



# TOWN OF WAKEFIELD

**TOWN CLERK  
WAKEFIELD, MA  
2024 JAN 11 AM 9:42**

## RETIREMENT BOARD

Kevin Gill, Chair  
Sherri A. Dalton  
Erin Kokinda  
Scott Morrison  
Daniel W. Sherman

Cathy Cheek, Executive Director, ccheek@wakefield.ma.us

### NOTICE OF MEETING

January 18, 2024 | 8:30 a.m.

Via Zoom: <https://us06web.zoom.us/j/84119321503>

*Consistent with the Governor's orders extending certain provisions of the Open Meeting Law every effort will be made to allow the public to view and/or listen to the meeting in real time. If you do not have a camera or microphone on your computer you may use the following dial in number: 1-312-626-6799 Meeting ID 841 1932 1503. Please only use dial in or computer and not both as feedback will distort the meeting. This meeting will be audio and video recorded. In compliance with the Americans with Disability Act, this location is accessible to people with disabilities, Wakefield provides reasonable accommodations and/or language assistance free of charge upon request. If you are a person with a disability and require information or materials in an alternate format, or if you require any other accommodation, please contact the Town's Disability, William Renault-Town Engineer at 781-246-6308 as far in advance of the event as possible. Every effort will be made to grant your request. Advance notification will enable the Town to make reasonable arrangements to remove an accessibility barrier for you.*

#### **ITEM 1 | Call to Order**

#### **ITEM 2 | Possible Executive Session**

- A. Involuntary Accidental/Ordinary Disability Application Evidentiary Hearing – Blaine Hiltz
- B. Involuntary Superannuation Application – Victor D'Angelo

#### **ITEM 3 | Meeting Minutes**

- A. Approval of December 14, 2023 Regular Retirement Board Meeting Minutes
- B. Approval of December 14, 2023 Executive Session Board Meeting Minutes
- C. Approval of November 16, 2023 Executive Session Board Meeting Minutes
- D. Approval of October 19, 2023 Executive Session Board Meeting Minutes
- E. Release of June 24, 2021 Executive Session Meeting Minutes
- F. Release of May 19, 2022 Executive Session Meeting Minutes
- G. Release of May 18, 2023 Executive Session Meeting Minutes

#### **ITEM 4 | Cash Books**

Approval of November 2023 Cash Books

#### **ITEM 5 | Monthly Budget**

December 2023

#### **ITEM 6 | COLA Base**

Increase COLA Base. Continued discussion for November 16, 2023 board meeting.



## **ITEM 7 | Updates**

- A. Executive Director's Contract
- B. Part-time Administrative Assistant

## **ITEM 8 | New Members**

Samantha Elliott – Senior Planner, March 1, 2024

## **ITEM 9 | Intent to Retire**

Christine Butler – DPW, 22 years 2 months, January 3, 2024

## **ITEM 10 | Warrants**

- A. Staff Payroll – 23-12-2 in the amount \$10,103.22
- B. Contrib Payroll – 23-12-3 in the amount of \$1,134,017.87
- C. Void Contrib Payroll – 23-12-4 in the amount of (\$1,105.08)
- D. Misc Contrib Payroll – 24-1-1 in the amount of \$4,358.44
- E. A/P Warrant – 24-1-2 in the amount of \$36,013.94

## **ITEM 11 | Correspondence**

- A. PERAC Memo 28/2023 – 2023 Disability Data Changes
- B. PERAC Memo 29/2023 – Tobacco Company List
- C. PERAC Memo 30/2023 – Mandatory Retirement Board Member Training – 1<sup>st</sup> Quarter 2024
- D. PERAC Memo 1/2024 – 840 CMR 10:10(3) & 10:15(1)(c) – Annual Review of Medical Testing Fee
- E. PERAC Memo 2/2024 – 2024 Interest Rate set at 0.1%
- F. PERAC Memo 3/2024 – Required Minimum Distribution: Now Age 73 for this Year's Notifications
- G. PERAC Memo 4/2024 – 2024 Limits under Chapter 46 of the Acts of 2002
- H. PERAC Memo 5/2024 – 2024 Limits under Section 23 of Chapter 131 of the Acts of 2010
- I. PERAC Memo 6/2024 – COLA Notice
- J. PERAC Pension News – December 2023
- K. PRIM – Annual Comprehensive Financial Report
- L. PRIM – GIPS Asset Owner Report
- M. The Voice – January 2024

## **ITEM 12 | Announcements & Acknowledgements**

**ITEM 13 | Next Regular Board Meeting**

Thursday, February 15, 2024 @ 8:30 a.m.

**ITEM 14 | Adjournment**