



TOWN OF WAKEFIELD

PLANNING BOARD

MEETING MINUTES
November 23rd, 2021 | 7:00 p.m.

ITEM 1 | Call to Order: 7:00pm

Attendance: Matt Lowry, Bill Spaulding, Megan Menesale, Theo Noell, Jim Hogan

Clerk: Susan Auld

ITEM 2 | Approval of Minutes – November 9, 2021

Motion to accept minutes by Theo Noell, Second by Bill Spaulding

Motion passed 5-0 by a roll call vote

ITEM 3 | Discussion on street name changing procedures

*Matt Lowry – The Town has received a request to rename a street. Planning Board has not received anything official yet. Matt would like Board members to do some research looking into other towns requirements/procedures/standards and we will address at a future meeting. Matt will reach out to Tom Mullen with regards to procedure process.

*Bill Spaulding – would like to propose that anyone doing research can submit to him and he will organize all info.

ITEM 4 | Items Not Anticipated by Chair

*Bill Spaulding - Saugus Planning Board – doesn't meet in person. Would like to have an update regarding hybrid meetings in the future. He will reach out to Steve Maio.

*Matt Lowry – attended citizens/planner seminars – drafting bylaw amendments – will share info - email addresses for town emails have been shut down - will look into.

ITEM 5 | Adjournment

Motion to adjourn by Theo Noell

Second by Jim Hogan

Adjourned at 7:22pm

Motion passed 5-0 by a roll call vote

Notes | NEXT SCHEDULED MEETING TUESDAY DECEMBER 14, 2021

Stark Avenue Definitive Plan filed on August 17, 2021, and the Public Hearing opened August 24, 2021. Planning Board's deadline to file a decision is prior to December 30, 2021 (135 days)

