



TOWN OF WAKEFIELD

TOWN COUNCIL

Julie Smith-Galvin, Chair
Mehreen N. Butt, Vice Chair

Jonathan P. Chines
Anne P. Danehy

Edward F. Dombroski, Jr.
Ann Santos

Sherri A. Dalton, Clerk

NOTICE OF MEETING

December 6th, 2021 | 7:00 p.m.

WCAT Studio – 24 Hemlock Road | Via Zoom: <https://us02web.zoom.us/j/88531072718>

Consistent with the Governor's orders extending certain provisions of the Open Meeting Law, every effort will be made to allow the public to view and/or listen to the meeting in real time. Persons who wish to do so are invited to click on the following link <https://us02web.zoom.us/j/88531072718>. If you do not have a camera or microphone on your computer you may use the following dial in number: 1-301-715-8592 Meeting ID 885 3107 2718. Please only use dial in or computer and not both, as audio feedback will distort the meeting. This meeting will be audio and video recorded. In compliance with the Americans with Disability Act, this location is accessible to people with disabilities, Wakefield provides reasonable accommodations and/or language assistance free of charge upon request. If you are a person with a disability and require information or materials in an alternate format, or if you require any other accommodation, please contact the Town's Disability Coordinator, William Renault-Town Engineer at 781-246-6308 as far in advance of the event as possible. Every effort will be made to grant your request. Advance notification will enable the Town to make reasonable arrangements to remove an accessibility barrier for you.

Item 1 | Call to Order

Item 2 | Pledge of Allegiance

Item 3 | Attendance

Item 4 | Public Engagement

Any member of the public who wishes to address the Town Council is asked to submit any comments or concerns to <https://www.wakefield.ma.us/public-participation> at least two hours prior to the start of the meeting. Alternatively, members of the public are invited to participate via the Zoom virtual meeting, using the instructions listed above.

In the event further deliberation or action is warranted, any issues raised may be included as an item on a future Town Council Agenda.

Item 5 | Approval of Minutes

Approval of the November 22nd, 2021 Town Council meeting minutes.

Item 6 | Appointment

Appoint Brian McGrail as a Special Municipal Employee to represent the Public Safety Building.



Item 7 | Project Update

- A. Health and Human Services.
- B. Updated Precinct maps.

Item 8 | Liaison Updates

Item 9 | License Requests

- A. 2022 Common Victualler Licenses Renewals.
- B. 2022 Entertainment Licenses Renewals.
- C. 2022 Class II Licenses Renewals.
- D. Request from Anne Miller for a One Day Liquor License for The Scholarship Foundation of Wakefield event at the Americal Civic Center on February 5th, 2022 from 6:00 p.m. until 10:00 p.m.

Item 10 | Donations

- A. Request from the Library to accept and expend a gift or gifts to the Library in the amount of \$324.00 from various donors with thanks.
- B. Request from the Senior Center to accept and expend a gift or gifts to the Senior Center in the amount of \$6,118.00 from November 2020 through November 2021 from various donors with thanks.

Item 11 | Fiscal Year 2023 Budget

Projections overview.

Item 12 | Announcements

Item 13 | Matters Not Anticipated for Agenda

Any Voting matters not anticipated prior to the 48-hour public notice requirement but necessitating immediate action by the Council.

Item 14 | Adjournment

Next Regular Town Council Meeting: Monday, January 10th, 2022 at 7:00 p.m.

Wakefield Police Department & Health Department Outreach & Intervention Services

FY 2021 Data



TOWN OF WAKEFIELD

WPD Crisis Intervention Team

34%

of the department completed Crisis Intervention Team (CIT) training. This is a 40-hour advanced Mental Health course. National recommendation is 20% minimum.



100%

of the department attends Mental Health First Aid (MHFA) training (8 hours).



One Mind Campaign Pledged Agency

An initiative which seeks to ensure successful interactions between law enforcement and individual with mental health conditions by uniting local communities, public safety organizations, and mental health organizations.



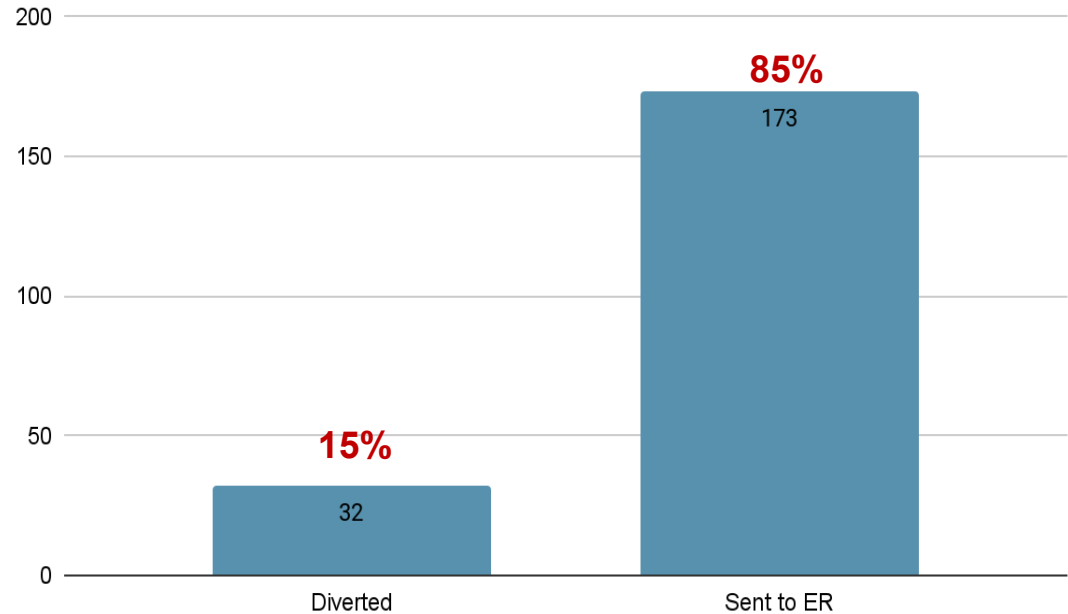
Crisis Intervention Team Data

- Total initiated Mental Health Related calls: **506** (prior year 418)
- Mental Health Related calls where only CIT officers rendered assistance: **286** (prior year 276)

CIT Emergency Room Transports and Diversions

Total = 205

Possible ER Transports



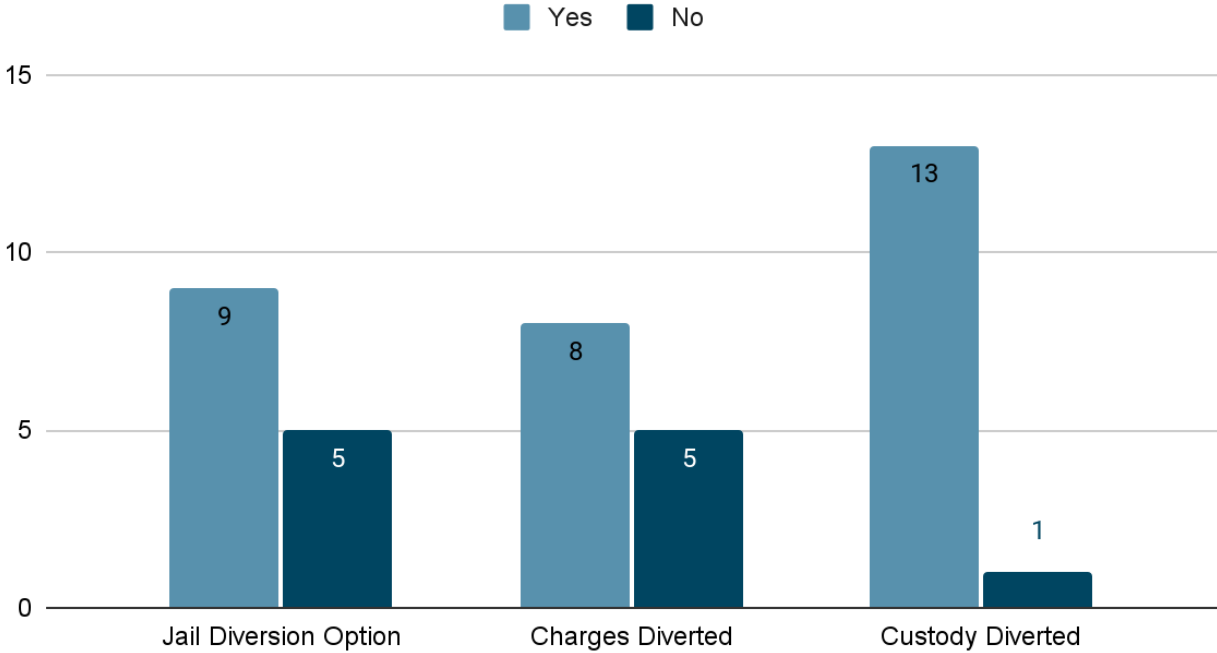
FY 21 WPD & Eliot JDP Data



TOWN OF WAKEFIELD

CIT Officer Responses

Jail Diversions



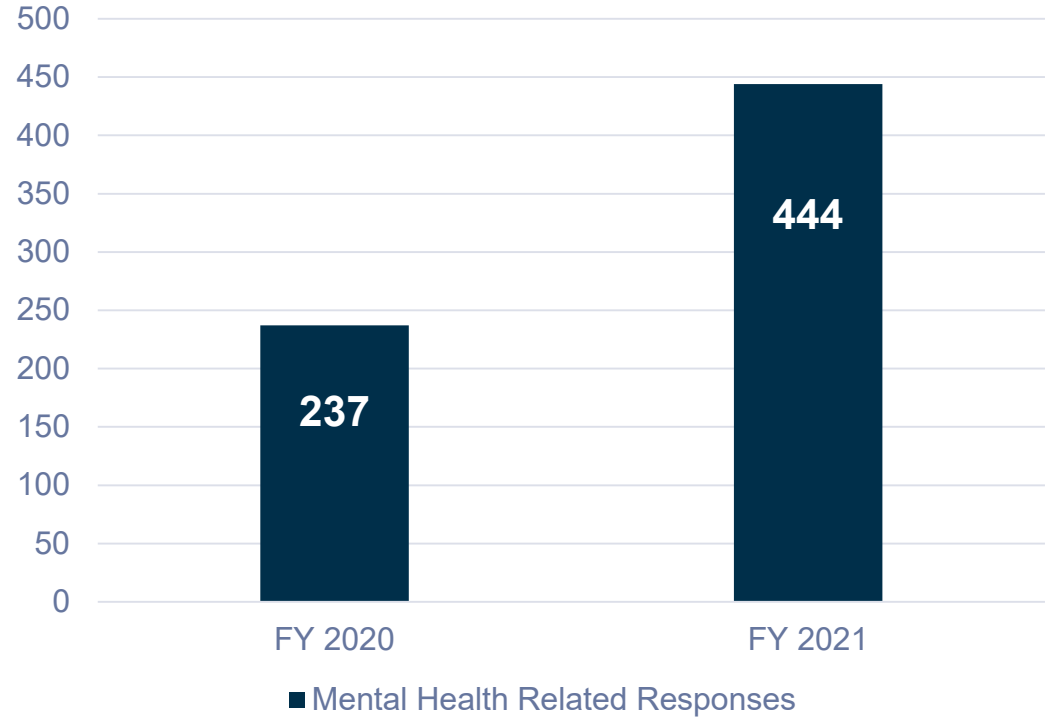
FY 21 WPD & Eliot JDP Data



JDP Clinician and JDP/CIT Responses

Mental Health Related responses where the JDP clinician rendered assistance either independently or with an officer.

Mental Health Related Responses



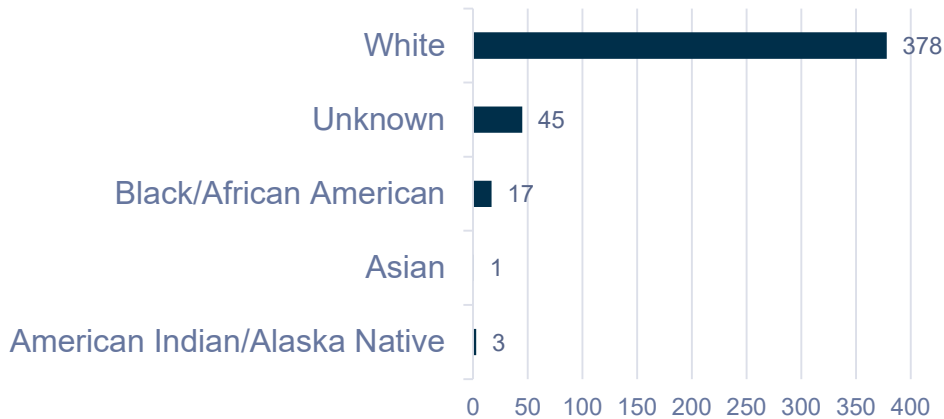
FY 21 WPD & Eliot JDP Data



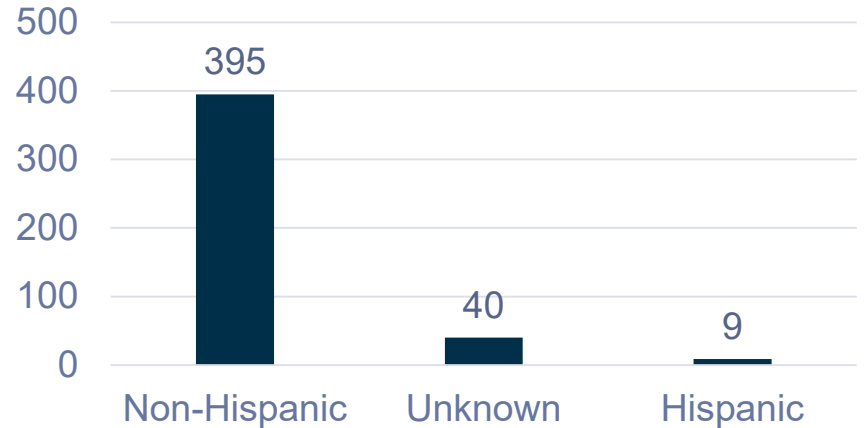
TOWN OF WAKEFIELD

Race & Ethnicity

Racial Identity



Ethnicity Identity



FY 21 WPD & Eliot JDP Data



TOWN OF WAKEFIELD

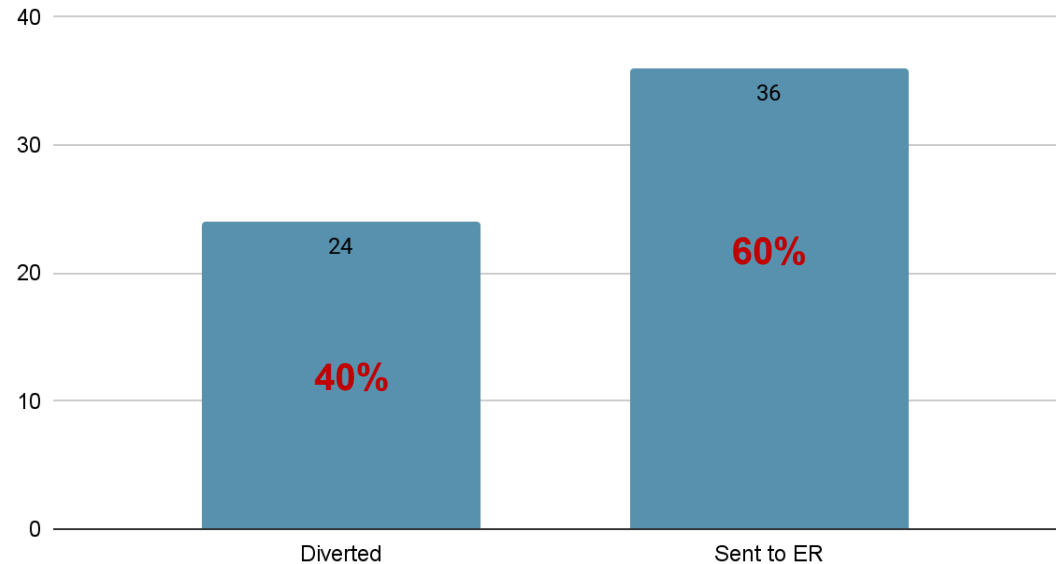
JDP Clinician Emergency Room Transports and Diversions

Total = 60

Average cost of ER
visit, EMS transport,
and ESP evaluation:
\$1,830-\$3,500

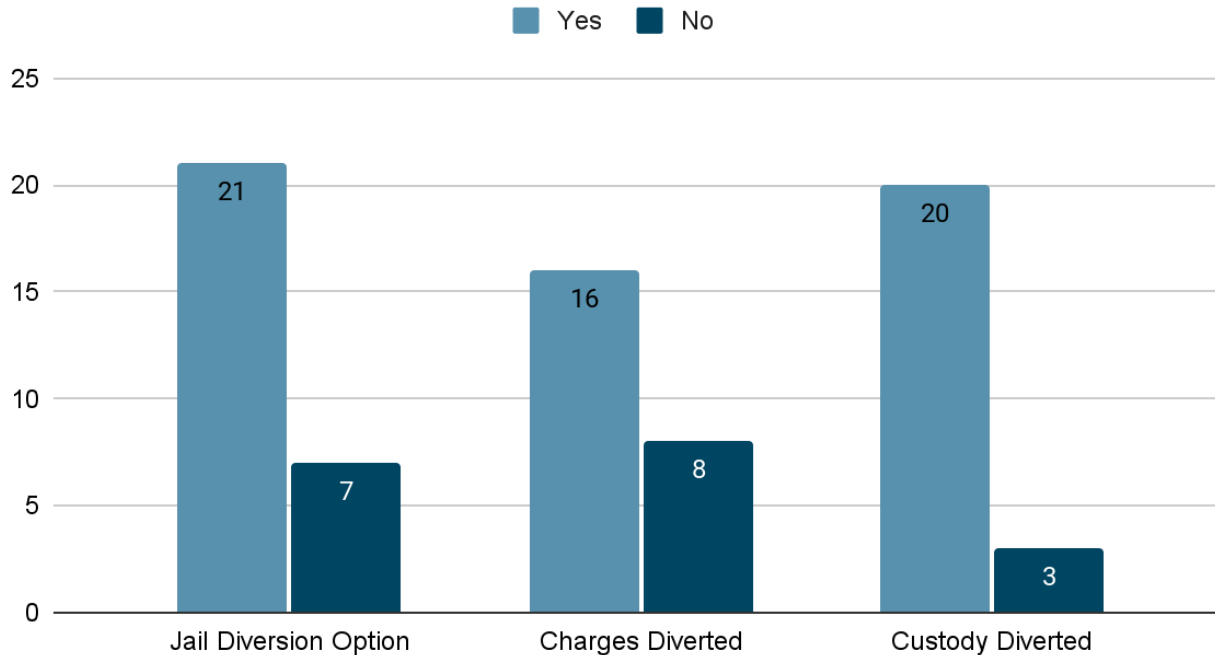
Per DMH Jail Diversion Annual Report in
2018 & 2019

Possible ER Transports



JDP Clinician Responses

Jail Diversions



Average Arrest
and Court-related
cost: \$5,650

Per DMH Jail Diversion Annual Report in
2019

Interface Referral Service

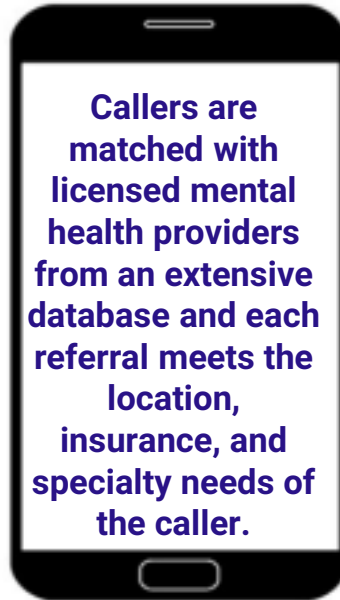
About the Service



WILLIAM JAMES
COLLEGE

INTERFACE Referral Service

Sponsored by the Town of Wakefield & the Wakefield Public Schools. This free and confidential service helps Wakefield residents connect with a wide range of valuable resources related to mental health and wellness.



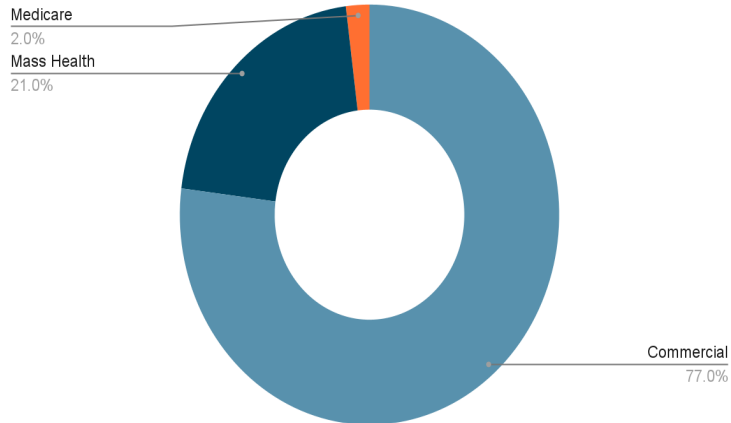
- Answers calls from Wakefield residents (M-F / 9AM-5PM)
- Provides Support for School & Town Staff
- Visits Wakefield events at least 2x per year
- Provides marketing materials & stakeholder networking



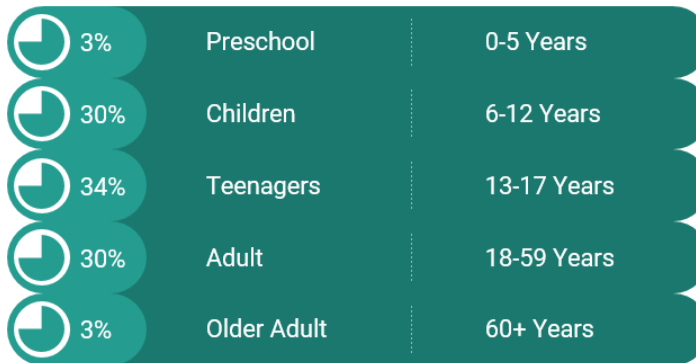
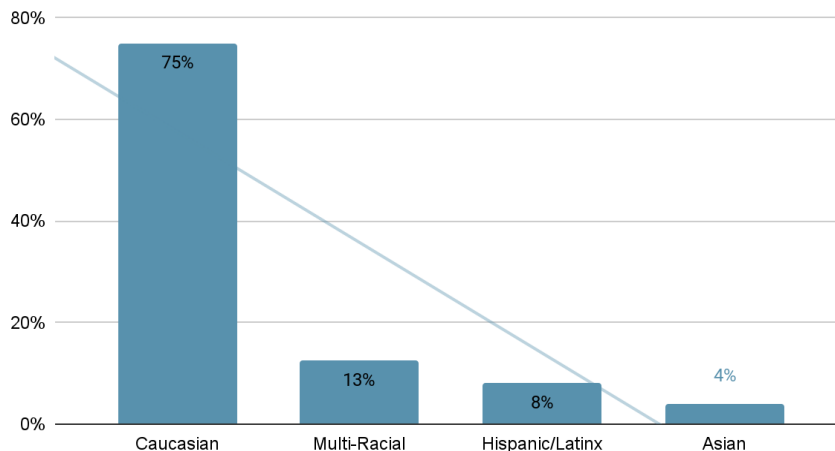
TOWN OF WAKEFIELD

Interface Wakefield User Demographics

Insurance Type



Race/Ethnicity

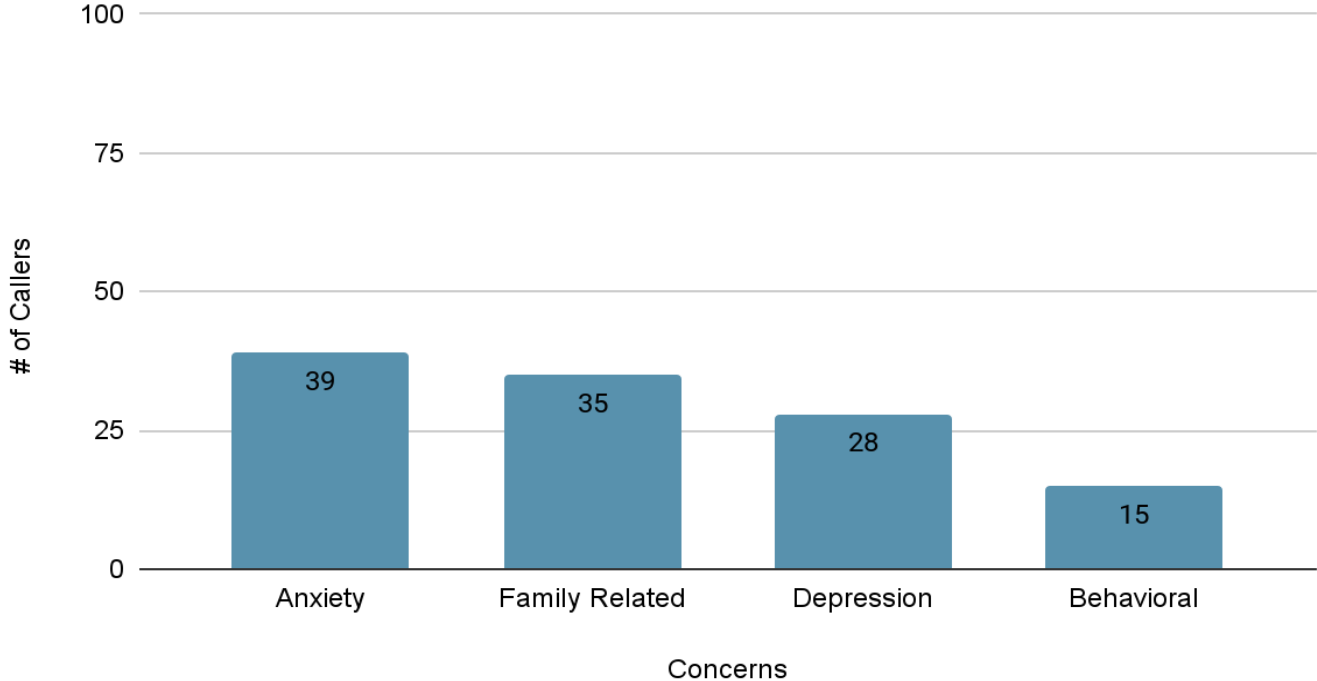


37% Male
67% Female



Presenting Concerns by Callers

*Other top concerns include: ADHD, Substance Use Disorder & Addiction, Anger Management, and Divorce



Use Rates

484

Wakefield residents have used the service

FY 2016	43 Calls
FY 2017	73 Calls
FY 2018	104 Calls
FY 2019	123 Calls
FY 2020	70 Calls
Fy 2021	44 Calls



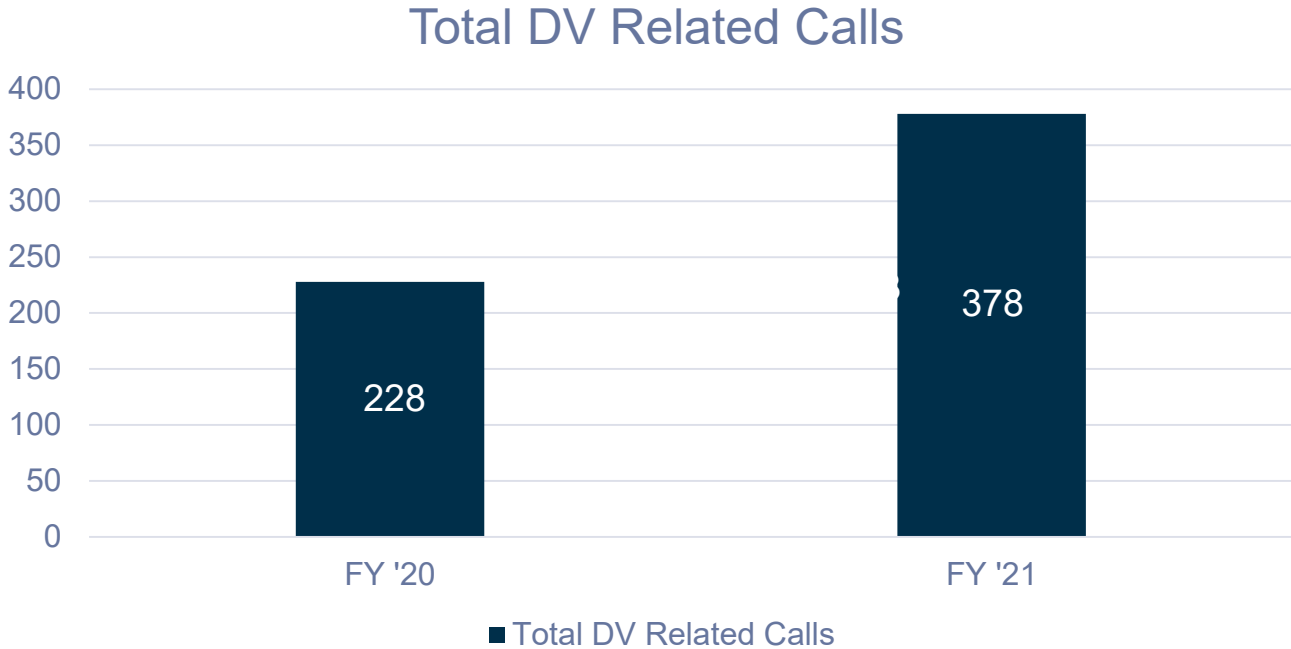
What About Crisis Services?



Call **ELIOT MOBILE CRISIS SERVICES HOTLINE 800-988-1111 (7 DAYS/24/7)** for mobile psychiatric evaluation, crisis, intervention, stabilization, and follow up for those in acute psychiatric distress. Eliot's multidisciplinary team comprised of Mental Health Counselors, Social Workers, Peer Specialists, and Family Partners provide person and family centered support services wherever and whenever it is needed. Eliot is available 24 hours a day, 365 days a year (FOR WAKEFIELD RESIDENTS).

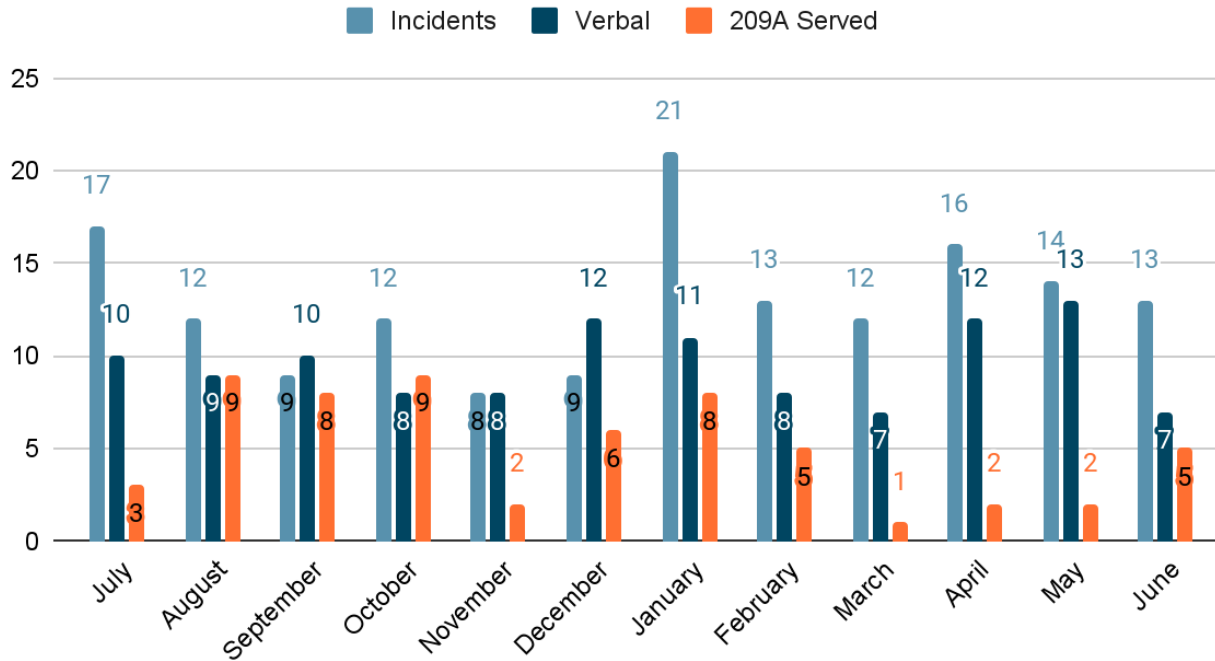
<https://www.eliotchs.org/emergency-services/>

Domestic Violence Cases FY'20 to FY'21



Domestic Violence Cases FY '21

of Incidents, Type, and Result



Domestic Violence FY'21 Totals

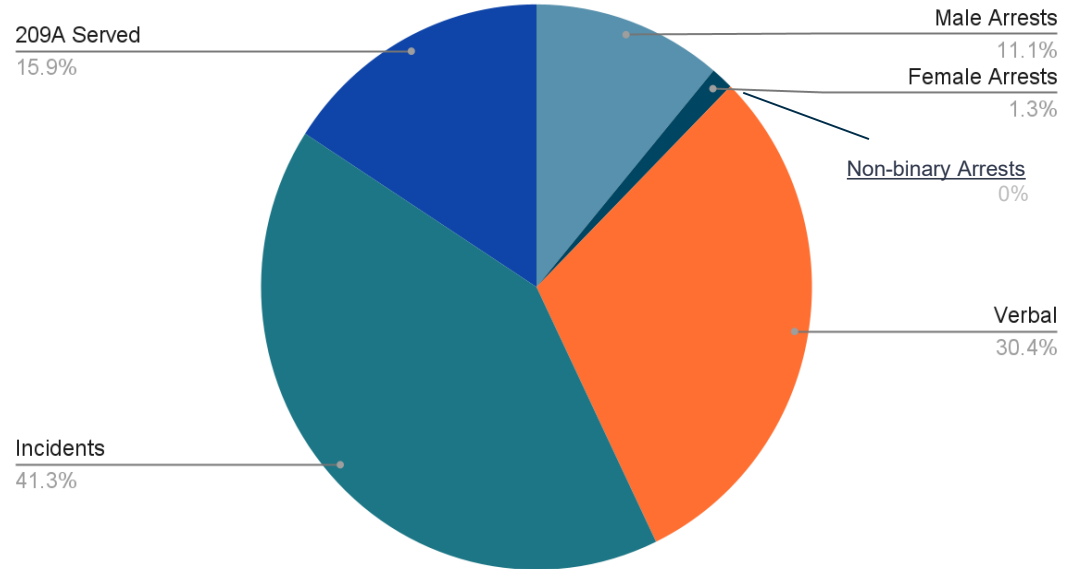
Total DV related calls = 378

Calls FSO followed up on = 175

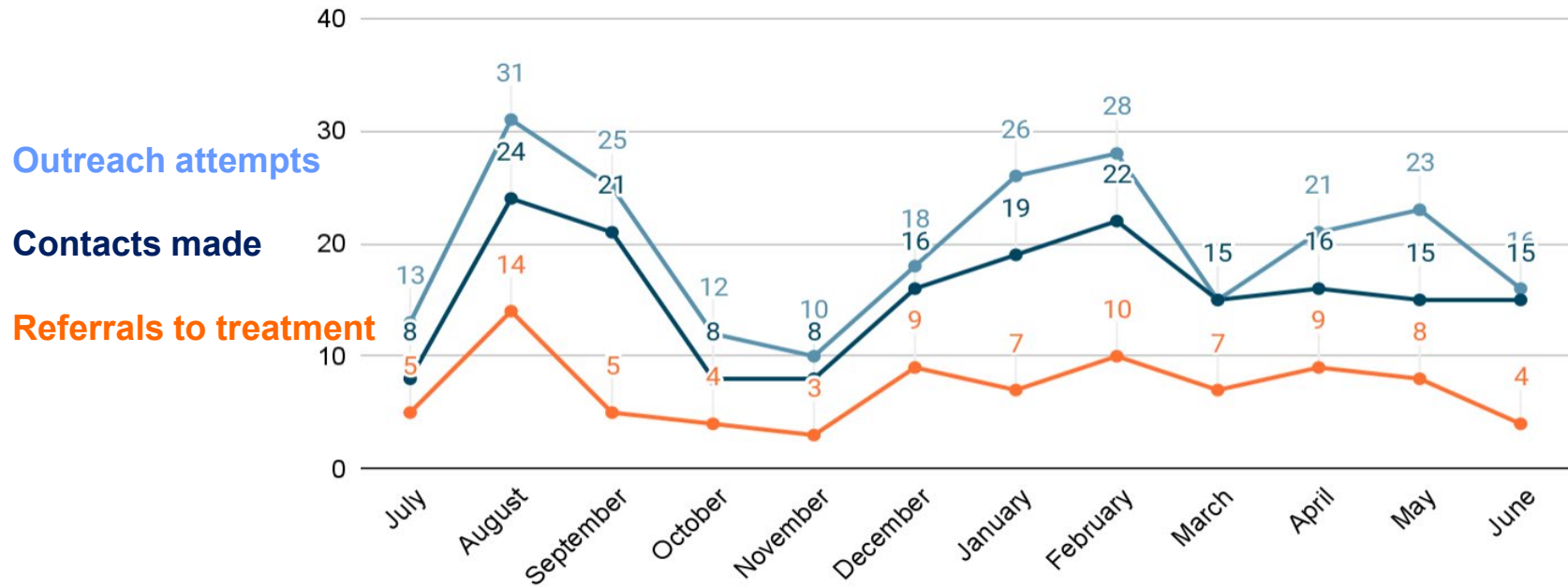
Calls respond followed up on = 80

Total number of arrests= 47

Year Totals



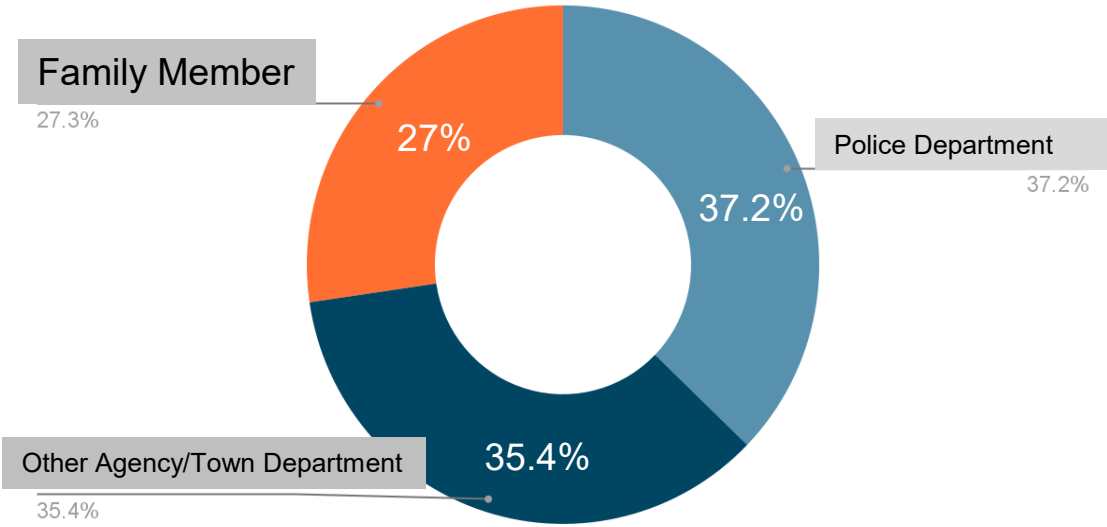
Recovery Coach Data FY '21



Recovery Coach Data

Referral Source

July - June



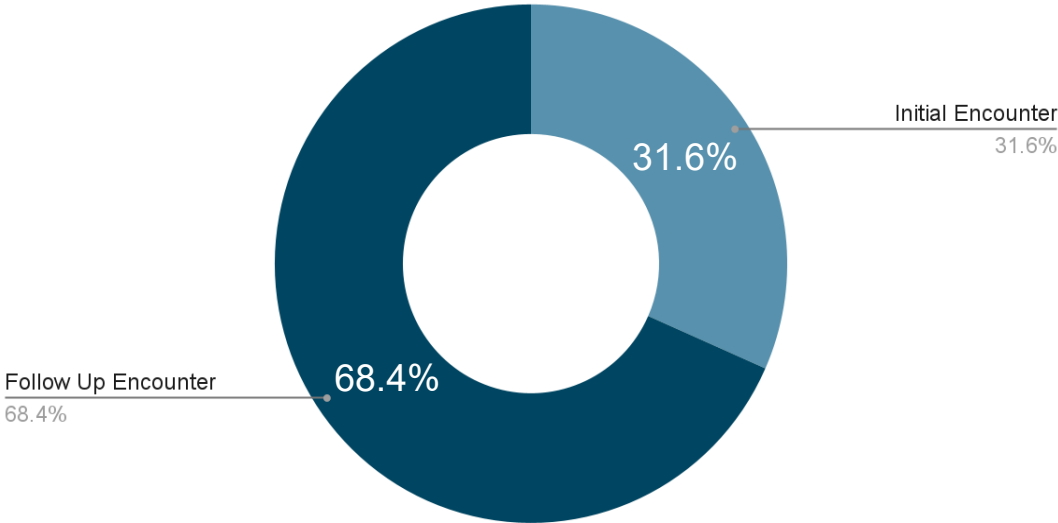
Recovery Coach Data

33

Detox
Placements
Made

Type of Encounter

July - June



Thank You

Catherine Dhingra
Wakefield Health Department

Deputy Chief Calabrese
Wakefield Police Department

Amy Rando, Family Service Officer
Wakefield Police Department

Jennifer Waczkowski, LMHC
Jail Diversion Clinician
Eliot Community Human Services &
Wakefield Police Department

Tracy Ascolillo, Recovery Coach
Eliot Community Human Services &
Wakefield Police Department



Up-dated:

12.2.21

B.S.

Wakefield Draft Legal Boundary Descriptions

Wakefield Precinct One.

All of that portion of Middlesex County bounded and described as follows: Beginning at the point of intersection of Mbta RR and Lowell St, and proceeding northerly along Mbta RR to Boston and Maine RR, and proceeding northerly along Boston and Maine RR to the Lynnfield/Wakefield town line, and proceeding easterly along the Lynnfield/Wakefield town line to the Saugus/Wakefield town line, and proceeding southerly along the Saugus/Wakefield town line to shoreline, and proceeding westerly along shoreline to Mill Riv, and proceeding westerly along Mill Riv to Wiley St, and proceeding northerly along Wiley St to Water St, and proceeding westerly along Water St to Montrose Ave, and proceeding northerly along Montrose Ave to Roosevelt Rd, and proceeding northerly along Roosevelt Rd to Rosemary Ave, and proceeding westerly along Rosemary Ave to Water St, and proceeding westerly along Water St to Butler Ave, and proceeding northerly along Butler Ave to New Salem St, and proceeding northerly along New Salem St to Salem St, and proceeding easterly along Salem St to Wharton Park, and proceeding northerly along Wharton Park to Lowell St, and proceeding westerly along Lowell St to the point of beginning.

Wakefield Precinct Two.

All of that portion of Middlesex County bounded and described as follows: Beginning at the point of intersection of Main St and Bennett St, and proceeding northerly along Main St to Park St, and proceeding easterly along Park St to Pleasant St, and proceeding northerly along Pleasant St to Emerald St, and proceeding easterly along Emerald St to Vernon St, and proceeding northerly along Vernon St to Fitch Ct, and proceeding easterly along Fitch Ct to Mbta RR, and proceeding northerly along Mbta RR to Lowell St, and proceeding easterly along Lowell St to Wharton Park, and proceeding southerly along Wharton Park to Salem St, and proceeding westerly along Salem St to New Salem St, and proceeding southerly along New Salem St to Butler Ave, and proceeding southerly along Butler Ave to Water St, and proceeding easterly along Water St to Rosemary Ave, and proceeding easterly along Rosemary Ave to Roosevelt Rd, and proceeding southerly along Roosevelt Rd to Montrose Ave, and proceeding southerly along Montrose Ave to Water St, and proceeding westerly along Water St to Farm St, and proceeding southerly along Farm St to Nahant St, and proceeding westerly along Nahant St to Valley St, and proceeding northerly along Valley St to Cottage St, and proceeding westerly along Cottage St to Melvin St, and proceeding northerly along Melvin St to Bennett St, and proceeding westerly along Bennett St to the point of beginning.

Wakefield Precinct Three.

All of that portion of Middlesex County bounded and described as follows: Beginning at the point of intersection of Mbta RR and Mbta Commuter Rail, and proceeding northerly along Mbta RR to Bennett St, and proceeding easterly along Bennett St to Melvin St, and proceeding southerly along Melvin St to Cottage St, and proceeding easterly along Cottage St to Valley St, and proceeding southerly along Valley St to Nahant St, and proceeding easterly along Nahant St to Farm St, and proceeding northerly along Farm St to Water St, and proceeding easterly along Water St to Wiley St, and proceeding southerly along

Wiley St to Mill Riv, and proceeding easterly along Mill Riv to shoreline, and proceeding easterly along shoreline to the Saugus/Wakefield town line, and proceeding easterly along the Saugus/Wakefield town line to fence, and proceeding westerly along fence to **nonvisible** boundary, and proceeding northerly along **nonvisible** boundary to Maple Way, and proceeding northerly along Maple Way to Greenwood Ave, and proceeding southerly along Greenwood Ave to High St, and proceeding southerly along High St to Warren Ave, and proceeding westerly along Warren Ave to Pine St, and proceeding southerly along Pine St to Pitman Ave, and proceeding westerly along Pitman Ave to Greenwood Ave, and proceeding northerly along Greenwood Ave to Francis Ave, and proceeding westerly along Francis Ave to Oak St, and proceeding westerly along Oak St to Main St, and proceeding southerly along Main St to Greenwood St, and proceeding westerly along Greenwood St to Mbta Commuter Rail, and proceeding northerly along Mbta Commuter Rail to the point of beginning.

Wakefield Precinct Four.

All of that portion of Middlesex County bounded and described as follows: Beginning at the point of intersection of the Stoneham/Wakefield town line and the Melrose/Wakefield city/town line, and proceeding northerly along the Stoneham/Wakefield town line to **nonvisible** boundary, and proceeding easterly along **nonvisible** boundary to Linden Ave, and proceeding easterly along Linden Ave to Mbta Commuter Rail, and proceeding southerly along Mbta Commuter Rail to Greenwood St, and proceeding easterly along Greenwood St to Main St, and proceeding northerly along Main St to Oak St, and proceeding easterly along Oak St to Francis Ave, and proceeding easterly along Francis Ave to Greenwood Ave, and proceeding southerly along Greenwood Ave to Pitman Ave, and proceeding easterly along Pitman Ave to Pine St, and proceeding northerly along Pine St to Warren Ave, and proceeding easterly along Warren Ave to High St, and proceeding northerly along High St to Greenwood Ave, and proceeding northerly along Greenwood Ave to Maple Way, and proceeding southerly along Maple Way to **nonvisible** boundary, and proceeding southerly along **nonvisible** boundary to fence, and proceeding easterly along fence to the Saugus/Wakefield town line, and proceeding southerly along the Saugus/Wakefield town line to the Melrose/Wakefield city/town line, and proceeding westerly along the Melrose/Wakefield city/town line to the point of beginning.

Wakefield Precinct Five.

All of that portion of Middlesex County bounded and described as follows: Beginning at the point of intersection of Prospect St and the Stoneham/Wakefield town line, and proceeding easterly along Prospect St to Chestnut St, and proceeding southerly along Chestnut St to North Ave, and proceeding southerly along North Ave to Albion St, and proceeding easterly along Albion St to Main St, and proceeding southerly along Main St to Mbta RR, and proceeding southerly along Mbta RR to Mbta Commuter Rail, and proceeding southerly along Mbta Commuter Rail to Linden Ave, and proceeding westerly along Linden Ave to **nonvisible** boundary, and proceeding southerly along **nonvisible** boundary to the Stoneham/Wakefield town line, and proceeding westerly along the Stoneham/Wakefield town line to the point of beginning.

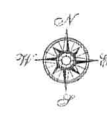
Wakefield Precinct Six.

All of that portion of Middlesex County bounded and described as follows: Beginning at the point of intersection of the Reading/Wakefield town line and the Stoneham/Wakefield town line, and proceeding northerly along the Reading/Wakefield town line to Reading Wakefield Rotary, and proceeding easterly along Reading Wakefield Rotary to **nonvisible** boundary, and proceeding easterly along **nonvisible** boundary to Main St, and proceeding southerly along Main St to Lowell St, and proceeding easterly along Lowell St to Main St, and proceeding southerly along Main St to Albion St, and proceeding westerly along Albion St to North Ave, and proceeding northerly along North Ave to Chestnut St, and proceeding westerly along Chestnut St to Prospect St, and proceeding westerly along Prospect St to the Stoneham/Wakefield town line, and proceeding westerly along the Stoneham/Wakefield town line to the point of beginning.

Wakefield Precinct Seven.

All of that portion of Middlesex County bounded and described as follows: Beginning at the point of intersection of the Reading/Wakefield town line and Reading Wakefield Rotary, and proceeding northerly along the Reading/Wakefield town line to the Lynnfield/Wakefield town line, and proceeding southerly along the Lynnfield/Wakefield town line to Boston and Maine RR, and proceeding southerly along Boston and Maine RR to Mbta RR, and proceeding southerly along Mbta RR to Fitch Ct, and proceeding westerly along Fitch Ct to Vernon St, and proceeding southerly along Vernon St to Emerald St, and proceeding westerly along Emerald St to Pleasant St, and proceeding southerly along Pleasant St to Park St, and proceeding westerly along Park St to Main St, and proceeding northerly along Main St to Lowell St, and proceeding westerly along Lowell St to Main St, and proceeding northerly along Main St to **nonvisible** boundary, and proceeding westerly along **nonvisible** boundary to Reading Wakefield Rotary, and proceeding northerly along Reading Wakefield Rotary to the point of beginning.

Town of Wakefield



Map Prepared for the Town of Wakefield
 Courtesy of William F. Galvin, Census Liaison
 Secretary of the Commonwealth

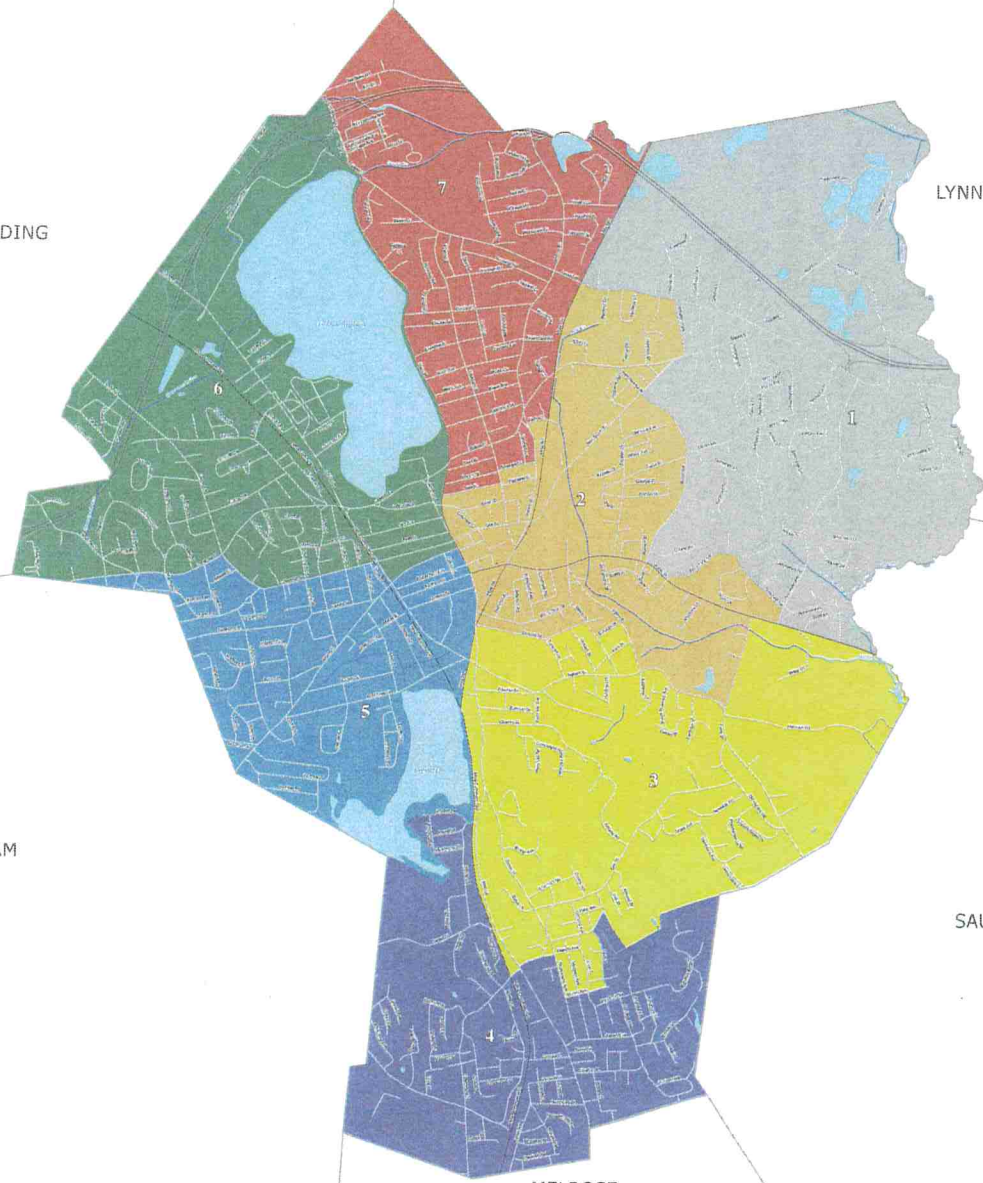
READING

LYNNFIELD

STONEHAM

SAUGUS

MELROSE



2020 Population -- 27,090

Minimum 5%	Target Population	Maximum 5%
3,676	3,870	4,000

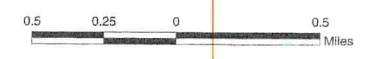
Precinct Boundaries Wakefield

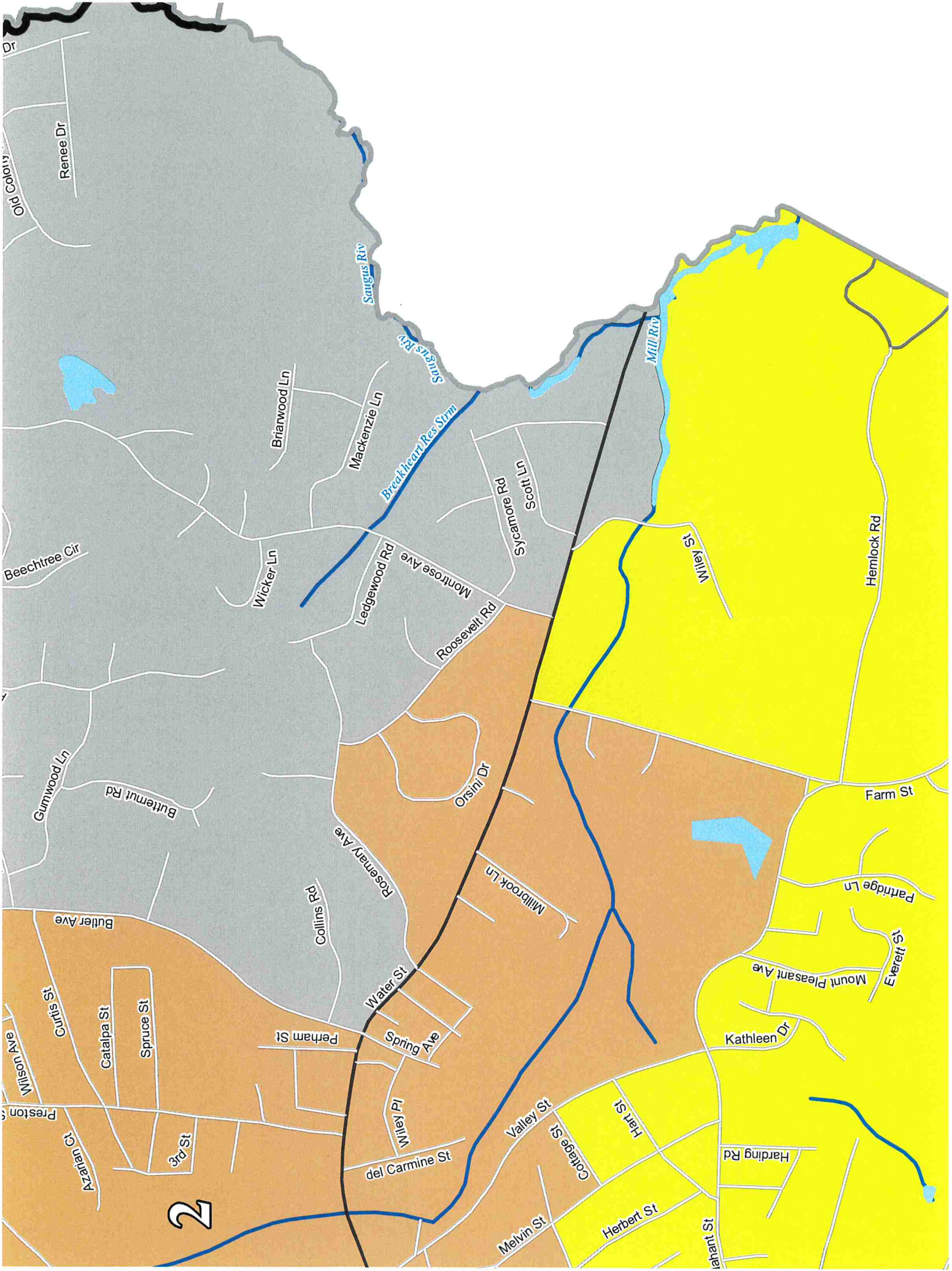
Precinct	2020 Population	Variance
1	3,759	-2.87
2	3,955	2.20
3	3,866	-0.10
4	3,989	3.07
5	3,879	0.23
6	3,876	0.16
7	3,766	-2.69

Population is based on the official U.S. 2020 Census block-level data.
 Boundaries effective December 31, 2021

Legend

- Municipal Boundary
- Geographical Features**
- Major Road
- Local Road
- Railroad
- Other Municipal Features
- Streams, Rivers
- Coastal Water, Lakes, Ponds, Major Rivers





COMMON VICTUALLER

Billys Roast Beef & Seafood, Inc.

Charlie's on Main Pizza

CIBO Café, LLC

S&S Donuts, LLC d/b/a Dunkin Donuts (225 North Avenue)

S&S Donuts, LLC d/b/a Dunkin Donuts (632 Main Street)

Honey Dew Donuts (915 Main Street)

My Brothers Place

Recanto De Bahia

ENTERTAINMENT (televisions, streaming devices)

CIBO Café, LLC

Recanto De Bahia

CLASS II

A.M. Detail, Inc.

BACPGroup, LLC

Northeast Auto Gallery, Inc.


Phil Howe's Towing

One Day Liquor License


ODLL-21-10

Submitted On: Nov 18, 2021

Applicant

 Anne Miller

 tsfofwakefield@earthlink.net

Applicant Information

Business Name (If Applicable)

The Scholarship Foundation of Wakefield

Business Address (If Applicable)

467 Main St

Applicants Name

Anne Miller

Applicants Address



Phone Number



Email

tsfofwakefield@earthlink.net

License Info

Purpose of Event

TSF's Annual Trivia Team Challenge

Start Date

02/05/2022

Start Time

6:00 pm

End Date

02/05/2022

End Time

10:00 pm

Is the event at the Americal Civic Center?

Yes

Applicant Signature

Application is made to the Town of Wakefield Licensing Authority in accordance with their Rules and Regulations made under authority of applicable statutes.

Signature of Applicant

true

e-Signature

I the undersigned certify under the penalties of perjury that I, to my best knowledge and belief, have filed all State tax returns and paid all State taxes required by law.

true

Signature of individual or Corporate Officer

Anne Miller

Social Security # or Federal Identification Number (whichever is applicable)



This license will not be issued unless this certification clause is signed by the applicant. Your social security number or FID number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax

12/3/21, 9:30 AM

payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G.L. c. 62C, s. 49



Lucius Beebe Memorial Library

345 Main Street
Wakefield, MA 01880
cmcdonald@noblenet.org

November 29, 2021

Town Council
Lee Memorial Town Hall
Lafayette Street
Wakefield, MA 01880

Dear Councilors,

In accordance with Chapter 44, Section 53A of Massachusetts General Laws, the Board of Library Trustees requests approval to accept and expend a gift or gifts to the library as indicated on the attached form bearing the above date.

Very truly yours,

Catherine McDonald
Library Director

LUCIUS BEEBE MEMORIAL LIBRARY
LIBRARY GIFTS RECEIVED FOR DEPOSIT
ACCOUNTING DEPARTMENT USE

11/29/2021				
SOURCE	DONOR INTENT	DETAIL	AMOUNT	ACCOUNT TOTAL
VARIOUS GIFTS - ORG 20610290, OBJECT 483000				324.00
Various Patrons	Public Printer Donations	Public printer supplies, paper, toner	324.00	
MAGAZINE GIFTS - ORG 20610295, OBJECT 483000				0.00
FRIENDS OF BEEBE LIBRARY GIFTS - ORG 20610291, OBJECT 483000				0.00
GIFT BOOKS - ORG 20610296, OBJECT 483000				0.00
TOTAL DONATIONS			324.00	0.00



TOWN OF WAKEFIELD

COUNCIL ON AGING

December 2, 2021

Town Council
Julie Smith-Galvin, Chairperson
1 Lafayette Street
Wakefield MA 01880

In accordance with Massachusetts General Laws Chapter 44 section 53A the Council on Aging submits the following for acceptance-gifts in the amount of \$ 6,118.00 were received from November 2020 through November 2021.

Respectfully submitted

Judy Luciano
Director





FY 2023 Budget Preview





Current Reserves

Stabilization fund: \$3 million

SPED Stabilization \$300,000

Free cash: \$5 million

Reserve fund: \$400,000

OPEB: \$27 million

Water reserve: \$1.8 million

Sewer reserve: \$1.8 million





Reserves Policy

- Free cash: 2 to 8 percent of operating revenue
- Stabilization: 3 percent of operating revenue
- Reserve fund: .5 percent of operating revenue





Projected Reserves

Fiscal Year

- FY23
- FY24
- FY25
- FY26
- Fy30

Free Cash

\$7 Million
\$8 Million
\$10 Million
\$12 Million
\$31 Million

Stabilization

\$3.1 Million
\$3.2 Million
\$3.3 Million
\$3.4 Million
\$4.4 Million





Budget Priorities

- Public Safety-mental health and substance abuse
- Roads, Sidewalks and Street-Scapes
- Drainage
- Recreation for all ages
- Accessibility
- Capital Improvements
- Sustainable economic development
- Lake Quannapowitt
- Pandemic rebound
- Education
- Town Council requests
- Affordability
- Equity





Revenues

- Tax levy: \$83,000,000
- State aid: \$11,500,000
- Local receipts: \$7,500,000
- MGLD: \$945,828
- F/C available funds: \$1,260,000
- New growth: \$3,000,000
- Federal relief: \$??

Total anticipated revenue: \$107,281,000 Million





Expenses

- Operating budgets: \$73,000,000
- Fixed costs: \$24,100,000
- Capital: \$2,000,000
- Articles: \$2,500,000
- Debt service: \$2,750,000
- Stabilization: \$100,000
- Overlay: \$600,000
- State & county: \$2,000,000
- Cherry sheet offsets: \$55,000.00
- Snow & ice overdraft: \$????
- COVID continuation: \$???

Total anticipated expenses: \$107,105,000





Balanced Budget

\$107,281,000 (revenue)

less \$107,105,000 (expenses)





Budget uncertainties

- State aid
- Local receipts
- Health insurance
- School priorities
- Snow and ice
- Covid
- Federal policy





State Aid

- FY 2022: 11,096,573
- FY 2025: \$11,500,000
 - Increase of 3.6 percent
- State revenue
- ARPA
- Chapter 70





Local Receipts

- FY 2022: \$6,790,000
- FY2023: \$7,500,000
 - Increase of 10+ percent
- Year to date FY2022:
 - (\$500,000 is excise tax)
- Spring excise-tax commitment:
- Concern with hotel and meals tax





Health Insurance

- Increasing this line item by 5 percent or \$616,000
- OPEB to smooth, if necessary





School Department

- What will education look like in 2023?
 - Learning Loss Issues
 - Summer School
 - Continuation of Remote for some students
- Additional funds
- Special education costs
- FY2021 encumbered amount
- Learning Loss
- Social/emotional wellbeing





Snow and Ice

- Prayer





Proposition 2 1/2 discussion

- Each 1/2% on Tax levy = approximately \$400,00
- A reduction of \$400,000 will lower the annual tax bill on the average single family home valued at \$633,300 by \$38.





Federal Policy

- ARPA
- FEMA
- Infrastructure and Build Back Better



Questions and Suggestions

