



TOWN OF WAKEFIELD

**TOWN CLERK
WAKEFIELD, MA
2024 APR 10 AM 9:39**

RETIREMENT BOARD

Kevin Gill, Chair
Sherri A. Dalton
Erin Kokinda
Scott Morrison
Daniel W. Sherman

Cathy Cheek, Executive Director, ccheek@wakefield.ma.us

NOTICE OF MEETING

April 17, 2024 | 8:30 a.m.

Via Zoom: <https://us06web.zoom.us/j/89373281154>

Consistent with the Governor's orders extending certain provisions of the Open Meeting Law every effort will be made to allow the public to view and/or listen to the meeting in real time. If you do not have a camera or microphone on your computer you may use the following dial in number: 1-312-626-6799 Meeting ID 893 7328 1154. Please only use dial in or computer and not both as feedback will distort the meeting. This meeting will be audio and video recorded. In compliance with the Americans with Disability Act, this location is accessible to people with disabilities, Wakefield provides reasonable accommodations and/or language assistance free of charge upon request. If you are a person with a disability and require information or materials in an alternate format, or if you require any other accommodation, please contact the Town's Disability, William Renault-Town Engineer at 781-246-6308 as far in advance of the event as possible. Every effort will be made to grant your request. Advance notification will enable the Town to make reasonable arrangements to remove an accessibility barrier for you.

ITEM 1 | Call to Order

ITEM 2 | Attendance

ITEM 3 | Public Hearing

8:30 am – COLA FY 2025

ITEM 4 | Cash Books

Approval of February 2024 Cash Books

ITEM 5 | Monthly Budget

March 2024

ITEM 6 | Travel Request

Erin Kokinda – MACRS – June 1-2, 2024

ITEM 7 | Updates

Part-time Administrative Assistant

ITEM 8 | New Members

Maryam Mallick – Library, April 16, 2024

ITEM 9 | Monthly Refunds

Jeanette DeMasi, Police, 3 years 10 months



ITEM 10 | Monthly Transfers

- A. Abby Myers, Town Hall, to Watertown, 0 years 2 months
- B. Alyssa Staples, Library, to Middlesex County, 9 years 8 months

ITEM 11 | Intent to Retire

Philip Preston – Fire, 30 years 5 months, March 5, 2024

ITEM 12 | Warrants

- A. Staff Payroll – 24-3-3 in the amount \$18,453.84
- B. Contrib Payroll – 24-3-4 in the amount of \$1,106,594.00
- C. Void Payroll – 24-3-5 in the amount of (\$1,721.57)
- D. A/P Warrant – 24-4-1 in the amount of \$95,427.89

ITEM 13 | Correspondence

- A. PERAC Memo 11/2024 – Mandatory Retirement Board Member Training – 2nd Quarter 2024
- B. MACRS – Spring Conference June 1 – 5, 2024 Preliminary Agenda
- C. The Voice – May 2024

ITEM 14 | Meeting Minutes

Approval of March 27, 2024 Regular Retirement Board Meeting Minutes

ITEM 15 | Announcements & Acknowledgements

ITEM 16 | Next Regular Board Meeting

Wednesday, May 15, 2024 @ 8:30 a.m.

ITEM 17 | Adjournment