

Budget No. 46	HEALTH INSURANCE ENROLLMENT				FY	2025	PAGE 3
Department 914							
Human Resources							
	TOWN	SCHOOL	TAX LEVY	WMGLD	WATER	SEWER	TOTAL
ACTIVE EMPLOYEE PLANS							
HP ACCESS AMERICA	0	1	1	0	0	0	1
HP EXPLORER	3	25	28	1	0	0	29
HP QUALITY	27	70	97	4	4	3	108
MGB COMPLETE HMO	24	86	110	6	2	1	119
UNICARE TOTAL CHOICE	0	0	0	0	0	1	1
UNICARE - COMMUNITY CHOICE	58	123	181	20	6	5	212
UNICARE - PLUS	43	69	112	11	3	0	126
RETIREE PLANS							
HP ACCESS AMERICA	2	0	2	4	1	0	7
HP EXPLORER	5	7	12	4	3	1	20
HP QUALITY	5	4	9	3	0	0	12
MGB COMPLETE HMO	1	2	3	0	1	0	4
UNICARE TOTAL CHOICE	0	4	4	1	0	0	5
UNICARE - COMMUNITY CHOICE	6	11	17	9	1	0	27
UNICARE - PLUS	6	14	20	4	0	0	24
HARVARD MEDICARE ENHANCE	55	163	218	16	2	2	238
TUFTS MEDICARE PREFERRED	43	50	93	6	10	4	113
UNICARE OME	115	216	331	26	2	3	362
TOTAL ENROLLMENT	393	845	1238	115	35	20	1408

Budget No. 46	HEALTH INSURANCE PLAN COST				FY	2025	PAGE 4
Department 914							
Human Resources							
	TOWN	SCHOOL	TAX LEVY	WMGLD	WATER	SEWER	TOTAL COST
ACTIVE EMPLOYEE PLANS							
HP ACCESS AMERICA	6,321	15,423	21,744	2,339	759	442	25,283
HP EXPLORER	144,240	351,947	496,187	53,369	17,309	10,097	576,962
HP QUALITY	435,148	1,061,761	1,496,909	161,005	52,218	30,460	1,740,592
MGB COMPLETE HMO	543,952	1,327,243	1,871,195	201,262	65,274	38,077	2,175,808
UNICARE TOTAL CHOICE	7,496	18,291	25,787	2,774	900	525	29,985
UNICARE - COMMUNITY CHOICE	612,903	1,495,484	2,108,387	226,774	73,548	42,903	2,451,613
UNICARE - PLUS	552,099	1,347,122	1,899,221	204,277	66,252	38,647	2,208,397
RETIREE PLANS							
HP ACCESS AMERICA	33,130	80,838	113,969	12,258	3,976	2,319	132,522
HP EXPLORER	83,560	203,886	287,445	30,917	10,027	5,849	334,239
HP QUALITY	37,309	91,033	128,341	13,804	4,477	2,612	149,234
MGB COMPLETE HMO	20,961	51,146	72,107	7,756	2,515	1,467	83,846
UNICARE TOTAL CHOICE	25,127	61,309	86,436	9,297	3,015	1,759	100,507
UNICARE - COMMUNITY CHOICE	67,615	164,981	232,596	25,018	8,114	4,733	270,460
UNICARE - PLUS	96,499	235,457	331,956	35,705	11,580	6,755	385,996
HARVARD MEDICARE ENHANCE	233,550	569,862	803,412	86,414	28,026	16,349	934,200
TUFTS MEDICARE PREFERRED	98,673	240,762	339,435	36,509	11,841	6,907	394,692
UNICARE OME	362,192	883,748	1,245,940	134,011	43,463	25,353	1,448,768
TOTAL COST	3,360,776	8,200,293	11,561,069	1,243,487	403,293	235,254	13,443,103
% OF BUDGET	25.00%	61.00%		9.25%	3.00%	1.75%	100.00%

Budget No. 46	HEALTH INSURANCE ADDITIONAL SUBSCRIBER EXPOSURE				FY	2025	PAGE 5
Department 914							
Human Resources							
	TOTAL		COST PER			ESTIMATED	
	PLAN COST	# ENROLLED	ENROLLMENT	# ELIGIBLE	# UNENROLLED	EXPOSURE	
ACTIVE EMPLOYEE PLANS							
HP ACCESS AMERICA	25,283	1	25,283				
HP EXPLORER	576,962	29	19,895				
HP QUALITY	1,740,592	108	16,117				
MGB COMPLETE HMO	2,175,808	119	18,284				
UNICARE TOTAL CHOICE	29,985	1	29,985				
UNICARE - COMMUNITY CHOICE	2,451,613	212	11,564				
UNICARE - PLUS	2,208,397	126	17,527				
ACTIVE SUBTOTAL	9,208,640	596	19,808	843	247	4,892,568	
RETIREE PLANS							
			(average)				
HP ACCESS AMERICA	132,522	7	18,932				
HP EXPLORER	334,239	20	16,712				
HP QUALITY	149,234	12	12,436				
MGB COMPLETE HMO	83,846	4	20,961				
UNICARE TOTAL CHOICE	100,507	5	20,101				
UNICARE - COMMUNITY CHOICE	270,460	27	10,017				
UNICARE - PLUS	385,996	24	16,083				
HARVARD MEDICARE ENHANCE	934,200	238	3,925				
TUFTS MEDICARE PREFERRED	394,692	113	3,493				
UNICARE OME	1,448,768	362	4,002				
RETIREE SUBTOTAL	4,234,463	773	11,226	839	66	740,927	
			(average)				
TOTAL	13,443,103	1,369		1,682	313	5,633,496	

Budget No. 26	Page 1										
Acct. No. 510	TOWN OF WAKEFIELD FINANCE COMMITTEE										
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025											
Wakefield Health & Human Services											
====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	+/- \$	+/- %
====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
SHEET A											
1	Personal Services	69,576.00	149,498.00	186,148.00	199,132.00	103,678.00	313,352.00	313,352.00	0.00	114,220.00	57.36%
2	Contractual Services	138,606.00	135,857.00	140,829.00	134,235.00	61,002.00	137,885.00	137,885.00	0.00	3,650.00	2.72%
4	Materials/Supplies	1,502.00	2,440.00	2,516.00	2,375.00	518.00	2,375.00	2,375.00	0.00	0.00	0.00%
7	Sundry Charges	250.00	0.00	1,250.00	1,250.00	0.00	1,250.00	1,250.00	0.00	0.00	0.00%
	TOTAL	209,934.00	287,795.00	330,743.00	336,992.00	165,198.00	454,862.00	454,862.00	0.00	117,870.00	34.98%
	Social Services	16,000.00	0.00	16,000.00	16,000.00	0.00	16,000.00	16,000.00	0.00	0.00	0.00%
	Mental Health Services	6,400.00	0.00	6,400.00	6,400.00	0.00	6,400.00	6,400.00	0.00	0.00	0.00%
	E. Middlesex Mosq.	29,445.00	29,933.00	29,933.00	30,500.00	15,250.00	30,500.00	30,500.00	0.00	0.00	0.00%
	TOTAL	261,779.00	317,728.00	383,076.00	389,892.00	180,448.00	507,762.00	507,762.00	0.00	117,870.00	30.23%

Budget No. 26									
Acct. No. 510									
TOWN OF WAKEFIELD FINANCE COMMITTEE									
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025									
Wakefield Health & Human Services									
=====									
		Actual	Actual			Act. Expend.	Departmental	Town Admin.	
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025
=====									
SHEET B - 2 CONTRACTUAL SERVICES									
5273	Vehicle Allowance	95.00	414.00	2,800.00	2,800.00	0.00	2,800.00	2,800.00	0.00
5301	Advertising	303.00	398.00	416.00	1,000.00	132.00	1,000.00	1,000.00	0.00
5306	Printing & Binding	500.00	464.00	500.00	500.00	59.00	500.00	500.00	0.00
5316	Professional Services	135,734.00	132,389.00	132,750.00	125,215.00	59,382.00	128,865.00	128,865.00	0.00
5340	Postage	200.00	286.00	700.00	700.00	46.00	700.00	700.00	0.00
5341	Telephone	1,649.00	1,906.00	1,663.00	2,020.00	1,383.00	2,020.00	2,020.00	0.00
5351	Travel Inside Comm.	125.00	0.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00
	Less FEMA / CARES Reimbursement			0.00	0.00	0.00	0.00	0.00	
	TOTAL 2	138,606.00	135,857.00	140,829.00	134,235.00	61,002.00	137,885.00	137,885.00	0.00

Budget No. 26													
Acct. No. 510													
TOWN OF WAKEFIELD FINANCE COMMITTEE													
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025													
Wakefield Health & Human Services													
		Actual	Actual			Act. Expend.	Departmental	Town Admin.					
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended				
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025				
SHEET B - 4 MATERIALS/SUPPLIES													
5422	Office Supplies	1,000.00	1,742.00	1,500.00	1,500.00	266.00	1,500.00	1,500.00	0.00				
5423	Reproducing & Computer	286.00	482.00	800.00	600.00	0.00	600.00	600.00	0.00				
5511	Books/Periodicals	216.00	216.00	216.00	275.00	252.00	275.00	275.00	0.00				
	TOTAL 4	1,502.00	2,440.00	2,516.00	2,375.00	518.00	2,375.00	2,375.00	0.00				

Budget No. 26													
Acct. No. 510													
TOWN OF WAKEFIELD FINANCE COMMITTEE													
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025													
Wakefield Health & Human Services													
		=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
		Actual	Actual			Act. Expend.	Departmental	Town Admin.					
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended				
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025				
		=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
SHEET B - 7 SUNDRY CHARGES													
5731	Dues & Memberships	250.00	0.00	1,250.00	1,250.00	0.00	1,250.00	1,250.00	0.00				
	TOTAL 7	250.00	0.00	1,250.00	1,250.00	0.00	1,250.00	1,250.00	0.00				

Acct No. 615

TOWN OF WAKEFIELD

Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025

Vocational School

EOC		Actual Expend. FY 2022	Actual Expend. FY 2023	Approp. FY 2023	Approp. FY 2024	Act. Expend. Thru Wk. 26 12/26/23	Departmental Request For FY 2025	Town Admin. Request For FY 2025	Recommended FY 2025	+/- \$	+/- %
	Northeast Regional	1,732,232.00	2,017,077.00	2,017,068.00	2,038,570.00	1,019,285.00	2,370,610.00	2,370,610.00	0.00	332,040.00	16.29%
	Minuteman Regional	24,279.00	26,312.00	0.00	0.00	0.00	0.00	0.00	0.00		
	Essex North Shore Regional	150,285.00	187,660.00	140,047.00	193,290.00	112,228.00	173,035.00	173,035.00	0.00	(20,255.00)	-10.48%
	Transportation Costs	40,137.00	17,500.00	6,200.00	20,085.00	9,625.00	14,840.00	14,840.00	0.00	(5,245.00)	-26.11%
	RFT/SUPPLEMENTAL	0.00	0.00	85,235.00							
	TOTAL	1,946,933.00	2,248,549.00	2,248,550.00	2,251,945.00	1,141,138.00	2,558,485.00	2,558,485.00	0.00	306,540.00	13.61%



Wakefield Public Schools

Inspire the love of learning

**FISCAL YEAR 2025
PROPOSED
OPERATING BUDGET**

March 12, 2024

WAKEFIELD PUBLIC SCHOOLS

FISCAL YEAR 2025 PROPOSED OPERATING BUDGET

School Committee:

Amy Leeman	<i>Chairperson</i>
Stephan Ingalls	<i>Vice Chairperson</i>
Eileen Colleran	
Peter Davis	
Kevin Fontanella	
Thomas Markham	
Kevin Piskadlo	

District Administration:

Douglas Lyons	<i>Superintendent</i>
Kara Mauro	<i>Assistant Superintendent</i>
Christine Bufagna	<i>School Business Administrator</i>
Rosie Galvin	<i>Administrator of Special Education & Student Services</i>
Jeffrey H. Weiner	<i>Technology Director</i>
Tim O'Brien	<i>Director of Facilities</i>

School Administration:

Shannon Blacker	<i>Director, Doyle Early Childhood Center</i>
Terence Liberti	<i>Principal, Dolbeare Elementary School</i>
Tiffany Back	<i>Principal, Greenwood Elementary School</i>
Brian Schmitt	<i>Principal, Walton Elementary School</i>
Matthew Carter	<i>Principal, Woodville Elementary School</i>
Megan Webb	<i>Principal, Galvin Middle School</i>
Amy McLeod	<i>Principal, Wakefield Memorial High School</i>

March 12, 2024

WAKEFIELD PUBLIC SCHOOLS
2024 - 2025

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<p style="text-align: center;">WAKEFIELD PUBLIC SCHOOLS 2024-2025 Recommended Budget</p>
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Foreword

Wakefield is a great community and a highly desirable place to raise a family. Part of this attraction is the remarkable work that is done daily by the faculty and staff of the Wakefield Public Schools (WPS). Our schools, alongside the athletics, music, and extracurricular programs are among the very best in the State.

Guided by the WPS vision, mission, and instructional strategy, our work is aligned to foster a nurturing educational environment. Our vision is to cultivate students who emerge as confident, lifelong learners, who embody respect and compassion in their communities. Our mission is dedicated to equipping students for success in college, career, and community by providing a rich and challenging curriculum, high quality instruction, and educational experiences that meet their individual needs and interests. In our daily practice, we remain steadfast in our commitment to inspire a love of learning among our students, laying the foundation for the continuous growth and development.

WPS students are steadily developing and improving their regulatory skills to be aware of how they learn, the strengths they have, and the need to work hard to improve their skills daily. They are also learning that it takes consistent work to improve at any skill whether it be a musical instrument, a sport, or an academic subject. Developing in these ways slows the need to compare and to simply think that success or improvement happens without effort. This is simply not the case. The process of learning and steady improvement is part of our work every day at every level. Teachers are expert at individualizing learning and helping students feel like they belong to their school and classroom communities.

While the number of students requiring out-of-district placements has remained consistent over the past three years, we have witnessed a significant increase in the overall needs of our student population. This growing complexity has compelled us to develop and expand our in-district programs, ensuring that we can provide comprehensive support and meet the diverse needs of all students within our community. Our commitment to enhancing these programs reflects our dedication to offering tailored educational experiences that cater to the evolving demands of our students.

In Wakefield, we are experiencing a notable rise in the number of Multilingual Learners and families new to the United States. A decade ago, our district served approximately 20 ML students; today, that number has surged to well over 108, reflecting the growing diversity within our community. What is striking is that the number of economically disadvantaged students has gone from 9.7% or 328 students, to 17.2% or 568 students in the same time period.

Over the past year, we have made significant progress in ensuring that our students are working on common, standards-aligned curricula. Notably, we have adopted a new literacy curriculum from

EL (Expeditionary Learning) and supplemented this with other programs (Heggarty and Foundations) that are specifically targeting our students' development of foundational literacy skills. This marks a significant shift toward enhancing literacy experiences that adhere to the Science of Reading and Writing. We received a grant from the Department of Elementary and Secondary Education to accelerate this adoption. The successful implementation of this change would not have been possible without the extraordinary work of our elementary school teachers, who have worked tirelessly under the expert guidance and coaching provided by our Humanities Coordinator and Coach. At our secondary level, we have spent a significant time following our ELA Curriculum Review, securing curriculum guides for equitable learning across grade levels and classes. Additionally, we have invested in a common approach to writing (5-12) by training all of our English and Social Studies Teachers in the EmPOWER Writing Program.

Hiring, retaining, and developing personnel continues to be our greatest challenge. Teachers and staff that teach and support students daily are differentiating and working to meet a broader range of needs than they have in past years. The increase in Special Education and English Learners student needs have changed dramatically. To best address this situation, we are pleased to report that we have tentatively settled a new teacher contract that will better support faculty with positive increases in salary, parental leave and opportunities for professional development to continue to learn and grow to support students.

We will continue to prioritize academics, counseling, intervention, multilingual learner support, and special education services for students. This includes a focus on our most vulnerable learners as well as our most advanced learners.

To best meet the needs of students, faculty and staff the recommended school department budget for the 2025 fiscal year is \$52,319,699, representing an increase of 5.50% over FY24. The newly proposed budget when compared year over year is as follows:

FY24	
Personnel	\$41,557,630
Contractual Services	\$6,032,914
Materials and Supplies	\$1,999,647
Total Expenditures:	\$49,590,191

FY25	
Personnel	\$44,082,014
Contractual Services	\$6,221,011
Materials and Supplies	\$2,016,674
Total Expenditures:	\$52,319,699

The FY25 Budget supports the WPS Vision and Mission in service to students, families, and the community. This work is carried out daily by 604 employees in seven bargaining units, serving 3431 students and families with a range of talents and needs.

We have done well, yet it is crucial that we maintain a close collaborative relationship with the Town to effectively manage increased costs related to labor, safety protocols (including building

and cyber safety), as well as long-term forecasting on preparing facilities for the changes in enrollment and climate.

We are grateful to serve Wakefield students and families, as well as the Wakefield community. We want to thank the School Committee, Town Council, the Finance Committee and especially our faculty, staff, students and families for their ongoing support.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Lyons', with a stylized flourish extending to the right.

Douglas J. Lyons
Superintendent
Wakefield Public Schools

<p style="text-align: center;">WAKEFIELD PUBLIC SCHOOLS 2024-2025</p>

Fiscal Management Goals

In the fiscal management of the Wakefield Public Schools, the School Committee seeks to achieve the following goals:

To engage in thorough advance planning, with staff and community involvement, in order to develop budgets and to guide expenditures so as to achieve the greatest educational returns and the greatest contributions to the educational program in relation to dollars expended.

To seek levels of funding that will provide high quality education for all students.

To use the best available techniques for budget development and management.

To provide timely and appropriate information to all staff with fiscal management responsibilities.

To establish optimum efficiency procedures for accounting, reporting, purchasing and delivery, payroll, payment of vendors and contractors, and all other areas of fiscal management.

To provide sufficient funds to ensure that the budget is balanced on an annual basis.

To provide sufficient funds for appropriate increases fairly distributed among programs.

To provide sufficient funds to implement improvements to existing programs and to implement new programs.

To provide sufficient funds to support optimal class size.

To minimize the impact of any reductions in federal, state and/or local revenue sources.

**WAKEFIELD PUBLIC SCHOOLS
2024-2025**

Budget Adoption Procedures

Authority for adoption of the school operating budget lies with the citizens who vote to appropriate the necessary funds at the annual town meeting. The school budget is presented as part of the total town budget.

As provided in the Wakefield Town Charter, the Superintendent and a designated representative of the Wakefield School Committee shall attend each town meeting for the purpose of providing the citizens with information pertinent to school sponsored warrant articles. If this representative is deterred by illness or other reasonable cause, another representative shall be designated to attend in his/her place.

The fiscal year of the Town of Wakefield begins on the first day of July and shall end on the thirtieth day of June, unless another provision is made by law.

SUBMISSION TO TOWN ADMINISTRATOR – The budget adopted by the School Committee shall be submitted to the Town Administrator in sufficient time to enable him/her to prepare the total town budget as required by the Town Charter.

PUBLIC HEARING BY SCHOOL COMMITTEE – State law requires the School Committee to hold a public hearing on a proposed budget before it takes a final vote. At least 14 days prior to the meeting at which the School Committee is to vote on its final budget request, the School Committee shall cause to be published in a local newspaper an advertisement announcing the public hearing on the budget. The advertisement shall specifically indicate a notice stating (1) the times and places where complete copies of the proposed budget shall be available for public examination, and (2) the date, time and place, not less than seven days following such publication, when a public hearing shall be held by the School Committee concerning its proposed budget.

ADOPTION – The action of the School Committee’s adoption of the budget following the public hearing shall be summarized and the vote of each member on any amendments offered to the proposed budget shall be recorded. The Town Administrator shall be informed of the Committee’s judgments before his/her budget is presented to the Finance Committee.

WAKEFIELD PUBLIC SCHOOLS 2024-2025

Budget Schedule

Nov. 18, 2023	Fall Town Meeting	<input type="checkbox"/>
Jan. 2, 2024	SBA distributes budget information to the Leadership Team.	<input type="checkbox"/>
Jan. 16, 2024	F&F Sub comm 5 pm	<input type="checkbox"/>
Jan. 18-24, 2024	School Leadership Budget Presentations	<input type="checkbox"/>
Jan. 23, 2024	School Committee to vote on Capital Requests	<input type="checkbox"/>
Jan. 24, 2024	Capital submission to DPW	<input type="checkbox"/>
Jan. 25, 2024	Leadership Team Budget discussion	<input type="checkbox"/>
Jan. 29 - Feb. 7, 2024	Wakefield Staff Forums – zoom 3:00 pm	<input type="checkbox"/>
Feb. 6, 2024	Budget Survey to Parents and staff	<input type="checkbox"/>
Feb. 7, 2024	Town Finance Committee - zoom 7:00 p.m.	<input type="checkbox"/>
Feb. 7, 2024	F&F Sub comm	<input type="checkbox"/>
Feb. 23, 2024	Exec Team finalizes FY25 Recommended Budget	<input type="checkbox"/>
Mar. 5, 2024	Capital Meeting with Finance Committee	<input type="checkbox"/>
Mar. 12, 2024	Recommended Budget and Presentation posted online	<input type="checkbox"/>
Mar. 12, 2024	Recommended Budget presented to School Committee	<input type="checkbox"/>
Mar. 14, 2024	F&F Sub comm to meet with Finance Committee	<input type="checkbox"/>
Mar. 20, 2024	School Budget Public Hearing – zoom 6:30 pm	<input type="checkbox"/>
Mar. 26, 2024	School Budget voted by School Committee	<input type="checkbox"/>
Mar. 29, 2024	School Budget sent to Town Hall and Selectmen Office	<input type="checkbox"/>
Apr. 8, 2024	School Budget presentation to Town Council	<input type="checkbox"/>
Apr. 11, 2024	School Budget presentation to Finance Committee	<input type="checkbox"/>
Apr. 11, 2024	F&F Sub comm	<input type="checkbox"/>
Apr. 29 2024	School Budget presentation at Town Meeting	<input type="checkbox"/>
May 9, 2024	F&F Sub comm	<input type="checkbox"/>
May 16, 2024	F&F Sub comm	<input type="checkbox"/>

Dates subject to change

**WAKEFIELD PUBLIC SCHOOLS
2024-2025**

Personnel Components of the Budget

The personnel component of the budget includes salaries for all staff. Full time equivalency (FTE) is tracked for all regular employees but not for on-call or temporary employees such as substitute teachers or coaches. It is important to note that the definition of a 1.0 FTE varies with positions as defined in collective bargaining agreements. In order to calculate the personnel budget requests, staffing needs must first be calculated. Professional staffing needs are determined based on enrollment projections and professional staffing guidelines. Using the current year staff as a base, the personnel budget requests are generated as follows:

All represented employees not at the maximum step are advanced one step.

Collective bargaining increases are applied to the salary schedule. During those years when a contract is in negotiation, a projected increase is applied to the salary schedule when appropriate. By contract, teachers and professional support staff must notify the Superintendent's office in writing of the intent to advance to a higher educational level during the following school year by December 1st of the current year. Longevity stipends are added and adjusted for those employees who qualify.

Staff changes based on enrollment are calculated. For FY25, open positions for teachers and instructional support staff positions are budgeted at FY25 rates at Master's Degree Step 5 and ISP Step 2 respectively.

Salaries for staff known to be retiring or taking a leave of absence are replaced with the salary noted above.

Salaries for substitute teachers, coaches, professional development workshops, stipends, etc., are determined.

A turnover reduction is determined. The turnover reduction takes into account known retirements, resignations and/or leaves of absence. As of February 24, 2024, the school district was aware of 59 lane advancements and 5 retirements. These salary adjustments are reflected in the recommended budget.

WAKEFIELD PUBLIC SCHOOLS 2024 - 2025

Personnel Components of the Budget - cont.

Lane Advancements:

	From:	To:	
Unit A	Bachelors	Masters	4
	Masters	Masters +30	24
	Masters +30	Masters +45	21
	Masters +45	Masters +60	10
	Total:		59

Known Retirements: 5 Unit A

It is helpful to keep in mind that Wakefield’s teachers’ salary scale, like that of all public schools in the Commonwealth, is based on a step system where salaries increase based on years of service and educational attainment beyond the bachelor’s degree.

The FY25 teachers’ salary scale and chart detailing the count of current staff by step and column are as follows:

**WAKEFIELD PUBLIC SCHOOLS
2024 - 2025**

Personnel Components of the Budget - cont.

Salary Schedule
September 1, 2024 – August 31, 2025

	FY25		3.5%			
	B	M	M+30	M+45	M+60	D
1	58,809	63,081	67,363	69,720	72,078	73,879
2	61,432	65,896	70,355	72,818	75,280	77,162
3	64,057	68,707	73,356	75,924	78,491	80,454
4	66,687	71,520	76,349	79,021	81,694	83,736
5	69,311	74,332	79,347	82,125	84,902	87,025
6	71,941	77,142	82,345	85,226	88,109	90,311
7	74,563	79,956	85,343	88,330	91,317	93,600
8	77,193	82,764	88,338	91,431	94,522	96,886
9	79,818	85,577	91,336	94,533	97,729	100,172
10	82,444	88,388	94,332	97,633	100,935	103,458
11	85,071	91,200	97,327	100,733	104,140	106,744
12	88,445	94,757	101,071	104,608	108,145	110,849

**WAKEFIELD PUBLIC SCHOOLS
2024 - 2025**

Personnel Components of the Budget - cont.

School Year 2024 - 2025 Projected Educator Count

Step	Bachelor	Master	MP30	MP45	MP60	PhD / EdD
1	5	0	0	0	0	0
2	7	5	0	0	0	1
3	7	5	2	0	0	1
4	5	8	0	0	1	0
5	2	10	1	0	0	0
6	2	10	1	0	0	0
7	2	7	1	0	0	0
8	0	8	1	0	0	0
9	2	3	5	0	2	0
10	1	8	3	1	0	0
11	4	12	4	0	2	1
12	9	82	47	22	56	2

Step	Bachelor	Master	MP30	MP45	MP60	PhD / EdD
1	\$294,043	\$0	\$0	\$0	\$0	\$0
2	\$430,025	\$329,479	\$0	\$0	\$0	\$77,162
3	\$448,398	\$343,535	\$146,712	\$0	\$0	\$80,454
4	\$333,434	\$572,162	\$0	\$0	\$81,694	\$0
5	\$138,623	\$743,325	\$79,347	\$0	\$0	\$0
6	\$143,883	\$771,415	\$82,345	\$0	\$0	\$0
7	\$149,125	\$559,691	\$85,343	\$0	\$0	\$0
8	\$0	\$662,111	\$88,338	\$0	\$0	\$0
9	\$159,637	\$256,731	\$456,680	\$0	\$195,458	\$0
10	\$82,444	\$707,107	\$282,995	\$97,633	\$0	\$0
11	\$340,283	\$1,094,394	\$389,309	\$0	\$208,281	\$106,744
12	\$796,004	\$7,770,067	\$4,750,343	\$2,301,382	\$6,056,742	\$221,698

The figures above do not include new positions proposed, retirements or reorganization.

Revenue Sources

The primary source of revenue supporting the school department budget are the local tax dollars that are appropriated on behalf of the schools during the budget process. These revenues offset over 90% of district expenses. The remaining expenses are offset by special revenue funds. Special revenue funds are used to account for resources legally restricted to expenditure for specified purposes. Special revenue funds include grant funds (federal, state, or private), revolving funds, gift and donation funds, and other special purpose funds (e.g. circuit breaker special revenue fund). Statutory oversight of municipal revenue funds is provided by the Massachusetts Department of Revenue (DOR). Various chapters and sections of Massachusetts general law and regulations address specific types of revolving funds.

More detailed information on each of the district's special revenue funds can be found in Section 2.

In Wakefield, we are fortunate to have access to several funding sources that offset the cost of the operating budget. These include federal and state grants and revolving funds which are used to collect and manage student tuitions, user fees, and other miscellaneous district receipts. Federal and state grant funds are used to offset the salary of professional staff, either partially or wholly, and to offset program expenses. Revolving accounts are used to offset costs, either personnel and/or expenses, directly associated with the program or service for which tuition or fees are collected.

Federal and State Grants

The district receives 4% of its revenue through federal and state grant programs, either through entitlement programs (e.g. Title I, Title IIA, IDEA) or through competitive grant program awards (e.g. Stop the Violence grant). In FY2024, the district received \$2,365,835 in federal grant awards and \$927,211 in state grant awards. Most of the grants the district receives are administered by the MA DESE, with statutory accounting procedures, as well as annual reporting and auditing requirements.

Federal and state grants are typically awarded in October of the fiscal year. Given the reliance on federal and state legislative action, it is difficult to predict future year funding awards. The district's practice has been to assume the conservative position that current year grant funding will remain at the same level for the following year.

Below is a brief discussion of each federal and state grant program, including how the funds are typically utilized and current year funding levels.

Elementary and Secondary School Emergency Relief Fund (ESSER)

The Elementary and Secondary School Emergency Relief (ESSER) Funds were a series of grant programs authorized as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) that provided districts with emergency relief funds to address the impact that COVID-19 had on elementary and secondary schools. The funds were released as ESSER I, ESSER II, and ESSER

III. Districts were given significant flexibility with how to expend funds, as long as expenditures were consistent with program spending requirements. Spending deadlines for all but ESSER III funding have all passed (ESSER I funding expired as of 09/22, and ESSER II as of 09/23). ESSER III funds must be expended by 09/2024.

The ending of the ESSER grants will have a profound impact on the district's ability to provide additional support to students who were adversely affected by the pandemic. To date, Wakefield has utilized this funding to support 10 FTE in additional instructional and behavioral health support to students. Without additional funding in the FY2025 budget to fund these positions, these roles will have to be eliminated at the conclusion of FY2024. The cost to the FY2025 budget to absorb these positions is \$289,500 representing 10% of the requested increase.

Title 1

Title I Part A of the federal Elementary and Secondary Education Act provides financial assistance to districts and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. The priorities of Title I are to:

Strengthen the core program in schools and provide academic and/or support services to low-achieving students at the preschool, elementary, middle, and high school levels;
Provide evidence-based programs that enable participating students to achieve the learning standards of the state curriculum frameworks;
Elevate the quality of instruction by providing eligible staff with substantial opportunities for professional development; and,
Involve parents/guardians of participating public and private school children as active partners in their children's education at school through open, meaningful communication, training, and, as appropriate, inclusion in decision-making processes.
(<https://www.doe.mass.edu/federalgrants/title-i-a/>, n.d.)

This federal entitlement grant for FY24 funded \$92,400 in salaries across the district in the three Title 1 Schools: the Woodville, Galvin and the High School. The remaining \$27,000 funded student intervention services and supplies for those schools.

Title IIA Improving Teacher Quality

Title II Part A of the federal Elementary and Secondary Education Act provides supplemental resources to school districts to support systems of support for excellent teaching and leading. The priorities of Title IIA are to:

Increase student achievement consistent with the challenging State academic standards;
Improve the quality and effectiveness of teachers, principals, and other school leaders;
Increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and
Provide low-income and minority students greater access to effective teachers, principals, and other school leaders.

<https://www.doe.mass.edu/federalgrants/titleii-a/default.html>

In FY24 funds were used to provide professional development opportunities and fund payments to staff mentors working with Wakefield's new teachers. The FY25 budget assumes \$48,300 in grant funding will continue to fund the district's mentorship programs and professional development opportunities.

Federal Special Education IDEA Entitlement

The Individuals with Disabilities Education Act (IDEA) Federal Special Education Entitlement Grant provides funds to ensure that eligible students with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs in the least restrictive environment. The priorities of IDEA are to:

Ensure that all children with disabilities have available to them a free and appropriate public education that emphasizes special education and related services designed to meet their unique needs and prepare them for further education, employment, and independent living;

Ensure that the rights of children with disabilities and their parents are protected; Assist states, localities, educational service agencies, and Federal agencies to provide for the education of all children with disabilities;

Assess and ensure the effectiveness of efforts to education children with disabilities.

(<https://www.doe.mass.edu/federalgrants/idea/default.html>, n.d.)

This entitlement grant is used to fund special education professional and support staff as well as materials for special education programs. The total amount awarded to Wakefield in FY24 was \$1,003,118. This grant for FY25 will be used to fund \$871,843 in special education salaries across the district. The remaining \$131,275 will fund Contractual Services and Supplies for Special Education student needs.

Early Childhood – Special Education Allocation

The purpose of this federal special education entitlement grant program is to provide funds to ensure that eligible 3, 4, and 5-year-old children with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs in the least restrictive environment (LRE). Local Education Agencies (LEAs) are required to ensure that children, aged 3 through 5, who need special education and related services, receive these services through free and appropriate public education (FAPE), in accordance with the Individuals with Disabilities Education Act — (IDEA4) — Part B, Section 619 and Massachusetts Special Education laws (M.G.L. c. 71B) and regulations (603 CMR 28.00).

(<https://www.doe.mass.edu/grants/2024/0262/>, n.d.)

In FY24, this federal entitlement grant funded \$33,945 in preschool paraprofessional salaries in the district. The remaining \$5,555 was used to pay contractual services and supply needs for the Doyle Early Childhood Center.

METCO Racial Imbalance

The purpose of the state-funded METCO Program is to expand educational opportunities, increase diversity, and reduce racial isolation by permitting students in Boston and Springfield to attend public schools in other communities that have agreed to participate. The METCO program provides students of participating school districts the opportunity to experience the advantages of learning and working in a racially, ethnically, and linguistically diverse setting.

This state grant funds Wakefield Public Schools' voluntary participation in the METCO program. This program supports approximately 68 students - 27 at the High School, 28 at the Middle School and 13 elementary students. Currently there are METCO students at the Dolbeare Elementary School, Greenwood Elementary School, Woodville Elementary School, Walton Elementary School, Galvin Middle School and Wakefield Memorial High School. Services unique to METCO students including transportation are funded exclusively through the METCO grant. A portion of the grant is used to offset the cost of the director, middle and elementary school coordinators, bus monitors and ISP's for the program. It also helps fund the cost of additional support and tutoring services before and after school for METCO students. In FY24, \$288,056 funded salaries, with the remaining \$222,515 going towards transportation costs, tutoring and additional support for METCO students.

Summer Acceleration Academy Grant

The purpose of this competitive grant is to fund the implementation of a specific strategic initiative, the Acceleration Academies, during summer 2023 to help accelerate the learning of students most affected by the COVID-19 pandemic. The Acceleration Academies are intended to supplement, not supplant, programming an applicant is already planning to offer over the summer, therefore an LEA's proposed Summer Acceleration Academy program should not overlap with other summer programs the LEA may be offering. (<https://www.doe.mass.edu/grants/2024/121/>, n.d.)

In FY24, this state grant of \$112,600 supported incoming kindergarten students and summer math for middle and high school students. The FY25 budget assumes the \$112,600 will continue to support these summer opportunities.

Stop the Violence Grant

This funding opportunity supports Massachusetts school districts and charter schools in the development and operation of school threat assessment and crisis intervention teams that include coordination with law enforcement agencies and school personnel. This program is designed to improve school security by providing students and teachers with the tools they need to recognize, respond quickly to, and prevent acts of violence. With this funding opportunity, the Commonwealth aims to assist local school districts with reviewing and updating their school threat assessment plans and provide resources to support training for the development of local crisis intervention teams. These funds may also be used to support specialized training for school officials in intervening and responding to individuals with mental health issues that may impact school safety. (<https://www.mass.gov/info-details/stop-school-violence-program>, n.d.)

In FY24, this state grant will be utilized collaboratively in Melrose, Wakefield and Stoneham to form a school violence prevention-focused Coalition that will bring professional development to counselors and teachers. It will also fund an adjustment counselor for each district for three years who will be trained in restorative justice, trauma-informed care, de-escalation, and conflict

resolution, among other areas. The adjustment counselor will ease the workload of the current counseling staff and assist in violence-related prevention within the school district. It is \$100,000 per year to Wakefield Public Schools.

Coordinated Family and Community Engagement (CFCE)

Funded by the Department of Early Education and Care, the CFCE grant provides families across the Commonwealth with access to locally available comprehensive services and supports that strengthen families, promote optimal child development, and bolster school readiness. Wakefield’s CRCE grant provides comprehensive support for children and their families through family support programming and referrals to comprehensive service providers.

Grant	Type	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	FY2023	FY2024
Spec. Ed. IDEA Entitlement – 240	FED	\$856,227	\$869,237	\$879,214	\$887,117	\$927,349	\$961,916	\$1,003,118
Teacher Quality – 140	FED	\$54,959	\$56,535	\$53,759	\$49,324	\$47,997	\$49,722	\$48,300
Title I – 305	FED	\$123,226	\$116,896	\$121,781	\$113,838	\$112,459	\$123,115	\$119,400
Spec. Ed. Early Childhood – 262	FED	\$35,931	\$36,689	\$37,322	\$37,441	\$37,699	\$39,015	\$39,500
ESSER III Coor	FED	\$0	\$0	\$0	\$0	\$822,817	\$822,817	\$822,817
Fam/Com Engage – 237	ST	\$139,840	\$139,840	\$185,540	\$185,540	\$185,540	\$185,540	\$185,540
METCO – 317	ST	\$338,016	\$370,733	\$451,634	\$451,634	\$489,656	\$507,639	\$510,571
Summer Acc	ST					\$90,000	\$100,000	\$112,600
SVG	ST						\$100,000	\$100,000
Total Grants		\$1,548,199	\$1,589,930	\$1,729,250	\$1,724,894	\$2,713,517	\$2,889,764	\$2,941,846

Revolving Accounts

Revolving funds in Massachusetts represent revenues received from specific sources by a municipality which may be set aside from the general funds and spent to support the activity which generated the revenue without appropriation. The type of revenues which qualify for this accounting are extremely limited under the law. A revolving fund separately accounts for certain revenues and earmarks them for expenditure without appropriation to support the activity, program or service that generated the revenues. Typically, revolving funds are authorized by state law for programs or services with expenses that (1) fluctuate with demand and (2) can be matched with the fees, charges or other revenues collected during the year. More detailed information regarding the statutory basis for various school department revolving funds can be found on the [MA DOR website](#).

In the section that follows, we provide an overview of each school district revolving fund including the revenue source associated with each fund, the activities which the revenue support, fee schedules associated with particular programs, three prior years of actual revenue and expenditures, current year anticipated revenues and expenditures, and projected revenues and expenditures for FY2025. More detailed information on each of the district's revolving funds, including the statute authorizing each fund, sources of revenue and permitted uses can be found in Appendix 1.

Facility Rental Revolving Fund

On a regular basis, surplus space in the district is rented to various organizations within Wakefield as well as outside of the community. Space at the Dolbeare, Woodville, Galvin, Greenwood Elementary School and WMHS is rented to groups providing youth sports, yoga classes and other types of recreational activities. The funds collected are used to offset the overhead costs associated with operating the buildings during non-school hours to support the programs offered in our facilities (e.g., heating and cooling, electricity, custodial details). This account is also used to help offset the funds needed for repairs and capital improvements to school facilities. The table below shows the prior three years of revenue and expenditures as well as a projection for FY24 and FY25.

	FY21	FY22	FY23	FY24	FY25
SOY Balance	76,684	75,248	121,848	162,239	<i>150,321</i>
Revenues	1,000	71,023	138,327	117,442	<i>122,855</i>
Expenses	2,436	24,423	97,936	99,361	<i>103,053</i>
Potential Budget Offset				30,000	<i>50,000</i>
EOY Balance	75,248	121,848	162,239	150,321	<i>120,123</i>

Note: values in italics are projected amounts

Over the prior 5-7 years, the balance in this revolving fund has steadily increased, with expenses at or below receipts. With the pandemic related restrictions on building use, there were essentially no facility rentals in FY21, with negligible expenses. Facility use

rebounded in FY22 and FY23 and is projected to level off in FY25. Given the current and projected balance, we anticipate sufficient funding to allow for a budget offset. In FY2025, we incorporate a +/- \$50,000 offset to the school department budget for utility, repair, and maintenance expenses attributable to the building rental program. However, assuming no increase in building rental fees, with similar rental activity each year, this level of offset would be sustainable only through FY27. To sustain this level of offset after 2027 would require an increase in rental fees or significant increase in the number of building rentals.

The rental fee schedule is shown below. These amounts were updated in 2024 to be comparable with other districts' rates

Location	Wakefield For Profit Per Hour	Out of Town	Out of Town
		Non Profit	For Profit
		Per Hour	Per Hour
		2-Hour	2-Hour
		Minimum	Minimum
Galvin Middle School			
Auditorium	\$130.00	\$155.00	\$205.00
Rehearsals	\$55.00	\$80.00	\$105.00
Gym	\$55.00	80.00	\$105.00
Classrooms	\$25.00	\$30.00	\$35.00
Café	\$55.00	\$75.00	\$95.00
Computer Labs	\$45.00	\$50.00	\$55.00
Music Room	\$30.00	\$40.00	\$55.00

Woodville/Dolbeare			
Gym	\$25.00	\$35.00	\$45.00
Classrooms	\$25.00	\$30.00	\$35.00
Café	\$30.00	\$40.00	\$45.00
Computer Labs	\$45.00	\$50.00	\$55.00
Wakefield High School			
Performing Arts Center	\$105.00	\$130.00	\$155.00
Rehearsals	\$55.00	\$80.00	\$105.00
Field House	\$80.00	\$105.00	\$130.00
Classrooms	\$25.00	\$30.00	\$35.00
Café	\$55.00	\$75.00	\$95.00
Computer Labs	\$45.00	\$50.00	\$55.00
Music Room	\$30.00	\$40.00	\$55.00

The above rental rates do not include charges for custodial, house manager, AV techs, police or cafe workers.

Audio Visual Requests & Requirements
The Savings Bank Theatre (WMHS) & Veteran’s Memorial Auditorium (GMS)

School-related activities and Wakefield non-profit organizations will not be charged a facility rental fee but will be charged for custodial support, food services support, AV Tech, and House Manager.

Custodial Support Rates (per custodian)		4 Hour Minimum
Monday – Saturday	\$ 55/hr	
Sunday	\$ 85/hr	
Holidays	\$110/hr	
Food Services Support (per staff employee)		
	\$ 45/hr	2 Hour Minimum for school-related activities 4 Hour Minimum for all other groups
AV Support Rates (per Technician)		
Audio	\$ 35/hr	4 Hour Minimum
One to five microphones – adjustments as needed		
CD-iPod use – multiple cues		
Visual		
Audience; lighting adjustments during the event as needed		
Movie and/or PowerPoint presentation from the sound booth		
House Manager	\$ 45/hr	

All specific requests must be made at least two weeks prior to event.

All requests are subject to approval of the Director of Visual & Performing Arts (DVPA).

Any requests beyond what is listed above must be approved by DVPA prior to final booking of the event.

An approved Audio/Visual worker is required for all events. The renter is required to pay the worker, regardless of non-profit status. Renter will be provided an invoice after the event.

School Lunch Revolving Fund

The primary purpose of the food service program is to offer nutritious meals to all students at all schools every school day. Secondary goals are to raise and maintain student participation (sales) and pay employees fairly, while keeping prices at reasonable levels. The goal of the program is to be financially self-supporting to the extent that revenue supports the cost of all food service expenses and cafeteria salaries. As of FY2023, the school lunch revolving fund is also funding half of the employer paid health insurance premiums for food service employees.

Under the acts of 1948, chapter 548, the School Committee may operate or provide for the operation of school food service programs in schools under their jurisdiction. The School Committee through this act may receive disbursements from federal sources to support the School Lunch Program in addition to charge for meals. Funds are kept in a separate account and expended by the School Committee without appropriation. The Bureau of Nutrition Education sets regulations for accounting, audit, and nutrition for the School Lunch Program. The table below shows the beginning and ending balances as well as revenues and expenses for the prior four fiscal years, as well as the projection for the current year and FY2025.

	FY20	FY21	FY22	FY23	FY24	FY25
SOY Balance	229,329	375,994	764,370	1,325,266	1,418,073	1,426,911
Revenues	770,434	893,690	1,831,516	1,750,023	1,790,769	1,770,396
Lunch Sales	534,745	12,410	45,404	63,003	54,203	58,603
Reimbursements	235,689	881,281	1,786,112	1,687,020	1,736,566	1,711,793
Expenses	623,769	505,314	1,270,619	1,657,215	1,781,932	1,985,390
EOY Balance	375,994	764,370	1,325,266	1,418,073	1,426,911	1,211,917

Revenues are generated from student/faculty sales, federal & state reimbursements and catering. The state of Massachusetts approved free breakfast and lunch for all students for the 2022–2023 school year. This has led to a significant increase in meal counts, exacerbating other challenges such as staffing shortages and supply chain issues. To hire and retain employees, we have had to increase wages and hours. Due to supply chain issues, food costs have increased. Commodity foods from the USDA are used to supplement our food orders and assist in lowering food costs. However, there is minimal stock requiring us to purchase missing items from vendors at a cost. In addition, there have been many occasions when our ordered entitlements were canceled by the commodity distributors, resulting in a dependence on vendors, who also struggle with supply disruptions.

As of FY2024, the school department has been asked to charge the employer health insurance premium contributions for food services staff to the school nutrition revolving fund, a legally permissible expense. An agreement was made to fund half of the expense in FY2023, projected to be \$140,000. Without a significant increase in federal and state meal reimbursement rates and/or lunch sales and participation rates, the school lunch revolving fund ending balance would fall below FY2019 levels by FY2028 due to these additional charges to the fund with an assumed rate of inflation of 3.0% per year.

With respect to FY2025, revenues appear to be sufficient to cover projected food service expenses. When health insurance expenses are factored in, we project that the balance in the school nutrition revolving fund would fall to just below the FY2022 ending year balance at the close of FY2025. It is important to note that any shortfall in revenues or cost overruns need to be funded through the school district operating budget.

Wakefield Academy Revolving Fund

The Wakefield Academy is a district operated before and after school program which began during the 2007-08 school year. It has since evolved into a self-sufficient successful program that provides various educational before and after school programs for Wakefield’s elementary and middle school students. The Wakefield Academy provides enrichment opportunities at all Wakefield schools. The revenue generated by these programs funds the program director and assistant director’s annual salary, the enrichment providers, and the before & after school employees work for the program. The program generates enough revenue to cover direct overhead costs to refurbish and replenish its supplies and equipment.

The statute governing the creation and use of this revolving fund is MGL Chapter 71, Section 71E, which authorizes the establishment of such funds for the operation of summer school and school enrichment programs, including before and after school programs. The primary source of revenue is program participation fees. Allowable expenses include those associated with the operation of summer school and school enrichment programs including program staff and coordinators, program supplies and equipment, field trip and enrichment provider expenses, and operational expense associated with use of facilities beyond the school day or school year. The table below shows the starting and ending balance as well as revenues and expenses for the prior three years as well as the projected balances, revenue and expenses for the current year and next year.

	FY20	FY21	FY22	FY23	FY24	FY25
SOY Balance	124,388	108,033	434,668	1,047,367	1,016,429	1,041,911
Revenues	976,343	365,142	1,492,231	1,920,181	1,406,181	1,365,405
Expenses	992,697	38,507	879,533	1,951,118	1,330,699	1,398,173
Potential Budget Offset					50,000	75,000
EOY Balance	108,033	434,668	1,047,367	1,016,429	1,041,911	934,144

Prior to FY20, the program generated sufficient revenue to cover expenses, with a modest balance at year end. The year end balances were sufficient to cover three months of payroll and operating expenses, a standard benchmark for evaluating revolving fund balances. As the table above reveals, revenue dropped precipitously in FY21 with a significant reduction in programming due to the pandemic shutdowns and hybrid learning. The table also shows an even more dramatic decrease in expenses, as COVID funding covered a significant share of expenses for hybrid learning and additional instructional and support services provided to families beyond the school day during the pandemic. Program participation rebounded in FY22 and exceeded expectations in FY23. Program expenses also increased dramatically and in FY23, expenses exceed revenues. Expense increases were necessary to fund additional staff and vendors to provide programs and services to

students. As a result of these extraordinary events, the current balance in this revolving fund is significant.

Statutes require that revenue generated by program fees be used to offset expenses related to those programs. That includes not just the salary and benefits of program staff, but also the expenses associated with extending the operating hours of the school facility including custodial coverage, additional cleaning expense, heating and utility expense, and repair and maintenance expense associated with the extended building use. Statutes prohibit the use of program fees to offset regular school operating expenses, such as salaries or benefits for non-program staff, curriculum or instructional materials, or capital expenses.

Our plan is to use this funding to close opportunity gaps in program participation and extend the reach of services provided to students outside of the school day. Examples of initiatives under consideration are expanding the district’s fee waiver program by lowering the qualification thresholds to include more families, offering accelerated learning academies during school breaks at a reduced cost or no cost to students, as well as low or no cost tutoring for students before and after school. We will also be including a budget offset of +/- \$75,000 in the FY2025 budget to partially cover heating and utility expenses associated with operating the facilities beyond the regular school day. We will closely monitor revenues and expenditures and expect that over the next several years, we will establish and maintain an appropriate year-end balance that funds anticipated program expenses for at least the first three months of the program.

Athletics / Activities Revolving Fund

The Athletics and Activities Revolving Fund is authorized by MGL Chapter 71, Section 47 for school sponsored athletic programs, including awards, equipment, and facilities. The primary sources of revenue are user fees assessed to student athletes and, to a lesser extent, game and event receipts. Permitted expenses include salaries and benefits of director, department staff, athletic coaches, custodial detail, program supplies, equipment, and facility rentals, and contracted services.

A user fee of \$175 is collected per student to participate in athletics each season. Revenue generated from these user fees as well as gate receipts are deposited into the athletic revolving account. This revenue currently supports athletic expenses including the costs of equipment, supplies, game officials, athletic trainers, transportation, student insurance and other dues and miscellaneous expenses. In addition, there is a \$250 assessment for Varsity Ice Hockey and a \$125 assessment for JV Ice Hockey. Other costs the operating budget currently supports are the cost for head and assistant coaches each season, who are paid on a salary schedule as part of the WEA Unit A agreement.

	FY20	FY21	FY22	FY23	FY24	FY25
SOY Balance	36,408	50,718	170,437	168,312	77,717	64,560
Revenues	182,453	125,348	229,858	244,014	252,115	260,485
Expenses	168,143	5,629	231,983	334,609	265,272	273,230
EOY Balance	50,718	170,437	168,312	77,717	64,560	51,815

The table above shows historical and projected starting and ending balances as well as revenues and expenditures charged to the fund. Due to the significant decrease in athletic programming during the pandemic, revenue dropped significantly while expenses were negligible, leading to a

temporary spike in the ending balance in FY2021. Programs rebounded in FY22, with expenses exceeding revenues in both FY2022 and FY2023, resulting in a significant drawdown in fund balance for FY23. Expenses are projected to run a bit ahead of revenues in FY2024 and FY2025. We will have to revisit athletic fees in future years to ensure sufficient revenue to cover program expenses.

Performing Arts Revolving Fund

The Performing Arts Revolving Fund is authorized by MGL Chapter 71, Section 47 for school sponsored extracurricular programs, including awards, equipment, and facilities. The primary sources of revenue are user fees assessed to students and, to a lesser extent, event receipts. Permitted expenses include salaries and benefits of director, department staff, advisors, custodial detail, program supplies, equipment, and facility rentals, and contracted services.

A user fee of \$175 is collected per student, per ensemble to participate in marching band, winter percussion and winter guard. A user fee of \$100 is collected per student to participate in all other performing arts groups including, jazz band, drama and a cappella. Revenue generated from these user fees are deposited into the performing arts revolving account. This revenue currently supports required staff for each group, and some expenses including the costs of equipment, supplies, registration fees, transportation and miscellaneous expenses. In FY23, the local budget offset \$36,000 for supplies and services. Other costs the operating budget currently supports are the cost for Program Directors, who are paid on a salary schedule as part of the WEA Unit A agreement.

	FY20	FY21	FY22	FY23	FY24	FY25
SOY Balance	71,327	48,046	72,264	67,452	74,649	76,379
Revenues	51,771	22,510	68,095	69,519	70,909	72,327
Expenses	76,351	-1,709	72,908	62,322	69,178	71,254
EOY Balance	48,046	72,264	67,452	74,649	76,379	77,453

The table above shows historical and projected starting and ending balances as well as revenues and expenditures charged to the fund. Due to the significant decrease in extracurricular programming during the pandemic, revenue dropped significantly while expenses were negligible, leading to a temporary increase in the ending balance in FY2021. Programs rebounded in FY22, with expenses exceeding revenues in FY2022. In FY2023, and future years, expenses are projected to remain at or slightly below projected revenues, leaving the fund with a stable balance moving forward.

Preschool Tuition Revolving Fund

The Preschool Tuition Revolving Fund is authorized by MGL Chapter 71, Section 47 for the operation of a non-compulsory preschool program for general education students. The primary source of revenue is tuition charged for participation by general education students. The tuition can be used for salaries and benefits of staff employed by and providing services to the preschool program. Capital expenses associated with equipment purchases or facility maintenance may be charged to the fund.

	FY20	FY21	FY22	FY23	FY24	FY25
SOY Balance	68,875	13,777	247,533	722,087	793,850	813,111
Revenues	314,155	239,858	479,597	615,687	676,336	676,336
Expenses	369,254	6,103	5,042	543,924	557,074	576,572
Budget Offset					100,000	200,000
EOY Balance	13,777	247,533	722,087	793,850	813,111	712,875

While preschool programs are not compulsory in Massachusetts, many districts including ours offer programs to families to ensure all children receive the services they need to succeed when they reach the age of mandatory schooling.

The goal of the program is an active partnership with parents and their child's early development and to provide a model developmental preschool program that is based on an inclusive multicultural curriculum in which diversity is celebrated and all children learn to grow together as they explore their world. Classes are balanced for gender and age and siblings of children with special needs are placed early in the process. Class sizes vary as the year progresses but should not be greater than 15 per class. At least one half of the children will be typically developing, and the other half may have some combination of language, motor, and/or social delays.

Wakefield's program has been operating successfully for many years, with a modest ending balance each year in the revolving fund. With the pandemic reducing programming, tuition revenue dropped dramatically in FY20, falling even further in FY21 to half of FY19 levels. Fortunately, the district was able to offset a significant portion of preschool expenses using various sources of COVID funding. With a strong recovery in FY22 and significant program growth in FY23, the fund is now at a historically high balance of almost \$800,000.

The authorizing statutes limit the use of funds to expenses directly attributable to the general education preschool program. For the FY2025 budget, we have assumed an offset of +/- \$200,000 to fund these permissible expenses. However, this level of budget offset is not sustainable long term without an increase in program revenue, a decrease in program expense, or a reduction to the budget offset.

Summer School Tuition Revolving Fund

The district offers summer credit recovery to high school students. Program participation fees are deposited to the Summer School Tuition Revolving Fund, as authorized under MGL Chapter 71, Section 71E. Permitted expenses are those associated with the operations of the program, most notably the program staff.

	FY20	FY21	FY22	FY23	FY24	FY25
SOY Balance	14,089	17,789	20,392	22,703	19,777	21,563
Revenues	14,855	7,225	13,650	12,850	13,216	13,216
Expenses	11,155	4,622	11,339	15,775	11,430	11,773
EOY Balance	17,789	20,392	22,703	19,777	21,563	23,006

Overall, this program generates a very small amount of revenue and incurs an equally low level of expenses. As the table above shows, program revenue has, for the most part, exceeded program expenses, except for 2023.

Culinary Arts Revolving Fund

Wakefield High School offers a career and technical education program in culinary arts. As part of the program, students operate a café selling products that they have prepared. The receipts from the sale of those products are deposited into a Culinary Arts Revolving Fund, in accordance with MGL Chapter 71, Section 17A. Permitted expenses that can be charged to this fund include supplies and equipment related to operating culinary arts programs. The statute prohibits salaries from being charged to this fund. There is also a statutory maximum of \$15,000 in expenditures that can be charged to this fund in any given year.

	FY20	FY21	FY22	FY23	FY24	FY25
SOY Balance	3,295	2,672	2,874	4,018	239	239
Revenues	6,714	1,893	7,687	8,433	8,921	9,099
Expenses	7,337	1,690	6,542	12,213	8,921	8,921
EOY Balance	2,672	2,874	4,018	239	239	417

Program revenue and expenses are negligible, and the fund presently has a very low fund balance.

The table below lists all of Wakefield Public School Program Fees and Tuition Rates.

Line	Program	Grades	FY25
1.	Athletics	9 – 12	175
2.	Marching Band	9 – 12	175
3.	Winter Percussion	9 – 12	175
4.	Winter Color guard	9 – 12	175
5.	Family Cap for 1-4		525
6.	Ice Hockey Ice Assessment (V/JV) *	9 – 12	250/125
7.	Transportation	K – 12	260/370
8.	Middle School Student Activities	5 – 8	
9.	Drama	5 – 8	35
10.	Science	5 – 8	70
11.	High School Student Activities	9 – 12	
12.	Science	9 – 12	35
13.	Math	9 – 12	35
14.	Art	9 – 12	35

15.	Performing Arts		100
16.	Drama	9 – 12	Included
17.	Jazz Band I	9 – 12	Included
18.	Jazz Band II	9 – 12	Included
19.	A Cappella	9 – 12	Included
20.	Family Cap for 15 – 19	9 – 12	300
21.	Wakefield Academy		
22.	Registration Fee – Annually	PK – 8	50
23.	Family Cap		80
24.	AM Scheduled	PK – 4	10
25.	PM Scheduled	PK only	25
26.	PM Scheduled	K – 8	20
27.	School Lunch		
28.	Elementary	PK – 4	3.40
29.	Middle / High	5 – 12	3.65
30.	Breakfast	K – 12	2.15

31.	Tuition		
32.	Preschool Full Day / 5 Day	3 – 5 YO	7,400
33.	Preschool Half Day / 5 Day	3 – 5 YO	3,700
34.	Preschool Full Day/ 3 Day	3 – 5 YO	4,440

* Ice Assessment Fee is in addition to the Athletic User Fee for Hockey and does not count towards family cap amount

Other Special Revenue Funds

Special Education Reimbursement Program Fund (“Circuit Breaker”)

The Commonwealth Special Education Reimbursement Program, commonly known as the Circuit Breaker Program, provides financial assistance to public school districts to offset the cost of providing high-cost special education services to students. Circuit breaker reimbursement amounts are based on costs paid by districts for qualified special education tuition & instruction services and for associated transportation to out-of-district programs. Those costs include private program and collaborative tuition, in-district services, and transportation costs. Qualified expenses must exceed an annual per-student approved cost threshold (\$51,721 in FY2024) to be eligible for reimbursement. In recent years, state appropriations were sufficient to allow for 75% of eligible costs above threshold to be reimbursed, as is stipulated by program regulations. Essentially, the state is reimbursing districts for three-quarters of every dollar spent for each student whose eligible costs exceed the threshold. The availability of funding is contingent upon the amount appropriated in the state’s annual budget to fund this program.

Each year, in June, districts are required to file their circuit breaker reimbursement claim form where they report eligible costs for each student. The claim is reviewed by DESE, adjusted as necessary, and approved by the department. The district then receives the reimbursement for prior year expenses in the subsequent fiscal year as quarterly payments that are electronically transmitted to cities and towns.

In accordance with DOR and DESE regulations, upon receipt of reimbursements paid under this program, those amounts are deposited in the Special Education Reimbursement Fund and recorded as additional appropriations to the school committee. These funds may be expended for any circuit breaker eligible expense without further appropriation. Money received through quarterly reimbursement from year-end claiming can be carried forward for one fiscal year. For example, FY23 reimbursements can be spent on circuit breaker eligible expenses in FY23 and/or FY24 but cannot be carried into FY25.

Fiscal Year	Tuition Budgeted - Local	Tuition Budgeted - Circuit Breaker	Tuition Actual	Tuition Variance (Budget - Actual)	Circuit Breaker Actual	CB Variance (Budget - Actual)
FY17	2,262,722	1,200,000	3,535,172	-72,450	1,422,203	-222,203
FY18	2,239,626	1,325,500	4,162,878	-597,752	1,484,315	-158,815
FY19	2,776,825	1,352,010	4,115,641	13,194	1,806,479	-454,469
FY20	2,320,835	1,580,000	3,795,070	105,765	1,795,436	-215,436
FY21	2,204,319	1,580,000	3,459,003	325,316	1,635,333	-55,333
FY22	2,295,212	1,539,788	3,286,348	548,652	1,657,474	-117,686
FY23	2,331,931	1,657,469	3,486,765	502,635	1,685,246	-27,777
FY24	1,962,474	1,697,469	3,466,573	193,370	1,357,559	339,910

Allowing funds to carry forward is intended to provide school committees and municipalities with a means of weathering the variability in special education expenses from year to year. In FY18, special education tuition exceeded the budgeted amount by nearly \$600,000. The district was able to rely on circuit breaker receipts, both current year and carry forward amounts, to absorb the increase without requiring a supplemental budget appropriation from the town. As a result of these increased costs in FY18, we saw an increase in circuit breaker reimbursements of \$322,000 in FY19. By the close of FY19, actual tuition amounts were within \$15,000 of budgeted amounts including both local dollars and circuit breaker funds.

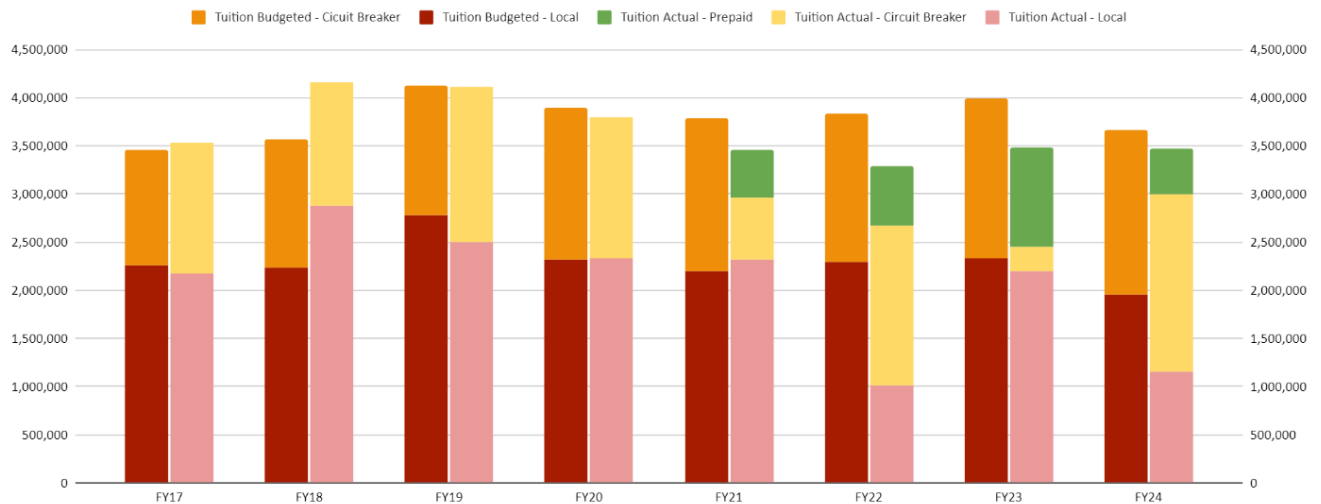
Between FY20 and FY22, tuition amounts declined by more than anticipated, due in part to program disruptions caused by the pandemic. At the same time, circuit breaker reimbursements were increasing by more than what was projected at the time the budget was established. In the FY2020 school department budget, the special education tuition amount decreased by over \$400,000 from FY19 levels, and actual FY20 amounts were another \$105,000 below budgeted amounts. In FY21 actual tuition was \$325,00 below the budgeted amount, and in FY22 it was \$548,000 below budgeted levels. During these same years, actual circuit breaker reimbursements exceeded budgeted amounts by \$200,000 in FY20, \$50,000 in FY21, and \$100,000 in FY22. The district was able to strategically utilize the unanticipated savings and revenue to prepay special education tuition and increase the carryforward fund to help weather future year variability. Districts typically strive to carry forward an entire year's circuit breaker reimbursement. This allows the district to establish an accurate and reliable budget offset amount, rather than rely on current year receipts which are unknown and uncertain at the time of budgeting.

In FY23, the district was able to weather a \$200,000 increase in special education tuition despite the budget increasing by less than \$50,000. A combination of prepaid tuition and carryforward

balances in the special education reimbursement fund supported the district’s financial position. For the current fiscal year, actual tuition is projected to level off at FY2023 levels, while the FY2024 special education tuition budget amount decreased by \$369,000. The district was able to carry forward \$1,440,511 from last year’s circuit breaker receipts, and to prepay \$462,000 in special education tuition.

This is fortunate because in FY2024, the district’s circuit breaker reimbursement decreased by over \$400,000. The budget offset assumed for FY2024 is therefore \$400,000 more than what we will receive. Between prepaid tuition and carry forward balances, we will be able to cover these shortfalls without adverse consequences to the overall budget. If our current projections hold true, we anticipate ending the year with a surplus in the special education tuition line of approximately \$193,000. Excess amounts at year end are typically used to prepay tuition in the subsequent year, but these amounts are not known for certain until the close of the fiscal year.

The chart below helps to compare the budget to actual, and the use of the various funding sources. The bars on the left show budgeted tuition. The lower half represents the amount charged to the local budget, while the upper portion reflects the amount to be charged to the circuit breaker fund. The bars on the right show the actual tuition amounts paid by funding source. Those funding sources include prepayment from the prior year budget, the circuit breaker revenue fund, or the local budget.



You can see that special education tuition amounts began to fall below budgeted levels beginning in FY20, and by an increasing amount in FY21 and FY22. In FY23, the gap decreases and by FY2024, is nearly eliminated. Also, the prepaid amounts shown in green, increased as the local budget surplus increased, showing the strategic investment of those operational savings to minimize future budget disruptions caused by historically variable and uncertain special education tuitions and circuit breaker reimbursement funding from the state.

Special Education Stabilization Fund

Section 24 of Chapter 218 of the Acts of 2016 provides for the establishment of a Special Education Stabilization fund. The law enables municipal and regional districts to establish a reserve fund that can be used in future years for unanticipated or unbudgeted costs of special education, out of district tuition, transportation and recovery high school tuition.

To establish the fund, the law requires a majority vote by both the School Committee and local legislative body. Once the fund is established, the school committee may include a separate line item in their annual budget request to appropriate monies into the stabilization fund. The balance in the reserve fund cannot exceed two percent of the annual net school spending of the school district.

Funds in the reserve fund can only be expended or transferred out after a majority vote of both the School Committee and Selectmen or City Council or in the case of regional school districts, a majority vote of the boards of selectmen or city councils of a majority of the member communities of the district. The Wakefield School Committee, the Select board, and Town Meeting voted to create the Wakefield Special Education Stabilization Fund with a current balance of approximately \$300k.

Section 2: WPS Special Revenue Funds

Section A. Revolving Funds

Building Rental Revolving Fund

Authorizing Statute: MGL Chapter 71, Section 71E

Use of school facilities by individuals, groups, organizations for civic, social, educational, recreational purposes as governed by School Committee policy

Revenue Source: Fees and charges for use of school facilities, school parking fees

Fund Balance: Carries forward to next fiscal year

Permitted Charges: Expenses of making the facility available, including salaries of Central Office staff to manage bookings, additional custodial costs, utilities, ordinary repairs and maintenance attributable to rental activity. Allows for payment of custodial and maintenance salaries attributable to rental activities.

Other Notes: No statutory spending ceiling, no prohibition on use of funds for capital items and/or debt service, interest accrues to general fund

Program Description: A rental fee schedule is established annually by the Wakefield School Committee. The facilities department is responsible for invoicing and collecting rental fees paid by users. The fund is charged for any custodial detail or overtime that is attributable to outside activities associated with rental of facilities. In addition, a percentage of heating and utility charges can be assessed to the fund, revenues permitting, as can repair or maintenance expenses attributable to rental activities.

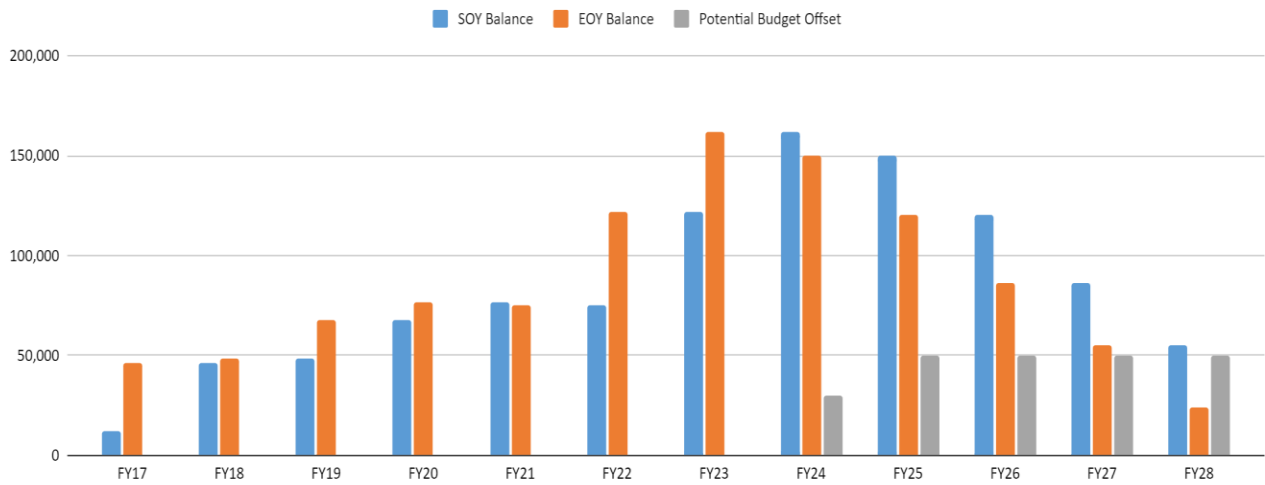
Expenditure History, Current Budget Year, and Four Year Projection

	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28
SOY Balance	12,198	46,495	48,485	67,745	76,684	75,248	121,848	162,239	150,321	120,123	86,377	55,036
Revenues	116,027	119,116	123,364	90,378	1,000	71,023	138,327	117,442	122,855	124,221	125,242	125,618
Expenses	81,730	117,126	104,104	81,439	2,436	24,423	97,936	99,361	103,053	107,967	106,583	106,584
Budget Offset								30,000	50,000	50,000	50,000	50,000
EOY Balance	46,496	48,485	67,745	76,684	75,248	121,848	162,239	150,321	120,123	86,377	55,036	24,069

As the analysis above and the chart below shows, the district projects the ability to create a budget offset to its FY24-FY28 budget to account for heating, utility, repair, and maintenance expenses associated with extending the operating hours of its buildings to accommodate renters at a projection of +/- 10% of \$50,000. This analysis shows that this additional budget offset is only sustainable through FY27, after which time the fund would not have sufficient revenues to support the continuation of the budget offset at the projected amount. The offset would need to

be reduced and/or rental fees would need to be increased. In the analysis above, the building rental fees would need to increase by at least 5% per year beginning in FY2025 to allow the budget offset to sustain itself beyond FY2028.

SOY Balance, EOY Balance, and Potential Offsets



School Lunch Revolving Fund

Authorizing Statute: *Chapter 548 of the Acts of 1948, as Amended by MGL Chapter 650, Section 1969*
For the operation of the school lunch program

Revenue Source: Fees from sales of lunch and other meals, state and federal meal reimbursements, and other school lunch grant funds

Fund Balance: Carries forward to next fiscal year

Permitted Charges: Salaries and benefits of all staff employed for the operation of the school lunch program, equipment and supplies used to operate the program including food and consumables, and purchased services (e.g. inspections, sanitary services, training, etc.)

Other Notes: Must comply with prescribed federal and state reporting and auditing requirements; Funds cannot be used for major maintenance or kitchen renovations.

Program Description: Under the acts of 1948, chapter 548, the School Committee may operate or provide for the operation of school food service programs in schools under their jurisdiction. The School Committee through this act may receive disbursements from federal sources to support the School Lunch Program in addition to charge for meals. Funds are kept in a separate account and expended by the School Committee without appropriation. The Bureau of Nutrition Education sets regulations for accounting, audit, and nutrition for the School Lunch Program.

Expenditure History, Current Budget Year, and Four Year Projection

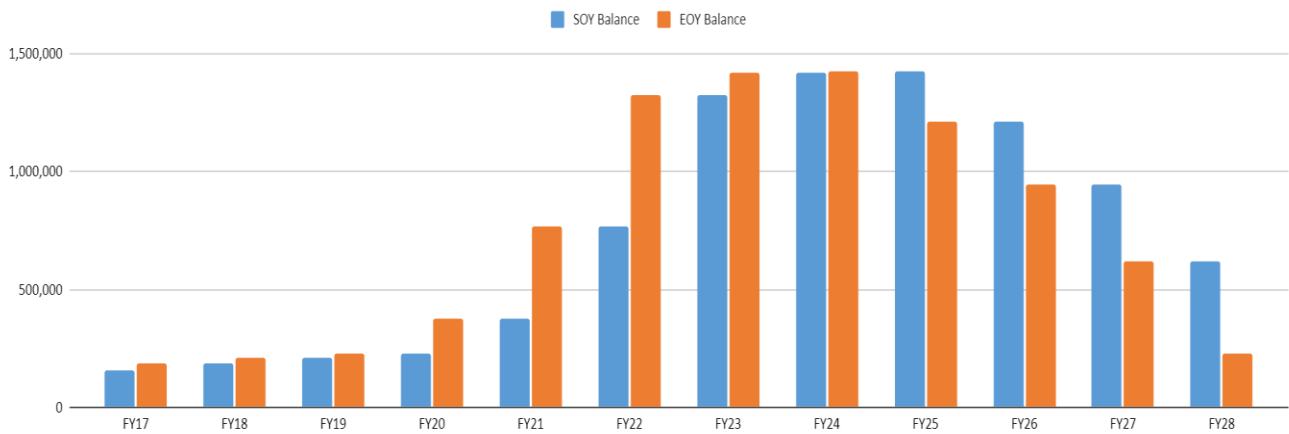
	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28
SOY Balance	158,567	187,126	207,987	229,329	375,994	764,370	1,325,266	1,418,073	1,426,911	1,211,917	947,548	616,737
Revenues	888,332	890,486	990,680	770,434	893,690	1,831,516	1,750,023	1,790,769	1,770,396	1,780,583	1,775,489	1,778,036
Lunch Sales	630,157	609,356	661,757	534,745	12,410	45,404	63,003	54,203	58,603	56,403	57,503	56,953
Reimbursements	258,175	281,130	328,922	235,689	881,281	1,786,112	1,687,020	1,736,566	1,711,793	1,724,180	1,717,986	1,721,083
Expenses	859,773	869,625	969,338	623,769	505,314	1,270,619	1,657,215	1,781,932	1,985,390	2,044,952	2,106,300	2,169,489
EOY Balance	187,126	207,987	229,329	375,994	764,370	1,325,266	1,418,073	1,426,911	1,211,917	947,548	616,737	225,284

The state of Massachusetts approved free breakfast and lunch for all students for the 2022–2023 school year. This has led to a significant increase in meal counts, exacerbating other challenges such as staffing shortages and supply chain issues. In order to hire and retain employees, we have had to increase wages and hours. Despite these efforts, we still struggle to maintain adequate staffing for the number of meals served. Due to supply chain issues, lack of food supply has created menu planning challenges and the need to increase on-hand inventory. As a result, food costs have increased. Commodity foods from the USDA are used to supplement our food orders and assist in lowering food costs. However, there is minimal stock requiring us to

purchase missing items from vendors at a cost. In addition, there have been many occasions when our ordered entitlements were canceled by the commodity distributors, resulting in a dependence on vendors, who also struggle with supply disruptions.

As of FY2024, the town has requested that the employer health insurance contributions to employee premiums for food service workers be charged to the school lunch revolving account. While the fund appears capable of handling this additional expense for the next three fiscal years, by 2028, the fund will drop below FY2019 levels and may not be able to sustain those additional expenses without a significant increase in federal and state reimbursements and/or lunch sales.

SOY compared to EOY Balance



Wakefield Academy Revolving Fund

Authorizing Statute: MGL Chapter 71, Section 71E

For the operation of summer school and school enrichment programs, including before and after school programs

Revenue Source: Participation fees and program receipts

Fund Balance: Carries forward to next fiscal year

Permitted Charges: Expenses associated with the operation of summer school and school enrichment programs including program staff and coordinators, program supplies and equipment, field trip and enrichment provider expenses, and operational expenses associated with use of facilities beyond the school day or school year.

Other Notes: Program fees and expenses for summer school programs should be held separate from enrichment and extended day programs.

Program Description: The Wakefield Academy Before and After School Program began during the 2007-08 school year. It has since evolved into a self-sufficient successful program that provides various before and after school educational programs for Wakefield's elementary and middle school students. The Wakefield Academy provides enrichment opportunities at six of the Wakefield Public Schools. The revenue generated by these programs support the program director and assistant director's annual salary, the enrichment providers, and the before and after school employees that are employed by the school district. The program generates enough revenue to cover direct overhead costs to refurbish and replenish its supplies and equipment and to cover all employee salaries. The district is permitted to offset heating and utility costs, as well as facility repairs and maintenance that can be directly attributed to the before and after school programs. The authorizing statute prohibits the district from charging general fund expenses not directly attributable to the before and after school programs to this revolving fund. The budget offset is at a projection of +/- 10% of \$75,000. We anticipate the revenue will vary due to potential rates of participation.

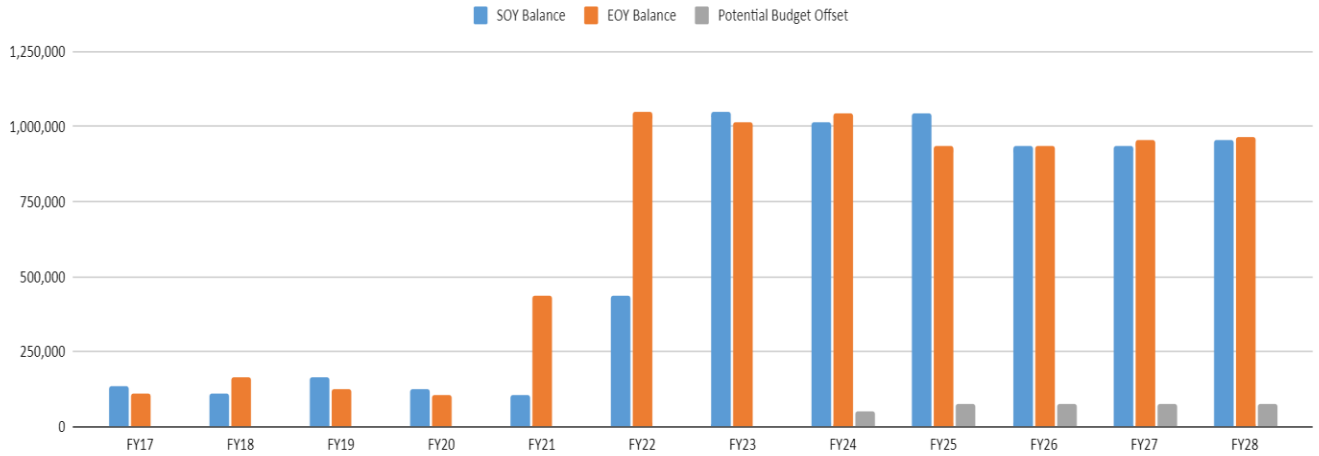
Expenditure History, Current Budget Year, and Four Year Projection

	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28
SOY Balance	134,946	112,798	165,280	124,388	108,033	434,668	1,047,367	1,016,429	1,041,911	934,144	934,330	957,350
Revenues	1,094,170	1,202,958	1,321,364	976,343	365,142	1,492,231	1,920,181	1,406,181	1,365,405	1,501,072	1,537,014	1,592,350
Expenses	1,116,318	1,150,476	1,362,257	992,697	38,507	879,533	1,951,118	1,330,699	1,398,173	1,425,886	1,438,994	1,508,974
Budget Offset								50,000	75,000	75,000	75,000	75,000
EOY Balance	112,798	165,280	124,388	108,033	434,668	1,047,367	1,016,429	1,041,911	934,144	934,330	957,350	965,726

The district projects that it will be able to fund a budget offset in FY24-FY28, to the extent permitted by statute, for the heating and utility costs associated with opening the buildings before school and keeping them open after school and during school vacation weeks, as well as a portion of repair and maintenance expense attributable to the additional wear and tear associated with program activities. The district is considering additional programs that would benefit students such as accelerated learning academies during school breaks, as well as no-cost tutoring for students before and after school. In addition, the district is considering expanding its fee

waiver program to include families with incomes above the current low income threshold to make the program more affordable for all families. As these programmatic changes are implemented, program expenses will rise above current projection, while revenues will be reduced, resulting in a lower end of year balance over the next several years. The goal is to ensure that the revolving fund has a sufficient carryforward balance to pay salaries and expenses for at least one full quarter of the program.

SOY and EOY Balances and Potential Budget Offset



Athletics Revolving Fund

Authorizing Statute: *MGL Chapter 71, Section 47*

School Committee sponsored athletic programs, including awards, equipment, and facilities

Revenue Source: Participation Fees and Athletic Gate Receipts

Fund Balance: Carries forward to next fiscal year

Permitted Charges: Salaries of department staff, and athletic coaches; custodial detail required during athletic events; program supplies, equipment, and facility expenses (including rental of facilities for games or practices), and contracted services (game officials, transportation, athletic trainers, equipment refurbishing)

Other Notes: Use of funds for out of state travel requires approval of school committee

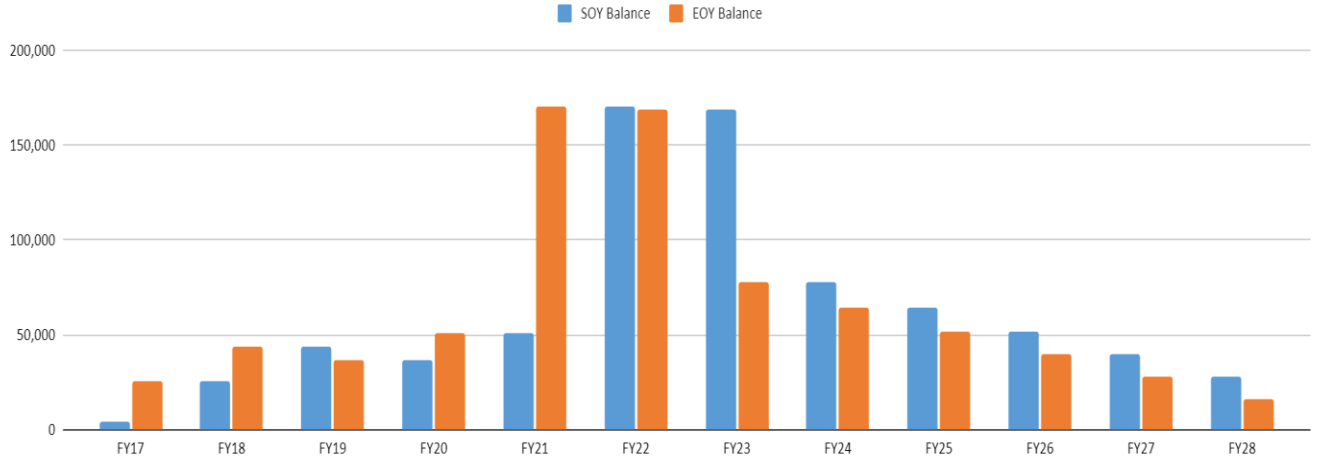
Program Description: A user fee of \$175 is collected per student to participate in athletics each season. Revenue generated from these user fees as well as gate receipts are deposited into the athletic revolving account. This revenue currently supports athletic expenses including the costs of equipment, supplies, game officials, athletic trainers, transportation, student insurance and other dues and miscellaneous expenses. In addition, there is a \$250 assessment for Varsity Ice Hockey and a \$125 assessment for JV Ice Hockey. Other costs the operating budget currently supports are the cost for head and assistant coaches each season, who are paid on a salary schedule as part of the WEA Unit A agreement.

Expenditure History, Current Budget Year, and Four Year Projection

	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28
SOY												
Balance	4,639	25,885	43,558	36,408	50,718	170,437	168,312	77,717	64,560	51,815	39,521	27,718
Revenues	351,346	270,748	234,270	182,453	125,348	229,858	244,014	252,115	260,485	269,132	278,067	287,298
Expenses	330,100	253,075	241,420	168,143	5,629	231,983	334,609	265,272	273,230	281,427	289,870	298,566
EOY												
Balance	25,885	43,558	36,408	50,718	170,437	168,312	77,717	64,560	51,815	39,521	27,718	16,450

As the table above shows, revenue generated is expected to support annual expenses for athletics in FY2025 and beyond, assuming a 3% rate of inflation. Over time, assuming no increase in user fees, the ending balance would continue to decline reaching a ten year low in FY28, as the chart below shows. User fees would have to be re-examined in FY28, at the latest, to ensure that the fund continues to offset the same level of program expenses in future years.

SOY and EOY Balance



Performing Arts Revolving Fund

Authorizing Statute: *MGL Chapter 71, Section 47*

School Committee sponsored extracurricular programs, awards, equipment, and facilities

Revenue Source: Participation fees and program receipts (e.g. ticket sales)

Fund Balance: Carries forward to next fiscal year

Permitted Charges: Program salaries, supplies, equipment, contract services (e.g. transportation), facilities.

Program capital equipment and facility expenses (e.g. theater lighting, seating, stage renovations, etc.).

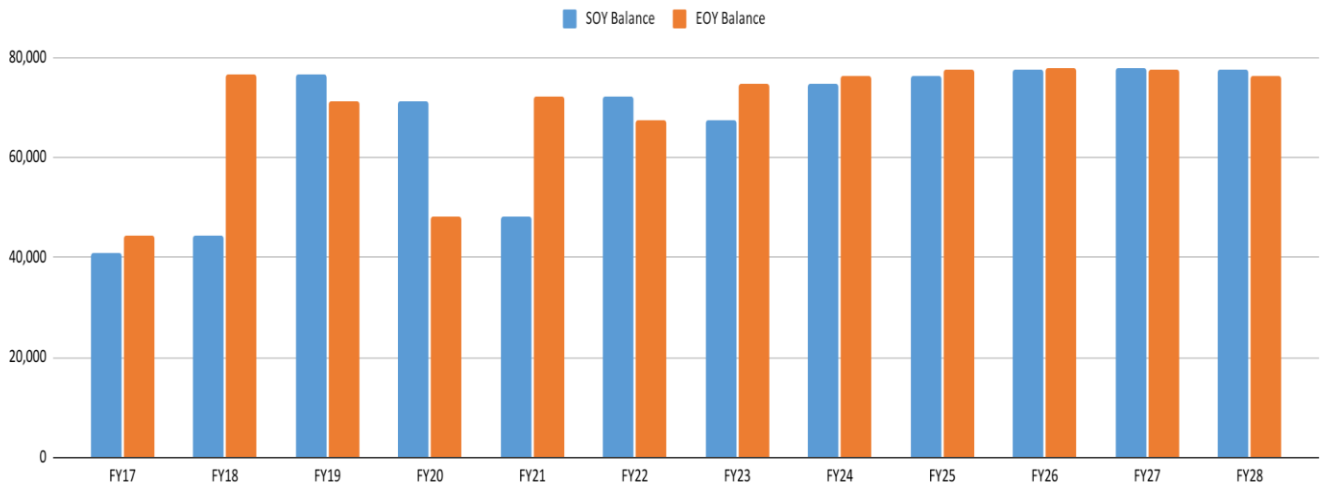
Other Notes: Use of funds for out of state travel requires approval of school committee

Program Description: A user fee of \$175 is collected per student, per ensemble to participate in marching band, winter percussion and winter guard. A user fee of \$100 per student is collected to participate in performing arts groups including, jazz band, drama and a cappella. Revenue from these user fees are deposited into the performing arts revolving account. This revenue currently supports required staff for each group, and some expenses including the costs of equipment, supplies, registration fees, transportation and miscellaneous expenses. Other costs the operating budget currently supports are the cost for Program Directors, who are paid on a salary schedule as part of the WEA Unit A agreement.

Expenditure History, Current Budget Year, and Four Year Projection

	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28
SOY Balance	40,819	44,245	76,559	71,327	48,046	72,264	67,452	74,649	76,379	77,453	77,836	77,491
Revenues	96,805	93,320	68,074	51,771	22,510	68,095	69,519	70,909	72,327	73,774	75,249	76,754
Expenses	93,379	61,006	73,305	76,351	-1,709	72,908	62,322	69,178	71,254	73,391	75,593	77,861
EOY Balance	44,245	76,559	71,327	48,046	72,264	67,452	74,649	76,379	77,453	77,836	77,491	76,385

SOY Balance, and EOY Balance



Preschool Tuition Revolving Fund

Authorizing Statute: *MGL Chapter 71, Section 47*

For the operation of a non-compulsory preschool program for general education students

Revenue Source: Participation fees and other program revenues

Fund Balance: Carries forward to next fiscal year

Permitted Charges: Salaries for staff employed by and providing services to the preschool program.

Heating and utility expenses, as well as repair and maintenance expenses related to facilities used for the program.

Other Notes: Capital expenses associated with equipment purchases or facilities may be charged to the fund

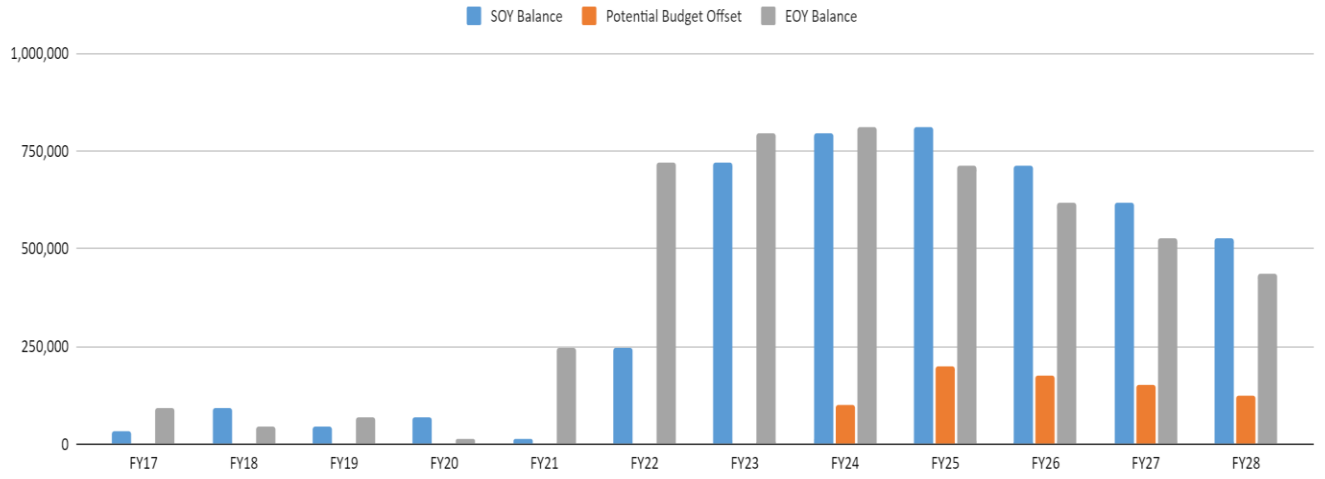
Program Description: While PK programs are not compulsory in Massachusetts, WPS offers preschool programs to families in an effort to ensure that all children receive the services they need to be successful as they reach the age of mandatory schooling. Schools are required to provide special education services to children ages 2 years 9 months to Kindergarten entry age if referred through early intervention. Many of the preschool programs in Massachusetts offer both substantially separate and inclusive learning environments for students where students receiving special education services can learn side by side with their peers in general education settings. Students in the general education setting are typically assessed a fee for participation in the program. These tuitions cover the salary and program costs for the students in the general education setting. Expenses related to the provision of special education services are paid from the district's special education general fund budget.

Expenditure History, Current Budget Year, and Four Year Projection

	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28
SOY Balance	32,363	94,317	45,546	68,875	13,777	247,533	722,087	793,850	813,111	712,875	617,459	526,157
Revenues	361,165	391,149	484,310	314,155	239,858	479,597	615,687	676,336	676,336	676,336	676,336	676,336
Expenses	299,210	439,920	460,980	369,254	6,103	5,042	543,924	557,074	576,572	596,752	617,638	639,256
Budget Offset								100,000	200,000	175,000	150,000	125,000
EOY Balance	94,317	45,546	68,875	13,777	247,533	722,087	793,850	813,111	712,875	617,459	526,157	438,237

As the table above shows, revenues dropped significantly in FY20 and FY21 due to pandemic related program changes. During that time, COVID monies helped to offset preschool and childcare expenses. As a result, the program presently has a significant fund balance. That balance will be used to create a budget offset in FY2025 and subsequent years. The amount of that offset will have to be examined on an annual basis to ensure that revenues are sufficient and sustainable. In the chart below, we see the fund balance declining over time as we look to defray certain permissible costs that have not been offset by these funds in the past, operational expenses such as utilities and capital improvements to preschool spaces. The analysis below assumes a declining budget offset over the next several years, a projection of +/- 25%.

SOY Balance, Potential Budget Offset, and EOY Balance



Summer School Tuition Revolving Fund

Authorizing Statute: MGL Chapter 71, Section 71E

Summer School and Enrichment Programs

Revenue Source: Participation Fees (Tuition) and Program Receipts

Fund Balance: Carries forward to next fiscal year

Permitted Charges: Salaries and expenses related to operating summer school programs, including supplies, equipment, and contract services. Can also be used to offset heating and utility expenses, as well as repair and maintenance of facilities based on summer use.

Other Notes: Summer school funds should be maintained separately from before and after school program funds.

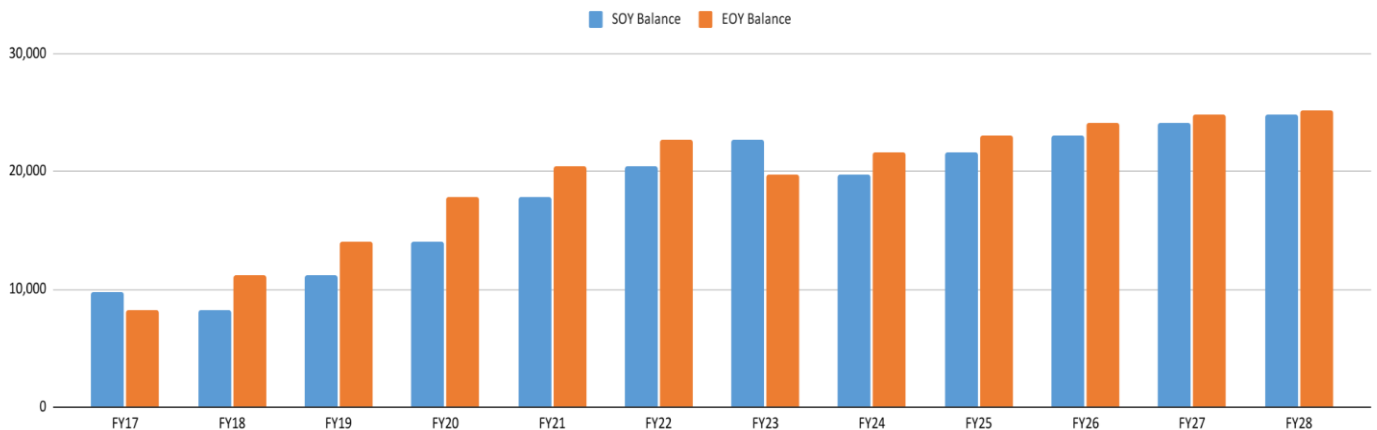
Program Description: Wakefield public schools offers summer school programming to students. Programs are designed to provide a balance of learning, enrichment, and social activities.

Expenditure History, Current Budget Year, and Four Year Projection

	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28
SOY Balance	9,737	8,247	11,243	14,089	17,789	20,392	22,703	19,777	21,563	23,006	24,095	24,821
Revenues	13,840	12,335	12,389	14,855	7,225	13,650	12,850	13,216	13,216	13,216	13,216	13,216
Expenses	15,330	9,339	9,542	11,155	4,622	11,339	15,775	11,430	11,773	12,126	12,490	12,865
EOY Balance	8,247	11,243	14,089	17,789	20,392	22,703	19,777	21,563	23,006	24,095	24,821	25,171

As the table above shows, the revenues and expenses associated with this program are quite modest. Generally, revenues have exceeded expenses each year with a few exceptions. The ending balance has increased each year through 2022. The balance diminished slightly in FY23 but is anticipated to increase slightly in FY24. Projections over the next several years assume that the program remains at current participation rates with no changes to fee structures.

SOY Balance, and EOY Balance



Culinary Arts Revolving Fund

Authorizing Statute: *MGL Chapter 71, Section 17A*

Culinary Arts Program

Revenue Source: Sale of culinary arts program products

Fund Balance: Carries forward to next fiscal year

Permitted Charges: Supplies and equipment related to operating culinary arts programs; salaries cannot be charged to this fund.

There is a statutory annual spending ceiling of \$15,000 total, and \$5,000 for equipment purchases.

Other Notes: Fiscal year receipts in excess of \$15,000 must be credited to the general fund.

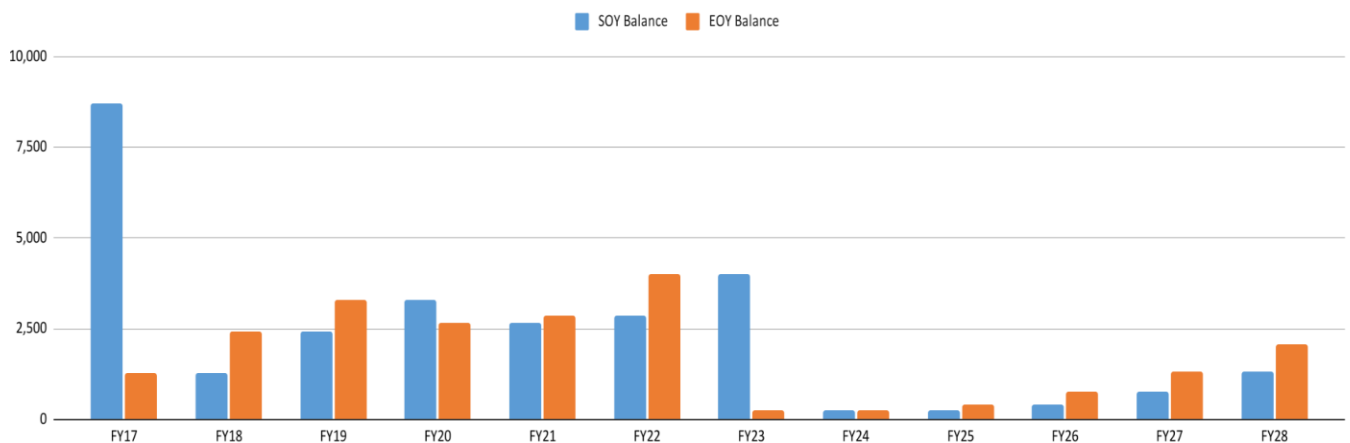
Program Description: Wakefield High School offers a career and technical education program in culinary arts. Students are permitted to sell the products that they make on school premises. Those receipts are deposited into the culinary arts revolving fund to help offset the expenses associated with offering the program.

Expenditure History, Current Budget Year, and Four Year Projection

	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28
SOY Balance	8,711	1,286	2,434	3,295	2,672	2,874	4,018	239	239	417	777	1,323
Revenues	8,181	9,510	10,794	6,714	1,893	7,687	8,433	8,921	9,099	9,281	9,467	9,656
Expenses	15,606	8,363	9,933	7,337	1,690	6,542	12,213	8,921	8,921	8,921	8,921	8,921
EOY Balance	1,286	2,434	3,295	2,672	2,874	4,018	239	239	417	777	1,323	2,059

As the table above shows, this program does not generate nor expend a significant amount of money. The district has always operated within statutory thresholds, and the fund has always maintained a positive balance. We expect this trend to continue, and hope to generate sufficient future revenues to rebuild a small fund balance over the next several years to serve as a safe operating margin for the program.

SOY and EOY Balance



Section B. Other Special Revenue Funds

Special Education Reimbursement Fund

Overview: The Commonwealth Special Education Reimbursement Program, commonly known as the Circuit Breaker Program, provides financial assistance to public school districts to offset the cost of delivering high-cost special education services to students. Since implementation in fiscal year 2004, the program has provided more than \$4.8 billion to districts across the Commonwealth.

Authorizing Statute: *MGL Chapter 71B, Section 5A*

State Regulations: **603 CMR 10.07(5) through 10.07(11)**

Eligible Costs: Circuit breaker reimbursement is provided based on costs paid by districts for qualified special education tuition & instruction services and for associated transportation to out-of-district programs. Pricing is set by state and other public entities outside of the Circuit Breaker program. Those costs include private program tuition rates, individually authorized student program rates, collaborative tuition rates, in-district service rates and transportation costs. Qualified expenses must exceed an annual per-student approved cost threshold to be eligible for reimbursement.

Reimbursements: Funds disbursed through the Circuit Breaker Program are subject to annual legislative appropriation. When fully funded, the program reimburses districts for 75% of costs exceeding the annual per-student claim threshold. For 2024, the annual per-student claim threshold was \$51,721. This is the first year that the threshold has exceeded \$50,000. Beginning with implementation of the Student Opportunity Act (SOA), the threshold increases annually by the Foundation Inflation Index and is capped at 4.5%. Per statute (M.G.L. Ch 70 Sect 2), the foundation inflation index rate is defined as the ratio of the current year's third-quarter inflation index to the prior year's third-quarter index. Prior to the SOA, the threshold was calculated as four-times the state average foundation budget per pupil.

Claims Process: Districts are provided an excel-based claim file through the DESE secure portal, and complete worksheets within the file to provide a record of all special education expenses being claimed on a per-student basis. Completed files are returned to DESE through the secure portal. The DESE Circuit Breaker team reviews each district file to affirm the services and costs are eligible for reimbursement. Calculation of reimbursements are done statewide at the conclusion of the claim review period.

Year-End claims are filed by all districts annually in July, and reflect expenses incurred in the previous fiscal year. These claims are reviewed by DESE from July through September. Reimbursements amounts are published in September and paid to districts quarterly. For example, year-end claims submitted in July 2023 cover district expenditures during FY23, and reimbursements are provided quarterly during FY24.

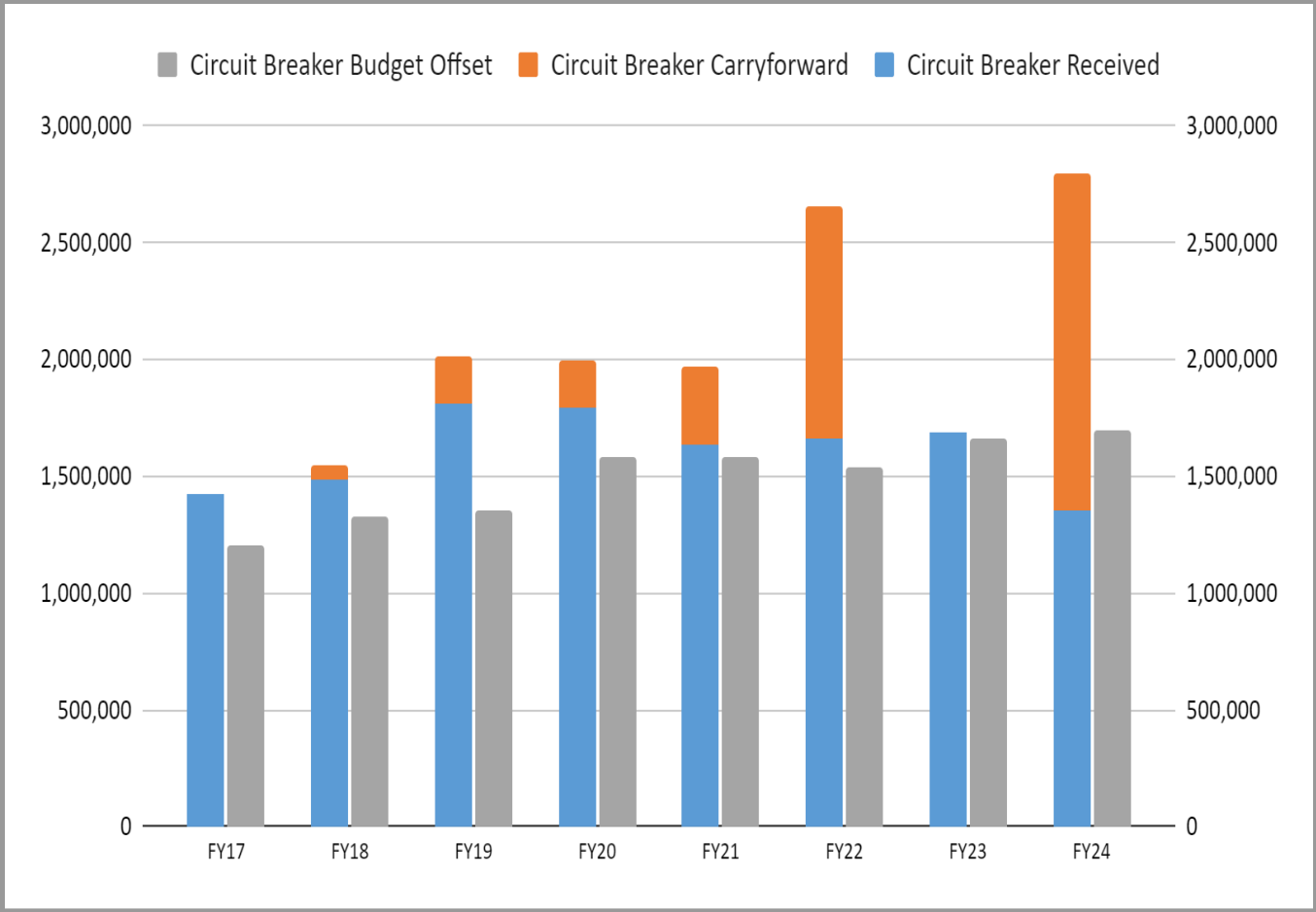
Generally, more than 85% of claims are for tuition at out-of-district programs. The next largest claim category is for transportation to get to those out-of-district programs. The smallest category of claims is for in-district services because for many districts it is unusual for in-district services for any single student to exceed the claiming threshold.

Fiscal Management Requirements: Circuit breaker reimbursements should be deposited into a special education reimbursement account. These funds may be expended for any circuit breaker eligible expense without further appropriation. As with all special revenues, the appropriating authority can and should consider the unexpended prior year reimbursements and/or projected reimbursements for the following fiscal year when deliberating on the school district's general fund budget. Money received through quarterly reimbursement from year-end claiming can be carried forward for one fiscal year. For example, FY23 reimbursements can be spent on circuit breaker eligible expenses in FY23 and/or FY24, but cannot be carried into FY25. Money received through Extraordinary Relief reimbursement must be spent on circuit breaker eligible expenses in the same fiscal year in which it was received. For example, extraordinary relief received by a district in May 2023 must be spent in FY23 and cannot be carried into FY24.

Historical Circuit Breaker Reimbursement Amounts, Budget to Actual Comparison, and Carry Forward Amounts

Fiscal Year	Circuit Breaker Budgeted	Circuit Breaker Actual	CB Variance (Budget - Actual)	Circuit Breaker Carried Forward From Prior Year
FY17	1,200,000	1,422,203	-222,203	2,544
FY18	1,325,500	1,484,315	-158,815	63,366
FY19	1,352,010	1,806,479	-454,469	202,762
FY20	1,580,000	1,795,436	-215,436	197,256
FY21	1,580,000	1,635,333	-55,333	335,603
FY22	1,539,788	1,657,474	-117,686	998,411
FY23	1,657,469	1,685,246	-27,777	0
FY24	1,697,469	1,357,559	339,910	1,440,511

Historical Circuit Breaker Reimbursement Received, Budget Offset, and Carryforward



As the chart above shows, the circuit breaker reimbursements that the district has received have equaled or exceeded the budgeted circuit breaker offset except for FY24. When receipts have exceeded budgeted amounts, the additional funds have been carried forward into the subsequent fiscal year and used to offset special education tuition.

Special Education Tuition Stabilization Fund

Section 24 of Chapter 218 of the Acts of 2016 provides for the establishment of a Special Education Stabilization fund. The law enables municipal and regional districts to establish a reserve fund that can be used in future years for unanticipated or unbudgeted costs of special education, out of district tuition, transportation and recovery high school tuition.

In order to establish the fund the law requires a majority vote by both the School Committee and local legislative body. Once the fund is established, the school committee may include a separate line item in their annual budget request to appropriate monies into the stabilization fund. The balance in the reserve fund cannot exceed two percent of the annual net school spending of the school district.

Funds in the reserve fund can only be expended or transferred out after a majority vote of both the School Committee and Selectmen or City Council or in the case of regional school districts, a majority vote of the boards of selectmen or city councils of a majority of the member communities of the district.

<p style="text-align: center;">WAKEFIELD PUBLIC SCHOOLS 2024-2025</p>

Major Budget Components

The base budget recommended for 2024-25 is \$52,319,699, which is an increase of 5.50% over this year's appropriation or an increase of \$2,729,508. Major Budget Components are:

Contractual Steps and Level Adjustments

Funds are included to meet the collective bargaining requirements for salary adjustments, including step and column increases. FY25 will be the third year for collective bargaining agreements for our WAA, Unit C, Custodial, Clerical, Cafeteria and Traffic Supervisors. Unit A just finished negotiations for the CBA which will expire on August 31, 2027. The Wakefield Education Association (WEA Units A and C) represents the largest bargaining group in the district and, therefore, salary increases for educators have a significant impact on the budget.

Instructional Expenditures

The FY25 budget request for curriculum resources is maintained at \$255,000 for curriculum. Instructional supplies and materials budgets have been increased by \$17,027.

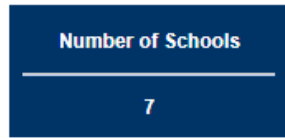
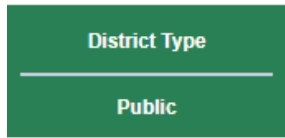
Contracted services

The FY25 budget reflects Utilities district-wide have increased by \$274,310.

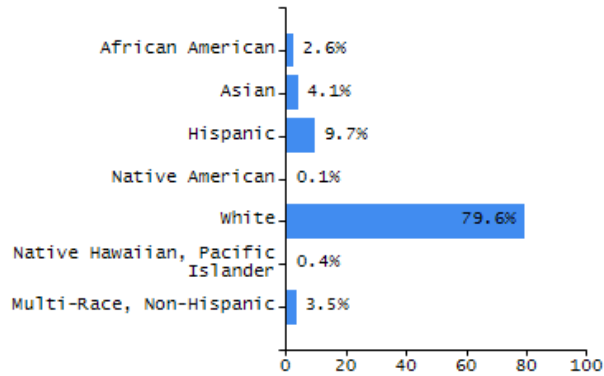
Projected Class Enrollments

GR	STUDENT S 2023-2024	CLASSE S 2023-2024	CLASS SIZE 2023-2024	STUDENTS 2024-2025	CLASSE S 2024-2025	CLASS SIZE 2024-2025	GR	STUDENT S 2023-2024	STUDENT S 2024-2025
DOYLE EARLY CHILDHOOD CENTER							GALVIN MIDDLE SCHOOL		
PK	164	12	5,11,13,14,14,16,16,13,15,15,16,16	167	12	5,5,16,16,16,16,16,16,16,15,15,15	5	271	266
Total: PK	164	12		167	12		6	267	256
							7	259	276
							8	269	275
GRAD E	STUDENT S 2023-2024	CLASSE S 2023-2024	CLASS SIZE 2023-2024	STUDENTS 2024-2025	CLASSE S 2024-2025	CLASS SIZE 2024-2025	TOTAL	1066	1073
DOLBEARE ELEMENTARY SCHOOL									
K	92	4	23,23,22,24	88	4	22,22,22,22			
1	80	4	23,19,19,19	92	4	23,23,22,24	GRAD E	STUDENT S 2023-2024	STUDENT S 2024-2025
2	86	4	22,23,22,22	80	4	23,19,19,19			
3	92	4	23,23,22,24	86	4	22,23,22,22	WAKEFIELD HIGH SCHOOL		
4	93	4	24,24,22,23	92	4	23,23,22,24	9	226	235
Total: K-4	443	20		438	20		10	210	226
							11	191	210
GRAD E	STUDENT S 2023-2024	CLASSE S 2023-2024	CLASS SIZE 2023-2024	STUDENTS 2024-2025	CLASSE S 2024-2025	CLASS SIZE 2024-2025	12	201	191
GREENWOOD ELEMENTARY SCHOOL							POST	5	6
K	43	2	21,22	44	2	22, 22	TOTAL	833	868
1	41	2	20,21	47	2	23, 24			
2	44	2	21,23	44	2	22, 22	GRAD E	STUDENT S 2023-2024	STUDENT S 2024-2025
3	46	2	22,24	46	2	23, 23			
4	44	2	21,23	48	2	24, 24	SYSTEMWIDE		
Total: K-4	218	10		229	10		PK	164	167
							K	273	264
GRAD E	STUDENT S 2023-2024	CLASSE S 2023-2024	CLASS SIZE 2023-2024	STUDENTS 2024-2025	CLASSE S 2024-2025	CLASS SIZE 2024-2025	1	240	279
WALTON ELEMENTARY SCHOOL							2	255	240
K	42	2	20, 22	44	2	22, 22	3	279	258
1	45	2	19, 20	44	2	22, 22	4	261	282
2	46	2	23, 23	42	2	21, 21	5	271	266
3	44	2	22, 22	47	2	24, 23	6	267	256
4	43	2	22, 21	45	2	23, 22	7	259	276
Total: K-4	220	10		222	10		8	269	275
							9	226	235
GRAD E	STUDENT S 2023-2024	CLASSE S 2023-2024	CLASS SIZE 2023-2024	STUDENTS 2024-2025	CLASSE S 2024-2025	CLASS SIZE 2024-2025	10	210	226
WOODVILLE ELEMENTARY SCHOOL							11	191	210
K	96	4	24,24,24,24	88	4	22,22,22,22	12	201	191
1	74	4	19,19,18,18	96	4	24,24,24,24	POST	5	6
2	79	4	20,20,20,19	74	4	19,19,18,18	TOTAL	3371	3431
3	97	5	20,20,19,19,19	79	4	20,20,20,19			
4	81	4	20,20,20,21	97	4	24,24,24,25			
Total: K-4	427	21		434	20				

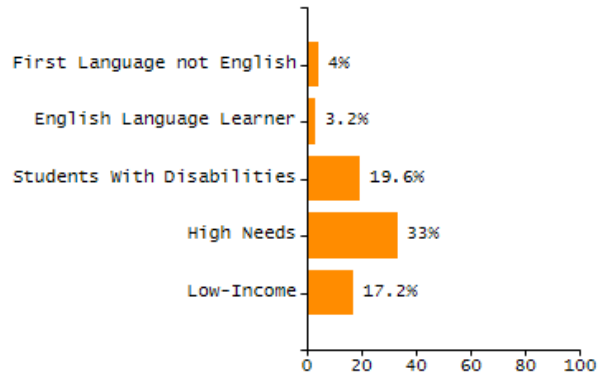
2023-24 Enrollment



Student Race and Ethnicity



Selected Populations



Enrollment based on October 1, 2023 data

Wakefield Public School District - 2024/2025

Budget Increase - Decrease By Area / Location

	Amount	Percent
Personnel - Contractual Obligations	\$ 2,420,750	4.88%
Stipends	\$ 103,634	0.21%
Personnel - Total	\$ 2,524,384	5.09%
Technology	\$ -55,611	-0.11%
Special Education Contracted Services & Supplies	\$ 3,500	0.01%
Contracted Services	\$ -35,154	-0.07%
Transportation (Regular Day)	\$ 31,052	0.06%
Transportation (Special Education)	\$ -30,000	-0.06%
Utilities	\$ 274,310	0.55%
Instructional Supplies	\$ 17,027	0.03%
Operation Costs Total	\$ 205,124	0.41%
Special Education Out of District Tuitions	\$	0%
Special Education Out of District Tuitions	\$	0.00%
NET TOTAL	\$ 2,729,508	5.50%

Wakefield Public Schools			
2024 - 2025			

Budget Requests

Doyle						
Position	Request	FTE	FY24 Budget	FY 25 Request	FY25 Budget	FY24 Req vs. FY25 Budget
Non-Staff Subtotal						
Staffing requests						
More Para support		1		\$ 28,968.00		\$ 28,968.00
More space						
						\$ -
Staff Subtotal			0	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL		1	\$ 0.00	\$ 28,968.00	\$ 0.00	\$ 28,968.00

Wakefield Public Schools			
2024 - 2025			

Budget Requests

Dolbeare						
Position	Request	FTE	FY24 Budget	FY 25 Request	FY25 Budget	FY24 Req vs. FY25 Budget
Non-Staff Subtotal			\$ 0.00	\$ 0.00	\$ 0.00	0.00
Staffing requests						
.5 Reading Specialist		0.5		\$34,864		\$34,864
Staff Subtotal		0.5	\$ -	\$34,864	\$0	\$ 34,864.00
TOTAL			\$ 0.00	\$ 34,864.00	\$ 0.00	\$ 34,864.00

Wakefield Public Schools			
2024 - 2025			

Budget Requests

Greenwood						
Position	Request	FTE	FY24 Budget	FY 25 Request	FY25 Budget	FY24 Req vs. FY25 Budget
Non-Staff Subtotal			\$ 0.00	\$ 0.00	\$ 0.00	0.00
Staffing requests						
MSN .5		0.5		\$37,166		37166
Staff Subtotal		0.5	\$ -	\$0	\$ 0.00	\$ 0.00
TOTAL			\$ 0.00	\$ 37,166.00	\$ 0.00	\$ 37,166.00

Wakefield Public Schools			
2024-2025			

Budget Requests

Walton	Request	FTE	FY24 Budget	FY 25 Request	FY25 Budget	FY24 Req vs. FY25 Budget
Position						
						0.00
Non-Staff Subtotal			\$ 0.00	\$ 0.00	\$ 0.00	0.00
Staffing requests						
.2 Social-Emotional Support Adjustment Counselor		0.2		\$ 20,883.00		\$20,883
Staff Subtotal		0.2	\$ -	\$20,883		\$ 20,883.00
TOTAL			\$ 0.00	\$ 20,883.00	\$ 0.00	\$ 20,883.00

Wakefield Public Schools			
2024 - 2025			

Budget Requests

Woodville	Request	FTE	FY24 Budget	FY 25 Request	FY25 Budget	FY24 Req vs. FY25 Budget
Position						
						0.00
Non-Staff Subtotal			\$ 0.00	\$ 0.00		0.00
Para support		1		\$ 28,968.00		
EL support		1		\$ 74,332.00		
Staff Subtotal		2.0	\$ 0.00	\$ 103,300.00	\$ 0.00	\$ 103,300.00
TOTAL			\$ 0.00	\$ 103,300.00	\$ 0.00	\$ 103,300.00

Wakefield Public Schools			
2024 - 2025			

Budget Requests

Galvin	Request	FTE	FY24 Budget	FY 25 Request	FY25 Budget	FY24 Req vs. FY25 Budget
Position						
						0.00
Non-Staff Subtotal			\$ 0.00	\$ 0.00	\$ 0.00	0.00
Staffing requests						
						0.00
						0.00
Staff Subtotal		0.0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Wakefield Public Schools			
2024 - 2025			

Budget Requests

High School	Request	FTE	FY24 Budget	FY 25 Request	FY25 Budget	FY24 Req vs. FY25 Budget
Position						
Non-Staff Subtotal			\$ 0.00	\$ 0.00	\$ 0.00	\$ -
		1.0				0.00
						0.00
						0.00
Staff Subtotal		1.0	0	\$ 0.00	\$ 0.00	0.00
TOTAL			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Wakefield Public Schools			
2024 - 2025			

Budget Requests

POST Academy	Request	FTE	FY24 Budget	FY 25 Request	FY25 Budget	FY24 Req vs. FY25 Budget
Position						\$ -
Non-Staff Subtotal			\$ 0.00	\$ 0.00	\$ 0.00	\$ -
Staff Subtotal		0.0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Wakefield Public Schools			
2024 - 2025			

Budget Requests

Special Education	Request	FTE	FY24 Budget	FY 25 Request	FY25 Budget	FY24 Req vs. FY25 Budget
Position						
Non-Staff Subtotal			\$ 0.00	\$ 0.00	\$ 0.00	\$ -
						\$ -
						\$ -
Staff Subtotal		0.0	\$ -	\$ -	\$ -	\$ -
TOTAL			\$ 0.00	\$ 0.00	\$ 0.00	\$ -

Wakefield Public Schools			
2024-2025			

Budget Requests

Technology						
Position	Request	Type	FY24 Budget	FY 25 Request	FY25 Budget	FY24 Req vs. FY25 Budget
Non-Staff Subtotal			\$ 0.00	\$ 0.00	\$ 0.00	\$ -
Staff Subtotal		0.0	\$ -	\$0	\$ -	\$ -
TOTAL			\$ 0.00	\$ 0.00	\$ 0.00	\$ -

Wakefield Public Schools			
2024 - 2025			

Budget Requests

Districtwide						
Position	Request	FTE	FY24 Budget	FY 25 Request	FY25 Budget	FY24 Req vs. FY25 Budget
EL Teacher		1		\$74,332.00		
Non-Staff Subtotal			\$ 0.00	\$ 74,332.00	\$ 0.00	#REF!
Staff Subtotal		1.0				
TOTAL			\$ 0.00	\$ 74,332.00	\$ 0.00	#REF!

Wakefield Public Schools			
2024 - 2025			

Budget Requests

Central Office						
Position	Request	FTE	FY24 Budget	FY 25 Request	FY25 Budget	FY24 Req vs. FY25 Budget
Non-Staff Subtotal			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Staff Subtotal						
			\$ -		0	0.00
TOTAL			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
						\$ 0.00
Total		6.20	\$ 0.00	\$ 299,513.00	\$ 0.00	\$ 299,513

Wakefield Public Schools - Doyle Early Childhood Center- 2024/ 2025								
Elementary School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference
2200: Principal								
PROFESSIONAL SALARIES	13022163	510101	\$113,074	\$115,901	\$118,797	\$124,000	\$127,720	\$3,720
NON-PROFESSIONAL SALARIES	13022163	520121	\$28,691	\$37,280	\$42,405	\$40,855	\$41,876	\$1,021
SUPPLIES & MATERIALS	13022163	550501	\$184	\$538	\$350	\$500	\$500	\$-
PROFESSIONAL EXPENSES	13022163	560601	\$0	\$278	\$22	\$300	\$300	\$-
TRAVEL	13022163	540404	\$20	\$58	\$48	\$200	\$200	\$-
CONTRACTED SERVICES	13022163	540401	\$0	\$269	\$0	\$200	\$200	\$-
TEAM LEADERS / DEPT COOR	13022263	540401	\$0	\$0	\$0	\$-	\$-	\$-
Sub Total			\$141,969	\$154,324	\$161,622	\$166,055	\$170,796	\$4,741
2305: Teaching Services: Professional								
PRESCHOOL SALARIES	13023063	510101	\$0	\$5,670	\$28,727	\$-	\$-	\$-
KINDERGARTEN SALARIES	13023063	511101	\$0	\$-	\$-	\$-	\$-	\$-
SPECIAL EDUCATION SALARIES	13123063	510102	\$606,719	\$807,895	\$499,937	\$816,206	\$879,640	\$63,434
REGULAR EDUCATION SALARIES			\$0	\$-	\$-	\$-	\$-	\$-
SPECIALIST SALARIES			\$0	\$-	\$-	\$-	\$-	\$-
Sub Total			\$606,719	\$813,565	\$528,664	\$816,206	\$879,640	\$63,434
2310: Teaching Services: Special								
READING SPEC SALARIES	13023163	510102	\$0	\$0	\$0	\$-	\$-	\$-
Sub Total			\$0	\$0	\$0	\$-	\$-	\$-
2320: Medical/Therap.								
OT/PT/SLP SALARIES	13123263	510109	\$0	\$0	\$0	\$174,559	\$197,927	\$23,367
Sub Total			\$0	\$0	\$0	\$174,559	\$197,927	\$23,367
2325: Teaching Services: Substitutes								
SUBSTITUTES SALARIES	13023263	510105	\$36,145	\$62,963	\$44,162	\$49,000	\$49,000	\$-
LONG TERM SUB SALARIES	13023263	512105	\$-	\$-	\$-	\$-	\$-	\$-
BUILDING SUB SALARIES	13023263	511105	\$0	\$-	\$-	\$-	\$-	\$-
Sub Total			\$36,145	\$62,963	\$44,162	\$49,000	\$49,000	\$-
2330: Teaching Services - Assistants								
PRESCHOOL SALARIES (SPED)	13123363	530132	\$119,480	\$175,959	\$177,798	\$522,319	\$557,547	\$35,228
KINDERGARTEN SALARIES	13023363	531132	\$0	\$0	\$0	\$-	\$-	\$-
SPECIAL EDUCATION SALARIES			\$-	\$-	\$-	\$-	\$-	\$-
Sub Total			\$119,480	\$175,959	\$177,798	\$522,319	\$557,547	\$35,228
2350: Professional Development								
SUBSTITUTES	13023563	510105	\$23,874	\$0	\$0	\$-	\$-	\$-
IN SERVICE	13023563	540408	\$486	\$401	\$641	\$500	\$500	\$-
Sub Total			\$24,360	\$401	\$641	\$500	\$500	\$-
2400: Instructional Supplies/Materials								
TEXT/SUPPLEMENTARY BOOKS	13024163	550502	\$687	\$1,138	\$896	\$1,000	\$1,000	\$-
REGULAR EDUCATION SUPPLIES	13024363	550501	\$8,777	\$9,463	\$12,695	\$9,500	\$9,500	\$-
SPED SUPPLIES			\$-	\$-	\$-	\$-	\$-	\$-
INSTRUCTIONAL TECH SUPPLIES			\$0	\$0	\$0	\$-	\$-	\$-
CLASSROOM FURNITURE	13024263	550509	\$-	\$-	\$-	\$-	\$-	\$-
Sub Total			\$9,464	\$10,601	\$13,591	\$10,500	\$10,500	\$-
2800: Psychological Services								
PROFESSIONAL SALARIES	13128063	510101	\$42,301	\$43,359	\$45,527	\$52,244	\$37,166	\$(15,078)
Sub Total			\$42,301	\$43,359	\$45,527	\$52,244	\$37,166	\$(15,078)
2000: INSTRUCTIONAL SERVICES TOTAL			\$980,438	\$1,261,172	\$972,005	\$1,791,384	\$1,903,077	\$111,693
								\$-
3200: Health Services								
PROFESSIONAL SALARIES	13032063	510101	\$52,506	\$53,819	\$57,626	\$66,384	\$73,768	\$7,385
SUPPLIES & MATERIALS	13032063	550501	\$505	\$510	\$498	\$500	\$500	\$-
Sub Total			\$53,011	\$54,329	\$58,124	\$66,884	\$74,268	\$7,385

Wakefield Public Schools - Doyle Early Childhood Center- 2024/ 2025								
Elementary School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference
3400: Food Services								
LUNCH & RECESS SALARIES	13034063	510134						\$ -
Sub Total			\$0	\$0	\$0	\$ -	\$ -	\$ -
3000: STUDENT SERVICES TOTAL			\$53,011	\$54,329	\$58,124	\$ 66,884	\$ 74,268	\$ 7,385
4000: Operations/Maintenance								
CUSTODIAL SALARIES	13040163	510133	\$53,591	\$55,020	\$60,712	\$ 67,328	\$ 68,763	\$ 1,435
CUSTODIAL OVERTIME	13040163	518133	\$19,451	\$3,681	\$0	\$ 11,500	\$ 11,500	\$ -
CONTRACTED SERVICES	13042263	540401	\$4,340	\$2,409	\$1,936	\$ 3,500	\$ 3,500	\$ -
EQUIP MTCE CONT. SERVICES	13042363	540401	\$427	\$0	\$0	\$ 500	\$ 500	\$ -
EQUIP MTCE SVCSW	13042363	540449	\$5,607	\$6,404	\$8,586	\$ 6,500	\$ 6,500	\$ -
MTCE - BUILDING SECURITY	13042263	540461	\$0	\$0	\$0	\$ 1,500	\$ 1,500	\$ -
SUPPLIES & MATERIALS	13042263	550501	\$4,429	\$9,012	\$3,023	\$ 7,500	\$ 7,500	\$ -
Maintenance Sub Total			\$87,845	\$76,526	\$74,257	\$ 98,328	\$ 99,763	\$ 1,435
HEATING FUEL	13041263	550532	\$17,344	\$14,842	\$19,671	\$ 23,000	\$ 23,000	\$ -
WATER & SEWER	13041363	540425	\$2,517	\$3,870	\$4,542	\$ 3,500	\$ 4,500	\$ 1,000
ELECTRICITY	13041363	540423	\$12,806	\$11,263	\$17,213	\$ 15,500	\$ 17,500	\$ 2,000
TELEPHONE	13041363	540424	\$806	\$806	\$806	\$ 1,500	\$ 1,500	\$ -
RUBBISH REMOVAL	13041163	540420	\$2,864	\$3,043	\$4,846	\$ 3,000	\$ 5,000	\$ 2,000
Sub Total			\$36,337	\$33,824	\$47,078	\$ 46,500	\$ 51,500	\$ 5,000
4000: OPERATIONS/MAINTENANCE TOTAL			\$124,182	\$110,350	\$121,335	\$ 144,828	\$ 151,263	\$ 6,435
TOTAL :			\$1,157,631	\$1,425,851	\$1,151,464	\$ 2,003,095	\$ 2,128,608	\$ 125,513
NEW STAFF REQUESTS								
Sub Total						\$ -	\$ -	\$ -
TOTAL :			\$1,157,631	\$1,425,851	\$1,151,464	\$ 2,003,095	\$ 2,128,608	\$ 125,513

**Wakefield Public Schools - Dolbeare Elementary
School - 2024/ 2025**

Elementary School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference
2200: Principal								
PROFESSIONAL SALARIES	13022132	510101	\$ 214,898	\$ 218,859	\$ 234,417	\$ 237,559	\$ 241,404	\$ 3,846
NON-PROFESSIONAL SALARIES	13022132	520121	\$ 37,235	\$ 42,606	\$ 49,627	\$ 46,689	\$ 49,177	\$ 2,488
SUPPLIES & MATERIALS	13022132	550501	\$ 25	\$ -	\$ 659	\$ 665	\$ 665	\$ -
PROFESSIONAL EXPENSES	13022132	560601	\$ -	\$ 815	\$ 795	\$ 800	\$ 800	\$ -
TRAVEL	13022132	540404	\$ 84	\$ 242	\$ 299	\$ 300	\$ 300	\$ -
CONTRACTED SERVICES	13022132	540401	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
TEAM LEADERS / DEPT COOR**	13022232	515101				\$ -	\$ -	\$ -
Sub Total			\$ 252,242	\$ 262,522	\$ 285,797	\$ 287,012	\$ 293,346	\$ 6,334
2305: Teaching Services: Professional								
KINDERGARTEN SALARIES	13023032	511101	\$ 337,954	\$ 348,926	\$ 397,597	\$ 377,112	\$ 395,102	\$ 17,990
REGULAR EDUCATION SALARIES	13023032	510101	\$ 1,374,328	\$ 1,380,976	\$ 1,429,555	\$ 1,546,210	\$ 1,580,502	\$ 34,292
SPECIALIST SALARIES	13023032	510102	\$ -			\$ -	\$ -	\$ -
SPECIAL EDUCATION SALARIES	13123132	510102	\$ 618,454	\$ 686,004	\$ 630,680	\$ 740,932	\$ 780,701	\$ 39,768
Sub Total			\$ 2,330,736	\$ 2,415,906	\$ 2,457,832	\$ 2,664,255	\$ 2,756,305	\$ 92,050
2310: Teaching Services: Special								
LITERACY COACH	13023532	510102	\$ 9,195	\$ -		\$ -	\$ -	\$ -
READING SPEC SALARIES	13023132	510102	\$ 140,919	\$ 144,382	\$ 147,130	\$ 152,297	\$ 161,081	\$ 8,783
Sub Total			\$ 150,114	\$ 144,382	\$ 147,130	\$ 152,297	\$ 161,081	\$ 8,783
2320: Teaching Services Med/Therap.								
OT/PT/SLP SALARIES	13123232	510109	\$ 225,306	\$ 231,229	\$ 229,093	\$ 227,334	\$ 235,101	\$ 7,767
Sub Total			\$ 225,306	\$ 231,229	\$ 229,093	\$ 227,334	\$ 235,101	\$ 7,767
2325: Teaching Services: Substitutes								
SUBSTITUTES SALARIES	13023232	510105	\$ 37,458	\$ 58,392	\$ 93,009	\$ 61,600	\$ 61,600	\$ -
LONG TERM SUB SALARIES	13023232	512105						\$ -
BUILDING SUB SALARIES	13023232	511105						\$ -
Sub Total			\$ 37,458	\$ 58,392	\$ 93,009	\$ 61,600	\$ 61,600	\$ -
2330: Teaching Services - Assistants								
KINDERGARTEN SALARIES	13023332	531132	\$ 109,906	\$ 87,282	\$ 101,001	\$ 130,636	\$ 133,785	\$ 3,149
INTERVENTIONIST	13023332	540401	\$ -	\$ 8,363	\$ 8,294	\$ 24,000	\$ 24,000	\$ -
SPECIAL EDUCATION SALARIES	13123332	530132	\$ 231,744	\$ 284,011	\$ 356,294	\$ 680,483	\$ 705,109	\$ 24,626
Sub Total			\$ 341,650	\$ 379,656	\$ 465,589	\$ 835,119	\$ 862,894	\$ 27,775
2340: Library Services								
PROFESSIONAL SALARIES	13023432	510102			\$ 1,222	\$ -	\$ -	\$ -
NON-PROFESSIONAL SALARIES								\$ -
CONTRACTED SERVICES								\$ -
PUBLICATIONS								\$ -
Sub Total			\$ -	\$ -	\$ 1,222	\$ -	\$ -	\$ -
2350: Professional Development								
SUBSTITUTES	13023532	510105						\$ -
IN SERVICE	13023532	540408	\$ -		\$ 69	\$ 2,000	\$ 2,000	\$ -
Sub Total			\$ -	\$ -	\$ 69	\$ 2,000	\$ 2,000	\$ -
2400: Instructional Mat./Text/Equip/Services								
TEXT/SUPPLEMENTARY BOOKS	13024132	550502	\$ 6,392	\$ 2,232	\$ 29,542	\$ 13,863	\$ 30,500	\$ 16,637
REGULAR EDUCATION SUPPLIES	13024332	550501	\$ 21,816	\$ 25,212	\$ 26,940	\$ 24,162	\$ 24,162	\$ -
SPED SUPPLIES								\$ -
INSTRUCTIONAL TECH SUPPLIES								\$ -
CLASSROOM FURNITURE	13024232	550509						\$ -
Sub Total			\$ 28,208	\$ 27,444	\$ 56,482	\$ 38,025	\$ 54,662	\$ 16,637
2700: Guidance / Adjustment Counselor								
PROFESSIONAL SALARIES	13027132	510101	\$ -	\$ -	\$ 59,173	\$ 63,667	\$ 68,707	\$ 5,040
Sub Total			\$ -	\$ -	\$ 59,173	\$ 63,667	\$ 68,707	\$ 5,040
2800: Psychological Services								
PROFESSIONAL SALARIES	13128032	510101	\$ 101,072	\$ 166,038	\$ 94,947	\$ 101,071	\$ 108,156	\$ 7,086
Sub Total			\$ 101,072	\$ 166,038	\$ 94,947	\$ 101,071	\$ 108,156	\$ 7,086
2000: INSTRUCTIONAL SERVICES TOTAL			\$ 3,466,786	\$ 3,685,569	\$ 3,890,343	\$ 4,432,381	\$ 4,603,852	\$ 171,471

Wakefield Public Schools - Dolbeare Elementary School - 2024/ 2025								
Elementary School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference	
3200: Health Services								
PROFESSIONAL SALARIES	13032032	510101	\$ 78,967	\$ 80,758	\$ 57,626	\$ 61,891	\$ 66,687	\$ 4,796
SUPPLIES & MATERIALS	13032032	550501	\$ 770	\$ 731	\$ 920	\$ 1,000	\$ 1,000	\$ -
Sub Total			\$ 79,737	\$ 81,489	\$ 58,546	\$ 62,891	\$ 67,687	\$ 4,796
3400: Food Services								
LUNCH & RECESS SALARIES	13234032	510134	\$ 2,015	\$ 10,347	\$ 11,362	\$ 10,600	\$ 10,920	\$ 320
Sub Total			\$ 2,015	\$ 10,347	\$ 11,362	\$ 10,600	\$ 10,920	\$ 320
3000: STUDENT SERVICES TOTAL			\$ 81,752	\$ 91,836	\$ 69,908	\$ 73,491	\$ 78,607	\$ 5,117
4000: Operations/Maintenance								
CUSTODIAL SALARIES	13040132	510133	\$ 135,021	\$ 139,886	\$ 157,281	\$ 159,478	\$ 163,997	\$ 4,519
CUSTODIAL OVERTIME	13040132	518133	\$ 34,930	\$ 15,382	\$ -	\$ 14,000	\$ 14,000	\$ -
CONTRACTED SERVICES	13042232	540401	\$ 5,513	\$ 6,641	\$ 17,395	\$ 6,850	\$ 17,850	\$ 11,000
EQUIP MTCE CONT. SERVICES	13042332	540401	\$ -	\$ -	\$ -	\$ 1,200	\$ 1,200	\$ -
EQUIP MTCE SVCSW	13042332	540449	\$ 17,550	\$ 15,779	\$ 19,368	\$ 15,800	\$ 19,800	\$ 4,000
MTCE - BUILDING SECURITY	13042232	540461	\$ 1,989	\$ 1,591	\$ 1,193	\$ 1,500	\$ 1,500	\$ -
SUPPLIES & MATERIALS	13042232	550501	\$ 8,581	\$ 11,618	\$ 15,858	\$ 25,000	\$ 25,000	\$ -
Maintenance Sub Total			\$ 203,584	\$ 190,897	\$ 211,095	\$ 223,828	\$ 243,347	\$ 19,519
HEATING FUEL	13041232	550532	\$ 43,775	\$ 49,037	\$ 57,641	\$ 52,290	\$ 58,500	\$ 6,210
WATER & SEWER	13041332	540425	\$ 4,675	\$ 8,233	\$ 10,283	\$ 13,500	\$ 13,500	\$ -
ELECTRICITY	13041332	540423	\$ 91,858	\$ 105,377	\$ 125,769	\$ 115,550	\$ 135,550	\$ 20,000
TELEPHONE	13041332	540424	\$ 4,363	\$ 4,363	\$ 4,363	\$ 4,500	\$ 4,500	\$ -
RUBBISH REMOVAL	13041132	540420	\$ 5,844	\$ 6,688	\$ 5,419	\$ 6,500	\$ 6,500	\$ -
Sub Total			\$ 150,515	\$ 173,698	\$ 203,475	\$ 192,340	\$ 218,550	\$ 26,210
4000: OPERATIONS/MAINTENANCE TOTAL			\$ 354,099	\$ 364,595	\$ 414,570	\$ 416,168	\$ 461,897	\$ 45,729
TOTAL :			\$ 3,902,637	\$ 4,142,000	\$ 4,374,821	\$ 4,922,039	\$ 5,144,357	\$ 222,317
NEW STAFF REQUESTS								
								\$ -
								\$ -
Sub Total						\$ -	\$ -	\$ -
TOTAL :			\$ 3,902,637	\$ 4,142,000	\$ 4,374,821	\$ 4,922,039	\$ 5,144,357	\$ 222,317

Wakefield Public Schools - Greenwood Elementary									
School - 2024 / 2025									
Elementary School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25	
Org	Object		Actual	Actual	Actual	Budget	Proposed	Difference	
2200: Principal									
PROFESSIONAL SALARIES	13022123	510101	\$ 116,619	\$ 119,535	\$ 122,523	\$ 126,199	\$ 129,985	\$ 3,786	
NON-PROFESSIONAL SALARIES	13022123	520121	\$ 46,873	\$ 52,414	\$ 55,421	\$ 49,448	\$ 50,664	\$ 1,215	
SUPPLIES & MATERIALS	13022123	550501	\$ -	\$ 475	\$ 364	\$ 475	\$ 475	\$ -	
PROFESSIONAL EXPENSES	13022123	560601	\$ 535	\$ 2,242	\$ 1,234	\$ 900	\$ 900	\$ -	
TRAVEL	13022123	540404	\$ 88	\$ 344	\$ 142	\$ 325	\$ 325	\$ -	
CONTRACTED SERVICES	13022123	540401	\$ -	\$ 500	\$ -	\$ 500	\$ 500	\$ -	
TEAM LEADERS / DEPT COOR**	13022223	515101	\$ 4,117	\$ 4,220	\$ 4,326	\$ 4,326	\$ 4,326	\$ -	
Sub Total			\$ 168,232	\$ 179,730	\$ 184,010	\$ 182,173	\$ 187,175	\$ 5,001	
2305: Teaching Services: Professional									
KINDERGARTEN SALARIES	13023023	511101	\$ 171,207	\$ 178,009	\$ 177,774	\$ 191,256	\$ 201,416	\$ 10,160	
REGULAR EDUCATION SALARIES	13023023	510101	\$ 633,556	\$ 716,810	\$ 717,278	\$ 744,106	\$ 775,740	\$ 31,634	
SPECIALISTS SALARIES	13023023	510102				\$ -	\$ -	\$ -	
SPECIAL EDUCATION SALARIES	13123023	510102	\$ 131,773	\$ 181,264	\$ 230,229	\$ 240,450	\$ 248,795	\$ 8,345	
Sub Total			\$ 936,536	\$ 1,076,083	\$ 1,125,281	\$ 1,175,812	\$ 1,225,950	\$ 50,138	
2310: Teaching Services: Special									
LITERACY COACH	13023523	510102	\$ 92,315	\$ -	\$ -	\$ -	\$ -	\$ -	
READING SPEC SALARIES	13023123	510102	\$ 90,240	\$ 94,546	\$ 96,859	\$ 99,703	\$ 103,121	\$ 3,418	
Sub Total			\$ 182,555	\$ 94,546	\$ 96,859	\$ 99,703	\$ 103,121	\$ 3,418	
2320: Teaching Services: Med/Therap.									
OT/PT/SLP SALARIES	13123223	510109	\$ 57,345	\$ 70,597	\$ 64,827	\$ 85,351	\$ 91,336	\$ 5,985	
Sub Total			\$ 57,345	\$ 70,597	\$ 64,827	\$ 85,351	\$ 91,336	\$ 5,985	
2325: Teaching Services: Substitutes									
SUBSTITUTES SALARIES	13023223	510105	\$ 22,359	\$ 28,148	\$ 36,750	\$ 30,000	\$ 30,000	\$ -	
LONG TERM SUB SALARIES	13023223	512105						\$ -	
BUILDING SUB SALARIES	13023223	511105	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sub Total			\$ 22,359	\$ 28,148	\$ 36,750	\$ 30,000	\$ 30,000	\$ -	
2330: Teaching Services - Assistants									
KINDERGARTEN SALARIES	13023323	531132	\$ 25,460	\$ 27,643	\$ 39,766	\$ 63,384	\$ 65,945	\$ 2,561	
INTERVENTIONIST	13023323	540401	\$ 10,188	\$ 11,425	\$ 20,772	\$ 21,250	\$ 21,250	\$ -	
REGULAR EDUCATION SALARIES						\$ -	\$ -	\$ -	
SPECIAL EDUCATION SALARIES	13123323	530132	\$ 109,228	\$ 131,196	\$ 166,632	\$ 251,251	\$ 259,125	\$ 7,874	
Sub Total			\$ 144,876	\$ 170,264	\$ 227,170	\$ 335,884	\$ 346,320	\$ 10,436	
2340: Library Services									
PROFESSIONAL SALARIES	13023423	510102		\$ -	\$ 61,813	\$ -	\$ -	\$ -	
NON-PROFESSIONAL SALARIES								\$ -	
CONTRACTED SERVICES								\$ -	
PUBLICATIONS								\$ -	
Sub Total			\$ -	\$ -	\$ 61,813	\$ -	\$ -	\$ -	
2350: Professional Development									
SUBSTITUTES	13023523	510102		\$ 36,364	\$ 2,150	\$ -	\$ -	\$ -	
IN SERVICE	13023523	540408	\$ -			\$ 1,000	\$ 1,000	\$ -	
Sub Total			\$ -	\$ 36,364	\$ 2,150	\$ 1,000	\$ 1,000	\$ -	
2400: Instructional Mat./Text/Equip/Services									
TEXT/SUPPLEMENTARY BOOKS	13024123	550502	\$ 9,004	\$ 1,021	\$ 12,714	\$ 10,607	\$ 15,715	\$ 5,108	
REGULAR EDUCATION SUPPLIES	13024323	550501	\$ 9,166	\$ 8,793	\$ 11,681	\$ 9,178	\$ 12,000	\$ 2,822	
SPED SUPPLIES								\$ -	
INSTRUCTIONAL TECH SUPPLIES								\$ -	
CLASSROOM FURNITURE								\$ -	
Sub Total			\$ 18,170	\$ 9,814	\$ 24,395	\$ 19,785	\$ 27,715	\$ 7,930	
2700: Guidance / Adjustment Counselor									
PROFESSIONAL SALARIES								\$ -	
Sub Total						\$ -	\$ -	\$ -	
2800: Psychological Services									
PROFESSIONAL SALARIES	13128023	510101	\$ 90,119	\$ 95,305	\$ 104,005	\$ 104,488	\$ 108,156	\$ 3,668	
Sub Total			\$ 90,119	\$ 95,305	\$ 104,005	\$ 104,488	\$ 108,156	\$ 3,668	
2000: INSTRUCTIONAL SERVICES TOTAL			\$ 1,620,192	\$ 1,760,851	\$ 1,927,260	\$ 2,034,197	\$ 2,120,773	\$ 86,576	
3200: Health Services									
PROFESSIONAL SALARIES	13032023	510101	\$ 81,017	\$ 101,397	\$ 57,626	\$ 61,891	\$ 66,687	\$ 4,796	
SUPPLIES & MATERIALS	13032023	550501	\$ 483	\$ 508	\$ 477	\$ 500	\$ 500	\$ -	
Sub Total			\$ 81,500	\$ 101,905	\$ 58,103	\$ 62,391	\$ 67,187	\$ 4,796	
3400: Food Services									
LUNCH & RECESS SALARIES	13234023	510134	\$ 2,137	\$ 3,717	\$ 8,725	\$ 5,300	\$ 5,460	\$ 160	
Sub Total			\$ 2,137	\$ 3,717	\$ 8,725	\$ 5,300	\$ 5,460	\$ 160	

Wakefield Public Schools - Greenwood Elementary								
School - 2024 / 2025								
Elementary School Programs								
			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference
3000: STUDENT SERVICES TOTAL			\$ 83,637	\$ 105,622	\$ 66,828	\$ 67,691	\$ 72,647	\$ 4,957
4000: Operations/Maintenance								
CUSTODIAL SALARIES	13040123	510133	\$ 82,186	\$ 57,127	\$ 80,453	\$ 88,259	\$ 90,370	\$ 2,111
CUSTODIAL OVERTIME	13040123	518133	\$ 29,492	\$ 2,828	\$ 881	\$ 13,000	\$ 13,000	\$ -
CONTRACTED SERVICES	13042223	540401	\$ 1,833	\$ 2,853	\$ 4,775	\$ 4,250	\$ 4,775	\$ 525
EQUIP MTCE CONT. SERVICES	13042323	540401	\$ 268	\$ -	\$ -	\$ 750	\$ 750	\$ -
EQUIP MTCE SVCSW	13042323	540449	\$ 9,909	\$ 9,423	\$ 11,743	\$ 11,400	\$ 11,750	\$ 350
MTCE - BUILDING SECURITY	13042223	540461	\$ 1,209	\$ 967	\$ 725	\$ 1,000	\$ 1,000	\$ -
SUPPLIES & MATERIALS	13042223	550501	\$ 4,974	\$ 4,720	\$ 5,379	\$ 10,500	\$ 10,500	\$ -
Maintenance Sub Total			\$ 129,871	\$ 77,918	\$ 103,956	\$ 129,159	\$ 132,145	\$ 2,986
HEATING FUEL	13041223	550532	\$ 26,599	\$ 24,320	\$ 27,120	\$ 32,000	\$ 32,000	\$ -
WATER & SEWER	13041323	540425	\$ 2,699	\$ 5,273	\$ 5,661	\$ 5,500	\$ 5,700	\$ 200
ELECTRICITY	13041323	540423	\$ 15,896	\$ 17,319	\$ 21,070	\$ 20,500	\$ 22,500	\$ 2,000
TELEPHONE	13041323	540424	\$ 1,930	\$ 1,930	\$ 1,930	\$ 2,000	\$ 2,000	\$ -
RUBBISH REMOVAL	13041123	540420	\$ 3,267	\$ 3,980	\$ 3,719	\$ 4,000	\$ 4,000	\$ -
Sub Total			\$ 50,391	\$ 52,822	\$ 59,500	\$ 64,000	\$ 66,200	\$ 2,200
4000: OPERATIONS/MAINTENANCE TOTAL			\$ 180,262	\$ 130,740	\$ 163,456	\$ 193,159	\$ 198,345	\$ 5,186
TOTAL :			\$ 1,884,091	\$ 1,997,213	\$ 2,157,544	\$ 2,295,047	\$ 2,391,765	\$ 96,719
NEW STAFF REQUESTS								
								\$ -
								\$ -
								\$ -
Sub Total								\$ -
TOTAL :			\$ 1,884,091	\$ 1,997,213	\$ 2,157,544	\$ 2,295,047	\$ 2,391,765	\$ 96,719

Wakefield Public Schools - Walton Elementary								
School - 2024/ 2025								
Elementary School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference	
2200: Principal								
PROFESSIONAL SALARIES	13022143	510101	\$ 114,000	\$ 116,850	\$ 119,771	\$ 126,000	\$ 129,780	\$ 3,780
NON-PROFESSIONAL SALARIES	13022143	520121	\$ 46,304	\$ 50,773	\$ 55,344	\$ 41,670	\$ 45,631	\$ 3,961
SUPPLIES & MATERIALS	13022143	550501	\$ 559	\$ 570	\$ 566	\$ 570	\$ 570	\$ -
PROFESSIONAL EXPENSES	13022143	560601	\$ 496	\$ 1,179	\$ 1,889	\$ 1,000	\$ 2,000	\$ 1,000
TRAVEL	13022143	540404	\$ 17	\$ 400	\$ 687	\$ 400	\$ 400	\$ -
CONTRACTED SERVICES	13022143	540401	\$ -	\$ 400	\$ 394	\$ 400	\$ 400	\$ -
TEAM LEADERS / DEPT COOR**	13022243	515101	\$ 4,117	\$ 4,220	\$ 4,326	\$ 4,326	\$ 4,477	\$ 151
Sub Total			\$ 165,493	\$ 174,392	\$ 182,977	\$ 174,366	\$ 183,259	\$ 8,893
2305: Teaching Services: Professional								
KINDERGARTEN SALARIES	13023043	511101	\$ 150,970	\$ 157,563	\$ 169,811	\$ 183,004	\$ 192,407	\$ 9,402
REGULAR EDUCATION SALARIES	13023043	510101	\$ 651,515	\$ 680,823	\$ 809,255	\$ 696,591	\$ 738,591	\$ 42,000
SPECIALIST SALARIES	13023043	510102				\$ -	\$ -	\$ -
SPECIAL EDUCATION SALARIES	13123043	510102	\$ 174,698	\$ 178,895	\$ 186,788	\$ 151,947	\$ 157,194	\$ 5,246
Sub Total			\$ 977,183	\$ 1,017,281	\$ 1,165,854	\$ 1,031,543	\$ 1,088,191	\$ 56,649
2310: Teaching Services: Special								
LITERACY COACH	13023543	510102	\$ 96,557	\$ 31,163	\$ -	\$ -	\$ -	\$ -
READING SPEC SALARIES	13023143	510102	\$ 84,603	\$ 86,718	\$ 88,886	\$ 91,553	\$ 74,333	\$ (17,220)
Sub Total			\$ 181,160	\$ 117,881	\$ 88,886	\$ 91,553	\$ 74,333	\$ (17,220)
2320: Medical/Therap.								
OT/PT/SLP SALARIES	13123243	510109	\$ 48,641	\$ 55,498	\$ 58,877	\$ 60,642	\$ 64,887	\$ 4,245
Sub Total			\$ 48,641	\$ 55,498	\$ 58,877	\$ 60,642	\$ 64,887	\$ 4,245
2325: Teaching Services: Substitutes								
SUBSTITUTES SALARIES	13023243	510105	\$ 8,560	\$ 35,169	\$ 26,195	\$ 32,000	\$ 32,000	\$ -
LONG TERM SUB SALARIES	13023243	512105						\$ -
BUILDING SUB SALARIES	13023243	511105			\$ 3,300	\$ -	\$ -	\$ -
Sub Total			\$ 8,560	\$ 35,169	\$ 29,495	\$ 32,000	\$ 32,000	\$ -
2330: Teaching Services - Assistants								
KINDERGARTEN SALARIES	13023343	531132	\$ 51,103	\$ 25,975	\$ 30,397	\$ 58,598	\$ 60,967	\$ 2,369
INTERVENTIONIST	13023343	540401	\$ 6,225	\$ 14,200	\$ 23,544	\$ 21,500	\$ 21,500	\$ -
SPECIAL EDUCATION SALARIES	13123343	530132	\$ 28,223	\$ 56,092	\$ 66,501	\$ 61,135	\$ 62,914	\$ 1,779
Sub Total			\$ 85,551	\$ 96,267	\$ 120,442	\$ 141,233	\$ 145,381	\$ 4,148
2340: Library Services								
PROFESSIONAL SALARIES	13023443	510102			\$ -	\$ -	\$ -	\$ -
NON-PROFESSIONAL SALARIES								\$ -
CONTRACTED SERVICES								\$ -
PUBLICATIONS								\$ -
Sub Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2350: Professional Development								
SUBSTITUTES	13023543	510105	\$ -					\$ -
IN SERVICE	13023543	540408	\$ 585	\$ -	\$ 800	\$ 800	\$ 800	\$ -
Sub Total			\$ 585	\$ -	\$ 800	\$ 800	\$ 800	\$ -
2400: Instructional Supplies/Materials								
TEXT/SUPPLEMENTARY BOOKS	13024143	550502	\$ 11,995	\$ 9,845	\$ 11,151	\$ 12,000	\$ 15,715	\$ 3,715
REGULAR EDUCATION SUPPLIES	13024343	550501	\$ 9,087	\$ 7,823	\$ 12,398	\$ 9,225	\$ 12,000	\$ 2,775
SPED SUPPLIES								\$ -
INSTRUCTIONAL TECH SUPPLIES								\$ -
CLASSROOM FURNITURE								\$ -
Sub Total			\$ 21,082	\$ 17,668	\$ 23,549	\$ 21,225	\$ 27,715	\$ 6,490
2700: Guidance / Adjustment Counselor								
PROFESSIONAL SALARIES	13027143	510101	\$ -	\$ -	\$ 22,960	\$ 70,492	\$ 75,806	\$ 5,314
Sub Total					\$ 22,960	\$ 70,492	\$ 75,806	\$ 5,314
2800: Psychological Services								
PROFESSIONAL SALARIES	13128043	510101	\$ 38,099	\$ 45,365	\$ 18,555	\$ 45,571	\$ 35,760	\$ (9,811)
Sub Total			\$ 38,099	\$ 45,365	\$ 18,555	\$ 45,571	\$ 35,760	\$ (9,811)
2000: INSTRUCTIONAL SERVICES TOTAL			\$ 1,526,354	\$ 1,559,521	\$ 1,712,395	\$ 1,669,425	\$ 1,728,132	\$ 58,707

Wakefield Public Schools - Walton Elementary								
School - 2024/ 2025								
Elementary School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
Org	Object		Actual	Actual	Actual	Budget	Proposed	Difference
3200: Health Services								
PROFESSIONAL SALARIES	13032043	510101	\$ 73,610	\$ 77,854	\$ 82,965	\$ 85,454	\$ 88,445	\$ 2,991
SUPPLIES & MATERIALS	13032043	550501	\$ 495	\$ 493	\$ 493	\$ 500	\$ 500	\$ -
Sub Total			\$ 74,105	\$ 78,347	\$ 83,458	\$ 85,954	\$ 88,945	\$ 2,991
3400: Food Services								
LUNCH & RECESS SALARIES	13234043	510134	\$ 2,090	\$ 5,393	\$ 5,878	\$ 5,300	\$ 5,460	\$ 160
Sub Total			\$ 2,090	\$ 5,393	\$ 5,878	\$ 5,300	\$ 5,460	\$ 160
3000: STUDENT SERVICES TOTAL			\$ 76,195	\$ 83,740	\$ 89,336	\$ 91,254	\$ 94,405	\$ 3,151
4000: Operations/Maintenance								
CUSTODIAL SALARIES	13040143	510133	\$ 53,191	\$ 57,884	\$ 78,914	\$ 66,928	\$ 68,363	\$ 1,435
CUSTODIAL OVERTIME	13040143	518133	\$ 13,842	\$ 1,862	\$ -	\$ 17,000	\$ 17,000	\$ -
CONTRACTED SERVICES	13042243	540401	\$ 2,346	\$ 5,516	\$ 6,668	\$ 4,500	\$ 4,500	\$ -
EQUIP MTCE CONT. SERVICES	13042343	540401	\$ 995	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -
EQUIP MTCE SVCSW	13042343	540449	\$ 9,706	\$ 8,866	\$ 10,907	\$ 10,000	\$ 10,000	\$ -
MTCE - BUILDING SECURITY	13042243	540461	\$ 4,598	\$ 3,835	\$ 2,876	\$ 2,250	\$ 2,250	\$ -
SUPPLIES & MATERIALS	13042243	550501	\$ 3,426	\$ 9,648	\$ 3,132	\$ 8,500	\$ 8,500	\$ -
Maintenance Sub Total			\$ 88,104	\$ 87,611	\$ 102,497	\$ 110,678	\$ 112,113	\$ 1,435
HEATING FUEL	13041243	550532	\$ 21,648	\$ 23,348	\$ 31,698	\$ 26,500	\$ 35,500	\$ 9,000
WATER & SEWER	13041343	540425	\$ 1,975	\$ 3,745	\$ 3,805	\$ 8,500	\$ 8,500	\$ -
ELECTRICITY	13041343	540423	\$ 22,288	\$ 26,457	\$ 27,936	\$ 28,000	\$ 28,000	\$ -
TELEPHONE	13041343	540424	\$ 1,411	\$ 1,411	\$ 1,411	\$ 1,500	\$ 1,500	\$ -
RUBBISH REMOVAL	13041143	540420	\$ 3,468	\$ 3,954	\$ 4,345	\$ 4,000	\$ 4,500	\$ 500
Sub Total			\$ 50,790	\$ 58,915	\$ 69,195	\$ 68,500	\$ 78,000	\$ 9,500
4000: OPERATIONS/MAINTENANCE TOTAL			\$ 138,894	\$ 146,526	\$ 171,692	\$ 179,178	\$ 190,113	\$ 10,935
TOTAL :			\$ 1,741,443	\$ 1,789,787	\$ 1,973,423	\$ 1,939,857	\$ 2,012,650	\$ 72,793
NEW STAFF REQUESTS								
						\$ -		\$ -
						\$ -		\$ -
						\$ -		\$ -
						\$ -		\$ -
Sub Total						\$ -		\$ -
TOTAL :			\$ 1,741,443	\$ 1,789,787	\$ 1,973,423	\$ 1,939,857	\$ 2,012,650	\$ 72,793

Wakefield Public Schools - Woodville Elementary								
School - 2024/ 2025								
Elementary School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference	
2200: Principal								
PROFESSIONAL SALARIES	13022165	510101	\$ 202,350	\$ 212,384	\$ 251,005	\$ 236,370	\$ 245,057	\$ 8,687
NON-PROFESSIONAL SALARIES	13022165	520121	\$ 42,958	\$ 45,854	\$ 51,835	\$ 49,098	\$ 50,314	\$ 1,215
SUPPLIES & MATERIALS	13022165	550501	\$ -	\$ -	\$ -	\$ 950	\$ 950	\$ -
PROFESSIONAL EXPENSES	13022165	560601	\$ -	\$ -	\$ -	\$ 800	\$ 800	\$ -
TRAVEL	13022165	540404	\$ 102	\$ 286	\$ 400	\$ 300	\$ 300	\$ -
CONTRACTED SERVICES	13022165	540401			\$ 1,000	\$ 550	\$ 550	\$ -
TEAM LEADERS / DEPT COOR**	13022265	515101						\$ -
Sub Total			\$ 245,410	\$ 258,524	\$ 304,240	\$ 288,068	\$ 297,971	\$ 9,902
2305: Teaching Services: Professional								
KINDERGARTEN SALARIES	13023065	511101	\$ 403,562	\$ 432,027	\$ 452,178	\$ 482,731	\$ 508,796	\$ 26,065
REGULAR EDUCATION SALARIES	13023065	510101	\$ 1,234,689	\$ 1,273,646	\$ 1,359,598	\$ 1,377,563	\$ 1,459,623	\$ 82,060
SPECIALIST SALARIES	13023065	510102			\$ -	\$ -	\$ -	\$ -
SPECIAL EDUCATION SALARIES	13123065	510101	\$ 418,407	\$ 427,664	\$ 614,574	\$ 614,150	\$ 658,327	\$ 44,177
Sub Total			\$ 2,056,658	\$ 2,133,337	\$ 2,426,350	\$ 2,474,445	\$ 2,626,747	\$ 152,302
2310: Teaching Services: Special								
LITERACY COACH	13023565	510102	\$ 66,538	\$ 65,530		\$ -	\$ -	\$ -
READING SPEC SALARIES	13023165	510102	\$ 94,204	\$ 128,957	\$ 80,055	\$ 185,054	\$ 194,457	\$ 9,402
Sub Total			\$ 160,742	\$ 194,487	\$ 80,055	\$ 185,054	\$ 194,457	\$ 9,402
2320: Medical/Therap.								
OT/PT/SLP SALARIES	13123265	510109	\$ 172,257	\$ 176,488	\$ 144,359	\$ 192,992	\$ 199,640	\$ 6,648
Sub Total			\$ 172,257	\$ 176,488	\$ 144,359	\$ 192,992	\$ 199,640	\$ 6,648
2325: Teaching Services: Substitutes								
SUBSTITUTES SALARIES	13023265	510105	\$ 75,181	\$ 86,378	\$ 37,787	\$ 94,000	\$ 94,000	\$ -
LONG TERM SUB SALARIES	13023243	512105			\$ 55,009			\$ -
BUILDING SUB SALARIES	13023265	511105				\$ -	\$ -	\$ -
Sub Total			\$ 75,181	\$ 86,378	\$ 92,796	\$ 94,000	\$ 94,000	\$ -
2330: Teaching Services - Assistants								
KINDERGARTEN SALARIES	13023365	531132	\$ 72,130	\$ 87,507	\$ 64,637	\$ 129,241	\$ 133,077	\$ 3,836
INTERVENTIONIST	13023365	540401	\$ 18,600	\$ 27,463	\$ 28,150	\$ 34,000	\$ 30,000	\$ (4,000)
SPECIAL EDUCATION SALARIES	13123365	530132	\$ 206,284	\$ 255,481	\$ 330,967	\$ 437,355	\$ 450,614	\$ 13,259
Sub Total			\$ 297,014	\$ 370,451	\$ 423,754	\$ 600,597	\$ 613,691	\$ 13,094
2340: Library Services								
PROFESSIONAL SALARIES	13023465	510102				\$ -	\$ -	\$ -
NON-PROFESSIONAL SALARIES								\$ -
CONTRACTED SERVICES								\$ -
PUBLICATIONS								\$ -
Sub Total						\$ -	\$ -	\$ -
2350: Professional Development								
SUBSTITUTES	13023565	510105		\$ 1,300	\$ 3,776			\$ -
IN SERVICE	13023565	540408	\$ -	\$ 750	\$ -	\$ 2,000	\$ 2,000	\$ -
Sub Total			\$ -	\$ 2,050	\$ 3,776	\$ 2,000	\$ 2,000	\$ -
2400: Instructional Mat./Text/Equip/Services								
TEXT/SUPPLEMENTARY BOOKS	13024165	550502	\$ 18,146	\$ 18,332	\$ 34,630	\$ 24,200	\$ 34,500	\$ 10,300
REGULAR EDUCATION SUPPLIES	13024365	550501	\$ 9,560	\$ 7,696	\$ 18,369	\$ 12,202	\$ 18,300	\$ 6,098
SPED SUPPLIES								\$ -
INSTRUCTIONAL TECH SUPPLIES						\$ -	\$ -	\$ -
CLASSROOM FURNITURE						\$ -	\$ -	\$ -
Sub Total			\$ 27,706	\$ 26,028	\$ 52,999	\$ 36,402	\$ 52,800	\$ 16,398
2700: Guidance / Adjustment Counselor								
PROFESSIONAL SALARIES	13027165	510101	\$ -	\$ 43,698	\$ 68,495	\$ 154,809	\$ 166,035	\$ 11,226
Sub Total			\$ -	\$ 43,698	\$ 68,495	\$ 154,809	\$ 166,035	\$ 11,226
2800: Psychological Services								
PROFESSIONAL SALARIES	13128065	510101	\$ 78,873	\$ 83,587	\$ 91,584	\$ 97,327	\$ 97,327	\$ -
Sub Total			\$ 78,873	\$ 83,587	\$ 91,584	\$ 97,327	\$ 97,327	\$ -
2000: INSTRUCTIONAL SERVICES TOTAL			\$ 3,113,841	\$ 3,375,028	\$ 3,688,408	\$ 4,125,694	\$ 4,344,666	\$ 218,972
3200: Health Services								
PROFESSIONAL SALARIES	13032065	510101	\$ 84,603	\$ 86,718	\$ 88,886	\$ 91,553	\$ 58,809	\$ (32,744)
SUPPLIES & MATERIALS	13032065	550501	\$ 570	\$ 1,171	\$ 1,369	\$ 1,050	\$ 1,050	\$ -
Sub Total			\$ 85,173	\$ 87,889	\$ 90,255	\$ 92,603	\$ 59,859	\$ (32,744)
3400: Food Services								
LUNCH & RECESS SALARIES	13234065	510134	\$ 4,734	\$ 9,589	\$ 6,183	\$ 10,600	\$ 10,920	\$ 320
Sub Total			\$ 4,734	\$ 9,589	\$ 6,183	\$ 10,600	\$ 10,920	\$ 320
3000: STUDENT SERVICES TOTAL			\$ 89,907	\$ 97,478	\$ 96,438	\$ 103,202	\$ 70,779	\$ (32,423)
4000: Operations/Maintenancance								

Wakefield Public Schools - Woodville Elementary									
School - 2024/ 2025									
Elementary School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25	
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference	
CUSTODIAL SALARIES	13040165	510133	\$ 126,637	\$ 109,443	\$ 120,371	\$ 159,028	\$ 163,547	\$ 4,519	
CUSTODIAL OVERTIME	13040165	518133	\$ 25,498	\$ 19,772	\$ -	\$ 25,000	\$ 25,000	\$ -	
CONTRACTED SERVICES	13042265	540401	\$ 9,162	\$ 7,755	\$ 11,068	\$ 9,000	\$ 11,000	\$ 2,000	
EQUIP MTCE CONT. SERVICES	13042365	540401	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ -	
EQUIP MTCE SVCSW	13042365	540449	\$ 17,404	\$ 15,655	\$ 19,398	\$ 17,000	\$ 17,000	\$ -	
MTCE - BUILDING SECURITY	13042265	540461	\$ 1,469	\$ 1,175	\$ 881	\$ 1,250	\$ 1,250	\$ -	
SUPPLIES & MATERIALS	13042265	550501	\$ 15,495	\$ 22,715	\$ 15,024	\$ 25,000	\$ 25,000	\$ -	
Maintenance Sub Total			\$ 195,665	\$ 176,515	\$ 166,742	\$ 236,778	\$ 243,297	\$ 6,519	
HEATING FUEL	13041265	550532	\$ 45,424	\$ 41,423	\$ 57,586	\$ 50,000	\$ 60,000	\$ 10,000	
WATER & SEWER	13041365	540425	\$ 3,400	\$ 8,582	\$ 8,956	\$ 8,500	\$ 9,000	\$ 500	
ELECTRICITY	13041365	540423	\$ 93,254	\$ 122,605	\$ 117,982	\$ 124,000	\$ 124,000	\$ -	
TELEPHONE	13041365	540424	\$ 4,465	\$ 4,465	\$ 4,465	\$ 4,500	\$ 4,500	\$ -	
RUBBISH REMOVAL	13041165	540420	\$ 7,419	\$ 7,641	\$ 8,795	\$ 8,500	\$ 9,000	\$ 500	
Sub Total			\$ 153,962	\$ 184,716	\$ 197,784	\$ 195,500	\$ 206,500	\$ 11,000	
4000: OPERATIONS/MAINTENANCE TOTAL			\$ 349,627	\$ 361,231	\$ 364,526	\$ 432,278	\$ 449,797	\$ 17,519	
TOTAL :			\$ 3,553,375	\$ 3,833,737	\$ 4,149,372	\$ 4,661,175	\$ 4,865,243	\$ 204,068	
NEW STAFF REQUESTS									
								\$ -	
								\$ -	
								\$ -	
								\$ -	
								\$ -	
TOTAL :			\$ 3,553,375	\$ 3,833,737	\$ 4,149,372	\$ 4,661,175	\$ 4,865,243	\$ 204,068	

Wakefield Public Schools - Galvin Middle- School 2024/2025									
Middle School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25	
Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference		
2200: Principal									
PROFESSIONAL SALARIES	13022170	510101	\$ 376,359	\$ 374,655	\$ 380,475	\$ 387,231	\$ 400,180	\$ 12,949	
NON-PROFESSIONAL SALARIES	13022170	520121	\$ 164,777	\$ 171,545	\$ 183,359	\$ 187,696	\$ 194,053	\$ 6,357	
SUPPLIES & MATERIALS	13022170	550501	\$ -	\$ 72	\$ 673	\$ 1,000	\$ 1,000	\$ -	
TRAVEL	13022170	540404	\$ -	\$ 5	\$ 79	\$ 400	\$ 400	\$ -	
PROFESSIONAL EXPENSES	13022170	560601	\$ 1,050	\$ 900	\$ 900	\$ 1,000	\$ 1,000	\$ -	
CONTRACTED SERVICES	13022170	540401	\$ -	\$ -	\$ 10,959	\$ 1,500	\$ 1,500	\$ -	
TEAM LEADERS / DEPT COOR**	13022270	515101	\$ 47,893	\$ 54,175	\$ 66,860	\$ 78,388	\$ 80,123	\$ 1,735	
Sub Total			\$ 590,079	\$ 601,352	\$ 643,305	\$ 657,215	\$ 678,256	\$ 21,041	
2305: Teaching Services: Professional									
REGULAR EDUCATION SALARIES	13023070	510101	\$ 4,452,123	\$ 4,605,745	\$ 4,724,849	\$ 5,059,903	\$ 5,253,058	\$ 193,155	
SPECIALIST SALARIES	13023070	510102	\$ 1,044,151	\$ 1,098,299	\$ 1,163,599	\$ 1,047,707	\$ 1,113,307	\$ 65,601	
TECHNOLOGY SALARIES	13023070	510102				\$ 147,115	\$ 138,614	\$ (8,501)	
SPECIAL EDUCATION SALARIES	13123070	510101	\$ 1,404,202	\$ 1,429,444	\$ 1,786,142	\$ 2,049,033	\$ 2,164,942	\$ 115,909	
Sub Total			\$ 6,900,476	\$ 7,133,488	\$ 7,674,590	\$ 8,303,757	\$ 8,669,921	\$ 366,164	
2310: Teaching Services: Special									
BEHAVIORIST SALARIES						\$ -	\$ -	\$ -	
READING SPEC SALARIES	13023170	510102	\$ -	\$ 23,565	\$ -	\$ -	\$ -	\$ -	
Sub Total			\$ -	\$ 23,565	\$ -	\$ -	\$ -	\$ -	
2320: Teaching Services: Med / Therap									
OT/PT/SLP SALARIES	13123270	510109	\$ 98,607	\$ 101,021	\$ 103,495	\$ 106,538	\$ 110,195	\$ 3,657	
Sub Total			\$ 98,607	\$ 101,021	\$ 103,495	\$ 106,538	\$ 110,195	\$ 3,657	
2325: Teaching Services: Substitutes									
SUBSTITUTES SALARIES	13023270	510105	\$ 45,802	\$ 87,324	\$ 39,865	\$ 87,750	\$ 87,750	\$ -	
LONG TERM SUB SALARIES	13023270	512105						\$ -	
BUILDING SUB SALARIES	13023270	511105			\$ 2,150	\$ -	\$ -	\$ -	
Sub Total			\$ 45,802	\$ 87,324	\$ 42,015	\$ 87,750	\$ 87,750	\$ -	
2330: Teaching Services - Assistants									
INTERVENTIONIST	13023370	540401	\$ 16,362		\$ 25,252	\$ 15,000	\$ 15,000	\$ -	
SPECIAL EDUCATION SALARIES	13123370	530132	\$ 278,281	\$ 344,879	\$ 565,771	\$ 935,694	\$ 932,652	\$ (3,042)	
Sub Total			\$ 294,643	\$ 344,879	\$ 591,023	\$ 950,694	\$ 947,652	\$ (3,042)	
2340: Library Services									
PROFESSIONAL SALARIES	13023470	510102	\$ 66,368	\$ 70,597	\$ 75,597	\$ 79,965	\$ 85,577	\$ 5,612	
NON-PROFESSIONAL SALARIES	13023470	530132	\$ 28,585	\$ 22,492	\$ 30,188	\$ 28,980	\$ 30,147	\$ 1,167	
PUBLICATIONS	13023470	550503						\$ -	
Sub Total			\$ 94,953	\$ 93,089	\$ 105,785	\$ 108,945	\$ 115,724	\$ 6,779	
2350: Professional Development									
SUBSTITUTES	13023570	510105			\$ 1,025			\$ -	
IN SERVICE	13023570	540408	\$ 25	\$ 4,638	\$ 9,082	\$ 7,000	\$ 7,000	\$ -	
Sub Total			\$ 25	\$ 4,638	\$ 10,107	\$ 7,000	\$ 7,000	\$ -	
2400: Instructional Mat./Text/Equip/Services									
TEXT/SUPPLEMENTARY BOOKS	13024170	550502	\$ 15,906	\$ 15,767	\$ 8,816	\$ 15,000	\$ 15,000	\$ -	
REGULAR EDUCATION SUPPLIES	13024370	550501	\$ 45,850	\$ 63,153	\$ 95,850	\$ 70,000	\$ 75,000	\$ 5,000	
SPED SUPPLIES								\$ -	
INSTRUCTIONAL CONTRACTED SERV	13024370	540401	\$ -		\$ 3,000	\$ 5,000	\$ 5,000	\$ -	
INSTRUCTIONAL TECH SUPPLIES								\$ -	
CLASSROOM FURNITURE								\$ -	
Sub Total			\$ 61,756	\$ 78,920	\$ 107,666	\$ 90,000	\$ 95,000	\$ 5,000	
2700: Guidance									
PROF SALARIES - ADJ COUNSELOR	13027170	510101	\$ 262,708	\$ 215,084	\$ 347,991	\$ 428,511	\$ 448,719	\$ 20,208	
TESTING SUPPLIES	13027270	540414						\$ -	
Sub Total			\$ 262,708	\$ 215,084	\$ 347,991	\$ 428,511	\$ 448,719	\$ 20,208	
2800: Psychological Services									
PROFESSIONAL SALARIES	13128070	510101	\$ 184,580	\$ 189,092	\$ 193,718	\$ 202,824	\$ 209,779	\$ 6,955	
Sub Total			\$ 184,580	\$ 189,092	\$ 193,718	\$ 202,824	\$ 209,779	\$ 6,955	
2000: INSTRUCTIONAL SERVICES TOTAL			\$ 8,533,629	\$ 8,872,452	\$ 9,819,695	\$ 10,943,234	\$ 11,369,997	\$ 426,762	
3200: Health Services									
PROFESSIONAL SALARIES	13032070	510101	\$ 66,574	\$ 70,644	\$ 74,873	\$ 140,160	\$ 150,966	\$ 10,806	
SUPPLIES & MATERIALS	13032070	550501	\$ 668	\$ -	\$ 1,053	\$ 1,300	\$ 1,300	\$ -	
Sub Total			\$ 67,242	\$ 70,644	\$ 75,926	\$ 141,460	\$ 152,266	\$ 10,806	
3400: Food Services									
LUNCH & RECESS SALARIES	13034070	510134				\$ -	\$ -	\$ -	
Sub Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
3520: Student Activities									
GMS MUSIC SUPPLIES (User Fees)								\$ -	

GMS MUSIC CONTR SERV (User Fees)										\$ -
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**Wakefield Public Schools - Galvin Middle School -
2024 /2025**

Middle School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference	
ACTIVITY STIPENDS**	13035270	510131	\$ 161,736	\$ 508,817	\$ 30,624	\$ 52,382	\$ 54,215	\$ 1,833
Sub Total			\$ 161,736	\$ 508,817	\$ 30,624	\$ 52,382	\$ 54,215	\$ 1,833
3000: STUDENT SERVICES TOTAL			\$ 228,978	\$ 579,461	\$ 106,550	\$ 193,842	\$ 206,482	\$ 12,639
4000: Operations/Maintenance								
CUSTODIAL SALARIES	13040170	510133	\$ 366,670	\$ 362,328	\$ 355,868	\$ 409,987	\$ 419,815	\$ 9,828
CUSTODIAL OVERTIME	13040170	518133	\$ 60,613	\$ 87,367	\$ 12,225	\$ 45,000	\$ 45,000	\$ -
CONTRACTED SERVICES	13042270	540401	\$ 13,591	\$ 25,037	\$ 52,319	\$ 30,000	\$ 30,000	\$ -
EQUIP MTCE CONT. SERVICES	13042370	540401	\$ 749	\$ 599	\$ 450	\$ 1,500	\$ 1,500	\$ -
EQUIP MTCE SVCSW	13042370	540449	\$ 32,853	\$ 30,966	\$ 38,927	\$ 41,500	\$ 41,500	\$ -
MTCE - BUILDING SECURITY	13042270	540461	\$ 3,394	\$ 1,014	\$ -	\$ 1,500	\$ 1,500	\$ -
SUPPLIES & MATERIALS	13042270	550501	\$ 22,346	\$ 23,987	\$ 33,918	\$ 42,500	\$ 42,500	\$ -
Maintenance Sub Total			\$ 500,216	\$ 531,298	\$ 493,707	\$ 571,987	\$ 581,815	\$ 9,828
HEATING FUEL	13041270	550532	\$ 69,744	\$ 107,916	\$ 136,096	\$ 125,000	\$ 166,000	\$ 41,000
WATER & SEWER	13041370	540425	\$ 16,669	\$ 15,569	\$ 26,264	\$ 27,500	\$ 27,500	\$ -
ELECTRICITY	13041370	540423	\$ 180,343	\$ 256,268	\$ 309,391	\$ 260,800	\$ 310,000	\$ 49,200
TELEPHONE	13041370	540424	\$ 11,175	\$ 11,175	\$ 11,175	\$ 11,500	\$ 11,500	\$ -
RUBBISH REMOVAL	13041170	540420	\$ 17,142	\$ 19,875	\$ 9,890	\$ 20,500	\$ 20,500	\$ -
Sub Total			\$ 295,073	\$ 410,803	\$ 492,816	\$ 445,300	\$ 535,500	\$ 90,200
4000: OPERATIONS/MAINTENANCE TOTAL			\$ 795,289	\$ 942,101	\$ 986,523	\$ 1,017,287	\$ 1,117,315	\$ 100,028
TOTAL :			\$ 9,557,896	\$ 10,394,014	\$ 10,912,768	\$ 12,154,364	\$ 12,693,793	\$ 539,429
NEW STAFF REQUESTS								
								\$ -
								\$ -
								\$ -
								\$ -
Sub Total						\$ -	\$ -	\$ -
TOTAL :			\$ 9,557,896	\$ 10,394,014	\$ 10,912,768	\$ 12,154,364	\$ 12,693,793	\$ 539,429

Wakefield Public Schools - Wakefield High School								
2024 / 2025								
High School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference	
2200: Principal								
PROFESSIONAL SALARIES	13022180	510101	\$ 382,291	\$ 395,289	\$ 407,660	\$ 411,999	\$ 423,052	\$ 11,054
NON-PROFESSIONAL SALARIES	13022180	520121	\$ 166,082	\$ 169,482	\$ 180,517	\$ 193,853	\$ 199,403	\$ 5,550
SUPPLIES & MATERIALS	13022180	550501	\$ 3,717	\$ 4,319	\$ 4,092	\$ 5,000	\$ 5,000	\$ -
PROFESSIONAL EXPENSES	13022180	560601	\$ 5,507	\$ 6,449	\$ 6,329	\$ 6,500	\$ 6,500	\$ -
CONTRACTED SERVICES	13022180	540401	\$ 5,700	\$ 4,715	\$ 28,071	\$ 14,600	\$ 14,600	\$ -
TEAM LEADERS / DEPT COOR**	13022280	515101	\$ 62,642	\$ 66,123	\$ 56,873	\$ 74,536	\$ 77,145	\$ 2,609
Sub Total			\$ 625,939	\$ 646,377	\$ 683,542	\$ 706,488	\$ 725,700	\$ 19,212
2305: Teaching Services: Professional								
REGULAR EDUCATION SALARIES	13023080	510101	\$ 4,525,074	\$ 4,839,330	\$ 5,129,067	\$ 5,184,060	\$ 5,416,033	\$ 231,974
SPECIALIST SALARIES	13023080	510102	\$ 585,061	\$ 605,287	\$ 639,871	\$ 932,604	\$ 981,185	\$ 48,581
READING SPEC SALARIES	13023180	510102	\$ 47,350	\$ 26,032	\$ 74,694	\$ 58,592	\$ 60,643	\$ 2,051
Sub Total			\$ 5,157,485	\$ 5,470,649	\$ 5,843,632	\$ 6,175,255	\$ 6,457,860	\$ 282,605
2310: Teaching Services: Special								
SPECIAL EDUCATION SALARIES	13123080	510101	\$ 688,606	\$ 820,350	\$ 992,078	\$ 1,233,783	\$ 1,264,352	\$ 30,569
POST ACADEMY SALARIES	13123085	510101	\$ 142,979	\$ 156,973	\$ 166,170	\$ 197,309	\$ 206,142	\$ 8,832
Sub Total			\$ 831,585	\$ 977,323	\$ 1,158,248	\$ 1,431,093	\$ 1,470,494	\$ 39,401
2320: Teaching Services: Med / Therap								
OT/PT/SLP SALARIES	13123280	510109	\$ 64,603	\$ 66,182	\$ 67,802	\$ 69,792	\$ 72,185	\$ 2,392
POST ACAD OT/PT/SLP SALARIES	13123285	540401	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500	\$ -
Sub Total			\$ 64,603	\$ 66,182	\$ 67,802	\$ 77,292	\$ 79,685	\$ 2,392
2325: Teaching Services: Substitutes								
SUBSTITUTES SALARIES	13023280	510105	\$ 40,022	\$ 63,472	\$ 42,178	\$ 74,200	\$ 74,200	\$ -
LONG TERM SUB SALARIES	13023280	512105						\$ -
BUILDING SUB SALARIES	13023280	511105		\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total			\$ 40,022	\$ 63,472	\$ 42,178	\$ 74,200	\$ 74,200	\$ -
2330: Teaching Services - Assistants								
NON-PROFESSIONAL SALARIES	13023380	530132	\$ -	\$ 6,732	\$ 27,309	\$ 5,911	\$ 6,150	\$ 238
INTERVENTIONIST / BEHAVIORIST	13023380	540401						\$ -
POST ACADEMY SALARIES	13123385	530132	\$ 2,350	\$ 21,720	\$ 56,635	\$ 78,006	\$ 80,314	\$ 2,308
SPECIAL EDUCATION SALARIES	13123380	530132	\$ 141,821	\$ 115,773	\$ 145,490	\$ 441,000	\$ 454,140	\$ 13,140
Sub Total			\$ 144,171	\$ 144,225	\$ 229,434	\$ 524,917	\$ 540,604	\$ 15,686
2340: Library Services								
PROFESSIONAL SALARIES	13023480	510102	\$ 84,778	\$ 89,578	\$ 95,878	\$ 100,619	\$ 100,619	\$ -
CONTRACTED SERVICES	13023480	540401	\$ 4,468					\$ -
PUBLICATIONS	13023480	550503	\$ 29,695	\$ 10,983	\$ 29,828	\$ 30,000	\$ -	\$ (30,000)
Sub Total			\$ 118,941	\$ 100,561	\$ 125,706	\$ 130,619	\$ 100,619	\$ (30,000)
2350: Professional Development								
SUBSTITUTES	13023580	510105						\$ -
IN SERVICE	13023580	540408	\$ 3,350	\$ 14,850	\$ 5,316	\$ 10,000	\$ 10,000	\$ -
Sub Total			\$ 3,350	\$ 14,850	\$ 5,316	\$ 10,000	\$ 10,000	\$ -
2400: Instructional Mat./Text/Equip/Services								
TEXT/SUPPLEMENTARY BOOKS	13024180	550502	\$ 25,801	\$ 19,655	\$ 31,093	\$ 30,000	\$ 30,000	\$ -

Wakefield Public Schools - Wakefield High School

2024 / 2025

High School Programs

			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference	
POST ACADEMY TEXTBOOKS	13124185 550502	\$ -	\$ 329	\$ 117	\$ 300	\$ 300	\$ -	
REGULAR EDUCATION SUPPLIES	13024380 550501	\$ 57,676	\$ 65,786	\$ 77,758	\$ 65,000	\$ 75,000	\$ 10,000	
POST ACADEMY INSTR. SUPPLIES	13124385 550501	\$ 1,325	\$ 1,816	\$ 1,756	\$ 2,100	\$ 2,100	\$ -	
WMHS INSTRUCTIONAL CONTR SVCS	13024380 540401	\$ 11,300	\$ 8,400	\$ -	\$ -	\$ -	\$ -	
POST ACADEMY CONTR SVCS	13124485 540401		\$ -	\$ -	\$ 21,250	\$ -	\$ (21,250)	
SCIENCE SUPPLIES	13024380 551516			\$ 19,777			\$ -	
POST ACADEMY HARD/SOFTWARE	13124285 540401	\$ -	\$ -	\$ -	\$ 1,500		\$ (1,500)	
CLASSROOM FURNITURE	13024380 550501	\$ -	\$ -	\$ -	\$ 7,300	\$ -	\$ (7,300)	
Sub Total		\$ 96,102	\$ 95,986	\$ 130,501	\$ 127,450	\$ 107,400	\$ (20,050)	
2700: Guidance								
PROFESSIONAL SALARIES	13027180 510101	\$ 581,784	\$ 599,005	\$ 691,162	\$ 766,635	\$ 777,479	\$ 10,844	
NON-PROFESSIONAL SALARIES	13027180 520121	\$ 46,098	\$ 49,355	\$ 43,697	\$ 48,087	\$ 52,709	\$ 4,622	
CONTRACTED SERVICES	13027180 540401	\$ 9,650	\$ 479	\$ 300	\$ 6,000	\$ 6,000	\$ -	
SUPPLIES & MATERIALS	13027180 550501	\$ 355	\$ 7,224	\$ 867	\$ 1,000	\$ 1,000	\$ -	
TESTING	13027280 540414	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sub Total		\$ 637,887	\$ 656,063	\$ 736,026	\$ 821,722	\$ 837,187	\$ 15,465	
2800: Psychological Services								
PROFESSIONAL SALARIES	13128080 510101	\$ 185,046	\$ 146,023	\$ 247,438	\$ 182,681	\$ 194,988	\$ 12,307	
ADJUSTMENT COUNSELOR PAL	13128080 510101	\$ -	\$ -	\$ -	\$ 69,102	\$ 74,333	\$ 5,231	
Sub Total		\$ 185,046	\$ 146,023	\$ 247,438	\$ 251,783	\$ 269,321	\$ 17,538	
2000: INSTRUCTIONAL SERVICES TOTAL			\$ 7,905,131	\$ 8,381,711	\$ 9,269,823	\$ 10,330,819	\$ 10,673,069	\$ 342,250
3200: Health Services								
PROFESSIONAL SALARIES	13032080 510101	\$ 136,939	\$ 143,456	\$ 151,441	\$ 169,472	\$ 178,213	\$ 8,741	
SUPPLIES & MATERIALS	13032080 550501	\$ 741	\$ 1,466	\$ 670	\$ 2,000	\$ 2,000	\$ -	
Sub Total		\$ 137,680	\$ 144,922	\$ 152,111	\$ 171,472	\$ 180,213	\$ 8,741	
3300: Transportation								
POST ACADEMY VEHICLE LEASE	13133085 540415	\$ 10,757	\$ 11,577	\$ -	\$ 10,000	\$ -	\$ (10,000)	
POST ACADEMY VEHICLE FUEL	13133085 550511	\$ 215	\$ 1,102	\$ 1,071	\$ 2,000	\$ 2,000	\$ -	
Sub Total		\$ 10,972	\$ 12,679	\$ 1,071	\$ 12,000	\$ 2,000	\$ (10,000)	
3400: Food Services								
LUNCH & RECESS SALARIES	13034080 510134		\$ -	\$ -	\$ -	\$ -	\$ -	
Sub Total					\$ -	\$ -	\$ -	
3510: Athletic Services								
PROFESSIONAL SALARIES	13035180 510101				\$ -	\$ -	\$ -	
NON-PROFESSIONAL SALARIES	13035180 524121	\$ 43,734	\$ 49,355	\$ 60,072	\$ 56,843	\$ 59,924	\$ 3,081	
SUPPLIES & MATERIALS							\$ -	
TRANSPORTATION							\$ -	
ATHLETIC STIPENDS	13035180 514131	\$ 309,075	\$ 377,047	\$ 362,640	\$ 301,639	\$ 322,139	\$ 20,500	
Sub Total		\$ 352,809	\$ 426,402	\$ 422,712	\$ 358,482	\$ 382,062	\$ 23,581	
3520: Student Activities								
PERFORMING ARTS C/S	13035280 540401	\$ 79,352	\$ 26,050	\$ 49,445	\$ 12,000	\$ 12,000	\$ -	
PERFORMING ARTS SUPPLIES	13035280 550501	\$ 10,895	\$ 52,232	\$ 68,817	\$ 36,042	\$ 36,042	\$ -	
PERFORMING ARTS	13035280 542415	\$ -	\$ 12,244	\$ 8,062	\$ 12,500	\$ 12,500	\$ -	
VISUAL ARTS SUPPLIES	13035280 551501	\$ 958	\$ 995	\$ 999	\$ 958	\$ 958	\$ -	
ATHLETIC PAYROLL	13035280 514131	\$ -	\$ -	\$ -	\$ 5,702	\$ 5,702	\$ -	
ATHLETIC SUPPLIES	13035280 557501	\$ 18,550	\$ 28,700	\$ 18,530	\$ 18,562	\$ 18,562	\$ -	
ATHLETIC CONTRACTED SERVICES	13035280 547401	\$ 47,512	\$ 50,130	\$ 68,014	\$ 60,582	\$ 60,582	\$ -	
ATHLETIC TRANSPORTATION	13035280 547415	\$ -	\$ 60,896	\$ 34,179	\$ 60,906	\$ 60,906	\$ -	
ATHLETIC OTHER EXPENSES	13035280 570000	\$ 31,861	\$ 32,046	\$ 37,310	\$ 32,248	\$ 32,248	\$ -	
ACTIVITY STIPENDS**	13035280 510131	\$ 48,345	\$ 94,045	\$ 75,457	\$ 115,092	\$ 119,120	\$ 4,028	
Sub Total		\$ 237,473	\$ 357,338	\$ 360,813	\$ 354,592	\$ 358,620	\$ 4,028	
3000: STUDENT SERVICES TOTAL			\$ 738,934	\$ 941,341	\$ 936,707	\$ 896,546	\$ 922,895	\$ 26,350
4000: Operations/Maintenance								
CUSTODIAL SALARIES	13040180 510133	\$ 375,316	\$ 394,371	\$ 418,864	\$ 426,871	\$ 439,850	\$ 12,979	

Wakefield Public Schools - Wakefield High School								
2024 / 2025								
High School Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference	
CUSTODIAL OVERTIME	13040180	518133	\$ 66,382	\$ 61,124	\$ 55,522	\$ 50,000	\$ 50,000	\$ -
CONTRACTED SERVICES	13042280	540401	\$ 19,485	\$ 33,460	\$ 30,888	\$ 27,500	\$ 27,500	\$ -
POST ACADEMY CONTR SERV	13142285	540401	\$ 1,717	\$ 482	\$ 488	\$ 2,500	\$ 2,500	\$ -
EQUIP MTCE CONT. SERVICES	13042380	540401	\$ -	\$ -	\$ 1,650	\$ 2,500	\$ 2,500	\$ -
EQUIP MTCE SVCSW	13042380	540449	\$ 38,674	\$ 38,368	\$ 50,716	\$ 45,000	\$ 45,000	\$ -
POST ACADEMY EQUIP MTCE SVCSW	13142385	540449	\$ 781	\$ 285	\$ -	\$ 250	\$ 250	\$ -
MTCE - BUILDING SECURITY	13042280	540461	\$ 2,750	\$ 2,200	\$ -	\$ 2,500	\$ 2,500	\$ -
SUPPLIES & MATERIALS	13042280	550501	\$ 28,086	\$ 40,266	\$ 29,062	\$ 60,000	\$ 40,000	\$ (20,000)
POST ACADEMY CUST. SUPPLIES	13142285	550501	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ -
POST ACADEMY VEHICLE MAINT	13142385	540401	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ -
Maintenance Sub Total			\$ 533,191	\$ 570,556	\$ 587,190	\$ 617,871	\$ 610,850	\$ (7,021)
HEATING FUEL	13041280	550532	\$ 228,307	\$ 252,878	\$ 296,386	\$ 255,000	\$ 325,000	\$ 70,000
POST ACADEMY HEATING FUEL	13141285	550532	\$ -	\$ -	\$ -	\$ 1,700	\$ 1,700	\$ -
WATER & SEWER	13041380	540425	\$ 31,491	\$ 42,786	\$ 67,897	\$ 40,500	\$ 68,000	\$ 27,500
POST ACADEMY WATER & SEWER	13141385	540425	\$ 672	\$ 1,454	\$ 1,923	\$ 1,000	\$ 2,000	\$ 1,000
ELECTRICITY	13041380	540423	\$ 234,367	\$ 213,726	\$ 322,473	\$ 275,100	\$ 325,000	\$ 49,900
POST ACADEMY ELECTRICITY	13141385	540423	\$ 9,569	\$ 6,368	\$ 8,168	\$ 8,200	\$ 10,000	\$ 1,800
TELEPHONE	13041380	540424	\$ 31,695	\$ 31,695	\$ 31,695	\$ 32,000	\$ 32,000	\$ -
POST ACADEMY TELEPHONE	13141385	540424	\$ 2,379	\$ 2,469	\$ 2,673	\$ 2,300	\$ 2,300	\$ -
ENERGY PERF. CONTRACT (10/18/26)	13041280	540426	\$ 107,875	\$ 107,427	\$ 107,875	\$ 138,000	\$ 108,000	\$ (30,000)
RUBBISH REMOVAL	13041180	540420	\$ 14,771	\$ 15,978	\$ 29,922	\$ 20,000	\$ 30,000	\$ 10,000
Sub Total			\$ 661,126	\$ 674,781	\$ 869,012	\$ 773,800	\$ 904,000	\$ 130,200
4000: OPERATIONS/MAINTENANCE TOTAL			\$ 1,194,317	\$ 1,245,337	\$ 1,456,202	\$ 1,391,671	\$ 1,514,850	\$ 123,179
TOTAL :			\$ 9,838,382	\$ 10,568,389	\$ 11,662,732	\$ 12,619,035	\$ 13,110,815	\$ 491,779
NEW STAFF REQUESTS								
						\$ -		\$ -
						\$ -		\$ -
						\$ -		\$ -
						\$ -		\$ -
						\$ -		\$ -
						\$ -		\$ -
						\$ -		\$ -
Sub Total						\$ -		\$ -
TOTAL :			\$ 9,838,382	\$ 10,568,389	\$ 11,662,732	\$ 12,619,035	\$ 13,110,815	\$ 491,779

Wakefield Public Schools - DISTRICT PROGRAMS and SERVICES - 2024/ 2025								
District Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference
1110: School Committee								
NON-PROFESSIONAL SALARIES*	13011199	520121	\$ 18,200	\$ 14,975	\$ 14,413	\$ 19,000	\$ 19,000	\$ -
CONTRACTED SERVICES	13011199	540401	\$ 6,136	\$ 13,470	\$ 7,116	\$ 6,200	\$ 6,200	\$ -
ADVERTISING	13011199	540467		\$ 1,024	\$ 416	\$ 200	\$ 200	\$ -
SUPPLIES	13011199	550501	\$ 204	\$ 12	\$ 1,022	\$ 500	\$ 500	\$ -
STAFF DEVELOPMENT	13011199	540408				\$ -	\$ -	\$ -
PROFESSIONAL EXPENSES	13011199	560601	\$ -	\$ 12,600		\$ 5,000	\$ 5,000	\$ -
Sub Total			\$ 24,540	\$ 42,081	\$ 22,967	\$ 30,900	\$ 30,900	\$ -
1210: Superintendent								
PROFESSIONAL SALARIES*	13012199	510101	\$ 179,657	\$ 184,148	\$ 214,288	\$ 207,563	\$ 212,752	\$ 5,189
NON-PROFESSIONAL SALARIES*	13012199	520121	\$ 125,528	\$ 120,073	\$ 91,585	\$ 78,486	\$ 80,841	\$ 2,355
STAFF DEVELOPMENT	13012199	540408	\$ 615	\$ 185	\$ 7,420	\$ 1,500	\$ 1,500	\$ -
PROFESSIONAL EXPENSES	13012199	560601	\$ 2,530	\$ 6,002	\$ 6,938	\$ 3,000	\$ 3,000	\$ -
TRAVEL	13012199	540404	\$ -	\$ 96	\$ 106	\$ 800	\$ 800	\$ -
COMMUNCIATION SPECIALIST	13012199	541401	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -
CONTRACTED SERVICES	13012199	540401	\$ 3,900	\$ -	\$ 3,865	\$ 4,500	\$ 4,500	\$ -
TUITION REIMBURSEMENT	13012199	540406	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -
Sub Total			\$ 312,230	\$ 315,504	\$ 324,202	\$ 320,849	\$ 328,393	\$ 7,544
1220: Assistant Superintendent								
PROFESSIONAL SALARIES*	13012299	510101	\$ 142,885	\$ 146,457	\$ 150,118	\$ 154,622	\$ 162,000	\$ 7,378
STAFF DEVELOPMENT	13012299	540408	\$ -	\$ 200	\$ 780	\$ 1,500	\$ 7,500	\$ 6,000
PROFESSIONAL EXPENSES	13012299	560601	\$ 1,230	\$ 1,425	\$ 6,098	\$ 3,000	\$ 6,000	\$ 3,000
TRAVEL	13012299	540404	\$ -	\$ -	\$ 123	\$ 700	\$ 700	\$ -
CONTRACTED SERVICES	13012299	540401	\$ -			\$ -	\$ -	\$ -
TUITION REIMBURSEMENT	13012299	540406	\$ -	\$ -	\$ -	\$ 4,000	\$ 8,000	\$ 4,000
Sub Total			\$ 144,115	\$ 148,082	\$ 157,119	\$ 163,822	\$ 184,200	\$ 20,378
1410: Business and Finance								
PROFESSIONAL SALARIES*	13014199	510101	\$ 133,358	\$ 136,581	\$ 146,000	\$ 150,380	\$ 154,891	\$ 4,511
NON-PROFESSIONAL SALARIES*	13014199	520121	\$ 120,646	\$ 125,316	\$ 149,700	\$ 133,782	\$ 137,947	\$ 4,165
ADVERTISING	13014199	540467	\$ 628	\$ 844	\$ 826	\$ 6,700	\$ 6,700	\$ -
SUPPLIES	13014199	550501	\$ 12,003	\$ 39,076	\$ 126,359	\$ 8,000	\$ 8,000	\$ -
PROFESSIONAL EXPENSES	13014199	560601	\$ 3,945	\$ 2,745	\$ 640	\$ 4,000	\$ 4,000	\$ -
TRAVEL	13014199	540404	\$ -	\$ 3	\$ 162	\$ 1,000	\$ 1,000	\$ -
CONTRACTED SERVICES	13014199	540401	\$ 69,016	\$ 43,667	\$ 73,288	\$ 47,000	\$ 47,000	\$ -
TUITION REIMBURSEMENT	13014199	540406	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	\$ -
STAFF DEVELOPMENT	13014199	540408	\$ 845	\$ 4,333	\$ 3,087	\$ 2,500	\$ 2,500	\$ -
POSTAGE	13014199	540402	\$ 13,549	\$ 8,866	\$ 14,587	\$ 17,700	\$ 17,700	\$ -
Sub Total			\$ 353,990	\$ 363,931	\$ 514,649	\$ 373,562	\$ 382,238	\$ 8,676
1420: Human Resources / Payroll / Ben								
NON-PROFESSIONAL SALARIES*	13014299	520121	\$ 68,163	\$ 88,532	\$ 129,505	\$ 189,412	\$ 196,942	\$ 7,531

Wakefield Public Schools - DISTRICT PROGRAMS and SERVICES - 2024/ 2025								
District Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference
Sub Total			\$ 68,163	\$ 88,532	\$ 129,505	\$ 189,412	\$ 196,942	\$ 7,531
1430: Legal Services								
LEGAL FEES-COMMITTEE	13014399	540401	\$ 37,179	\$ 45,296	\$ 60,949	\$ 65,000	\$ 65,000	\$ -
LEGAL FEES-SPED SERVICES	13114399	540401	\$ 36,208	\$ 37,790	\$ 18,836	\$ 45,000	\$ 45,000	\$ -
Sub Total			\$ 73,387	\$ 83,086	\$ 79,785	\$ 110,000	\$ 110,000	\$ -
1450: Inf. Management / Technology								
SALARIES*	13014590	517101	\$ 211,779	\$ 213,991	\$ 236,110	\$ 233,295	\$ 240,294	\$ 6,999
SEASONAL SALARIES*	13014590	512100	\$ 1,511	\$ -	\$ 32,460	\$ 5,500		\$ (5,500)
ELEMENTARY IT STIPENDS	13014590	515101	\$ 15,687	\$ 14,070	\$ 13,618	\$ 15,300	\$ 15,836	\$ 536
PROFESSIONAL DEVELOPMENT	13014590	540408	\$ -	\$ 3,374	\$ 2,500	\$ 5,500	\$ 5,500	\$ -
CONTRACTED SERVICES	13014590	540401	\$ 75,305	\$ 112,326	\$ 105,687	\$ 103,886	\$ 126,095	\$ 22,209
HARDWARE/SOFTWARE ACQUISI	13014590	557501	\$ 1,754	\$ 1,419	\$ 8,534	\$ 12,235	\$ -	\$ (12,235)
Sub Total			\$ 306,036	\$ 345,180	\$ 398,909	\$ 375,716	\$ 387,724	\$ 12,008
1000: District Idrs & Adminstr Total			\$ 1,282,461	\$ 1,386,395	\$ 1,627,136	\$ 1,564,260	\$ 1,620,397	\$ 56,137

Wakefield Public Schools - DISTRICT PROGRAMS and SERVICES - 2024/ 2025								
District Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference
2110: Academic / Curriculum Leadership								
PROFESSIONAL SALARIES*	13021190	510101	\$ 794,589	\$ 1,044,778	\$ 1,118,864	\$ 1,158,610	\$ 1,196,366	\$ 37,756
NON-PROF SALARIES*	13021190	520121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WAA ANNUITY MATCH	13021190	513101	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -
GENERAL SUPPLIES								\$ -
PROFESSIONAL EXPENSES								\$ -
PROFESSIONAL SALARIES - SPED*	13121190	510101	\$ 441,355	\$ 216,579	\$ 506,219	\$ 452,170	\$ 476,360	\$ 24,190
NON-PROF SALARIES - SPED*	13121190	520121	\$ 151,164	\$ 166,356	\$ 175,330	\$ 180,253	\$ 189,473	\$ 9,219
CONTRACTED SERVICES - RADAR	13021190	540401	\$ -	\$ -	\$ -	\$ 13,500	\$ 13,500	\$ -
TRAVEL	13021190	540404			\$ 66			\$ -
TRAVEL - SPED	13121190	540404	\$ 119	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total			\$ 1,387,227	\$ 1,427,713	\$ 1,800,479	\$ 1,806,033	\$ 1,877,198	\$ 71,165
2200: Principal								
SUMMER SCHOOL COOR**	13122190	510101	\$ 9,452	\$ 9,640	\$ 6,379	\$ 10,431	\$ 10,796	\$ 365
TEAM LEADERS / DEPT COOR**	13022290	515101	\$ 46,269	\$ 68,985	\$ 76,204	\$ 185,448	\$ 255,194	\$ 69,746
Sub Total			\$ 55,721	\$ 78,625	\$ 82,583	\$ 195,879	\$ 265,990	\$ 70,111
2210: School Building Leadership								
SUMMER OT (SPED)*	13022190	520121	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
Sub Total			\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
2250: School Building Technology								
INSTRUCTIONAL TECHNOLOGY	13022590	557501	\$ -	\$ -	\$ -			\$ -
Sub Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2305: Teachers - Classroom								
SPECIALIST SALARIES*	13023090	510102	\$ 1,597,443	\$ 1,651,729	\$ 1,315,764	\$ 1,403,116	\$ 1,495,217	\$ 92,101
SPECIALIST TRAVEL	13023090	540404	\$ -	\$ -	\$ -	\$ 440	\$ 440	\$ -
SUMMER SCHOOL SALARIES	13123090	510101	\$ 109,036	\$ 122,642	\$ 134,069	\$ 203,520	\$ 203,520	\$ -
Sub Total			\$ 1,706,479	\$ 1,774,371	\$ 1,449,833	\$ 1,607,076	\$ 1,699,177	\$ 92,101
2310: Teaching Services - Special								
ELL PROFESSIONAL SALARIES*	13023190	510101	\$ 363,558	\$ 375,715	\$ 353,872	\$ 362,540	\$ 376,399	\$ 13,859
ELL CONTRACTED SERVICES	13023190	540401	\$ -	\$ 33	\$ 140	\$ 2,500	\$ 2,500	\$ -
MATH COACH*	13023590	510102		\$ -		\$ -	\$ -	\$ -
SPED CONTRACTED SERVICES	13123190	540401	\$ 236,817	\$ 256,471	\$ 294,957	\$ 250,000	\$ 250,000	\$ -
SPED CS GRANT OFFSET								\$ -
HOME TUTORING	13123190	510106	\$ 10,003	\$ 13,510	\$ 5,285	\$ 33,500	\$ 33,500	\$ -
Sub Total			\$ 610,378	\$ 645,729	\$ 654,254	\$ 648,540	\$ 662,399	\$ 13,859
2320: Teaching Serv. - Medical/Therap.								
PROFESSIONAL SALARIES*	13123290	510109	\$ 79,177	\$ 83,206	\$ 96,484	\$ 87,730	\$ 90,729	\$ 2,998
Sub Total			\$ 79,177	\$ 83,206	\$ 96,484	\$ 87,730	\$ 90,729	\$ 2,998
2330: Instructional Assistants								
PARA - REGULAR SUMMER SALARIES	13023390	530132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Wakefield Public Schools - DISTRICT PROGRAMS and SERVICES - 2024/ 2025									
District Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25	
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference	
PARA - SICK TIME USE BONUS	13123390	536132	\$ 16,100	\$ 1,500	\$ 36,800	\$ 15,000	\$ 15,000	\$ -	
STUDENT INTERVENTION SERVICES	13123390	533132	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	
SL ASSISTANT*	13123390	539132		\$ -		\$ 15,000	\$ 15,000	\$ -	
PARA - SPED SUMMER SALARIES	13123390	530132	\$ 27,905	\$ 69,840	\$ 107,518	\$ 69,550	\$ 69,550	\$ -	
Sub Total			\$ 44,005	\$ 71,340	\$ 144,318	\$ 174,550	\$ 174,550	\$ -	
2340: Library									
CONTRACTED SERVICES	13023490	540401	\$ -	\$ 4,540	\$ 4,540	\$ 4,365	\$ 5,086	\$ 721	
PUBLICATIONS	13023490	550503	\$ -	\$ 36,956	\$ 35,203	\$ 26,826	\$ 26,826	\$ -	

Wakefield Public Schools - DISTRICT PROGRAMS and SERVICES - 2024/ 2025									
District Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25	
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference	
SUPPLIES	13023490	550501	\$ 6,560	\$ 2,017	\$ 5,991	\$ 6,920	\$ 6,920	\$ -	
Sub Total			\$ 6,560	\$ 43,513	\$ 45,734	\$ 38,111	\$ 38,832	\$ 721	
2350: Professional Development									
INSERVICE	13023590	540408	\$ 170,380	\$ 230,696	\$ 164,297	\$ 100,000	\$ 100,000	\$ -	
INSERVICE,H&W	13023590	541408	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ -	
INSERVICE PA&VA	13023590	542408	\$ 1,582	\$ 800	\$ 2,614	\$ 2,500	\$ 2,500	\$ -	
INSERVICE LIBRARY / MEDIA	13023590	543408	\$ -	\$ -	\$ -	\$ 2,930	\$ 2,930	\$ -	
TUITION REIMBURSEMENTS	13023590	540406	\$ 96,454	\$ 64,633	\$ 94,338	\$ 96,000	\$ 96,000	\$ -	
Sub Total			\$ 268,416	\$ 296,129	\$ 261,249	\$ 203,930	\$ 203,930	\$ -	
2400: Instr. Mat. / Text / Equip / Serv									

Wakefield Public Schools - DISTRICT PROGRAMS and SERVICES - 2024/ 2025										
District Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25		
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference		
SPECIAL EDUCATION SUPPLIES	13124390	550501	\$ 10,940	\$ 13,596	\$ 83,422	\$ 9,500	\$ 9,500	\$ -		
SPED SUPPLIES GRANT OFFSET								\$ -		
PROFESSIONAL EXPENSES - SPED	13124090	560601						\$ -		
TEXT/SUPPLEMENTARY BOOKS	13024190	550502	\$ 181,822	\$ 386,242	\$ 240,506	\$ 255,000	\$ 255,000	\$ -		
TEXT/SUPPLEMENTARY BOOKS VA	13024190	551502				\$ -	\$ -	\$ -		
PA SUPPLIES	13024390	550506	\$ 16,537	\$ 13,111	\$ 16,992	\$ 17,000	\$ 17,000	\$ -		
H&W SUPPLIES	13024390	551501	\$ 3,724	\$ 14,434	\$ 10,721	\$ 11,448	\$ 11,448	\$ -		
VA SUPPLIES	13024390	554501	\$ 39,481	\$ 26,338	\$ 40,058	\$ 39,000	\$ 39,000	\$ -		
PERFORMING ARTS CONT. SVS	13024290	540401	\$ 7,500	\$ 7,685	\$ 7,488	\$ 7,500	\$ 7,500	\$ -		
EQUIPMENT MAINT CS (A,H&W)	13024290	543401	\$ -	\$ -		\$ 500	\$ 500	\$ -		
REGULAR EDUCATION SUPPLIES	13024390	550501				\$ -	\$ -	\$ -		
FURNITURE REPLACEMENT	13024390	550509	\$ 458	\$ -	\$ 14,257	\$ 11,000	\$ 11,000	\$ -		
ELL SUPPLIES	13024390	552501	\$ -	\$ 70	\$ 690	\$ 2,500	\$ 2,500	\$ -		
504 EXPENSES	13024090	541401						\$ -		
Sub Total			\$ 260,462	\$ 461,476	\$ 414,134	\$ 353,448	\$ 353,448	\$ -		
2450: Instructional Technology										
HARDWARE / SOFTWARE	13024590	550507	\$ 336,231	\$ 1,003,239	\$ 634,857	\$ 340,580	\$ 280,500	\$ (60,080)		
COMPUTER RESOURCE CTR								\$ -		
SUPPLIES	13024590	557501	\$ 190	\$ 5,795	\$ 8,848	\$ 8,950	\$ 5,000	\$ (3,950)		
Sub Total			\$ 336,421	\$ 1,009,034	\$ 643,705	\$ 349,530	\$ 285,500	\$ (64,030)		
2700: Guidance										
PROF SALARIES - ADJ CSLR	13027190	510101	\$ -	\$ -	\$ 28,025	\$ 76,664	\$ 82,345	\$ 5,681		
TESTING						\$ -	\$ -	\$ -		
Sub Total			\$ -	\$ -	\$ 28,025	\$ 76,664	\$ 82,345	\$ 5,681		
2800: Psychological Services										
PROF SALARIES (Interns & Stipend)	13128090	512100	\$ 3,500	\$ 5,250	\$ -	\$ 15,000	\$ 15,000	\$ -		
PROF SALARIES - BCBA / BEHAVIOR*	13128090	510102	\$ 153,790	\$ 92,391	\$ 51,955	\$ 248,240	\$ 255,687	\$ 7,447		
CONTR SERV (YRBS & Interface)	13128090	544401	\$ 7,000	\$ 8,150	\$ 10,000	\$ 8,500	\$ 8,500	\$ -		
SPED CONTRACTED SERVICES	13128090	540401	\$ 45,000	\$ 58,568	\$ 226,780	\$ 47,500	\$ 47,500	\$ -		
TRAVEL			\$ -		\$ 685	\$ -	\$ -	\$ -		
SUPPLIES	13128090	550501	\$ 6,941	\$ 7,644	\$ 44,422	\$ 7,500	\$ 7,500	\$ -		
Sub Total			\$ 216,231	\$ 172,003	\$ 333,842	\$ 326,740	\$ 334,187	\$ 7,447		
2000: INSTRUCTIONAL SERVICES TOTAL			\$ 4,971,077	\$ 6,063,139	\$ 5,954,640	\$ 5,869,232	\$ 6,069,286	\$ 200,053		

Wakefield Public Schools - DISTRICT PROGRAMS and SERVICES - 2024/ 2025								
District Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference
3200: Health Services								
PROFESSIONAL SALARIES*	13032090	510101	\$ 85,154	\$ 149,042	\$ 125,110	\$ 63,855	\$ 68,557	\$ 4,702
NURSE - SUMMER SCHOOL	13132090	510101	\$ 1,592		\$ 800	\$ 6,920	\$ 6,920	\$ -
CONTRACTED SERVICES	13032090	540401	\$ 7,817	\$ 300	\$ -	\$ 1,000	\$ 1,000	\$ -
SUPPLIES	13032090	550501	\$ 4,655	\$ 5,665	\$ 20,959	\$ 5,500	\$ 5,500	\$ -
CONTRACTED SERVICES - (MPY)	13032090	560601	\$ -		\$ -	\$ 500	\$ 500	\$ -
TRAVEL								\$ -
PROFESSIONAL EXPENSES	13032090	560601	\$ -	\$ 2,635	\$ 2,640	\$ 2,500	\$ 2,500	\$ -
Sub Total			\$ 99,218	\$ 157,642	\$ 149,509	\$ 80,274	\$ 84,977	\$ 4,702
3300: Transportation Services								
REGULAR EDUCATION	13033090	540415	\$ 549,424	\$ 405,821	\$ 417,631	\$ 459,298	\$ 460,350	\$ 1,052
PERFORMING ARTS	13033090	542415	\$ -	\$ 9,308	\$ 8,900	\$ 9,612	\$ 9,612	\$ -
ATHLETICS								\$ -
HOMELESS STUDENTS	13033190	540415	\$ 36,917	\$ 69,955	\$ 102,068	\$ 65,360	\$ 95,360	\$ 30,000
SPECIAL EDUCATION - OOD	13133090	540415	\$ 331,007	\$ 407,070	\$ 526,044	\$ 587,986	\$ 557,986	\$ (30,000)
SPECIAL EDUCATION - VANS	13133090	541415	\$ 36,678	\$ 36,678	\$ 20	\$ 51,725	\$ 51,725	\$ -
STUDENT ACTIVITIES	13035290	540415						\$ -
DRIVER SALARIES - SPED*	13130090	510133	\$ 246,157	\$ 231,962	\$ 243,323	\$ 315,099	\$ 323,631	\$ 8,532
AIDE SALARIES - SPED*	13130090	530132	\$ 76,471	\$ 87,040	\$ 87,528	\$ 139,347	\$ 143,110	\$ 3,763
AIDE SALARIES - Regular Ed*	13030090	530132				\$ -	\$ -	\$ -
EQUIPMENT MAINT - SPED	13142390	540401	\$ -		\$ 852	\$ 2,150	\$ 2,150	\$ -
FUEL/SUPPLY - SPED	13133090	550511	\$ 9,900	\$ 21,398	\$ 29,538	\$ 30,000	\$ 30,000	\$ -
Sub Total			\$ 1,286,554	\$ 1,269,232	\$ 1,415,904	\$ 1,660,577	\$ 1,673,924	\$ 13,347
XXXX: Other Services								
METCO / CPC / ACADEMY SAL*					\$ -	\$ 559,423	\$ 574,464	\$ 15,041
FOOD SERVICE*			\$ -	\$ -	\$ -	\$ 674,823	\$ 707,845	\$ 33,022
Sub Total			\$ -	\$ -	\$ -	\$ 1,234,246	\$ 1,282,309	\$ 48,063
3600: School Safety								
SCHOOL SAFETY OFFICER*	13036090	510101	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
Sub Total			\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
3000: STUDENT SERVICE TOTAL			\$ 1,415,772	\$ 1,456,874	\$ 1,595,413	\$ 3,005,098	\$ 3,071,210	\$ 66,112
								\$ -
4000: Operation and Maintenance								
NON-PROFESSIONAL SALARIES*	13040190	510133	\$ 171,260	\$ 178,662	\$ 185,976	\$ 176,863	\$ 181,885	\$ 5,022
TRAVEL	13040190	540404	\$ 285	\$ -	\$ -	\$ 500	\$ 500	\$ -
CUSTODIAL OT*	13040190	518133	\$ 13,670	\$ 27,055	\$ 26,030	\$ 28,000	\$ 28,000	\$ -
CUSTODIAL SEASONAL*	13040190	512133	\$ -	\$ 33,858	\$ 34,843	\$ 36,000	\$ 36,000	\$ -
TELEPHONE	13041390	540424	\$ 5,954	\$ 16,954	\$ 12,082	\$ 11,500	\$ 11,500	\$ -
NETWORK AND TELECOM	13044090	540401	\$ -	\$ 33,039	\$ 19,140	\$ 25,098	\$ 25,098	\$ -
TECHNOLOGY HELPDESK SAL*	13044090	517101	\$ 116,939	\$ 151,306	\$ 119,950	\$ 157,816	\$ 186,326	\$ 28,510

Wakefield Public Schools - DISTRICT PROGRAMS and SERVICES - 2024/ 2025									
District Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25	
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference	
TECHNOLOGY INFRASTRUCTURE	13044590	540401						\$ -	
TECHNOLOGY CHARGEBACK	13045090	540401	\$ 107,000	\$ 107,000	\$ 107,000	\$ 107,000	\$ 111,700	\$ 4,700	
TECHNOLOGY MAINTENANCE	13045090	542401	\$ 31,087	\$ 6,057	\$ 37,766	\$ 34,355	\$ 29,600	\$ (4,755)	
EXTRAORDINARY MAINT	13042290	540470	\$ 141,750	\$ 113,105	\$ 195,240	\$ 153,090	\$ 153,090	\$ -	
BUILDING SUPPLIES & MATERIALS	13042290	550501	\$ 164,485	\$ 95,780	\$ 300,260	\$ 142,489	\$ 142,489	\$ -	
CONTRACTED SERVICES	13042390	540401	\$ 29,265	\$ 9,555	\$ 3,728	\$ 24,500	\$ 24,500	\$ -	
VEHICLE REPAIRS	13042390	540419	\$ 22,113	\$ 22,803	\$ 94,412	\$ 40,000	\$ 40,000	\$ -	
FIRE/LIFE SAFETY	13042390	540448	\$ 2,275	\$ 9,690	\$ 9,407	\$ 5,000	\$ 5,000	\$ -	
SUPPLIES - EQUIP MAINT	13042390	550501	\$ 15,613	\$ 4,945	\$ 4,139	\$ 5,000	\$ 5,000	\$ -	
CONTR SVS TECH MAINT								\$ -	
Sub Total			\$ 821,696	\$ 809,809	\$ 1,149,973	\$ 947,211	\$ 980,688	\$ 33,476	
4000: OPERATION & MAINT TOTAL			\$ 821,696	\$ 809,809	\$ 1,149,973	\$ 947,211	\$ 980,688	\$ 33,476	

Wakefield Public Schools - DISTRICT PROGRAMS and SERVICES - 2024/ 2025								
District Programs			FY21	FY22	FY23	FY24	FY25	FY24 to FY25
	Org	Object	Actual	Actual	Actual	Budget	Proposed	Difference
5000: Fixed Charges								
TRAFFIC SUPERV SALARIES*	13055090	510101	\$ 151,418	\$ 138,632	\$ 148,698	\$ 142,625	\$ 145,208	\$ 2,583
UNEMPLOYMENT CHARGES	13052690	570000						\$ -
TRAFFIC SUPERV SUPPLIES	13055090	550501	\$ 7,500	\$ 7,200	\$ 9,025	\$ 7,500	\$ 9,000	\$ 1,500
Sub Total			\$ 158,918	\$ 145,832	\$ 157,723	\$ 150,125	\$ 154,208	\$ 4,083
5000: FIXED CHARGES TOTAL			\$ 158,918	\$ 145,832	\$ 157,723	\$ 150,125	\$ 154,208	\$ 4,083
9000: Outside Placements								
SPECIAL EDUCATION TUITIONS	13193090	540459	\$ 2,320,480	\$ 1,009,030	\$ 2,205,444	\$ 3,659,943	\$ 3,659,943	\$ -
NON-SPED TUITIONS (RECOVERY)	13091090	540458				\$ -		\$ -
Sub Total			\$ 2,320,480	\$ 1,009,030	\$ 2,205,444	\$ 3,659,943	\$ 3,659,943	\$ -
9000: OUTSIDE PLACEMENTS TOTAL			\$ 2,320,480	\$ 1,009,030	\$ 2,205,444	\$ 3,659,943	\$ 3,659,943	\$ -
TOTAL:			\$ 10,970,404	\$ 10,871,079	\$ 12,690,329	\$ 15,195,869	\$ 15,555,731	\$ 359,862
NEW STAFF REQUESTS								
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Sub Total						\$ -	\$ -	\$ -
TOTAL:			\$ 10,970,404	\$ 10,871,079	\$ 12,690,329	\$ 15,195,869	\$ 15,555,731	\$ 359,862

District Programs	FY21	FY22	FY23	FY24	FY25	FY24 to FY25	
	Actual	Actual	Actual	Budget	Proposed	Difference	
BUDGET TOTALS							
DOYLE ELEMENTARY	\$ 1,157,631	\$ 1,425,851	\$ 1,151,464	\$ 2,003,095	\$ 2,128,608	\$125,513	
DOLBEARE ELEMENTARY	\$ 3,902,637	\$ 4,142,000	\$ 4,374,821	\$ 4,922,039	\$ 5,144,357	\$222,317	
GREENWOOD ELEMENTARY	\$ 1,884,091	\$ 1,997,213	\$ 2,157,544	\$ 2,295,047	\$ 2,391,765	\$96,719	
WALTON ELEMENTARY	\$ 1,741,443	\$ 1,789,787	\$ 1,973,423	\$ 1,939,857	\$ 2,012,650	\$72,793	
WOODVILLE ELEMENTARY	\$ 3,553,375	\$ 3,833,737	\$ 4,149,372	\$ 4,661,175	\$ 4,865,243	\$204,068	
GALVIN MIDDLE SCHOOL	\$ 9,557,896	\$ 10,394,014	\$ 10,912,768	\$ 12,154,364	\$ 12,693,793	\$539,429	
WAKEFIELD HIGH SCHOOL	\$ 9,838,382	\$ 10,568,389	\$ 11,662,732	\$ 12,619,035	\$ 13,110,815	\$491,779	
DISTRICT	\$ 10,970,404	\$ 10,878,206	\$ 12,756,257	\$ 15,195,869	\$ 15,555,731	\$359,862	
CIRCUIT BREAKER				\$(1,357,559)	\$ (1,357,559)	\$ -	
GRANT OFFSET				\$(2,944,232)	\$ (2,121,415)	\$822,817	
REVOLVING OFFSET				\$(1,383,500)	\$ (1,889,289)	\$(505,789)	
TOWN REDUCTION/OFFSET FROM ARPA				\$(400,000)	\$ (100,000)	\$300,000	
BUS FEE OFFSET				\$(115,000)	\$(115,000)	\$-	
						\$ -	
TOTAL:	\$ 42,605,859	\$ 45,029,197	\$ 49,138,381	\$ 49,590,191	\$ 52,319,699	\$2,729,508	5.50%

Wakefield Public Schools - 2024/2025

SUMMARY BY SCHOOL SITE	FY21	FY22	FY23	FY24	FY25	FY23 to FY24 Change	
	Actual	Actual	Actual	Budget	Proposed	\$	%
DOYLE EARLY CHILDHOOD	\$ 1,157,631	\$ 1,425,851	\$ 1,151,464	\$ 2,003,095	\$ 2,128,608	\$ 125,513	6.27%
DOLBEARE ELEMENTARY	\$ 3,902,637	\$ 4,142,000	\$ 4,374,821	\$ 4,922,039	\$ 5,144,357	\$ 222,318	4.52%
GREENWOOD ELEMENTARY	\$ 1,884,091	\$ 1,997,213	\$ 2,157,544	\$ 2,295,047	\$ 2,391,765	\$ 96,718	4.21%
WALTON ELEMENTARY	\$ 1,741,443	\$ 1,789,787	\$ 1,973,423	\$ 1,939,857	\$ 2,012,650	\$ 72,793	3.75%
WOODVILLE ELEMENTARY	\$ 3,553,375	\$ 3,833,737	\$ 4,149,372	\$ 4,661,175	\$ 4,865,243	\$ 204,068	4.38%
GALVIN MIDDLE SCHOOL	\$ 9,557,896	\$ 10,394,014	\$ 10,912,768	\$ 12,154,364	\$ 12,693,793	\$ 539,429	4.44%
WAKEFIELD HIGH SCHOOL	\$ 9,838,382	\$ 10,568,389	\$ 11,662,732	\$ 12,619,035	\$ 13,110,815	\$ 491,780	3.90%
DISTRICT PROGRAMS	\$ 10,970,404	\$ 10,878,206	\$ 12,756,257	\$ 8,995,580	\$ 9,972,468	\$ 976,888	10.86%
TOTAL	\$ 42,605,859	\$ 45,029,197	\$ 49,138,381	\$ 49,590,191	\$ 52,319,699	\$ 2,729,508	5.50%
SUMMARY BY DESE FUNCTION	FY21	FY22	FY23	FY24	FY25	FY23 to FY24 Change	
	Actual	Actual	Actual	Budget	Proposed	\$	%
1000: DISTRICT LEADERSHIP	\$ 1,282,461	\$ 1,386,395	\$ 1,566,857	\$ 1,564,260	\$ 1,620,397	\$ 56,137	3.59%
2000: INSTRUCTIONAL SERVICES	\$ 32,363,847	\$ 35,212,969	\$ 36,068,400	\$ 36,968,635	\$ 39,202,148	\$ 2,233,513	6.04%
3000: STUDENT SERVICES	\$ 2,521,787	\$ 3,164,282	\$ 3,306,900	\$ 3,883,007	\$ 3,976,294	\$ 93,287	2.40%
4000: OPERATIONS & MAINTENANCE	\$ 3,958,366	\$ 4,110,689	\$ 4,278,966	\$ 4,721,780	\$ 5,064,269	\$ 342,489	7.25%
5000: FIXED CHARGES	\$ 158,918	\$ 145,832	\$ 147,691	\$ 150,125	\$ 154,208	\$ 4,083	2.72%
9000: OUTSIDE PLACEMENT	\$ 2,320,480	\$ 1,009,030	\$ 3,769,567	\$ 2,302,384	\$ 2,302,384	\$ -	0.00%
TOTAL	\$ 42,605,859	\$ 45,029,197	\$ 49,138,381	\$ 49,590,191	\$ 52,319,699	\$ 2,729,508	5.50%

Massachusetts Department of Elementary and Secondary Education Accounting Function Codes - Effective July 1, 2001

Code Description

1000

1100

1200

1110

District Leadership & Administration School Committee School Committee Stipends; meeting costs; equipment; travel Superintendent

1210

1220

Superintendent Salaries and expenses of Superintendent and office Assistant Superintendent(s)

1230

Salaries and expenses of Deputy/Associate/Assistant Superintendent to include Asst. Supt. Curriculum and Instruction/Academic Programs; Assistant Supt. For Community Relations Other District Wide Administration

1400

Salaries and expenses for Assistant to Supt.; Grants Manager; Director of Planning Finance and Administrative Services

1410

1420

Business and Finance Salaries and expenses for Business and Finance office Human Resources and Benefits

1430

Salaries and expenses for Human Resources and Benefits office Legal Service for School Committee

1435

Costs of School Committee representation for collective bargaining and other litigation Legal Settlements

1450

Costs representing settlement of litigation actions (could include opposition legal fees if part of settlement)
Districtwide Information Management and Technology Salaries and expenses that support the data processing needs of the school district, including student database

2000 Instruction 2100 2110

2120

Districtwide Academic Leadership Curriculum Directors (Supervisory) Salaries and expenses for Director of Curriculum; Director of Bi-Lingual Education; Director of Special Education; Director of Academic Support Services and other manager's responsible instruction programs at district level Department Heads (Non-Supervisory)

2200

Salaries and expenses for Department Heads at district level School Building Leadership

2210

2220

School Leadership-Building Salaries and expenses for principal(s) and school office staff School Curriculum Leaders/Department Heads-Building Level

2250

Salaries/stipends and expenses for Director of Curriculum; Academic Department Heads Building Technology

2300

Salaries and expenses for non-instructional building technology Instruction -- Teaching Services

2305

2310

Teachers, Classroom Certified teachers with primary responsibility for teaching designated curriculum to established "classes" of students in a group instruction setting. Classroom teachers also include itinerant music, art, health, physical education and other itinerant teachers who travel from classroom to classroom and/or school to school. Teachers, Specialists Certified teachers who provide individualized instruction to students (one on one or small groups) to supplement the services delivered by the student's classroom teachers(s), E.g., reading recovery, Title I reading specialists, teachers employed to provide in-class or pull out special education, academic support, and/or language acquisitions services, teachers employed to provide extended day academic support services (individual or small group). Specialist teachers are distinguished from classroom teachers through providing services on a case by case basis; once a case is completed, the specialist teacher proceeds to the next case. ESL and SPED teachers could be (1) classroom teachers (2) Specialist teachers, or (3) both classroom and specialist teachers.

2315

2320

Instructional Coordinators and Team Leaders (Non-Supervisory) Includes Curriculum facilitators, instructional team leaders, department chairs (non-supervisory). Medical/ Therapeutic Services

2325

Costs for OT, PT, Speech, Vision and other therapeutic services that are provided by licensed practitioners Substitutes (Detailed information to be kept separately)

2330

Substitutes include long term and short term as well as certified and non-certified teachers who are hired to cover vacant positions or teacher absences. Substitutes covering for teachers attending professional development are charged to 2355. All non-clerical Paraprofessionals/Instructional Assistants

2340

Paraprofessionals hired to assist teachers/specialists with classroom instruction or to assist teachers in the preparation or reproduction of instructional materials or operation and maintenance of instruction equipment, or performance of other teaching duties. Includes American Sign Language specialists. Librarians and Media Center Directors

2350

2351

2353

Professional Development Professional Development Leadership Salaries and expenses for full-time or prorated salary (if 50% or greater) of director/staff, professional development. Teacher/Instructional Staff-Professional Days

2355

Salaries of teacher/instructional staff who participate in in-service days beyond the contractual number of days (greater than 180) of instruction where at least fifty percent of the day is devoted to professional development. Also includes stipends for professional staff providing or receiving professional development services beyond the regular length of the school day. Substitutes for Teachers/Instructional Staff at Prof. Development

2357

Salaries for substitutes for teachers/instructional staff who are participating in professional development activities. Professional Development Stipends, Providers and Expenses

2400

Teacher trainers (Professional Development) salaries, full-time or the prorated share of salaries of instructional supervisors, teachers and other professional staff who spend one-half or more of their time providing professional development. Includes professional staff providing training and support to new teachers, teachers being trained to implement new curriculum or instructional practices, and/or

teachers targeted for training and support to remedy performance weaknesses. Includes: master and mentor teachers, curriculum implementation coaches, and others whose job function is to provide in-district professional development (minimum of .5 FTE). Instructional Materials and Equipment

2410

2415

Textbooks and Related Software/Media/Materials Expenditures for all textbooks, workbooks, and materials including accessories, such as CD-ROMs, videos, etc. provided as an integrated package, and printed manuals, used support direct instructional activities as defined to in 2000 by program. Other Instructional Materials

2420

Books and other materials, excluding textbooks, for use in school libraries or classrooms libraries (trade books, periodicals, reference materials, etc.) Instructional Equipment

2430

Purchase of vocational equipment, science laboratory equipment, physical education equipment, etc. irrespective of unit cost. Also includes lease/purchase of copy equipment primarily used to produce instructional material. General Supplies

2440

Paper, pens, pencils, crayons, chalk, paint, toner printer cartridges, calculators, etc. Other Instructional Services

2450

Cost for field trips, including admissions and transportation costs. Also, distance learning services. Instructional Technology

Page 60

Massachusetts Department of Elementary and Secondary Education Accounting Function Codes - Effective July 1, 2001

Code Description

2000 Instruction (continued) 2451 Classroom Instructional Technology: Computers, servers, networks, scanners, digital cameras, etc. used in the classroom or in computer laboratories

2453 Other Instructional Hardware 2455 Instructional Software Programs, licenses, CD-ROMs. 2700 Guidance, Counseling and Testing 2710 Guidance including Guidance Counselors and Adjustment Counselors

2455 Instructional Software Programs, licenses, CD-ROMs. 2700 Guidance, Counseling and Testing 2710 Guidance including Guidance Counselors and Adjustment Counselors

Salaries and expenses for Director of Guidance, Guidance Counselors; School adjustments counselors, higher education and career planning counselors, school social workers, and workplace learning placement counselors. 2720 Testing and Assessment Salaries, materials, and other expenses used for testing and assessing students. 2800 Psychological Services Salaries and expenses for psychological evaluation, counseling, and other services provided by a licensed mental health professional (Psychologists, LICSWs).

3000 Student Services 3100 Attendance and Parent Liaison Services Salaries and expenses for truancy officer and student/parent information centers. 3200 Medical/Health Services Salaries and expenses for providers of medical services. 3300 Transportation Services Salaries and expenses for transportation services 3400 Food Services Salaries and expenses for food services 3510 Athletics Salaries and stipends for coaches, trainers, and assistants in intramural and interscholastic sports. Also includes contracted services; transportation services for students to and from athletic events; athletic rental services; uniforms, athletic supplies and materials; dues and subscription; and travel expenses for staff. 3520 Other Student Activities Salaries and stipends for musical directors, drama coaches, and other extra-curricular personnel including the salaries or prorated share of salaries for clerical and support staff. Also includes printing; dues and subscriptions; supplies and materials; travel expenses for staff; and dues and subscriptions. 3600 School Security Salaries and expenses for hall monitors, police officers, and security personnel.

4000 Operation and Maintenance of Plant 4110 Custodial Services 1420 Heating of Buildings 4130 Utility Services 4210 Maintenance of Grounds 4220 Maintenance of Buildings 4225 Building Security System Installation and maintenance (less than \$5000) of building security system 4230 Maintenance of Equipment 4300 Extraordinary Maintenance 4400 Networking and Telecommunications 4450 Technology Maintenance

5000 Fixed Charges 5100 Employee Retirement 5200 Insurance Programs 5250 Insurance for Retired School Employees 5260 Other Non-Employee Insurance 5300 Rental-Lease of Equipment 5350 Rental-Lease of Buildings 5400 Debt Service (interest) on Current Loans (BANS and RANS) 5500 Other Charges

6000 Community Services 7000 Acquisition, Improvement and Replacement of Fixed Assets 7100 Acquisition and Improvement of Sites 7200 Acquisition and Improvement of Buildings 7300 Acquisition and Improvement of Equipment 7350 Capital Technology 7400 Replacement of Equipment 7500 Acquisition of Motor Vehicles 7600 Replacement of Motor Vehicles

8000 Dept. Service 9000 Programs with Other School Districts 9100 Tuition to Other Districts in Massachusetts 9110 School Choice Tuition 9120 Charter School Tuition 9200 Programs with School Districts in Other States 9300 Programs with Schools Other than Public Schools 9400 Payments to Collaboratives 9500 Payments to Regional School Districts

WAKEFIELD PUBLIC SCHOOLS
2024-2025

Notes

Budget No. 1									
Dept. No. 122									
TOWN OF WAKEFIELD									
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025									
Town Council									
====	=====	=====	=====	=====	=====	=====	=====	=====	
		Actual	Actual			Act. Expend.	Requested	Recommended	
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	For	For	
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	
====	=====	=====	=====	=====	=====	=====	=====	=====	
SHEET B - 2 CONTRACTUAL SERVICES									
5203	Town Reports	0.00	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	
5244	Equipment Maint. - Office	0.00	0.00	100.00	100.00	0.00	100.00	0.00	
5301	Advertising	13,031.00	19,230.00	15,000.00	15,000.00	2,816.00	15,000.00	0.00	
5306	Printing/Stationery	0.00	200.00	500.00	500.00	110.00	500.00	0.00	
5316	Prof Serv - Other	34,174.00	31,397.00	26,000.00	26,000.00	12,383.00	26,000.00	0.00	
5340	Postage	7.00	162.00	250.00	250.00	0.00	250.00	0.00	
5341	Telephone	576.00	576.00	576.00	576.00	576.00	576.00	0.00	
5351	Travel Inside Comm.	0.00	90.00	1,000.00	1,000.00	0.00	1,000.00	0.00	
5399	Not Classified	43,622.00	13,515.00	21,805.00	21,805.00	10,266.00	21,805.00	0.00	
	TOTAL 2	91,410.00	65,170.00	66,731.00	66,731.00	26,151.00	66,731.00	0.00	

Budget No. 1										
Dept. No. 122										
TOWN OF WAKEFIELD										
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025										
Town Council										
====	=====	=====	=====	=====	=====	=====	=====	=====	=====	
		Actual	Actual			Act. Expend.	Requested	Recommended		
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	For	For		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025		
====	=====	=====	=====	=====	=====	=====	=====	=====		
SHEET B - 4 MATERIALS/SUPPLIES										
5421	Office Equipment	0.00	0.00	100.00	100.00	0.00	100.00	0.00		
5422	Office Supplies	73.00	488.00	500.00	500.00	492.00	1,500.00	0.00		
5424	Human Rights Commission	2,137.00	1,136.00	1,000.00	3,000.00	125.00	3,000.00	0.00		
5426	Environmental Sustainability	911.00	746.00	1,000.00	1,000.00	480.00	2,000.00	0.00		
	TOTAL 4	3,121.00	2,370.00	2,600.00	4,600.00	1,097.00	6,600.00	0.00		



AA-43

Alcohol License for
Businesses

Status: Active

Submitted On: 3/18/2024

Primary Location

963 Main
Wakefield, MA 01880

Owner

Applicant

Wendy Golini

[Redacted]

[Redacted]

[Redacted]

963 Main St. Wakefield
Ma. 01880

[Redacted]

Application Type

Application Type*

Transfer License

Establishment Type*

Restaurant

Business Type*

Corporation

License Type*

All Alcohol License (Service Only)

Is this license for this year or next year?*

This year

Historical Permit Data

Name

Permit Type

of Seats

Current

Fee Due

Physical Address

City

State

Zip Code

Business Phone

Business Fax

Applicant Last

 Applicant First

 Email

 Permit No

Business Information

Name of Business*

Zagsun LLC dba BOSSMAMA

Business Address*

963 Main Street, Wakefield, MA 01880

Manager of Record*

Wendy Golini

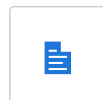
Description of Premises*

Premises consist of approximately 4,000 square feet located in a shopping plaza with kitchen, bar area, dining room and restrooms. There is also outdoor patio seating. The patio seating is approximately 200 square feet and that is in addition to the 4,000 square feet. There are 20 patio seats for a total seat count of 125 seats.

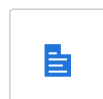
Approved Hours of Operation (for renewals, this information needs to exactly as stated on License)*

Sunday's from 10:00 a.m. until 1:00 a.m.; Monday's through Saturday's from 11:00 a.m. until 1:00 a.m.

Attachments

 **Additional information, if necessary, utilizing the formats provided and or any affidavits.**
Transfer ABCC application.pdf
Uploaded by Wendy Golini on Mar 18, 2024 at 3:58 PM

 **Management Agreement**
cori application.pdf
Uploaded by Wendy Golini on Mar 18, 2024 at 10:48 AM

 **corp vote.docx**
corp vote.docx
Uploaded by Wendy Golini on Mar 18, 2024 at 10:48 AM

**Transfer ABCC application.pdf**

Transfer ABCC application.pdf

Uploaded by Wendy Golini on Mar 18, 2024 at 3:59 PM

**cert good standing fengs.pdf**

cert good standing fengs.pdf

Uploaded by Wendy Golini on Mar 18, 2024 at 4:16 PM

**Certificate of Compliance OYES INC.pdf**

Certificate of Compliance OYES INC.pdf

Uploaded by Wendy Golini on Mar 18, 2024 at 4:17 PM

**Transfer ABCC application.pdf**

Transfer ABCC application.pdf

Uploaded by Wendy Golini on Mar 19, 2024 at 12:10 PM

History

Date	Activity
3/28/2024, 9:14:15 AM	Chief Michael Sullivan approved approval step Fire Administration on Record AA-43
3/25/2024, 3:51:19 PM	David Shinney approved approval step Fire Prevention on Record AA-43
3/25/2024, 2:06:52 PM	Gail Conroy approved approval step Inspectional Services on Record AA-43
3/25/2024, 12:41:38 PM	Cindy Luongo approved approval step Health and Human Services on Record AA-43
3/25/2024, 10:54:33 AM	Debra Ruehrwein approved approval step Tax Department on Record AA-43
3/25/2024, 10:13:24 AM	approval step Tax Department was assigned to Debra Ruehrwein on Record AA-43
3/25/2024, 10:13:24 AM	approval step Fire Administration was assigned to Chief Michael Sullivan on Record AA-43
3/25/2024, 10:13:24 AM	approval step Fire Prevention was assigned to David Shinney on Record AA-43
3/25/2024, 10:13:24 AM	approval step Health and Human Services was assigned to Cindy Luongo on Record AA-43
3/25/2024, 10:13:24 AM	approval step Inspectional Services was assigned to Gail Conroy on Record AA-43
3/25/2024, 10:13:24 AM	approval step Police Administration was assigned to Chief Steven Skory on Record AA-43
3/25/2024, 10:13:23 AM	Sherrri Dalton approved approval step Town Administrative Review on Record AA-43
3/25/2024, 9:47:37 AM	Sherrri Dalton changed Name of Business from "Zagsun LLCd dba BOSSMAMA" to "Zagsun LLC dba BOSSMAMA" on Record AA-43

Date	Activity
3/19/2024, 12:10:59 PM	Wendy Golini added file Transfer ABCC application.pdf to Record AA-43
3/19/2024, 11:46:23 AM	Sherri Dalton changed Business Address from "963 Main St Wakefield" to "963 Main Street, Wakefield, MA 01880" on Record AA-43
3/19/2024, 11:46:02 AM	Sherri Dalton changed Description of Premises from "full service restaurant with 125 seats including 20 seats on the out door patio" to " <p><p>Premises consist of approximately 4,000 square feet located in a shopping plaza with kit..." on Record AA-43</p>
3/19/2024, 11:45:15 AM	Sherri Dalton changed Approved Hours of Operation (for renewals, this information needs to exactly as stated on License) from "11:30am-12:30am Sunday through Saturday" to "<div style="box-sizing: border-box;">Sunday's from 10:00 a.m. until 1:00 a.m.; Monday's through S..." on Record AA-43
3/19/2024, 10:55:38 AM	Sherri Dalton altered Record AA-43, changed expirationDate from "" to Dec 31, 2024
3/19/2024, 10:55:29 AM	Sherri Dalton added the location 963 Main, Wakefield MA 01880 to Record AA-43
3/19/2024, 10:54:18 AM	Sherri Dalton changed Is this license for this year or next year? from "" to "This year" on Record AA-43
3/18/2024, 4:17:08 PM	Wendy Golini added file Certificate of Compliance OYES INC.pdf to Record AA-43
3/18/2024, 4:16:57 PM	Wendy Golini added file cert good standing fengs.pdf to Record AA-43
3/18/2024, 3:59:18 PM	Wendy Golini added file Transfer ABCC application.pdf to Record AA-43
3/18/2024, 3:58:43 PM	Wendy Golini added file Transfer ABCC application.pdf to Record AA-43
3/18/2024, 10:49:07 AM	approval step Town Administrative Review was assigned to Sherri Dalton on Record AA-43
3/18/2024, 10:49:05 AM	Wendy Golini submitted Record AA-43
3/18/2024, 10:48:36 AM	Wendy Golini added file corp vote.docx to Record AA-43
3/18/2024, 10:48:13 AM	Wendy Golini added file cori application.pdf to Record AA-43
3/18/2024, 10:31:00 AM	Wendy Golini started a draft of Record AA-43

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
✓ Town Administrative Review	3/18/2024, 10:49:06 AM	3/25/2024, 10:13:23 AM	Sherri Dalton	-	Completed

Label	Activated	Completed	Assignee	Due Date	Status
✓ Police Administration	3/25/2024, 10:13:23 AM	-	Chief Steven Skory	-	Active
✓ Inspectional Services	3/25/2024, 10:13:23 AM	3/25/2024, 2:06:52 PM	Gail Conroy	-	Completed
✓ Health and Human Services	3/25/2024, 10:13:23 AM	3/25/2024, 12:41:38 PM	Cindy Luongo	-	Completed
✓ Fire Administration	3/25/2024, 10:13:23 AM	3/28/2024, 9:14:15 AM	Chief Michael Sullivan	-	Completed
✓ Fire Prevention	3/25/2024, 10:13:23 AM	3/25/2024, 3:51:19 PM	David Shinney	-	Completed
✓ Tax Department	3/25/2024, 10:13:23 AM	3/25/2024, 10:54:33 AM	Debra Ruehrwein	-	Completed
💰 License Fee	-	-	Wendy Golini	-	Inactive
✓ Town Administration Final Review	-	-	-	-	Inactive
✓ Town Administrative Approval	-	-	-	-	Inactive
📅 All Alcohol License Issuance This Year	-	-	-	-	Inactive



VEAA-95

Common Victualler,
Entertainment, Automatic
Amusement
Status: Active
Submitted On: 3/18/2024

Primary Location

963 Main
Wakefield, MA 01880

Owner

Applicant

Wendy Golini
 [Redacted]
 [Redacted]
 [Redacted]
963 Main St. Wakefield
Ma. 01880
[Redacted]

Business Information

Business Name*

Zagsun LLC dba BOSSMAMA

Business Street Address*

963 Main St

Business City/Town*

Wakefield

Business State*

MA

Business Zip Code *

01880

Owner Information

Owner Name*

Wendy Golini

Owner Street Address*

[Redacted]

Owner City/Town*

[Redacted]

Owner State*

MA

Owner Zip Code*

[Redacted]

Email Address*

[Redacted]

Phone Number*

[Redacted]

License Info

Common Victualler

Number of Seats *

125

Entertainment (Televisions, Music, Streaming Devices)

Number of Devices* ?

18

List Entertainment Devices for which license is requested*

Televisions and digital marketing screens

Automatic Amusement ?

Are Applying for a License for This Year or Next Year?

*

This Year

Applicant e-Signature

Application is made to the Town of Wakefield Licensing Authority in accordance with their Rules and Regulations made under authority of applicable statutes.

Signature*

✓ Wendy Golini
Mar 18, 2024

e-Signature

I the undersigned certify under the penalties of perjury that I, to my best knowledge and belief, have filed all State tax returns and paid all State taxes required by law.

**Social Security # or Federal Identification Number
(whichever is applicable)**



Signature of individual or Corporate Officer*

✓ Wendy Golini
Mar 18, 2024

This license will not be issued unless this certification clause is signed by the applicant. Your social security number or FID number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G.L. c. 62C, s. 49

Historical Permit Data

🔒 Name

🔒 Permit Type

🔒 # of Seats

🔒 Current

🔒 Fee Due

🔒 Physical Address

🔒 City

🔒 State

🔒 Zip Code

🔒 Business Phone

🔒 Business Fax

🔒 Applicant Last

🔒 Applicant First

🔒 Email

🔒 Permit No

🔒 Mailing Address

🔒 Mailing City

🔒 Mailing State

🔒 Mailing Zip

Attachments

History

Date	Activity
3/28/2024, 9:22:02 AM	Chief Michael Sullivan approved approval step Fire Administration on Record VEAA-95
3/27/2024, 11:54:04 AM	Cindy Luongo approved approval step Health and Human Services on Record VEAA-95
3/27/2024, 8:39:53 AM	Debra Ruehrwein approved approval step Tax Department on Record VEAA-95
3/27/2024, 7:38:59 AM	Gail Conroy approved approval step Inspectional Services on Record VEAA-95
3/27/2024, 7:04:51 AM	David Shinney approved approval step Fire Prevention on Record VEAA-95
3/26/2024, 7:26:11 PM	approval step Tax Department was assigned to Debra Ruehrwein on Record VEAA-95
3/26/2024, 7:26:11 PM	approval step Fire Prevention was assigned to David Shinney on Record VEAA-95

Date	Activity
3/26/2024, 7:26:11 PM	approval step Fire Administration was assigned to Chief Michael Sullivan on Record VEAA-95
3/26/2024, 7:26:11 PM	approval step Inspectional Services was assigned to Gail Conroy on Record VEAA-95
3/26/2024, 7:26:11 PM	approval step Health and Human Services was assigned to Cindy Luongo on Record VEAA-95
3/26/2024, 7:26:11 PM	Sherri Dalton removed payment step License Fee from Record VEAA-95
3/26/2024, 7:25:19 PM	Sherri Dalton added payment step License Fee to Record VEAA-95
3/19/2024, 10:46:13 AM	Sherri Dalton approved approval step Town Administrative Review on Record VEAA-95
3/19/2024, 10:41:56 AM	Sherri Dalton added the location 963 Main, Wakefield MA 01880 to Record VEAA-95
3/19/2024, 10:35:20 AM	Sherri Dalton altered Record VEAA-95, changed expirationDate from "" to Dec 31, 2024
3/18/2024, 11:48:26 AM	approval step Town Administrative Review was assigned to Sherri Dalton on Record VEAA-95
3/18/2024, 11:48:24 AM	Wendy Golini submitted Record VEAA-95
3/18/2024, 11:43:05 AM	Wendy Golini started a draft of Record VEAA-95

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
✓ Town Administrative Review	3/18/2024, 11:48:25 AM	3/19/2024, 10:46:13 AM	Sherri Dalton	-	Completed
💰 License Fee	3/19/2024, 10:46:14 AM	-	Wendy Golini	-	Active
✓ Health and Human Services	3/26/2024, 7:26:11 PM	3/27/2024, 11:54:04 AM	Cindy Luongo	-	Completed
✓ Inspectional Services	3/26/2024, 7:26:11 PM	3/27/2024, 7:38:59 AM	Gail Conroy	-	Completed

Label	Activated	Completed	Assignee	Due Date	Status
✓ Fire Administration	3/26/2024, 7:26:11 PM	3/28/2024, 9:22:02 AM	Chief Michael Sullivan	-	Completed
✓ Tax Department	3/26/2024, 7:26:11 PM	3/27/2024, 8:39:53 AM	Debra Ruehrwein	-	Completed
✓ Fire Prevention	3/26/2024, 7:26:11 PM	3/27/2024, 7:04:51 AM	David Shinney	-	Completed
💰 License Fee	3/26/2024, 7:25:19 PM	-	-	-	Active
✓ Town Administrative Approval	-	-	-	-	Inactive
📄 Common Victualler License Issuance This Year	-	-	-	-	Inactive
📄 Entertainment License Issuance This Year	-	-	-	-	Inactive



ODLL-24-4

One Day Liquor License

Status: Active

Submitted On: 2/3/2024

Primary Location

467 MAIN ST
Wakefield, MA 01880

Owner

AMERICAL TOWN OF
WAKEFIELD - % BILL SNELL
Main 467 WAKEFIELD, MA
01880

Applicant

Brian McGee
 [Redacted]
 [Redacted]
 [Redacted]
Wakefield, MA 01880

Applicant Information

Business Name (If Applicable)

Wakefield High School Music Boosters

Business Address (If Applicable)

60 Farm Street

Applicants Name

Brian McGee

Applicants Address

[Redacted]

Phone Number

[Redacted]

Email

[Redacted]

License Info

Name of person serving the alcohol*

Brian McGee

Purpose of Event*

Fund raiser for Wakefield Music Boosters

Start Date*

04/26/2024

Start Time*

6:00 pm

End Date*

04/26/2024

End Time*

10:00 pm

Is the event at the Americal Civic Center?*

Yes

If yes, address of Americal Civic Center:*

467 Main Street

Applicant Signature

Application is made to the Town of Wakefield Licensing Authority in accordance with their Rules and Regulations made under authority of applicable statutes.

Signature of Applicant

McGee
Feb 3, 2024

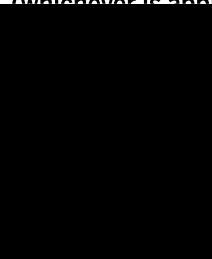
e-Signature

I the undersigned certify under the penalties of perjury that I, to my best knowledge and belief, have filed all State tax returns and paid all State taxes required by law.*

Brian McGee
Feb 3, 2024

Signature of individual or Corporate Officer

Social Security # or Federal Identification Number (whichever is applicable)



This license will not be issued unless this certification clause is signed by the applicant. Your social security number or FID number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G.L. c. 62C, s. 49

Attachments

History

Date	Activity
4/1/2024, 2:56:10 PM	approval step Town Administrative Approval was assigned to Sherri Dalton on Record ODLL-24-4
4/1/2024, 2:56:07 PM	Chief Steven Skory approved approval step Police Administration on Record ODLL-24-4
2/8/2024, 3:24:06 PM	Chief Michael Sullivan approved approval step Fire Administration on Record ODLL-24-4
2/5/2024, 10:33:12 PM	approval step Fire Administration was assigned to Chief Michael Sullivan on Record ODLL-24-4
2/5/2024, 10:33:12 PM	approval step Police Administration was assigned to Chief Steven Skory on Record ODLL-24-4
2/5/2024, 10:33:11 PM	completed payment step License Fee on Record ODLL-24-4
2/5/2024, 6:48:00 AM	Sherri Dalton approved approval step Town Administrative Review on Record ODLL-24-4
2/3/2024, 12:23:17 PM	approval step Town Administrative Review was assigned to Sherri Dalton on Record ODLL-24-4
2/3/2024, 12:23:16 PM	Dan McGrath approved approval step Americal Civic Center on Record ODLL-24-4
2/3/2024, 12:01:33 PM	approval step Americal Civic Center was assigned to Dan McGrath on Record ODLL-24-4
2/3/2024, 12:01:33 PM	Brian McGee submitted Record ODLL-24-4

Date	Activity
2/3/2024, 11:55:22 AM	Brian McGee altered Record ODLL-24-4, changed ownerPhoneNo from "" to "[REDACTED]"
2/3/2024, 11:55:22 AM	Brian McGee altered Record ODLL-24-4, changed ownerStreetName from "86 PARKER RD " to "Main "
2/3/2024, 11:55:22 AM	Brian McGee altered Record ODLL-24-4, changed ownerStreetNo from "" to "467"
2/3/2024, 11:53:59 AM	Brian McGee started a draft of Record ODLL-24-4

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
✓ Americal Civic Center	2/3/2024, 12:01:33 PM	2/3/2024, 12:23:16 PM	Dan McGrath	-	Completed
✓ Town Administrative Review	2/3/2024, 12:23:17 PM	2/5/2024, 6:48:00 AM	Sherri Dalton	-	Completed
💰 License Fee	2/5/2024, 6:48:01 AM	2/5/2024, 10:33:11 PM	Brian McGee	-	Completed
✓ Police Administration	2/5/2024, 10:33:12 PM	4/1/2024, 2:56:07 PM	Chief Steven Skory	-	Completed
✓ Fire Administration	2/5/2024, 10:33:12 PM	2/8/2024, 3:24:06 PM	Chief Michael Sullivan	-	Completed
✓ Town Administrative Approval	4/1/2024, 2:56:09 PM	-	Sherri Dalton	-	Active
📄 License Issuance	-	-	-	-	Inactive

WARRANT

ANNUAL TOWN ELECTION, APRIL 23, 2024

ANNUAL TOWN MEETING, APRIL 29, 2024

MIDDLESEX COUNTY, SS

TO ANY OF THE CONSTABLES OF THE TOWN OF WAKEFIELD IN THE COUNTY OF MIDDLESEX,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wakefield qualified to vote in elections and in Town affairs to meet at Precincts 1, 2, 3, 4, 5, 6 & 7 at the **Galvin Middle School, 525 Main Street** in said Wakefield on **Tuesday, the 23rd day of April, 2024 when the polls will be open between the hours of 7:00 AM and 8:00 PM**, then and there to act on the following:

To give their votes to the election of officers on one ballot for the following Town Officers: two (2) Town Council members for three (3) years; two (2) School Committee members for three (3) years; three (3) Library Trustees for three (3) years; one (1) Planning Board member for five (5) years; one (1) Board of Health member for three (3) years; one (1) Board of Assessor member for three (3) years; two (2) Municipal Gas & Light Commissioners for three (3) years; one (1) Tax Collector for three (3) years; one (1) Constable for three (3) years; one (1) Housing Authority member for five (5) years.

ANNUAL TOWN MEETING APRIL 29, 2024

All business of said meeting, except the election of such officers and the determination of such matters as by law are required to be elected or determined by ballot, shall be considered at 7:00 PM, on Monday, the 29th day of April, 2024 at the Galvin Middle School Auditorium, 525 Main Street, in said Town, then and there to act on the following articles:

Subsequent Sessions. If there is business remaining, the Moderator will consider a motion to adjourn to a subsequent session.

ARTICLE 1. To determine how much money the Town will vote to raise and appropriate or transfer from available funds for General Government, Protection of Persons and Property, Human Services, Public Works, Public Service Enterprises, Education, Unclassified, Benefits & Administration and Light Department specifying what appropriation shall be taken from the receipts of a department; or to see what the Town will do about it.

Town Council

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for Capital Outlay; or to see what the Town will do about it.

Capital Outlay Committee

ARTICLE 3. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Capital Projects/Debt Service Fund, also known as the Debt Service Fund; or to see what the Town will do about it.

Town Council

ARTICLE 4. To see if the Town will vote to authorize the Board of Assessors to use such sum of the balance of the operating fund of the Municipal Gas and Light Department as of June 30, 2023 as the Board of Light Commissioners may vote in computing the tax rate for the fiscal period July 1, 2024 to June 30, 2025; or to see what the Town will do about it.

Municipal Light Commissioners

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds including the excess and deficiency account a sum of money to supplement the appropriations of all budgets for the period of July 1, 2023 to June 30, 2024; or to see what the town will do about it.

Town Council

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to indemnify certain police officers and firefighters of the Town for medical, surgical and hospitalization expenses as a result of injuries received by the officers/firefighters in the performance of their duties, as provided for under Section 100, Chapter 41 of Massachusetts General Laws in such amount and to such extent as may be recommended by the Town Council; or to see what the Town will do about it.

Town Council

ARTICLE 7. To see if the Town will vote to authorize the Town Council to accept, or take by eminent domain proceedings, conveyances or easements from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to raise and appropriate a sufficient sum of money to carry out the purpose of this Article; or to see what the Town will do about it.

Town Council

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the collection, disposal, recycling and composting of refuse; or to see what the Town will do about it.

Town Council

ARTICLE 9. To see if the Town will vote to amend the General Bylaws by adding as Chapter 184 thereof the following: Chapter 184 Trash and Recycling - § 184-1. The Town shall offer trash removal and recycling services to all residential properties, regardless of the number of dwelling units there may be in any multi-family residential building; or to see what the Town will do about it.

Citizen Petition

ARTICLE 10. To see if the Town will vote to amend the General Bylaws by adding as Article 2 of Chapter 185 thereof the following: Chapter 185 Water – Article II § 185-7. Billing Residents of Multi-Family Dwellings for Water and Sewer. In determining water and sewer bills for multi-family buildings that have a single master water meter, the Town shall first divide the total population of the building (according to the most recent street list) by 2.44 (which is the average number of persons in a Wakefield household), to yield the variable X. The total amount of water consumption in the building will then be divided by X to yield the variable Y. The total amount of water consumption in the building will then be divided by Y to yield the amount deemed attributable to each dwelling unit. The Town's tiered rate structure, which charges a higher rate for greater consumption, will then be applied to the amount deemed attributable to each unit. Those bills would then be combined for one final bill for the building in question; or to see what the Town will do about it.

Citizen Petition

ARTICLE 11. To see if the Town will vote will vote to raise and appropriate or transfer from available funds a sufficient sum of money for water main improvements, and to determine whether the appropriation shall be raised by borrowing or otherwise; or to see what the Town will do about it.

Town Council

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay for the design of a fueling island; or to see what the Town will do about it.

Town Council

ARTICLE 13. To see if the Town will vote will vote to implement collective bargaining agreements between the Town of Wakefield and the Wakefield Clerical (Town Hall) AFSCME Council 93, Local 3117 for the period July 1, 2024 to June 30, 2027 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article; or to see what the Town will do about it.

Town Council

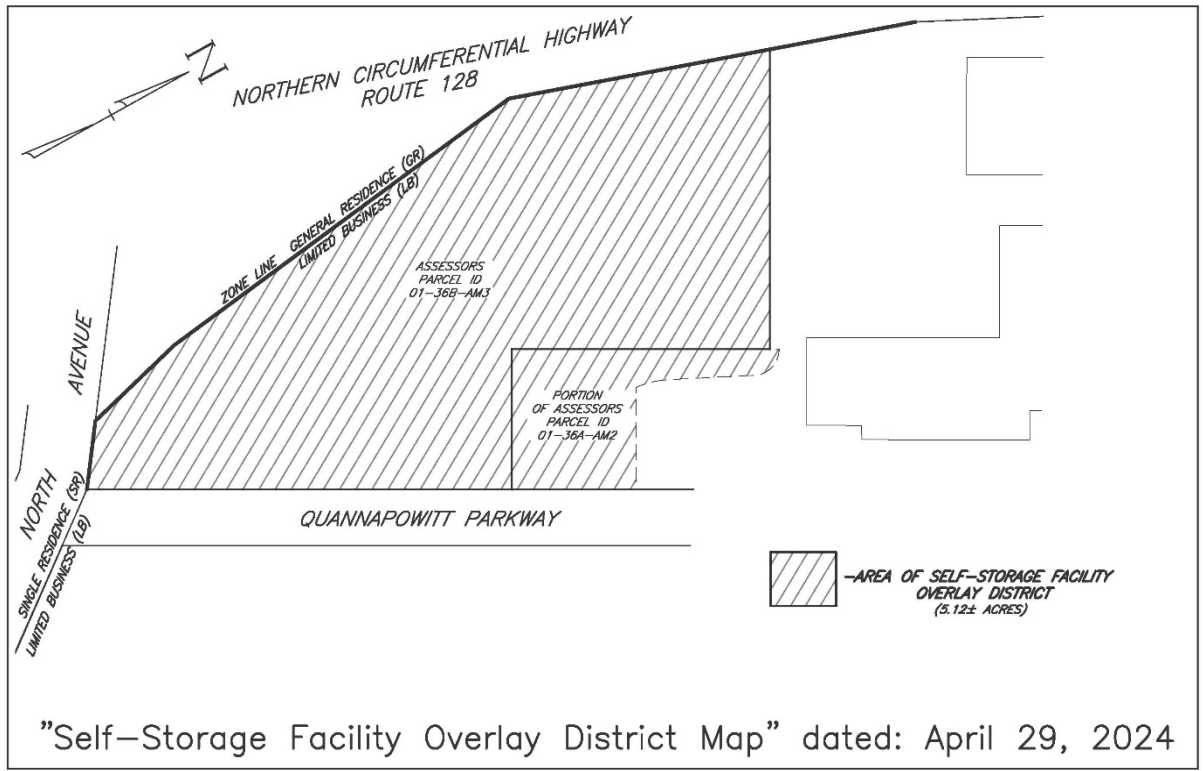
ARTICLE 14. To see if the Town will vote to implement collective bargaining agreements between the Town of Wakefield and the Lucius Beebe Memorial Library Staff Association for the period July 1, 2024 to June 30, 2027 and to provide therefor that the Town raise and appropriate from tax levy or transfer from available funds a sufficient sum of money to carry out the purposes of this Article; or to see what the Town will do about it.

Board of Library Trustees

ARTICLE 15. To see if the Town will vote to authorize the Town Council, pursuant to G.L. c. 40, § 14 and any other applicable authority, to accept an easement on the property currently known and numbered as 1 Hickory Hill, Wakefield, Massachusetts allowing for the removal of the existing wall(s) along Greenwood Street and/or the rebuilding and maintaining of said walls entirely within the lot lines of said property; or to see what the Town will do about it.

Town Council

ARTICLE 16. To see if the Town will vote to amend the Zoning Bylaw, Town of Wakefield as follows: 1. Amend §190-4B of the Zoning Bylaw, Town of Wakefield by adding the following definition: "Self-Storage Facility: A facility where individual portions of the space are rented to businesses or consumers for the temporary storage of business or personal items." 2. Amend §190-5 of the Zoning Bylaw, Town of Wakefield entitled "Establishment" by adding the following district to the end thereof: "Self-Storage Facility Overlay District (SSFOD)" 3. Amend §190-6A of the Zoning Bylaw, Town of Wakefield entitled "General Description" by adding the following at the end thereof: "The Self-Storage Facility Overlay District (SSFOD) is a special overlay district to distinguish locations suitable for a Self-Storage Facility. Within the Self-Storage Facility Overlay District (SSFOD), all provisions of the Zoning Bylaw, Town of Wakefield applicable to the underlying districts shall continue to apply except that a Self-Storage Facility use shall also be allowed therein by Special Permit." 4. Amend the Zoning Bylaw, Town of Wakefield by amending the Wakefield Zoning Map by adopting a map entitled "Self-Storage Facility Overlay District Map", dated April 29, 2024.



5. Amend §190-7A of the Zoning Bylaw, Town of Wakefield entitled "Zoning Map" by adding the following at the end thereof: "The Self-Storage Facility Overlay District (SSFOD) is located as shown on a separate map entitled "Self-Storage Facility Overlay District Map", dated April 29, 2024." 6. Amend Table of Use Regulations, § 190-23, Table 1 of the Zoning Bylaw, Town of Wakefield, by adding the following thereto below wholesale or warehouse establishment:

Principal Permitted Uses	SSR	SR	GR	MR	NB	LB	B	LI	I	Assisted Living Facility Overlay District	SSFOD
Self-Storage Facility	N	N	N	N	N	N	SP	Y	Y	N	SP

7. Amend Table of Required Off-Street Parking, § 190-41B, Table 3 of the Zoning Bylaw, Town of Wakefield, by adding the following thereto below auto sales and display (new and used): Self-Storage Facility – 1.0 per 10,000 square feet of gross floor area. 8. Amend § 190-31 of the Zoning Bylaw, Town of Wakefield by adding the following paragraph at the end thereof as § 190-31M: "M. The Board of Appeals may allow reductions from the requirements of Section 190-31 of the Zoning Bylaw, Town of Wakefield and the Front Yard, Side Yard, and Rear Yard Setback requirements of Table 2 (Table of Dimensional Regulations) of the Zoning Bylaw, Town of Wakefield for a Self-Storage Facility located in the Self-Storage Facility Overlay District (SSFOD) by special permit. Any such reductions shall be supported by evidence of lack of suitable land or design considerations or other similar factors. The Board of Appeals must also find that the granting of said special permit will not adversely affect the health, safety, convenience, character or welfare of the neighborhood or the Town." 9. Amend §190-36 of the Zoning Bylaw, Town of Wakefield by adding the following paragraph at the end thereof as §190-36D: "D. Exceptions for a Self-Storage Facility. Notwithstanding anything to the contrary stated in the Zoning Bylaw, Town of Wakefield a common driveway may serve a Self-Storage Facility on a Lot located in the Self-Storage Facility Overlay District (SSFOD) and an adjacent Lot located in any zoning district. Furthermore, when the literal application of the standards for off-street parking and loading required herein proves to be infeasible for a Self-Storage Facility located in the Self-Storage Facility Overlay District (SSFOD), the Board of Appeals may reduce the requirements by issuance of a special permit. Any such reductions shall be supported by evidence of infeasibility due to lack of suitable land, design considerations or other similar factors. The Board of Appeals must also find that the granting of such special permit will not adversely affect the health, safety, convenience, character or welfare of the neighborhood or district or of the Town". A copy of said map dated April 29, 2024 is on file with, and available for inspection at the office of, the Town Clerk; or to see what the Town will do about it.

Citizen Petition

ARTICLE 17. To see if the Town will vote to amend the Zoning Bylaws by: **1. Adding as Article XX of the Zoning Bylaw, Chapter 190 of the Code of the Town, the following text: ARTICLE XX. MBTA Communities Multi-Family Overlay District (MCMOD) § 190-114. Establishment, Applicability and Purpose. 1. Underlying Zoning.** The MBTA Communities Multi-Family Overlay District (MCMOD) is an overlay district superimposed on underlying zoning districts. The regulations for use, dimensions, and all other provisions of the Zoning Bylaw governing the underlying zoning district(s) shall remain in full force, except for uses allowed as of right in the MCMOD. **2. Applicability of MCMOD.** An applicant may develop multi-family dwellings located within the MCMOD in accordance with the provisions of this Article. **3. Non-inclusion of partial lots.** A lot that is not 100% within the MCMOD district as drawn in Zoning Map of the Town shall be considered excluded from the MCMOD. **4. Purpose.** The purpose of the MCMOD is to allow multi-family dwellings as of right in accordance with G.L. c. 40A, § 3A. **§ 190-115. Permitted Uses.** In the MCMOD, a multi-family dwelling building with a maximum of four dwelling units per lot is allowed as of right, subject to site plan review, as provided in §190-23, the Table of Use of Regulations. The Planning Board shall be the site plan review authority. **§ 190-116. MCMOD Dimensional Standards. 1. Table of Dimensional Regulations.** Notwithstanding anything to the contrary in the Zoning Bylaw, the dimensional requirements applicable in the MCMOD shall be as set forth in Table 2, the Table of Dimensional Regulations. **2. Height.** The limitation on the height of buildings shall not apply in the MCMOD to chimneys, ventilators, towers, elevator shafts, silos, spires, or similar features of buildings, which features are in no way used for living purposes and do not constitute more than 20% of the ground floor area of the building. **§ 190-117. Parking. 1. Refer to Parking and Loading Requirements, §190-37, Location and design of off-street parking spaces, A.-C. 2. Number of parking spaces.** The minimum number of off-street parking spaces shall be 1.5 spaces per dwelling unit, either in surface parking or within garages or other structures. **3. Parking Materials.** The parking surface may be concrete, asphalt, bricks, or pavers, including pervious materials but not including grass or soil not contained within a paver or other structure. **4. Parking Area.** The parking area located within the lot must reasonably and safely accommodate the entering and exiting of dwelling unit vehicles. **5. Parking Area Location.** Parking areas shall be located to the rear or side of the principal building. Parking shall not be located between the building and any lot line adjacent to the public right-of-way. **6. Buffers.** The surfaced areas of off-street parking areas shall be set back a minimum of 4 ft. from all buildings and side and rear property lines, except as may be approved by the Planning Board. Buffers between property lines and parking areas shall be landscaped. Buffers between the buildings (rear and side) and parking areas shall include landscaping or walkways. **§ 190-118. MCMOD Development Standards. 1. Site Design.** Site plans for developments in the MCMOD shall include the following: **a. Connections.** Sidewalks shall provide a direct connection among building entrances, the public sidewalk (if applicable), and vehicular and bicycle parking. **b. Vehicular access.** Where feasible, curb cuts shall be minimized, and shared driveways encouraged. **c. Plantings.** Planting is encouraged to include the use of native vegetation. Refer to the Town of Wakefield Conservation Commission Native Planting policy. **d. Outdoor Lighting Plan.** Plans must show the location and type of outdoor lighting and lighting fixtures, said lighting to be designed to minimize glare and light spillover onto adjacent

properties and streets. All exterior lighting shall be designed and installed so as to be shielded or downcast, and to avoid light trespass onto adjacent properties. Lighting fixtures shall be selected in accordance with dark sky compliance principles. Plans shall depict the light intensity (foot-candle) in an appropriate grid. All exterior lighting shall be limited to 15 feet in height and shall cast a maximum of 8-foot candles of light on the ground. Lighting shall also be directed so as not to blind vehicular or pedestrian traffic, shine into adjacent buildings or spill over to abutting properties. **e. Stormwater Management.** Refer to §170 Storm Drain System; Stormwater Management for Wakefield stormwater bylaw and associated requirements. **f. Offsite Improvement Plans.** Plans shall depict full design, grading and layouts for any work required within the public way to support the project. This includes but is not limited to pedestrian, traffic and utility improvements. **2. Buildings: General. a. Position relative to the principal street.** The primary building shall have its principal façade and entrance facing the principal street, except as set forth below with respect to corner lots. **b. Entries.** Entries shall be clearly defined and linked to a paved pedestrian network that includes the public sidewalk or right of way. **3. Buildings: Shared Outdoor Space.** All multi-family dwelling units shall have outdoor space that residents can access. Such space may be located in any combination of the ground floor, courtyard, rooftop, or terrace. Space shall either be shared among all residents or allocated on a unit by unit basis. **4. Buildings: Corner Lots.** A building on a corner lot shall have a primary entrance either along one of the street-facing façades or on the primary corner as an entrance serving both streets. **a.** Such entries shall be connected by a paved surface to the public sidewalk or right of way. **b.** All façades visible from a public right-of-way shall be treated with similar care and attention in terms of entries, fenestration, and materials. **c.** Fire escapes serving more than one story shall not be located on either of the street-facing façades. **5. Buildings: Principal Façade and Garages.** Parking garages shall be subordinate in design and location to the principal building façade. The principal pedestrian entry into the building shall be more prominent in design and placement than the vehicular entry into the garage. **§ 190-119. Site Plan Review. 1. Applicability.** Site Plan Review is required for any building with three or four dwelling units. An application for Site Plan Review shall be reviewed by the Planning Board for consistency with the purpose and intent of § 190-118, MCMOD Development Standards. **2. Submission Requirements.** As part of any application for Site Plan Review for a project within the MCMOD, the Applicant must submit the following documents: **a.** Application for Site Plan Review. **b.** Site plans that show the position of the building on the site, points of vehicular access to and from the site and vehicular circulation on the site, stormwater management, utilities, and landscape treatments, including any screening of adjacent properties, and other information commonly required by the Planning Board for Site Plan Review. **c.** Elevations of the building(s) showing the architectural design of the building. **d.** Stormwater Report consistent with the requirements of §170 Storm Drain System; Stormwater Management, demonstrating no increase in stormwater rate or volume to adjacent properties or the public/private way. **e.** Site plans and stormwater report shall be prepared and stamped by civil engineers, land surveyors, architects, and/or landscape architects, registered in the Commonwealth of Massachusetts per their area of expertise as required by law. **f.** The plan shall be submitted on D-size sheets (24 inches by 36 inches). All plans shall be signed and stamped, and drawings should be prepared at a scale of suitable size. **g.** Narrative of compliance with the applicable MCMOD Development Standards. **3. Timeline.** Site Plan Review should be commenced no later than 30 days following the submission of a complete application and should be completed expeditiously. The Planning Board may, when appropriate, seek the input of other municipal boards or officials. In general, site plan review should be completed no more than 6 months after the submission of the application, provided, however, that no failure to meet the deadlines set forth herein shall result in a constructive approval. **4. Site Plan Approval.** Site Plan approval for uses listed in §190-115, "Permitted Uses," shall be granted upon determination by the Planning Board that the following conditions have been satisfied. The Planning Board may impose reasonable conditions, at the expense of the applicant, to ensure that these conditions have been satisfied: **a.** the Applicant has submitted the required information as set forth in the Town's requirements for a Building Permit and Site Plan Review; and **b.** the project as described in the application meets the MCMOD Development Standards. **§ 190-120. Severability.** If any provision of this Article XX is found to be invalid by a court of competent jurisdiction, the remainder of this Article shall not be affected but shall remain in full force and effect. The invalidity of any provision of this Article XX shall not affect the validity of the remainder of the Zoning Bylaw. **2.** adding to § 190-4 of the Zoning Bylaw, the definitions section, the following definition: "**AS OF RIGHT** "Development that may proceed under the zoning in place at the time of application without the need for a special permit, variance, zoning amendment, waiver, or other discretionary zoning approval." **3.** revising the first sentence of the definition of "Multifamily Dwelling" in § 190-4 of the Zoning Bylaw by changing the word "four" to "three," so that such sentence will read as follows: "**MULTIFAMILY DWELLING** "A building (other than an 'attached dwelling,' as defined herein) designed or intended or used as the home of three or more families, each in a separate dwelling unit, living independently of each other and who may have a common right in halls and stairways." **4.** revising the Table of Use Regulations, § 190-23, by adding the following line after the entry for "Creative Development":

Principal Permitted Uses	SSR	SR	GR	MR	NB	LB	B	LI	I	Assisted Living	MCMOD
Multi-Family Dwelling (Pursuant to Article XX with a maximum of 4 dwelling units)	N	N	N	SP	N	N	N	N	N	N	Y

5. revising the Table of Dimensional Regulations, Attachment 2 to the Zoning Bylaws, by adding the following line after the entry for MR-2:

District	Lot Area	Maximum Density	Frontage and Width	Floor Area	Setbacks			Maximum Stories/Height	Maximum Building Coverage	Minimum Open Area	Distance Between Buildings
					Front	Side	Rear				
MCMOD	4,000	--	80	--	15	10	20	3/35	35%	30%	--

6. adding the following to the end of § 190-5 of the Zoning Bylaws: "MBTA Communities Multi-family Overlay District (MCMOD)" **7.** adding the following to the end of § 190-6.A of the Zoning Bylaws: "**(18)** The MBTA Communities Multi-family Overlay District (MCMOD) is a special overlay district to allow multi-family dwellings as of right in accordance with G.L. c. 40A, § 3A, subject only to site plan review by the Planning Board, and is shown on the Zoning Map entitled 'MBTA Communities Multi-family Overlay District.' Within such district, all provisions of the Zoning Bylaw applicable to the underlying districts shall continue to apply except as provided in Article XX of the Zoning Bylaw." **8.** adding the following to the end of § 190-7.A of the Zoning Bylaws: "The MBTA Communities Multi-family Overlay District is located as shown on a separate map entitled 'MBTA Communities Multi-family Overlay District Map, dated January 29, 2024.'" and **9.** amending the Wakefield Zoning Map by adopting the "MBTA Communities Multi-family Overlay District Map, dated January 29, 2024," a copy of which is on file with, and available for inspection at the office of, the Town Clerk; or to see what the Town will do about it.

Planning Board

ARTICLE 18. To see if the Town will vote to amend the Zoning Bylaws by: **1.** adding as Article XX of the Zoning Bylaw, Chapter 190 of the Code of the Town, the following text: **ARTICLE XX. MBTA Communities Multi-Family Overlay District (MCMOD) § 190-114. Establishment, Applicability and Purpose. 1. Underlying Zoning.** The MBTA Communities Multi-Family Overlay District (MCMOD) is an overlay district superimposed on underlying zoning districts. The regulations for use, dimensions, and all other provisions of the Zoning Bylaw governing the underlying zoning district(s) shall remain in full force, except for uses allowed as of right in the MCMOD. **2. Applicability of MCMOD.** An applicant may develop multi-family dwellings located within the MCMOD in accordance with the provisions of this Article. **3. Non-inclusion of partial lots.** A lot that is not 100% within the MCMOD district as drawn in Zoning Map of the Town shall be considered excluded from the MCMOD. **4. Purpose.** The purpose of the MCMOD is to allow multi-family dwellings as of right in accordance with G.L. c. 40A, § 3A. **§ 190-115. Permitted Uses.** In the MCMOD, a multi-family dwelling building with a maximum of four dwelling units per lot is allowed as of right, subject to site plan review, as provided in §190-23, the Table of Use of Regulations. The Planning Board shall be the site plan review authority. **§ 190-116. MCMOD Dimensional Standards. 1. Table of Dimensional Regulations.** Notwithstanding anything to the contrary in the Zoning Bylaw, the dimensional requirements applicable in the MCMOD shall be as set forth in Table 2, the Table of Dimensional Regulations. **2. Height.** The limitation on the height of buildings shall not apply in the MCMOD to chimneys, ventilators, towers, elevator shafts, silos, spires, or similar features of buildings, which features are in no way used for living purposes and do not constitute more than 20% of the ground floor area of the building. **§ 190-117. Parking. 1.** Refer to Parking and Loading Requirements, §190-37, Location and design of off-street parking spaces, A.-C. **2. Number of parking spaces.** The minimum number of off-street parking spaces shall be 1.5 spaces for 1- or 2-bedroom dwelling units and 2 spaces for 3+ bedroom dwelling units (unless this number would fail to comply with the minimum requirements for the Overlay District per G.L. c. 40A, §3A, in which case 1.5 spaces shall be the minimum number required for each dwelling unit, regardless of number of bedrooms), either in surface parking or within garages or other structures. **3. Parking Materials.** The parking surface may be concrete, asphalt, bricks, or pavers, including pervious materials but not including grass or soil not contained within a paver or other structure. **4. Parking Area.** The parking area located within the lot must reasonably and safely accommodate the entering and exiting of dwelling unit vehicles. **5. Parking Area Location.** Parking areas shall be located to the rear or side of the principal building. Parking shall not be located between the building and any lot line adjacent to the public right-of-way. **6. Buffers.** The surfaced areas of off-street parking areas shall be set back a minimum of 4 ft. from all buildings and side and rear property lines, except as may be approved by the Planning Board. Buffers between property lines and parking areas shall be landscaped. Buffers between the buildings (rear and side) and parking areas shall include landscaping or walkways. **§ 190-118. MCMOD Development Standards. Site Design.** Site plans for developments in the MCMOD shall include the following: **a. Connections.** Sidewalks shall provide a direct connection among building entrances, the public sidewalk (if applicable), and vehicular and bicycle parking. **b. Vehicular access.** Where feasible, curb cuts shall be minimized, and shared driveways encouraged. **c. Plantings.** Planting is encouraged to include the use of native vegetation. Refer to the Town of Wakefield Conservation Commission Native Planting policy. **d. Outdoor Lighting Plan.** Plans must show the location and type of outdoor lighting and lighting fixtures, said lighting to be designed to minimize glare and light spillover onto adjacent properties and streets.

All exterior lighting shall be designed and installed so as to be shielded or downcast, and to avoid light trespass onto adjacent properties. Lighting fixtures shall be selected in accordance with dark sky compliance principles. Plans shall depict the light intensity (foot-candle) in an appropriate grid. All exterior lighting shall be limited to 15 feet in height and shall cast a maximum of 8-foot candles of light on the ground. Lighting shall also be directed so as not to blind vehicular or pedestrian traffic, shine into adjacent buildings or spill over to abutting properties. **e. Stormwater Management.** Refer to §170 Storm Drain System; Stormwater Management for Wakefield stormwater bylaw and associated requirements. **f. Offsite Improvement Plans.** Plans shall depict full design, grading and layouts for any work required within the public way to support the project. This includes but is not limited to pedestrian, traffic and utility improvements. **2. Buildings: General. a. Position relative to the principal street.** The primary building shall have its principal façade and entrance facing the principal street, except as set forth below with respect to corner lots. **b. Entries.** Entries shall be clearly defined and linked to a paved pedestrian network that includes the public sidewalk or right of way. **3. Buildings: Shared Outdoor Space.** All multi-family dwelling units shall have outdoor space that residents can access. Such space may be located in any combination of the ground floor, courtyard, rooftop, or terrace. Space shall either be shared among all residents or allocated on a unit by unit basis. **4. Buildings: Corner Lots.** A building on a corner lot shall have a primary entrance either along one of the street-facing façades or on the primary corner as an entrance serving both streets. **a.** Such entries shall be connected by a paved surface to the public sidewalk or right of way. **b.** All façades visible from a public right-of-way shall be treated with similar care and attention in terms of entries, fenestration, and materials. **c.** Fire escapes serving more than one story shall not be located on either of the street-facing façades. **5. Buildings: Principal Façade and Garages.** Parking garages shall be subordinate in design and location to the principal building façade. The principal pedestrian entry into the building shall be more prominent in design and placement than the vehicular entry into the garage. **§ 190-119. Site Plan Review. Applicability.** Site Plan Review is required for any building with three or four dwelling units. An application for Site Plan Review shall be reviewed by the Planning Board for consistency with the purpose and intent of § 190-118, MCMOD Development Standards. **2. Submission Requirements.** As part of any application for Site Plan Review for a project within the MCMOD, the Applicant must submit the following documents: **a.** Application for Site Plan Review. **b.** Site plans that show the position of the building on the site, points of vehicular access to and from the site and vehicular circulation on the site, stormwater management, utilities, and landscape treatments, including any screening of adjacent properties, and other information commonly required by the Planning Board for Site Plan Review. **c.** Elevations of the building(s) showing the architectural design of the building. **d.** Stormwater Report consistent with the requirements of §170 Storm Drain System; Stormwater Management, demonstrating no increase in stormwater rate or volume to adjacent properties or the public/private way. **e.** Site plans and stormwater report shall be prepared and stamped by civil engineers, land surveyors, architects, and/or landscape architects, registered in the Commonwealth of Massachusetts per their area of expertise as required by law. **f.** The plan shall be submitted on D-size sheets (24 inches by 36 inches). All plans shall be signed and stamped, and drawings should be prepared at a scale of suitable size. **g.** Narrative of compliance with the applicable MCMOD Development Standards. **3. Timeline.** Site Plan Review should be commenced no later than 30 days following the submission of a complete application and should be completed expeditiously. The Planning Board shall, whenever appropriate, seek the input of other municipal boards or officials and in all instances seek input of the public. In general, site plan review should be completed no more than 6 months after the submission of the application, provided, however, that no failure to meet the deadlines set forth herein shall result in a constructive approval. **4. Site Plan Approval.** Site Plan approval for uses listed in §190-115, "Permitted Uses," shall be granted upon determination by the Planning Board that the following conditions have been satisfied. The Planning Board may impose reasonable conditions, at the expense of the applicant, to ensure that these conditions have been satisfied: **a.** Applicant has submitted the required information as set forth in the Town's requirements for Building Permit and Site Plan Review; and **b.** the project as described in the application meets the MCMOD Development Standards. **§ 190-120. Severability.** If any provision of this Article XX is found to be invalid by a court of competent jurisdiction, the remainder of this Article shall not be affected but shall remain in full force and effect. The invalidity of any provision of this Article XX shall not affect the validity of the remainder of the Zoning Bylaw. 2. adding to § 190-4 of the Zoning Bylaw, the definitions section, the following definition: "**AS OF RIGHT** Development that may proceed under the zoning in place at the time of application without the need for a special permit, variance, zoning amendment, waiver, or other discretionary zoning approval." 3. revising the first sentence of the definition of "Multifamily Dwelling" in § 190-4 of the Zoning Bylaw by changing the word "four" to "three," so that such sentence will read as follows: "**MULTIFAMILY DWELLING** A building (other than an 'attached dwelling,' as defined herein) designed or intended or used as the home of three or more families, each in a separate dwelling unit, living independently of each other and who may have a common right in halls and stairways." 4. revising the Table of Use Regulations, § 190-23, by adding the following line after the entry for "Creative Development":

Principal Permitted Uses	SSR	SR	GR	MR	NB	LB	B	LI	I	Assisted Living	MCMOD
Multi-Family Dwelling (Pursuant to Article XX with a maximum of 4 dwelling units)	N	N	N	SP	N	N	N	N	N	N	Y

5. revising the Table of Dimensional Regulations, Attachment 2 to the Zoning Bylaws, by adding the following line after the entry for MR-2:

District	Lot Area	Maximum Density	Frontage and Width	Floor Area	Setbacks			Maximum Stories/Height	Maximum Building Coverage	Minimum Open Area	Distance Between Buildings
					Front	Side	Rear				
MCMOD	4,000	--	80	--	15	10	20	3/35	35%	30%	--

6. adding the following to the end of § 190-5 of the Zoning Bylaws: "MBTA Communities Multi-family Overlay District (MCMOD)" 7. adding the following to the end of § 190-6.A of the Zoning Bylaws: "(18) The MBTA Communities Multi-family Overlay District (MCMOD) is a special overlay district to allow multi-family dwellings as of right in accordance with G.L. c. 40A, § 3A, subject only to site plan review by the Planning Board, and is shown on the Zoning Map entitled 'MBTA Communities Multi-family Overlay District.' Within such district, all provisions of the Zoning Bylaw applicable to the underlying districts shall continue to apply except as provided in Article XX of the Zoning Bylaw." 8. adding the following to the end of § 190-7.A of the Zoning Bylaws: "The MBTA Communities Multi-family Overlay District is located as shown on a separate map entitled 'MBTA Communities Multi-family Overlay District Map, dated March 1, 2024.'" and 9. amending the Wakefield Zoning Map by adopting the "MBTA Communities Multi-family Overlay District Map, dated March 1, 2024," a copy of which is on file with, and available for inspection at the office of, the Town Clerk; or to see what the Town will do about it.

Citizen Petition

ARTICLE 19. To see if the Town will hereby amend Chapter 190 § 4 (Definitions) by inserting after the definition of "Lot Width" the following new definitions: MARIJUANA. All parts of any plant of the genus Cannabis, not excepted below and whether growing or not; the seeds thereof; and resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol; provided that "marijuana" shall not include: A. The mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks, fiber, oil, or cake made from the seeds of the plant or the sterilized seed of the plant that is incapable of germination; B. Hemp; or C. The weight of any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink or other products. MARIJUANA ACCESSORIES. Equipment, products, devices or materials of any kind that are intended or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling or otherwise introducing marijuana into the human body. MARIJUANA CULTIVATOR. An entity licensed to cultivate, process and package marijuana, and to transfer marijuana to other Marijuana Establishments, but not to consumers. MARIJUANA ESTABLISHMENT. A marijuana cultivator, marijuana product manufacturer, Marijuana Retailer, marijuana testing laboratory, or any other type of licensed marijuana-related business, except a registered marijuana dispensary (RMD), subject to regulation under Chapter 94G of the Massachusetts General Laws. MARIJUANA PRODUCT MANUFACTURER. An entity licensed to obtain, manufacture, process and package marijuana and Marijuana Products, and to transfer marijuana and Marijuana Products to other Marijuana Establishment(s), but not to consumers. MARIJUANA PRODUCTS. Products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils, and tinctures. MARIJUANA RESEARCH FACILITY. An entity licensed to engage in research projects by the Cannabis Control Commission. MARIJUANA RETAILER. A Marijuana Establishment licensed to purchase and transport cannabis or marijuana product from Marijuana Establishment(s) and to sell or otherwise transfer this product to Marijuana Establishments and to consumers. Retailers are prohibited from delivering cannabis or Marijuana Products to consumers, and from offering cannabis or Marijuana Products for the purposes of on-site social consumption on the premises of a Marijuana Establishment. MARIJUANA TESTING LABORATORY. A laboratory that is licensed by the Cannabis Control Commission and is: A. Accredited to the most current International Organization for Standardization 17025 by a third-party accrediting body that is a signatory to the International Laboratory Accreditation Cooperation mutual recognition arrangement or that is otherwise approved by the Commission; B. Independent financially from any medical marijuana treatment center or any licensee or Marijuana Establishment for which it conducts a test; and C. Qualified to test marijuana in compliance with regulations promulgated by the Commission. MARIJUANA TRANSPORTATION OR DISTRIBUTION FACILITY. An entity with a fixed location that is licensed to purchase, obtain, and possess cannabis or Marijuana Products solely for the purpose of transporting and temporarily storing the same on the premises for sale and distribution to Marijuana Establishments, but not consumers. Section

190-23 (Table of Use Regulations) as appearing in Article IV (Use Regulations) of the Town of Wakefield Bylaws is hereby amended by inserting prior to the words "Registered marijuana dispensary" the following:

Principal Permitted Uses	SSR	SR	GR	MR	NB	LB	B	LI	I	Assisted Living Facility Overlay District	Marijuana Establishment Overlay District
Marijuana cultivator	N	N	N	N	N	N	N	N	N	N	SP
Marijuana product manufacturer	N	N	N	N	N	N	N	N	N	N	SP
Marijuana research facility	N	N	N	N	N	N	N	N	N	N	SP
Marijuana testing laboratory	N	N	N	N	N	N	N	N	N	N	SP
Marijuana transportation or distribution facility	N	N	N	N	N	N	N	N	N	N	SP
Marijuana Retailer	N	N	N	N	N	N	N	N	N	N	SP

Chapter 190 (Zoning Bylaws) of the Town of Wakefield Bylaws is hereby amended by deleting the existing article XIX and inserting in place thereof the following new Article XIX: ARTICLE XIX 190-111 Purpose. Purpose. The purpose of this section is to permit state-licensed Marijuana Establishments to operate in select locations in the Town of Wakefield, pursuant to local requirements that seek to protect the health, safety, and public welfare of residents and in accordance with Chapter 94G of the Massachusetts General Laws, 935 CMR 500.000 ("Adult Use of Marijuana"), and regulations promulgated by the Cannabis Control Commission. 190-112. Applicability. The provisions of this section shall be applicable to all Marijuana Establishments in the Town of Wakefield, with the exception of registered marijuana dispensaries (RMDs). Regulations for RMDs can be found in Article XVIII of the Wakefield Zoning Ordinance (Sections 190-104 through 190-110). 190-113 General Requirements and Conditions. General requirements and conditions. (1) Location and operation. a. Marijuana Establishments are permitted as allowed in the Table of Use Regulations (§190-23). b. All aspects of a Marijuana Establishment relative to the cultivation, possession, processing, distribution, dispensing or administration of marijuana, Marijuana Products, or related supplies must take place at a fixed location within a fully enclosed building and shall not be visible from the exterior of the building. A Marijuana Establishment shall not be located in a trailer, storage freight container, motor vehicle or other similar movable enclosure. c. No outside storage of marijuana, Marijuana Products, or related supplies is permitted. d. The Marijuana Establishment shall provide an odor control plan that provides for proper and adequate ventilation at such facilities in such a manner so as to prevent pesticides, insecticides or other chemicals used in the cultivation or processing of marijuana or marijuana related products from being dispersed or released outside the facilities. All resulting odors, smoke, vapor, fumes, gases and particulate matter from marijuana or its processing or cultivation shall be effectively confined to the premises or so disposed of so as to avoid any air pollution. e. The Marijuana Establishment shall provide for adequate and proper security at the premises so as to avoid, deter and prevent illegal activities from taking place upon or about the applicant's premises. f. No marijuana or marijuana product shall be smoked, eaten or otherwise consumed or ingested on the premises. All Marijuana Establishments permitted under this Section shall comply with all state and local laws, rules and regulations governing the smoking of tobacco. g. All signs associated with Marijuana Establishments shall comply with 935 CMR 500.000 and Article XIII (§§190-74 through 83), Signs, of the Wakefield Zoning Ordinance. Signs shall only identify the Marijuana Establishment by its registered name and shall not utilize graphics related to marijuana or paraphernalia on the exterior of the building in which the establishment is located. (2) Additional location requirements. (a) A Marijuana Establishment shall not be located within 500 feet of a pre-existing public or private school providing education in kindergarten or any of grades 1 through 12. Distances shall be measured in a straight line from the geometric center of the Marijuana Establishment entrance to the geometric center of the nearest school entrance, unless there is an Impassable Barrier within those 500 feet; in these cases, the buffer zone distance shall be measured along the center of the shortest publicly-accessible pedestrian travel path from the geometric center of the Marijuana Establishment entrance to the geometric center of the nearest school entrance. "Impassable Barrier" means, for the purposes of determining the 500 feet buffer zone, a highway, public or private way or path, inaccessible structure, body of water or wetland, or other geographical feature or obstruction that renders any part of the 500- straight-line distance between a Marijuana Establishment entrance and a school entrance inaccessible by a pedestrian or automobile. (b) Marijuana Establishments shall not be located in a building that contains a pre-existing daycare center. (c) Marijuana product manufacturing shall not be done in any building containing assembly, educational, health care, ambulatory health care, residential board and care, residential, or detention and correctional facilities. (3) Security. a. Marijuana Establishments shall provide the Wakefield Police Department and Building Commissioner with the names, phone numbers, and e-mail addresses of all management staff and key holders to whom one can provide notice if there are operating problems associated with the establishment and update that list whenever there is any change in management staff or key holders. b. Solid waste dumpsters or other waste containers shall be locked and enclosed by a screening enclosure so as not to be accessible to the public. c. Landscaping elements must be nonobtrusive. The placement of landscaping elements for the Marijuana Establishment must ensure landscaping elements, including trees, bushes, and other foliage, do not allow for a person or persons to conceal themselves at night. d. The exterior grounds, including the parking lot and landscaped areas, shall be lighted in such a manner that all areas are clearly visible at all times during business hours. e. Marijuana Establishments shall secure every entrance to the Marijuana Establishment so that access to areas containing the storage of Marijuana Products are restricted to employees and others permitted by the Marijuana Establishment to access the area and to Cannabis Control Commission or state and local law enforcement officers, agents, and emergency personnel. 190-114 Special Permit. Special permit. For special permits for Marijuana Establishments, the Zoning Board of Appeals is the special permit granting authority. The Zoning Board of Appeals may grant a special permit for a Marijuana Establishment as allowed herein if the Board finds that the proposal satisfies the purposes set forth in §190-111 above, the general requirements and conditions for Marijuana Establishments in Subsection §§190-112 & 113 above, the findings in §190-44 of the Zoning Ordinance, and the following statements, regulations, requirements, findings, conditions, and limitations. Applications for a special permit for a Marijuana Establishment shall not be subject to site plan review (§§190-45 & 46). (1) Requirements. a. It shall be unlawful for any person to operate a Marijuana Establishment without obtaining a special permit to operate pursuant to the requirements of this section. b. A separate special permit is required for each different Marijuana Establishment detailed in § 190-4, entitled "Definitions". In the case that one or more different types of Marijuana Establishments are proposed, each establishment type shall require a special permit from the Zoning Board of Appeals. c. The special permit requirements set forth in this chapter shall be in addition to, and not in lieu of, any other licensing and permitting requirements imposed by any other federal, state, or local law. d. The issuance of a special permit pursuant this chapter does not create an exception, defense, or immunity to any person or entity in regard to any potential criminal liability the person or entity may have for the production, distribution, or possession of marijuana. e. A special permit issued for a Marijuana Establishment is not transferable or assignable to a different location or a different type of Marijuana Establishment. (2) All applicants are encouraged to contact the Zoning Board of Appeals to schedule a pre-application meeting. In addition to all the application requirements related to special permits the applicant shall include the following at the time of application: a. Copies of all licenses, permits and documentation demonstrating application status, registration or licensure by the Commonwealth of Massachusetts Cannabis Control Commission. b. A security plan showing the arrangement of pedestrian circulation and access to the public points of entry to the premises from the nearest public or private street or off-street parking area. The security plan shall detail how the property will be monitored so as to avoid, deter and prevent illegal activities from taking place upon or about the applicant's premises and shall show the location of any walkway structures, lighting, gates, fencing and landscaping. c. A list of all managers, officers, directors, persons or entities having direct or indirect authority over the management, policies, security operations or cultivation operations of the Marijuana Establishment. d. A list of all persons or entities contributing 10% or more of the initial capital to operate the Marijuana Establishment, including capital in the form of land or buildings. e. Proof that the Marijuana Establishment is registered to do business in the Commonwealth of Massachusetts as a domestic business corporation or another domestic business entity in compliance with 935 CMR 500 and is in good standing with the Secretary of the Commonwealth and Department of Revenue. f. Documentation of a bond or other resources held in an escrow account in an amount sufficient to adequately support the dismantling or winding down of the Marijuana Establishment, if required. g. An odor control plan detailing the specific odor-emitting activities or processes to be conducted on-site, the source of those odors, the locations from which they are emitted from the facility, the frequency of such odor-emitting activities, the duration of such odor-emitting activities, and the administrative and engineering controls that will be implemented to control such odors, including maintenance of such controls. h. An applicant who is not the property owner shall submit evidence in the form of a deed, an executed lease or valid purchase and sale agreement documenting the applicant's contingent property interest and legal right to operate a Marijuana Establishment at the property. i. Any other information requested by the Zoning Board of Appeals that will allow fair and full consideration of the special permit request. (3) Applications for a Marijuana Retailer seeking to co-locate with a registered marijuana dispensary shall include a narrative detailing the physical separation between medical and adult-use (recreational) sales areas. Separation may be provided by a temporary or semi-permanent physical barrier, such as a stanchion, that adequately separates sales areas of Marijuana Products for medical use from sales areas of Marijuana Products for adult use. A retailer shall provide for separate lines for sales of Marijuana Products for medical use from Marijuana Products for adult use within the sales area; provided, however, that the holder of a medical registration card may use either line and shall not be limited only to the medical use line. A retailer shall additionally provide an area that is separate from the sales floor to allow for confidential consultation. (4) The Zoning Board of Appeals shall distribute a set of the application materials to the Police Chief, Health Director, and Building Commissioner for review. The Zoning Board of Appeals will provide notice of receipt of an application to the Town Engineer, Fire Chief, Conservation Commission, Town Solicitor, Town Council, and Town Administrator. All

departments shall report their comments, conditions, remedial measures and recommendations, in writing, to the Zoning Board of Appeals within 30 days. (5) Findings. In addition to the findings required by 190-44, the Zoning Board of Appeals shall not issue a special permit for a Marijuana Establishment unless it finds that: a. The Marijuana Establishment does not derogate from the purposes and intent of this Section and this Bylaw. b. The application information submitted is adequate for the SPGA to consider approving the special permit request. c. The proposed establishment is designed to minimize any adverse impacts on abutting properties. d. The security plan provides sufficient assurance that adequate security controls have been implemented to ensure the protection of the public health and safety during hours of operation and that any marijuana or marijuana related products are adequately secured on-site or via delivery. e. The odor control plan proposed adequately provides for the ongoing safe operation of the establishment and minimizes any adverse impacts to abutting properties from odor-emitting activities to be conducted on-site. f. The proposed design and operation of the Marijuana Establishment will meet the requirements of this Section. (6) Lapse. A special permit granted under this Section shall lapse if not exercised within two years of issuance. (7) Inspections and reporting. a. Marijuana Establishments shall consent to unannounced, unscheduled, periodic inspections of its premises by the Building Commissioner or designee, including an agent from the Building, Health, Police, and Fire Departments on weekdays during normal business hours to determine the Marijuana Establishment's compliance with the requirements of applicable state and local laws, regulations, codes, license and permit conditions, and this section. b. Routine inspections may be made on weekdays during regular Town business hours by authorized inspectional departments to determine compliance with applicable state and local laws, regulations, codes, and license and permit conditions. Inspections by the authorized inspectional departments may be made at other times to investigate complaints or suspected noncompliance issues. c. Inspections may include all areas occupied, used, or controlled by the Marijuana Establishment. Inspections shall be conducted in conformity with applicable federal, state, and local law. d. Each Marijuana Establishment permitted shall as a condition of its special permit file an annual report to the special permit granting authority, the Board of Health, the Building Commissioner, the Police Department, and the Town Clerk no later than January 31, providing a copy of all current applicable state licenses for the Marijuana Establishment and/or demonstrating continued compliance with 935 CMR 500.000 as well as the conditions of the special permit. (8) Abandonment or discontinuance of use. a. A special permit granted under this section shall have a term limited to the duration of the applicant's operation of the premises as a Marijuana Establishment. b. A Marijuana Establishment shall be required to remove all material, plants, equipment, and other paraphernalia: (i) If any required permit or license is revoked or suspended by the issuing authority; (ii) Prior to surrendering its state licenses or permits; or (iii) Within six months of ceasing operations; whichever comes first. Chapter 190 (Zoning Bylaws) of the Town of Wakefield Bylaws is hereby amended by the following new Article XX: **ARTICLE XX MARIJUANA ESTABLISHMENT OVERLAY DISTRICT** **1. Purpose.** It is the purpose of the Marijuana Establishment Overlay District (MEOD) to encourage the use of property within its boundaries for a Marijuana Establishment, as defined in Section 190-4. The MEOD is designed to strengthen the area's existing uses and infrastructure by permitting the development of a Marijuana Establishment, consistent. Among the objectives of the MEOD are: a. To facilitate development in the MEOD of a Marijuana Establishment together with uses accessory thereto; b. To stimulate the general economy of the Town by creating jobs and generating real estate and other tax revenue; c. To encourage the appropriate use of land. **2 Overlay District 2.1 Map.** The MEOD is an overlay district which encompasses land shown on Wakefield Assessors' Map, Lots 36W-017-008, 36W-010-012 & 36W-009-015 which land is shown on the map entitled "Exhibit to Accompany an Amendment to the Wakefield Zoning Ordinance - Marijuana Establishment Overlay District" dated January 31, 2024, incorporated herein by reference and hereby made a part of the Town's official zoning map. A copy of said map is on file with the Town Clerk's Office and the Planning Department. **2.2 Establishment.** The MEOD is an overlay district superimposed on the underlying zoning district and the land affected thereby. The underlying zoning shall remain in full force and effect. To the extent that any provision in this Section is in contradiction or conflicts with any other provision of this ordinance, the provisions of this Section shall control. **2.3 Applicability.** The Zoning Board of Appeals shall be the special permit granting authority for special permits granted pursuant to this Section. Notwithstanding anything to the contrary contained in this ordinance, in any instance where the ZBA has jurisdiction to issue a special permit for a Marijuana Establishment pursuant to this Section, it shall also be the sole special permit granting authority for all other special permits or any site plan required by this ordinance for such use and/or development. **2.4 Standard to be Applied.** Special Permits under this Article shall be granted under the standards of Article XVIII (Registered Marijuana Dispensaries) and XIX (Marijuana Establishments). **2.5 uses. 2.6 Uses Allowed by Right.** Uses allowed by right in the underlying zoning district shall be allowed by right in the MEOD. **2.7 Uses Authorized by Special Permit.** In addition to the uses permitted as of right or by special permit in the underlying zoning district(s), the following uses shall be permitted subject to the issuance of a special permit issued by the Zoning Board of Appeals (ZBA) (a) Marijuana Establishment and Registered Marijuana Dispensary, as defined in §190-4 of the Zoning Bylaws; and (b) The accessory uses authorized by the definition of "accessory use" in Section 190-4 (Definitions) of the Zoning Bylaws and other uses customarily accessory to a Marijuana Establishment or Registered Marijuana Dispensary whether or not specifically mentioned in the Zoning Bylaws. **2.8 Prohibited Uses.** Any use not specifically allowed by right or by special permit within the MEOD as provided in said Article XVIII (Registered Marijuana Dispensaries) or XIX (Marijuana Establishments) or in the underlying zoning district[s] is prohibited. **2.9 Dimensional Requirements. 2.10-Dimensional Table.** All buildings and structures permitted pursuant to the MEOD shall conform to the following dimensional requirements, which requirements shall be deemed to be a part of Article VII (Parking and Loading Requirements) under an MEOD designation: **2.11 Off-Street Parking and Loading Requirements. 2.12 Off-Street Parking Requirements.** The parking requirement for a Marijuana Establishment within the MEOD shall require a minimum of one space for every 300 square feet of publicly accessible retail area and one space for every 3 employees in the largest shift, with no additional parking required for any use determined by the ZBA to be accessory to a Marijuana Establishment, including but not necessarily limited to warehouse or inventory storage. If a proposed Marijuana Establishment within the MEOD does not conform with any parking provision in this ordinance, the special permit granting authority may authorize such nonconformance by the grant of a special permit under the standard set forth in Section 4.2.1. Without limiting the generality of the foregoing, the special permit granting authority may grant a special permit to authorize shared, valet and/or tandem parking, on and off-site, regardless of the distance of the off-site parcel from the principal use and to modify the design and layout standards of the Zoning Bylaws. In connection with any special permit application hereunder, the special permit granting authority may allow by special permit the use of a lot off-site to provide parking accessory to a Marijuana Establishment located within the MEOD, provided that such off-site lot is not located within a residential district, and a Marijuana Establishment use on such off-site lot is allowed as of right or by special permit. Such off-site lot(s) may be a shared lot, served by a valet and/or may have tandem parking if so authorized by the special permit granting authority. **2.13 Off-Street Loading Requirements.** The loading requirements for a Marijuana Establishment within the MEOD shall require a minimum of one loading bay. **2.14 Signs.** Article XIII of this ordinance shall govern signage in the MEOD. **2.15 Submissions. 2.16 Contents.** Any application for a special permit under the MEOD shall include a plan or plans with the information required by Article XVIII (Registered Marijuana Dispensaries) or XIX (Marijuana Establishments), any other special permits required pursuant to this ordinance, for which the ZBA is designated as the special permit granting authority, shall include the information required in this ordinance. Review of an application for a special permit shall comply with the procedural requirements of this ordinance as applicable to ZBA special permits, including the requirements of notice and a public hearing and deadline for the same and for the issuance of a decision thereon. **2.17 Relief by Special Permit.** In any instance where a Marijuana Establishment, including any uses determined by the ZBA to be accessory uses to a Marijuana Establishment, does not comply with any provisions of this Section, the ZBA is authorized to issue zoning relief for such non-compliance by the issuance of a special permit. In granting a request for a special permit, the ZBA may condition its grant on the provision of certain open space, or traffic or pedestrian improvements or other amenities. A copy of the map dated January 31, 2024 which is on file with, and available for inspection at the office of, the Town Clerk; or to see what the Town will do about it.

Citizen Petition

ARTICLE 20. To see if the Town will vote to amend Chapter 154 (Peace and Good Order) of the Town of Wakefield Bylaws, by deleting Section 154-9 (Marijuana establishments forbidden); or to see what the Town will do about it.

Citizen Petition

ARTICLE 21. To see if the Town will vote to adopt a General Bylaw: Use of Flagpoles on Town Property. 1. Application. This bylaw applies to all flagpoles that are, and from time to time may be, in use for the display of the American Flag on real property belonging to the Town of Wakefield (the "Town"). 2. American Flag. Except during inclement weather, the Flag of the United States shall regularly be flown during the daylight hours from at least one flagpole at each Town facility that has one or more flagpoles. It shall not be flown at night except when illuminated. It shall be flown at half-staff whenever ordered by the President of the United States, the Governor of the Commonwealth of Massachusetts, or the Town Administrator to honor the death of a public officer or Military Veteran. No flag or banner may be displayed above the flag of the United States, and no flag other than the POW-MIA flag shall be displayed below the American Flag, on any Town flagpole. The Flag of the United States shall be flown in accordance with all applicable laws, including 4 U.S.C. §§ 1-10. In the event of any inconsistency between such laws and this bylaw, such laws shall take precedence. 3. State Flag. Wherever a second flagpole of equal height is present the Commonwealth of Massachusetts flag shall be the only flag flown except for the Four-Star Army General flag flown to honor General John Galvin at the Galvin Middle School and the Marine Corp flag flown to honor Colonel James Landrigan at the Colonel James Landrigan field. 4. POW-MIA Flag. In accordance with Mass. Acts 1986, c. 399, § 1, the POW-MIA flag shall regularly be flown during the daylight hours from a flagpole on the grounds of at least one Town facility; or to see what the Town will do about it.

Citizen Petition

ARTICLE 22. To see if the Town will vote to direct the Town Administrator to send a letter on or before May 3, 2024 by certified mail, return receipt requested, to each member of Wakefield's federal delegation (that is, the two US Senators from Massachusetts and the US Representative for Massachusetts's 6th Congressional District) and to US President Joseph R. Biden stating that the Town urges them to use their positions and best efforts to immediately stop all transfers of arms, without exception, from the US to the State of Israel; and further, to immediately stop all scheduled and potential future transfers of funds from the US to the State of Israel including, but not limited to, all funding provided via the US's Foreign Military Financing (FMF) program; and further, to immediately restore US funding to the United Nations Relief and

Works Agency for Palestine Refugees in the Near East (UNRWA) to the level in place prior to January 26, 2024, and to increase US funding to UNRWA to levels commensurate with the humanitarian needs in the Gaza Strip and all other places where UNRWA operates; or to see what the Town will do about it.

Citizen Petition

ARTICLE 23. To see if the Town will vote to direct the Town Administrator to send a letter by certified mail return receipt requested, to each member of Wakefield's federal delegation (that is, the two US Senators from Massachusetts and the US Representative for Massachusetts 6th Congressional District) and to US President Joseph R. Biden stating that the Town urges them to use their positions and best efforts to immediately increase all transfers of arms from the US to the state of Israel; and further, to immediately increase transfers of funds from the US to the state of Israel including, but not limited to all funding provided via the US Foreign Military Financing Program; and further, to immediately stop US funding to the United Nations Relief and Works Agency for Palestine Refugees in the Near East (UNRWA); and to release all Israeli and international hostages including the eight (8) American hostages held in Gaza since October 7th, 2023; or to see what the Town will do about it.

Citizen Petition

And to transact such other business as may properly come before this meeting, and you are directed to serve this warrant by causing the same to be published in two issues of the Wakefield Daily Item, and by posting attested copies thereof at the official polling places and at the Police and Fire Stations in said Town, two consecutive Sundays, at least, the first time being not less than seven days at least before the time of holding said meeting.

Hereof fail not, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid. Given under our hands this eighth day of April, two thousand and twenty-four.

Jonathan P. Chines, Chair
Michael J. McLane, Vice-Chair
Mehreen N. Butt
Anne P. Danehy
Edward F. Dombroski, Jr.
Julie Smith-Galvin
Robert E. Vincent II
WAKEFIELD TOWN COUNCIL

A true copy attest:
Christian K. Lopes
Constable

**Town Council
of the
Town of Wakefield, Massachusetts**

Policy: Use of Flagpoles on Town Property
Adopted: June 13, 2022

1. Application. This policy applies to all flagpoles that are, and from time to time may be, in use on real property belonging to the Town of Wakefield (the “Town”) and under the control of the Town Council. Such flagpoles include, without limitation, those located at the Town Hall, the Town Common, the Americal Civic Center and Veterans’ Field. Since the Town’s Home Rule Charter provides, in § 8-4(b), that the custody and control of all real property previously under the control of the School Committee and School Department has been transferred to the Department of Public Works, this policy applies to flagpoles on school grounds; however, in the interest of comity, the Town Council will endeavor to confer with the School Committee prior to any change in the flags approved for use on school grounds. This policy does not apply to flagpoles located on Town property that is under the control of other public bodies, including those located at the Library (which are governed by the Board of Library Trustees) and those at facilities owned by the Wakefield Municipal Gas and Light Department.

2. Expression of Official Sentiment; Not a Public Forum. Town flagpoles are not intended as a forum for free expression by the public. Rather, the decisions of the Town Council concerning which flags to fly, and when, and from which flagpoles, are intended as an expression of official Town sentiment. Flags permitted by vote of the Town Council to be flown from any Town flagpoles may, or may not, have some connection with groups using space on Town property (such as those participating in a parade on a public way, or renting space in the Americal Civic Center for a meeting, or using an area of the Common for festivities), but in each instance the discretionary choice of the Town Council to fly or not to fly a flag reflects the will of the Town government, and no group or individual shall have a right to dictate that choice.

3. American Flag. Except during inclement weather, the flag of the United States shall regularly be flown during daylight hours from at least one flagpole at each Town facility that has one or more flagpoles. It shall not be flown at night except when illuminated. It shall be flown at half-staff whenever ordered by the President of the United States, the Governor of Massachusetts or the Town Administrator of the Town to honor the death of a public officer. No flag or banner may be displayed above the flag of the United States, and no flag other than the POW-MIA flag shall be displayed below the American flag, on any Town flagpole (with the exceptions of that (a) the flag-pole at the Galvin Middle School which will shall display the four-star flag indicating the rank of General John Galvin beneath the American flag, and (b) the Marine Corps flag shall be flown beneath the American flag on the flagpole at Landrigan Field). The flag of the United States shall be flown in accordance with all applicable laws, including 4 U.S.C. §§ 1 – 10. In the event of any inconsistency between such laws and this policy, such laws shall take precedence.

4. POW-MIA Flag. In accordance with Mass. Acts 1986, c. 399, § 1, the POW-MIA flag shall regularly be flown during daylight hours from a flagpole on the grounds of at least one Town facility.

5. Town Council Vote Required. Aside from the American flag and the POW-MIA flag, which are to be regularly displayed as described in §§ 3 & 4, above, no other flag or banner shall be flown from any Town flagpole covered by this policy without the express, prior vote of the Town Council, which vote may establish the number and location(s) of such flags or banners, and the period(s) of time when they shall be flown, provided that no flag or banner may be longer or wider than the flag of the United States that is flown with it.

6. Prior Policies Rescinded. All previous policies regarding Town flags and flagpoles are hereby rescinded.

| c:\Wakefield\FlagPolicy – [6.13.223.18.24](#)

April 1, 2024

Wakefield Town Council
1 Lafayette Street
Wakefield, MA 01880

Dear Wakefield Town Councilors:

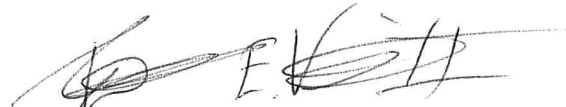
In accordance with Wakefield Town Council's Policy, Use of Flagpoles on Town Property (Revised June 12, 2023), I respectfully request that the Town Council permit the following flags to be flown on the second flagpole located at the Americal Civic Center in 2024:

- (1) Americal Division Flag from April 12 through June 2, June 14 and July 1 through December 31;
- (2) Pride Flag from June 3 through 13, June 15 through June 18 and June 26 through June 30; and
- (3) Juneteenth Flag from June 19 through June 25.

Please note that this request is not a proposed amendment or modification to the current policy.

Thank you for considering my request.

Sincerely,



Robert E. Vincent II
22 Flanders Lane
Wakefield, MA 01880

Climate Leader Communities

The state has announced a Green Communities 2.0 program called **Climate Leaders Communities** to support municipalities with **grants** that reduce municipal greenhouse gases using “zero over time” approach.

Qualification Criteria

- 1 ✓ Be a Green Community in good standing
- 2 ✓ Have a local body (sustainability committee, energy committee, etc.) that advises the municipality on clean energy/climate initiatives
3. Commit to eliminate on-site fossil fuel use by 2050 (municipal buildings/operations)
- 4. Create a municipal decarbonization roadmap**
5. Adopt a Zero-Emission Vehicle first policy
- 6 ✓ Adopt the Specialized Opt-In building code



What does becoming a Climate Leader do for Wakefield?



- Grants \$\$\$:
 - For things we have already identified are town priorities:
 - Municipal solar,
 - Building electrification,
 - Lake health (resiliency),
 - Tree planting/shading,
 - Open spaces,
 - Sustainability staffer (seed funding), etc.
- Opportunity to be one of the early Climate Leaders Communities – more time and funds to meet goals
- Ability to leverage other funding

For comparison: Green Communities

Communities in the first (2010) round of Green Communities have received up to \$3M in direct grants

Wakefield:

- Became a Green Community 12 years after the start of the program (#285 of 291 current designees)
- Has received less than > .15 % of \$177MM awarded to date

Melrose:

- Designated in 2010
- Has received \$1.7 Million in direct funding
- Reports > \$4 Million in grants, utility incentives, & technical assistance related to Green Communities



Technical Assistance Grant

- State has just announced a Decarbonization Roadmap Planning Assistance Grant:
 - Pays 100% for consultant fees to assist town in building a Decarbonization Roadmap for municipal operations.
 - Increase our ability and capacity to develop plan - augmenting staff and volunteer expertise/time.
 - Simple application that requires:
 1. Letter of commitment from CEO of town that it will meet all Climate Leader Community requirements within one year of the technical assistance award,
 2. Documentation that the municipality has established an energy committee and/or partnership with a community energy organization to address clean energy and climate issues. (ESC minutes),
 3. Screenshot of the “ESCO Report – Building Level Usage (MMBTU)” for Fiscal Year 2022 in MassEnergyInsight, and
 4. Indication of progress toward the Climate Leader’s 6 requirements.

Goals and Actions

Goal: Become a Climate Leaders Community

Timing: Apply by year end 2024 to be in early round of funding

Tonight's Ask: Pursue Technical Assistance Grant which requires a letter of commitment that Wakefield will meet Climate Leader Community requirements within one year of grant award

Actions:

- By April 12th: Apply for Technical Assistance Planning Grant from DOER to help build Wakefield's Municipal Decarbonization Roadmap
- Over next 3 -9 months: Complete remaining 3 of 6 requirements
 - Decarbonization Roadmap, Zero-emission Vehicle First Policy, 2050 Fossil Fuel Commitment
- December 2024: Approve and submit an application for recognition as a Climate Leader Community.

Proposed Language for Decarbonization Roadmap Technical Assistance Grant Application:

“On Monday, April 8, 2024, the Town Council voted in favor of applying for a Climate Leaders Community Technical Assistance Planning Grant to assist Wakefield in preparing a Municipal Decarbonization Roadmap. The Council did so with the knowledge and understanding that Wakefield is committed to meeting the certification requirements (three of which are already met) within a year of grant award.”



ESCO Report - Annual Data

Facility	Account #	Provider	Fuel (units)	Department	Facility Subcategory	Year Built	FY 2022					
							Electric (kWh)		Gas (therms)		Solar Electric	
							Use	Cost - Total	Use	Cost - Total	Use	Cost - Total
Null	512278	Wakefield Municipal Gas & Li.	Gas (therms)	Null	Null	Null		43	\$0			
	551789	Wakefield Municipal Gas & Li.	Electric (kWh)	Null	Null	Null						
1 Woodbury Road Apt A	506934	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,594	\$0				
1 Woodbury Road Apt B	506935	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,432	\$0				
1 Woodbury Road Apt C	506936	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,887	\$0				
1 Woodbury Road Apt D	506937	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,578	\$0				
1-3 Woodbury Road Common Areas	506942	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Housing Authority	Other	Null	4,861	\$0				
			Gas (therms)	Wakefield Housing Authority	Other	Null			324	\$0		
3 Woodbury Road Apt A	506938	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,709	\$0				
3 Woodbury Road Apt B	506939	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,267	\$0				
3 Woodbury Road Apt C	506940	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,331	\$0				
3 Woodbury Road Apt D	506941	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,833	\$0				
4 Nelly Street	508058	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,065	\$0				
			Gas (therms)	Wakefield Housing Authority	Null	Null			85	\$0		
5 Woodbury Road Apt A	506943	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,754	\$0				
5 Woodbury Road Apt B	506944	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	719	\$0				
5 Woodbury Road Apt C	506945	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,199	\$0				
5 Woodbury Road Apt D	506946	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,597	\$0				
5-7 Woodbury Road Common Areas	506951	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Housing Authority	Null	Null	5,011	\$0				
			Gas (therms)	Wakefield Housing Authority	Null	Null			2,940	\$0		
7 Woodbury Road Apt A	506947	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,142	\$0				
7 Woodbury Road Apt B	506948	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,534	\$0				
7 Woodbury Road Apt C	506949	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,735	\$0				
7 Woodbury Road Apt D	506950	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	395	\$0				
8 Woodbury Road Apt A	506952	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,509	\$0				
8 Woodbury Road Apt B	506953	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,998	\$0				
8 Woodbury Road Apt C	506954	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,247	\$0				
8 Woodbury Road Apt D	506955	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	874	\$0				
8-12 Woodbury Road Common Areas	506964	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Housing Authority	Null	Null	6,433	\$0				
			Gas (therms)	Wakefield Housing Authority	Null	Null			4,626	\$0		
10 Woodbury Road Apt A	506956	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,420	\$0				
10 Woodbury Road Apt B	506957	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,007	\$0				
10 Woodbury Road Apt C	506958	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	553	\$0				
10 Woodbury Road Apt D	506959	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,538	\$0				
12 Woodbury Road Apt A	506960	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	4,670	\$0				
12 Woodbury Road Apt B	506961	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,013	\$0				
12 Woodbury Road Apt C	506962	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,981	\$0				
12 Woodbury Road Apt D	506963	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,498	\$0				
14 Woodbury Road Apt A	506965	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,624	\$0				
14 Woodbury Road Apt B	506966	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,715	\$0				
14 Woodbury Road Apt C	506967	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,306	\$0				
14 Woodbury Road Apt D	506968	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,331	\$0				
14-16 Woodbury Road Common Areas	506973	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Housing Authority	Null	Null	5,571	\$0				
			Gas (therms)	Wakefield Housing Authority	Null	Null			2,904	\$0		
15 Woodbury Road	506992	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Housing Authority	Null	Null	10,233	\$0				
			Gas (therms)	Wakefield Housing Authority	Null	Null			2,113	\$0		
16 Woodbury Road Apt A	506969	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,856	\$0				
16 Woodbury Road Apt B	506970	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,303	\$0				
16 Woodbury Road Apt C	506971	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,798	\$0				
16 Woodbury Road Apt D	506972	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,315	\$0				
17 Woodbury Road Apt A	506983	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,063	\$0				
17 Woodbury Road Apt B	506984	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,026	\$0				
17 Woodbury Road Apt C	506985	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	6,603	\$0				
17 Woodbury Road Apt D	506986	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,521	\$0				
17-19 Woodbury Road Common Areas	506991	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Housing Authority	Null	Null	4,671	\$0				
			Gas (therms)	Wakefield Housing Authority	Null	Null			3,411	\$0		
18 Woodbury Road Apt A	506974	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,980	\$0				
18 Woodbury Road Apt B	506975	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,727	\$0				
18 Woodbury Road Apt C	506976	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,707	\$0				
18 Woodbury Road Apt D	506977	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,111	\$0				
18-20 Woodbury Road Common Areas	506982	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Housing Authority	Null	Null	4,397	\$0				
			Gas (therms)	Wakefield Housing Authority	Null	Null			2,990	\$0		
19 Woodbury Road Apt A	506987	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,358	\$0				
19 Woodbury Road Apt B	506988	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,934	\$0				
19 Woodbury Road Apt C	506989	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,144	\$0				
19 Woodbury Road Apt D	506990	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	2,100	\$0				
20 Woodbury Road Apt A	506978	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,544	\$0				
20 Woodbury Road Apt B	506979	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	3,191	\$0				
20 Woodbury Road Apt C	506980	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	852	\$0				
20 Woodbury Road Apt D	506981	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,942	\$0				
22 Harts Hill Road	512242	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	154,080	\$0				
25-27 Elm Street	504676	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	822	\$0				
26 Crescent Street Common Areas	512233	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Housing Authority	Null	Null	145,080	\$0				
			Gas (therms)	Wakefield Housing Authority	Null	Null			14,217	\$0		
28 Harts Hill Road	512243	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	147,440	\$0				
29-31 Elm Street	504679	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	1,860	\$0				
34 Harts Hill Road	512244	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Housing Authority	Null	Null	5,760	\$0				
50 Harts Hill Road	506996	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Housing Authority	Null	Null	146,640	\$0				
			Gas (therms)	Wakefield Housing Authority	Null	Null			5,862	\$0		
101 Broadway Street	508138	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Housing Authority	Null	Null	96,360	\$0				
			Gas (therms)	Wakefield Housing Authority	Null	Null			25,656	\$0		
Albion Cultural Exchange	550143	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield DPW	Indoor Recreation	1920	5,811	\$0				

ESCO Report - Annual Data

Facility	Account #	Provider	Fuel (units)	Department	Facility Subcategory	Year Built	FY 2022					
							Electric (kWh)		Gas (therms)		Solar Electric	
							Use	Cost - Total	Use	Cost - Total	Use	Cost - Total
Albion Cultural Exchange	550143	Wakefield Municipal Gas & Light Department	Gas (therms)	Wakefield DPW	Indoor Recreation	1920			2,656		\$0	
	550144	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield DPW	Indoor Recreation	1920	295	\$0				
Americal Civic Center	512215	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield DPW	Indoor Recreation	1913	146,120	\$0				
			Gas (therms)	Wakefield DPW	Indoor Recreation	1913			9,939		\$0	
Audubon Road @ Colonial Tr..	550222	Wakefield Municipal Gas & Li.	Electric (kWh)	DPW - Traffic Light Accounts	Traffic Light	Null	1,524	\$0				
Audubon Road Pumping Stati..	512262	Wakefield Municipal Gas & Li.	Electric (kWh)	Sewer Department	Wastewater Pumping	Null	19,732	\$0				
Beebe Library	512256	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield DPW	Library	Null	305,280	\$0				
			Gas (therms)	Wakefield DPW	Library	Null			11,040		\$0	
Broadway Street Filter House	512270	Wakefield Municipal Gas & Light Department	Electric (kWh)	Water Department	Drinking Water Treatment Plant	1900	14,174	\$0				
			Gas (therms)	Water Department	Drinking Water Treatment Plant	1900			1,616		\$0	
Broadway Street Garage	512267	Self-Owned	Solar Electric	Water Department	Null	1976					13,061	
			Electric (kWh)	Water Department	Null	1976	9,998	\$0				
			Gas (therms)	Water Department	Null	1976			950		\$0	
			Electric (kWh)	Water Department	Null	1976	18,035	\$0				
Broadway Street Generator	512269	Wakefield Municipal Gas & Li.	Gas (therms)	Water Department	Drinking Water Pumping	Null			2,753	\$0		
Broadway Street Parking Lot ..	512271	Wakefield Municipal Gas & Li.	Electric (kWh)	Water Department	Drinking Water Pumping	Null	3,902	\$0				
Broadway Street Treatment Plant	512272	Wakefield Municipal Gas & Light Department	Electric (kWh)	Water Department	Drinking Water Treatment Plant	2002	81,960	\$0				
			Gas (therms)	Water Department	Drinking Water Treatment Plant	2002			3,142		\$0	
Central Street Pumping Station	512264	Wakefield Municipal Gas & Li.	Electric (kWh)	Sewer Department	Wastewater Pumping	Null	10,908	\$0				
Central Street Street Light	512265	Wakefield Municipal Gas & Li.	Electric (kWh)	Sewer Department	Null	Null	0	\$0				
Colonel Connelly Park Street ..	512230	Wakefield Municipal Gas & Li.	Electric (kWh)	DPW - Streetlight Accounts	Street Light	Null	651	\$0				
Dolbeare Elementary School	512231	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Public Schools	School	1952	580,960	\$0				
			Gas (therms)	Wakefield Public Schools	School	1952			27,783		\$0	
Dolbeare Elementary School ..	550814	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Public Schools	Street Light	Null	26	\$0				
Dolbeare Elementary School ..	550815	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Public Schools	Null	Null	53	\$0				
Doyle Early Childhood Center	507726	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Public Schools	School	Null	64,000	\$0				
			Gas (therms)	Wakefield Public Schools	School	Null			8,434		\$0	
Farm Street Pumping Station	512266	Wakefield Municipal Gas & Light Department	Electric (kWh)	Sewer Department	Wastewater Pumping	Null	346,000	\$0				
			Gas (therms)	Sewer Department	Wastewater Pumping	Null			2,448		\$0	
Farm Street Traffic Sign	512229	Wakefield Municipal Gas & Li.	Electric (kWh)	DPW - Traffic Light Accounts	Traffic Light	Null	190	\$0				
Farm Street Traffic Sign - WHS	512222	Wakefield Municipal Gas & Li.	Electric (kWh)	DPW - Traffic Light Accounts	Traffic Light	Null	21	\$0				
Findlay Street Pumping Station	512280	Wakefield Municipal Gas & Li.	Electric (kWh)	Sewer Department	Wastewater Pumping	Null	1,768	\$0				
Forest Glade Cemetery Garage	512254	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield DPW	Public Works	1940	1,013	\$0				
			Gas (therms)	Wakefield DPW	Public Works	1940			1,859		\$0	
Forest Glade Cemetery Office	512253	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield DPW	Public Works	1900	2,487	\$0				
			Gas (therms)	Wakefield DPW	Public Works	1900			1,839		\$0	
			Electric (kWh)	Wakefield DPW	Public Works	1900						
Galvin Middle School	550589	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Public Schools	School	2014	1,602,400	\$0				
			Gas (therms)	Wakefield Public Schools	School	2014			61,935		\$0	
Greenwood Commuter Parkin..	512277	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield DPW	Parking Lots & Parking Garag..	Null	42	\$0				
Greenwood Elementary School	512241	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Public Schools	School	1897	100,080	\$0				
			Gas (therms)	Wakefield Public Schools	School	1897			13,870		\$0	
Greenwood Fire Station	512258	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield DPW	Public Safety	1962	43,257	\$0				
			Gas (therms)	Wakefield DPW	Public Safety	1962			2,514		\$0	
Hurd School	512232	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield DPW	Other	1899	13,012	\$0				
			Gas (therms)	Wakefield DPW	Other	1899			10,547		\$0	
Jordan Avenue MWRA Meter ..	512239	Wakefield Municipal Gas & Li.	Electric (kWh)	Water Department	Null	Null	81	\$0				
Lake Avenue Pumping Station	512260	Wakefield Municipal Gas & Li.	Electric (kWh)	Sewer Department	Wastewater Pumping	Null	4,125	\$0				
Lakeview Avenue Pumping St..	512263	Wakefield Municipal Gas & Li.	Electric (kWh)	Sewer Department	Wastewater Pumping	Null	4,233	\$0				
Lincoln Street EV Charger	551333	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield DPW	Parking Lots & Parking Garag..	Null	22,027	\$0				
Linden Street Pumping Station	512278	Wakefield Municipal Gas & Light Department	Electric (kWh)	Water Department	Drinking Water Pumping	1965	6,187	\$0				
			Gas (therms)	Water Department	Drinking Water Pumping	1965			0		\$0	
Mapleway Playground Restro..	550970	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield DPW	Park	1960	222	\$0				
McCarthy Senior Center	512238	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield DPW	Indoor Recreation	1908	82,880	\$0				
			Gas (therms)	Wakefield DPW	Indoor Recreation	1908			11,440		\$0	
Montclare Avenue Pumping St..	550225	Wakefield Municipal Gas & Li.	Electric (kWh)	Water Department	Drinking Water Pumping	Null	33,001	\$0				
Moulton Playground Restroom	550422	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield DPW	Null	1960	320	\$0				
Nahant Street Yardwaste Faci..	512218	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield DPW	Public Works	1972	0	\$0				
Nahant Street Yardwaste Faci..	512219	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield DPW	Public Works	1980	694	\$0				
Parker Road Street Lights Nor..	512235	Wakefield Municipal Gas & Li.	Electric (kWh)	DPW - Streetlight Accounts	Street Light	Null	170	\$0				
Parker Road Street Lights So..	512236	Wakefield Municipal Gas & Li.	Electric (kWh)	DPW - Streetlight Accounts	Street Light	Null	175	\$0				
Plaza Road Pumping Station	512275	Wakefield Municipal Gas & Li.	Electric (kWh)	Sewer Department	Wastewater Pumping	Null	2,828	\$0				
Public Safety Building	512257	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield DPW	Public Safety	2003	656,080	\$0				
			Gas (therms)	Wakefield DPW	Public Safety	2003			40,695		\$0	
Public Works Facility Repair Shop	512250	Wakefield Municipal Gas & Li.	Gas (therms)	Wakefield DPW	Public Works	1937			4,759		\$0	
			Electric (kWh)	Wakefield DPW	Public Works	1937	54,698	\$0				
			Electric (kWh)	Wakefield DPW	Public Works	1937	26,480	\$0				
Public Works Facility Vehicle Storage	512249	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield DPW	Public Works	1972	73,760	\$0				
			Gas (therms)	Wakefield DPW	Public Works	1972			14,202		\$0	
Salem @ 128N Traffic Light	550125	Wakefield Municipal Gas & Li.	Electric (kWh)	DPW - Traffic Light Accounts	Traffic Light	Null	1,218	\$0				
Salem @ Montrose Traffic Light	550126	Wakefield Municipal Gas & Li.	Electric (kWh)	DPW - Traffic Light Accounts	Traffic Light	Null	1,520	\$0				
Salem @ Pleasure Island Roa..	550127	Wakefield Municipal Gas & Li.	Electric (kWh)	DPW - Traffic Light Accounts	Traffic Light	Null	1,822	\$0				
Sylvan Avenue Tree Nursery	512273	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield DPW	Null	1940	4	\$0				
Town Hall	512246	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield DPW	Administration	1871	167,280	\$0				
Tree Nursery	512276	Wakefield Municipal Gas & Li.	Gas (therms)	Wakefield DPW	Administration	1871			8,817		\$0	
			Electric (kWh)	Wakefield DPW	Null	Null	128	\$0				
Veterans Field EV Charger	551320	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield DPW	Parking Lots & Parking Garag..	Null	2,618	\$0				
Wakefield Bandstand	512255	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield DPW	Park	Null	583	\$0				
Wakefield High School	512227	Wakefield Municipal Gas & Li.	Gas (therms)	Wakefield Public Schools	School	1959			117,004		\$0	
			Electric (kWh)	Wakefield Public Schools	School	1959	1,435,360	\$0				
Wakefield High School Beasle..	550519	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Public Schools	Outdoor Recreation	Null	30,809	\$0				
Wakefield High School Landri..	550518	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Public Schools	Null	2013	72,240	\$0				
Wakefield High School Tennis..	512225	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Public Schools	Street Light	Null	153	\$0				

ESCO Report - Annual Data

Facility	Account #	Provider	Fuel (units)	Department	Facility Subcategory	Year Built	FY 2022					
							Electric (kWh)		Gas (therms)		Solar Electric	
							Use	Cost - Total	Use	Cost - Total	Use	Cost - Total
Wakefield High School Tennis	512226	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield Public Schools	Outdoor Recreation	Null	20,572	\$0				
Wakefield Rockery	512247	Wakefield Municipal Gas & Li.	Electric (kWh)	Wakefield DPW	Park	Null	6,184	\$0				
Walton Elementary School	512237	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Public Schools	School	1952	134,520	\$0				
			Gas (therms)	Wakefield Public Schools	School	1952			13,360	\$0		
West Park Drive Pumping Stat.	512259	Wakefield Municipal Gas & Li.	Electric (kWh)	Sewer Department	Wastewater Pumping	Null	30,421	\$0				
West Ward School	512234	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield DPW	Other	Null	7,973	\$0				
			Gas (therms)	Wakefield DPW	Other	Null			851	\$0		
Woodville Elementary School	512228	Wakefield Municipal Gas & Light Department	Electric (kWh)	Wakefield Public Schools	School	2005	611,520	\$0				
			Gas (therms)	Wakefield Public Schools	School	2005			23,662	\$0		

From: [Karen L. Burke](#)
To: [Sherri Dalton](#)
Subject: COA Donations
Date: Friday, March 22, 2024 8:35:30 AM

Good morning Sherri,
The COA has received \$270 in donations for approval at the next available meeting. I know I'm too late for 3/25.
Thank you, have a nice weekend
Karen

Karen L. Burke
Director, Council on Aging
Town of Wakefield
30 Converse St., Wakefield, MA 01880
Ph. (781)245-3312 | Em: kburke1@wakefield.ma.us
Website: <https://www.wakefield.ma.us/senior-center>

Confidentiality Notice This electronic message and any attached files contain information from the Town of Wakefield that may be privileged and/or confidential. The information is intended for the recipient named above, and use by any other person is not authorized. If you are not the intended recipient, any disclosure, distribution, copying, or use of this information is strictly prohibited. If you have received this message in error, please notify the sender by e-mail immediately. Also, please be advised that the Secretary of State's office has determined that most e-mails sent to and from municipal officials are considered to be public records and consequently may be subject to public disclosure.

April 1, 2024

Wakefield Town Council
1 Lafayette Street
Wakefield, MA 01880

Dear Wakefield Town Councilors:

It is my honor and privilege to donate the Americal Division Flag to the Town of Wakefield. I respectfully request that it be prominently displayed at the Americal Civic Center.

The Americal Division Flag represents the dedication and sacrifice of countless Americal Division soldiers, including a number of Wakefield citizens, who bravely served our country with honor and valor. The Americal Division Flag is also a testament to Wakefield's unwavering support for our active-duty military personnel and veterans.

The monetary value of this donation is \$263.00.

Please contact me if there are any further details, including a copy of my receipt of purchase, or arrangements required regarding my donation. I look forward to seeing the Americal Division Flag proudly displayed at the Americal Civic Center.

Sincerely,

A handwritten signature in black ink, appearing to read "R. E. Vincent II". The signature is stylized and somewhat cursive.

Robert E. Vincent II
22 Flanders Lane
Wakefield, MA 01880

**Lucius Beebe Memorial Library
Gifts Received**

4/1/2024				
SOURCE	DONOR INTENT	DETAIL	AMOUNT	ACCOUNT TOTAL
VARIOUS GIFTS - ORG 20610290, OBJECT 483000				25,550.00
Various Patrons	Public Printer Donations	Public printer supplies, paper, toner	550.00	
	Donation	Unrestricted Donation	25000.00	
MAGAZINE GIFTS - ORG 20610295, OBJECT 483000				0.00
FRIENDS OF BEEBE LIBRARY GIFTS - ORG 20610291, OBJECT 483000				0.00
GIFT BOOKS - ORG 20610296, OBJECT 483000				0.00
TOTAL DONATIONS			25,550.00	25,550.00

March 27, 2024

Town Council
William J. Lee Memorial Town Hall
1 Lafayette Street
Wakefield, MA 01880

Dear Council Members:

The Board of Library Trustees requests permission to donate library discards to the Friends of the Library. This request is made in accordance with Chapter 21, Article I of the Code of the Town of Wakefield, Massachusetts. The Friends of the Library, a not-for-profit organization, will hold a sale of these items no longer useful to the library collection. A copy of our agreement is enclosed.

Thank you for your consideration.

Cordially,



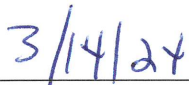
Catherine Ellis McDonald
Library Director

Booksale Agreement


For and in consideration of the sale to the Friends of the Lucius Beebe Memorial Library, the Friends of the Library shall give to the Town of Wakefield, through its Library Trustees, for use in the library, an article or articles of personal property equal in value to the books transferred from the Library Trustees to the Friends of the Library

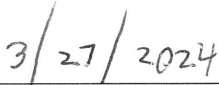


President
Friends of the Lucius Beebe Memorial Library



Date



Trustees
Lucius Beebe Memorial Library

Date

Wakefield Youth Council

Org: 20122723 Object: 483000

Source	Donor Intent	Detail	Amount	Account Total
	Wakefield Youth Council	Donation	100	100
	Project with COA			
				100

Committee	Name	Title	Original Start Date	
Advisory Board of Public Works - Currently 3 Member Board - 3-Year Terms				
1 Term Expiring				
	Christopher Tarr	Current Board Member	2018	
Arts Council - Currently 9 Member Council - 3-Year Terms				
2 Terms Expiring				
	Lori Dupuis	Current Board Member	2001	
	Rumiana Bardarova	New Applicant	N/A	
Cable Advisory Committee - Currently 4 Member Committee - 3-Year Terms				
2 Terms Expiring				
	Daniel Lieber	Current Board Member	2004	
	Shane McCarthy	Current Board Member	2023	
Capital Planning Committee - Currently 7 Member Committee - 3-Year Terms				
3 Terms Expiring				
	Frank Conte	Current Committee Member	2021	
	Shane McCarthy	New Applicant	N/A	
	Garrett Murphy	New Applicant	N/A	
Commission on Disabilities - Currently 9 Member Commission - 3-Year Terms				
3 Term Expiring				
	Janice Mirabassi	Current Commission Member	2021	
	Marie Rej	Current Commission Member	2018	
	Vacant		N/A	
Conservation Commission - Currently 7 Voting Member Commission and				
2 Non-Voting Members - 3-Year Terms				
3 Voting Terms Expiring; 3 vacant non-voting openings				
	Eleanor Axelrod	New Applicant	N/A	
	Vacant Voting		N/A	
	Vacant Voting		N/A	
	Vacant Non-Voting		N/A	
	Vacant Non-Voting		N/A	
	Vacant Non-Voting		N/A	
Council on Aging - Currently 7 Member Council - 3-Year Terms				
2 Terms Expiring				
	Carol Plotkin	New Applicant	N/A	
	Maureen Hickey	HA Director Appointee	N/A	
Environmental Sustainability Committee - Currently 7 Voting Member Committee - 3-Year Terms and				
4 Student Liaison Non-Voting Members - No Terms				
4 Voting Member Terms Expiring				
	Melissa Eusden	Current Committee Member	2021	
	Lillian Guinther	Current Committee Member	2023	
Fence Viewers Committee - Currently 3 Member Committee - 3 Year Terms				
1 Term Expiring				
	Holly Lenhardt	Current Committee Member	2022	
Historical Commission - Currently 6 Member Commission - 3-Year Terms				
2 Terms Expiring				
	Marc DiBella	Current Commission Member	2021	
	Vacant		N/A	

Human Rights Commission - Currently 6 Voting Member Commission - 3-Year Terms & 1 Student Voting Member - 1-Year Term				
3 Term Expiring				
	Rev. Bret Johnson	Council of Clergy Appointee	N/A	
	Vacant		N/A	
	Vacant		N/A	
Permanent Building Committee - Currently 9 Voting Member Committee & 2 Non-Voting Members - 3-Year Terms Expiring in December				
3 Terms Expiring				
Recreation Commission - Currently 9 Member Commission - 3-Year Terms				
3 Terms Expiring				
	Charles Ciccone	Current Commission Member	2022	
	Christine M. Gargano	Current Commission Member	1987	
	Michelle Yu	New Applicant	N/A	
Sweetser Lecture Advisory Committee - Currently 2 Committee Members with no term limits				
Need to set term limit - 3-Year Term				
	Michelle McAdams	New Applicant	N/A	
Veteran's Advisory Board - Currently 10 Member Board - 3-Year Terms				
3 Terms Expiring				
	Joseph Dellolio	Current Board Member	2021	
	Robert Ettinger	Current Board Member	2019	
	Vacant		N/A	
Zoning Board of Appeals - Currently 5 Member Board & 3 Alternates - 3-Year Terms				
1 Voting Member Term Expiring				
3 Alternate Terms Expiring				
	Charles Tarbell	Current Board Member	2001	
	Kasumi Humphries	Current Alternate Member	2019	
	Greg Demerjian	New - Alternate Member	N/A	
	Kirstin Brown	New - Alternate Member	N/A	
	Robert Casaletto	New - Alternate Member	N/A	