

# **WAKEFIELD RETIREMENT BOARD**

William J. Lee Memorial Town Hall

KEVIN GILL, Chair  
RICHARD J. DEFELICE  
PHILIP ROGERS, SR.  
DANIEL SHERMAN  
RICHARD E. SMITH



CATHY CHEEK  
Executive Director

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Administrative Assistant

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## **NOTICE OF MEETING – RETIREMENT BOARD**

**DATE:** October 18, 2018  
**CALL TO ORDER:** 8:00 A.M.  
**PLACE:** William J. Lee Memorial Town Hall  
Town Council - Conference Room – 2nd Floor

- 1) **Public Participation**
- 2) **Approval of Minutes**
  - a. Regular Board Minutes of September 20, 2018
- 3) **Cash Books**
  - a. August 2018
- 4) **Approval of Membership Census**
  - a. 1/1/18 – 10/12/18
- 5) **Monthly Budget**
  - a. September 2018
- 6) **Actuarial Valuation**
  - a. 1/1/18 Results
- 7) **Correspondence:**
  - a. PERAC Memo 27/2018 – Direct Deposit Scam
  - b. PERAC Memo 28/2018 – Mandatory Retirement Board Member Training – 4th Quarter 2018
  - c. PERAC Memo 29/2018 – Tobacco Company List

d. Michael Sacco – O’Leary Decision PERAC Memo 26/2018

**8) Monthly Refunds/Transfers/Buybacks/Makeups**

a. **Refunds**

1. Matthew Barrett, School, 1 year 9 months

2. Shannon Young, School, 3 years 4 months

b. **Transfers Out**

1. Adele Keohan, School, to Norwood Retirement Board, 6.3 years

c. **Makeups**

1. Dominique Masse, School, request to purchase part-time employment with school dept., 2 months (pro-rated)

**9) Intent to Retire**

a. Daniel Flynn, Light, DOR 11/1/18, Superannuation

**10) Matters Not Anticipated By The Chairman Within 48 Hours of Meeting**

**11) Monthly Warrant Review and Signing**

**12) Next Regular Board Meeting**

a. November 15, 2018

**13) Adjourn**