



# TOWN OF WAKEFIELD

## TOWN COUNCIL

Julie Smith-Galvin, Chair  
Mehreen N. Butt, Vice Chair

Jonathan P. Chines  
Anne P. Danehy

Edward F. Dombroski, Jr.  
Peter J. May

Ann Santos  
Sherri A. Dalton, Clerk

### NOTICE OF MEETING

September 27<sup>th</sup>, 2021 | 7:00 p.m.

WCAT Studio – 24 Hemlock Road | Via Zoom: <https://us02web.zoom.us/j/83741522505>

Consistent with the Governor's orders extending certain provisions of the Open Meeting Law, every effort will be made to allow the public to view and/or listen to the meeting in real time. Persons who wish to do so are invited to click on the following link <https://us02web.zoom.us/j/83741522505>. If you do not have a camera or microphone on your computer you may use the following dial in number: 1-301-715-8592 Meeting ID 837 4152 2505. Please only use dial in or computer and not both, as audio feedback will distort the meeting. This meeting will be audio and video recorded.

#### Item 1 | Call to Order

#### Item 2 | Pledge of Allegiance

#### Item 3 | Attendance

#### Item 4 | Public Engagement

Any member of the public who wishes to address the Town Council is asked to submit any comments or concerns to <https://www.wakefield.ma.us/public-participation> at least two hours prior to the start of the meeting. Alternatively, members of the public are invited to participate via the Zoom virtual meeting, using the instructions listed above.

In the event further deliberation or action is warranted, any issues raised may be included as an item on a future Town Council Agenda.

#### Item 5 | Broadway Crossing Update

#### Item 6 | Personnel

Introduction of Health Director Chui.

#### Item 7 | Approval of Minutes

Approval of September 13<sup>th</sup>, 2021 Town Council meeting minutes.

#### Item 8 | Licenses

A. Request from Jonathan Arcari for a Class II license for Jon Arcari Motors located at 20 DelCarmine Street.

B. Request from Emanuel Santana for a Common Victualler license for Recanto da Bahia located at 927 Main Street.



#### **Item 9 | Northeast Metropolitan Regional Vocational High School**

Update regarding the progress of the proposed new school.

#### **Item 10 | Lake Policy**

Lake Use Policy.

#### **Item 11 | Debt Service**

Motion to transfer \$1,000,000.00 from the General Fund to the Debt Service Capital Needs account.

#### **Item 12 | Master Plan Advisory Committee**

Master Plan Advisory Committee nominations are being accepted now through October 15<sup>th</sup>, 2021. Update regarding the number of applicants who have applied to date.

#### **Item 13 | Committees**

Request to advertise for a member on the Board of Health to fill an unexpired term through April 2022.

#### **Item 14 | New High School**

Request from WCAT.

#### **Item 15 | Warrants**

Update on Fiscal Year 2021 Warrant 56 dated June 28<sup>th</sup>, 2021; Fiscal Year 2022: Warrant 6 dated August 10<sup>th</sup>, 2021; Warrant 8 dated August 24<sup>th</sup>, 2021; Warrant 10 dated September 07<sup>th</sup>, 2021.

#### **Item 16 | Announcements**

#### **Item 17 | Matters Not Anticipated for Agenda**

Any Voting matters not anticipated prior to the 48-hour public notice requirement but necessitating immediate action by the Council.

#### **Item 18 | Adjournment**

Next Regular Town Council Meeting: Thursday, October 14<sup>th</sup>, 2021 at 7:00 p.m.



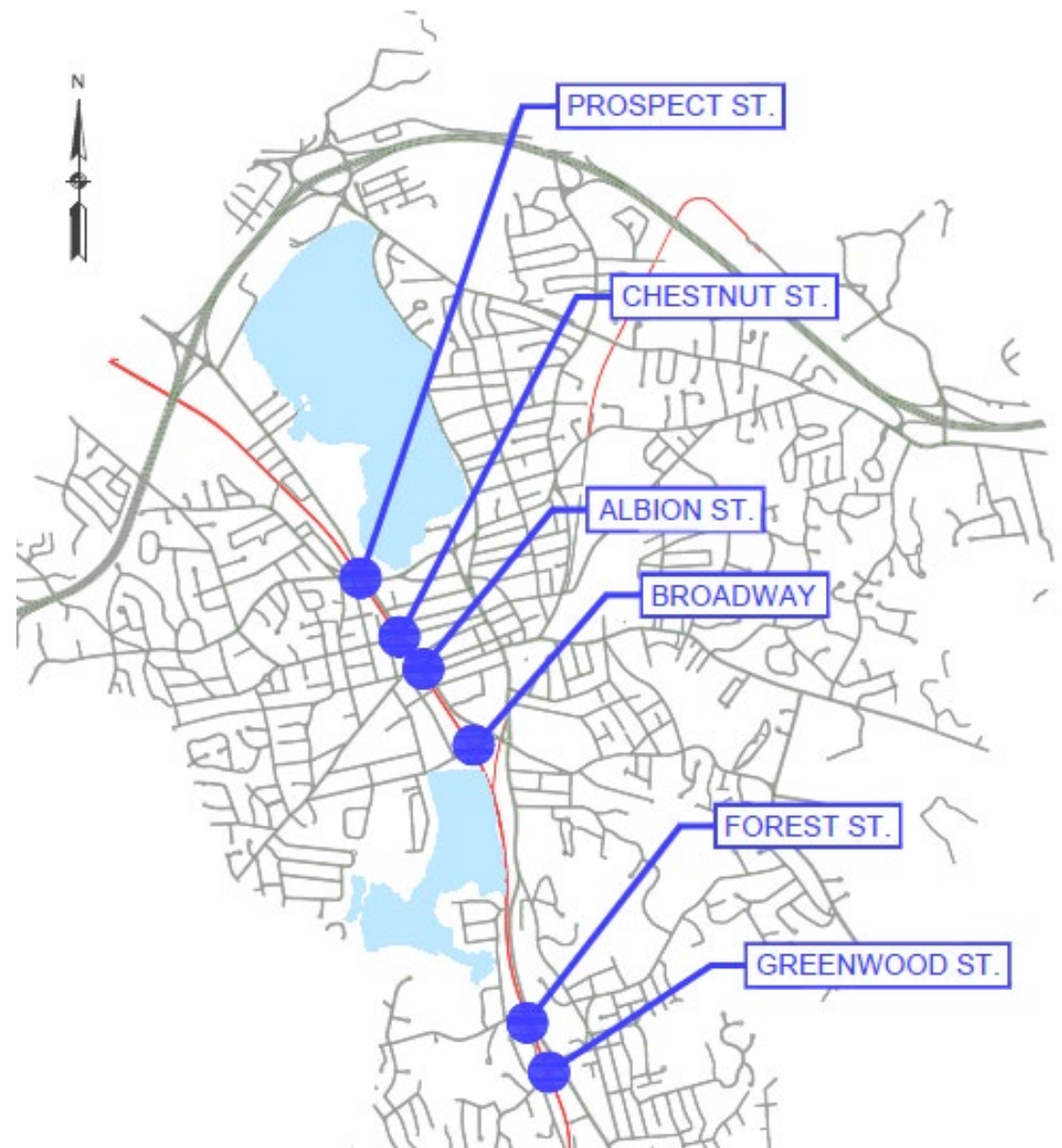
## Wakefield Public Works

William Renault, Jr., P.E.  
Town Engineer

**Town Council - Quiet Zone Update**  
September 27, 2021

# Background

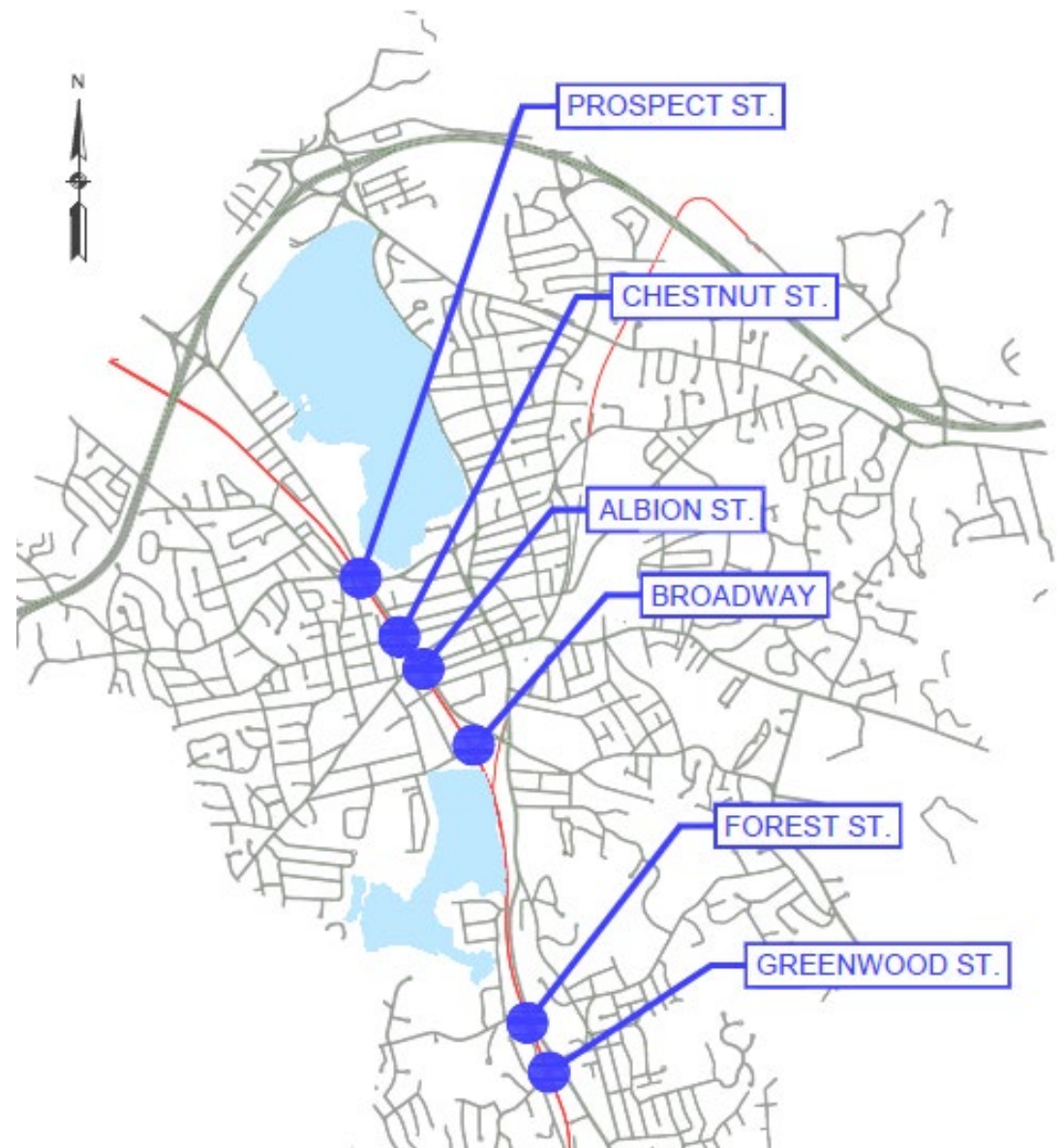
- **November 2020 – FRA Notification**
  - Town cannot reopen Broadway Crossing and maintain its Pre-Rule QZ due to compliance issues with original 2010 filing.
- **December 2020 – FRA Submittals**
  - File 1<sup>st</sup> Amended Notice of Establishment (QZ)
    - *December 21, 2020*
    - 21 Day Appeal Period (January end date)
  - File 1<sup>st</sup> Amended Public Authority Application (ASM)
    - *December 28, 2020*
    - 60 Day Comment Period (*February 27<sup>th</sup>* end date)
- **January 2021 – FRA Response**
  - FRA Approves Notice of Establishment (Closed Broadway)
  - Town receives Approval letter on *January 22<sup>nd</sup>*
  - Maintains the Town's Pre-Rule QZ





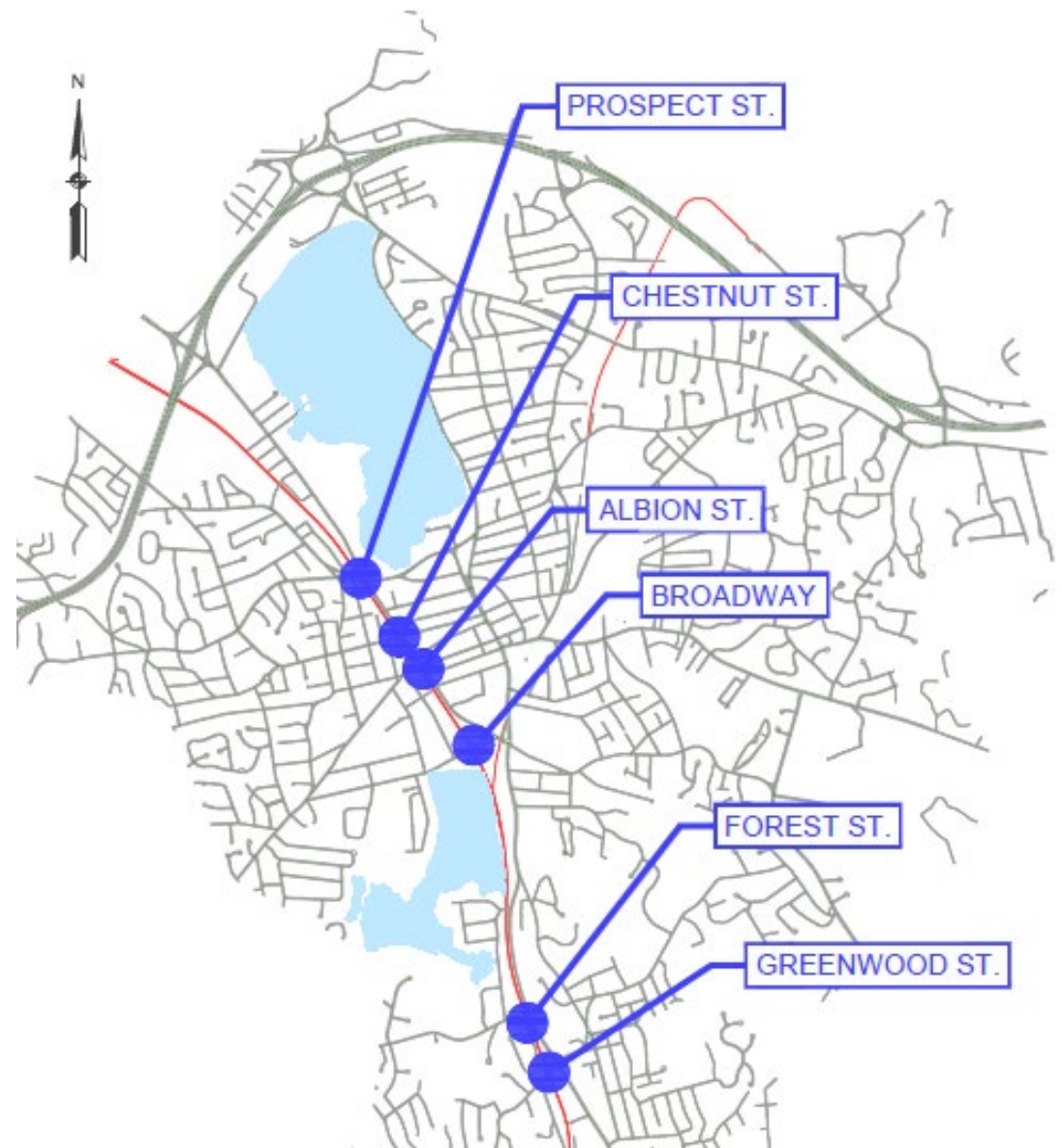
# Background - Continued

- **February 2021 through April 2021 – FRA Response**
  - Bi-weekly FRA status requests and check-ins after comment period ended
  - ***Town Council Update provided April 12<sup>th</sup>***
- **May 2021 – FRA Response**
  - FRA Disagrees with Prospect Street calculations
  - Requested more protection at additional locations
  - ***Town Council Status Update provided May 24<sup>th</sup>***



# Background - Continued

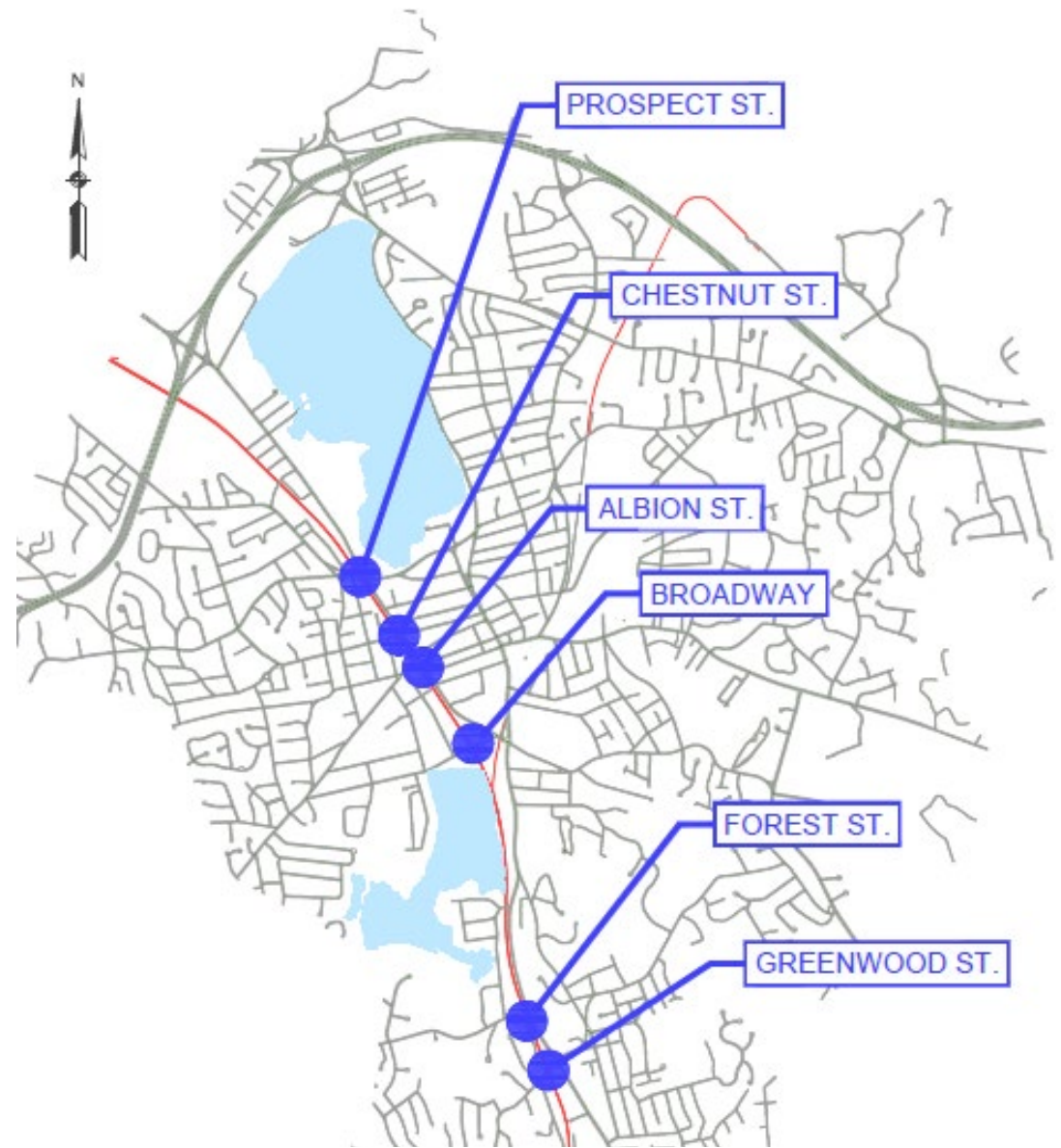
- **June & July 2021 – FRA Submittals and Responses**
  - Request modifications to Broadway design
  - Town and FRA build consensus on safety measure credits and designs for Prospect, Broadway & Greenwood.
  - ***Town Council Status Update provided June 14<sup>th</sup>***
  - ***Town Council Status Update provided June 28<sup>th</sup>***
  - File 2<sup>nd</sup> Amended Public Authority Application (QZ) - *June 29, 2021*
    - Application based on consensus on safety measure credits and designs
    - 21 Day Appeal Period - *August 29<sup>th</sup> end date*
  - ***Town Council Status Update provided July 12<sup>th</sup>***



# Background - Continued

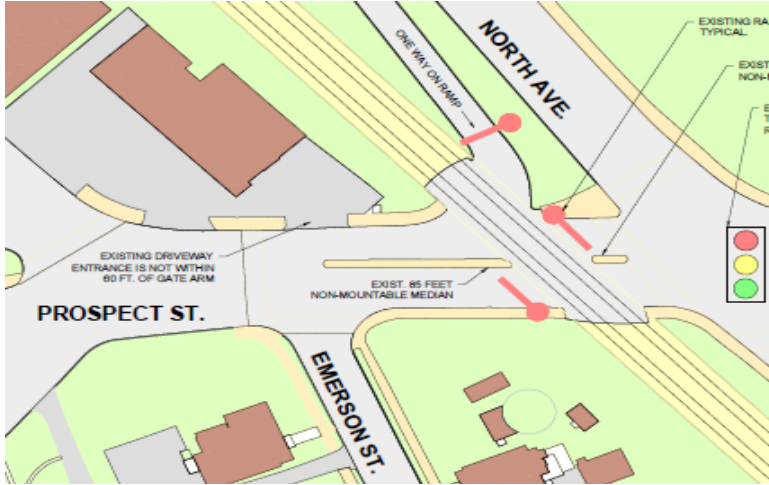
- **September 2021 – FRA Clarifications & Broadway Opening**
  - Weekly FRA status requests and check-ins after comment period ended
  - Town negotiated with FRA to temporarily open up crossing **WITH HORNS** until with FRA finalizes paper work if desired while **MAINTAINING TOWN'S PRE-RULE QZ STATUS**
  - ***Town Council Status Update provided September 13<sup>th</sup> & TC votes to open crossing with horns.***
  - Construction of proposed ASMs completed on *September 17<sup>th</sup>*.
  - FRA ASM Inspection completed *September 17<sup>th</sup>* Broadway crossing re-opens *September 19<sup>th</sup>* with Train Horns.
  - FRA Reviewer recommends approval of Wakefield's 2<sup>nd</sup> Amended Public Authority Application *September 24<sup>th</sup>*
  - On schedule from September 13<sup>th</sup> Meeting.

***Just Waiting on Signed Letter!***





# Prospect Street – Safety Measure Credit Discussions (No Field Modifications)

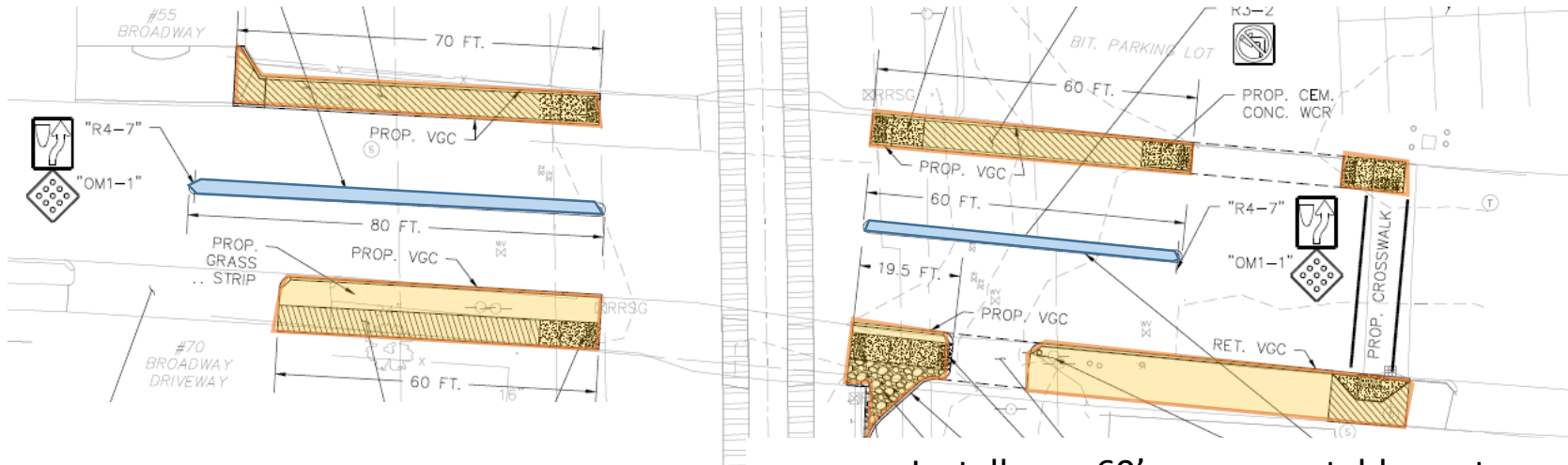


- Full credit for 85' non-mountable center median on **W** side of X-ing
- Limited credit for 16' non-mountable center median and gated "off-ramp" on **E** side of X-ing.





# Broadway - Safety Measure Credit Discussions (Field Modifications)



- Install new 80' non-mountable center median on **W** side of X-ing
- Install new 70' sidewalk in **NW** quadrant to close commercial drive
- Install new 60' sidewalk in **SW** quadrant to shrink Town's drive
- Install new 60' non-mountable center median on **E** side of X-ing
- Install new 60' Sidewalk extension on **NE** quadrant to narrow commercial driveway opening
- Install new 19.5' sidewalk and right turn "pork chop" on **SE** quadrant to narrow commercial drive.

# Broadway - Safety Measure Credit Discussions (Field Modifications)



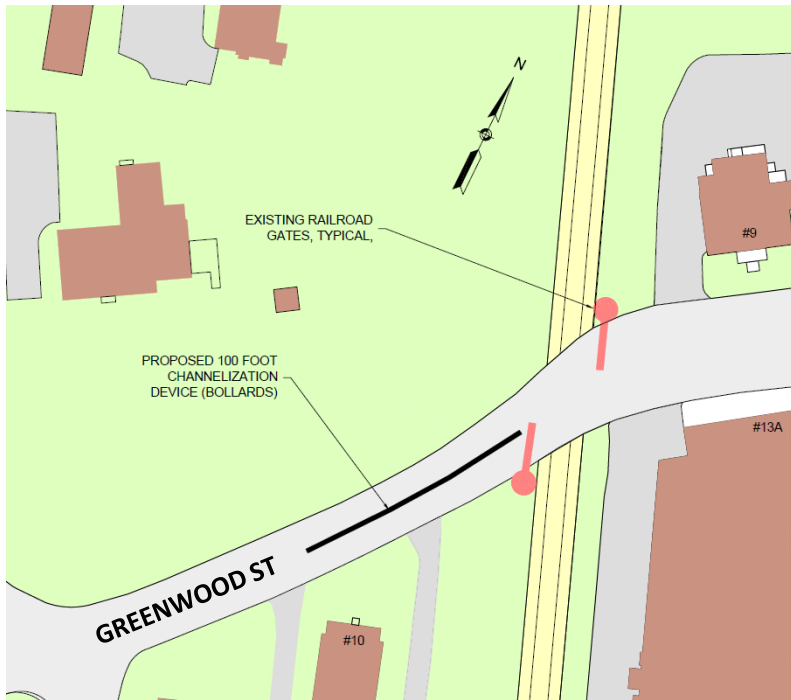
**West Approach**



**East Approach**



# Greenwood Street - Safety Measure Credit Discussions (Field Modifications)

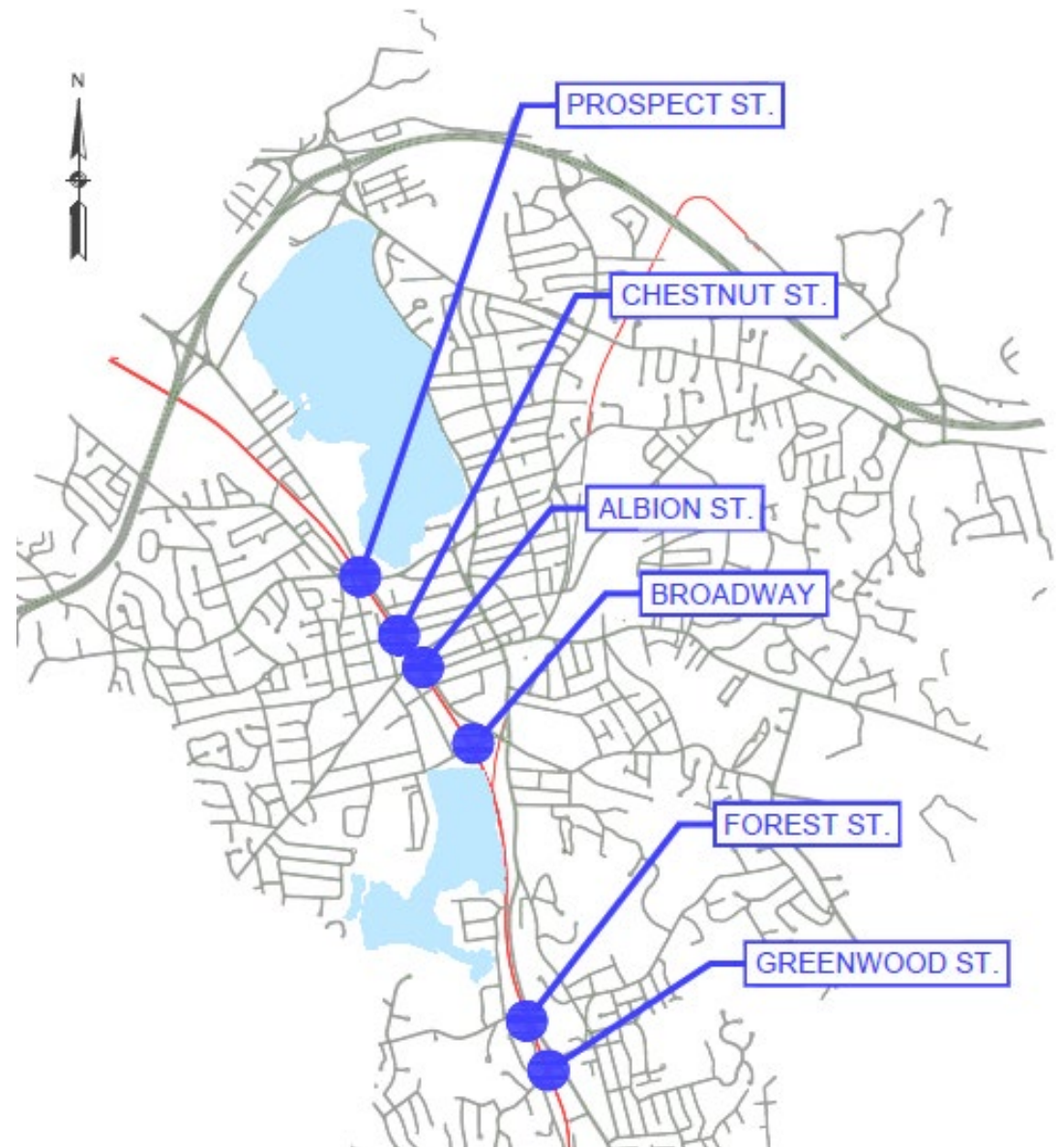


- Install new 100' mountable center median/channelization system on **W** side of X-ing



# Next Steps

- Town receives the signed approval letter for 2<sup>nd</sup> Public Authority Application. (New safety measures installed at Broadway and Greenwood)  
**(Expected within a week)**
- Town Files 2<sup>nd</sup> Notice of Establishment Application. This reinstates the Pre-Rule Quiet Zone with Broadway open. 21-Day Appeal Period.
- Fall Town Meeting :
  - Article for funding design and installation of new Quad Gates
- Construction of New Gates:
  - Coordinate with MBTA for access & design
  - Start work within 2 years



**Class I & Class II License**

**CC-21-9**

Submitted On: Sep 15, 2021

**Applicant**

 Jonathan Arcari

 [REDACTED]

 [REDACTED]

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**License Info**

**License For**

Class II

**Business Name of the Concern**

Jon Arcari Motors

**Business Street Number**

20

**Business Street Name**

DelCarmine

**Type of the Concern**

individual

**Is this license for this year or next year?**

This year

**If an individual, state full name, residential address and phone number and email address:**

Jonathan Arcari, [REDACTED] Wakefield, MA. [REDACTED]

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**Additional Info**

**Are you engaged principally in the business of buying, selling or exchanging motor vehicles?**

Yes

**is your principal business the sale of new motor vehicles?**

No

**Is your principal business the buying and selling of second hand motor vehicles?**

Yes

**Is your principal business that of a motor vehicle junk dealer?**

No

**Give a complete description of all the premises to be used for the purpose of carrying on the business including any restrictions. For renewals, this wording must be the exact wording off of your license**

I will be strictly buying and selling used cars online. I will be using 20 Del carmine as storage for a few vehicles as well as a small office space. all detailing and mechanical work is to be done off-site. This will not be a public used car lot with a lot of traffic coming in and out daily.

**Are you a recognized agent of a motor vehicle manufacture?**

No

**Have you a signed contract as required by Section 58, Class 1?**

No

**Have you ever applied for a license to deal in second hand motor vehicles or parts thereof:**

No

**Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked?**

No

**Do you have any municipal taxes owed to the Town of Wakefield**

No

**License Number (for renewals see current license)**

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**e-Signature**

**I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law. \***

true

**Social Security # or Federal Identification Number**

██████████

**This license will not be issued unless this certification clause is signed by the applicant. Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass G. L. c. 62C § 49A.**




Common Victualler, Entertainment,  
Automatic Amusement


VEAA-21-13

Submitted On: Sep 23, 2021

Applicant

 EMANUEL SANTANA

 [REDACTED]

 [REDACTED]

Business Information

Business Name

Recanto da Bahia

Business Street Address

927 main st

Business City/Town

Wakefield

Business State

Massachussets

Business Zip Code

01880

Owner Information

Owner Name

Emanuel santana

Owner Street Address

[REDACTED]

Owner City/Town

Malden

Owner State

Massachussets

Owner Zip Code

02148

Email Address

[REDACTED]

Phone Number

[REDACTED]

Do you have any municipal taxes owed to the Town of Wakefield

No

License Info

Common Victualler

true

Number of Seats

10

Entertainment

false

Automatic Amusement

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Are Applying for a License for This Year or Next Year?

This Year

Applicant e-Signature

Application is made to the Town of Wakefield Licensing  
Authority in accordance with their Rules and Regulations made  
under authority of applicable statutes.

Signature

true

**e-Signature**

I the undersigned certify under the penalties of perjury that I, to my best knowledge and belief, have filed all State tax returns and paid all State taxes required by law.

Social Security # or Federal Identification Number (whichever is applicable)

[REDACTED]

Signature of individual or Corporate Officer

true

This license will not be issued unless this certification clause is signed by the applicant. Your social security number or FID number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G.L. c. 62C, s. 49

RULES & REGULATIONS  
RELATING TO PARKS, PLAYGROUNDS, AND RECREATION AREAS

TOWN OF WAKEFIELD

Rule 1 – The use of the common (both upper and lower) and Colonel Connelly beach, for sanctioned events, is allowed for Wakefield groups only. All groups requesting the use of these areas must obtain written approval from the Town Administrator and must comply with all Town regulations and bylaws.

Rule 2 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, dig up, cut, break, remove, deface, or ill-use any building, structure, fence, sign, bush, tree, plant, turf, rock, or other item belonging to the Town of Wakefield or have possession of any part thereof.

Rule 3 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, throw any stone or other missile; or have possession of/or discharge any destructive weapon, firearm, firecracker, torpedo, or fireworks.

Rule 4 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, start a fire. Any event that provides a means for cooking of food will require a permit from the Fire Department.

Rule 5 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, post, paint, affix, or display any sign, notice, placard, or advertising device except with written authority of the Town Administrator.

Rule 6 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, engage in business, sell, expose for sale, or give away any goods or wares except with written authority from the Town Council.

Rule 7 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, drop, throw, or place any piece of paper or other refuse, except in receptacles designated therefor.

Rule 8 – No person on any public park, playground, or recreation area in the Town of Wakefield may use threatening or abusive language.

Rule 9 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, have possession of/or drink any alcoholic beverages as defined by Chapter 138, Section 1, of the General Laws; also, gambling and/or the possession of instruments of gambling are prohibited except by the written authority of the Town Council.



Rule 10 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, go within the shrubberies or go to sleep thereon, or walk, sit, stand, climb over, or lie down upon any railing, balustrade, wall, or fence.

Rule 11 – No person shall conduct a marriage ceremony on any public park, playground, or recreation area in the Town of Wakefield without the written authority of the Town Council.

Rule 12 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, swim or wade except in proper attire and at places designated therefor.

Rule 13 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, refuse or neglect to obey any reasonable direction of a Recreation Director, Recreation Employee, Public Works Supervisor, or Police Officer, or other designated Town Employee

Rule 14 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, place, put, deposit, or store any vessel, boat, raft, float, or any property of any description or attach any moorings to any public park, playground, recreation area, land, or float under the control of the Town of Wakefield, except subject to such conditions and restrictions as the said Town Council may stipulate.

Rule 15 – No person shall operate, drive, or ride an animal, vehicle, or motor vehicle upon or over any part of a beach, playground, recreation area, or any public park in the Town of Wakefield where the operation, driving, or riding of animals, vehicles, or motor vehicles is prohibited. Any exceptions need written authority of the Town Council.

Rule 16 – No person shall operate, drive or ride an animal, vehicle, or motor vehicle at a speed in excess of 10 m.p.h. upon or over any public park, playground, or recreation area in the Town of Wakefield where the operation, driving, or riding of animals, vehicles, or motor vehicles is permitted.

Rule 17 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, stop, stand, or park any automobile or other vehicle except in such manner and in such areas as may be designated by signs or by a Police Officer. Exceptions need written authority of the Town Council.

Rule 18 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, play or practice golf.

Rule 19 – No person shall, on any public park, playground, or recreation area in the Town of Wakefield, allow any domestic animal on Town property unless it is properly restrained and accompanied by its owner. The owner is responsible for complying with Chapter 104-14, "Solid Waste Excretion."

Rule 20 – No person shall park a motor vehicle on the grass areas of the Town of Wakefield's upper common (side with Veterans Memorials). When fundraising events are being held, vehicles may use the paved pathway to bring in equipment or supplies. Exceptions require the written authority of the Town Administrator.

"PENALTY – Any person violating any of the above rules shall, for each offense, be punished by a fine of not more than two hundred dollars (\$200.00) as provided in General Laws, Chapter 45, Section 24, as amended. The Police Department shall enforce these Rules and Regulations."

Town Council

NOTE: Reviewed and revised by the Advisory Board of Public Works 11/26/2018

Reviewed by Town Counsel 11/15/2018

Revised per Town Counsel's recommendations 11/26/2018

Revised 9/27/2021

**Policy: Use of Lake Quannapowitt Shore Property, Adjacent Areas and Certain Public Ways for Celebrations, Fundraisers, and Other Organized Events or Gatherings.**

**Policy Number IV**

**Issue date: September 27, 2021**

**Type of policy: New ( ) Amendment ( X)**

**Effective Date: January 1, 2022**

**Level: Department ( ) Division ( ) Townwide (X)**

**Policy Statement**

The Town Council recognizes the growing desire by our citizens and local organizations to utilize Town-owned lands lying between the shore of Lake Quannapowitt and nearby streets (the “Lake Quannapowitt Shore Property”) together with adjacent areas and certain public ways for celebrations, fundraisers, and other organized events or gatherings. Events at these locations have historically been limited to Wakefield groups. The Town Council is concerned that a growing demand from groups inside and outside of Wakefield could infringe upon the general public’s access and freedom to utilize these public areas and the Town Council believes that priority must be given to events that directly benefit the Wakefield community. In that light, events shall be limited to 2 weekends per month and only one of said events shall exceed 500 expected participants.

**Policy Description**

**I. Scope**

This Policy affects the use of Lake Quannapowitt Shore Property, adjacent areas and certain public ways that may be utilized for celebrations, fundraisers, and other organized events and gatherings including a public way if said use infringes on the rights of Wakefield residents and the general public to use these public areas for legitimate purposes. Note that use of fields and parks (including, without limitation, Veterans Field) for sporting events are permitted through the Recreation Director and Recreation Commission, which permits are not governed hereby.

**II. Types of Use**

Anticipated uses can be categorized as follows:

- A A neighborhood use of a street, cul-de-sac, or adjacent town property for an event primarily limited to the residents of said neighborhood, such as a block party (“Neighborhood Use”).
- B The use of a public area by a local organization for a purpose beneficial to



the Town of Wakefield or a targeted segment of the Wakefield community with anticipated participation limited to members of said organization and their families (“Limited Local Organization Use”).

- C An organized event open to the public at large or for which the success of the event is measured by soliciting unlimited participation (“Public Event Use”).

### III. General Requirements

While the focus of this Policy is the use of the Lake Quannapowitt Shore Property and adjacent areas and certain public ways, this Policy shall be used as a guideline by the Town Council in granting permission for their use by organizations of all outdoor Town property and the General Rules and Regulations referred to in section V herein below shall apply.

1. Requests for use of outdoor public areas must be submitted in writing to the Town Administrator at least ninety (90) days in advance of the planned event. The applicant’s correspondence requesting such use must :
  - a. Identify the organization sponsoring the event.
  - b. Describe any commercial affiliations.
  - c. State the purpose of the event and charitable beneficiary, if applicable.
  - d. Identify the specific public parks, playgrounds, fields, or other public land use which are requested.
  - e. Project attendance.
  - f. Certify that the applicant understands and agrees to comply with the General Rules and Regulations referred to in section V herein below.
  - g. Identify the date, times, and requested rain dates, if applicable.
  - h. Include a trash and recycling removal plan, which should include a “Carry out what you carry in program.” The Town reserves the right to charge for the removal of trash left at the facility after the event.
  - i. State that if food and/or beverages are served, the applicant shall attempt to utilize Wakefield restaurants, retailers, or similar establishments.
  - j. Attest that the maximum expected participation shall not exceed 500 (unless “grandfathered” by the Town Council based on a history of successful use).
  - k. Be submitted online via the portal.
2. If the applicant plans to use private land for parking or otherwise, written authorization from the owner must be submitted to the Town Administrator.
3. The Town Administrator may require Police, Fire, and/or Department of Public Works details to be paid for by the applicant

4. The Town Council may, in its discretion, restrict use of Lake Quannapowitt Shore Property and adjacent areas and certain public ways in order to provide for the public good.

5. Any party aggrieved by a decision of the Town Administrator may appeal to the Town Council.

#### IV. Specific Requirements

A. “Neighborhood Use” of a street, cul-de-sac, or adjacent town property for an event shall require the approval of the Town Administrator. It is subject to the approval of the Police and Fire Chiefs and Director of Public Works or their designees and is subject to compliance with this Policy and the General Rules and Regulations referred to in section VI herein below. Parties aggrieved by the decision of the Town Administrator may appeal to the Town Council.

B. “Limited Local Organizational Use” of Lake Quannapowitt Shore Property and adjacent areas and certain public ways for celebrations, fundraisers, and other organized events or gatherings is subject to the following requirements:

1. The applicant organization must be a Wakefield-based organization or have other significant Wakefield connections as determined by the Town Administrator in his/her discretion.
2. The event must be of direct benefit to the citizens of Wakefield or a segment thereof.
3. In the case of fundraisers by organizations which are not designated as not-for-profit corporations, the applicant must submit evidence of the intended purpose and beneficiaries of the event.
4. In the case of fundraisers by organizations that are designated as not -for-profit corporations, the applicant must submit evidence that said organization is currently in good standing with the Office of the Secretary of the Commonwealth as well as a copy of its most recent Annual Report filed with said office. Permission may be denied if such filings are not up to date.
5. The Town Administrator may require the applicant organization to comply with all requirements listed in Section C2 at his/her discretion.
6. Approval by the Town Administrator is subject to compliance by the applicant with this Policy and the General Rules and Regulations referred to in section VI herein below. Any party

aggrieved by a decision of the Town Administrator may appeal to the Town Council.

- C. “Public Event Use” of Lake Quannapowitt Shore Property and adjacent areas and certain public ways for celebrations, fundraisers, and other organized events or gatherings is subject to the following requirements:
1. The Public Event Use must meet all of the requirements of a Limited Local Organization Use set forth in B above and the applicant may be required to meet in person with the Town Administrator.
  2. The applicant may be required to meet with representatives of the Police, Fire, and Public Works Departments and, if requested by the Town Administrator, the Board of Health to determine public safety and cleanup needs and costs.
  - 3) A certificate of insurance indicating no less than one million dollars (\$1,000,000.00) in general liability coverage and naming the Town of Wakefield as an additional insured shall be filed with the Town Administrator’s office.
  - 4) All Public Event applicants will be required to include a copy of marketing handouts from local businesses for distribution as well as internet links to local establishments to be included on the event website. These handouts must be available at least one week before the event.

#### V. Application Fees and Costs:

All applicants that utilize Lake Quannapowitt Shore Property and adjacent areas and certain public ways and/or public areas as described in this Policy (and are determined to be “Public Events” by the Town Administrator) are subject to the following fee schedule and requirements.

- a) All applicants shall include a \$100.00 nonrefundable application fee with their submissions for usage of any Town property.
- b) All applicants who utilize the Bandstand for any purpose, including electrical connection, shall pay a \$200.00 nonrefundable fee to the Town.
- c) All applicants who erect tents, games (powered or not), canopies, or the like shall pay a \$100.00 fee to The Town per tent, game, balloon, canopy, etc. per day.

d) Events with an expected crowd of 100 participants or more shall pay a park restoration fee in the following amounts:

100-200	\$100.00
201-500	\$200.00
501-1000	\$400.00
1001 plus	\$500.00

All applicants shall be responsible for any costs associated with damage caused by or cleanup resulting from the event. Please refer to section C-2 for pre-event requirements.

This section shall not apply to the following events, which the Town Council deems “grandfathered”:

- a) Wakefield Center Neighborhood Association sponsored events;
- b) Friends of Lake Quannapowitt sponsored events;
- c) Fourth of July Activities (Wakefield Independence Day Committee and West Side Social Club);
- d) Common Ground Event; and
- e) Other events as designated by the Town Council and/or subject to a separate license.

## VI. General Rules and Regulations

On September 27, 2021, the Town Council adopted the attached “Rules and Regulations Relating to Parks, Playgrounds, and Recreational Areas”. Said rules and regulations are referred to in this Policy as the General Rules and Regulations and are incorporated herein and made a part of this Policy.



Dear Chairperson Smith-Galvin,

Over the course of two decades Wakefield Community Access Television, WCAT, has created a state-of-the-art studio at 24 Hemlock Road and has become an integral part of the Wakefield community. As plans for a new high school building begin to take shape, WCAT's staff and Board of Directors ask that the community continues to integrate space for WCAT Studios as part of that plan.

WCAT has been a community partner for more than 30 years and moved to our current location, within the Wakefield Memorial High School building, 21 years ago. Prior to the year 2000, WCAT had been in a state of perpetual relocation, for years, in various spots around Wakefield. We do not want to jeopardize our ability to serve our community by returning to a situation where funding and staff are wasted on the costs and energy needed for relocation and studio build out.

During the COVID-19 pandemic WCAT was equipped to support the town's video production needs in every way possible, which made Wakefield one of just a few communities in Massachusetts that did not skip a beat. Thanks to WCAT's ability to plan proactively and work closely with town officials, coverage of local municipal meetings continued. WCAT was able to support a sudden increase in coverage and output while providing the professional assistance and equipment during a very challenging and constantly changing time.

Since April of 2020 there have been 478 meetings covered. WCAT has assisted in various capacities with high school sports, town and school events, government meetings and special ceremonies while continuing to maintain WCAT member shows and podcast productions that our staff produces, films, edits and distributes to the community from WCAT Studios located in the high school building.

We look forward to continuing to be a valuable community partner as well as your source for news, opinion, and entertainment for the foreseeable future. A commitment to include WCAT in the plans for the new high school building is a commitment to ensuring a strong future for the community of Wakefield.

Sincerely,

Ryan Boyd  
Executive Director - WCAT

**Board of Directors**

Allyson Houghton – President  
Paul Norman – Treasurer  
Patty Bianchet  
Suzanne Bowering  
Robert Brogna  
Brian Fox  
Joie Gerrish  
Colleen Getty  
Brian McCoubrey

Town Of Wakefield Accounts Payable  
FY 2021

Warrant #	56	06.28.21	FY21
Dept #			No Print Checks
	misc batch		
	dues		
	telephone		
122	Town Council		
131	Finance Committee		
135	Accounting		
141	Assessors		
145	Treasurer		
146	Tax Collector		
151	Legal		
155	Data Processing		
161	Town Clerk		
162	Election Expenses - Polls		
164	Election/Registrar		
171	Conservation		
175	Planning Board		
176	Bd of Appeals		
193	General Insurance		
198	Professional Med		
210	Police		
220	Fire		
293	Fire Alarm		
230	Public Safety Bldg		
231	Ambulance		
240	Building Insp		
244	Sealer		
291	Emergency Mgmt		
292	Animal Inspector		
297	Parking Clerk		
298	Traffic Suprs		
300	School	65.46	65.46
422	Public Works		
424	Street Lighting		
460	Light Dept		
510	Bd of Health		
541	Council of Aging		
543	Veterans		
610	Library		
615	Out of District		
630	Recreation Dept		
691	Historical		
693	Cultural Council Arts		
800	Sweetser		
910	Non-Contrib.		
911	Retirement		
912	Workers Comp		
913	Unemployment		
914	Group Insurance		
	<b>Total Warrant</b>	<b>65.46</b>	
	Total Wire Transfers		<b>\$65.46</b>
	Total Printed Checks	<b>0.00</b>	
		<b>0.00</b>	

Town of Wakefield						
Dept #	Department	Warren	23-Jun-21	24-Jun-21	25-Jun-21	25-Jun-21
			53	54	55	56
	Payroll W/H		707283.61	712.12		
122	Town Council		18620.30	4927.00	6000.00	
131	Finance					
135	Accounting			583.00	3960.40	
141	Assessors		681.00	99.00		
145	Treasurer				47.94	65.46
146	Tax Collector		40.69			
151	Legal					
155	Data Processing			4824.56	11957.26	
161	Town Clerk		2929.52			
162	Polls					
164	Election/Registrar					
171	Conservation					
175	Planing Board					
176	Board of Appeals			900.00		
193	General Insurance		88.00			
198	Professional Med		168.50		429.00	
210	Police		20908.64	4076.88	942.18	
220	Fire		1910.06	6468.62	540.95	
293	Fire Alarm					
240	Building Insp			1097.58		
291	Emergency Mgmt		44890.10		7922.65	
292	Animal Inspector					
297	Parking Clerk					
300	School		170241.82	160777.33	235230.55	
422	Public Works		66502.89	525425.33	444870.25	
424	Street Lighting					
460	Light Dept		132814.31	280646.01	100248.88	
510	Board of Health		7748.98	2077.52	140.00	
541	Council on Aging				159.10	
543	Veterans			975.00		
610	Library		18104.44	4595.73	25757.66	
630	Recreation		6132.89	25408.49		
XXX	Misc Depts		2530.00	4032.42		
910/911	Retirement					
912	Workers Comp					
913	Unemployment				41304.09	
914	Group Insurance		67616.39	2393.31	2777.08	
	Adjustments					
	<b>Total</b>		1,269,212.14	1,030,019.90	882,287.99	65.46
1			1,025,625.31	348,608.01	476,718.97	
12			903.81		222.94	65.46
13						
20			70,263.41	38,293.96	13,662.70	
21			12,008.11	12,938.63	24,189.31	
30			18,620.30	200,881.82	142,009.24	
35						
50						
60			2,064.42	10,807.35	57,601.58	
61			6,817.47	134,811.70	67,634.37	
62			132,909.31	283,678.43	100,248.88	
63						
82						
84						
85						
89						
			1,269,212.14	1,030,019.90	882,287.99	65.46
			0.00	0.00	0.00	0.00

Town Of Wakefield Accounts Payable  
FY 2021

Warrant #	6	08.10.21	FY22
Dept #			No Print Checks
	misc batch	5,909.62	5,909.62
	dues	38,859.95	
	telephone		
122	Town Council	2,914.27	
131	Finance Committee		
135	Accounting	583.00	
141	Assessors		
145	Treasurer	1,625,180.05	1,418,613.11
146	Tax Collector	11,185.40	
151	Legal	15,164.15	
155	Data Processing		
161	Town Clerk		
164	Election/Registrar		
171	Conservation		
176	Bd of Appeals	1,388.00	
193	General Insurance		
198	Professional Med		
210	Police	35,056.98	
220	Fire	23,422.32	
293	Fire Alarm	6,698.71	
230	Public Safety Bldg		
231	Ambulance		
240	Building Insp	427.14	
244	Sealer		
291	Emergency Mgmt	60,973.56	
292	Animal Inspector		
297	Parking Clerk		
298	Traffic Suprs		
300	School	288,549.64	
422	Public Works	495,395.66	
424	Street Lighting		
460	Light Dept	1,716,048.25	1,538,492.25
510	Bd of Health	2,640.08	
541	Council of Aging	1,621.15	
543	Veterans	5,070.27	
610	Library	62,316.55	
615	Out of District	4,600.00	
630	Recreation Dept	31,654.34	
691	Historical		
693	Cultural Council Arts		
800	Sweetser		
910	Non-Contrib.	3,097.48	
911	Retirement	6,970,180.00	
912	Workers Comp		
913	Unemployment		
914	Group Insurance	13,901.53	250.00
	<b>Total Warrant</b>	<b>11,422,838.10</b>	
	Total Wire Transfers		<b>\$2,963,264.98</b>
	Total Printed Checks	<b>8,459,573.12</b>	
		8,459,573.12	



Town of Wakefield						
Dept #	Department	Warrant#	13-Jul-21 2	27-Jul-21 4	03-Aug-21 5	10-Aug-21 6
	Payroll W/H		3,585.00	3,585.00		38,859.95
122	Town Council			58,140.00		2,914.27
131	Finance		280.00	3,120.00		
135	Accounting		17,000.00	3,920.40		583.00
141	Assessors			4,065.00		
145	Treasurer		472,112.47	2,038,125.95		1,625,180.05
146	Tax Collector		766.00	10,685.72		11,185.40
151	Legal			82,511.00		15,164.15
155	Data Processing			87,524.54		
161	Town Clerk			2,290.98		
164	Election/Registrar					
171	Conservation			726.00		
176	Board of Appeals					1,388.00
193	General Insurance					
198	Professional Med			168.00		
210	Police		39,064.04	17,335.21		35,056.98
220	Fire		1,863.54	16,803.52		23,422.32
293	Fire Alarm					6,698.71
240	Building Insp		2,179.00			427.14
291	Emergency Mgmt			15,511.55		60,973.56
292	Animal Inspector					
297	Parking Clerk					
300	School		26,628.62	30,204.90	12,809.97	288,549.64
422	Public Works		450,110.05	1,115,783.84		495,395.66
424	Street Lighting					
460	Light Dept			1,168,657.93		1,716,048.25
510	Board of Health			782.10		2,640.08
541	Council on Aging					1,621.15
543	Veterans		5,250.53			5,070.27
610	Library			18,077.09		62,316.55
630	Recreation		4,482.50	35,537.70		31,654.34
XXX	Misc Depts					10,509.62
910/911	Retirement					6,973,277.48
912	Workers Comp					
913	Unemployment		855.00			
914	Group Insurance		1,301,985.47	21,373.32		13,901.53
	Adjustments					
	<b>Total</b>		2,326,162.22	4,734,929.75	12,809.97	11,422,838.10
1			2,014,275.16	1,360,306.99	12,679.97	8,149,817.34
12				1,632.55	130.00	3,176.18
13						65,825.50
20			10,213.18	50,944.03		64,482.85
21			6,705.00	4,964.26		125,046.84
30				54,960.00		142,009.24
35				1,015,262.50		975,905.48
60			126,837.93	675,330.72		29,126.24
61			162,221.33	399,613.74		141,615.09
62				1,168,657.93		1,716,048.25
63						
84						100.00
85			5,909.62	3,257.03		6,159.62
89						3,525.47
			2,326,162.22	4,734,929.75	12,809.97	11,422,838.10
			0.00	0.00	0.00	0.00



Town Of Wakefield Accounts Payable  
FY 2021

Warrant #	8	08.24.21	FY22
Dept #			No Print Checks
	misc batch	67,640.90	67,640.90
	dues	3,385.00	
	telephone		
122	Town Council	48,992.27	
131	Finance Committee		
135	Accounting	4,101.40	
141	Assessors	19,500.00	
145	Treasurer	481,910.44	363,888.59
146	Tax Collector	2,106.16	
151	Legal		
155	Data Processing	39,900.25	
161	Town Clerk		
164	Election/Registrar		
171	Conservation	330.00	
176	Bd of Appeals		
193	General Insurance		
198	Professional Med	153.00	
210	Police	11,343.01	
220	Fire	2,302.33	
293	Fire Alarm		
230	Public Safety Bldg		
231	Ambulance		
240	Building Insp		
244	Sealer		
291	Emergency Mgmt	518.48	
292	Animal Inspector		
297	Parking Clerk		
298	Traffic Suprs		
300	School	117,345.30	
422	Public Works	1,254,391.46	957,331.40
424	Street Lighting		
460	Light Dept	236,083.40	58,612.80
510	Bd of Health	10,067.62	
541	Council of Aging	118.91	
543	Veterans		
610	Library	9,314.46	
615	Out of District		
630	Recreation Dept	36,702.55	
691	Historical		
693	Cultural Council Arts	200.00	
800	Sweetser		
910	Non-Contrib.		
911	Retirement		
912	Workers Comp	118,286.00	
913	Unemployment		
914	Group Insurance	1,320,909.62	1,210,183.34
	<b>Total Warrant</b>	<b>3,785,602.56</b>	
	Total Wire Transfers		<b>\$2,657,657.03</b>
	Total Printed Checks	<b>1,127,945.53</b>	
		1,127,945.53	

Town of Wakefield						
		Warrant#	03-Aug-21	10-Aug-21	17-Aug-21	24-Aug-21
Dept #	Department		5	6	7	8
	Payroll W/H			38,859.95		3,385.00
122	Town Council			2,914.27		48,992.27
131	Finance					
135	Accounting			583.00		4,101.40
141	Assessors					19,500.00
145	Treasurer			1,625,180.05	no warrant	481,910.44
146	Tax Collector			11,185.40		2,106.16
151	Legal			15,164.15		
155	Data Processing					39,900.25
161	Town Clerk					
164	Election/Registrar					
171	Conservation					330.00
176	Board of Appeals			1,388.00		
193	General Insurance					
198	Professional Med					153.00
210	Police			35,056.98		11,343.01
220	Fire			23,422.32		2,302.33
293	Fire Alarm			6,698.71		
240	Building Insp			427.14		
291	Emergency Mgmt			60,973.56		518.48
292	Animal Inspector					
297	Parking Clerk					
300	School		12,809.97	288,549.64		117,345.30
422	Public Works			495,395.66		1,254,391.46
424	Street Lighting					
460	Light Dept			1,716,048.25		236,083.40
510	Board of Health			2,640.08		10,067.62
541	Council on Aging			1,621.15		118.91
543	Veterans			5,070.27		
610	Library			62,316.55		9,314.46
630	Recreation			31,654.34		36,702.55
XXX	Misc Depts			10,509.62		67,840.90
910/911	Retirement			6,973,277.48		
912	Workers Comp					118,286.00
913	Unemployment					
914	Group Insurance			13,901.53		1,320,909.62
	Adjustments					
	<b>Total</b>		12,809.97	11,422,838.10	0.00	3,785,602.56
1			12,679.97	8,149,817.34		2,416,637.40
12			130.00	3,176.18		6,661.07
13				65,825.50		
20				64,482.85		52,188.00
21				125,046.84		44,973.03
30				142,009.24		44,320.62
35				975,905.48		
60				29,126.24		683,956.99
61				141,615.09		299,352.05
62				1,716,048.25		236,083.40
63						
84				100.00		
85				6,159.62		1,100.00
89				3,525.47		330.00
			12,809.97	11,422,838.10	0.00	3,785,602.56
			0.00	0.00	0.00	0.00

Town Of Wakefield Accounts Payable  
FY 2021

Warrant #	10	09.07.21	FY22
Dept #			No Print Checks
	misc batch	2,000.00	
	dues	63,695.80	
	telephone		
122	Town Council	848.43	
131	Finance Committee		
135	Accounting	583.00	
141	Assessors	20,500.00	
145	Treasurer	4,348,107.26	4,219,174.50
146	Tax Collector	8,250.53	
151	Legal		
155	Data Processing	717.16	
161	Town Clerk		
164	Election/Registrar		
171	Conservation		
176	Bd of Appeals		
193	General Insurance		
198	Professional Med	390.00	
210	Police	3,021.83	
220	Fire	25,373.61	
293	Fire Alarm		
230	Public Safety Bldg		
231	Ambulance		
240	Building Insp	1,109.48	
244	Sealer		
291	Emergency Mgmt		
292	Animal Inspector		
297	Parking Clerk		
298	Traffic Suprs		
300	School	157,970.17	
422	Public Works	113,697.39	17,100.00
424	Street Lighting		
460	Light Dept	1,940,208.63	1,617,870.20
510	Bd of Health	8,276.44	
541	Council of Aging	1,049.97	
543	Veterans		
610	Library	11,006.10	
615	Out of District		
630	Recreation Dept	18,517.00	
691	Historical		
693	Cultural Council Arts		
800	Sweetser		
910	Non-Contrib.	3,097.48	
911	Retirement		
912	Workers Comp		
913	Unemployment		
914	Group Insurance	52,298.22	775.00
	<b>Total Warrant</b>	<b>6,780,718.50</b>	
	Total Wire Transfers		<b>\$5,854,919.70</b>
	Total Printed Checks	<b>925,798.80</b>	
		925,798.80	



Town of Wakefield						
Dept #	Department	Warrant#	03-Aug-21 5	10-Aug-21 6	24-Aug-21 8	07-Sep-21 10
	Payroll W/H			38,859.95	3,385.00	63,695.80
122	Town Council			2,914.27	48,992.27	848.43
131	Finance					
135	Accounting			583.00	4,101.40	583.00
141	Assessors				19,500.00	20,500.00
145	Treasurer			1,625,180.05	481,910.44	4,348,107.26
146	Tax Collector			11,185.40	2,106.16	8,250.53
151	Legal			15,164.15		
155	Data Processing				39,900.25	717.16
161	Town Clerk					
164	Election/Registrar					
171	Conservation				330.00	
176	Board of Appeals			1,388.00		
193	General Insurance					
198	Professional Med				153.00	390.00
210	Police			35,056.98	11,343.01	3,021.83
220	Fire			23,422.32	2,302.33	25,373.61
293	Fire Alarm			6,698.71		
240	Building Insp			427.14		1,109.48
291	Emergency Mgmt			60,973.56	518.48	
292	Animal Inspector					
297	Parking Clerk					
300	School		12,809.97	288,549.64	117,345.30	157,970.17
422	Public Works			495,395.66	1,254,391.46	113,697.39
424	Street Lighting					
460	Light Dept			1,716,048.25	236,083.40	1,940,208.63
510	Board of Health			2,640.08	10,067.62	8,276.44
541	Council on Aging			1,621.15	118.91	1,049.97
543	Veterans			5,070.27		
610	Library			62,316.55	9,314.46	11,006.10
630	Recreation			31,654.34	36,702.55	18,517.00
XXX	Misc Depts			10,509.62	67,840.90	2,000.00
910/911	Retirement			6,973,277.48		3,097.48
912	Workers Comp				118,286.00	
913	Unemployment					
914	Group Insurance			13,901.53	1,320,909.62	52,298.22
	Adjustments					
	<b>Total</b>		12,809.97	11,422,838.10	3,785,602.56	6,780,718.50
1			12,679.97	8,149,817.34	2,416,637.40	1,075,339.16
12			130.00	3,176.18	6,661.07	37,554.28
13				65,825.50		
20				64,482.85	52,188.00	55,629.02
21				125,046.84	44,973.03	45,161.19
30				142,009.24	44,320.62	3,594,620.00
35				975,905.48		13,700.27
60				29,126.24	683,956.99	16,211.72
61				141,615.09	299,352.05	1,519.23
62				1,716,048.25	236,083.40	1,940,208.63
63						
84				100.00		
85				6,159.62	1,100.00	775.00
89				3,525.47	330.00	
			12,809.97	11,422,838.10	3,785,602.56	6,780,718.50
			0.00	0.00	0.00	0.00