

Sweetser Lecture Advisory Committee
Thursday, May 11, 2023 – 7:00 pm
Emmanuel Episcopal Church, 5 Bryant Street

AGENDA

- Call to Order of Meeting (Julie)
- Reading of Minutes of April 12, 2023, changes made (Susan)
- Treasurer's Report - update May, 2023 (David)

Old Business

- Number of tickets that benefactors receive, 2 tickets to each lecture, Discussion and vote needed
 - Discussion of TSB "Sponsorship" and "Publicity Generic Letter and Program Insert".

New Business

- Discuss new members
- May 22 11 AM meeting with Town Administrator
- Discussion of determination to disperse net proceeds to three local charities, pictures for publicity, percentages discussed as well as church payment
- Packets for 4 Speakers (Sara)
 - Request for preferred Bio and Picture shared by Sara with Joe, Jule, and Helen
- 3 places for ticket sales: Sweetbay, Reading book store, Stoneham book store, any other ideas, Brightview?
- Questions about selling tickets, may be a need for a written set of guidelines on the process of selling tickets. (David)
- WCAT ideas
- Other items?
- Next Meetings: June 7 and June 21
- Adjournment