

**REGULAR
TOWN MEETING**

NOVEMBER 19TH, 2022



**TOWN OF
WAKEFIELD**

FORWARD

Fall Town Meeting provides a wonderful opportunity for your team at Town Hall to reflect upon the events of the past year. Specifically, we evaluate how we countered unexpected occurrences, how accurate our forecasts proved, and more importantly, how well Wakefield is prepared to answer future challenges. A quote attributed to Samuel Adams states, “we cannot control events.” The trick, he says, is “to foresee as far as we are able, prepare for, and improve them.” Hopefully, we successfully improved our town last Fiscal Year.

Through the efforts of our Forecasting Subcommittee, we strive to map out a future that not only answers the current needs and desires of our Town, but also allows us to sustain these efforts in a manner that positions us for a secure and stable future. The hard work done in this regard by the Town Council, Finance Committee, and School Committee has enabled us to sustain the highest available bond rating (AAA) from Wall Street. I can confidently say that we taxpayers have saved close to a million dollars in interest payments over our last few projects. This is money that stays in Wakefield, not in the pockets of the bond portfolio managers and their corporate clients.

We need to remain vigilant and prudent in our budgetary decisions, however, particularly over the next few years as the toll of higher inflation and supply chain issues could wreak havoc on our ability to sustain our AAA bond rating, maintain adequate reserves, and deliver the necessary services for the future. At the recent Tri-Board Meeting where the School Committee, Finance Committee, and Town Council met, these qualities of prudence and sustainability were loudly espoused. Even louder, your local elected and appointed officials will demand our fair share of State Aid, which is just now a small amount above where it was 20 years ago (with no adjustment for inflation). I feel that the State has an obligation to not only better assist those communities in the School Building Authority’s building pipeline, but to also better assist with the skyrocketing costs of energy, maintenance, supplies, and education.

Today, we will request that the Town utilize \$3.3 million in free cash to balance the budget. This is a bit more than the \$2,960,000 used last year to balance the budget and provide for other articles. Although we need to utilize a portion of our free cash today (as we do normally), we forecast that free cash will remain fairly steady over the next two years before replenishing in Fiscal Year 2026, if not sooner.

Article 4 is of particular interest, as it signifies the continuation of our town’s wonderful history of assisting those in need, as we will once again recommend that we offer tax breaks to qualified seniors, allowing many of them to remain in their homes. The funding of this effort will be borne by the remainder of our residential taxpayers. The other articles have no direct monetary effect on reserves or the tax levy, however, Article 5 will assist with providing green/solar back-up energy to both Wakefield High School as well as the Northeast Metropolitan Regional Vocational School. Neither building will need its own back-up generator, saving close to one million dollars for each project. Article 3 is necessary to correct an error on Article 2 from the spring Town Meeting.

On behalf of the Town Council and all municipal and school department employees, I wish to thank the townspeople for their overwhelming support during the past year, and with you, look forward to a brighter tomorrow.

Steve Maio
Town Administrator

2022 REGULAR TOWN MEETING INDEX OF ARTICLES

ARTICLE 1 4
ARTICLE 2 4
ARTICLE 3 4
ARTICLE 4 4
ARTICLE 5 5
ARTICLE 6 6

ARTICLE 1

To see if the Town will hear and accept a report of the Fiscal Year 2022 budget; or to see what the Town will do about it.

TOWN ADMINISTRATOR

ARTICLE 2

To see if the Town will vote to authorize the Board of Assessors to use such free cash as may be in the Treasury or any part thereof in computing the tax rate for fiscal period ending June 30, 2023; or to see what the Town will do about it.

TOWN COUNCIL

ARTICLE 3

To see if the Town will vote to amend the appropriation under Article 2 of the Annual Town Meeting of 2022 to read as follows: "That the town vote to raise and appropriate from tax levy the amount of \$2,100,000.00 and transfer the amount of \$862,000.00 from the sewer retained earnings account to the sewer department capital outlay account and the sum of \$875,000.00 from the water retained earnings account to the water department capital outlay account to carry out the purposes of this Article."; or to see what the Town will do about it.

TOWN COUNCIL

ARTICLE 4

To see if the Town will vote to authorize the Town Council, on behalf of the Town, to petition the Legislature for passage of special legislation substantially as provided below, provided that the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition: AN ACT AUTHORIZING THE TOWN OF WAKEFIELD TO ESTABLISH A MEANS TESTED SENIOR CITIZEN PROPERTY TAX EXEMPTION. SECTION 1. With respect to each qualifying parcel of real property classified as class one, residential in the town of Wakefield there shall be an exemption from the property tax in an amount to be set annually by the board of assessors as provided in section 3. The exemption shall be applied to the domicile of the taxpayer only. For the purposes of this act, "parcel" shall be a unit of real property as defined by the board of assessors under the deed for the property and shall include a condominium unit. The exemption provided for herein shall be in addition to any and all other exemptions allowed by the General Laws. SECTION 2. The board of assessors may deny an application if they find the applicant has excessive assets that place the applicant outside the category of intended recipients of the senior exemption created by this act. Real property shall qualify for the exemption under section 1 if all of the following criteria are met: (a) The qualifying real property is owned and occupied by a person whose prior year's income would make the person eligible for the circuit breaker income tax credit under

That the Town vote to accept a report of the Fiscal Year 2022 budget.

That the Town authorize the Board of Assessors to use \$3,300,000.00 in Free Cash in computing the tax rate for Fiscal Year 2023.

That the Town vote to amend the appropriation under Article 2 of the Annual Town Meeting of 2022 to read as follows: "That the town vote to raise and appropriate from tax levy the amount of \$2,100,000.00 and transfer the amount of \$862,000.00 from the sewer retained earnings account to the sewer department capital outlay account and the sum of \$875,000.00 from the water retained earnings account to the water department capital outlay account to carry out the purposes of this Article."

That the Town authorize the Town Council to petition the State Legislature to enact Special Legislation as described in this Article.

section 6(k) of chapter 62 of the General Laws; (b) The qualifying real property is owned by a single applicant age 65 or older at the close of the previous year or jointly by persons either of whom is age 65 or above at the close of the previous year and if the joint applicant is 60 years of age or older; (c) The qualifying real property is owned and occupied by the applicant or joint applicants as their domicile; (d) The applicant or at least 1 of the joint applicants has been domiciled and owned a home in the town of Wakefield for at least 10 consecutive years before filing an application for the exemption; (e) The assessed value of the domicile is no greater than the prior year's maximum assessed value for qualification for the circuit breaker income tax credit under section 6(k) of chapter 62 of the General Laws as adjusted annually by the Department of Revenue; and (f) The board of assessors has approved the application. SECTION 3. The board of assessors shall annually set the exemption amount provided for in section 1, provided that the amount of the exemption shall be between 100% and 150% of the amount of the circuit breaker income tax credit under section 6(k) of chapter 62 of the General Laws for which the applicant qualified in the previous year as determined by the board of assessors. The total amount exempted by this act shall be allocated proportionally within the tax levy on all residential taxpayers. SECTION 4. A person who seeks to qualify for the exemption under section 1 shall, before the deadline established by the board of assessors, file an application, on a form to be adopted by the board of assessors, with the supporting documentation of the applicant's income and assets as described in the application. The application shall be filed each year for which the applicant seeks the exemption. SECTION 5. No exemption shall be granted under this act until the Department of Revenue certifies a residential tax rate for the applicable tax year where the total exemption amount is raised by a burden shift within the residential tax levy. SECTION 6. This act shall expire after 3 years of implementation of the exemption; or to see what the Town will do about it

TOWN COUNCIL

ARTICLE 5

To see if the Town will vote to authorize the Town Council (1) to grant a perpetual, exclusive easement for no consideration to the Wakefield Municipal Gas & Light Department on a one-acre portion of certain town-owned land shown on Town of Wakefield Assessors Map No. 40A as Parcel 010-26A (title reference: Middlesex South District Registry of Deeds Book 8526, Page 287), as shown on a plan of land entitled "Easement Area Sketch Plan, Wakefield, Mass." Dated August 3, 2022, drawn by Thomas F. Winslow, P.L.S., Hayes Engineering, Inc., which plan is on file with the Town Clerk, to construct and operate a micro-grid in the form of an energy park which would include, but not necessarily be limited to, battery/energy storage, solar generation, natural gas generation and related equipment, and (2) to authorize the Town Council to petition the state legislature

That the Town vote to authorize the Town Council (1) to grant a perpetual, exclusive easement for no consideration to the Wakefield Municipal Gas & Light Department "WMGLD") on a one-acre portion of certain town-owned land shown on Town of Wakefield Assessors Map No. 40A as Parcel 010-26A (title reference: Middlesex South District Registry of Deeds Book 8526, Page 287) (the "Property"), as shown on a plan of land entitled "Easement Area Sketch Plan, Wakefield, Mass." dated August 3, 2022, drawn by Thomas F. Winslow, P.L.S., Hayes Engineering, Inc., which plan is on file with the Town Clerk, to construct and operate a micro-grid in the form of an energy park which would include, but not necessarily be limited to, battery/energy storage, solar generation, natural gas generation and related equipment, and (2) to authorize the

to permit the said grant of easement under Article 97 of the Articles of Amendment to the Constitution of the Commonwealth of Massachusetts; or to see what the Town will do about it.

TOWN COUNCIL

ARTICLE 6

To see if the Town will vote to adopt a new Article V of Chapter 175 of the General Bylaws, to be entitled "Street Names and Numbers," and to include within it the following: "§ 175-11. Street Name Changes. Any person proposing to change the name of an existing street shall follow the procedures set forth in this Bylaw, which applies to all ways within the Town (whether public or private) that are open to use by the public or approved by the Planning Board through the subdivision of land process. This Bylaw shall be construed and applied consistently with Massachusetts statutory procedure for street naming as set forth in G.L. c. 85, §§ 3, 3A & 3B. a. Eligible Streets and Names. No street shall be renamed if it has been initially named, or if its name has been changed, within the preceding 25 years. Proposed names must not be identical or confusingly similar to that of any existing way in Town. No proposed street name shall be used to honor any living person or any business entity. Proposed street names shall not have more characters than set by the DPW regulations. b. Application Process. The proponent of a street name change shall file a written application with the Town Clerk, together with a filing fee of \$800. The application need not follow any particular format, but shall at a minimum (i) identify the existing way that is proposed to be renamed; (ii) state the proposed new street name; and (iii) be signed by the proponent, whose name and address must be clearly legible. The Town Clerk shall, within 10 days after receipt of the application and fee, forward a copy to the Fire Chief, Police Chief, Town Engineer, and Town Assessors' Office. The Town Assessors' Office shall assemble a list of the names and addresses of all owners of property abutting the way in question and of all persons residing at such properties. The Town Clerk shall forward the list together with the application to the Planning Board for a public hearing. c. Public Hearing. The Planning Board shall conduct a public hearing on the application for a street name change within 30 days after receiving the application and list of abutting owners and residents from the Town Clerk. The Planning Board shall give notice of such hearing by publication in a newspaper published in the Town once in each of two successive weeks, the last publication to be at least two days before the hearing, and by mailing notice to all owners and residents forwarded by the Town Clerk at least one week before the hearing. Notice of the hearing shall also be sent by email to the Fire Department, Police Department, Town Engineer, Zoning Board of Appeals, Municipal Gas and Light Department, Public Works Director, Board of Assessors, Historical Commission and Postmaster. Prior to the public hearing, the Fire Chief, Police Chief and Town Engineer shall each give his or her written report and recommendation to

Town Council to petition the state legislature to permit the said grant of easement under Article 97 of the Articles of Amendment to the Constitution of the Commonwealth of Massachusetts.

That the Town adopt a new Article V of Chapter 175 of the General Bylaws as described in the Article.

the Planning Board with respect to the proposed change. The Planning Board shall vote on whether to recommend the proposed name change to the Town Council within 30 days after the opening of the public hearing and shall forward its recommendation to the Town Council forthwith following such vote. d. Action by Town Council. The Town Council shall promptly review and act on the recommendation by the Planning Board with respect to the proposed street name change. If the Town Council declines to make the name change, it shall so inform the applicant and the Town Clerk. If the Town Council approves the name change, in addition to notifying the applicant and the Town Clerk, it shall request payment from the applicant to cover the cost of changing and installing all applicable signage, and sending notice of the change by certified mail, return receipt requested, to all persons residing on the affected street or owning property thereon. No action shall be taken on the name change until such payment is received.”; or to see what the Town will do about it.

PLANNING BOARD

NOTES

Procedure of Town Meeting ...

The Moderator, an elected town official, presides at Town Meetings. He/she begins by reading the call for the meeting. Usually a motion is made to waive further reading of the warrant*, with the exception of the constable's return (which the law demands be read), and the motion is carried. Articles in the warrant are taken up in the order as they are printed in the warrant unless otherwise decided by a two-thirds vote.

The recommendations of the Finance Committee are available before voters discuss or act upon an article. For the Annual Town Meeting, these recommendations are available a week to ten days before the meeting in booklet form, called "Annual Appropriations" and may be obtained at the Town Administrator's Office at Town Hall.

The presentation of, and recommendation on, warrant articles at Town Meeting are presented in the following order:

- (1) Presentation by the sponsor of the article, to present his/her case;
- (2) Recommendation (and discussion, if any) of the appropriate Town officer;
- (3) Recommendation of the Finance Committee, if money is involved.

The voters may then debate the question according to rules of parliamentary procedure prescribed by the town by-laws, such as:

- Stand, address the moderator, give name and address clearly, confine remarks to the question under debate and avoid personalities.
- Speak for no more than five minutes at any one time, unless granted permission by the meeting. No voter may speak more than once on any question if other voters desire to be heard, and no voter may speak more than twice on the same question without permission of the meeting.
- Speak not more than two minutes on any one of the following motions:

Motion to adjourn. Motion to lay on the table. Motion to take from the table. Motion to put the previous question. (These motions only are in order when a question is under debate. Total time allowed for debate on each motion is six minutes.)

A two-thirds vote of the assembly is necessary on a motion which requires a bond issue. Reconsideration of a vote may take place only at an adjourned session after written notice to Town Clerk within 24 hours; two-thirds vote required. The Moderator may request a voter to put his/her motion in writing. Should seven voters doubt the accuracy of the Moderator's count of hands on a motion, tellers are appointed to make the count. The Moderator clarifies motions when they are especially complex.

Conduct at town meeting is further governed by the rules of practice, pertinent to town meetings in "Roberts Rule of Order".

While Town Meeting has no role in deciding whether to hold a Proposition 2½ referendum, it may decide to appropriate money for certain purposes contingent upon the voters' approval of an override or bond exclusion under Proposition 2½. These contingent appropriations may be made from the tax levy, available funds or borrowing under the requirements of state law.

*Town Meeting Warrant – a collection of articles presented by departments, voters, and committees for consideration by voters at an annual, regular or special town meeting.



TOWN OF WAKEFIELD

TOWN ADMINISTRATOR'S OFFICE

REPORT OF THE TOWN ADMINISTRATOR

Appropriated Funds, Expenditures, and Balances

Fiscal 2022

For the Period of July 1, 2021 to June 30, 2022



Fiscal 2022

GENERAL GOVERNMENT					
				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2022	Fiscal 2022	Fiscal 2022	Fund Balance	Fiscal 2022
Town Council Department					
Personal Services	428,140.00	428,139.24	0.76	0.76	
<i>(Includes Town Planner)</i>					
Purchase of Services	68,731.00	66,410.11	2,320.89	2,320.89	
Materials and Supplies	3,150.00	3,120.64	29.36	29.36	
Sundry Charges	3,500.00	3,220.00	280.00	280.00	
TOTAL	503,521.00	500,889.99	2,631.01	2,631.01	0.00
Accounting Department:					
Personal Services	321,637.00	321,353.44	283.56	283.56	
Purchase of Services	98,101.00	90,537.71	7,563.29	563.29	7,000.00
Materials and Supplies	3,050.00	1,649.67	1,400.33	1,400.33	
Sundry Charges	210.00	115.00	95.00	95.00	
TOTAL	422,998.00	413,655.82	9,342.18	2,342.18	7,000.00
Information Technology:					
Personal Services	206,769.00	206,768.43	0.57	0.57	
Purchase of Services	156,864.00	150,806.19	6,057.81	6,057.81	
Materials and Supplies	5,650.00	5,404.59	245.41	245.41	
Sundry Charges	2,388.00	2,383.50	4.50	4.50	
TOTAL	371,671.00	365,362.71	6,308.29	6,308.29	0.00
Capital Outlay	178,834.00	100,690.80	78,143.20	0.00	78,143.20
TOTAL	550,505.00	466,053.51	84,451.49	6,308.29	78,143.20
TREASURER'S DEPARTMENT:					
Salary of Treasurer	69,272.00	69,272.32	-0.32	-0.32	
Personal Services	130,721.00	130,720.29	0.71	0.71	
Purchase of Services	4,900.00	3,625.76	1,274.24	1,274.24	
Materials and Supplies	1,150.00	1,145.17	4.83	4.83	
Sundry Charges	90.00	90.00	0.00	0.00	
Tax Titles	13,000.00	12,101.64	898.36	898.36	
Bank Charges	7,500.00	7,052.61	447.39	447.39	
TOTAL	226,633.00	224,007.79	2,625.21	2,625.21	0.00

Fiscal 2022

				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2022	Fiscal 2022	Fiscal 2022	Fund Balance	Fiscal 2022
LEGAL DEPARTMENT:					
Personal Services	120,425.00	120,424.20	0.80	0.80	
Purchase of Services	142,500.00	142,430.00	70.00	70.00	
Materials and Supplies	6,200.00	6,157.75	42.25	42.25	
Sundry Charges	0.00	0.00	0.00	0.00	
Sub total	269,125.00	269,011.95	113.05	113.05	0.00
Legal Damages	4,560.00	4,278.94	281.06	281.06	
TOTAL	273,685.00	273,290.89	394.11	394.11	0.00
COLLECTOR'S DEPARTMENT:					
Salary of Collector	107,143.00	107,142.62	23.48	23.48	
Personal Services	77,000.00	68,178.38	8,798.52	8,798.52	
Purchase of Services	44,750.00	39,801.95	4,948.05	4,948.05	
Materials and Supplies	2,300.00	1,879.88	420.12	420.12	
Sundry Charges	140.00	100.00	40.00	40.00	
TOTAL	231,333.00	217,102.83	14,230.17	14,230.17	0.00
ASSESSORS' DEPARTMENT:					
Personal Services	214,569.00	214,569.00	0.00	0.00	
Purchase of Services	22,050.00	12,801.03	9,248.97	9,248.97	
Materials and Supplies	1,950.00	1,947.45	2.55	2.55	
Sundry Charges	750.00	722.50	27.50	27.50	
TOTAL	239,319.00	230,039.98	9,279.02	9,279.02	0.00

Fiscal 2022

				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
TOWN CLERK'S DEPARTMENT:	Fiscal 2022	Fiscal 2022	Fiscal 2022	Fund Balance	Fiscal 2022
Salary of Town Clerk	90,006.00	90,005.46	0.54	0.54	
Personal Services	122,978.00	122,977.70	0.30	0.30	
Purchase of Services	22,465.00	15,289.74	7,175.26	7,175.26	
Materials and Supplies	2,200.00	1,149.38	1,050.62	1,050.62	
Sundry Charges	290.00	0.00	290.00	290.00	
TOTAL	237,939.00	229,422.28	8,516.72	8,516.72	0.00
ELECTION / REGISTRATION:					
Personal Services	17,100.00	16,958.25	141.75	141.75	
Purchase of Services	19,100.00	17,507.13	1,592.87	1,592.87	
Material and Supplies	1,500.00	449.00	1,051.00	1,051.00	
TOTAL	37,700.00	34,914.38	2,785.62	2,785.62	0.00
ELECTION EXPENSE:					
Personal Services	6,625.00	6,621.25	3.75	3.75	
Purchase of Services	6,300.00	1,043.26	5,256.74	5,256.74	
TOTAL	12,925.00	7,664.51	5,260.49	5,260.49	0.00
FINANCE COMMITTEE:					
Personal Services	0.00	0.00	0.00	0.00	
Purchase of Services	2,960.00	2,900.00	60.00	60.00	
Materials and Supplies	700.00	500.00	200.00	200.00	
Sundry Charges	3,400.00	3,400.00	0.00	0.00	
TOTAL	7,060.00	6,800.00	260.00	260.00	0.00

				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
CONSERVATION COMMISSION:	Fiscal 2022	Fiscal 2022	Fiscal 2022	Fund Balance	Fiscal 2022
Personal Services	44,197.00	44,474.81	-277.81	-277.81	
Purchase of Services	1,950.00	466.78	1,483.22	1,483.22	
Materials and Supplies	1,000.00	848.79	151.21	151.21	
Sundry Charges	725.00	725.00	0.00	0.00	
TOTAL	47,872.00	46,515.38	1,356.62	1,356.62	0.00
LESS: Wetland Filing Fees	4,500.00	4,500.00	0.00	0.00	
TOTAL	43,372.00	42,015.38	1,356.62	1,356.62	0.00
PLANNING BOARD:					
Personal Services	4,800.00	4,200.00	600.00	600.00	
Purchase of Services	4,925.00	4,792.04	132.96	132.96	
Materials and Supplies	2,800.00	2,800.00	0.00	0.00	
Sundry Charges	450.00	450.00	0.00	0.00	
TOTAL	12,975.00	12,242.04	732.96	732.96	0.00
BOARD OF APPEALS:					
Purchase of Services	27,800.00	27,796.81	3.19	3.19	
TOTAL	27,800.00	27,796.81	3.19	3.19	0.00
Total General Government	2,832,265.00	2,685,896.21	141,868.79	56,725.59	85,143.20

Fiscal 2022

Protection Persons & Property	DISPOSITION OF BALANCE				
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2022	Fiscal 2022	Fiscal 2022	Fund Balance	Fiscal 2022
POLICE DEPARTMENT:					
Personal Services	5,876,988.00	5,876,144.23	843.77	843.77	
Purchase of Services	255,570.00	239,663.28	15,906.72	15,906.72	
Materials and Supplies	166,800.00	166,790.82	9.18	9.18	
Sundry Charges	13,000.00	12,894.00	106.00	106.00	
TOTAL	6,312,358.00	6,295,492.33	16,865.67	16,865.67	0.00
<u>Capital Outlay Breakdown:</u>					
<i>Cruisers</i>	186,000.00	178,240.10	7,759.90	7,759.90	
TOTAL	6,498,358.00	6,473,732.43	24,625.57	24,625.57	0.00
FIRE DEPARTMENT:					
Personal Services	5,908,388.00	5,908,387.89	0.11	0.11	
Purchase of Services	117,200.00	117,113.94	86.06	86.06	
Materials and Supplies	148,600.00	148,593.24	6.76	6.76	
Sundry Charges	3,000.00	3,000.00	0.00	0.00	
TOTAL	6,177,188.00	6,177,095.07	92.93	92.93	0.00
<u>Capital Outlay Breakdown:</u>					
<i>Radios</i>	62,500.00	62,500.00	0.00	0.00	
<i>Control/Dispatch</i>	57,500.00	49,841.13	7,658.87	7,658.87	
TOTAL	6,297,188.00	6,289,436.20	7,751.80	7,751.80	0.00
FIRE ALARM, POLICE SIGNAL					
TRAFFIC LIGHTS:					
Personal Services	42,015.00	41,320.00	695.00	695.00	
Purchase of Services	7,500.00	7,500.00	0.00	0.00	
Materials and Supplies	14,000.00	12,584.46	1,415.54	1,415.54	
Capital Outlay	0.00	0.00	0.00	0.00	
TOTAL	63,515.00	61,404.46	2,110.54	2,110.54	0.00
EMERGENCY MANAGEMENT:					
Personal Services	42,436.00	42,435.47	0.53	0.53	
Purchase of Services	30,000.00	28,965.62	1,034.38	1,034.38	
Materials and Supplies	3,000.00	2,580.04	419.96	419.96	
TOTAL	75,436.00	73,981.13	1,454.87	1,454.87	0.00

				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2022	Fiscal 2022	Fiscal 2022	Fund Balance	Fiscal 2022
INSPECTIONAL SERVICES:					
Personal Services	362,829.00	362,828.95	0.05	0.05	
Purchase of Services	13,050.00	12,913.05	136.95	136.95	
Materials and Supplies	7,650.00	6,641.19	1,008.81	1,008.81	
Sundry Charges	500.00	499.68	0.32	0.32	
TOTAL	384,029.00	382,882.87	1,146.13	1,146.13	0.00
ANIMAL INSPECTOR:					
Personal Services	0.00	0.00	0.00	0.00	
Purchase of Services	37,200.00	36,917.60	282.40	282.40	
Materials and Supplies	400.00	0.00	400.00	400.00	
Sundry Charges	3,000.00	3,000.00	0.00	0.00	
Capital Outlay	0.00	0.00	0.00	0.00	
TOTAL	40,600.00	39,917.60	682.40	682.40	0.00
PARKING CLERK:					
Personal Services	11,050.00	11,050.00	0.00	0.00	
Purchase of Services	1,500.00	402.00	1,098.00	1,098.00	
Materials and Supplies	400.00	52.64	347.36	347.36	
TOTAL	12,950.00	11,504.64	1,445.36	1,445.36	0.00
Total Protection Persons & Property	13,372,076.00	13,332,859.33	39,216.67	39,216.67	0.00

Fiscal 2022

HUMAN SERVICES					
				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2022	Fiscal 2022	Fiscal 2022	Fund Balance	Fiscal 2022
COUNCIL ON AGING:					
Personal Services	235,845.00	224,686.78	11,158.22	11,158.22	
Purchase of Services	5,600.00	2,619.98	2,980.02	2,980.02	
Materials and Supplies	12,600.00	5,315.93	7,284.07	7,284.07	
Mystic Valley Elder Service	6,275.00	6,275.00	0.00	0.00	
Capital Outlay	0.00	0.00	0.00	0.00	
TOTAL	260,320.00	238,897.69	21,422.31	21,422.31	0.00
HEALTH DEPARTMENT:					
Personal Services	69,576.00	69,575.54	0.46	0.46	
Purchase of Services	153,226.00	138,606.13	14,619.87	14,619.87	
Materials and Supplies	2,016.00	1,501.20	514.80	514.80	
Sundry Charges	360.00	250.00	110.00	110.00	
Emarc	16,000.00	16,000.00	0.00	0.00	
Mental Outpatient Clinic	6,400.00	6,400.00	0.00	0.00	
E. Middlesex Mosquito	29,445.00	29,445.00	0.00	0.00	
TOTAL	277,023.00	261,777.87	15,245.13	15,245.13	0.00
RECREATION:					
Personal Services	116,682.00	116,682.00	0.00	0.00	
TOTAL	116,682.00	116,682.00	0.00	0.00	0.00
VETERANS' DEPARTMENT:					
Personal Services	19,956.00	19,780.24	175.76	175.76	
Recipients	170,000.00	60,570.68	109,429.32	109,429.32	
Purchase of Services	55,045.00	54,063.88	981.12	981.12	
Materials and Supplies	600.00	362.08	237.92	237.92	
Memorial Day	2,500.00	150.00	2,350.00	2,350.00	
Veterans Day	1,500.00	62.49	1,437.51	1,437.51	
TOTAL	249,601.00	134,989.37	114,611.63	114,611.63	0.00
Total Human Services	903,626.00	752,346.93	151,279.07	151,279.07	0.00

Fiscal 2022

PUBLIC WORKS DEPT.					
				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2022	Fiscal 2022	Fiscal 2022	Fund Balance	Fiscal 2022
PERSONAL SERVICES:					
Personal Services Breakdown:	3,996,904.00	3,988,295.50	8,608.50	8,608.50	
Administration	195,694.00	195,694.00	0.00	0.00	
Engineering	309,541.00	309,541.00	0.00	0.00	
Fleet Maintenance	360,525.00	357,409.85	3,115.15	3,115.15	
Buildings	784,526.00	784,526.00	0.00	0.00	
Forestry and Parks	942,698.00	937,204.65	5,493.35	5,493.35	
Cemetery	320,655.00	320,655.00	0.00	0.00	
Highway	1,172,061.00	1,172,061.00	0.00	0.00	
TOTAL	4,085,700.00	4,077,091.50	8,608.50	8,608.50	0.00
LESS:					
Perpetual Care Income	45,595.00	45,595.00	0.00		
Park Trust Funds Available	1.00	1.00	0.00		
To Be Appropriated From The Sale of Lots Funds	43,200.00	43,200.00	0.00		
TOTAL	3,996,904.00	3,988,295.50	8,608.50	8,608.50	0.00
PURCHASE OF SERVICES:					
Purchased Service Breakdown:	1,704,660.00	1,548,865.24	155,794.76	20.54	
Administration	24,100.00	24,091.77	8.23	8.23	
Engineering	187,000.00	108,937.63	78,062.37	0.00	78,062.37
Fleet Maintenance	96,700.00	96,700.00	0.00	0.00	
Buildings	837,360.00	767,947.69	69,412.31	12.31	69,400.00
Forestry and Parks	198,250.00	198,250.00	0.00	0.00	
Cemetery	17,700.00	17,700.00	0.00	0.00	
Highway	343,550.00	335,238.15	8,311.85	0.00	8,311.85
TOTAL	1,704,660.00	1,548,865.24	155,794.76	20.54	155,774.22
MATERIALS AND SUPPLIES:					
Material & Supplies Breakdown:	711,850.00	702,252.44	9,597.56	1,131.48	
Administration	8,600.00	8,591.57	8.43	8.43	
Engineering	8,800.00	8,800.00	0.00	0.00	
Fleet Maintenance	260,800.00	260,800.00	0.00	0.00	
Buildings	126,100.00	126,100.00	0.00	0.00	
Forestry and Parks	131,850.00	123,383.92	8,466.08	0.00	8,466.08
Cemetery	24,500.00	23,532.84	967.16	967.16	
Highway	151,200.00	151,044.11	155.89	155.89	
TOTAL	711,850.00	702,252.44	9,597.56	1,131.48	8,466.08

PUBLIC WORKS ENTERPRISE					
				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2022	Fiscal 2022	Fiscal 2022	Fund Balance	Fiscal 2022
<i>WATER DIVISION:</i>					
Personal Services	1,375,660.00	1,066,061.27	309,598.73	309,598.73	
Purchase of Services	458,175.00	450,036.10	8,138.90	0.00	8,138.90
Materials and Supplies	247,500.00	247,500.00	0.00	0.00	
Sundry Charges	1,430.00	240.00	1,190.00	1,190.00	
Professional Medical Services	1,250.00	1,250.00	0.00	0.00	
Contributory Retire. Pensions	200,819.00	200,819.00	0.00	0.00	
Group Insurance	406,723.00	406,723.00	0.00	0.00	
Workers' Compensation Ins.	11,124.00	11,124.00	0.00	0.00	
General Insurance	23,800.00	23,800.00	0.00	0.00	
MWRA Water Assessment	2,847,491.00	2,842,135.54	5,355.46	5,355.46	
Admin Expense (P.S.)	71,139.00	71,139.00	0.00	0.00	
Capital Outlay	250,000.00	49,592.55	200,407.45	0.00	200,407.45
Maturing Debt	612,691.00	612,691.00	0.00	0.00	
Medicare	19,947.00	19,947.00	0.00	0.00	
TOTAL	6,527,749.00	6,003,058.46	524,690.54	316,144.19	208,546.35
<i>SEWER DIVISION:</i>					
Personal Services	954,253.00	861,454.16	92,798.84	92,798.84	
Purchase of Services	372,693.00	348,275.10	24,417.90	49.99	24,367.91
Materials and Supplies	87,100.00	67,850.56	19,249.44	-837.20	20,086.64
Sundry Charges	1,200.00	0.00	1,200.00	1,200.00	
MWRA Sewer Assessment	6,793,284.00	6,758,110.92	35,173.08	35,173.08	
Workers' Compensation Ins.	6,202.00	6,202.00	0.00	0.00	
General Insurance	13,600.00	13,600.00	0.00	0.00	
Professional Medical Services	1,250.00	1,250.00	0.00	0.00	
Contributory Retire. Pensions	194,387.00	194,387.00	0.00	0.00	
Group Insurance	285,712.00	285,712.00	0.00	0.00	
Admin Expense (P.S.)	71,139.00	71,139.00	0.00	0.00	
Capital Outlay	170,000.00	41,310.07	128,689.93	0.00	128,689.93
Maturing Debt	187,477.00	187,477.00	0.00	0.00	
Medicare	13,836.00	13,836.00	0.00	0.00	
TOTAL	9,152,133.00	8,850,603.81	301,529.19	128,384.71	173,144.48

EDUCATION					
				DISPOSITION OF BALANCE	
	Appropriation	Expenditure	Balance	Transfer to	Encumbered
	Fiscal 2022	Fiscal 2022	Fiscal 2022	Fund Balance	Fiscal 2022
SCHOOL DEPARTMENT:					
Personal Services	37,977,867.00	37,682,683.28	295,183.72	295,183.72	0.00
Purchase of Services	5,547,661.00	4,162,020.90	1,385,640.10	349,054.10	1,036,586.00
Materials and Supplies	1,907,872.00	1,595,744.36	312,127.64	-597,208.72	909,336.36
Sundry Charges	24,800.00	69,315.89	-44,515.89	-45,009.18	493.29
School Capital	30,000.00	27,765.00	2,235.00	2,235.00	0.00
TOTAL	45,488,200.00	43,537,529.43	1,950,670.57	4,254.92	1,946,415.65
<i>Less:</i>					
Offset Receipts Bus Fees	115,000.00	115,000.00	0.00	0.00	0.00
Total Tax Levy	45,373,200.00	43,422,529.43	1,950,670.57	4,254.92	1,946,415.65
LIBRARY DEPARTMENT:					
Personal Services	1,342,844.00	1,327,831.96	15,012.04	15,012.04	
Purchase of Services	246,788.00	246,564.52	223.48	223.48	
Materials and Supplies	222,000.00	222,000.00	0.00	0.00	
TOTAL	1,811,632.00	1,796,396.48	15,235.52	15,235.52	0.00
<i>Less:</i>					
Library Trust Fund Income	49,139.00	49,139.00	0.00	0.00	
TOTAL	1,762,493.00	1,747,257.48	15,235.52	15,235.52	0.00
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	
TOTAL	1,762,493.00	1,747,257.48	15,235.52	15,235.52	0.00
NE MET. REG. VOC.	1,909,388.00	1,906,933.32	2,454.68	2,454.68	0.00
Total Education	49,045,081.00	47,076,720.23	1,968,360.77	21,945.12	1,946,415.65

UNCLASSIFIED	Appropriation Fiscal 2022	Expenditure Fiscal 2022	Balance Fiscal 2022	DISPOSITION OF BALANCE	
				Transfer to	Encumbered
				Fund Balance	Fiscal 2022
STREET LIGHTS	188,131.00	188,131.00	0.00	0.00	0.00
HISTORICAL COMMISSION	2,000.00	273.00	1,727.00	1,727.00	0.00
GENERAL INSURANCE	423,025.00	423,019.00	6.00	6.00	0.00
MEDICARE	832,650.00	828,880.28	3,769.72	3,769.72	0.00
UNEMPLOYMENT INSURANCE	75,000.00	27,266.52	47,733.48	47,733.48	0.00
RESERVE FUND	400,000.00	128,000.00	272,000.00	272,000.00	0.00
CABLE TV PUBLIC ACCESS ENTERPRIS	551,239.00	550,735.57	503.43	0.00	503.43
Total Unclassified	2,472,045.00	2,146,305.37	325,739.63	325,236.20	503.43
BENEFITS & ADMINISTRATION					
PERSONAL SERVICES	188,422.00	188,421.09	0.91	0.91	
PROFESSIONAL MEDICAL	8,350.00	7,760.50	589.50	589.50	
WORKERS' COMPENSATION	420,990.00	420,942.00	48.00	48.00	
RETIREMENT SYSTEM:					
Pension Accumulation Fund	5,562,257.00	5,562,257.00	0.00	0.00	
Non-Contributory Pension Fund	37,170.00	36,809.76	360.24	360.24	
Assessments, Non-Contributory	0.00	0.00			
Veterans Pension Fund					
Total Benefits & Admin.	6,217,189.00	6,216,190.35	998.65	998.65	0.00
CONTRIBUTORY GROUP HEALTH AND LIFE INSURANCE:					
Town & School Appropriation	12,070,620.00	11,578,591.25	492,028.75	492,028.75	
Total Group Insurance	12,070,620.00	11,578,591.25	492,028.75	492,028.75	0.00

Town of Wakefield

Fiscal 2022 Summary

	Appropriation	Expenditure	Balance		Transfer to Revenue	Encumbered
General Government	2,832,265.00	2,685,896.21	141,868.79		56,725.59	85,143.20
Protection of Persons & Property	13,372,076.00	13,332,859.33	39,216.67		39,216.67	0.00
Human Services	903,626.00	752,346.93	151,279.07		151,279.07	0.00
Public Works Dept.	7,885,030.19	7,237,101.61	647,928.58		20,986.73	626,941.85
Education	49,045,081.00	47,076,720.23	1,968,360.77		21,945.12	1,946,415.65
Unclassified	2,472,045.00	2,146,305.37	325,739.63		325,236.20	503.43
Benefits & Admin.	6,217,189.00	6,216,190.35	998.65		998.65	0.00
Group Insurance	12,070,620.00	11,578,591.25	492,028.75		492,028.75	0.00
TOTAL	94,797,932.19	91,026,011.28	3,767,420.91		1,108,416.78	2,659,004.13
Snow & Ice	850,000.00	849,888.48	111.52		111.52	0.00
Enterprise Funds					Balance	Encumbered
Water Enterprise Fund	6,527,749.00	6,003,058.46	524,690.54		316,144.19	208,546.35
Sewer Enterprise Fund	9,152,133.00	8,850,603.81	301,529.19		128,384.71	173,144.48

Article Summary Fiscal 2022						
Dept.	Meeting Ref.	Description	Appropriation Fiscal 2022	Expenditure Fiscal 2022	Balance Fiscal 2022	
	11/06/20210	Free Cash to Reduce Tax Rate	2,500,000.00	2,500,000.00	0.00	
	11/06/20210	DPW Broadway Crossing	400,000.00	0.00	400,000.00	
Interfund	5/28/2021	Capital Projects/Debt Service Fu	4,133,698.00	4,133,698.00	0.00	
DPW	5/28/2021	Eminent Domain Proceed	1.00	0.00	1.00	
	5/28/2021	Trash Disposal/Recycling	2,199,441.00	2,001,781.42	197,659.58	
	5/28/2021	Real Property Assessment	38,000.00	38,000.00	0.00	
	5/28/2021	Personal Property Assessment	45,000.00	42,400.00	2,600.00	
		Total:	9,316,140.00	8,715,879.42	600,260.58	

Town of Wakefield
Reserve Fund Transfer Analysis
Fiscal 2022

Available Fiscal 2022 **\$400,000.00**

Voted June 23, 2022

Board of Appeals	Expense	12,200.00
Conservation	Salaries	4,000.00
Insurance Premiums	Expense	9,000.00
Legal	Expense	3,000.00
Legal	Expense - Damages	4,000.00
Medicare	Expense	20,000.00
NE MET. REG. VOC.	Expense	40,000.00
Town Council	Expense	25,000.00
Veterans	Salaries	1,000.00
Workers Compensation	Expense	9,800.00

Total Requested **128,000.00**

Remaining Balance **272,000.00**