



# TOWN OF WAKEFIELD

**TOWN CLERK**  
**WAKEFIELD, MA**  
**2023 DEC 6 AM 9:50**  
**RETIREMENT BOARD**

Kevin Gill, Chair  
Sherri A. Dalton  
Dennis P. Fazio  
Erin Kokinda  
Daniel W. Sherman

Cathy Cheek, Executive Director, ccheek@wakefield.ma.us

## NOTICE OF MEETING

December 14, 2023 | 8:30 a.m.

Via Zoom: <https://us06web.zoom.us/j/87606795900>

*Consistent with the Governor's orders extending certain provisions of the Open Meeting Law every effort will be made to allow the public to view and/or listen to the meeting in real time. If you do not have a camera or microphone on your computer you may use the following dial in number: 1-312-626-6799 Meeting ID 876 0679 5900. Please only use dial in or computer and not both as feedback will distort the meeting. This meeting will be audio and video recorded. In compliance with the Americans with Disability Act, this location is accessible to people with disabilities, Wakefield provides reasonable accommodations and/or language assistance free of charge upon request. If you are a person with a disability and require information or materials in an alternate format, or if you require any other accommodation, please contact the Town's Disability, William Renault-Town Engineer at 781-246-6308 as far in advance of the event as possible. Every effort will be made to grant your request. Advance notification will enable the Town to make reasonable arrangements to remove an accessibility barrier for you.*

### **ITEM 1 | Call to Order**

### **ITEM 2 | Legal RFP Applicants**

Interview Applicants for the Legal Services

### **ITEM 3 | Meeting Minutes**

A. Approval of November 16, 2023 Regular Retirement Board Meeting Minutes

B. Approval of November 16, 2023 Executive Session Board Meeting Minutes

C. Approval of October 19, 2023 Executive Session Board Meeting Minutes

### **ITEM 4 | Cash Books**

Approval of October 2023 Cash Books

### **ITEM 5 | Monthly Budget**

November 2023

### **ITEM 6 | Annual Budget**

2024 Annual Budget

### **ITEM 7 | Appointment of Chair of the Board**

Appointment of Chair for 2024

### **ITEM 8 | Election by Declaration of the Second Member**

Scott Morrison



**ITEM 9 | New Members**

- A. John Baia - School, October 23, 2023
- B. Danielle Placido – School, November 16, 2023
- C. Donna Botte – School, November 27, 2023
- D. Daniel Musker – DPW, November 27, 2023

**ITEM 10 | Member Makeups per Ch. 32, §4(2)(c)**

Susan DeAngelis, request to purchase part-time employment with the school dept, 4 years 7 months

**ITEM 11 | Monthly Refunds**

Renee Ward, Light, 5 years 0 months

**ITEM 12 | Warrants**

- A. Staff Payroll – 23-11-2 in the amount \$12,535.29
- B. Contrib Payroll – 23-11-3 in the amount of \$1,094,235.58
- C. A/P Warrant – 23-12-1 in the amount of \$2,104.95

**ITEM 13 | Correspondence**

- A. PERAC Memo 26/2023 – 2023 Pension Fraud Prevention Campaign
- B. PRIM – 2023 Mass PRIM Client Conference Overview
- C. The Voice – Nov. 2023

**ITEM 14 | Possible Executive Session**

Contract Negotiations - Executive Director

**ITEM 15 | Announcements & Acknowledgements**

**ITEM 16 | Next Regular Board Meeting**

Thursday, January 18, 2024 @ 8:30 a.m.

**ITEM 17 | Adjournment**