

Town Clerk-Wakefield, Ma.  
2/15/2024 5:37 PM

# WAKEFIELD HOUSING AUTHORITY



**26 CRESCENT STREET  
WAKEFIELD, MA 01880-2430  
TEL. (781) 245-7328  
FAX (781) 245-5136**

**February 15, 2024**

**Town Clerk  
William Lee Memorial Town Hall  
1 Lafayette Street  
Wakefield, MA 01880**

**Notice is hereby given in accordance with M.G.L.c30A §20 that the Regular Meeting of the Wakefield Housing Authority will be held on: Wednesday, February 21, 2024 at 4:00 p.m.**

**The meeting will be in person at Crystal View Apartments 101 Broadway, Wakefield, MA. The meeting will be held in the community room, the entrance door is to the left of the main doorway. The meeting is also available remotely please see the information below.**

**Please join my meeting from your computer, tablet or smartphone.  
<https://meet.goto.com/178093621> You can also dial in using your phone.  
Access Code: 178-093-621 United States (Toll Free): [1 877 309 2073](tel:18773092073)**

**WAKEFIELD HOUSING AUTHORITY  
AGENDA  
REGULAR BOARD MEETING  
Wednesday, February 21, 2024**

1. Roll Call
2. Public Participation: Any member of the public who wishes to address the Board may speak for up to two minutes after acknowledgement by the Chairman. In the event that an issue raised requires further deliberation or action by the Board, the item will be added to a future meeting agenda.
3. Reading and approval of the minutes of the Regular Board Meeting of January 24, 2024
4. VOTE: To approve the cash disbursements for January 2024
5. VOTE: To approve the Sect. 8 and MRVP disbursements for January 2024
6. EXECUTIVE DIRECTOR'S REPORT AND CORRESPONDENCE
  - a. Massachusetts Municipal Depository Trust Reports for January 2024
  - b. Financial Statements
  - c. Occupancy Report/Waiting List Update
  - d. Correspondences
7. OTHER BUSINESS
  - a. Elm Street Siding Project: Update
  - b. 689 Deck Repairs: Update
  - c. ARPA award from EOHLIC: Update
  - d. EOHLIC Budget Fiscal Year 2024: Budget Submitted
  - e. Crystal View Floor Project: Certificate of Final Completion
  - f. EOHLIC Board Member Training
  - g. Annual Plan Meeting March 27, 2024 3:30 p.m.
  - h. State Grievance Policy Update
  - i. Locked Door Policy
  - j. Town Annual Report
8. MATTERS NOT ANTICIPATED FOR AGENDA: Any matters not anticipated prior to the 48 hour public notice requirement but necessitating immediate action by the Board

The next Board Meeting to be held on March 27, 2024 at 4:00 p.m.

**Please note that the board may act on items in a different order than they appear on this agenda.**  
**Also, if it so votes, the committee may go into Executive Session.**

**PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITHOUT FURTHER NOTICE.**

Sincerely yours,  
*Maureen E. Hickey*  
Executive Director