

Budget No. 4		Page 1									
Dept. No. 145											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025											
Treasurer Department											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	+/- \$	+/- %
1	Salary of Treasurer	69,272.00	71,351.00	71,351.00	73,491.00	36,745.00	75,695.00	75,695.00	0.00	2,204.00	3.00%
1	Personal Services	130,720.00	147,510.00	135,926.00	139,293.00	93,000.00	134,861.00	134,861.00	0.00	(4,432.00)	-3.18%
2	Contractual Services	3,625.00	3,169.00	4,550.00	4,450.00	1,195.00	4,600.00	4,600.00	0.00	150.00	3.37%
4	Materials & Supplies	1,145.00	1,327.00	1,500.00	1,500.00	907.00	2,000.00	2,000.00	0.00	500.00	33.33%
7	Sundry Charges	90.00	90.00	90.00	90.00	90.00	100.00	100.00	0.00	10.00	11.11%
	TOTAL TREASURER	204,852.00	223,447.00	213,417.00	218,824.00	131,937.00	217,256.00	217,256.00	0.00	(1,568.00)	-0.72%
143	TAX TITLE	12,102.00	4,115.00	13,000.00	13,000.00	11,364.00	13,000.00	13,000.00	0.00	0.00	0.00%
144	BANK CHARGES	7,053.00	4,030.00	7,500.00	7,500.00	1,556.00	7,500.00	7,500.00	0.00	0.00	0.00%
	RFT			11,585.00							
	TOTAL TREASURERS ACCT.	224,007.00	231,592.00	245,502.00	239,324.00	144,857.00	237,756.00	237,756.00	0.00	(1,568.00)	-0.66%

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Dept. No. 145										
TOWN OF WAKEFIELD										
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025										
Treasurer Department										
		Actual	Actual			Act. Expend.	Departmental	Town Admin.		
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended	
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	
SHEET B - 2 CONTRACTUAL SERVICES										
5244	Equip. Maint. - Office	258.00	500.00	500.00	500.00	44.00	500.00	500.00	0.00	
5273	Vehicle Allowance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5306	Printing & Binding	1,850.00	1,250.00	1,850.00	1,850.00	0.00	2,000.00	2,000.00	0.00	
5318	Prof. Serv. - Financial	0.00	0.00	200.00	200.00	0.00	200.00	200.00	0.00	
5340	Postage	232.00	134.00	350.00	300.00	156.00	300.00	300.00	0.00	
5341	Telephone	1,275.00	1,275.00	1,500.00	1,500.00	985.00	1,500.00	1,500.00	0.00	
5351	Travel Inside Common.	10.00	10.00	150.00	100.00	10.00	100.00	100.00	0.00	
	TOTAL 2	3,625.00	3,169.00	4,550.00	4,450.00	1,195.00	4,600.00	4,600.00	0.00	

Budget No. 4	Page 3										
Dept. No. 145											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025											
Treasurer Department											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025		
SHEET B - 4 MATERIALS & SUPPLIES											
5422	Office Supplies	1,145.00	1,327.00	1,500.00	1,500.00	907.00	2,000.00	2,000.00	0.00		
	TOTAL 4	1,145.00	1,327.00	1,500.00	1,500.00	907.00	2,000.00	2,000.00	0.00		

Budget No. 4	Page 4									
Dept. No. 145										
TOWN OF WAKEFIELD										
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025										
Treasurer Department										
		Actual	Actual			Act. Expend.	Departmental	Town Admin.		
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended	
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	
SHEET B - 7 SUNDRY CHARGES										
5731	Dues & Subscriptions	90.00	90.00	90.00	90.00	90.00	100.00	100.00	0.00	
	TOTAL 7	90.00	90.00	90.00	90.00	90.00	100.00	100.00	0.00	

Budget No. 13		Page 1									
Dept. No. 171											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For The Fiscal Period of 2025											
Conservation Department											
=====											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	+/- \$	+/- %
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SHEET A											
1	Personal Services	48,475.00	57,959.00	45,710.00	55,856.00	31,523.00	81,478.00	57,388.00	0.00	1,532.00	2.74%
2	Contractual Services	467.00	1,413.00	1,950.00	1,885.00	99.00	1,885.00	1,885.00	0.00	0.00	0.00%
4	Materials/Supplies	849.00	992.00	1,000.00	1,000.00	313.00	1,000.00	1,000.00	0.00	0.00	0.00%
7	Sundry Charges	725.00	710.00	725.00	790.00	789.00	805.00	805.00	0.00	15.00	1.90%
	RFT	4,000.00		12,250.00							
	TOTAL	50,516.00	61,074.00	61,635.00	59,531.00	32,724.00	85,168.00	61,078.00	0.00	1,547.00	2.60%
	LESS:										
	Wetland Filing Fees	4,500.00	4,500.00	4,500.00	4,500.00	2,250.00	4,500.00	4,500.00	0.00	0.00	0.00%
	TOTAL	46,016.00	56,574.00	57,135.00	55,031.00	30,474.00	80,668.00	56,578.00	0.00	1,547.00	2.81%

Budget No. 13		Page 2									
Dept. No. 171											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For The Fiscal Period of 2025											
Conservation Department											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025		
SHEET B - 2 CONTRACTUAL SERVICES											
5301	Advertising	0.00	112.00	150.00	250.00	0.00	250.00	250.00	0.00		
5306	Printing & Binding	0.00	73.00	400.00	400.00	0.00	400.00	400.00	0.00		
5340	Postage	267.00	219.00	400.00	400.00	99.00	400.00	400.00	0.00		
5351	Travel Inside Comm (Seminars & Training)	200.00	1,009.00	1,000.00	835.00	0.00	835.00	835.00	0.00		
	TOTAL 2	467.00	1,413.00	1,950.00	1,885.00	99.00	1,885.00	1,885.00	0.00		

Budget No. 13		Page 3									
Dept. No. 171											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For The Fiscal Period of 2025											
Conservation Department											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025		
SHEET B - 4 MATERIALS/SUPPLIES											
5422	Office Supplies	849.00	992.00	1,000.00	1,000.00	313.00	1,000.00	1,000.00	0.00		
	TOTAL 4	849.00	992.00	1,000.00	1,000.00	313.00	1,000.00	1,000.00	0.00		

Budget No. 13		Page 4									
Dept. No.171											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For The Fiscal Period of 2025											
Conservation Department											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025		
SHEET B - 7 SUNDRY CHARGES											
5731	Dues & Memberships	725.00	710.00	725.00	790.00	789.00	805.00	805.00	0.00		
	TOTAL	725.00	710.00	725.00	790.00	789.00	805.00	805.00	0.00		



Budget No. 18		Page 1									
Dept No. 293											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025											
Fire Alarm											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.	Recommended		
EOC	Dept/Appropriation	Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	FY 2025	+/- \$	+/- %
		FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025		
1	Personal Services										
	Materials & Supplies, Contractual	61,404.00	68,845.00	66,700.00	70,511.00	41,127.00	72,511.00	72,511.00	0.00	2,000.00	2.84%
	RFT	0.00	0.00	2,160.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL	61,404.00	68,845.00	68,860.00	70,511.00	41,127.00	72,511.00	72,511.00	0.00	2,000.00	2.84%





Budget No. 19	Page 2									
Dept. No. 291										
TOWN OF WAKEFIELD										
Summary of Expenditures of Prior Periods With Estimates For The Fiscal Period 2025										
Emergency Management										
====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
		Actual	Actual			Act. Expend.	Departmental	Town Admin.		
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended	
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	
====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
SHEET B - 2 CONTRACTUAL SERVICES										
5243	Maintenance - Motor Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5245	Maintenance - Other	4,000.00	3,936.00	4,000.00	4,000.00	649.00	4,000.00	4,000.00	0.00	
5340	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5339	EMER OPS CENTER	10,300.00	9,784.00	10,000.00	10,000.00	13,857.00	10,000.00	10,000.00	0.00	
5338	Notification System	14,666.00	15,862.00	16,000.00	16,000.00	0.00	16,000.00	16,000.00	0.00	
	TOTAL 2	28,966.00	29,582.00	30,000.00	30,000.00	14,506.00	30,000.00	30,000.00	0.00	

Budget No. 19	Page 3									
Dept. No. 291										
TOWN OF WAKEFIELD										
Summary of Expenditures of Prior Periods With Estimates For The Fiscal Period 2025										
Emergency Management										
====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
		Actual	Actual			Act. Expend.	Departmental	Town Admin.		
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended	
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	
====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
SHEET B - 4 MATERIALS AND SUPPLIES										
5481	Motor Vehicle Parts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5482	Oil and Additives	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5591	Public Safety Supplies	2,580.00	2,493.00	3,000.00	3,000.00	1,181.00	3,000.00	3,000.00	0.00	
5593	Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL 4	2,580.00	2,493.00	3,000.00	3,000.00	1,181.00	3,000.00	3,000.00	0.00	

Budget No. 20		Page 1									
Dept. No. 240											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the fiscal Period of 2025											
Inspectional Services											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	+/- \$	+/- %
SHEET A											
1	Personal Services	362,829.00	3033-06-05	416,578.00	442,543.00	221,838.00	456,238.00	456,238.00	0.00	13,695.00	3.09%
2	Contractual Services	12,913.00	1938-09-25	14,650.00	14,850.00	6,009.00	16,350.00	16,350.00	0.00	1,500.00	10.10%
4	Materials & Supplies	6,642.00	1915-10-21	7,050.00	9,550.00	3,877.00	9,550.00	9,550.00	0.00	0.00	0.00%
7	Sundry Charges	500.00	1901-05-14	500.00	500.00	260.00	500.00	500.00	0.00	0.00	0.00%
	TOTAL	382,884.00	3089-05-03	438,778.00	467,443.00	231,984.00	482,638.00	482,638.00	0.00	15,195.00	3.25%

Budget No. 20										
Dept. No. 240										
TOWN OF WAKEFIELD										
Summary of Expenditures of Prior Periods With Estimates For the fiscal Period of 2025										
Inspectional Services										
		Actual	Actual	Approp.	Approp.	Act. Expend.	Departmental	Town Admin.	Recommended	
EOC	Dept/Appropriation	Expend.	Expend.	FY 2023	FY 2024	Thru Wk. 26	Request For	Request For	FY 2025	
		FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	
SHEET B - 2 CONTRACTUAL SERVICES										
5243	Repair/Maint Motor Vehicle	0.00	1900-01-00	0.00	0.00	0.00	0.00	0.00	0.00	
5244	Repair/Maint Office	0.00	1900-02-26	100.00	300.00	0.00	300.00	300.00	0.00	
5273	Vehicle Allowance	6,087.00	1920-11-28	6,600.00	6,600.00	3,086.00	8,100.00	8,100.00	0.00	
5306	Printing & Binding	1,335.00	1903-08-04	1,500.00	1,500.00	435.00	1,500.00	1,500.00	0.00	
5340	Postage	429.00	1901-05-21	300.00	300.00	59.00	300.00	300.00	0.00	
5341	Telephone	3,980.00	1910-10-08	5,000.00	5,000.00	2,135.00	5,000.00	5,000.00	0.00	
5351	Travel Inside Commonwealth	1,082.00	1901-11-30	1,150.00	1,150.00	294.00	1,150.00	1,150.00	0.00	
	TOTAL 2	12,913.00	1938-09-25	14,650.00	14,850.00	6,009.00	16,350.00	16,350.00	0.00	

Budget No. 20										
Dept. No. 240										
TOWN OF WAKEFIELD										
Summary of Expenditures of Prior Periods With Estimates For the fiscal Period of 2025										
Inspectional Services										
		Actual	Actual			Act. Expend.	Departmental	Town Admin.		
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended	
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	
SHEET B - 4 MATERIALS/SUPPLIES										
5422	Office Supplies	1,726.00	1905-04-25	1,800.00	1,800.00	682.00	1,800.00	1,800.00	0.00	
5423	Reproducing and Computer	459.00	1901-06-27	750.00	750.00	559.00	750.00	750.00	0.00	
5481	Motor Vehicle Parts	0.00	1900-01-00	0.00	0.00	0.00	0.00	0.00	0.00	
5482	Oil and Additives	1,000.00	1900-01-00	0.00	0.00	0.00	0.00	0.00	0.00	
5511	Books & Periodicals	1,061.00	1904-01-26	1,500.00	3,500.00	236.00	3,500.00	3,500.00	0.00	
5593	Uniforms	2,396.00	1904-12-04	3,000.00	3,500.00	2,400.00	3,500.00	3,500.00	0.00	
	TOTAL 4	6,642.00	1915-10-21	7,050.00	9,550.00	3,877.00	9,550.00	9,550.00	0.00	



Budget No. 20										
Dept. No. 240										
TOWN OF WAKEFIELD										
Summary of Expenditures of Prior Periods With Estimates For the fiscal Period of 2025										
Inspectional Services										
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
		Actual	Actual			Act. Expend.	Departmental	Town Admin.		
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended	
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
SHEET B - 7 SUNDRY CHARGES										
5731	Dues & Memberships	500.00	1901-05-14	500.00	500.00	260.00	500.00	500.00	0.00	
	TOTAL 7	500.00	1901-05-14	500.00	500.00	260.00	500.00	500.00	0.00	

Budget No. 36						Page 1					
Acct No. 424											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025											
Street Lights											
=====											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	+/- \$	+/- %
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	Street Lights	188,131.00	188,131.00	188,131.00	188,131.00	188,131.00	188,131.00	188,131.00	0.00	0.00	0.00%
	TOTAL	188,131.00	188,131.00	188,131.00	188,131.00	188,131.00	188,131.00	188,131.00	0.00	0.00	0.00%

Budget No. 38		Page 1									
Acct. No. 691											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025											
Historical Commission											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	+/- \$	+/- %
Summary											
2	Contractual Services	0.00	1,080.00	1,120.00	1,120.00	0.00	1,120.00	1,120.00	0.00	0.00	0.00%
4	Materials / Supplies	143.00	740.00	750.00	750.00	151.00	750.00	750.00	0.00	0.00	0.00%
7	Sundry Charges	130.00	0.00	130.00	130.00	0.00	130.00	130.00	0.00	0.00	0.00%
	TOTAL	273.00	1,820.00	2,000.00	2,000.00	151.00	2,000.00	2,000.00	0.00	0.00	0.00%

Budget No. 38	Page 2	Page 2								
Acct. No. 691										
TOWN OF WAKEFIELD										
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025										
Historical Commission										
		Actual	Actual	Approp.	Approp.	Act. Expend.	Departmental	Town Admin.		
		Expend.	Expend.	FY 2023	FY 2024	Thru Wk. 26	Request For	Request For	Recommended	
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	
CONTRACTUAL SERVICES - 2										
5306	Printing & Binding	0.00	1,080.00	1,030.00	1,030.00	0.00	1,030.00	1,030.00	0.00	
5340	Postage	0.00	0.00	40.00	40.00	0.00	40.00	40.00	0.00	
5351	Travel Inside Commonwealth	0.00	0.00	50.00	50.00	0.00	50.00	50.00	0.00	
	TOTAL 2	0.00	1,080.00	1,120.00	1,120.00	0.00	1,120.00	1,120.00	0.00	

Budget No. 38	Page 3	Page 3								
Acct. No. 691										
TOWN OF WAKEFIELD										
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025										
Historical Commission										
		Actual	Actual	Approp.	Approp.	Act. Expend.	Departmental	Town Admin.		
		Expend.	Expend.	FY 2023	FY 2024	Thru Wk. 26	Request For	Request For	Recommended	
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	
MATERIALS AND SUPPLIES - 4										
5423	Reproduce & Computers	0.00	0.00	130.00	130.00	0.00	100.00	100.00	0.00	
5510	Books and Subscriptions	0.00	322.00	120.00	120.00	151.00	150.00	150.00	0.00	
5540	Other Materials & Supplies	143.00	418.00	500.00	500.00	0.00	500.00	500.00	0.00	
	TOTAL 4	143.00	740.00	750.00	750.00	151.00	750.00	750.00	0.00	

Budget No. 38		Page 4	Page 4							
Acct. No. 691										
TOWN OF WAKEFIELD										
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025										
Historical Commission										
		Actual	Actual			Act. Expend.	Departmental	Town Admin.		
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended	
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	
SUNDRY CHARGES - 7										
5731	Memberships and Dues	130.00	0.00	130.00	130.00	0.00	130.00	130.00	0.00	
	TOTAL 7	130.00	0.00	130.00	130.00	0.00	130.00	130.00	0.00	

Budget No. 41	Page 1										
Account No. 913											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025											
Unemployment											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	+/- \$	+/- %
	Unemployment - Town	4,145.00	6,216.00	25,000.00	25,000.00	12,177.00	25,000.00	25,000.00	0.00	0.00	0.00%
	Unemployment - School	23,122.00	48,722.00	50,000.00	50,000.00	62,823.00	50,000.00	50,000.00	0.00	0.00	0.00%
	RFT	0.00	0.00								
	TOTAL	27,267.00	54,938.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	0.00	0.00	0.00%

Budget No. 42							Page 1			
Acct No. 132										
TOWN OF WAKEFIELD										
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025										
For Department Reserve Fund										
=====										
		Actual	Actual			Act. Expend.	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	+/- \$	+/- %
=====										
	Reserve Fund	128,000.00	235,370.00	400,000.00	400,000.00	0.00	400,000.00	0.00	0.00	0.00%
	TOTAL	128,000.00	235,370.00	400,000.00	400,000.00	0.00	400,000.00	0.00	0.00	0.00%



Budget No. 44		Page 1									
Acct. No. 198											
TOWN OF WAKEFIELD											
Summary of Expenditures of Prior Periods With Estimates For the Fiscal Period of 2025											
Professional Medical Department											
		Actual	Actual			Act. Expend.	Departmental	Town Admin.			
		Expend.	Expend.	Approp.	Approp.	Thru Wk. 26	Request For	Request For	Recommended		
EOC	Dept/Appropriation	FY 2022	FY 2023	FY 2023	FY 2024	12/26/23	FY 2025	FY 2025	FY 2025	+/- \$	+/- %
	2 - CONTRACTUAL SERVICES										
	Medical Exams	6,772.00	14,753.00	7,500.00	10,000.00	4,773.00	11,500.00	11,500.00	0.00	1,500.00	15.00%
	Examworks	989.00	0.00	850.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL 2	7,761.00	14,753.00	8,350.00	10,000.00	4,773.00	11,500.00	11,500.00	0.00	1,500.00	15.00%
	RFT			6,500.00							
	TRANSFERS										
	Water	1,250.00	1,250.00	1,250.00	1,650.00	825.00	1,900.00	1,900.00	0.00	250.00	15.15%
	Sewer	1,250.00	1,250.00	1,250.00	1,650.00	825.00	1,900.00	1,900.00	0.00	250.00	15.15%
	TOTAL	10,261.00	17,253.00	17,350.00	13,300.00	6,423.00	15,300.00	15,300.00	0.00	2,000.00	15.04%

## Proposed Town Meeting Article

To see if the Town will vote to amend the Zoning Bylaws by:

1. adding as Article XX of the Zoning Bylaw, Chapter 190 of the Code of the Town, the following text:

### **ARTICLE XX. MBTA Communities Multi-Family Overlay District (MCMOD)**

#### **§ 190-114. Establishment, Applicability and Purpose**

1. **Underlying Zoning.** The MBTA Communities Multi-Family Overlay District (MCMOD) is an overlay district superimposed on underlying zoning districts. The regulations for use, dimensions, and all other provisions of the Zoning Bylaw governing the underlying zoning district(s) shall remain full force, except for uses allowed as of right in the MCMOD.
2. **Applicability of MCMOD.** An applicant may develop multi-family dwellings located within the MCMOD in accordance with the provisions of this Article.
3. **Non-inclusion of partial lots.** A lot that is not 100% within the MCMOD district as drawn in Zoning Map of the Town shall be considered excluded from the MCMOD.
4. **Purpose.** The purpose of the MCMOD is to allow multi-family dwellings as of right in accordance with G.L. c. 40A, § 3A.

**§ 190-115. Permitted Uses.** In the MCMOD, a multi-family dwelling building with a maximum of four units per lot is allowed as of right, subject to site plan review, as provided in §190-23, the Table of Use of Regulations. The Planning Board shall be the site plan review authority.

#### **§ 190-116. MCMOD Dimensional Standards**

1. **Table of Dimensional Regulations.** Notwithstanding anything to the contrary in the Zoning Bylaw, the dimensional requirements applicable in the MCMOD shall be as set forth in Table 2, the Table of Dimensional Regulations.
2. **Height.** The limitation on the height of buildings shall not apply in the MCMOD to chimneys, ventilators, towers, elevator shafts, silos, spires, or similar features of buildings, which features are in no way used for living purposes and do not constitute more than 20% of the ground floor area of the building.

§ 190-117. **Parking**

1. Refer to Parking and Loading Requirements, §190-37, Location and design of off-street parking spaces, A.-C.
2. **Number of parking spaces.** The minimum number of off-street parking spaces shall be 1.5 spaces per dwelling unit, either in surface parking or within garages or other structures.
3. **Parking Materials.** The parking surface may be concrete, asphalt, bricks, or pavers, including pervious materials but not including grass or soil not contained within a paver or other structure.
4. **Parking Area.** The parking area located within the lot must reasonably and safely accommodate the entering and exiting of dwelling unit vehicles.
5. **Parking Area Location.** Parking areas shall be located to the rear or side of the principal building. Parking shall not be located between the building and any lot line adjacent to the public right-of-way.
6. **Buffers.** The surfaced areas of off-street parking areas shall be set back a minimum of 4 ft. from all buildings and side and rear property lines, except as may be approved by the Planning Board. Buffers between property lines and parking areas shall be landscaped. Buffers between the buildings (rear and side) and parking areas shall include landscaping or walkways.

§ 190-118. **MCMOD Development Standards**

1. **Site Design.** Site plans for developments in the MCMOD shall include the following:
  - a. **Connections.** Sidewalks shall provide a direct connection among building entrances, the public sidewalk (if applicable), and vehicular and bicycle parking.
  - b. **Vehicular access.** Where feasible, curb cuts shall be minimized, and shared driveways encouraged.
  - c. **Plantings.** Planting is encouraged to include the use of native vegetation. Refer to the Town of Wakefield Conservation Commission Native Planting policy.
  - d. **Outdoor Lighting Plan.** Plans must show the location and type of outdoor lighting and lighting fixtures, said lighting to be designed to minimize glare and light

spillover onto adjacent properties and streets. All exterior lighting shall be designed and installed so as to be shielded or downcast, and to avoid light trespass onto adjacent properties. Lighting fixtures shall be selected in accordance with dark sky compliance principles. Plans shall depict the light intensity (foot-candle) in an appropriate grid. All exterior lighting shall be limited to 15 feet in height and shall cast a maximum of 8-foot candles of light on the ground. Lighting shall also be directed so as not to blind vehicular or pedestrian traffic, shine into adjacent buildings or spill over to abutting properties.

**e. Stormwater Management.** Refer to §170 Storm Drain System; Stormwater Management for Wakefield stormwater bylaw and associated requirements.

**f. Offsite Improvement Plans.** Plans shall depict full design, grading and layouts for any work required within the public way to support the project. This includes but is not limited to pedestrian, traffic and utility improvements.

## 2. Buildings: General.

**a. Position relative to the principal street.** The primary building shall have its principal façade and entrance facing the principal street, except as set forth below with respect to corner lots.

**b. Entries.** Entries shall be clearly defined and linked to a paved pedestrian network that includes the public sidewalk or right of way.

**3. Buildings: Shared Outdoor Space.** All multi-family dwelling units shall have outdoor space that residents can access. Such space may be located in any combination of the ground floor, courtyard, rooftop, or terrace. Space shall either be shared among all residents or allocated on a unit by unit basis.

**4. Buildings: Corner Lots.** A building on a corner lot shall have a primary entrance either along one of the street-facing façades or on the primary corner as an entrance serving both streets.

**a.** Such entries shall be connected by a paved surface to the public sidewalk or right of way.

**b.** All façades visible from a public right-of-way shall be treated with similar care and attention in terms of entries, fenestration, and materials.

**c.** Fire escapes serving more than one story shall not be located on either of the

street-facing façades.

5. **Buildings:** Principal Façade and Garages. Parking garages shall be subordinate in design and location to the principal building façade. The principal pedestrian entry into the building shall be more prominent in design and placement than the vehicular entry into the garage.

**§ 190-119. Site Plan Review**

1. **Applicability.** Site Plan Review is required for any building with three or four dwelling units. An application for Site Plan Review shall be reviewed by the Planning Board for consistency with the purpose and intent of § 190-118, MCMOD Development Standards.
2. **Submission Requirements.** As part of any application for Site Plan Review for a project within the MCMOD, the Applicant must submit the following documents:
  - a. Application for Site Plan Review.
  - b. Site plans that show the position of the building on the site, points of vehicular access to and from the site and vehicular circulation on the site, stormwater management, utilities, and landscape treatments, including any screening of adjacent properties, and other information commonly required by the Planning Board for Site Plan Review.
  - c. Elevations of the building(s) showing the architectural design of the building.
  - d. Stormwater Report consistent with the requirements of §170 Storm Drain System; Stormwater Management, demonstrating no increase in stormwater rate or volume to adjacent properties or the public/private way.
  - e. Site plans and stormwater report shall be prepared and stamped by civil engineers, land surveyors, architects, and/or landscape architects, registered in the Commonwealth of Massachusetts per their area of expertise as required by law.
  - f. The plan shall be submitted on D-size sheets (24 inches by 36 inches). All plans shall be signed and stamped, and drawings should be prepared at a scale of suitable size.
  - g. Narrative of compliance with the applicable MCMOD Development Standards.

3. **Timeline.** Site Plan Review should be commenced no later than 30 days following the submission of a complete application and should be completed expeditiously. The Planning Board may, when appropriate, seek the input of other municipal boards or officials. In general, site plan review should be completed no more than 6 months after the submission of the application, provided, however, that no failure to meet the deadlines set forth herein shall result in a constructive approval.
  
4. **Site Plan Approval.** Site Plan approval for uses listed in §190-115, "Permitted Uses," shall be granted upon determination by the Planning Board that the following conditions have been satisfied. The Planning Board may impose reasonable conditions, at the expense of the applicant, to ensure that these conditions have been satisfied:
  - a. the Applicant has submitted the required information as set forth in the Town's requirements for a Building Permit and Site Plan Review; and
  
  - b. the project as described in the application meets the MCMOD Development Standards.

**§ 190-120. Severability.** If any provision of this Article XX is found to be invalid by a court of competent jurisdiction, the remainder of this Article shall not be affected but shall remain in full force and effect. The invalidity of any provision of this Article XX shall not affect the validity of the remainder of the Zoning Bylaw.

2. adding to § 190-4 of the Zoning Bylaw, the definitions section, the following definition:

**"AS OF RIGHT**

"Development that may proceed under the zoning in place at the time of application without the need for a special permit, variance, zoning amendment, waiver, or other discretionary zoning approval."

3. revising the first sentence of the definition of "Multifamily Dwelling" in § 190-4 of the Zoning Bylaw by changing the word "four" to "three," so that such sentence will read as follows:

**"MULTIFAMILY DWELLING**

"A building (other than an 'attached dwelling,' as defined herein) designed or intended or used as the home of four three or more families, each in a separate dwelling unit, living independently of each other and who may have a common right in halls and stairways."

4. revising the Table of Use Regulations, § 190-23, by adding the following line after the entry for "Creative Development":

**Principal Permitted Uses**            SSR   SR   GR   MR   NB   LB   B   LI   I   Assisted Living   MCMOD

Multi-Family Dwelling            N    N    N    SP   N    N    N    N    N            Y

(See Art. XX)

5.        revising the Table of Dimensional Regulations, Attachment 2 to the Zoning Bylaws, by adding the following line after the entry for MR-2:

[here place Dimensional Table Insert]

6.        adding the following to the end of § 190-5 of the Zoning Bylaws:

“MBTA Communities Multi-family Overlay District (MCMOD)”

7.        adding the following to the end of § 190-6.A of the Zoning Bylaws:

**“(18)** The MBTA Communities Multi-family Overlay District (MCMOD) is a special overlay district to allow multi-family dwellings as of right in accordance with G.L. c. 40A, § 3A, subject only to site plan review by the Planning Board, and is shown on the Zoning Map entitled ‘MBTA Communities Multi-family Overlay District.’ Within such district, all provisions of the Zoning Bylaw applicable to the underlying districts shall continue to apply except as provided in Article XX of the Zoning Bylaw.”

8.        adding the following to the end of § 190-7.A of the Zoning Bylaws:

“The MBTA Communities Multi-family Overlay District is located as shown on a separate map entitled ‘MBTA Communities Multi-family Overlay District Map, dated \_\_\_\_\_, 2024.’” and

9.        amending the Wakefield Zoning Map by adopting the “MBTA Communities Multi-family Overlay District Map, dated \_\_\_\_\_, 2024,” a copy of which is on file with, and available for inspection at the office of, the Town Clerk;

or to see what the Town will do about it.

c:\Wakefield\MBTA Zoning Article

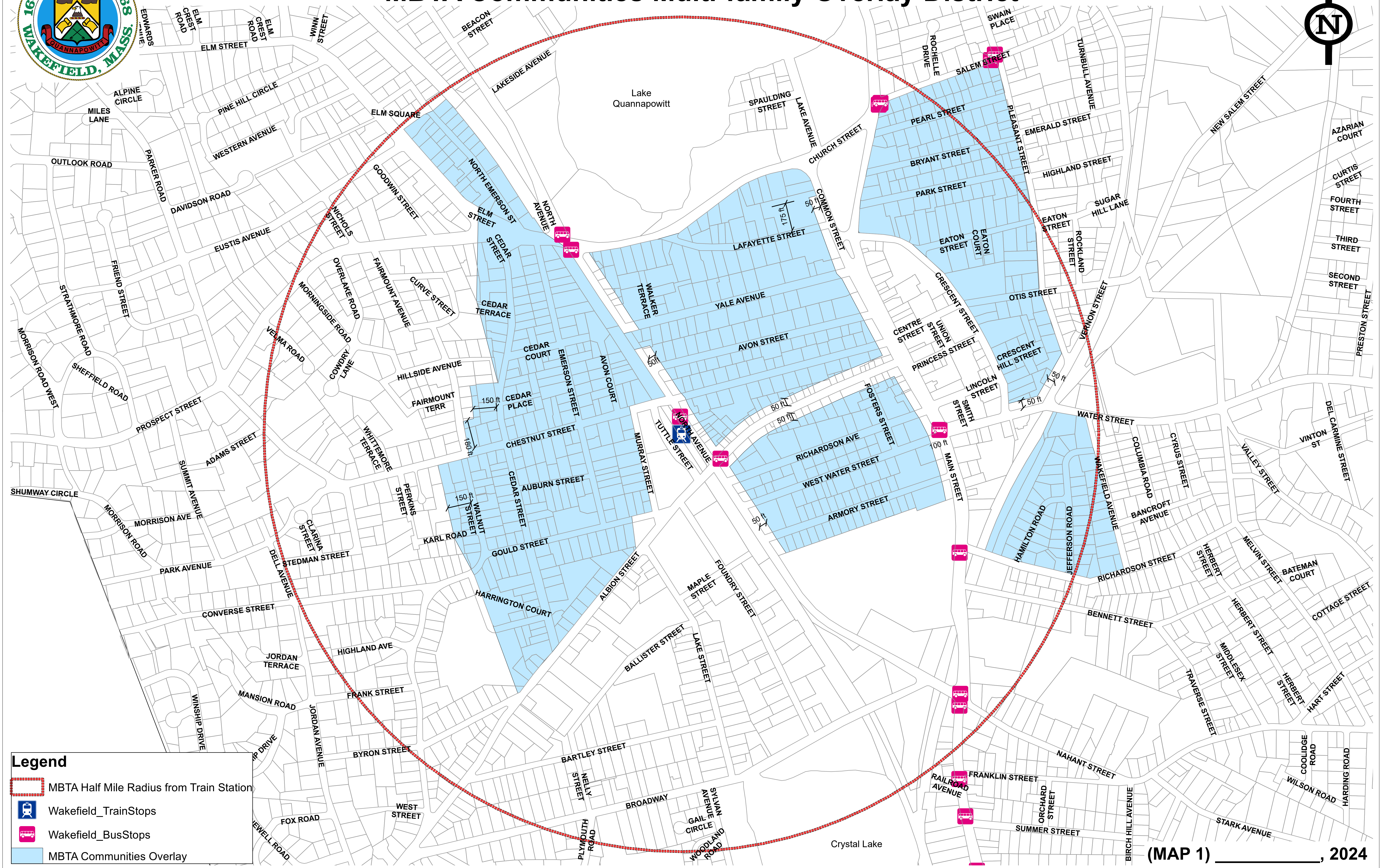
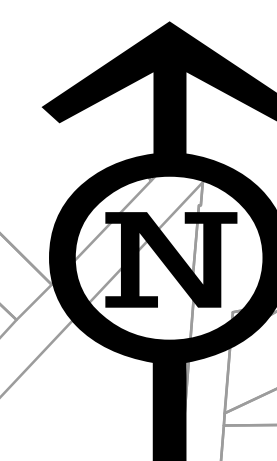
District	Lot Area	Maximum Density	Frontage and Width	Floor Area Ratio	Setbacks			Maximum Stories/Height	Maximum Building Coverage	Minimum Open Area	Distance Between Buildings
					Front	Side	Rear				
MCMOD	4,000	--	80	--	15	10	20	3/35	35%	30%	--

c:\Wakefield\Dimensional Table Insert









# MBTA Communities Multi-family Overlay District



**Legend**

-  MBTA Half Mile Radius from Train Station
-  Wakefield\_TrainStops
-  Wakefield\_BusStops
-  MBTA Communities Overlay



# Public Works Update

01/22/2024

Joseph Conway-Director

Ann Waitt- Business Manager

Denis Fazio- Forestry Supervisor



# The Forestry Division



- Denis Fazio- Supervisor
  - 27 years with Public Works
  - 30+ years Forestry Experience
  - 2021 Mass Tree Wardens: Tree Warden of the Year
  - 22 years Tree City Usa
- 3 member Division from Public Works labor force

# Our Process

- The Town Tree Warden, and Forestry Division Staff (3), primarily identify hazardous trees for removal beginning in late May or early June when the trees have leafed-out and dead or dying trees can appropriately be identified
- Simultaneous review of resident inquiries conducted
- Triage of existing conditions and needs is performed
- Schedule for maintenance is developed



# Tree Removal Policy

- Memo issued to TC represents a summarization of our operation
- Largely influenced by Massachusetts General Law Chapter 87
- Generally the answer to inquires into cutting public shade trees is “no”, no public shade tree will be altered and or removed without cause

**OUR GOAL IS TO PROTECT AND PRESERVE OUR PUBLIC SHADE TREE NETWORK TO THE MAXIMUM EXTENT POSSIBLE**



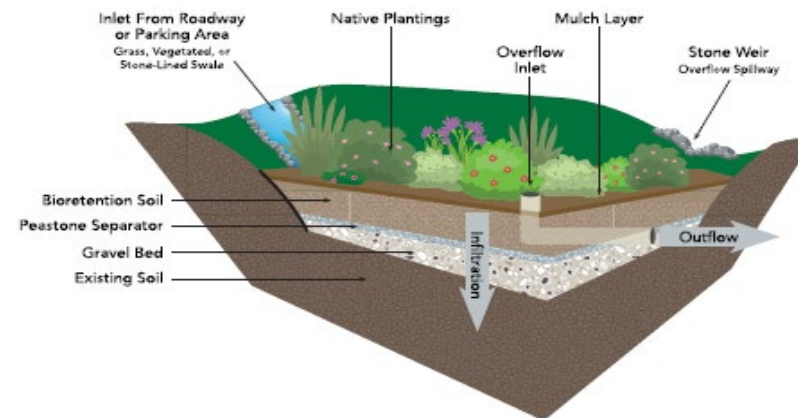
# Removals

- May be performed:
  - under MGL Chapter 87 guidance, or
  - when the existing conditions are such that a tree can be classified by the Tree Warden as a hazard to the public
  - Or after a successful advertised tree hearing
- ***\*\*If at the time of public hearing, or before a public hearing, a written objection is made by one or more persons, the Tree Warden will not cut down or remove a public shade tree without approval by the selectmen or mayor.\*\****



# Roadside plantings and flowers

- Large part of stormwater utility & NPDES compliance
- Opinion of Public Works: info/policy to exist in construction standards vs. a tree specific policy
- Design guidelines/styles coming with Envision etc.
- Balancing of the priorities
  - Color/aesthetics
  - Removal of phosphorus and nitrogen
  - Native salt tolerant plantings



# The Future..

- DCR Urban Forestry- Inventory and Management Grant
  - Identify and create digital asset records of our Public Shade Tree Inventory
  - Identify planting “gaps” & limitations within Public network of roads
  - Create work management plan ( Id: species, trim. needs, diseased trees, utility issues, and other maintenance needs )
- Generate formalized planting plan
  - Pre-identified planting locations for new trees
  - Increased ability to metric annual planting goals
  - Provide staff with the foundation to manage the asset into the future digitally

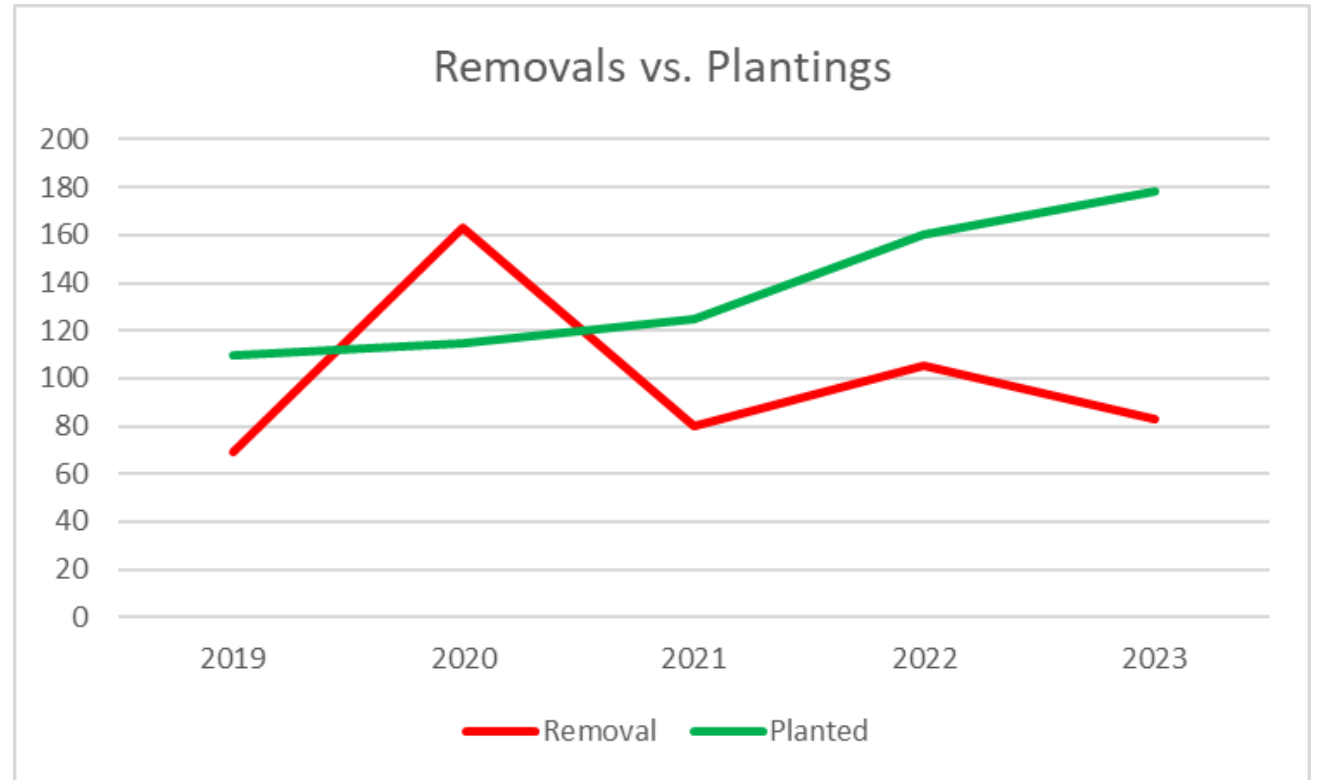




# 5 Year snapshot....

	Removal	Planted	Change
2019	69	110	41
2020	163	115	-48
2021	80	125	45
2022	105	160	55
2023	83	178	95

- Town on overall positive trend
- \*2020- Significant Microburst Late Summer



Questions/Comments?





### Public Shade Tree Policy

Massachusetts General Law Chapter 87<sup>1</sup>, section 1, provides for the protection of public shade trees. Under this section of law, Public Shade Trees are defined as; All trees within a public way or on the boundaries thereof including trees planted in accordance with the provisions of section 7<sup>2</sup> shall be public shade trees; and when it appears in any proceeding in which the ownership of or rights in a tree are material to the issue, that, from length of time or otherwise, the boundaries of the highway cannot be made certain by records or monuments, and that for that reason it is doubtful whether the tree is within the highway, it shall be taken to be within the highway and to be public property until the contrary is shown.

Cutting, Trimming or removal of Public Shade Trees are prohibited without written approval via a permit issued from the Town's Tree Warden, Forestry Supervisor Denis Fazio. The Tree Warden can be reached at 781-246-6316.

Public Shade Trees will not be approved for removal, or removed by the Town, without cause. The Town of Wakefield does not remove Public Shade Trees for dropping leaves or acorns, growing too large and casting too much shade or because they are not conveniently located. For the Town of Wakefield to remove a Public Shade Tree the Tree Warden must have classified the Tree as a Hazard.

For a Public Shade Tree to be deemed a hazard the following criteria must be met.<sup>3</sup>

- The tree must be sufficiently large enough to cause damage should it fall
- The tree has a target that would get damaged should it fall
- The tree is dead, dying or has a condition that would make it likely to fall
- The tree, or its root system, is the cause of hazards adjacent to the tree<sup>4</sup>
- The tree is infested with pests or disease declared to be public nuisances

### **Tree Removals**

The Town Tree Warden, and Forestry Division Staff, primarily identify hazardous trees for removal beginning in late May or early June when the trees have leafed-out and dead or dying trees can appropriately be identified. After this process, and additionally reviewing inquiries on Trees from residents, a list of tree pruning's and removals is triaged and developed so that work can be completed within priority and budget. Tree trimming and removal work takes place year-round, depending on weather conditions. Requests from private citizens to remove healthy Public Shade Trees are excluded

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<sup>1</sup> Highlighted sections of this law are provided at the end of this document as an appendix.

<sup>2</sup> Massachusetts General Law Chapter 87 Section 7

<sup>3</sup> As defined by the International Society of Arboriculture, (ISA).

<sup>4</sup> example:( significant sidewalk heaving, tree root systems compromising public utility competency)

from this effort, these trees cannot be cut down without an advertised Tree Hearing. However, if a public shade tree is deemed by the Tree Warden to be a hazard to the public, or falls within the exceptions provided by mass general law, a hearing is not required.

When a Public Shade Tree is under consideration for removal, or removal is being requested by an abutter, the following shall apply:

- An advertised public tree hearing date is scheduled.
- Two legal notices are run two successive weeks in the Wakefield Item (First publication to be not less than seven days before such hearing and published in a newspaper of general circulation in the town force in each of two successive weeks, the first publication to be not less than seven days before the hearing.)
- Notice will be posted in two or more public places in Town.
- Notice will contain: the time and place of the hearing, identify the size, type and location of the shade tree or trees to be cut down or removed.
- Such notice will be posted on the tree or tree(s) to be removed at least seven days before the public hearing.
- The Town Tree Warden will attempt to get in contact with any residents of adjacent properties by physically going to the property to conduct an onsite conversation, should the attempt be unsuccessful the property will receive a printed notice in advisement.
- If an abutter is successful in their petition for tree removal, a donation equivalent to replacing two trees, to be planted in the adjacent area, for every one removed shall be required.

**\*\*If at the time of public hearing, or before a public hearing, a written objection is made by one or more persons, the Tree Warden will not cut down or remove a public shade tree without approval by the selectmen or mayor.<sup>5\*\*</sup>**

### Exceptions

- 1) The Tree Warden can cut down and remove bushes and public shade trees less than one and one half inches (1 ½") in diameter, one foot from the ground, without the need to conduct a public hearing.<sup>6</sup>
- 2) Public shade trees that obstruct, endanger, hinder or incommode persons traveling on public ways, or
- 3) Obstruct buildings being moved pursuant to Massachusetts General Law Chapter 85 section 18, do not require a public hearing

### Stump removal

After an affirmative decision for removal is made and a Public Shade Tree is removed, the stump will be scheduled for removal by the Forestry Division. Stump Removal is a secondary function of Tree maintenance performed by the Forestry Division and will be completed as soon as work schedule will allow.

*It is important to note that there may be delays for stump removal in instances such as, utility conflicts, location of the stump in proximity to a dwelling or structure, traffic considerations, etc.*

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<sup>5</sup> Massachusetts General Law 87 section 4.

<sup>6</sup> Massachusetts General Law 87 Section 5

## **New Plantings**

The Tree Warden has an annual planting program where Public Shade Trees are planted two times per year, Spring and Fall planting seasons. Funding for plantings generates from:

- Forestry Division Operating Budget
- CommuniTree Donations
- Outside Donations, or Grants provided to the Town of Wakefield for the purpose of Tree Plantings<sup>7</sup>

New Planting locations for Public Shade Trees are generated through continual Public Works inventory review, assessments and resident requests for plantings provided to the Tree Warden. Each potential location is vetted against upcoming Capital Plans, underlying utilities, sidewalk competency, overhead obstructions and dwelling proximity, and any miscellaneous condition that may effect the health and viability of a new planting. When a location is deemed appropriate by the Tree Warden, a planting is scheduled for the next round of plantings.

## **ADA Compliance**

The Americans with Disabilities Act (ADA) provides guidelines for sidewalks in the right-of-way. The Forestry Division work to ensure that sidewalks are accessible and unobstructed for use by all people. The Town of Wakefield predominantly uses asphalt as a material for sidewalks adjacent to Public Shade Trees. Asphalt surfaces are more compatible with trees than concrete because they are more flexible, preventing hazardous lips from uneven concrete slabs.

## **CommuniTree Donation Program**

While many trees throughout Wakefield have simply reached the end of their natural lifecycles, stress and storms have also impacted the health of our forestry. The CommuniTree initiative allows residents, visitors, local organizations, and business to donate a tree to supplement the ongoing work of the Forestry Division. While donors will have a list of tree species from which to indicate a preference and can request a neighborhood in which then a tree is planted, the Forestry Division will ultimately determine the viability of the requests based on surrounding plantings, placement of utilities, and sidewalk and green space limitations.

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<sup>7</sup> This also includes donations made to replant any Public Shade Tree requested by a resident and approved by the Tree Warden, the Town seeks to replant two (2) trees for every one (1) removed.



## NOTICE OF PUBLIC HEARING

In accordance with Massachusetts General Laws (MGL), Chapter 87, Public Shade Tree Law, Section 3 (Cutting of Public Shade Trees; Hearing; Damages), the Town of Wakefield Forestry Supervisor will hold a Public Hearing regarding the removal of public shade trees on (INSERT DATE) at the Town Hall, 1 Lafayette Street, Wakefield, MA. Any person interested or wishing to be heard on this matter should appear at the time and place designated.

Town trees located within the public way that are designated for removal have been posted with a notice of public hearing in the field.

The location of town trees affected include: (Insert Tree Address)

For further information regarding location, size and species of the affected trees, please contact the Department of Public Works during normal business or check the Town's website.

Dennis Fazio  
Forestry & Park Supervisor

Species	DBH	Street	House Number/ Pole#	NOTES

Sources

Massachusetts General Law Chapter 87: Shade Trees

<https://malegislature.gov/Laws/GeneralLaws/PartI/TitleXIV/Chapter87>

DRAFT

1/12/2023

SOURCE	DONOR INTENT	DETAIL	AMOUNT	ACCOUNT TOTAL
<b>VARIOUS GIFTS - ORG 20610290, OBJECT 483000</b>				<b>\$600.00</b>
Various Patrons	Public Printer Donations	Public printer supplies, paper, toner	\$ 350.00	
	Donation		\$ 250.00	
<b>MAGAZINE GIFTS - ORG 20610295, OBJECT 483000</b>				<b>0.00</b>
<b>FRIENDS OF BEEBE LIBRARY GIFTS - ORG 20610291, OBJECT 483000</b>				<b>0.00</b>
<b>GIFT BOOKS - ORG 20610296, OBJECT 483000</b>				<b>0.00</b>
<b>TOTAL DONATIONS</b>			<b>600.00</b>	<b>\$600.00</b>