



TOWN OF WAKEFIELD

TOWN COUNCIL

Mehreen N. Butt, Chair
Jonathan P. Chines, Vice-Chair

Anne P. Danehy
Edward F. Dombroski, Jr.

Michael J. McLane
Julie Smith-Galvin

Robert E. Vincent II
Sherri A. Dalton, Clerk

NOTICE OF MEETING

October 24th, 2022 | 6:30 p.m.

WCAT Studio – 24 Hemlock Road | Via Zoom: <https://us02web.zoom.us/j/83607052541>

Consistent with the Governor's orders extending certain provisions of the Open Meeting Law, every effort will be made to allow the public to view and/or listen to the meeting in real time. If you do not have a camera or microphone on your computer you may use the following dial in number: 1-301-715-8592 Meeting ID 836 0705 2541. Please only use dial in or computer and not both, as audio feedback will distort the meeting. This meeting will be audio and video recorded. In compliance with the Americans with Disability Act, this location is accessible to people with disabilities, Wakefield provides reasonable accommodations and/or language assistance free of charge upon request. If you are a person with a disability and require information or materials in an alternate format, or if you require any other accommodation, please contact the Town's Disability Coordinator, William Renault-Town Engineer at 781-246-6308 as far in advance of the event as possible. Every effort will be made to grant your request. Advance notification will enable the Town to make reasonable arrangements to remove an accessibility barrier for you.

Item 1 | Call to Order

Item 2 | Pledge of Allegiance

Item 3 | Attendance

Item 4 | Executive Session

Possible Executive Session to discuss Town Administrator contract because an Open Session may have detrimental effects on the bargaining position of the Town, with the intent of returning to open session immediately thereafter.

Item 5 | Public Engagement

Any member of the public who wishes to address the Town Council is asked to submit any comments or concerns to <https://www.wakefield.ma.us/public-participation> at least two hours prior to the start of the meeting. Alternatively, members of the public are invited to participate via the Zoom virtual meeting, using the instructions listed above.

In the event further deliberation or action is warranted, any issues raised may be included as an item on a future Town Council Agenda.

Item 6 | Resolution

WCAT Community Media Day Resolution.



Item 7 | Public Hearing

- A. 7:03 p.m. - Transfer of License; new Common Victualler License; new Entertainment License for MP Ventures LLC d/b/a Ciao Amici located at 19 Centre Street. (Vote anticipated)
- B. Set Tax Classification public hearing date for November 14th, 2022 at 7:03 p.m. (Vote anticipated)

Item 8 | Regular Town Meeting – November 19th, 2022

A. Articles.

- 1. Article 2 - Approval of use of free cash to balance the budget. (Vote anticipated)
- 2. Article 3 – Approval to amend the appropriation source of Article 2 of the Annual Town Meeting of May 16th, 2022. (Vote anticipated)
- 3. Article 4 – Approval to enact Special Legislation regarding Senior Tax Relief. (Vote anticipated)
- 4. Article 5 – Approval to grant the Wakefield Municipal Light Department an exclusive easement for no consideration for town owned property on Hemlock Road for a Micro-Grid Energy Park and to petition the State Legislature pursuant to Article 97. Declare Hemlock Road easement area as surplus property. (Vote anticipated)

B. Warrant. (Vote anticipated)

Item 9 | Veteran’s Memorial Field

Proposed new signage. (Vote anticipated)

Item 10 | Heating Relief

Item 11 | Debt Service

Motion to transfer \$1,000,000.00 from the General Fund to the Debt Service Capital Needs account. (Vote anticipated)

Item 12 | Appointments

A. Appointments to the Permanent Building Committee: (Vote anticipated)

- 1. One appointment to fill a three-year term expiring April 30th, 2023.
- 2. One appointment to fill a three-year term expiring April 30th, 2024.

B. Appointments to the Sweetser Lecture Advisory Committee; no term limits. (Vote anticipated)

C. Appointment to the Housing Authority to fill the State Appointee term through June 24th, 2027. (Vote anticipated)

D. Appointments to the Fence Viewing Committee: (Vote anticipated)

- 1. One appointment with a term ending April 30th, 2025.
- 2. One appointment with a term ending April 30th, 2024.

E. Appointment to the Veteran Advisory Board to fill a three-year term expiring April 30th, 2023. (Vote anticipated)

F. Appointments to the Youth Council with one-year terms expiring June 30th, 2023: (Vote anticipated)

1. one (1) high school member.
2. one (1) middle school member.

Item 13 | Warrants

Update on Fiscal Year 2023 Warrants: Warrant 8 dated August 23rd, 2022; Warrant 1 dated September 6th, 2022; Warrant 12 dated September 20th, 2022.

Item 14 | Approval of Minutes

Approval of the October 12th, 2022 Town Council meeting minutes. (Vote anticipated)

Item 15 | Announcements

Item 16 | Matters Not Anticipated for Agenda

Any Voting matters not anticipated prior to the 48-hour public notice requirement but necessitating immediate action by the Council.

Item 17 | Adjournment

Next Regular Town Council Meeting: Monday, November 14th, 2022 at 7:00 p.m.



TOWN OF WAKEFIELD

WCAT Community Media Day Resolution

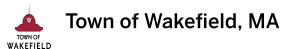
- Whereas: **the sharing of ideas and information helps to build common understanding and common values within a community; and**
- Whereas: **access to information in today's media environment is critical for the healthy functioning of our community; and**
- Whereas: **community media organizations provide a means for diverse communities to tell their stories, hear each other's stories, and create new stories together; and**
- Whereas: **community media organizations provide information to the community that is not covered by mainstream commercial media; and**
- Whereas: **community media organizations provide people with the skills necessary for the creation, sharing, and consumption of knowledge and ideas through media; and**
- Whereas: **community media is an important resource for participating in local democratic policy and processes; and**
- Whereas: **community media connects community organization, schools, and local governments to their constituents; and**
- Whereas: **in many communities, people are not aware of the diverse and valuable programming on public, education, and government access channels or community radio channels; and**
- Whereas: **communities will benefit from increased general awareness of, viewing audiences for, and creators of media content created by and for the community.**

Now, therefore, I, Mehreen N. Butt, Chair of the Wakefield Town Council, Town of Wakefield, Massachusetts, proclaim October 20, 2022 as Community Media Day within Wakefield, and all people are hereby called upon to promote the importance of community media, training available at Wakefield Community Access Television (WCAT), and programming available on WCAT.

Be it further resolved, that WCAT plays a vital role in the building our community by encouraging conversations about our common interest, increasing discourse around policy issues, fostering understanding of local cultures, and sharing information to improve our lives.

Dated: this 7th day of October, 2022.

Mehreen N. Butt, Chair
Wakefield Town Council



10/21/2022

AA-30

Alcohol License for Businesses

Status: Active

Date Created: Sep 28, 2022

Applicant

[Redacted]

Primary Location

19 CENTRE ST
Wakefield, MA 01880

Owner:

DL PROPERTIES LLC
2 LAKE SHORE DRIVE WAKEFIELD, MA 01880

Application Type

Application Type

Other

Establishment Type

Restaurant

Business Type

Other

License Type

Beer and Wine (Service Only)

License Number

00038-RS-1310

Is this license for this year or next year?

This year

Historical Permit Data

Name

--

Permit Type

--

of Seats

--

Current

--

Fee Due

--

Physical Address

--

City

--

State

--

Zip Code

--

Business Phone

--

Business Fax

--

Applicant Last

--

Applicant First

--

Email

--

Permit No

--

Business Information

Name of Business

MP Ventures LLC

Business Address

19 Centre Street

Manager of Record

Lesly Roca Ruiz


Description of Premises

Approximately 1600 square feet of space. The restaurant has a kitchen, dining room, 1 entrance, and 1 exit. Seating for 50 people and two bathrooms.

Approved Hours of Operation (for renewals, this information needs to exactly as stated on License)

11am to 11pm


Attachments





 MP Ventures LLA Application.pdf
Uploaded by Michael Vigorito on Sep 28, 2022 at 12:27 pm

History

Date	Activity
Sep 28, 2022 at 12:23 pm	Michael Vigorito started a draft of Record AA-30
Sep 28, 2022 at 12:30 pm	Michael Vigorito submitted Record AA-30
Sep 28, 2022 at 12:30 pm	approval step Town Administrative Review was assigned to Sherri Dalton on Record AA-30
Sep 28, 2022 at 2:48 pm	Sherri Dalton changed Is this license for this year or next year? from "" to "This year" on Record AA-30
Sep 28, 2022 at 4:30 pm	Sherri Dalton removed payment step License Fee from Record AA-30
Sep 28, 2022 at 4:32 pm	Sherri Dalton added the location 19 CENTRE ST, , Wakefield MA 01880 to Record AA-30
Sep 28, 2022 at 4:33 pm	Sherri Dalton approved approval step Town Administrative Review on Record AA-30
Sep 28, 2022 at 4:33 pm	approval step Police Administration was assigned to Chief Steven Skory on Record AA-30
Sep 28, 2022 at 4:33 pm	approval step Inspectional Services was assigned to Gail Conroy on Record AA-30
Sep 28, 2022 at 4:33 pm	approval step Health and Human Services was assigned to Cindy Luongo on Record AA-30
Sep 28, 2022 at 4:33 pm	approval step Fire Prevention was assigned to David Shinney on Record AA-30
Sep 28, 2022 at 4:33 pm	approval step Fire Administration was assigned to Chief Michael Sullivan on Record AA-30
Sep 28, 2022 at 4:33 pm	approval step Tax Department was assigned to Kathy Kelly on Record AA-30
Sep 28, 2022 at 4:34 pm	Sherri Dalton added payment step License Fee to Record AA-30
Sep 29, 2022 at 7:45 am	David Shinney approved approval step Fire Prevention on Record AA-30
Sep 29, 2022 at 9:29 am	Gail Conroy approved approval step Inspectional Services on Record AA-30
Sep 29, 2022 at 10:25 am	Kathy Kelly approved approval step Tax Department on Record AA-30
Sep 29, 2022 at 12:02 pm	Cindy Luongo approved approval step Health and Human Services on Record AA-30
Sep 29, 2022 at 4:31 pm	Chief Michael Sullivan approved approval step Fire Administration on Record AA-30
Oct 7, 2022 at 10:02 am	Chief Steven Skory approved approval step Police Administration on Record AA-30

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Town Administrative Review	Complete	Sep 28, 2022 at 12:30 pm	Sep 28, 2022 at 4:33 pm	Sherri Dalton	-
 Fire Prevention	Complete	Sep 28, 2022 at 4:33 pm	Sep 29, 2022 at 7:45 am	David Shinney	-
 Inspectional Services	Complete	Sep 28, 2022 at 4:33 pm	Sep 29, 2022 at 9:29 am	Gail Conroy	-
 Tax Department	Complete	Sep 28, 2022 at 4:33 pm	Sep 29, 2022 at 10:25 am	Kathy Kelly	-
 Health and Human Services	Complete	Sep 28, 2022 at 4:33 pm	Sep 29, 2022 at 12:02 pm	Cindy Luongo	-
 Fire Administration	Complete	Sep 28, 2022 at 4:33 pm	Sep 29, 2022 at 4:31 pm	Chief Michael Sullivan	-
 Police Administration	Complete	Sep 28, 2022 at 4:33 pm	Oct 7, 2022 at 10:02 am	Chief Steven Skory	-

Label	Status	Activated	Completed	Assignee	Due Date
 License Fee	Active	Sep 28, 2022 at 4:34 pm	-	-	-
 Town Administration Final Review	Inactive	-	-	-	-
 Town Administrative Approval	Inactive	-	-	-	-
 Beer & Wine License Issuance This Year	Inactive	-	-	-	-

Payment Confirmation

YOUR PAYMENT HAS PROCESSED AND THIS IS YOUR RECEIPT

Your account has been billed for the following transaction. You will receive a receipt via email.



Transaction Processed Successfully.

INVOICE #: 7a3c07cb-afb8-43d8-80fe-6b53aef9b61b

Description	Applicant License or Registration Number	Amount
FILING FEES-RETAIL	0038RS1310	\$200.00
		\$200.00

Total Convenience Fee: \$4.70

Date Paid: 9/22/2022 1:42:33 PM EDT

Total Amount Paid: \$204.70

Payment On Behalf Of

License Number or Business Name:

Fee Type:

FILING FEES-RETAIL

Billing Information

First Name:

Michael

Last Name:

Vigorito

Address:

100 State Street, Floor 10

City:

Boston

State:

MA

Zip Code:

02109

Email Address:



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM**

APPLICATION FOR A TRANSFER OF LICENSE

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: [ABCC PAYMENT WEBSITE](#)

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN

STATE

ZIP CODE

For the following transactions (Check all that apply):

- New License
- Transfer of License
- Change of Manager
- Change of Officers/
Directors/LLC Managers
- Change of Location
- Alteration of Licensed Premises
- Change Corporate Name
- Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees)
- Change of Class (i.e. Annual / Seasonal)
- Change of License Type (i.e. club / restaurant)
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Issuance/Transfer of Stock/New Stockholder
- Other
- Change Corporate Structure (i.e. Corp / LLC)
- Pledge of Collateral (i.e. License/Stock)
- Management/Operating Agreement
- Change of Hours
- Change of DBA

THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL

Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3
 Chelsea, MA 02150-2358

WARRANT

REGULAR TOWN MEETING - NOVEMBER 19th, 2022

MIDDLESEX COUNTY, SS

TO ANY OF THE CONSTABLES OF THE TOWN OF WAKEFIELD IN THE COUNTY OF MIDDLESEX,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wakefield qualified to vote in elections and in Town affairs to meet in the auditorium at the **Galvin Middle School, 525 Main Street** in said Wakefield on **Saturday, the 19th day of November, 2022 at Nine o'clock in the morning**, then and there to act on the following:

Subsequent Days. If there is business remaining, the Moderator will consider a motion to adjourn to a subsequent session.

ARTICLE 1. To see if the Town will hear and accept a report of the Fiscal Year 2022 budget; or to see what the Town will do about it.
Town Administrator

ARTICLE 2. To see if the Town will vote to authorize the Board of Assessors to use such free cash as may be in the Treasury or any part thereof in computing the tax rate for the fiscal period ending June 30, 2023; or to see what the Town will do about it.
Town Council

ARTICLE 3. To see if the Town will vote to amend the appropriation under Article 2 of the Annual Town Meeting of 2022 to read as follows: "That the town vote to raise and appropriate from tax levy the amount of \$2,100,000.00 and transfer the amount of \$862,000.00 from the sewer retained earnings account to the sewer department capital outlay account and the sum of \$875,000.00 from the water retained earnings account to the water department capital outlay account to carry out the purposes of this Article."; or to see what the Town will do about it.
Town Council

ARTICLE 4. To see if the Town will vote to authorize the Town Council, on behalf of the Town, to petition the Legislature for passage of special legislation substantially as provided below, provided that the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition: AN ACT AUTHORIZING THE TOWN OF WAKEFIELD TO ESTABLISH A MEANS TESTED SENIOR CITIZEN PROPERTY TAX EXEMPTION. SECTION 1. With respect to each qualifying parcel of real property classified as class one, residential in the town of Wakefield there shall be an exemption from the property tax in an amount to be set annually by the board of assessors as provided in section 3. The exemption shall be applied to the domicile of the taxpayer only. For the purposes of this act, "parcel" shall be a unit of real property as defined by the board of assessors under the deed for the property and shall include a condominium unit. The exemption provided for herein shall be in addition to any and all other exemptions allowed by the General Laws. SECTION 2. The board of assessors may deny an application if they find the applicant has excessive assets that place the applicant outside the category of intended recipients of the senior exemption created by this act. Real property shall qualify for the exemption under section 1 if all of the following criteria are met: (a) The qualifying real property is owned and occupied by a person whose prior year's income would make the person eligible for the circuit breaker income tax credit under section 6(k) of chapter 62 of the General Laws; (b) The qualifying real property is owned by a single applicant age 65 or older at the close of the previous year or jointly by persons either of whom is age 65 or above at the close of the previous year and if the joint applicant is 60 years of age or older; (c) The qualifying real property is owned and occupied by the applicant or joint applicants as their domicile; (d) The applicant or at least 1 of the joint applicants has been domiciled and owned a home in the town of Wakefield for at least 10 consecutive years before filing an application for the exemption; (e) The assessed value of the domicile is no greater than the prior year's maximum assessed value for qualification for the circuit breaker income tax credit under section 6(k) of chapter 62 of the General Laws as adjusted annually by the Department of Revenue; and (f) The board of assessors has approved the application. SECTION 3. The board of assessors shall annually set the exemption amount provided for in section 1, provided that the amount of the exemption shall be between 100% and 150% of the amount of the circuit breaker income tax credit under section 6(k) of chapter 62 of the General Laws for which the applicant qualified in the previous year as determined by the board of assessors. The total amount exempted by this act shall be allocated proportionally within the tax levy on all residential taxpayers. SECTION 4. A person who seeks to qualify for the exemption under section 1 shall, before the deadline established by the board of assessors, file an application, on a form to be adopted by the board of assessors, with the supporting documentation of the applicant's income and assets as described in the application. The application shall be filed each year for which the applicant seeks the exemption. SECTION 5. No exemption shall be granted under this act until the Department of Revenue certifies a residential tax rate for the applicable tax year where the total exemption amount is raised by a burden shift within the residential tax levy. SECTION 6. This act shall expire after 3 years of implementation of the exemption; or to see what the Town will do about it.
Town Council

ARTICLE 5. To see if the Town will vote to authorize the Town Council (1) to grant a perpetual, exclusive easement for no consideration to the Wakefield Municipal Gas & Light Department on a one-acre portion of certain town-owned land shown on Town of Wakefield Assessors Map No. 40A as Parcel 010-26A (title reference: Middlesex South District Registry of Deeds Book 8526, Page 287), as shown on a plan of land entitled "Easement Area Sketch Plan, Wakefield, Mass." Dated August 3, 2022, drawn by Thomas F. Winslow, P.L.S., Hayes Engineering, Inc., which plan is on file with the Town Clerk, to construct and operate a micro-grid in the form of an energy park which would include, but not necessarily be limited to, battery/energy storage, solar generation, natural gas generation and related equipment, and (2) to authorize the Town Council to petition the state legislature to permit the said grant of easement under Article 97 of the Articles of Amendment to the Constitution of the Commonwealth of Massachusetts; or to see what the Town will do about it.
Town Council

ARTICLE 6. To see if the Town will vote to adopt a new Article V of Chapter 175 of the General Bylaws, to be entitled "Street Names and Numbers," and to include within it the following: "§ 175-11. Street Name Changes. Any person proposing to change the name of an existing street shall follow the procedures set forth in this Bylaw, which applies to all ways within the Town (whether public or private) that are open to use by the public or approved by the Planning Board through the subdivision of land process. This Bylaw shall be construed and applied consistently with Massachusetts statutory procedure for street naming as set forth in G.L. c. 85, §§ 3, 3A & 3B. a. Eligible Streets and Names. No street shall be renamed if it has been initially named, or if its name has been changed, within the preceding 25 years. Proposed names must not be identical or confusingly similar to that of any existing way in Town. No proposed street name shall be used to honor any living person or any business entity. Proposed street names shall not have more characters than set by the DPW regulations. b. Application Process. The proponent of a street name change shall file a written application with the Town Clerk, together with a filing fee of \$800. The application need not follow any particular format, but shall at a minimum (i) identify the existing way that is proposed to be renamed; (ii) state the proposed new street name; and (iii) be signed by the proponent, whose name and address must be clearly legible. The Town Clerk shall, within 10 days after receipt of the application and fee, forward a copy to the Fire Chief, Police Chief, Town Engineer, and Town Assessors' Office. The Town Assessors' Office shall assemble a list of the names and addresses of all owners of property abutting the way in question and of all persons residing at such properties. The Town Clerk shall forward the list together with the application to the Planning Board for a public hearing. c. Public Hearing. The Planning Board shall conduct a public hearing on the application for a street name change within 30 days after receiving the application and list of abutting owners and residents from the Town Clerk. The Planning Board shall give notice of such hearing by publication in a newspaper published in the Town once in each of two successive weeks, the last publication to be at least two days before the hearing, and by mailing notice to all owners and residents forwarded by the Town Clerk at least one week before the hearing. Notice of the hearing shall also be sent by email to the Fire Department, Police Department, Town Engineer, Zoning Board of Appeals, Municipal Gas and Light Department, Public Works Director, Board of Assessors, Historical Commission and Postmaster. Prior to the public hearing, the Fire Chief, Police Chief and Town Engineer shall each give his or her written report and recommendation to the Planning Board with respect to the proposed change. The Planning Board shall vote on whether to recommend the proposed name change to the Town Council within 30 days after the opening of the public hearing and shall forward its recommendation to the Town Council forthwith following such vote. d. Action by Town Council. The Town Council shall promptly review and act on the recommendation by the Planning Board with respect to the proposed street name change. If the Town Council declines to make the name change, it shall so inform the applicant and the Town Clerk. If the Town Council approves the name change, in addition to notifying the applicant and the Town Clerk, it shall request payment from the applicant to cover the cost of changing and installing all applicable signage, and sending notice of the change by certified mail, return receipt requested, to all persons residing on the affected street or owning property thereon. No action shall be taken on the name change until such payment is received."; or to see what the Town will do about it.
Planning Board

And to transact such other business as may properly come before this meeting,

And you are directed to serve this warrant by causing the same to be published in two issues of the Wakefield Daily Item, and by posting attested copies thereof at the official polling places and at the Police and Fire Stations in said Town, two consecutive Sabbaths, at least, the first time being not less than seven days at least before the time of holding said meeting.

Hereof fail not, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid. Given under our hands this twenty-fourth day of October, two thousand and twenty-two.

A true copy attest:
Kevin Lopes
Constable

Mehreen N. Butt, Chair
Jonathan P. Chines, Vice Chair
Anne P. Danehy
Edward F. Dombroski, Jr.
Michael J. McLane
Julie Smith-Galvin
Robert E. Vincent II
TOWN COUNCIL



VETERANS FIELD
Dedicated to All Honorable Veterans



Heating Support Initiative

With alarming levels of inflation, excessive gas prices, and persistent supply chain issues in the petroleum industry, heating fuel rates will soar this winter, creating dire economic circumstances for hundreds of Wakefield residents



Context

- 38.7% of occupied of housing units in Wakefield utilize oil to heat their homes, a total of 4,150 units in Wakefield
- These units span across all spectrums of the housing sector, ranging from single-family properties to rented apartments

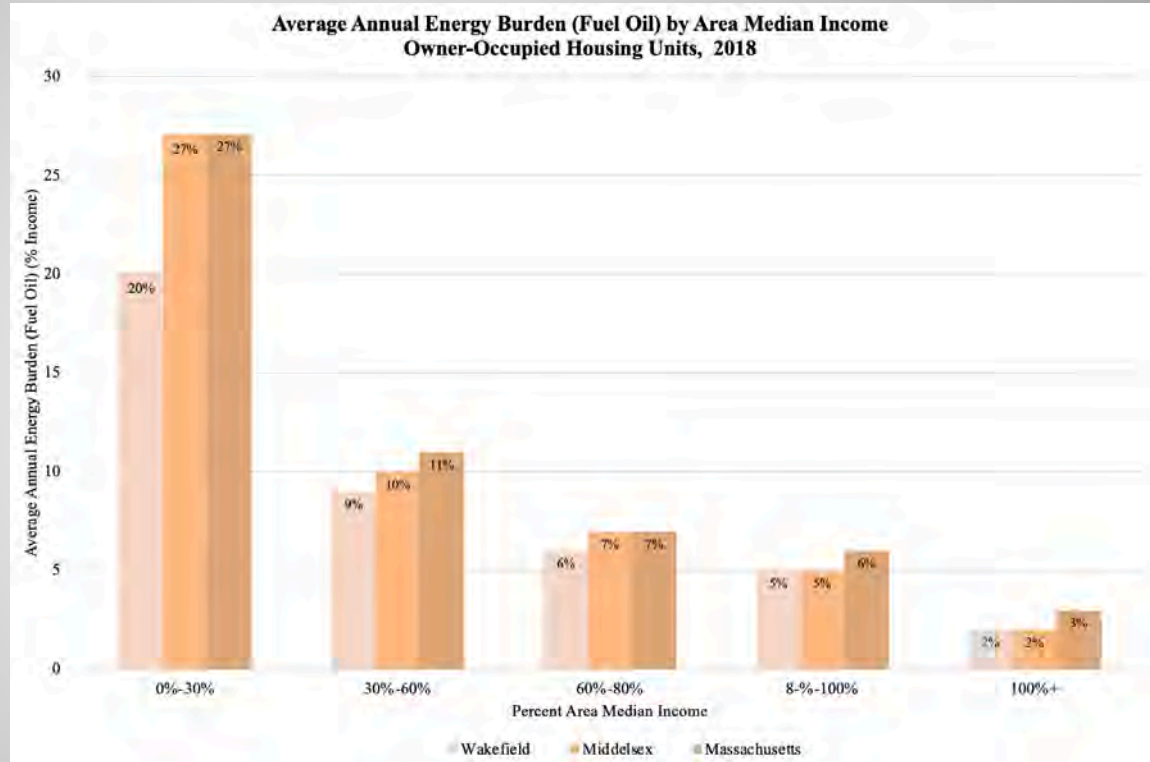


According to WMGL:
Natural Gas Prices have increased 17%
and Electricity increased 30% since
last year



Heating Oil Energy Burden

In Wakefield, the heating oil energy burden can reach nearly 20% of disposable income among households whose income is only 0-30% of the area median income (AMI)



Heating Oil Costs, increases impact to local residents

Average heating oil price in October '22: \$5.30/gallon vs last winter: \$3.20/gallon, INCREASE of 66%,

The average home in MA uses 5 gallons a day between November - April= 182 days @ 5.30/gallon= \$4,823(November-April) (*however, very cold days can be as much as 10 gallons per day*)

\$803.83 per month this winter vs. \$485.33 per month last winter

➤ **an average of \$318.50 per month more than last year**

Source:Mass.gov



What else we know

- Wakefield Food Pantry numbers provide insight to strains on Wakefield's low-income residents:
 - The number of unique household visits to the Pantry have increased 23% from 2021 to 2022
 - The number of first time guests enrolling in the pantry has increased by 21% from June to October 2022



MA Heating Fuel Assistance Programs

Low Income Home Energy Assistance Program (LIHEAP)

- Maximum limit is 60% of Estimated State Median Income (i.e. Family of 4 < \$81,000 to qualify)
- Covers from November to April
- Payments range from \$960-\$1600 (per winter)
- LEO Inc. facilitates program for Wakefield residents

Good Neighbor Energy Fund

- To qualify, household income must be between 60%-80% of Estimated State Median Income
- Maximum disbursement is \$500 per household
- Administered by Salvation Army

Wakefield Gas & Light, Council on Aging, and Wakefield Health & Human Services staff are currently assisting Wakefield residents with applications for both programs



Fiscal Year 2023 Low-Income Home Energy Assistance Program (LIHEAP) Income Eligibility and Benefit Levels

Number of People in a Household	100% of Federal Poverty Level	125% of Federal Poverty Level	150% of Federal Poverty Level	175% of Federal Poverty Level	200% of Federal Poverty Level	60% of Estimated State Median Income
1	\$ 13,590	\$ 16,988	\$ 20,385	\$ 23,783	\$ 27,180	\$ 42,411
2	\$ 18,310	\$ 22,888	\$ 27,465	\$ 32,043	\$ 36,620	\$ 55,461
3	\$ 23,030	\$ 28,788	\$ 34,545	\$ 40,303	\$ 46,060	\$ 68,511
4	\$ 27,750	\$ 34,688	\$ 41,625	\$ 48,563	\$ 55,500	\$ 81,561
5	\$ 32,470	\$ 40,588	\$ 48,705	\$ 56,823	\$ 64,940	\$ 94,610
6	\$ 37,190	\$ 46,488	\$ 55,785	\$ 65,083	\$ 74,380	\$ 107,660
7	\$ 41,910	\$ 52,388	\$ 62,865	\$ 73,343	\$ 83,820	\$ 110,107
8	\$ 46,630	\$ 58,288	\$ 69,945	\$ 81,603	\$ 93,260	\$ 112,554
9	\$ 51,350	\$ 64,188	\$ 77,025	\$ 89,863	\$ 102,700	\$ 115,001
10	\$ 56,070	\$ 70,088	\$ 84,105	\$ 98,123	\$ 112,140	\$ 117,448
11	\$ 60,790	\$ 75,988	\$ 91,185	\$ 106,383	\$ 119,895	\$ 119,895
12	\$ 65,510	\$ 81,888	\$ 98,265	\$ 114,643	\$ 122,342	\$ 122,342
13	\$ 70,230	\$ 87,788	\$ 105,345	\$ 122,903	\$ 124,788	\$ 124,788
14	\$ 74,950	\$ 93,688	\$ 112,425	\$ 127,235	\$ 127,235	\$ 127,235
15	\$ 79,670	\$ 99,588	\$ 119,505	\$ 129,682	\$ 129,682	\$ 129,682
16	\$ 84,390	\$ 105,488	\$ 126,585	\$ 132,129	\$ 132,129	\$ 132,129
17	\$ 89,110	\$ 111,388	\$ 133,665	\$ 134,576	\$ 134,576	\$ 134,576
Homeowners and Non-Subsidized Housing Tenants						
Deliverable Fuel (Oil, Propane, Kerosene & Other)	\$1,600	\$1,408	\$1,239	\$1,090	\$1,090	\$960
Utility and Heat-Included-in-Rent	\$1,100	\$968	\$852	\$750	\$750	\$660
High Energy Cost Supplement	\$200	\$180	\$160	\$140	\$140	\$120
Subsidized Housing Tenants						
Deliverable Fuel (Oil, Propane, Kerosene & Other)	\$1,120	\$986	\$867	\$763	\$763	\$672
Utility and Heat-Included-in-Rent	\$770	\$678	\$596	\$525	\$525	\$462
High Energy Cost Supplement	\$200	\$180	\$160	\$140	\$140	\$120
High Energy Cost Supplement (HECS) Thresholds						
Heating Oil & Propane	\$1,856		Natural Gas	\$1,190	Other	\$1,635
Kerosene	\$1,487		Electricity	\$1,709		

Note: Contact DHCD to determine eligibility for a household of 18 and above.
Sources (Income Level): "Annual Update of the HHS Poverty Guidelines, *Federal Register, January 21, 2022 (87 FR 3315-3316)* and "State Median Income Estimates", USHHS, OCS, DEA, *LIHEAP-IM-2022-04*; Correction to *Attachment A*, released by USHHS, 6/1/22.

The **Benefit Amount** awarded to eligible households is based on several household factors reflected on this chart. Those include the number of people in a household, their gross income, the energy source, and the housing situation.

Wakefield Heating Support Initiative: Application Process & Criteria to qualify

- Residents must qualify for LIHEAP or Good Neighbor Energy Fund to be eligible for Wakefield OAP
- Qualifications would be reviewed by Health & Human Services Staff
- Residents who don't qualify may apply to the Wakefield Emergency Fund for review
- Checks will be made out to energy providers directly
- Council on Aging, Health & Human Services, and Food Pantry staff help promote & assist with applications



Potential Funds Allocated

Bottom 20% income heating oil households applied for \$500 voucher for oil

\$500 per oil household, bottom 20% (830 households)

\$415,000 of ARPA funds used during Winter of '22-'23

Reserving additional funding for Winter of '23-'24



Promoting Energy Saving Strategies Encouraging Wakefield residents to:

- Contact Next Zero for an energy efficiency audit to reduce overall energy use (NEXTZERO.ORG or 888-333-7525)
- Install a programmable thermostat
- Replace outdated light bulbs with ENERGY STAR certified light bulbs.
- Consider solar energy and other green options to reduce electricity usage.
- Other Wakefield Municipal Gas & Light programs



Town of Wakefield		Warrant#	23-Aug-22	30-Aug-22	06-Sep-22	13-Sep-22	20-Sep-22
Dept #	Department		8	9	10	11	12
				no warrant		no warrant	
	Payroll W/H				9,367.73		28,099.30
122	Town Council		970,617.16		95,140.91		762,695.21
131	Finance						
135	Accounting		235.11		4,233.03		4,205.79
141	Assessors				184.70		
145	Treasurer		534,179.78		760,786.23		3,331,701.41
146	Tax Collector		3,964.37		7,692.91		2,170.01
151	Legal						
155	Data Processing				13,728.49		
161	Town Clerk		1,000.00		433.88		479.09
164	Election/Registrar						
171	Conservation				1,680.00		866.51
176	Board of Appeals		126.00				1,728.00
193	General Insurance						
198	Professional Med		740.00		710.00		565.00
210	Police		6,059.19		7,288.30		4,621.74
220	Fire		12,940.67		17,813.21		8,321.55
293	Fire Alarm				4,192.20		
240	Building Insp		744.07				967.96
291	Emergency Mgmt		851.93		234.32		989.78
292	Animal Inspector						1,034.00
297	Parking Clerk						
	School Petty Cash						
300	School		146,697.40		193,763.79		267,772.46
422	Public Works		1,225,225.44		1,809,559.16		1,153,905.15
424	Street Lighting						
460	Light Dept		292,594.19		2,525,926.59		177,578.80
510	Board of Health		3,267.24		6,308.46		474.15
541	Council on Aging		2,524.86		6,602.59		2,721.99
543	Veterans		221.31				7,388.91
610	Library		54,224.96		7,295.70		42,645.18
630	Recreation		50,509.24		41,984.97		14,839.98
XXX	Misc Depts		2,641.98				3,402.50
910/911	Retirement						
912	Workers Comp						
913	Unemployment		4,500.00				
914	Group Insurance		1,380,930.23		119,981.77		1,280,305.68
	Adjustments						
	Total		4,694,795.13	0.00	5,634,908.94	0.00	7,099,480.15
1			2,347,299.41		1,223,000.66		2,494,184.19
12			1,402.53		21,989.80		23,698.42
13							
20			61,254.91		110,653.18		61,638.36
21			41,391.18		46,751.92		35,102.00
30			970,617.16		1,539,985.52		2,962,302.54
35							345,363.64
60			686,306.91		45,865.36		694,103.45
61			269,047.97		23,673.85		303,511.58
62			292,594.19		2,525,926.59		178,515.97
63					92,109.48		
82							
84							600.00
85			8,252.66		3,272.58		460.00
89			16,628.21		1,680.00		
			4,694,795.13	0.00	5,634,908.94	0.00	7,099,480.15