Equipment Rental	0	0	500	500	0.00	500	500	
27500 Training	1,226	593	1,500	1,500	0.00	1,500	1,500	
31600 Professional Services	13,684	16,775	14,500	14,500	320.00	14,500	14,500	
32500 Recording Fees	270	270	200	200	0.00	200	200	
39900 Not Classified	1,261	63	1,000	1,000	0.00	1,000	1,000	
Account Total	16,441	17,700	17,700	17,700	320	17,700	17,700	
46 HIGHWAY								
24800 Equip. Maint. Equip.	605	1,980.56	1,000	1,000	431	1,000	1,000	
25300 Fence Repair	635	4,217.60	4,500	4,500	1,300	4,500	4,500	
25600 Traffic Lines	37,592	64,678.27	42,000	52,000	59,161	55,000	55,000	
25700 Bit. Conc. (in place)	23,388	23,150.00	30,000	30,000	4,350	30,000	30,000	
25800 Surface Treatment	15,000	17,153.76	27,500	27,500	35,038	27,500	27,500	
27100 Equip. Rental	0	955.65	2,500	2,500	2,371	2,500	2,500	
27500 Training	6,458	5,085.98	3,500	3,500	728	3,500	3,500	
32600 Veh. Towing	0	0.00	150	150	0	150	150	
35100 Travel in Commonwealth	0	0.00	100	100	0	100	100	
39300 Weather Reports	1,695	1,695.00	1,800	1,800	1,695	1,800	1,800	
39400 Sidewalk Repair	17,646	5,623.43	55,000	55,000	25,364	55,000	55,000	
39900 Not Classified	10,442	5,601.41	1,500	1,500	1,954	1,500	1,500	
52700 Drainage Repair & Maintenance	75,000	41,635.73	75,000	75,000	3,024	75,000	75,000	
25400 Street Sweeping	48,100	45,000.00	45,000	45,000	22,672	45,000	45,000	
25500 C.B. Cleaning	48,309	27,935.23	44,000	44,000	54,710	50,000	50,000	
Account Total	284,871	244,712.62	333,550	343,550	212,797	352,550	352,550	

DEPARTMENT OF PUBLIC WORKS

DPW - #29

Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023

Materials & Supplies

Dept/Appropriation	Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Directors Request For FY2023	Town Admin. Request For FY2023	
40 ADMINISTRATION								
42200 Office Supplies	6,452	3,632.26	7,000	7,000	1,104.75	7,000	7,000	
42300 Reproducing & Computer Supplies	1,000	0.00	1,000	1,000	0.00	1,000	1,000	
54000 Other Materials & Supplies	36	92.91	100	100	98.62	100	100	
88110 Safety Equipment	360		500	500	0.00	500	500	
Account Total	7,848	3,725.17	8,600	8,600	1,203.37	8,600	8,600	
41 ENGINEERING								
42500 Paper Stock	1,581	1,340.37	1,500	1,500	610	1,500	1,500	
46000 Engineering Supplies	1,048	890.80	5,000	5,000	60	5,000	5,000	
54000 Other Materials & Supplies	943	1,570.33	1,300	1,300	159	1,300	1,300	
88110 Safety Equipment	19	870.73	1,000	1,000	150	1,000	1,000	
Account Total	3,591	4,672.23	8,800	8,800	979	8,800	8,800	
42 FLEET MAINTENANCE								
41200 Fuel Motor - Vehicles	62,106	95,931.02	101,700	101,700	35,984	111,330	111,330	
48200 Oil & Additives	7,408	6,489.70	10,000	10,000	4,622	10,000	10,000	
48300 Tires - Automotive	19,769	13,380.31	12,000	12,000	6,875	12,000	12,000	
48400 Engine Repair	33,023	30,272.77	33,000	33,000	25,518	33,000	33,000	
48500 Power Train Repair	50,898	47,109.86	38,500	38,500	20,245	38,500	38,500	
53500 G. Hdwr. & Software (Minor Tools)	11,416	16,071.01	16,000	16,000	6,399	16,000	16,000	
53800 Automotive Supplies	34,878	45,656.40	45,000	45,000	13,197	45,000	45,000	
54000 Other Materials & Supplies	483	1,163.37	2,100	2,100	139	2,100	2,100	
88100 Safety Equipment	2,514	2,063.05	2,500	2,500	463	2,500	2,500	
		122.64						
Account Total	222,494	258,260.13	260,800	260,800	113,443	270,430	270,430	

DEPARTMENT OF PUBLIC WORKS

DPW - #29

Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023

Materials & Supplies

Dept/Appropriation	Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Directors Request For FY2023	Town Admin. Request For FY2023	
43 BUILDINGS								
41100 Fuel - Heating	0	39.99	2,000	2,000	0.00	2,000	2,000	
42700 Plumb., Heating., Ventl.	14,666	14,565.56	14,000	14,000	9,694.52	14,000	14,000	
42800 Lumber	6,166	7,108.21	10,000	10,000	3,614.82	10,000	10,000	
45200 Janitorial Supplies	25,404	31,965.80	32,500	32,500	20,893.57	32,500	32,500	
50000 Electrical Supplies	24,559	25,744.43	25,000	25,000	8,456.52	25,000	25,000	
50300 Painting Supplies	5,100	2,813.85	6,000	6,000	4,656.36	6,000	6,000	
53500 Gen. Hrdwr. & Tools	5,561	5,713.21	7,000	7,000	1,172.41	7,000	7,000	
54000 Other Materials & Supplies	14,151	14,792.01	13,000	13,000	3,290.84	13,000	13,000	
54600 Tools	3,535	2,698.49	3,000	3,000	2,125.03	3,000	3,000	
59300 Clothing - Safety & Weather	1,563	1,128.00	3,600	3,600	600.00	3,600	3,600	
88100 Safety Equipment & Services	9,773	9,657.50	10,000	10,000	2,063.24	10,000	10,000	
Account Total	110,478	116,227.05	126,100	126,100	56,567.31	126,100	126,100	
44 FORESTRY & PARKS								
46100 Agricultural Supplies	46,663	50,083.02	50,000	50,000	27,116	50,000	50,000	
46300 Rubber Artificial Fields	19,840	19,750.00	20,000	20,000	9,750	20,000	20,000	
50300 Painting Supplies	6,890	4,516.14	6,000	6,000	4,789	6,000	6,000	
51500 Gravel & Loam	16,912	11,500.00	11,500	11,500	6,229	11,500	11,500	
51601 Trees	1,187	14,421.50	15,000	15,000	15,000	15,000	15,000	
53200 Chemicals	220	606.81	750	750	0	750	750	
53500 Gen. Hdwr. & Supplies	10,164	11,215.82	10,000	10,000	3,471	10,000	10,000	
54000 Other Materials & Supplies	10,615	12,000.00	12,000	12,000	3,301	12,000	12,000	
59300 Clothing - Safety & Weather	600	1,871.07	3,600	3,600	600	3,600	3,600	
88100 Safety Equipment	3,274	2,854.80	3,000	3,000	597	3,000	3,000	
Account Total	116,365	128,819.16	131,850	131,850	70,853.65	131,850	131,850	

DEPARTMENT OF PUBLIC WORKS

DPW - #29

Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023

Materials & Supplies

Dept/Appropriation	Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Directors Request For FY2023	Town Admin. Request For FY2023	
45 CEMETERY								
46100 Agricultural Supplies	1,007	4,744.26	3,500	3,500	748	3,500	3,500	
51500 Gravel & Loam	2,402	4,838.95	5,000	5,000	964	5,000	5,000	
52800 Foundations / Vaults	1,967	7,500.00	7,500	7,500	1,037	7,500	7,500	
53500 Gen. Hdwr. & Supplies	3,044	4,039.63	4,000	4,000	1,481	4,000	4,000	
54000 Other Materials & Supplies	6,768	1,782.84	2,000	2,000	(460)	2,000	2,000	
59300 Clothing - Safety & Weather	750	528.00	1,000	1,000	358	1,000	1,000	
88100 Safety Equipment	0	711.08	1,500	1,500	0	1,500	1,500	
Account Total	15,937	24,144.76	24,500	24,500	4,128	24,500	24,500	
46 HIGHWAY								
51400 Patching	70,561	67,889.87	75,000	75,000	24,474	75,000	75,000	
52600 Sidewalk Repair	4,432	13,842.18	15,000	15,000	11,141	15,000	15,000	
52700 Drainage	12,317	17,747.18	12,000	12,000	5,157	12,000	12,000	
53500 Gen. Hdwr. & Tools	837	6,503.62	4,000	4,000	1,707	4,000	4,000	
53700 Misc. Equip	860	2,472.20	600	600	1,037	600	600	
54000 Other Materials & Supplies	1,824	9,060.23	5,000	5,000	2,674	5,000	5,000	
54100 Street & Traffic Signs	31,417	24,504.67	30,000	30,000	15,722	30,000	30,000	
59300 Clothing - Safety & Weather	3,740	2,373.45	5,600	5,600	600	5,600	5,600	
88100 Safety Equipment	3,455	4,673.76	4,000	4,000	1,444	4,000	4,000	
Account Total	129,443	149,067.16	151,200	151,200	63,955	151,200	151,200	

Department of Public Works
Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023
Water Division

Dept/Appropriation	Expend. FY2020	Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Director's Request For FY2023	Town Admin. Request For FY2023	
1 Personal Services	1,067,080	1,006,621.48	1,323,790	1,375,660	590,154	1,404,175	1,404,175	
2 Purchase of Services	377,150	413,204.59	416,423	458,175	170,326	503,175	503,175	
4 Materials & Supplies	193,486	196,164.53	247,500	247,500	89,767	247,500	247,500	
6 Intergovernmental	2,586,876	2,881,287.67	2,883,067	2,847,491	1,412,565	2,627,209	2,627,209	(220,282)
7 Other Charges - Dues & Memberships	1,294	0	1,430	1,430	0	1,430	1,430	
7 Admin. Expense (P.S.)	63,900.00	67,030.00	67,030	71,139	71,139	75,212	75,212	
7 Prof. Medical Serv.	0.00	1,250.00	1,250	1,250	1,250	1,250	1,250	
7 Worker's Comp Insurance	13,230.00	13,780.00	13,780	11,124	11,124	8,259	8,259	(2,865)
7 Group Insurance	393,285.00	383,701.00	383,701	406,723	406,723	450,471	450,471	
7 General Insurance	20,760.00	22,700.00	22,700	23,800	23,800	25,245	25,245	
7 Ret / Pension Fund	192,139.00	196,010.00	196,010	200,819	200,819	227,586	227,586	
7 Medicare	16,858.00	19,145.00	19,145	19,947	19,947	20,291	20,291	
7 Maturing Debt	491,758.00	482,501.92	491,758	612,691	532,424	612,691	612,691	
TOTAL	5,417,816	5,683,396	6,067,584	6,277,749	3,530,039	6,204,494	6,204,494	(73,255)

Department of Public Works
Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023
Water Division

	Dept/Appropriation	Expend. FY2020	Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Director's Request For FY2023	Town Admin. Request For FY2023	
1	<u>Personal Services</u>								
11100	Salaries / Wages Permanent	766,789	859,355	698,962	726,837	486,271	706,216	706,216	(20,621)
11500	Town Special Detail	24,445	29,520	45,000	45,000	5,732	45,000	45,000	
12100	Salaries / Wages Temp	10,448	17,283	29,120	29,120	23,030	29,120	29,120	
13200	Overtime	57,595	94,037	87,842	94,788	70,785	109,778	109,778	
13700	Meal Allowance	420	1,284	0		744			
14400	Additional Assigned Duties	7,385	5,143	16,990	16,990	3,592	25,995	25,995	
	<i>Transfer to DPW</i>	200,000		440,234	462,925		488,066	488,066	
	<i>Super Contract Settlement Inc.</i>			5,642					
	Account Total	1,067,080	1,006,621.48	1,323,790	1,375,660	590,154	1,404,175	1,404,175	
2	<u>Purchase of Services</u>								
			589						
21100	Electricity/Natural Gas	62,082	68,609	80,228	80,228	18,117	80,228	80,228	
21900	Hazardous Waste Disposal	1,500	0	1,500	1,500	0	1,500	1,500	
23100	Water Use Charge	93,087	117,520	117,520	129,272	57,835	129,272	129,272	
24100	Bldg. Maint. / Impr.	7,242	10,260	8,000	8,000	1,389	8,000	8,000	
24300	Eq. Maint. Motor	5,096	7,254	5,000	5,000	0	5,000	5,000	
24400	Eq. Maint. Office & Software	134	3,877	4,500	4,500	30	24,500	24,500	
24600	Eq. Maint. Radio	2,265	692	1,000	1,000	0	1,000	1,000	
24800	Eq. Maint. Equip.	21,172	29,473	13,000	13,000	8,847	13,000	13,000	
27100	Equip. Rental	2,820	2,850	2,500	2,500	1,272	2,500	2,500	
27500	Training	3,064	5,485	5,500	5,500	3,699	5,500	5,500	
30100	Advertising	1,540	0	1,500	1,500	0	1,500	1,500	
30600	Printing & Binding	1,608	3,062	2,500	2,500	1,995	2,500	2,500	
31100	Prof. Services Contractor	77,751	54,505	60,000	75,000	21,008	100,000	100,000	
31200	Water Production Prof. Services	0	1,088	0	15,000	14,167	15,000	15,000	
31500	Professional Service - D & A Program	155	12,500	1,500	1,500	0	1,500	1,500	
32700	Leak Survey	11,870	10,464	12,500	12,500	0	12,500	12,500	
32800	Emergency Fund	9,719	29,163	30,000	30,000	0	30,000	30,000	
34000	Postage	41,443	49,409	32,675	32,675	13,910	32,675	32,675	
34100	Telephone	29,050	5,500	30,000	30,000	26,840	30,000	30,000	
39900	Not Classified	4,853	905	5,500	5,500	784	5,500	5,500	
48600	Vehicle Inspections	702		1,500	1,500	435	1,500	1,500	
	Account Total	377,150	413,205	416,423	458,175	170,326	503,175	503,175	

Department of Public Works
Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023
Water Division

Dept/Appropriation	Expend. FY2020	Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Director's Request For FY2023	Town Admin. Request For FY2023	
4 <u>Materials & Supplies</u>								
41200 Fuel Motor - Vehicles	10,847	11,470	20,000	20,000	4,375	20,000	20,000	
42200 Office Supplies	5,753	7,152	7,000	7,000	7,214	7,000	7,000	
48100 M.V. Parts & Accessories	16,537	16,491	16,500	16,500	4,896	16,500	16,500	
48200 Oil & Additives	675	687	3,000	3,000	2,937	3,000	3,000	
48300 Tires - Automotive	6,693	3,807	5,000	5,000	1,552	5,000	5,000	
50300 Painting Supplies	999	238	2,500	2,500	201	2,500	2,500	
51400 Patching	13,968	18,342	30,000	30,000	13,464	30,000	30,000	
51500 Gravel & Loam	17,915	10,835	16,000	16,000	0	16,000	16,000	
51800 Pipe & Fittings	43,245	57,810	55,000	55,000	31,851	55,000	55,000	
53100 Bldg. / Const. Mat.	10,562	1,995	4,000	4,000	2,215	4,000	4,000	
53200 Chemicals / Analysis Supplies	19,591	27,545	35,000	35,000	11,398	35,000	35,000	
53500 Gen. Hardware & Tools	5,414	4,489	5,000	5,000	3,097	5,000	5,000	
53900 Other Equipment	5,537	4,234	7,000	7,000	2,615	7,000	7,000	
54000 Other Materials/Supplies	4,175	4,037	6,500	6,500	2,142	6,500	6,500	
58700 Meter Parts	25,772	25,000	25,000	25,000	1,014	25,000	25,000	
59300 Clothing - Safety & Weather	1,745	2,008	4,000	4,000	600	4,000	4,000	
88100 Safety Equipment	4,058	25	6,000	6,000	196	6,000	6,000	
Account Total	193,486	196,164.53	247,500	247,500	89,767	247,500	247,500	0
6 <u>Intergovernmental</u>								
5692 MWRA Assessment	2,586,876	2,881,288	2,873,067	2,837,491		2,617,209	2,617,209	\$ (220,282.00)
Water Use Charge			10,000	10,000		10,000	10,000	
Account Total	2,586,876	2,881,288	2,883,067	2,847,491	1,412,565	2,627,209	2,627,209	\$ (220,282.00)
7 <u>Other Charges</u>								
5731 Dues & Memberships	0	0	1,430	1,430	0	1,430	1,430	
Account Total	0	0	1,430	1,430	0	1,430	1,430	0

Department of Public Works
 Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023
Sewer Division

Dept/Appropriation	Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Director's Request For FY2023	Town Admin. Request For FY2023	
1 Personal Services	558,222	795,045.69	919,657	954,253	507,396	1,008,135	1,008,135	
2 Purchase of Services	322,501	327,132.70	325,533	372,693	156,563	407,582	407,582	
4 Materials & Supplies	59,209	56,145.92	85,100	87,100	16,002	87,100	87,100	
6 Intergovernmental - MWRA	6,585,727	6,577,299	6,851,952	6,793,284	3,374,092	6,900,194	6,900,194	
7 Other Charges - Dues & Memberships	1,200	757.91	1,200	1,200	0	1,200	1,200	
7 Admin. Expense (P.S.)	63,900	67,030	67,030	71,139	71,139	75,212	75,212	
7 Prof. Medical Serv.	1,250	1,250	1,250	1,250	1,250	1,250	1,250	
7 Worker's Comp Insurance	8,991	7,936	7,936	6,202	6,202	8,848	8,848	
7 Group Insurance	274,062	269,540	269,540	285,712	285,712	312,013	312,013	
7 General Insurance	0	13,000	13,000	13,600	13,600	14,720	14,720	
7 Ret / Pension Fund	152,581	155,175	155,175	194,387	194,387	184,200	184,200	(10,187)
7 Medicare	11,714	13,285	13,285	13,837	13,836	14,581	14,581	
7 Maturing Debt	258,212	250,995	250,995	187,477	135,160	133,664	133,664	(53,813)
TOTAL	8,297,569	8,534,592	8,961,653	8,982,133	4,775,339.42	9,148,698.55	9,148,698.55	

Department of Public Works
Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023
Sewer Division

Dept/Appropriation	Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Director's Request For FY2023	Town Admin. Request For FY2023	
1 <u>Personal Services</u>								
11100 Salaries / Wages Permanent	392,840	705,562	370,357	381,599	429,146.27	391,685	391,685	
11200 Salaries/Wages Part Time	0	0			0			
11500 Town Special Detail	348	400	3,000	3,000	0.00	3,000	3,000	
12100 Salaries / Wages Temp	13,992	11,949	29,120	29,120	16,744.00	29,120	29,120	
13200 Overtime	50,931	63,707	56,764	63,069	53,426.00	73,069	73,069	
513700 meal allowance	468	768			312.00			
14400 Additional Assigned Duties	11,090	12,660	14,540	14,540	7,767.84	23,195	23,195	
<i>Transfer from DPW</i>	88,552		440,234	462,925		488,066	488,066	
Account Total	558,221	795,045.69	919,657	954,253	507,396.11	1,008,135	1,008,135	
2 <u>Purchase of Services</u>								
21100 Electricity & Natural Gas	74,958	77,597	85,158	89,167	35,634.78	94,056	94,056	
21900 Hazardous Waste Disposal	13,858	12,590	12,000	12,000	3,616.00	12,000	12,000	
24800 Eq. Maint. Equip. & Software	30,787	31,759	27,000	27,000	13,643.40	47,000	47,000	
27100 Equip. Rental	0	2,000	2,000	2,000	0	2,000	2,000	
27500 Training	1,649	2,240	5,000	5,000	265	5,000	5,000	
31200 Prof. Services	39,253	31,516	33,000	60,000	25,851.77	60,000	60,000	
31500 D & A Program	171	150	900	900	0.00	900	900	
32800 Emerg. Fund	24,950	27,000	27,000	30,000	0	40,000	40,000	
32900 Sewer Use Fee	132,678	141,411	131,475	144,626	76,980.31	144,626	144,626	
Postage	0		0	0	0	0	0	
39900 Not Classified	4,072	300	1,500	1,500	572.00	1,500	1,500	
48600 Vehicle Inspections	125	570	500	500		500	500	
Account Total	322,501	327,132.70	325,533	372,693	156,563.26	407,582	407,582	

Department of Public Works
 Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023
Sewer Division

Dept/Appropriation	Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Director's Request For FY2023	Town Admin. Request For FY2023	
4 <u>Materials & Supplies</u>								
41200 Fuel Motor - Vehicles	13,985	15,082	20,000	22,000	8,230.09	22,000	22,000	
48100 M.V. Parts & Accessories	17,853	8,811	15,000	15,000	3,808.11	15,000	15,000	
48200 Oil & Additives	1,358	2,007	3,000	3,000	707.80	3,000	3,000	
50300 Painting Supplies	452	335	1,000	1,000	0.00	1,000	1,000	
51400 Patching	266	2,809	4,000	4,000	0.00	4,000	4,000	
51500 Gravel & Loam	1,944	5,288	5,000	5,000	81	5,000	5,000	
51600 Masonry Supplies	679	1,779	2,000	2,000	0.00	2,000	2,000	
51700 Iron Castings	4,765	797	4,000	4,000	0	4,000	4,000	
51800 Pipe & Fittings	1,940	4,482	4,500	4,500	1,578	4,500	4,500	
53200 Chemicals	232	6,189	10,000	10,000	5	10,000	10,000	
53400 Gen. Equip & Parts	5,262	0	5,000	5,000	510.98	5,000	5,000	
53500 Gen. Hardware & Tools	2,635	990	2,500	2,500	870.09	2,500	2,500	
54000 Safety Eq./Supplies	7,151	6,500	6,500	6,500	210.05	6,500	6,500	
59300 Clothing - Safety & Weather	686	1,078	2,600	2,600	0	2,600	2,600	
Account Total	59,209	56,145.92	85,100	87,100	16,001.80	87,100	87,100	
6 <u>Intergovernmental</u>								
69300 MWRA Assessment	6,585,727	6,577,299	6,851,952	6,793,284	3,374,092.00	6,900,194	6,900,194	
Account Total	6,585,727.00	6,577,299.00	6,851,952.00	6,793,284.00	3,374,092.00	6,900,194.00	6,900,194.00	
7 <u>Other Charges</u>								
73100 Dues & Memberships	206	758	1,200	1,200	0	1,200	1,200	
Account Total	206	758	1,200	1,200	0	1,200	1,200	

DEPARTMENT OF PUBLIC WORKS
 Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023
Snow and Ice - #30

Dept/Appropriation	Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Director's Request For FY2023	Town Admin. Request For FY2023
1 Personal Services	179,244	284,955	290,000	290,000	139,740	510,359	290,000
2 Purchase of Services	178,832	304,122	320,000	320,000	269,702	744,500	320,000
4 Materials & Supplies	147,772	216,251	240,000	240,000	66,135	290,000	240,000
TOTAL	505,848	805,328	850,000	850,000	475,577	1,544,859	850,000

DEPARTMENT OF PUBLIC WORKS
Summary Of Expenditures Of Prior Period With Estimates For The Fiscal Period Of 2023
Snow and Ice - #30

Dept/Appropriation	Actual Expend. FY2020	Actual Expend. FY2021	Approp. FY2021	Approp. FY2022	FY2022 Exp. Thru 12/31/21	Director's Request For FY2023	Town Admin. Request For FY2023	
1 <u>Personal Services</u>								
13200 Overtime	172,451	273,490	290,000	290,000	139,200	436,800	290,000	
13200 Overtime - Bld/SW					0	73,469		
13700 Meal Allowances	6,793	11,464			540			
Account Total	179,244	284,955	290,000	290,000	139,740	510,269	290,000	
2 <u>Purchase of Services</u>								
25900 Snow Removal	4,320	0	10,000	10,000	0	235,500	10,000	
27100 Equip. Rental	138,481	267,055	290,000	290,000	242,475	504,000	290,000	
39900 Not Classified	36,031	37,068	20,000	20,000	27,227	5,000	20,000	
Account Total	178,832	304,122	320,000	320,000	269,702	744,500	320,000	
4 <u>Materials & Supplies</u>								
M.V. Parts & Accessories								
54200 Winter Sand	0	1,518	10,000	10,000	0	20,000	10,000	
54300 Deicing Salt	122,962	188,658	215,000	215,000	32,984	245,000	215,000	
54500 Blades & Misc.	24,810	26,075	15,000	15,000	33,151	25,000	15,000	
Account Total	147,772	216,251	240,000	240,000	66,135	290,000	240,000	

Budget No. 40	Page 1										
Account No. 916											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2023											
Medicare Budget											
====	====	====	====	====	====	====	====	====	====	====	====
	Actual	Actual			Act. Expend.	Departmental	Town Admin.				
	Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended			
EOC	FY 2020	FY 2021	FY 2021	FY 2022	12/28/21	FY 2023	FY 2023	FY 2023	+/- \$	+/- %	
====	====	====	====	====	====	====	====	====	====	====	====
	Medicare Tax - Tax Levy	765,230.00	800,435.00	793,000.00	832,650.00	357,452.00	874,280.00	874,280.00	0.00	41,630.00	5.00%
	RFT			10,000.00							
	TOTAL	765,230.00	800,435.00	803,000.00	832,650.00	357,452.00	874,280.00	874,280.00	0.00	41,630.00	5.00%

Budget No. 46	TOWN OF WAKEFIELD					FY	2023	PAGE 1	
Department 914									
Human Resources									
Summary of Expenditures of Prior Periods with Estimates for the Fiscal Period of 2022									
		Actual	Actual			Actual Expend.	Departmental		
		Expend.	Expend.	Approp.	Approp	Thru Wk 26	Request For	Recommended	
						12/24/2021	FY	FY	
EOC	Dept/Appropriation	2020	2021	2021	2022	2022	2023	2023	
SHEET A									
	Personal Services	171,943	177,669	177,669	188,422	102,286	201,964		7.2%
	Town Appropriation	10,873,579	11,148,473	11,558,291	12,070,620	5,846,867	12,748,921		5.6%
	TOTAL TAX LEVY	11,045,522	11,326,142	11,735,960	12,259,042	5,949,153	12,950,885		5.6%
	Transfers:								
	WMGLD	1,095,051	1,256,766	1,256,766	1,333,477	666,739	1,491,951		11.9%
	Water Department	372,525	383,701	383,701	409,257	204,629	450,471		10.1%
	Sewer Department	261,689	269,540	269,540	283,177	141,589	312,013		10.2%
	GRAND TOTALS	12,774,787	13,236,149	13,645,967	14,284,953	6,962,109	15,205,320		6.4%

Budget No. 46	APPROPRIATION OF HUMAN RESOURCES BUDGET				FY	2023	PAGE 2
Department 914							
Human Resources							
	TOWN APPN.	SCHOOL APPN.	TAX LEVY	WMGLD	WATER	SEWER	TOTAL
HEALTH INSURANCE PREMIUMS	3,238,769	7,380,719	10,619,488	1,173,381	350,708	220,036	12,363,613
ADDITIONAL SUBSCRIBERS	85,968	183,012	268,980	24,416	7,063	4,416	304,876
HEALTH INSURANCE OPT-OUT PROGRAM	45,257	96,345	141,603	12,854	3,718	2,325	160,500
SUB TOTAL	3,369,994	7,660,077	11,030,071	1,210,651	361,490	226,777	12,828,989
MEDICARE PART B PENALTY REIMB	1,429	0	1,429	0	0	0	1,429
LIFE INSURANCE	8,459	18,009	26,468	2,403	695	435	30,000
CONTRACTUAL SERVICES	28,089	61,435	89,524	7,978	2,308	1,443	101,252
QUARTERLY EXCISE TAX PAYMENTS (PCORI)	509	1,084	1,593	145	42	26	1,806
ADMINISTRATIVE COSTS			0	246,750	46,565	46,565	339,880
PEC ADDITIONAL HRA CONTRIBUTION	84,593	180,085	264,678	24,026	6,950	4,346	300,000
OPEB	467,305	867,853	1,335,158	0	32,421	32,421	1,400,000
TOTAL	3,960,379	8,788,542	12,748,921	1,491,951	450,471	312,013	15,003,356

Budget No. 46	HEALTH INSURANCE ENROLLMENT NUMBERS BY DEPARTMENT						FY	2023	PAGE 3
Department 914 Human Resources									
	TOWN	SCHOOL	TAX LEVY	WMGLD	WATER	SEWER	TOTAL		
NON-MEDICARE PLANS									
ALLWAYS HEALTH PARTNERS									
<i>ACTIVE</i>	37.3	98	135.3	10	0.85	0.85	147		
<i>RETIRED</i>	4.25	5	9.25	3	0.375	0.375	13		
HARVARD - INDEPENDENCE									
<i>ACTIVE</i>	2	12	14	0	0	0.00	14		
<i>RETIRED</i>	5.75	9	14.75	2	0.125	0.125	17		
HARVARD - PRIMARY CHOICE									
<i>ACTIVE</i>	31.85	72	103.85	1	0.575	2.575	108		
<i>RETIRED</i>	5	3	8	1	0	0	9		
TUFTS - NAVIGATOR									
<i>ACTIVE</i>	11.75	41	52.75	10	5.125	3.125	71		
<i>RETIRED</i>	7	11	18	3	0	0	21		
TUFTS - SPIRIT									
<i>ACTIVE</i>	5.55	29	34.55	2	1.225	0.225	38		
<i>RETIRED</i>	1	2	3	0	0	0	3		
UNICARE - BASIC									
<i>ACTIVE</i>	0.75	1	1.75	1	0.125	0.125	3		
<i>RETIRED</i>	5	8	13	3	0	0	16		
UNICARE - COMMUNITY CHOICE									
<i>ACTIVE</i>	33	67	100	11	6	4	121		
<i>RETIRED</i>	5	7	12	5	1	0	18		
UNICARE - PLUS									
<i>ACTIVE</i>	14	47	61	9	6.5	3.5	80		
<i>RETIRED</i>	6.5	12	18.5	6	0.25	0.25	25		
MEDICARE PLANS									
HARVARD MED ENHANCE	43.14	95	138.14	9	0.43	0.43	148		
TUFTS MED COMPLEMENT	18.5	75	93.5	8	1	0.5	103		
TUFTS MED PREFERRED	47.78	48	95.78	2	7.61	3.61	109		
UNICARE OME	112.75	205	317.75	27	1.5	0.75	347		
TOTAL ENROLLMENT	397.87	847	1244.87	113	32.69	20.44	1411		
% OF ENROLLMENT	28.20%	60.03%	88.23%	8.01%	2.32%	1.45%	100.00%		

Budget No. 46	HEALTH INSURANCE COST BY DEPARTMENT						FY 2023
Department 914							
Human Resources							
	ACTIVE						
	TOWN	SCHOOL	TAX LEVY	WMGLD	WATER	SEWER	TOTAL
NON-MEDICARE PLANS							
ALLWAYS HEALTH PARTNERS							
<i>ACTIVE</i>	637,065	1,529,452	2,166,517	159,816	16,734	16,734	2,359,802
<i>RETIRED</i>	47,578	79,908	127,487	63,695	3,040	3,040	197,262
HARVARD - INDEPENDENCE							
<i>ACTIVE</i>	32,136	260,251	292,387	0	0	0	292,387
<i>RETIRED</i>	104,192	97,405	201,597	45,623	2,851	2,851	252,923
HARVARD - PRIMARY CHOICE							
<i>ACTIVE</i>	533,074	1,107,783	1,640,857	18,332	8,029	33,529	1,700,747
<i>RETIRED</i>	47,005	32,668	79,674	7,168	0	0	86,842
TUFTS - NAVIGATOR							
<i>ACTIVE</i>	175,635	619,533	795,168	161,599	87,616	48,320	1,092,703
<i>RETIRED</i>	91,026	146,364	237,390	47,317	0	0	284,707
TUFTS - SPIRIT							
<i>ACTIVE</i>	45,207	270,963	316,170	22,179	7,947	1,460	347,755
<i>RETIRED</i>	15,692	22,179	37,870	0	0	0	37,870
UNICARE - BASIC							
<i>ACTIVE</i>	18,580	24,774	43,354	24,774	3,097	3,097	74,321
<i>RETIRED</i>	83,002	102,836	185,838	74,321	0	0	260,159
UNICARE - COMMUNITY CHOICE							
<i>ACTIVE</i>	292,361	643,880	936,241	95,223	76,354	40,026	1,147,844
<i>RETIRED</i>	44,804	47,667	92,471	61,537	13,981	0	167,988
UNICARE - PLUS							
<i>ACTIVE</i>	183,405	688,189	871,593	126,600	93,124	50,924	1,142,242
<i>RETIRED</i>	77,905	148,507	226,412	94,546	1,826	1,826	324,609
MEDICARE PLANS							
HARVARD MED ENHANCE	164,607	362,486	527,093	34,341	1,641	1,641	564,715
TUFTS MED COMPLEMENT	67,601	274,059	341,660	29,233	3,654	1,827	376,374
TUFTS MED PREFERRED	158,437	159,166	317,603	6,632	25,234	11,971	361,440
UNICARE OME	419,457	762,649	1,182,106	100,446	5,580	2,790	1,290,923
TOTAL COST	3,238,769	7,380,719	10,619,488	1,173,381	350,708	220,036	12,363,613

LIFE INSURANCE WORKSHEET			
			\$30,000.00
TOWN	28.20%		\$8,459.32
SCHOOL	60.03%		\$18,008.50
WMGLD	8.01%		\$2,402.55
WATER	2.32%		\$695.04
SEWER	1.45%		\$434.59
	1.00		\$30,000.00

HEALTH INSURANCE ADDITIONAL APPROPRIATION WORKSHEET				FY 2023
				304,876.32
TOWN	28.20%			85,968.21
SCHOOL	60.03%			183,012.22
WMGLD	8.01%			24,416.03
WATER	2.32%			7,063.36
SEWER	1.45%			4,416.49
	100.00%			
4	FAMILY PLANS	7,077.24		84,926.88
	NHP	1,769.31	(TOWN COST)	
4	FAMILY PLANS	6,549.44		78,593.28
	TUFTS NAVIGATOR	1,637.36	(TOWN COST)	
6	FAMILY PLANS	8,724.36		104,692.32
	UNICARE PLUS	1,454.06	(TOWN COST)	
2	FAMILY PLANS	3,055.32		36,663.84
	HP PRIMARY CHOICE	1,527.66	(TOWN COST)	
16	TOTAL			304,876.32

OPT OUT WORKSHEET			
February	2022		\$13,375.00
	3 fam/3 ind addlt sub		
			\$160,500.00
TOWN	28.20%		\$45,257.36
SCHOOL	60.03%		\$96,345.50
WMGLD	8.01%		\$12,853.65
WATER	2.32%		\$3,718.46
SEWER	1.45%		\$2,325.03
	100%		\$160,500.00

TOWN OF WAKEFIELD												
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2023												
Cable Television Public Access Enterprise												
		Actual	Actual			Act. Expend.	Departmental	Town Admin.				
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended			
EOC	Dept/Appropriation	FY 2020	FY 2021	FY 2021	FY 2022	12/28/21	FY 2023	FY 2023	FY 2023	+/- \$	+/- %	
1	Personal Services WPS	167,839.00	162,814.00	163,420.00	158,533.00	86,047.00	152,588.00	152,588.00	0.00	(5,945.00)	-3.75%	
2	Contractual Services WCAT	392,723.00	377,457.00	388,700.00	367,706.00	182,861.00	353,917.00	353,917.00	0.00	(13,789.00)	-3.75%	
8	Capital - WPS	8,333.00	8,333.00	8,333.00	8,333.00	5,706.00	33,333.00	33,333.00	0.00	25,000.00		
	Capital - WCAT	16,667.00	16,667.00	16,667.00	16,667.00	16,667.00	66,667.00	66,667.00	0.00	50,000.00		
	Total Capital	25,000.00	25,000.00	25,000.00	25,000.00	22,373.00	100,000.00	100,000.00	0.00	75,000.00	300.00%	
	TOTAL	585,562.00	565,271.00	577,120.00	551,239.00	291,281.00	606,505.00	606,505.00	0.00	55,266.00	10.03%	

REVOCABLE PERMIT AGREEMENT

THIS REVOCABLE PERMIT AGREEMENT (this "Agreement") dated set forth below, by and between the Town of Wakefield, Massachusetts, a Massachusetts municipal corporation having a usual place of business at 1 Lafayette Street, Wakefield, Massachusetts 01880 (the "Town") acting by and through its undersigned Town Council, and Boys & Girls Club of Stoneham, Inc., a Massachusetts corporation having a usual place of business at 15 Dale Court, Stoneham, Massachusetts 02180 (the "Permittee"),

WITNESSETH THAT:

WHEREAS, the Permittee has proposed to conduct a summer camp for children and the daily rental of canoes, kayaks, pedal boats, and rowboats, to be operated from land belonging to the Town at the southern end of Lake Quannapowitt and more particularly described in Exhibit "A" hereto (the "Premises"); and

WHEREAS, the Town is willing to authorize the Permittee to do so pursuant to a revocable, non-exclusive, non-transferable permit, as set forth herein, and further to entertain the possibility of authorizing ice skating on the Premises during the winter months;

NOW, THEREFORE, in consideration of the premises set forth above and the mutual promises set forth below, the parties hereto hereby agree as follows:

1. TERM. The term of this Agreement (the "Term") shall be for a period of one (1) years, authorizing the Permittee to conduct the activities described in § 2.a herein during the period of May 30th through October 15 of 2021. The permit may be extended under the same terms and conditions for a maximum of two (2) additional one (1) year terms at the sole discretion of the Town, unless the Town earlier terminates this Agreement as set forth in § 11, below.

2. SERVICES.

a. The Permittee may operate a business on the Premises consisting of the daily rental of canoes, kayaks, pedal boats, and row boats during the times set forth in § 1, above. No sailboats shall be rented. The Permittee may also conduct classes in the use of such craft, and may, subject to the approval of the Recreation Director, operate camplike activities for children and furnish snacks to customers subject to Board of Health approval. The Permittee shall not offer its services and goods prior to 7 a.m. or after 8 p.m. on any day.

3. EMPLOYEES. The Permittee shall furnish a sufficient number of trained, competent employees to provide efficient and safe service to the public. All such employees shall have been trained in the standard operating procedures and risk management guidelines of the Permittee, and while working will wear distinctive clothing identifying them as employees of Permittee.

4. SAFETY PROCEDURES AND EQUIPMENT. The Permittee shall furnish and equip a motorized or non-motorized boat suitable for rescue operations, but consistent with the Bylaws of the Town will not utilize a motorized boat except in emergencies. See Code of the Town of Wakefield, § 138-2. The Permittee will furnish all customers with personal flotation devices, and all such devices issued to adult customers shall be equipped with whistles. The Permittee shall use its best efforts to ensure that its customers wear such devices at all times when they are on the dock, in a boat or in, on or near the water. The Permittee shall strictly comply with all applicable federal, state and local statutes, rules, regulations, bylaws and laws of any type concerning water safety including, without limitation, G.L. c. 90B; 323 CMR 1.01, et seq.; and the most recent edition of the Massachusetts Environmental Police “Guide to Boating Laws and Responsibilities.” The permittee shall follow the Communications and Aquatic safety plan presented.

5. CONSTRUCTION. Subject to the approval of the Building Inspector, the Town will allow the Permittee to construct, at its own expense, the following temporary structures, all of which must be maintained in good repair at all times and shall be removed at the end of each season or promptly upon the request of the Town by the Permittee:

- a. a wooden storage shed, not larger than 12 feet in length by 12 feet in width by 12 feet in height;
- b. up to two boat racks made of pressure-treated wood, equipped with locks, each not larger than 6 feet in length by 6 feet in width by 10 feet in height;
- c. a canopy made of durable fabric that may be up to 20 feet by 30 feet in area, suspended not more than 10 feet above the ground; and
- d. a temporary dock of up to 8 feet in width and 40 feet in length, and moorings, subject to any applicable approval required from the Department of Environmental Protection, under Chapter 91 or otherwise, and any such approval required from the Wakefield Conservation Commission.

If the Permittee causes any damage to the Premises (including both the land and any structures thereon) in constructing or maintaining the above-listed structures, or otherwise in the course of its activities, it shall promptly remedy the same, and in all events shall ensure that at the end of each season (or any shorter period of use during the Term) the Premises are restored to the same condition in which they existed prior to the commencement of the Permittee’s activities.

6. INSURANCE. The Permittee shall at all times during the Term maintain at its own expense public liability insurance against claims for death or injury to persons in the amount of at least One Million Dollars (\$1,000,000.00), and property damage in the amount of at least \$50,000 for property of the Town. Such insurance shall be written by an insurance company licensed to issue insurance within the Commonwealth of Massachusetts and reasonably acceptable to the Town. The Town shall be named as an additional insured on all such policies.

The Permittee shall furnish the Town, prior to the commencement of each annual season during the Term, a certificate of insurance evidencing the foregoing, which certificate must indicate that no policy of insurance will be cancelled or non-renewed except on ten (10) days' written notice to the Town.

7. INDEMNITY. The Permittee shall defend and indemnify the Town and hold the Town harmless from and against any and all losses, costs, demands, suits, actions, damages, expenses (including reasonable attorneys' fees) and liabilities of every kind resulting or arising from or caused (directly or indirectly) by any act or omission (whether intentional or unintentional) of the Permittee or any of its officers, directors, principals, partners, employees, agents, servants, independent contractors or other persons acting for or on its behalf, including without limitation any misconduct, malfeasance, neglect, negligence or error, and any accident suffered by any customer of the Permittee, unless such harm was caused solely by the intentional misconduct or negligence of the Town.

8. UTILITIES. The Town will cooperate with the Permittee in arranging for access at the nearest utility pole or poles for telephone and electricity service, all costs associated with such connection and utility use to be borne by the Permittee.

9. NATURE OF AGREEMENT. This Agreement constitutes, on behalf of the Town, the grant of a permit revocable at the will of the Town to conduct certain activities on Town property subject to the terms and conditions set forth herein. The said permit is in the nature of a revocable license and does not constitute a property interest, nor is any interest in land or an estate of any kind hereby conveyed or created. The said permit is expressly non-exclusive, it being the right of the Town to permit others to conduct the same or similar or other activities elsewhere around Lake Quannapowitt and the right of the public to use the whole of the parks and Common of the Town, including the Premises. Notwithstanding the foregoing, the Town agrees to take reasonable steps, so long as the Permittee remains in compliance with the terms and conditions hereof, to ensure that no use of the Premises is authorized that would interfere with the Permittee's activities specified herein, and more particularly that no other person or entity is authorized to offer the rental of canoes, kayaks, pedal boats, sailboats and row boats on the Premises during the periods of time during the Term when the Permittee is actively engaged in the same, and that no person interferes with or disrupts the business of the Permittee at the Premises. The Permittee agrees not to represent itself or its employees or agents as employees or agents of the Town, and acknowledges that nothing herein shall entitle any person to any of the rights or benefits typically attendant upon employment by the Town, including, without limitation, the right to participate in Town-sponsored health insurance, unemployment insurance or workers' compensation insurance, or membership in the Town's contributory retirement system. It shall be the Permittee's sole responsibility, at its own cost, to procure and maintain all permits, approvals and licenses necessary to conduct its business except those that are within the power of the Town Council of the Town to grant and are explicitly granted hereunder.

10. ASSIGNMENT. The Permittee shall not assign or transfer any of its rights or delegate any of its obligations hereunder without the prior, written consent of the Town.

11. **TERMINATION.** The Town may terminate this Agreement at any time, for any reason or no reason, by written notice to the Permittee, provided that the Permittee shall have a reasonable period of time, being at least 30 days, to wind up its business on the Premises, remove its fixtures and personal property and other effects from the Premises and restore the Premises to their original condition following receipt of such notice. No expiration or termination of this Agreement shall serve to terminate or limit any obligations of the Permittee hereunder which, by their terms, are intended to survive this Agreement, including, without limitation, the Permittee's obligation to restore the Premises and to indemnify the Town.

12. **PARKING.** The Permittee shall prevent its customers from parking on the grass within and near the Premises and shall encourage them to park only in marked spaces available for public parking.

13. **TOILET.** The Permittee shall provide and maintain one (1) clean and stocked handicapped-accessible portable toilet on the Premises when the Permittee's services are being offered to the public during the Term, at the Permittee's expense, for use by members of the general public including those utilizing the services authorized by this Agreement and the Permittee's agents.

14. **CONDITION OF PREMISES.** The Permittee shall keep the Premises in a clean and orderly manner at all times and shall place a sufficient number of covered trash containers, including recycling bins, in the concession area as the Town may from time to time specify. The Permittee shall be responsible for picking up and removing all litter in the Premises and within a one hundred-foot (100') radius of the Premises and shall not allow trash receptacles to overflow. Garbage and trash shall be disposed of by the Permittee at a minimum of once daily by removing it from the Premises to an authorized disposal area. At the end of the operating day, the concession area shall be left in a clean and orderly condition and secured in a professional manner that is acceptable to the Town. Serving counters shall not be used for the open display of food or other products and shall be kept clear except for such items as napkins, salt, sugar, etc. All condiments shall be kept in appropriate sanitary containers. The Permittee shall only use environmentally compatible, biodegradable serving products. The Permittee shall not serve or sell items that cause undue litter. The Permittee shall recycle all cardboard and plastic materials used in the operation of its concession and shall encourage its customers to do the same. All deliveries shall be made in such a manner as to have the least negative impact on the public, the Premises and the local environment. Permittee must supply a plan for the designated area depicting the number, size, shape and color of all boats, picnic tables, storage racks, sheds and portable toilet.

15. **CONDITION OF OPERATIONS**

A) Prices established shall be reasonable and will not exceed average prices in the local economy and will mirror the bid presented unless otherwise agreed to by the Town Council. A list of products rented with prices charged will be made a part of this bid and shall be kept current throughout the season. Wakefield residents shall be provided a 25% discount upon proof of residency satisfactory to the Permittee.

- B) All placements of signs and locations for equipment must be approved by the Director of Recreation.
- C) The Permittee shall provide to the Director of Recreation a list of all employees assigned to the concession stand. CORI checks shall be required of all staff 18 years and older.
- D) The total amount of the bid must be paid to the Town before the first day of operation and a separate security deposit of \$500.00 must be provided which shall be returned to the Permittee at the end of the season if the premises are returned to the Town in good condition. The Director of Recreation (after consultation with the Director of Parks) shall have sole discretion to determine the condition of the premises.
- E) Permittee shall provide a sufficient number of trash receptacles, to collect all trash generated during the daily operation of the BOATING stand. The trash receptacles shall be removed at the close of business each day. The trash receptacles must be emptied off site, daily, at the Permittee's own expense.
- F) The Permittee must maintain the area, all equipment and supplies in a neat and orderly fashion at all times. No vehicle(s), which be placed at the site, with the exception of those necessary to deliver and remove equipment. All equipment used by the Permittee shall be subject to inspection for sanitation, safety, and appearance, and all equipment shall be subject to approval or rejection by the Town of Wakefield at any time. The Permittee shall immediately replace rejected equipment.
- G) The Permittee shall establish an economic outreach program to the businesses of Wakefield in conjunction with the Town's Economic Development Director. A report on the season and the results of the economic outreach shall be presented to the Town Council in November of 2021.
- H) The Permittee shall agree to defend and indemnify the Town and hold the Town harmless from and against any and all losses, costs, demands, suits, actions, damages, expenses (including reasonable attorneys' fees) and liabilities of every kind resulting or arising from or caused (directly or indirectly) by any act or omission (whether intentional or unintentional) of the Permittee or any of its officers, directors, principals, partners, employees, agents, servants, independent contractors or other persons acting for or on its behalf, including without limitation any misconduct, malfeasance, neglect, negligence or error, and any accident suffered by any customer of the

Permittee, unless such harm was caused solely by the intentional misconduct or negligence of the Town.

- I) The rights granted by the Town to the Permittee shall constitute a permit revocable at the will of the Town to conduct certain activities on Town property subject to the terms and conditions set forth in a Revocable Permit Agreement. The said permit will be in the nature of a revocable license and will not constitute a property interest, nor will any interest in land or an estate of any kind hereby conveyed or created. The said permit will be expressly non-exclusive, it being the right of the Town to permit others to conduct the same or similar or other activities elsewhere around Lake Quannapowitt and the right of the public to use the whole of the parks and Common of the Town, including the Premises. Notwithstanding the foregoing, the Town anticipates that it will undertake to take reasonable steps, so long as the Permittee remains in compliance with the terms and conditions of the agreement, to ensure that no use of the Premises is authorized that would interfere with the Permittee's activities specified in the agreement, and more particularly that no other person or entity will be authorized to offer the rental of canoes, kayaks, pedal boats, and row boats on the Premises during the periods of time during the Term when the Permittee is actively engaged in the same, and that no person shall interfere with or disrupt the business of the Permittee at the Premises. The Permittee shall agree not to represent itself or its employees or agents as employees or agents of the Town, and shall acknowledge that nothing in such agreement shall entitle any person to any of the rights or benefits typically attendant upon employment by the Town, including, without limitation, the right to participate in Town-sponsored health insurance, unemployment insurance or workers' compensation insurance, or membership in the Town's contributory retirement system. It shall be the Permittee's sole responsibility, at its own cost, to procure and maintain all permits, approvals and licenses necessary to conduct its business except those that are within the power of the Town Council of the Town to grant and are explicitly granted under the Revocable Permit Agreement.
- J) The Town will have the power to terminate the Revocable Permit Agreement at any time, for any reason or no reason, by written notice to the Permittee, provided that the Permittee shall have a reasonable period of time, being at least 30 days, to wind up its business on the Premises, remove its fixtures and personal property and other effects from the Premises and restore the Premises to their original condition following receipt of such notice.

16. INSPECTION. The Town (including, without limitation, its agents, servants, employees, permittees and invitees) shall have full and unrestricted access to and upon the Premises at all times during the Term to inspect and maintain the Premises and to inspect the operations and equipment of the Permittee.

17. NOTICE. All notices required or permitted to be given hereunder shall be in writing and deemed duly given (a) three days after having been mailed by registered or certified mail, return receipt requested, postage prepaid; (b) immediately upon having been hand delivered; or (c) one day after having been sent by overnight delivery service, addressed:

if to the Town to:

Stephen P. Maio, Town Administrator
William J. Lee Memorial Town Hall
One Lafayette Street
Wakefield, Massachusetts 01880

with a copy to:

Thomas A. Mullen, Esq.
40 Salem Street, Suite 12
Lynnfield, Massachusetts 01940

if to the Permittee to:

Adam Rogers
Boys & Girls Club of Stoneham, Inc.
15 Dale Court
Stoneham, MA 02180

with a copy to:


or to such other address(es) as either party may from time to time indicate by written notice to the other party.

-----*The balance of this page is intentionally blank*-----

WITNESS OUR HANDS AND SEALS as of the first date set forth below.

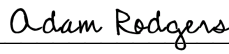
TOWN OF WAKEFIELD

By its Town Administrator

DocuSigned by:

EE5E27687FB9402...

Date: 6/7/2021

BOYS & GIRLS CLUB OF STONEHAM,
INC.

By: 
DocuSigned by:
E8205B7CEC38422...

Date: 6/7/2021

Extension of Revocable Permit Agreement

April 11, 2022

Whereas, by a certain Revocable Permit Agreement dated _____ (the “Agreement”) the Town of Wakefield, a Massachusetts municipal corporation having a usual place of business at 1 Lafayette Street, Wakefield, Massachusetts 01880 (the “Town”), acting by and through its undersigned Town Council, and Boys & Girls Club of Stoneham, Inc., a Massachusetts corporation having a usual place of business at 15 Dale Court, Stoneham, Massachusetts 02180 (the “Permittee”), agreed that the Permittee could operate a business at the southern end of Lake Quannapowitt consisting of the daily rental of canoes, kayaks, pedal boats and row boats subject to certain terms and conditions; and

Whereas, the Agreement had a term of one (1) year that was subject to extension for a maximum of two additional one- (1-) year terms at the sole discretion of the Town; and

Whereas, the Town is pleased with the conduct of the Permittee under the Agreement and the Permittee has expressed a desire to continue to provide services thereunder for at least another year;

Now, therefore, in consideration of the premises set forth above and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the Town hereby elects to exercise its option to extend, and by this document does extend, the term of the Agreement for a period of one (1) year, authorizing the Permittee to conduct activities as described therein during the period of May 30 through October 15, 2022. This extension shall be subject to all of the terms and conditions set forth in the Agreement.

Town of Wakefield
By its Town Council

Julie Smith-Galvin, Chair

Mehreen N. Butt, Vice-Chair

Jonathan P. Chines

Anne P. Danehy

Edward F. Dombroski, Jr.

Michael J. McLane

Ann Santos

From: Stephen Maio
To: [REDACTED]
Cc: Sherri Dalton
Subject: Re: [Wakefield, MA] Additional flags (Sent by Linda Boucher, [REDACTED])
Date: Friday, April 1, 2022 3:15:59 PM

Linda,

Thank you for your email, it will be passed on to the Town Council as they will be deliberating on this issue at their next meeting on April 11th

Steve

From: "Contact form at Wakefield, MA" <cmsmailer@civicplus.com> on behalf of "Contact form at Wakefield, MA" <cmsmailer@civicplus.com>

Reply-To: [REDACTED]

Date: Friday, April 1, 2022 at 1:26 PM

To: Stephen Maio <smaio@wakefield.ma.us>

Subject: [Wakefield, MA] Additional flags (Sent by Linda Boucher, [REDACTED])

Hello smaio,

Linda Boucher [REDACTED] has sent you a message via your contact form (<https://www.wakefield.ma.us/users/smaio/contact>) at Wakefield, MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.wakefield.ma.us/user/286/edit>.

Message:

I don't know if you are the person to contact, but I hope you can direct this to the right department. I just read in the Daily Item that you are going to be adding 2 additional flags along with our American Flag. The Pride Flag and the Juneteenth Flag. I am quite disappointed to hear this. I am patriotic and believe that our American Flag should be flown by itself. I find it disrespectful to those who have fought and died for our freedom. I have no objections about those other flags being flown on a different pole but not along with our American Flag.

If you allow this to pass, you will be opening up a can of worms. Every club and other organization will then want to fly their flag.

Respectfully,

Linda Boucher

|

From: [Stephen Maio](#)
To: [Sherri Dalton](#)
Subject: FW: American Flag Protocol
Date: Monday, April 4, 2022 11:28:28 AM
Attachments: [American Legion Flag Code.docx](#)

FYI

Stephen P. Maio
Town Administrator Town of Wakefield
1 Lafayette Street, Wakefield MA
Phone 781-246-6390
He/Him

Confidentiality Notice

This electronic message and any attached files contain information from the Town of Wakefield that may be privileged and/or confidential. The information is intended for the recipient named above, and use by any other person is not authorized. If you are not the intended recipient, any disclosure, distribution, copying or use of this information is strictly prohibited. If you have received this message in error, please notify the sender by e-mail immediately. Also, please be advised that the Secretary of State's office has determined that most e-mails sent to and from municipal officials are considered to be public records and consequently may be subject to public disclosure.

From: John Carney [REDACTED] >
Sent: Monday, April 4, 2022 11:17 AM
To: Mehreen Butt <councilor.butt@wakefield.ma.us>; Jonathan Chines <councilor.chines@wakefield.ma.us>; Anne Danehy <councilor.danehy@wakefield.ma.us>; Edward Dombroski <councilor.dombroski@wakefield.ma.us>; Julie Smith-Galvin <councilor.galvin@wakefield.ma.us>; Michael J. McLane <councilor.mclane@wakefield.ma.us>; Ann Santos <councilor.Santos@wakefield.ma.us>
Cc: Stephen Maio <smaio@wakefield.ma.us>; Tom Mullen <tmullen@thomasamullenpc.com>
Subject: American Flag Protocol

As a Veteran, while I agree with the Council's purpose in supporting BLM or LGBT pride I do not feel that it should even be discussed within the realm of sharing the stage with our flag. I don't believe you have the jurisdiction nor as the Chief Executive officers of our community do you want to marginalize what the flag does symbolize. We can all be proud that we display the Menorah during Hanukkah in an appropriate setting but you wouldn't want to see it attached to some so called patriots F350 rear bumper nor do you want to invite political discourse around our only flag.

--

John F. Carney
[REDACTED]



United States Flag Code



Title 4, United States Code, Chapter 1

As Adopted by the National Flag Conference, Washington, D.C., June 14-15, 1923, and Revised and Endorsed by the Second National Flag Conference, Washington, D.C., May 15, 1924. Revised and adopted at P.L. 623, 77th Congress, Second Session, June 22, 1942; as Amended by P.L. 829, 77th Congress, Second Session, December 22, 1942; P.L. 107 83rd Congress, 1st Session, July 9, 1953; P.L. 396, 83rd Congress, Second Session, June 14, 1954; P.L. 363, 90th Congress, Second Session, June 28, 1968; P.L. 344, 94th Congress, Second Session, July 7, 1976; P.L. 322, 103rd Congress, Second Session, September 13, 1994; P.L. 225, 105th Congress, Second Session, August 12, 1998; P.L. 80, 106th Congress, First Session, October 25, 1999; P.L. 110-41, 110th Congress, First Session, June 29, 2007; P.L. 110-181, 110th Congress, Second Session, January 28, 2008; P.L. 110-239, 110th Congress, Second Session, June 3, 2008, P.L. 110-417, 110th Congress, Second Session, October 14, 2008; P.L. 111-41, 111th Congress, First Session, July 27, 2009; P.L. 113-66 113th Congress, First Session, December 26, 2013; and P.L 115-305 115th Congress, Second Session, March 28, 2017.

§ 4. Pledge of Allegiance to the flag; manner of delivery

The Pledge of Allegiance to the Flag: "I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.", should be rendered by standing at attention facing the flag with the right hand over the heart. When not in uniform men should remove any non-religious headdress with their right hand and hold it at the left shoulder, the hand being over the heart. Persons in uniform should remain silent, face the flag,

and render the military salute. Members of the Armed Forces not in uniform and veterans may render the military salute in the manner provided for persons in uniform.

§ 5. Display and use of flag by civilians; codification of rules and customs; definition

The following codification of existing rules and customs pertaining to the display and use of the flag of the United States of America is established for the use of such civilians or civilian groups or organizations as may not be required to conform with regulations promulgated by one or more executive departments of the Government of the United States. The flag of the United States for the purpose of this chapter shall be defined according to sections 1 and 2 of this title and Executive Order 10834 issued pursuant thereto.

§ 6. Time and occasions for display

(a) It is the universal custom to display the flag only from sunrise to sunset on buildings and on stationary flag staffs in the open. However, when a patriotic effect is desired, the flag may be displayed twenty-four hours a day if properly illuminated during the hours of darkness.

(b) The flag should be hoisted briskly and lowered ceremoniously.

(c) The flag should not be displayed on days when the weather is inclement, except when an all weather flag is displayed.

(d) The flag should be displayed on all days, especially on New Year's Day, January 1; Inauguration Day, January 20; Martin Luther King, Jr.'s birthday, the third Monday in January; Lincoln's Birthday, February 12; Washington's Birthday, third Monday in February; National Vietnam War Veterans Day, March 29, Easter Sunday (variable); Mother's Day, second Sunday in May; Armed Forces Day, third Saturday in May; Memorial Day (half-staff until noon), the last Monday in May; Flag Day, June 14; Father's Day, third Sunday in June; Independence Day, July 4; National Korean War Veterans Armistice Day, July 27; Labor Day, first Monday in September; Constitution Day, September 17; Columbus Day, second Monday in October; Navy Day, October 27; Veterans Day, November 11; Thanksgiving Day, fourth Thursday in November; Christmas Day, December 25; and such other days as may be proclaimed by the President of the United States; the birthdays of States (date of admission); and on State holidays.

(e) The flag should be displayed daily on or near the main administration building of every public institution.

(f) The flag should be displayed in or near every polling place on election days.

(g) The flag should be displayed during school days in or near every schoolhouse.

§ 7. Position and manner of display

The flag, when carried in a procession with another flag or flags, should be either on the marching right; that is, the flag's own right, or, if there is a line of other flags, in front of the center of that line.

(a) The flag should not be displayed on a float in a parade except from a staff, or as provided in subsection (i) of this section.

(b) The flag should not be draped over the hood, top, sides, or back of a vehicle or of a railroad train or a boat. When the flag is displayed on a motorcar, the staff shall be fixed firmly to the chassis or clamped to the right fender.

(c) No other flag or pennant should be placed above or, if on the same level, to the right of the flag of the United States of America, except during church services conducted by naval chaplains at sea, when the church pennant may be flown above the flag during church services for the personnel of the Navy. No person shall display the flag of the United Nations or any other national or international flag equal, above, or in a position of superior prominence or honor to, or in place of, the flag of the United States at any place within the United States or any Territory or possession thereof: Provided, That nothing in this section shall make unlawful the continuance of the practice heretofore followed of displaying the flag of the United Nations in a position of superior prominence or honor, and other national flags in positions of equal prominence or honor, with that of the flag of the United States at the headquarters of the United Nations.

(d) The flag of the United States of America, when it is displayed with another flag against a wall from crossed staffs, should be on the right, the flag's own right, and its staff should be in front of the staff of the other flag.

(e) The flag of the United States of America should be at the center and at the highest point of the group when a number of flags of States or localities or pennants of societies are grouped and displayed from staffs.

(f) When flags of States, cities, or localities, or pennants of societies are flown on the same halyard with the flag of the United States, the latter should always be at the peak. When the flags are flown from adjacent staffs, the flag of the United States should be hoisted first and lowered last. No such flag or pennant may be placed above the flag of the United States or to the United States flag's right.

(g) When flags of two or more nations are displayed, they are to be flown from separate staffs of the same height. The flags should be of approximately equal size. International usage forbids the display of the flag of one nation above that of another nation in time of peace.

(h) When the flag of the United States is displayed from a staff projecting horizontally or at an angle from the window sill, balcony, or front of a building, the union of the flag should be placed at the peak of the staff unless the flag is at half staff.

When the flag is suspended over a sidewalk from a rope extending from a house to a pole at the edge of the sidewalk, the flag should be hoisted out, union first, from the building.

i) When displayed either horizontally or vertically against a wall, the union should be uppermost and to the flag's own right, that is, to the observer's left. When displayed in a window, the flag should be displayed in the same way, with the union or blue field to the left of the observer in the street.

(j) When the flag is displayed over the middle of the street, it should be suspended vertically with the union to the north in an east and west street or to the east in a north and south street.

(k) When used on a speaker's platform, the flag, if displayed flat, should be displayed above and behind the speaker.

When displayed from a staff in a church or public auditorium, the flag of the United States of America should hold the position of superior prominence, in advance of the audience, and in the position of honor at the clergyman's or speaker's right as he faces the audience. Any other flag so displayed should be placed on the left of the clergyman or speaker or to the right of the audience.

l) The flag should form a distinctive feature of the ceremony of unveiling a statue or monument, but it should never be used as the covering for the statue or monument.

(m) The flag, when flown at half-staff, should be first hoisted to the peak for an instant and then lowered to the half-staff position. The flag should be again raised to the peak before it is lowered for the day.

On Memorial Day the flag should be displayed at half-staff until noon only, then raised to the top of the staff. By order of the President, the flag shall be flown at half-staff upon the death of principal figures of the United States Government and the Governor of a State, territory, or possession, as a mark of respect to their memory. In the event of the death of other officials or foreign dignitaries, the flag is to be displayed at half-staff according to Presidential instructions or orders, or in accordance with recognized customs or practices not inconsistent with law. In the event of the death of a present or former official of the government of any State, territory, or possession of the United States, the death of a member of the Armed Forces from any State, territory, or possession who dies while serving on active duty, or the death of a first responder working in any State, territory, or possession who dies while serving in the line of duty, the Governor of that State, territory, or possession may proclaim that the National flag shall be flown at half-staff, and the same authority is provided to the Mayor of the District of Columbia with respect to present or former officials of the District of Columbia, members of the Armed Forces from the District of Columbia, and first responders working in the District of Columbia. When the Governor of a State, territory, or possession, or the Mayor of the District of Columbia, issues a proclamation under the preceding sentence that the National flag be flown at half-staff in that State, territory, or possession or in the District of Columbia because of the death of a member of the

Armed Forces, the National flag flown at any Federal installation or facility in the area covered by that proclamation shall be flown at half-staff consistent with that proclamation. The flag shall be flown at half-staff 30 days from the death of the President or a former President; 10 days from the day of death of the Vice President, the Chief Justice or a retired Chief Justice of the United States, or the Speaker of the House of Representatives; from the day of death until interment of an Associate Justice of the Supreme Court, a Secretary of an executive or military department, a former Vice President, or the Governor of a State, territory, or possession; and on the day of death and the following day for a Member of Congress. The flag shall be flown at half-staff on Peace Officers Memorial Day, unless that day is also Armed Forces Day. As used in this subsection -

(1) the term "half-staff" means the position of the flag when it is one-half the distance between the top and bottom of the staff;

(2) the term "executive or military department" means any agency listed under sections 101 and 102 of title 5, United States Code; and

(3) the term "Member of Congress" means a Senator, a Representative, a Delegate, or the Resident Commissioner from Puerto Rico; and

(4) the term "first responder" means a "public safety officer" as defined in section 1204 of title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. 10284).

(n) When the Flag is used to cover a casket, it should be so placed that the union is at the head and over the left shoulder. The flag should not be lowered into the grave or allowed to touch the ground.

(o) When the flag is suspended across a corridor or lobby in a building with only one main entrance, it should be suspended vertically with the union of the flag to the observer's left upon entering. If the building has more than one main entrance, the flag should be suspended vertically near the center of the corridor or lobby with the union to the north, when entrances are to the east and west or to the east when entrances are to the north and south. If there are entrances in more than two directions, the union should be to the east.

§ 8. Respect for flag

No disrespect should be shown to the flag of the United States of America; the flag should not be dipped to any person or thing. Regimental colors, State flags, and organization or institutional flags are to be dipped as a mark of honor.

(a) The flag should never be displayed with the union down, except as a signal of dire distress in instances of extreme danger to life or property.

(b) The flag should never touch anything beneath it, such as the ground, the floor, water, or merchandise.

(c) The flag should never be carried flat or horizontally, but always aloft and free.

(d) The flag should never be used as wearing apparel, bedding, or drapery. It should never be festooned, drawn back, nor up, in folds, but always allowed to fall free.

Bunting of blue, white, and red always arranged with the blue above, the white in the middle, and the red below, should be used for covering a speaker's desk, draping the front of the platform, and for decoration in general.

(e) The flag should never be fastened, displayed, used, or stored in such a manner as to permit it to be easily torn, soiled, or damaged in any way.

(f) The flag should never be used as a covering for a ceiling.

(g) The flag should never have placed upon it, nor on any part of it, nor attached to it any mark, insignia, letter, word, figure, design, picture, or drawing of any nature.

(h) The flag should never be used as a receptacle for receiving, holding, carrying, or delivering anything.

(i) The flag should never be used for advertising purposes in any manner whatsoever. It should not be embroidered on such articles as cushions or handkerchiefs and the like, printed or otherwise impressed on paper napkin or boxes or anything that is designed for temporary use and discard. Advertising signs should not be fastened to a staff or halyard from which the flag is flown.

(j) No part of the flag should ever be used as a costume or athletic uniform. However, a flag patch may be affixed to the uniform of military personnel, firemen, policemen, and members of patriotic organizations. The flag represents a living country and is itself considered a living thing. Therefore, the lapel flag pin being a replica, should be worn on the left lapel near the heart.

(k) The flag, when it is in such condition that it is no longer a fitting emblem for display, should be destroyed in a dignified way, preferably by burning. (Disposal of Unserviceable Flags Ceremony)

§ 9. Conduct during hoisting, lowering or passing of flag

During the ceremony of hoisting or lowering the flag or when the flag is passing in a parade or in review, those present in uniform should render the military salute. Members of the Armed Forces and veterans who are present but not in uniform may render the military salute. All other persons present should face the flag and stand at attention with their right hand over the heart, or if applicable, remove their headdress with their right hand and hold it at the left shoulder, the hand being over the heart. Citizens of other countries should stand at attention. All such conduct toward the flag in a moving column should be rendered at the moment the flag passes.

§ 10. Modification of rules and customs by President

Any rule or custom pertaining to the display of the flag of the United States of America, set forth herein, may be altered, modified, or repealed, or additional rules with respect thereto may be prescribed, by the Commander in Chief of the Armed Forces of the United States, whenever he deems it to be appropriate or desirable; and any such alteration or additional rule shall be set forth in a proclamation.

Executive Order No. 10834 issued by President Dwight D. Eisenhower on August 24, 1959, amended the provisions of Title 4, U.S.C., Chapter 1 and established the 50 star Flag as the official Flag of the United States, effective on July 4, 1960.

The Flag Code - Modification of rules and customs by President

Executive Order No. 10834
August 24, 1959

Part I - Design of the flag

Section 1. The flag of the United States shall have thirteen horizontal stripes, alternate red and white, and a union consisting of white stars on a field of blue.

Section 2. The position of the stars in the union of the flag and in the union jack shall be as indicated on the attachment to this order, which is hereby made a part of this order.

Section 3. The dimensions of the constituent parts of the flag shall conform to the proportions set forth in the attachment referred to in section 2 of this order.

Standard Proportions of the Flag

hoist(width) of flag - 1.0
fly (length) of flag - 1.9
hoist of union- $\frac{7}{13}$
fly of union- .76
diameter of star - .0616
width of stripe - $\frac{1}{13}$

Title 36, Subtitle I, Part A section 301 United States Code – National Anthem

(a) Designation.— The composition consisting of the words and music known as the Star-Spangled Banner is the national anthem.

(b) Conduct During Playing.— During a rendition of the national anthem—

- (1) when the flag is displayed—

- (A) individuals in uniform should give the military salute at the first note of the anthem and maintain that position until the last note;
- (B) members of the Armed Forces and veterans who are present but not in uniform may render the military salute in the manner provided for individuals in uniform; and
- (C) all other persons present should face the flag and stand at attention with their right hand over the heart, and men not in uniform, if applicable, should remove their headdress with their right hand and hold it at the left shoulder, the hand being over the heart; and

councilor.butt@wakefield.ma.us

councilor.chines@wakefield.ma.us

councilor.danehy@wakefield.ma.us

councilor.dombroski@wakefield.ma.us

councilor.galvin@wakefield.ma.us

councilor.mclane@wakefield.ma.us

councilor.santos@wakefield.ma.us

From: [Stephen Maio](#)
To: [Sherri Dalton](#)
Subject: FW: In support of changes to the flag policy and support of raising the Pride flag in Wakefield
Date: Wednesday, April 6, 2022 10:26:42 AM

Stephen P. Maio
Town Administrator Town of Wakefield
1 Lafayette Street, Wakefield MA
Phone 781-246-6390
He/Him

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From: Julianne Orsino [REDACTED] >
Sent: Wednesday, April 6, 2022 9:32 AM
To: Julie Smith-Galvin <councilor.galvin@wakefield.ma.us>; Mehreen Butt <councilor.butt@wakefield.ma.us>; Jonathan Chines <councilor.chines@wakefield.ma.us>; Anne Danehy <councilor.danehy@wakefield.ma.us>; Edward Dombroski <councilor.dombroski@wakefield.ma.us>; Michael J. McLane <councilor.mclane@wakefield.ma.us>; Ann Santos <councilor.Santos@wakefield.ma.us>
Cc: Stephen Maio <smaio@wakefield.ma.us>; Emily Rivera [REDACTED] >; Benny Wheat [REDACTED] >
Subject: In support of changes to the flag policy and support of raising the Pride flag in Wakefield

Hello esteemed Town Councilors,

Thank you for your service to Wakefield. I am writing to you in support of the HRC's request to update the flag policy. I appreciate the 7-0 vote to move forward with considering the requested changes. I believe providing an opportunity for groups to raise flags in celebration and acknowledgement of our diverse community is essential to highlighting Wakefield as an inclusive and welcoming community.

The Pride flag is not just for the LGBTQ+ community. It allows for a moment of reflection for the greater community to consider the many obstacles in society, employment, marriage and family that members of the LGBTQ+ community have overcome and continue to face. By raising the Pride flag, the town of Wakefield acknowledges, welcomes and celebrates the successes and sacrifices of our LGBTQ+ residents.

I feel I would be remiss if I did not address a point that was made during your meeting regarding

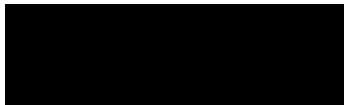
the POW/MIA flag. There has never been a request to remove the POW/MIA flag. In fact, there are members of the LGBTQ+ community who are POW/MIA as well as military veterans and active service members. All our military branches include Americans of color, diverse religions, backgrounds and heritage. It's imperative to acknowledge all Americans who have sacrificed their lives for the freedom of others and not assume the POW/MIA flag does not hold the same reverence to each of us.

It is almost 1 year since the Town Council unanimously adopted [Proclamation Reaffirming Wakefield's Commitment to Acceptance and Openness Among All Our Citizens](#). Approving the requested changes by the HRC to the flag policy will show the community at large, the continued will of our Town Council to celebrate and welcome all residents of the town

Thank you for your consideration.

Very best regards,

Julianne Orsino
Emily Rivera



Town Council
of the
Town of Wakefield, Massachusetts

Policy: Use of Flagpoles on Town Property
Adopted: April 11, 2022

Whereas, from time to time the Town of Wakefield (the “Town”) rents space in the Americal Civic Center (the “Civic Center”) to various groups for uses that include meetings and celebrations, or otherwise permits organizations to rent or reserve space in Town buildings or on Town property (including the Common); and

Whereas, a flagpole is located on the Civic Center lot, at the Town Hall, at Veterans’ Field, and at sundry other places on Town-owned property; and

Whereas, groups that rent or reserve space from the Town sometimes request the right to place a flag or banner on one or more flagpoles; and

Whereas, the Town Council desires to accommodate reasonable requests for use of such flagpoles; to maintain clear, content-neutral rules regarding such use; and to conform to applicable law concerning the display of the flag of the United States;

Now, therefore, the Town Council hereby adopts the following policy:

1. American Flag. Except during inclement weather, the flag of the United States shall regularly be flown from Town flagpoles during daylight hours. It shall not be flown at night except when illuminated. It shall be flown at half-staff whenever ordered by the President of the United States, the Governor of Massachusetts or the Town Administrator of the Town to honor the death of a public officer. No flag or banner may be displayed above the flag of the United States on Town flagpoles. The flag of the United States shall be flown in accordance with all applicable laws, including 4 U.S.C. §§ 1 – 10. In the event of any inconsistency between such laws and this policy, such laws shall take precedence.

2. No Other National Flag. No national flag other than that of the United States may be flown from Town flagpoles.

3. Non-National Flags and Banners. Flags and banners requested by groups renting or reserving space in or on Town property as aforesaid may be flown from one or more Town flagpoles, beneath the flag of the United States, on the following terms and conditions:

a. Nature of Group. The requesting group must be either (i) a public body of the Town, as defined in G.L. c. 30A, § 18; (ii) a department of the Town; or (iii) a non-profit organization which is recognized by the Internal Revenue Service as exempt from federal income tax under § 501(c)(3) of the Internal Revenue Code and which is organized chiefly to support an entity described in subsections (i) and/or (ii), above.

b. Duration of Use. The flag or banner may be flown on one or more Town flagpoles during the period of time when space in or on Town property is rented or reserved by the requesting group and, at the request of such group, not more than seven (7) days before such period commences and not more than seven (7) days after such period terminates. The Town Administrator shall be authorized to grant special requests to display such a flag or banner for a longer period of time, provided that (i) in no event shall such period exceed a total of 30 days, and (ii) such period shall include the date or dates when the Town property is rented or reserved by the requesting group. The flag or banner may not be flown on the flagpole during any time when the flag of the United States is not flown.

c. Size of Flag or Banner. The flag or banner may not be longer or wider than the flag of the United States that is flown on the flagpole with it.

d. Timing of Request. The requesting group must file a written application to use the flagpole with the Office of the Town Administrator not less than thirty (30) days before the commencement of the period during which such group proposes to use one or more Town flagpoles. The application need not be made on any particular form or in any specific format, but must demonstrate that the request meets all of the criteria set forth in this policy. Requests will be addressed on a first-come, first-served basis.

WARRANT

ANNUAL TOWN ELECTION, APRIL 26TH, 2022 ANNUAL TOWN MEETING, MAY 16TH, 2022

MIDDLESEX COUNTY, SS
TO ANY OF THE CONSTABLES OF THE TOWN OF WAKEFIELD IN THE COUNTY OF MIDDLESEX,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wakefield qualified to vote in elections and in Town affairs to meet at Precincts 1, 2, 3, 4, 5, 6 & 7 at the **Galvin Middle School, 525 Main Street** in said Wakefield on **Tuesday, the 26th day of April, 2022 when the polls will be open between the hours of 7:00 AM and 8:00 PM**, then and there to act on the following:

To give their votes to the election of officers on one ballot for the following Town Officers: three (3) Town Council members for three (3) years; three (3) School Committee members for three (3) years; three (3) Library Trustees for three (3) years; one (1) Planning Board member for five (5) years; one (1) Board of Health member for three (3) years; one (1) Board of Assessor member for three (3) years; two (2) Municipal Gas & Light Commissioners for three (3) years; one (1) Housing Authority member for five (5) years; one (1) Constable for three (3) years; one (1) Constable for one (1) year; one (1) Town Treasurer for three (3) years

ANNUAL TOWN MEETING MAY 16TH, 2022

All business of said meeting, except the election of such officers and the determination of such matters as by law are required to be elected or determined by ballot, shall be considered at 7:00 PM, on Monday, the 16th day of May, 2022 at the Galvin Middle School Auditorium, 525 Main Street, in said Town, then and there to act on the following articles:

Subsequent Sessions. If there is business remaining, the Moderator will consider a motion to adjourn to a subsequent session.

ARTICLE 1. To determine how much money the Town will vote to raise and appropriate or transfer from available funds for General Government, Protection of Persons and Property, Human Services, Public Works, Public Service Enterprises, Education, Unclassified, Benefits & Administration and Light Department specifying what appropriation shall be taken from the receipts of a department; or to see what the Town will do about it.

Town Council

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for Capital Outlay; or to see what the Town will do about it.

Capital Outlay Committee

ARTICLE 3. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Capital Projects/Debt Service Fund, also known as the Debt Service Fund; or to see what the Town will do about it.

Town Council

ARTICLE 4. To see if the Town will vote to authorize the Board of Assessors to use such sum of the balance of the operating fund of the Municipal Gas and Light Department as of June 30, 2021 as the Board of Light Commissioners may vote in computing the tax rate for the fiscal period July 1, 2022 to June 30, 2023; or to see what the Town will do about it.

Municipal Light Commissioners

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds including the excess and deficiency account a sum of money to supplement the appropriations of all budgets for the period of July 1, 2021 to June 30, 2022; or to see what the town will do about it.

Town Council

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to indemnify certain police officers and firefighters of the Town for medical, surgical and hospitalization expenses as a result of injuries received by the officers/firefighters in the performance of their duties, as provided for under Section 100, Chapter 41 of Massachusetts General Laws in such amount and to such extent as may be recommended by the Town Council; or to see what the Town will do about it.

Town Council

ARTICLE 7. To see if the Town will vote to authorize the Town Council to accept, or take by eminent domain proceedings, conveyances or easements from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to raise and appropriate a sufficient sum of money to carry out the purpose of this Article; or to see what the Town will do about it.

Town Council

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the collection, disposal, recycling and composting of refuse; or to see what the Town will do about it.

Town Council

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for drainage improvements, and to determine whether the appropriation shall be raised by borrowing or otherwise; or to see what the Town will do about it.

Town Council

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the design and/or construction of the Hart's Hill Water Tower, and to determine whether the appropriation shall be raised by borrowing or otherwise; or to see what the Town will do about it.

Town Council

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the design and/or construction of railroad crossing improvements, and to determine whether the appropriation shall be raised by borrowing or otherwise; or to see what the Town will do about it.

Town Council

ARTICLE 12. To see if the Town will vote pursuant to G.L. c. 40, § 59 and G.L. c. 23A, §§ 3E and 3F and all applicable regulations thereunder to: (a) approve the Tax Increment Financing Agreement among Fastcap Systems Corporation d/b/a Nanoramic Laboratories, IRG Wakefield Limited Partnership and the Town substantially in the form which is on file with the Town Clerk (the "TIF Agreement") for improvements to the real property located at 7 Audubon Road, Wakefield, MA, which property is shown on the Assessors' Maps as Map 36W, Block 030, Lot 007, and as more fully described in the TIF Agreement, which agreement provides for real estate tax exemptions at the exemption rate schedule set forth therein; (b) authorize the Town Council to execute and deliver the TIF Agreement, and any documents relating thereto; and (c) authorize the Town Council to approve submission to the Massachusetts Economic Assistance Coordinating Council of the TIF Agreement and an Economic Development Incentive Program Application, together with any associated documents, all relating to the project as described in the TIF Agreement; and to take such other and further actions as may be necessary or appropriate to carry out the purpose of this article; or to see what the Town will do about it.

Town Council

ARTICLE 13. To see if Town will vote to accept the provisions of G.L. c. 59, § 5, cl. 56, authorizing the Board of Assessors to grant real and personal property tax abatements to members of the Massachusetts National Guard and to reservists on active duty in foreign countries; or to see what the town will do about it.

Board of Assessors

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for professional services to assist in the review and re-codification of the Zoning Bylaws; or to see what the Town will do about it.

Town Council

ARTICLE 15. To see if the Town will vote to approve the decision of the Wakefield Retirement Board to increase the maximum base amount on which the cost-of-living adjustment is calculated for Wakefield Retirement System retirees and survivors for fiscal year 2023 and subsequent years in accordance with G.L. c. 32, § 103(j); or to see what the Town will do about it.

Contributory Retirement Board

ARTICLE 16. To see if the Town will vote to approve the decision of the Retirement Board to increase the Member Survivor Minimum allowance from \$250 per month to \$500 per month for surviving spouses of deceased employees in accordance with G.L. c. 32, § 12(2)(d); or to see what the Town will do about it.

Contributory Retirement Board

ARTICLE 17. To see if the Town will vote to amend the Zoning Bylaw, Town of Wakefield by amending the existing Wakefield Zoning Map by changing the zoning district designation of so much of the property known and numbered as 343 Albion Street and shown on the Wakefield Assessors Maps as Parcel 1AA on Map 08 as is currently within the Single Residence District to the General Residence District, as shown on the map on file with the Town Clerk. Also, amending the zoning text, § 190-7. Zoning Map, such that the revised zoning map bears a new date; the first sentence of § 190-7.A. is replaced with the following: "A. Except as set forth below, the above zoning districts are shown on the map entitled "Wakefield Zoning Map, dated June 1, 2022."; or to see what the Town will do about it.

Citizen Petition

ARTICLE 18. To see if the Town will vote to repeal Zoning Bylaw Section 190-31(H); or to see what the Town will do about it.

Citizen Petition

And to transact such other business as may properly come before this meeting,

And you are directed to serve this warrant by causing the same to be published in two issues of the Wakefield Daily Item, and by posting attested copies thereof at the official polling places and at the Police and Fire Stations in said Town, two consecutive Sabbaths, at least, the first time being not less than seven days at least before the time of holding said meeting.

Hereof fail not, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid. Given under our hands this eleventh day of April, two thousand and twenty-two.

Julie Smith-Galvin, Chair
Mehreen N. Butt, Vice Chair
Jonathan P. Chines
Anne P. Danehy
Edward F. Dombroski, Jr.
Michael J. McLane
Ann McGonigle Santos
WAKEFIELD TOWN COUNCIL

<p>A true copy attest: Kevin Lopes Constable</p>



TOWN OF WAKEFIELD

TOWN ADMINISTRATOR'S OFFICE

Motion to move the slate as follows with 3-year terms:

Advisory Board of Public Works

Elena Proakis Ellis

Albion Cultural Exchange Committee

Donna Murphy

Marian Joy Schilling

Arts Council

Marlene Veldwisch

Capital Planning Committee

Philip Renzi

Commission on Disabilities

Lorna Davidson-Connelly

Paula Thompson

Judith Tanner

Council on Aging

Susan Jepson

Suzanne Powers

Christine Della Croce

Historical Commission

Daniel Benjamin

Cathlina Driver

Human Rights Commission

Daniela Nedbalek

Sherri Oken

Donna Murphy

Permanent Building Committee

Joseph Bertrand

John McDonald

Thomas Galvin



Veteran Advisory Board

Daniel Benjamin

William Curran

From: [Arts Council](#)
To: [REDACTED]
Date: Sunday, February 27, 2022 11:23:56 AM

Hi Sherri,

Thanks for sending the application and resume. Marlene Veldwisch looks like a fantastic addition to the Arts Council. I support her for appointment. Thank you!

Best,
Caroline Lieber, chair

From: Sherri Dalton
Sent: Friday, February 18, 2022 8:53 AM
To: Arts Council
Cc: Caroline Lieber
Subject: Arts Council

Morning Caroline!

I received 1 application for an appointment to the Arts Council. Attached is the application and resume for the applicant. If you would like to submit to me a letter of support for the recommendation of appointment for the applicant please email me by March 28th, 2022.

Thanks!
Sherri



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From: [REDACTED]
To: [Disability Commission; Sherri Dalton](#)
Subject: Re: Commission on Disabilities
Date: Sunday, March 6, 2022 12:28:37 PM

Sherri,

On behalf of Wakefield's Commission on Disabilities, I strongly support the re-appointment of both Lorna Davidson-Connelly and Paula Thompson as Commission members. Both Lorna and Paula have been contributing members of the Commission; Lorna with her professional background in Social Work particularly with the deaf and hard of hearing community and Paula with experience as both an educator and social worker committed to individuals with developmental and intellectual disabilities.

The new appointee, Judy Tanner, also a licensed social worker, brings to the Commission experience with an elder focus as well as personal perspective as an individual with a physical disability. Judy also has grant writing expertise which will be an asset not only for the Commission but potentially the Town.

All 3 appointees bring strong experience as well as personal commitment to serving the disabled community here in Wakefield.

Kind regards,

Marie Rej

On Friday, February 18, 2022, 10:16:52 AM EST, Sherri Dalton <sdalton@wakefield.ma.us> wrote:

Hi Marie,

I actually received 3 applications. Lorna, Paula and a new applicant. Attached is the application and resume for the new applicant. You may submit a letter of support via email to me for the recommendation of reappointments/appointment by March 28th, 2022. Please let me know if you have any questions.

~Sherri



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From: Sherri Dalton

Sent: Friday, February 18, 2022 9:29 AM

To: Disability Commission <DisabilityCommission@wakefield.ma.us>

Cc: [REDACTED] >

Subject: Commission on Disabilities

Morning Marie,

I received 2 applications for reappointments to the Commission on Disabilities and they are from Lorna J. Davidson-Connelly and Paula Thompson. You are all set unless you want to submit a letter of support via email to me for the recommendation of reappointments for Lorna and Paula to the Commission on Disabilities by March 28th, 2022.

Thanks!

Sherri



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notify the sender by e-mail immediately. Also, please be advised that the Secretary of State's office has determined that most e-mails sent to and from municipal officials are considered to be public records and consequently may be subject to public disclosure.



TOWN OF WAKEFIELD

HUMAN RIGHTS COMMISSION

Wakefield Town Council
1 Lafayette Street
Wakefield, MA 01880

March 6, 2022

Dear Councilors,

I am writing to you as the Chair of the Wakefield Human Rights Commission to enthusiastically recommend Daniela Nedbalek and Sherri Oken for reappointment to the WHRC. Both Daniela and Sherri have shown enthusiasm and dedication to the work of the Commission in their time serving with us and we would be lucky to have them continue in these roles.

I would also like to recommend Donna Murphy for appointment to the Commission. Donna is a long-time resident of Wakefield and has been involved in numerous town groups over the years. The WHRC would greatly benefit from her experience and energy.

Please don't hesitate to reach out if you have any further questions.

Sincerely,

Benny Wheat, Chair
Wakefield Human Rights Commission



March 6, 2022

Town of Wakefield

Town Council

1 Lafayette Street

Wakefield, MA 01880

Re: Applicant for Wakefield Veterans Advisory Board (VAB)

Dear Town Councilors,

I would like to take this opportunity to offer my recommendation that Mr. Daniel (Dan) Benjamin, is considered for reappointment for a position on the Wakefield VAB. Dan is well known in the community and has been a dedicated volunteer on a number of boards in the town. I believe that Dan would continue to be a valuable contributor to the board. He is a U.S. Army Veteran of the Vietnam War and has extensive volunteer experience. Dan and his wife Lois are respected Wakefield residents and have been active in the many community activities and Dan wishes to devote his energies towards efforts that are Veteran-focused.

I would like to offer my recommendation that Mr. Benjamin is considered for reappointment to the VAB.

Please feel free to contact me if I can be of further assistance in this matter.

Respectfully Submitted,

Jay Pinette

Chairman, Wakefield Veterans Advisory Board.

Town Of Wakefield



Mr. David A. Mangan
Veteran Service Officer
30 Converse St.
Wakefield Ma 01880
781-246-6377
dmangan@wakefield.ma.us

TO: Sherri Dalton

03/18/2022

I would like to endorse Mr. Daniel Benjamin for an appointment as an active member to the Veteran's Advisory board for the upcoming term.

Thank you,

A handwritten signature in blue ink, appearing to read 'David Mangan', is written over the printed name.

David Mangan



TOWN OF WAKEFIELD

TOWN ADMINISTRATOR'S OFFICE

All other appointments

Conservation Commission – Currently 7 voting member commission and 2 non-voting members

2 voting terms expiring

Silvana Bouhlal

Paul Wendelgass – current non-voting member, applied for voting member position

Haley McHatton Ballou

Environmental Sustainability Committee

4 voting terms expiring

Myra Sessions

Robin Greenberg

Tiana Veldwisch

Christina Olivieri

Christopher Lewis

Kristin Weekley

Haley McHatton Ballou

Recreation Commission

3 terms expiring

Jeanne Stinson

Bob Burnett

Julie Grillon

Charles Ciccone

Kerry Leccese

Zoning Board of Appeals

2 terms expiring

James McBain

Joseph Pride

Deborah Napoleone

Kevin York





TOWN OF WAKEFIELD

CONSERVATION COMMISSION

ConservationCommission@wakefield.ma.us

March 3, 2022

Ms. Julie Smith-Galvin, Chairman
Wakefield Town Council
One Lafayette Street
Wakefield, MA 01880

Re: 2022 Conservation Commission appointments

Dear Chairman Smith-Galvin:

As you are aware, the Conservation Commission ("Commission") is tasked with administering and enforcing the Massachusetts Wetlands Protection Act ("Act") (M.G.L. c131, s. 40), with its corresponding regulations (310 CMR 10.00). In addition to their duties as administrators of the Act, the Commission is also responsible for the planning, acquiring and managing of open space.

The dedicated volunteers who make up the seven-member Commission (in addition to two associate members) are not only required to be well acquainted with the Act, they are also responsible for educating themselves on the nuances of ever-changing wetland and open space issues. This knowledge is acquired through both ongoing training seminars and more critically, hands-on site review. As developable areas decrease, review of wetland area projects and open space planning becomes that much more complex and consequential. The challenges ahead to both preserve and protect the Town's natural resources while at the same time balance the need for continued growth will require both targeted knowledge and dedicated commitment.

The Commission is aware that member Frank Calandra will not seek another term. His dedication to the betterment of the Town through his involvement with the Commission cannot be understated. His voice on these matters will be sorely missed. With that in mind, we would like to request the appointment of Paul Wendelgass from associate member to voting Commissioner. Additionally, we request the appointment of Haley McHatton-Ballou as an associate, non-voting member. Lastly, we request a re-appointment of Silvana Bouhlal. Thank you for your consideration.

Sincerely,

F. James Luciani, Chairman





Dear Town Councilors,

Thank you for the opportunity to make recommendations on the appointment of new members to the Wakefield Environmental Sustainability Committee (ESC).

The current members of the Wakefield ESC, including our appointed members and our liaisons from the School Committee and the Wakefield Municipal Gas and Light Department, have reviewed all of the applications received and met to discuss the qualities, expertise and experience that the committee would value in new members. Each member of the committee submitted their preferences for appointments to the Committee Chair independently, and those opinions were consolidated into the recommendations below.

Overall, the ESC wanted to share our overwhelming appreciation for the community members who submitted applications to join the committee. The pool included two applicants for re-appointment and 5 new applicants, and determining preferences was not an easy decision to make. The passion for environmental sustainability and the diversity in expertise and priorities across the applications was impressive and reflects a growing interest among our community members in improving our Town and realizing the objectives of the Environmental Sustainability Committee. We look forward to working with these individuals and others to continue to protect and enhance the ecological and economic health of our community.

We recommend the following individuals to be appointed to the ESC, with their addresses:

Appointed for 2-year term:

- Myra Sessions (re-appointment): 40 Richardson Street

Appointed for 3-year term:

- Robin Greenberg (re-appointment): 3 Auburn Road
- Tiana Veldwisch: 24 West Water Street
- Christopher Lewis: 11 Crystal Street

Many thanks for your consideration and ongoing support for the work of our Committee.

Sincerely,

Myra Sessions

Chair, Wakefield Environmental Sustainability Committee



From: [Dan McGrath](#)
To: [Sherri Dalton](#)
Subject: RE: Recreation Commission
Date: Thursday, March 24, 2022 3:48:08 PM

Sherri,

I nearly forgot about this. Sorry for the delay.

We have three very deserving candidates looking to return to the Recreation Commission: Jeanne Stinson, Bob Burnett, and Julie Fox. All three have a very unique perspective on issues and have varying strengths that are key to our success.

Jeanne, is the longest serving member looking for re-appointment. Jeanne is a dedicated member (always the first to arrive for any meeting) and the one I consider to be the conscience of the Commission. She asks tough questions, she does her homework, and she is well versed in history of the Town. I think Jeanne has earned the right to serve another term and eventually leave on her own terms. She is someone I speak with outside of meetings to gather feedback because I so very much value her insight and opinions.

Bob Burnett is so valuable to us because of his background as a construction project manager. As the department continues to grow and the possibility of new facilities coming to Wakefield (Fit Court, Splash Pad, etc) Bob's insight and expertise would be invaluable. Bob is one of the key figures to the improvements to Blatz-Burnett Softball Field. His connection to the growing Wakefield Youth Softball program is extremely helpful. We would be very lucky to have Bob for another term.

Julie Grillon is the final member who is seeking re-appointment. Julie has become an integral member of the Commission. She is a young mom with a unique perspective that we otherwise do not have on the Rec Commission. As an educator and HS Coach (in another community) she is very much in tune with what our goals and objectives are for the department with regards to programming. She has really found her voice since he start of the pandemic and has become someone everyone listens to when she speaks. I would love the opportunity to continue working with her.

We do have an open position (Vacated by Annie Duvall) that could certainly be filled by one of the newer candidates and we would have happy to welcome a new member to this wonderful group of volunteers.

Wakefield Rec is lucky to have so many great candidates who want to volunteer for the betterment of our community. We look forward to working with whoever is appointed to our team.

Dan McGrath
Wakefield Recreation
Recreation Director/Americal Civic Center
467 Main Street
Wakefield, MA 01880

(781)246-6389

From: Sherri Dalton

Sent: Friday, February 18, 2022 11:11 AM

To: Dan McGrath <dmcgrath@wakefield.ma.us>

Subject: Recreation Commission

Hi Dan,

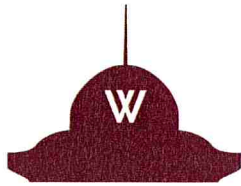
I received 5 applications for reappointment/appointments to the Recreation Commission. Three are for reappointment and two are new applicants. As you know the Commission has 3 terms expiring in April 2022. I have attached the applications and resumes of the applicants. You may submit a letter of support via email to me for the recommendation of reappointment/appointments by March 28th, 2022.

Thanks!
Sherri



Confidentiality Notice

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TOWN OF WAKEFIELD

BOARD OF APPEALS

April 7, 2022

Wakefield Town Council
William J. Lee Memorial Town Hall
1 Lafayette Street
Wakefield, MA 01880

Dear Council Members,

The undersigned members of the Board of Appeals are writing to recommend that the Town Council re-appoint James H. McBain and Joseph Pride to new 3-year terms on the Board of Appeals.

We also reviewed and considered the qualifications of the two other applicants. We feel their background and experience could make them good candidates in other town positions, when openings exist.

However, as the Council is well aware, there have been many residential and commercial development projects over the last few years, and the experience and perspective these incumbent members have gained will serve them well as more developments are anticipated over the next few years. They have both provided valuable and insightful contributions during their tenures on the Board, and we look forward to their continued contributions with our many and varied zoning applications.

Thank you for your consideration.

David W. Hatfield, Chairman

Ami Wall, Clerk

Charles L. Tarbell

cc: Steve Maio, Gail Conroy



Town of Wakefield		Warrant#	08-Feb-22	22-Feb-22	08-Mar-22	22-Mar-22
Dept #	Department		32	34	36	38
	Payroll W/H		398,447.04	32,757.30	367,045.39	31,978.30
122	Town Council		23,295.63	274,501.28	94,467.36	117,312.00
131	Finance					
135	Accounting			4,196.81	22.99	4,223.37
141	Assessors			298.97	122.00	
145	Treasurer		1,091,331.09	731,290.14	712,723.82	775,050.11
146	Tax Collector		2,489.37	12,246.95	12,131.68	4,290.41
151	Legal		29,521.65			
155	Data Processing		3,787.75	28,250.92		125,814.62
161	Town Clerk		6,125.32		2,502.51	
164	Election/Registrar					
171	Conservation			1,658.48		
176	Board of Appeals			1,272.00	1,656.00	
193	General Insurance				1,100.00	
198	Professional Med		867.50	220.00	1,171.00	97.50
210	Police		37,896.40	10,878.63	5,602.68	30,569.64
220	Fire		11,522.91	19,241.92	17,805.50	2,905.30
293	Fire Alarm			140.08		
240	Building Insp			730.13	1,063.21	1,544.03
291	Emergency Mgmt		3,298.00	88,703.34	983.95	67,201.34
292	Animal Inspector					
297	Parking Clerk					
300	School		607,669.58	464,469.27	456,745.50	471,259.28
422	Public Works		794,769.48	1,495,236.68	417,314.74	1,449,127.46
424	Street Lighting					
460	Light Dept		2,641,272.92	565,787.06	2,763,654.99	2,007,364.89
510	Board of Health		82,841.72	12,880.47	9,173.14	10,679.52
541	Council on Aging		250.12	946.99	6,271.77	3,401.99
543	Veterans		27,235.81	6,000.18		6,106.82
610	Library		5,871.01	35,517.04	15,516.37	24,397.56
630	Recreation			3,704.20	981.73	5,577.00
XXX	Misc Depts		422,932.46	5,845.38	1,580.68	91,373.22
910/911	Retirement		3,097.48		3,097.48	
912	Workers Comp				9,149.00	
913	Unemployment		855.00			
914	Group Insurance		1,336,215.64	32,942.72	26,903.28	1,330,369.98
	Adjustments					
	Total		7,531,593.88	3,829,716.94	4,928,786.77	6,560,644.34
1			3,343,871.87	1,567,837.67	1,659,880.34	3,056,194.26
12			27,677.62	32,575.36	19,098.43	40,648.67
13			72,858.01		24,014.58	
20			109,666.00	93,335.24	43,441.99	104,239.98
21			283,591.80	151,007.44	256,712.90	111,822.28
30				284,311.47	6,812.50	121,320.50
35			315,559.38			58,315.41
60			176,572.19	744,103.14	14,198.58	715,054.76
61			124,233.83	377,449.60	40,110.78	341,821.49
62			3,063,547.64	567,373.94	2,763,654.99	2,007,364.89
63			996.07	514.49	93,737.85	
82						
84					50.00	
85			2,266.68	1,416.75	100.00	3,862.10
89			10,752.79	9,791.84	6,973.83	
			7,531,593.88	3,829,716.94	4,928,786.77	6,560,644.34