

WAKEFIELD RETIREMENT BOARD

William J. Lee Memorial Town Hall

KEVIN GILL, Chairman
DANIEL CALORE
RICHARD J. DEFELICE
PHILIP ROGERS, SR
DANIEL SHERMAN



CATHY CHEEK
Board Administrator

ONE LAFAYETTE STREET
WAKEFIELD, MASSACHUSETTS 01880
(781) 246-6352 * Fax (781) 246-2400

NOTICE OF MEETING – RETIREMENT BOARD

DATE: February 16, 2017
CALL TO ORDER: 8:00 A.M.
PLACE: William J. Lee Memorial Town Hall
Selectmen's Conference Room – 2nd Floor

1) Approval of Minutes

- a. Regular Board Minutes of January 19, 2017
- b. Executive Session Minutes of January 19, 2017 – O'Sullivan
- c. Executive Session Minutes of January 19, 2017 – Lynch
- d. Executive Session Minutes of January 19, 2017 – Legal Services

2) Cash Books

- a. December 2016

3) Approval of Membership Census

- a. 1/1/16 – 1/13/17

4) Monthly Budget

- a. December 2016
- b. January 2017

5) Set COLA Hearing – April 20, 2017

6) Travel Request for Cathy Cheek – Duke's County Administrators Conference

7) Correspondence:

- a. PERAC Memo 6/2017 – Mandatory Retirement Board Member Training – 1st Quarter 2017
- b. PERAC Memo 7/2017 – Actuarial Data
- c. PERAC Memo 8/2017 – Continuing Membership of "Non Full Time Employees"
- d. PERAC Memo 9/2017 – Buyback and Makeup Repayment Worksheets
- e. PERAC Memo 10/2017 – Domestic Relations Orders
- f. PERAC Memo 11/2017 – 2017 Annuity Savings Account
- g. PERAC Memo 12/2017 – 2017 Interest Rate set at 0.1%
- h. PERAC Memo 13/2017 – Administrators are Encouraged to Attend PERAC Training

i. PERAC Pension News – February 2017

8) New/Old Business

a. Law Offices of Michael Sacco – Engagement Contract

9) Monthly Warrant Review and Signing

10) Next Board Meeting – March 16, 2017

11) Adjourn