

Sweetser Lecture Series
2021-2022 Meetings of the Advisory Committee

Wednesday, February 9, 2022

7:00 pm

Emmanuel Episcopal Church, 5 Bryant Street, Wakefield

AGENDA

Call to Order of Meeting (Sara)

Secretary's Report (Susan)

- Reading of Minutes of November 17, 2021, meeting (Susan)

Treasurer's Report (status as of January 2022 – Faith/Sara for Lorraine)

- Update of letter and check for Emmanuel Episcopal Church for 2019-2020 season

Old Business

- Discussion of memorials to honor Diane Lind's contributions to SLSeries
- Committee Assignments and Duties: AV, Community Calendar Updates, Flowers/Lectern/Banner, Patrons, Programs, Publicity, Speakers, and Tickets (all stay the same)
- Update on Web page progress

New Business

- Scheduling of Advisory Committee member to conduct next meeting (mid-to-late-March 2022)
- Discussion of responses and fee requests from Prospective Speakers for Fall 2022 Series and official voting on roster
- Review of Fall 2022 SLS schedule and discussion of Lecture dates
- Discussion of best proposed time frame for projects and duties for March to September 2022 schedule (Advisory Committee)
- Progress of (electronically) scheduling The Savings Bank Theatre through Trudy Conley, Superintendent's Office, Wakefield Public Schools and back-up member (Sara)
- Scheduling Dates for future Meetings at EEC (Faith)
- Letter of sponsorship to The Savings Bank (Sara)

Next Meeting: TBA, most probably in March 2022

Adjournment

