

THE RIGHT CHOICE IN PROJECT MANAGEMEN

Craig DiCarlo

### WAKEFIELD PERMANENT BUILDING COMMITTEE WAKEFIELD HIGH SCHOOL BUILDING COMMITTEE

#### WAKEFIELD MEMORIAL HIGH SCHOOL MEETING NOTES #49

Date:	Thursday January 11, 2024		
Location:	Virtual "Zoom" Meeting		
Time:	7:00 pm		
Prepared BY:	Timothy Baker – LeftField PM		
Name			Present
Joseph Conway	Director of Public Works	(Non-Voting)	×
Julie Smith Galvin	Town Council	(Non-Voting)	×
Stephen P. Maio	Town Administrator	(Non-Voting)	×
Thomas Markham	School Committee Member	(Non-Voting)	×
Kevin Piscadlo	School Committee Member	(Non-Voting)	×
Dr. Doug Lyons	Superintendent of Schools	(Non-Voting)	×
Tim O'Brien	Facilities Director	(Non-Voting)	✓
Joseph B. Bertrand	Permanent Building Committee, Chair	(Voting)	✓
Charles L. Tarbell	Permanent Building Committee, Secretary	(Voting)	✓
Jason Cohen	Permanent Building Committee	(Voting)	✓
Tom Galvin	Permanent Building Committee	(Voting)	✓
John McDonald	Permanent Building Committee	(Voting)	✓
Marc Moccio	Permanent Building Committee	(Voting)	✓
Philip Renzi	Permanent Building Committee	(Voting)	✓
Wayne Hardacker	Permanent Building Committee	(Voting)	✓
Erin Demerjian	Permanent Building Committee	(Voting)	✓
Amy McLeod	Wakefield Memorial High School Principal	(Non-Voting)	×
Joseph Mullaney	Wakefield Memorial High School Asst. Principal	(Non-Voting)	×
James Sullivan	Finance Committee	(Non-Voting)	×
lan McKinnon	Community Member	(Non-Voting)	×
Jeffrey Cohen	Community Member	(Non-Voting)	×
Elizabeth Martin	Community Member	(Non-Voting)	×
Ray Thompson	Community Member	(Non-Voting)	×
Eric Lambiaso	Community Member	(Non-Voting)	×
Thomas Stapleton	Community Member	(Non-Voting)	×
Robert Arcari	Community Member	(Non-Voting)	×
Dylan Forester	Community Member	(Non-Voting)	×
Christopher Sallade	Community Member	(Non-Voting)	×
Sandra Clarey	Community Member	(Non-Voting)	×
Eric Hubert	Community Member	(Non-Voting)	×
Christine Bufagna	Community Member	(Non-Voting)	×
Jonathan Chines	Community Member	(Non-Voting)	×
Kim Hartman	Community Member	(Non-Voting)	×
Greg Liakos	Community Member	(Non-Voting)	×
William Karvouniaris	Community Member	(Non-Voting)	×
Kevin Pskadlo	Community Member	(Non-Voting)	×
Robin Greenberg	Community Member	(Non-Voting)	×
Tom Purcell	Community Member	(Non-Voting)	×
Name			Present
Lynn Stapleton	Leftfield Project Management		×
Jim Rogers	Leftfield Project Management		×
Timothy Baker	Leftfield Project Management		√
Cursia DiCarda			

Leftfield Project Management

✓



THE RIGHT CHOICE IN PROJECT MA		
Helen Fantini	SMMA	$\checkmark$
Matt Rice	SMMA	×
Brian Black	SMMA	$\checkmark$
Martine Dion	SMMA	×
Nick Ferzacca	SMMA	×
Lorraine Finnegan	SMMA	×
Lana Prokupets	SMMA	×
Anthony Gray	SMMA	×
Michael Dowhan	SMMA	×
Meagan Collins	SMMA	×
Erin Prestileo	SMMA	×
Laura Monies	SMMA	×
Alan DeHaan	SMMA	×
Tom Faust	SMMA	×
Ali Ucci	SMMA	×
Frank Hayes	Bond Construction	×
David Capaldo	Bond Construction	✓
Jerry Hammersley	Bond Construction	×
Peter Ghirardini	Bond Construction	✓

- 1. Meeting called to order at approximately 7:02PM. A quorum was present.
- 2. Public Participation

There was no public participation.

- 3. Administrative Actions
  - A. Meeting Minutes

The meeting minutes of the 12/14/23 Permanent Building Committee Wakefield Memorial High School Project were presented for review.

#### Chip Tarbell made a motion to approve the 12/14/23 Permanent Building Committee Wakefield Memorial High School Project Meeting Minutes as presented. Seconded by Jason Cohen. Motion was approved unanimously.

B. Invoices

Eleven (11) invoices in the total amount of \$1,625,941.90 for the Wakefield Memorial High School Project were presented for review and approval.

- 1) Leftfield LLC Invoice #30 dated 12/31/23 in the amount of \$133,159.00 for Basic Services.
- 2) Leftfield LLC Invoice #00046494 dated 12/31/23 in the amount of \$733.70 for Advertising & Printing.
- Leftfield LLC Invoice #00046494 dated 12/31/23 in the amount of \$733.70 for Advertising & Printing.
- 4) Leftfield LLC Invoice #00046494 dated 12/31/23 in the amount of \$910.80 for Advertising & Printing.
- 5) SMMA Invoice #60520 dated 01/10/24 in the amount of \$1,425,468.00 for Basic Services.
- 6) SMMA Invoice #60520 dated 01/10/24 in the amount of \$17,294.20 for CDW Hazardous Materials.



- 7) SMMA Invoice #60520 dated 01/10/24 in the amount of \$1,375.00 for LGCI Geotechnical Consulting.
- 8) SMMA Invoice #60520 dated 01/10/24 in the amount of \$9,735.00 LGCI Geotechnical Culvert Extension Consulting.
- 9) SMMA Invoice #60520 dated 01/10/24 in the amount of \$2,062.50 for Rimmer Wetlands Culvert Extension Consulting.
- 10) Bond Building Invoice #122043-010 dated 12/25/23 in the amount of \$28,333.33 for Preconstruction Services.
- 11) Bond Building Invoice #122043-010 dated 12/25/23 in the amount of \$6.136.67 for Roadway Preconstruction Services.

Chip Tarbell made a motion to approve #30 dated 12/31/23 in the amount of \$133,159.00 for Basic Services as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve #30 dated 12/31/23 in the amount of \$733.70 for Advertising & Printing as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve #30 dated 12/31/23 in the amount of \$733.70 for Advertising & Printing as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve #30 dated 12/31/23 in the amount of \$910.80 for Advertising & Printing as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve SMMA Invoice #60520 dated 01/10/24 in the amount of \$1,425,468.00 for Basic Services as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

*Chip Tarbell made a motion to approve SMMA* #60520 dated 01/10/24 in the amount of \$17,294.20 for CDW - Hazardous Materials *as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.* 

Chip Tarbell made a motion to approve #60520 dated 01/10/24 in the amount of \$1,375.00 for LGCI Geotechnical Consulting as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

*Chip Tarbell made a motion to approve SMMA Invoice* #60520 dated 01/10/24 in the amount of \$9,735.00 LGCI Geotechnical Culvert Extension Consulting *as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.* 

*Chip Tarbell made a motion to approve SMMA* #60520 dated 01/10/24 in the amount of \$2,062.50 for Rimmer Wetlands Culvert Extension Consulting services *as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.* 



Chip Tarbell made a motion to approve Bond Building Invoice #122043-010 dated 12/25/23 in the amount of \$28,333.33 for Preconstruction Services as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Bond Building Invoice #122043-010 dated 12/25/23 in the amount of \$6,136.67 for Roadway Preconstruction Services as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

#### B. <u>Approval of OPM Contract Amendment #3</u>

TB reviewed OPM Contract Amendment #3 for Public Advertisements for Filed Subcontractors Pre-Qualifications and Construction Inspections and Materials Testing Services in the amount of \$2,378.20.

Chip Tarbell made a motion to approve the OPM Contract Amendment #3 for Public Advertisements for Filed Subcontractors Pre-Qualifications and Construction Inspections and Materials Testing Services in the amount of \$2,378.20 as presented. Seconded by Jason Cohen. Motion was approved unanimously.

#### C. Budget Update

LS reviewed the current Total Project Budget which is included in the presentation attached to the meeting minutes. As of the end of December 2023, The Project has committed 12% of the Total Project Budget to date and has expended 5%. The 90% Construction Documents Phase has progressed approximately 75% and has expended 75% in project funds for the 90% Construction Documents Design Phase.

As of the end of December 2023, the Project Billings are tracking slightly above the Projected Expenditure and are beginning to align with the Forecasted Expenditures to date.

#### 4. <u>Procurement Update</u>

#### A. <u>Trade Contractor Prequalification Schedule</u>

LeftField reviewed the Trade Contractor Pre-Qualifications process and schedule.

- January 10 Second Deadline for Interested Elevator Trade Contractors to submit SOQs.
- January 10 Central Register Advertisement for all other Trade Contractors RFQs.
- February 7 Deadline for all other Trade Contractor SOQs.
- February 7 to 21 Project Team to Review Trade Contractor SOQs and Check References.
- February 14 Trade Contractor Prequalification Subcommittee Members meet to Finalize List of Prequalified Trade Contractors.
- February 15 PBC Meeting Vote to Approve Prequalification Subcommittee's Recommendations.

LeftField continued by explaining the Trade Contractor Pre-qualification process. Contractor prequalification is required for building projects when the estimated cost of construction is \$10 million or more. Once a Trade Contractor has been prequalified by the Trade Contractor



Prequalification Committee, they will be invited to Bid on the Project once Bid Documents for their specific Trade Category has been issued. No Contractors who were not pre-qualified can submit a bid for the project in the specific category that the Contractor was pre-qualified in.

B. <u>Review Materials Testing & Inspections Services Procurement Schedule</u>

LeftField reviewed the Materials Testing and Inspections Services Procurement Schedule.

- January 17, 2024 Central Register Advertisement for RFP for Materials Testing & Inspections Services
  - Requires Letter from CPO
  - January 31, 2024 Deadline for Responses
- February 1 to 14, 2024 Project Team to Review Responses received.
- February 15, 2024 PBC Meeting Vote to Approve Selection

#### 5. <u>Permitting Update</u>

The Project received conditional approval from the Zoning Board of Appeals on December 13, 2024 and approval by the Wakefield Conservation Commission on December 19, 2024. The Project is currently waiting on the Final Decisions from both committees, which will need to be Filed with the Registry of DEEDs to finalize approval.

#### 6. Design Update

SMMA reviewed proposed reduction in the roof screening for the roof top mechanical systems. The reasons for the proposed Design Change is to make additional space available for the required number of future Solar Panels to be installed on the roof of the new School. The proposed reduction only applies to the rear of the academic wing along hemlock rd. No reduction is proposed on the front of the building or the Wiley Street side of the building, thus having now negative effect on abutters. The Design Change will also save an estimated \$559,113 from the Total Construction Budget according to Bond. SMMA/Bond responded to questions regarding the proposed redesign from the PBC.

#### 7. Project Schedule Review

#### A. Meeting Calendar Update & Review of Future Dates

LF and SMMA closed the PBC meeting by reviewing additional meeting calendar updates and review of future dates:

- January 11 Permanent Building Committee Meeting
- January 26 90% Construction Documents Pricing set issued to Cost Estimators
- February 15– Permanent Building Committee Meeting
- 8. Next Permanent Building Committee/School Building Committee Meeting will be held on January 11, 2024

#### Attachments:

- Leftfield Presentation 12/14/23
- SMMA Presentation 12/14/23

Town of Wakefield Wakefield Public Schools

# WAKEFIELD MEMORIAL HIGH SCHOOL PROJECT

Permanent Building Committee School Building Committee Meeting January 11, 2024



#### AGENDA:

- 1. Administrative Actions
  - Review of January 11, 2024 Permanent Building Committee/SBC Meeting Minutes and Vote to Approve
  - Review and Approval of Monthly Invoices
  - Budget Update
  - Trade Contractor Prequalification Process Update
  - Review Materials Testing & Inspections Services Procurement
  - Permitting Order of Conditions Update
- 2. Design Update
  - Design/Construction Update (If required)
- 3. Schedule Update
  - Review Prequalification Schedule
  - Review of Upcoming Meetings



#### 1. Administrative Actions

*Review of December 14, 2023 Permanent Building Committee/School Building Committee Meeting Minutes* 

Number         Number<	As of the end of October 2023, the Project Billings are tracking slip SMMA does not have a presentation for tonight as originally intended and is focusing their effort	7) Bond Building Invoice #122043-009 dated 11/25/2	Leftfield Project Management			
International procession         Math Res         MAMA           Date:         Yuang Yoon Meeting         Hint Res         MAMA           Date:         Throng Yoon Meeting         Hint Res         MAMA           Dateres	and are beginning to align with the Forecasted Expenditures to da finalizing the 90% Construction Documents.					
Under         Thready locations 14, 023         The Bick         Status         Percent Unders	7. Project Schedule Review					
Under Instrum         Vision Journal of Program         Marrie Boon         Marrie Boon         Marrie Boon         Marrie Boon         Description         Marrie Boon         Marrie	ond Early Procurement / Pre-GMP #1/ Bond Contract Amendment # / . <u>Project Schedule Review</u>					
Depared by:         Threade and the analysis of the services of predict of pails Works         Chip Tabel made a motion to approve 29 dated 1/38 dots of proves approved mainimus/s.         Chip Tabel made a motion to approve 29 dated 1/38 dots of proves approved mainimus/s.         Chip Tabel made a motion to approve 29 dated 1/38 dots of proves approved mainimus/s.         Chip Tabel made a motion to approve 29 dated 1/38 dots of proves approved mainimus/s.         Chip Tabel made a motion to approve 29 dated 1/38 dots of proves approved mainimus/s.         Chip Tabel made a motion to approve 29 dated 1/38 dots of proves approved mainimus/s.         Chip Tabel made a motion to approve 29 dated 1/38 dots of proves approved mainimus/s.         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to approve 30MA invoice 1         Chip Tabel made a motion to appro	A. Trade Contractor Prequalification Schedule					
Name         Director of Public Works         Director of Public Works <td>Due to an error in the previous approval, bond is seeking approv.</td> <td>Chin Tarbell made a motion to annrove #29 dated 11/30</td> <td></td> <td></td> <td></td> <td></td>	Due to an error in the previous approval, bond is seeking approv.	Chin Tarbell made a motion to annrove #29 dated 11/30				
Name         Director of Public Works         Anthomy Givy         MMAA         approved unanimously.         Photomy Gamma           Lais Sinth Galvin         Town Administrator         Town Administrator         Sinth Galvin         Chip Tarbell made a motion to approved unanimously.         Chip Tarbell made a motion to approved unanimously.         Photomy Galving           Dong Lyons         Administrator         Sinth Galvin         Chip Tarbell made a motion to approved unanimously.         Photomy Galving         Photomy Galvi	GMP #1 for approval and for the original Bond CM Contract Am Decomposed for Column Microbiol CC/CRP and Eadly Line Mohine LF continued by reviewing the Trade Contractor Prequalification Schedule.				Thirddity Baker - Certried Pivi	Frepared b1.
Instructor of Fuel: Works         Mode         Exclusion         Barbor         Barbor           Stephen F, Malo         Town Administrator         File         SMMA         Chip Tarbell made a motion to approve SMMA Invoice of Chip Tarbell made a motion to approve SMMA Invoice of Chip Tarbell made a motion to approve SMMA Invoice of Chip Tarbell made a motion to approve SMMA Invoice of Chip Tarbell made a motion to approve SMMA Invoice of Administrator         Chip Tarbell made a motion to approve SMMA Invoice of Chip Tarbell made a motion to approve SMMA Invoice of Administrator         Procure approve           Dr. Doe Lytons         Specific Larbell         SMMA         Chip Tarbell made a motion vas approved unanimously.         Procure approve           Dradits Users         Frank Hoges         Bond Construction         Pre-lum         Pre-lum           Dradit Users         Pre-lum         Bond Construction         Chip Tarbell made a motion to approve SMMA Invoice of Amondal         Pre-lum           Dradit Quantities         Pre-lum         Bond Construction         Chip Tarbell made a motion to approve SMMA Invoice of Quantities         Amondal           Marc Maded         Permanent Building Committee         Immediation Construction         Pre-lum         Statts St	Procurement for Curvert Material, GCs/GKs and Early site Mobility					Name
Base pher P. Maio         Tom Council         Mark Add         Chip Tarbell made a motion to approve SMMA Invoice a particular on the presented. So composed and particular on the presented on th	approved at the 12/14/23 PBC Meeting to be voided.   December 20 – Deadline for Interested Elevator Trade Contractors to submit SOOs.	upproveu ununmously.			Director of Public Works	loseph Conway
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Super Standball         Super Stan	Chip Tarbell made a motion to Void Bond CM Contract Amen • December 27 – (If no SOQs are received) Re-advertise in Central Register for Elevator FSB I					
2. Doeg types         Superintendent of Schools         Main Transan         Superintendent of Schools         Superintendentof Schools         Superintendent of Schools <td>Procurement for Culvert Material, GCs/GRs and Early Site Mobili January 10 – Second Deadline for Interested Elevator Trade Contractors to submit SOQs.</td> <td></td> <td>SMMA</td> <td>Laura Monies</td> <td></td> <td></td>	Procurement for Culvert Material, GCs/GRs and Early Site Mobili January 10 – Second Deadline for Interested Elevator Trade Contractors to submit SOQs.		SMMA	Laura Monies		
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Description         Permanent Building Committee, Chair David Capabilities, Tarbiel Manie Larbiel Nerwanent Building Committee on AU/Donald         Finans Escretant Bond Construction         St, 063, 01.00 for Basic Services as presented. Seconded motion was approved unanimously.         The re-Fur mation Bond Construction           Non-Bailing Commarkey         Permanent Building Committee Anneed David Capabilities         Non-Bailing David Capabilities         St, 063, 01.00 for Basic Services as presented. Seconded motion was approved unanimously.         The re-Fur mation was approved unanimously.           Non-Bailing Commutee         Permanent Building Committee Anneed David Capabilities         Non-Bailing David Capabilities         St, 063, 01.00 for Basic Services as presented. Seconded motion was approved unanimously.         The re-Fur Basic St, 063, 01.00 for Subject Participation.         St, 063, 01.00 for Basic Services as presented. Seconded motion was approved unanimously.         The re-Fur Basic St, 063, 01.00 for Subject Participation.         St, 063, 00.00 for Subject Participation.	approved unanimously. January 10 - Central Register Advertisement for all other Trade Contractors RFQs.					
Index L Tablel         Pernament Building Committee, Secture in Market Communities, Secture in Market, Secture in Sector Community, Secture in Market, Secture in Market, Secture in Sector Community, Secture in Market, Secture in Market, Secture in Sector Community, Secture in Market, Secture in Sector Community, Secture in Market, Secture in Sector Community, Sector in Market, Se	The revised Early Procurement/ Pre-GMP #1 is in the amount of \$2 • February 7 - Deadline for all other Trade Contractor SOQs.					
ason Cohen       Permanent Building Committee         on Galvin       Permanent Building Committee         ohn McDonald       Permanent Building Committee         ohn McDonald       Permanent Building Committee         hilip Renzi       Permanent Building Committee         hilip School Ast. Permanent Building Committee       Neeting Calmatica in the order of the school Project Management         hilip Renzi       Printopublic participation.         3. Administrative Actions       A Meeting Minutes of the 11/30/23 Permanent Building Commitsey.       Chip Tarbell made a motion to approve SMMA Invoice #       Construction         stage Mathematica Might School Ast. Permanent Building Commitsey.       A Meeting Minutes of the 11/30/23 Permanent Building Commitsey.       Chip Tarbell made a motion to approve SMMA Invoice #       Construction         stage Mathematica Might School Ast. Permanent Building Commitsey.       A Meeting Minutes of the 11/30/23 Permanent Building Commitsey.       Chip Tarbell made a motion to approve SMMA Invoice #       S. Bond Farly Percestate School Projece						
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brin McDonald     Permanent Building Committee     Image Committee     Image Committee     Status Community     Status Commu	Requirements, General Conditions, and CM Mark-ups project co: • February 14 – Trade Contractor Pregualification Subcommittee Members meet to Finalize				Permanent Building Committee	om Galvin
In indication       Permanent Building Committee       I. Meeting called to order at approximately 7:06PM. A quor.       Call vote, the motion was approved unanimously.       grace that does a proved unanimously.       dated D         Septi Multarey       Wastefield Memorial High School Ast. Fri       Premanent Building Committee       There was no public participation.       S. S. School Soc. Univer: Extension Design Services as presented for review.       Chip Tarbell made a motion to approve SMMA Invoice in School Ast. Fri       Chip Tarbell made a motion to approve SMMA Invoice in School Ast. Fri       Chip Tarbell made a motion to approve SMMA Invoice in School Ast. Fri       Chip Tarbell made a motion to approve SMMA Invoice in School Ast. Fri       S. Bond Fahry         Meeting Community Member       Community Member       Chip Tarbell made a motion to approve SMMA Invoice in School Project Were presented for review.       Chip Tarbell made a motion to approve SMMA Invoice in School Project Were presented for review.       S. Bond Fahry         Natistative Actions       A       Meeting Minutes       The meeting Minutes or project Maling In approval manimously.       S. Bond Fahry         Natistative Actions       Community Member       Chip Tarbell made a motion to approve Band Building In approval manimously.       S. Bond Fahry         Natistative Active Community Member       Chip Tarbell made a motion to approve and manimously.       Chip Tarbell made a motion to approve and manimously.       C. Budget Undate         Natistative Active Community Member       Ch	Amendment #4: The Owner nereby authorizes this Contract A		Dona construction	reter dimatani	Permanent Building Committee	ohn McDonald
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In Demergian       Permanent Building Committee       Image: Commitee       Image: Committee	precast culvert sections and the associated General Requirements. February 15 - PBC Meeting – Vote to Approve Prequalification Subcommittee's	call vote, the motion was approved unanimously.	o order at approximately 7:06PM. A quoru	<ol> <li>Meeting called to</li> </ol>		
In Dempinian       Permanent Builing Committee         in Dempinian       Permanent Builing Committee         in Mater       Wakefield Memorial High School Principa         in Mater       Community Member         in Mater       Community Member         finance Committee       Administrative Actions         in Mater       Community Member         finance Community Member       Administrative Actions         itsabet Matrin       Community Member         fic Ambaso       Community Member         itsabet Matrin       Community Member         vian Forester       Community Member         vian Forester       Community Member         vian Forester       Community Member         ife Hubert       Community Member	dated December 12, 2023. The Contract Price in accordance		ion	2 Public Participatio		
Implementation         Mathementation         Implementation         Impleme	Construction Manager Agreement." Recommendations.	Chip Tarbell made a motion to approve SMMA Invoice #				
ames Sultan       Finance Community       Finance Community       Chip Tarbell made a motion to approve dunanimously.       Chip Tarbell made a motion to approve SMMA Invoice # Focume       Procume         ames Sultan       Community Member       Chip Tarbell made a motion to approve SMMA Invoice # Focume       S. Bond Early E         approved unanimously.       Chip Tarbell made a motion to approve SMMA Invoice # Focume       S. Bond Early E         approved unanimously.       Chip Tarbell made a motion to approve SMMA Invoice # Focume       S. Bond Early E         approved unanimously.       S. Bond Early E       S. Bond Early E         approved unanimously.       Chip Tarbell made a motion to approve SMMA Invoice # Focume       S. Bond Early E         approved unanimously.       Chip Tarbell made a motion to approve Bond Building In amount of \$2,8,333,33 for Preconstruction Services as princed unanimously.       Out to the motion was approved unanimously.         andra Carey Community Member       Invoices       Eight (8) invoices in the total amount of \$1,285,578.99       Chip Tarbell made a motion to approve Bond Building In amount of \$6,16.67 for Roadway Preconstruction Services as princed unanimously.       Condition in the motion was approved unanimously.       Condition i	B. Meeting Calendar Update & Review of Future Dates	\$6,050.00 for Culvert Extension Design Services as prese				
In McKinon       Community Member       Procure         effery Cohen       Community Member       The meeting minutes of the 11/30/23 Permanent Build       Chip Tarbell made a motion to approve SMMA Invoice #       present         say Thompson       Community Member       The meeting minutes of the 11/30/23 Permanent Build       S2,626.00 for ADS Culvert Extension Design Services as prolical livet, the motion was approved unanimously.       S       Bond Early I         homas Stapleton       Community Member       Chip Tarbell made a motion to approve Bond Building In approva       S       Bond Early I         horester       Community Member       Meering Minutes as provid unanimously.       Chip Tarbell made a motion to approve Bond Building In approva amount of \$28,333.31 for Preconstruction Services as proheed unanimously.       Due to the total amount of \$1,285,578.99         were presented for review and approval       Invoices       Eight (8) invoices iffor the total amount of \$1,285,578.99       Chip Tarbell made a motion to approve Bond Building In amount of \$6,136.67 for Roadwap Preconstruction Services as proved unanimously.       Continution Security Member       Continution Security Member       Eight (8) invoice #60443 dated 11/30/23 in the total amount of \$1,285,578.99       Chip Tarbell made a motion to approve Bond Building In amount of \$6,136.67 for Roadwap Preconstruction Services as proved unanimously.       Continution Security Member       Continution Security Member       SMMA Invoice #60443 dated 11/30/23 in the survey       Chip Tarbell made a motion to approve Bond	Chip Tarbell made a motion to Approve Bond CM Contract Ame	call vote, the motion was approved unanimously.	actions	<ol><li>Administrative Ac</li></ol>		
efferg Cohen       Community Member       A. Meeting Minutes         efferg Cohen       Community Member       Chip Tarbell made a motion to approve SMMA Invoice # present       present         Uitabeth Martin       Community Member       S. Bond Early E         Dimas Stapleton       Community Member       S. Bond Early E         ric Lambiaso       Community Member       S. Bond Early E         Dimas Stapleton       Community Member       S. Bond Early E         Dimas Stapleton       Community Member       S. Bond Early E         Division Building In creater       Community Member       S. Bond Early E         Division Building In creater       Community Member       Due to a mount of \$28,333.33 for Preconstruction Services as print and Carey       S. Bond Early E         Division Building In creater       Division Building In creater       Community Member       Due to a mount of \$28,333.33 for Preconstruction Services as print and Carey       Memorial High School Project Meeting Minutes as print and Carey       Control To approve Bond Building In amount of \$1,285,578.99       Chip Tarbell made a motion to approve Bond Building In amount of \$6,136.67 of releadwap Preconstruction Services as print and Carey of \$6,136.67 of releadwap Preconstruction Services as print and Carey of \$6,136.67 of releadwap Preconstruction Services as print and Carey of \$6,136.67 of releadwap Preconstruction Services as print and Carey of \$6,136.67 of releadwap Preconstruction Services and proved in aninfinal insurant Carey of \$6,136.67 of rele	Procurement for Culvert Material, GCs/GRs and Early Site Mobili LF and SMMA closed the PBC meeting by reviewing additional meeting calendar updates and review of					
lizabeth Martin       Community Member         izabeth Martin       Community Member         ay Thompson       Community Member         ic Lambiaso       Community Member         ic Lambiaso       Community Member         ic Lambiaso       Community Member         homas Stapleton       Community Member         obert Arcari       Community Member         homas Stapleton       Community Member         ic Lambiaso       Community Member         homas Stapleton       Community Member         ic Lambiaso       B. Invoices         B. Invoices       Eight (8) invoices in the total amount of \$1,285,578.99         Chip Tarbell made a motion to approve and approval       manuter of \$6,136.67 for Roadway Preconstruction Services as proved unanimously.         inge Labos       Community Member       2) SMMA Invoice #60443 dated 11/30/23 in th       Cohen. On a roll call vote, the motion was approved unanimously.         liam	presented, Seconded by Jason Cohen. On a roll call vote, the mot future dates:	Chip Tarbell made a motion to approve SMMA Invoice #				
ay Thompson       Community Member         binas Stapleton       Community Member         binas Core       B. Invoices         Fig Hubert       Community Member         Community Member       B. Invoices         Fig Hubert       Community Member         Data Stapleton       Community Member         B. Invoices       FigHt (8) invoices in the total amount of \$1,285,578.99         were presented for review and approval       and clarey         Community Member       1) Leftfield LC Invoice #60443 dated 11/30/23 in th         Bilanos       Community Member         evin Piskadio       Community Member         oin Pracel       SiMMA Invoice #60443 dated 11/30/23 in th         SiMMA Invoice #60443 dated 11/30/23 in th       LS reviewed the current Total Project Budget which is include         oin Pracel       Community Member       Consulting         Sis MMA Invoice #60443 dated 11/30/23 in th	ond Early Procurement / Pre-GMP #2/ Bond Contract Amendment #	\$2,626.00 for ADS Culvert Extension Design Services as p			Community Member	
homas Stapleton       Community Member       Chip Tarbell made a motion to approve the 11/30/23       Chip Tarbell made a motion to approve Bond Building In approva       Due to         obert Arcari       Community Member       memorial High School Project Meeting Minutes as pre approved unanimously.       Chip Tarbell made a motion to approve Bond Building In approva       amount of \$28,333.3] /or Preconstruction Services as pre maintail amount of \$1,285,578.99       memorial High School Project Meeting Minutes as pre ver presented for review and approval.       Chip Tarbell made a motion to approve Bond Building In approval unanimously.       Control C	December 5 – Anticipated Final Conservation Commission Hearing	roll call vote, the motion was approved unanimously.	e presented for review.	Project were	Community Member	ay Thompson
Community Member       Chip Tarbell made a motion to approve Bond Building in approved unanimously.       approve amount of \$28,333.33 (or procession to approve Bond Building in approved unanimously.       approve amount of \$28,333.33 (or procenstruction Services as privitable amount of \$6,136.67 for Roadway Preconstruction Services amount of \$6,136.67 for Roadway Preconstruction Service amount of \$6,136.67 for Roadway Preconstruction Services amount of \$6,136.67 for Roadway Preconstr	Due to an error in the previous approval a revised Early Procure • December 13 – ZBA Hearing					
Obsert Actarin         Community Member         Memorial High School Project Meeting Minutes as private unanimously.         amportant spectra approved unanimously.         approvate unanimously.         Community Member         maintain animality.         Community Member         maintain animality.         Community Member         Conditional sequences as private unanimously.         Condit is includes as pr		Chip Tarbell made a motion to approve Bond Building In	made a motion to approve the 11/30/23	Chip Tarbell I		
Jain Porcester       Community Member       approved unanimously.       mannanality Member         ondra Carey       Community Member       B.       Invoices       Community Member       Condition         ondra Carey       Community Member       B.       Invoices       Community Member       Condition         off a Carey       Community Member       Eight (8) invoices in the total amount of \$1,285,578.99       Chip Tarbell made a motion to approve Bond Building In       Left Field         wristine Bufagna       Community Member       Eight (8) invoices #29 dated 11/30/23 in th       Cohen. On a roll call vote, the motion was approved una       Left Field         wristine Bufagna       Community Member       1) Leftfield LLC Invoice #29 dated 11/30/23 in th       Cohen. On a roll call vote, the motion was approved una       Mannendr         Illam Karvounnity Member       2) SMMA Invoice #60443 dated 11/30/23 in th       C.       Budget Update       Arricles         Win Pkadio       Community Member       3) SMMA Invoice #60443 dated 11/30/23 in th       LS reviewed the current Total Project Budget which is include       Chip Tarours         anne       SimMA Invoice #60443 dated 11/30/23 in th       Streviewed the sepended 4%. The 90% Construction       conting         anne       5) SMMA Invoice #60443 dated 11/30/23 in th       Budget to date and has expended 4%. The 90% Construction       conting     <	approval for \$1,387,839, which is comprised of Electrical (Long Le	amount of \$28,333.33 for Preconstruction Services as pre	igh School Project Meeting Minutes as pre	Memorial Hig		
Inside and Carry       Community Member       Community Member       Community Member       Community Member         Ic Hubert       Community Member       Eight (8) invoices in the total amount of \$1,285,578.99       Chip Tarbell made a motion to approve Bond Building In       Leffried         nathan Chines       Community Member       Eight (8) invoices in the total amount of \$1,285,578.99       Chip Tarbell made a motion to approve Bond Building In       Leffried         nathan Chines       Community Member       I Leffried LC Invoice #29 dated 11/30/23 in th       Cohen. On a roll call vote, the motion was approved una       Includes         reg Listos       Community Member       2) SMMA Invoice #60443 dated 11/30/23 in th       C       Budget Update       Articles         No Paceberg       Community Member       3) SMMA Invoice #60443 dated 11/30/23 in th       LS reviewed the current Total Project Budget which is include       Chip Tar         nm Purcell       Community Member       Sim SMA Invoice #60443 dated 11/30/23 in th       LS reviewed the current Total Project Budget which is include       Chip Tar         nm Purcell       Community Member       Sim SMA Invoice #60443 dated 11/30/23 in th       Design Services.       Sim Services.       Sim Services.         ame       5) SMMA Invoice #60443 dated 11/30/23 in th       Design Services.       Sim Services.       Sim SMA Invoice #60443 dated 11/30/23 in th       Sim Serv	maintain the current baseline construction schedule, and also in Conditioned End Edu Abdilloution exclusion theorem and the schedule of the sc		nanimously.	approved und		
ic Hubert       Community Member       Eight (8) invoices in the total amount of \$1,285,578.99       Chip Tarbell made a motion to approve Bond Building In Management       LeftField (8) invoices in the total amount of \$1,285,578.99       Chip Tarbell made a motion to approve Bond Building In Management       LeftField Project Management       Chip Tarbell made a motion to approve Bond Building In Management       LeftField Project Management       Community Member       LeftField Project Management       LeftField Project Management       LeftField Project Management       Community Member       Community	conditions, and early site Mobilization project costs.			B Invoices		
Instrument         Instrum	January 11 – Permanent Building Committee Meeting	Chip Tarbell made a motion to approve Bond Building In	pices in the total amount of \$1 285 579 99			
Community Member     Community Member     Community Member     Community Member     Community Member       eg Lakos     Community Member     1) Leffried LUC invoice #29 dated 11/30/23 in th Survey     Community Member     insurant       illiam Karvouniaris     Community Member     2) SMMA Invoice #60443 dated 11/30/23 in th Survey     C     Budget Update     Insurant       illiam Karvouniaris     Community Member     3) SMMA Invoice #60443 dated 11/30/23 in th Survey     C     Budget Update     Articlas       illiam Karvouniaris     Community Member     3) SMMA Invoice #60443 dated 11/30/23 in th Burget no Purceil     LS reviewed the current Total Project Budget which is include meeting minutes. As of the end of November 2023, The Project Budget to date and has expended 4%, The 90% Construction Design Services.     Procure Budget to date and has expended 4%, The 90% Construction Design Services.     Contal tig/2/2 in th Design Services.     SMMA Invoice #60443 dated 11/30/23 in th Design Services.     Phase.     5, SMMA Revice	LeftField reviewed Bond's Contract Amendment #5: "The Ow					
m Harman     Community Member     1)     Leffried IL (Invice #29 dated 11/30/23 in th guides     Community Member     incurans       Illam Karvouniaris     Community Member     2)     SMMA Invoice #60443 dated 11/30/23 in th Survey     C.     Budget Update     Articles       Illam Karvouniaris     Community Member     3)     SMMA Invoice #60443 dated 11/30/23 in th Survey     LS reviewed the current Total Project Budget which is include meting minutes. As of the end of November 2023, The Proje <i>Procurre</i> m Purcell     Community Member     5)     SMMA Invoice #60443 dated 11/30/23 in th Consulting     LS reviewed the current Total Project Budget which is include meting minutes. As of the end of November 2023, The Proje <i>Procurre</i> ume     5)     SMMA Invoice #60443 dated 11/30/23 in th Design Services.     Budget to date and has expended 4%. The 90% Construction approximately 25% and has expended 25% in project funds for Phase.     rol call Phase.	Amendment No. 5 with a total value of \$1,387,839. This Amendm 8. Next Permanent Building Committee/School Building Committee Meeting will be held on January 11, 2				Community Member	nathan Chines
Illiam Karvouniaris     Community Member     Survey     Articles       Silliam Karvouniaris     Community Member     Survey     Articles       Community Member     3)     SMMA Invoice #60443 dated 11/30/23 in th m Purcell     LS reviewed the current Total Project Budget which is include meeting minutes. As of the end of November 2023, The Projec Community Member     Chip Ta meeting minutes. As of the end of November 2023, The Projec Consulting     Procure Budget to date and has expended 4%. The 90% Construction approximately 25% and has expended 45% in project funds for Phase.     Control Control	includes the early procurement of Electrical (Long Lead Time I					
Initian Aryounans         Community Member         Articles           Survey         Articles         Articles           Win Pixadio         Community Member         3)         SMMA Invoice #60443 dated 11/30/23 in th         LS reviewed the current Total Project Budget which is include         Chip Total           bin Greenberg         Community Member         4)         SMMA Invoice #60443 dated 11/30/23 in th         Ds reviewed the current Total Project Budget which is include         Chip Total           me         Community Member         4)         SMMA Invoice #60443 dated 11/30/23 in th         meeting minutes. As of the end of November 2023, The Project         Procure           ame         Community Member         5)         SMMA Invoice #60443 dated 11/30/23 in th         approximately 25% and has expended 4%. The 90% Construction         consulting in total Project Management           In Stapleton         Leffield Project Management         Design Services.         Phase.         5.         SMMA Revice	insurances, contingencies, CM mark-ups dated December 12, 2023 Attachments:	C. Budget Update	MMA Invoice #60443 dated 11/30/23 in th	2) SN		
bin Greenberg         Community Member         Si MMA Invoice #6043 dated 11/30/23 in th         LS reviewed the current Total Project Budget which is include         Chip Ta           mm Purcell         Community Member         4)         SMMA Invoice #6043 dated 11/30/23 in th         meeting minutes. As of the end of November 2023, The Project         Procent           ame         Consulting         Budget to date and has expended 4%. The 90% Construction         conting           ns Stapleton         Leftfield Project Management         Design Services.         Phase.         6, SMMA Bravic	Articles 6 and 7 of the Owner-Construction Manager Agreement."		The second			
Bit Proceed         Community Member         SMMA Invoice #60443 dated 11/30/23 in th         meeting minutes. As of the end of November 2023, The Proje         Procure           ame         Consulting         SMMA Invoice #60443 dated 11/30/23 in th         meeting minutes. As of the end of November 2023, The Proje         Procure           ame         SMMA Invoice #60443 dated 11/30/23 in th         Budget to date and has expended 4%. The 90% Construction         conting           ame         Design Services.         Design Services.         approximately 25% and has expended 25% in project funds for an expended 11/30/73 in th         Phase.         6. SMMA Revic	Chip Tarbell made a motion to Approve Bond CM Contract Ame	LS reviewed the current Total Project Budget which is include	MMA Invoice #60443 dated 11/30/23 in th	3) SN		
Consulting         Budget to date and has expended 4%. The 90% Construction         conting           ame         5)         SMAA Invoices         Budget to date and has expended 4%. The 90% Construction         conting           ame         5)         SMAA Invoices         Budget to date and has expended 4%. The 90% Construction         conting           ame         5)         SMAA Invoices         Budget to date and has expended 4%. The 90% Construction         conting           ame         5)         SMAA Invoices         Design Services.         approximately 25% and has expended 25% in project funds fo         roll call           dam Keane         Leftfield Project Management         6)         SMMA Invoice #604/43 dated 11/30//3 in th         Phase.         5, SMMA Revi	Procurement of Electrical (long Lead Time term) Pre-Purch		MMA Invoice #60443 dated 11/30/23 in th	4) SN		
ame         SMMA Invoice #50443 dated 11/30/23 in th         approximately 25% and has expended 25% in project funds fo         roll coll           mm Stapleton         Leftfield Project Management         Design Services.         Phase.         6, SMMA Revi         5, SMMA Revice	contingencies. (Mi mark-ups in the amount of \$1,387,839 as pres		onsulting	Co	commonity Member	
rin Stapeton Lettried Vroject Management Design Services. Phase. 6, SMMA Invice #Gn43 dated 11/30/73 in th Phase. 6, SMMA Revi	contingencies, can mark-ups in ane announce of sub-solution of the		MMA Invoice #60443 dated 11/30/23 in th	5) SN		
dam keane Lettrield Project Management 6) SMMA Invoice #60443 dated 11/30/23 in th			lesign Services.	De		
	VIMA Review of Design Progress & Changes	Fligge.	MMA Invoice #60443 dated 11/30/23 in th	6) SN		
im Rogers Leffield Project Management Design Services.				2012 524	Leftfield Project Management	im Rogers



#### **1.** Administrative Actions

#### Review of December 2023 Invoices

INVOICES							
ProPay Code	Budget Category	Vendor	Invoice #	Date		Amount	Balance After Invoice
0102-0500	OPM Construction Documents	LeftField	30	12/31/23	\$	133,159.00	\$ 352,485.00
0103-0000	Advertising & Printing	LeftField	00046494	12/31/23	\$	733.70	\$ 74,266.30
0103-0000	Advertising & Printing	LeftField	00046720	12/31/23	\$	733.70	\$ 73,532.60
0103-0000 Advertising & Printing		LeftField	00046767	12/31/23	\$	910.80	\$ 72,621.80
		LeftField Total:			\$	135,537.20	
0201-0500	A/E Construction Documents	SMMA	0060520	01/10/24	\$	1,425,468.00	\$ 3,837,404.00
0204-0200	A/E HAZMAT	SMMA -CDW - Hazardous Materials	0060520	01/10/24	\$	17,294.20	\$ 246,950.80
0204-0300	A/E Geotechnical/Geo-Environmental	SMMA - LGCI - Geotechnical Consulting	0060520	01/10/24	\$	1,375.00	\$ 272,369.00
0204-0300	A/E Geotechnical/Geo-Environmental	SMMA - LGCI - Geotechnical Culvert Extension Consulting	0060521	01/10/24	\$	9,735.00	\$ 262,634.00
0204-0500	A/E Wetlands	SMMA - Rimmer - Wetlands Culvert Extension Consulting	0060520	01/10/24	\$	2,062.50	\$ 15,382.50
		SMMA Total:			\$	1,455,934.70	
0501-0000	Preconstruction Services	Bond Building	122043-009	11/25/23	\$	28,333.33	\$ 56,666.70
0004-0000	FS/SD Other Contingency	Bond Building - CXC Consulting - PC Amend 2 - Road Consultant	122043-009	11/25/23	\$	6,136.67	\$ 18,409.98
		Bond Total:			\$	34,470.00	
			Total	All Invoices:	¢	1 625 041 00	
			rotar	All invoices:	3	1,625,941.90	



1. Administrative Actions

LeftField OPM Contract Amendment No. 3

- 1. The Owner hereby authorizes the Owner's Project Manager for advertising RFQ packages for the amount of (<u>\$2,378.20</u>), pursuant to the terms and conditions set forth in the Contract, as amended.
- 2. For the performance of services required under the Contract, as amended, the Owner's Project Manager shall be compensated by the Owner in accordance with the Fee for Basic Services shown below:

Fee for Basic Services	Original Contract	Previous Amendments	Amount of This Amendment	After This Amendment
Advertising & Printing	\$ 0	\$ 0	\$ 2,378.20	\$ 2,378.20
Total Fee	\$ 375,000	\$ 7,959,711	\$ 2,378.20	\$8,337,089.20



### 1. Administrative Actions

Budget Update

As of December 31, 2023:

TPB Committed: 12%

TPB Expended: 5%

90% Construction Documents Progress: 75%

90% CD Expended: 75%

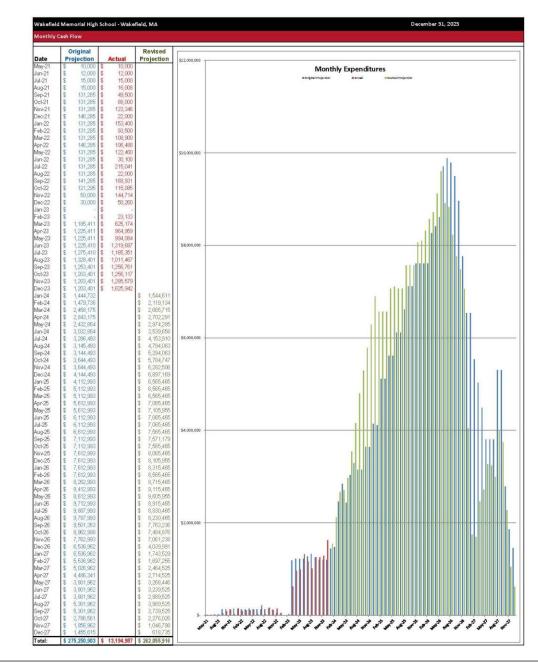
kefield Mei	morial High School - Wakefield, MA										December 31,
Project B	Budget Status Report										
Pay Code	Description	Total	Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comment
	FEASIBILITY STUDY AGREEMENT	1									
0001-0000	OPM Feasibility Study/Schematic Design	5	400,000	\$ 1,730	\$ 401,730	\$ 401,730	100%	\$ 401,730	100%	5	*FSA 1, 2
0002-0000	A&E Feasibility Study/Schematic Design	Ś		\$ (345,000)	\$ 955,000	\$ 955,000	100%	\$ 955,000	100%	5 -	*FSA 1
0003-0000	Environmental & Site	\$	, ,	\$ 154,932		\$ 354,932	100%	\$ 325,317	92%	\$ 29,615	*FSA 1, 3, 4, 5,
0004-0000	Other	\$	100,000				39.7%		33%	\$ 192,330	*FSA 1, 2, 3, 4,
	SUB-TOTAL	\$	2,000,000		1/2 ///////////////////////////////////		91%		89%	\$ 221,945	
	ADMINISTRATION										
0101-0000	Legal Fees	\$	-		\$	\$ -				\$ -	
	Owner's Project Manager	\$	7,932,981	\$ -		\$ 7,857,981	99%	\$ 1,331,909	17%	\$ 6,601,072	
0102-0400	Design Development	\$	665,798		+	\$ 665,798	100%	\$ 665,798	100%	\$ -	
0102-0500	Construction Documents	\$	1,018,280			\$ 1,018,280	100%	\$ 665,795	65%	\$ 352,485	
0102-0600	Bidding	\$	254,570		\$ 254,570	\$ 254,570	100%	\$ -	0%	\$ 254,570	
0102-0700	Construction Administration	\$	5,483,045		\$ 5,483,045	\$ 5,483,045	100%	\$ -	0%	\$ 5,483,045	
0102-0800	Closeout	\$	411,288		\$ 411,288	\$ 411,288	100%	\$ -	0%	\$ 411,288	
0102-0900	Extra Services	\$	-		\$ -	\$ -		\$ -		\$ -	
0102-1000	Reimbursable Services	\$	25,000		\$ 25,000	\$ 25,000	100%	\$ 316	1%	\$ 24,684	
0201-1100	Cost Estimates	\$	75,000		\$ 75,000	\$ 75,000	100%	\$ -	0%	\$ 75,000	
0103-0000	Advertising & Printing	\$	75,000		\$ 75,000	\$ 2,378	3%	\$ 2,378	3%	\$ 72,622	
0104-0000	Permitting	\$	-	\$ -	\$ -	\$ -	0%	\$-	0%	\$ -	
0105-0000	Owner's Insurance	\$	-	\$-	\$ -	\$ -	0%	\$-	0%	\$ -	
0199-0000	Other Administrative Costs	\$	-	\$ -	\$ -	\$ -	0%	\$-	0%	\$ -	
	SUB-TOTAL	\$	8,007,981	\$-	\$ 8,007,981	\$ 7,860,359	98%	\$ 1,334,288	17%	\$ 6,673,693	
	A&E										
	A/E Basic Services	\$	21,152,620	\$ 26,260	\$ 21,178,880	\$ 21,178,880	100%	\$ 9,548,576	45%	\$ 11,630,304	
0201-0400	Design Development	\$	4,454,590		\$ 4,454,590	\$ 4,454,590	100%	\$ 4,454,590	100%	\$ -	
0201-0500	Construction Documents	\$	8,909,180	\$ 22,210	\$ 8,931,390	\$ 8,931,390	100%	\$ 5,093,986	57%	\$ 3,837,404	*7
0201-0600	Bidding	\$	890,910			\$ 890,910	100%	\$ -	0%	\$ 890,910	
0201-0700	Construction Administration	\$	5,784,290	\$ 4,050	\$ 5,788,340	\$ 5,788,340	100%	\$ -	0%	\$ 5,788,340	*7
0201-0800	Closeout	\$	1,113,650			\$ 1,113,650	100%	\$ -	0%	\$ 1,113,650	
	Extra/Reimbursable Services	\$		\$ 47,520	\$ 1,272,520		100%	\$ 246,449	19%	\$ 1,026,071	
0203-9900	Other Reimbursables	\$	430,000		\$ 430,000	\$ 430,000	100%	\$ 47,880	11%	\$ 382,120	
0204-0200	HazMat (incl. monitoring)	\$	275,000			\$ 275,000	100%	\$ 28,049	10%	\$ 246,951	
0204-0300	Geotechnical/Geo-Environmental	\$		\$ 33,220		\$ 348,220	100%	\$ 85,586	25%	\$ 262,634	*7
0204-0400	Site Survey & Site Requirements	\$		\$ 6,050	\$ 81,050	\$ 81,050	100%	\$ 17,050	21%	\$ 64,000	*7
0204-0500	Wetlands	\$		\$ 8,250	\$ 28,250	\$ 28,250	100%	\$ 4,620	16%	\$ 23,630	*7
0204-1200	Traffic Studies	\$	110,000		\$ 110,000	\$ 110,000	100%	\$ 63,264	58%	\$ 46,736	
	SUB-TOTAL	\$	22,377,620	\$ 73,780	\$ 22,451,400	\$ 22,451,400	100%	\$ 9,795,025	44%	\$ 12,656,375	
	SITE ACQUISITION										
0301-0000	Land/Bldg. Purchase/Associated Services	\$	-	1	\$ -	\$ -	0%	\$ -	0%	\$ -	
and the second se	SUB-TOTAL	\$	-	s -	s -		0%		0%		



### **1.** Administrative Actions Budget Update

## **December 2023 Cash Flow Report**

The Project Billings are tracking slightly above the Projected Expenditure and are beginning to align with the Forecasted Expenditures to date.





- **1. Administrative Actions** *Trade Pre-Qualifications Update*
- January 10, 2024 Second Deadline for Interested Elevator Trade Contractors to submit SOQs
- January 10, 2024 Central Register Advertisement for all other Trade Contractors RFQs
- January 24, 2024 Deadline for all other Trade Contractor SOQs (except Terrazzo: January 25, 2024)
- February 1 to 14, 2024 Project Team to Review
   Trade Contractor SOQs and Check References
- February 14, 2024 Trade Contractor
   Prequalification Subcommittee Members meet to
   Finalize List of Prequalified Trade Contractors
- February 15, 2024 PBC Meeting Vote to Approve Prequalification Subcommittee's Recommendations

Trades Subject to Prequalification (at this time)	Section #	Trade Category	Estimated Construction Cost for Each Trade
$\checkmark$	040001	Masonry	\$ 8,000,000
$\checkmark$	050001	Miscellaneous and Ornamental Iron	\$ 2,600,000
$\checkmark$	070001	Waterproofing, Dampproofing and Caulking	\$ 1,100,000
$\checkmark$	070002	Roofing and Flashing	\$ 4,600,000
$\checkmark$	080001	Metal Windows	\$ 1,500,000
$\checkmark$	080002	Glass & Glazing	\$ 1,000,000
х	090001	Lathing and Plastering	N/A
$\checkmark$	090002	Tile	\$ 2,000,000
✓ 090003		Acoustical Tile	\$ 3,600,000
x 090004		Marble	N/A
$\checkmark$	090005	Resilient Floors	\$ 3,600,000
$\checkmark$	090006	Terrazzo	\$ 900,000
$\checkmark$	090007	Painting	\$ 1,000,000
х	140001	Elevators	N/A
✓ 210001 Fire P		Fire Protection	\$ 2,400,000
✓ 220001 Plumbing		Plumbing	\$ 7,000,000
$\checkmark$	✓ 230001 Heating, Ventilation, & Air-Conditioning		\$ 24,000,000
✓	260001	Electrical	\$ 23,000,000



1. Administrative Actions

**Review Materials Testing & Inspections Services Procurement** 

- January 17, 2024 Central Register Advertisement for RFP for Materials Testing & Inspections Services
  - Requires Letter from CPO
- January 31, 2024 Deadline for Responses
- February 1 to 14, 2024 Project
   Team to Review Responses received
- February 15, 2024 PBC Meeting Vote to Approve Selection

### **Request for Proposals for Construction Inspections and Materials Testing Services**



Wakefield Memorial High School Wakefield, MA



1. Administrative Actions Permitting Update

- December 13<sup>th</sup> Zoning Board of **Appeal Decision**
- December 19<sup>th</sup> Approved by the **Wakefield Conservation Commission**
- Awaiting Filing with the Registry of **DEEDs to finalize approval**



**Massachusetts Department of Environmental Protection** Bureau of Resource Protection - Wetlands WPA Form 5 – Order of Conditions

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

eDEP Transaction # Wakefield City/Town

MassDEP File #

Provided by MassDEP:

313-632

#### A. General Information

Please note: this form has	1. F	rom:	Wakefield									
been modified			Conservation Commis	sion								
with added space to accommodate		his issua check or	ance is for ne):	a. 🛛 Order of	Order of Conditions b.  Amended Order					r of Condi	tions	
the Registry of Deeds Requirements	3. T		olicant:									
		Joseph					trand					
Important:		a. First Na					ast Name	e				
When filling			f Wakefield Perma	nent Building C	ommi	ttee,	Chair					
out forms on		c. Organi:	zation									
the computer,		60 Farn	n Street									
use only the		d. Mailing	Address									
tab key to		Wakefie	eld			MA	4			01880		
move your		e. City/To	own		f. S	State			g. Zip Code	)		
cursor - do not use the return key.	4. P	roperty	Owner (if different	from applicant)								
	Stephen					Maio, Town Administrator						
tab		a. First Na	ame			b. La	ast Name	Э				
		Town o	f Wakefield Schoo	I Department								
		c. Organia	zation									
return		1 Lafay	ette									
		d. Mailing	Address									
		Wakefie	eld			M	Ą			01880		
		e. City/Town				f. State				g. Zip Code	9	
	5. P	roject Lo	ocation:									
		60 Farn	n Street									
		a. Street	Address			b. C	ity/Town	1				
		Map 40	A / 40 / 40 / 40A			Lot	17AA	/ 017 / 13	7A18 / 170	2		
		c. Assess	sors Map/Plat Number			d. P	arcel/Lot	Number				
		Latitude	e and Longitude, if		d		m	S	d	m	S	
				d.	_atitude	9			e. Longitud	e		



2. Design Update

*Review of Design Progress & Changes* 

# **SMMA** Presentation



3. Schedule Update

Meeting Calendar Update & Review of Future Dates

# 2023-2024 PERMANENT BUILDING COMMITTEE MEETINGS

- January 11 Permanent Building Committee Meeting
- January 26 90% Construction Documents Pricing set issued to Cost Estimators
- February 15– Permanent Building Committee Meeting

FEBRUARY	15**	JUNE	13
MARCH	14	JULY	18***
APRIL	11	AUGUST	15
MAY	16**	SEPTEMBER	12

\* Meeting dates may be changed or added during critical decision-making times in the project.

\*\* Revised PBC Meeting Date

\*\*\*Revised PBC Meeting Date to accommodate the 4th of July Holiday



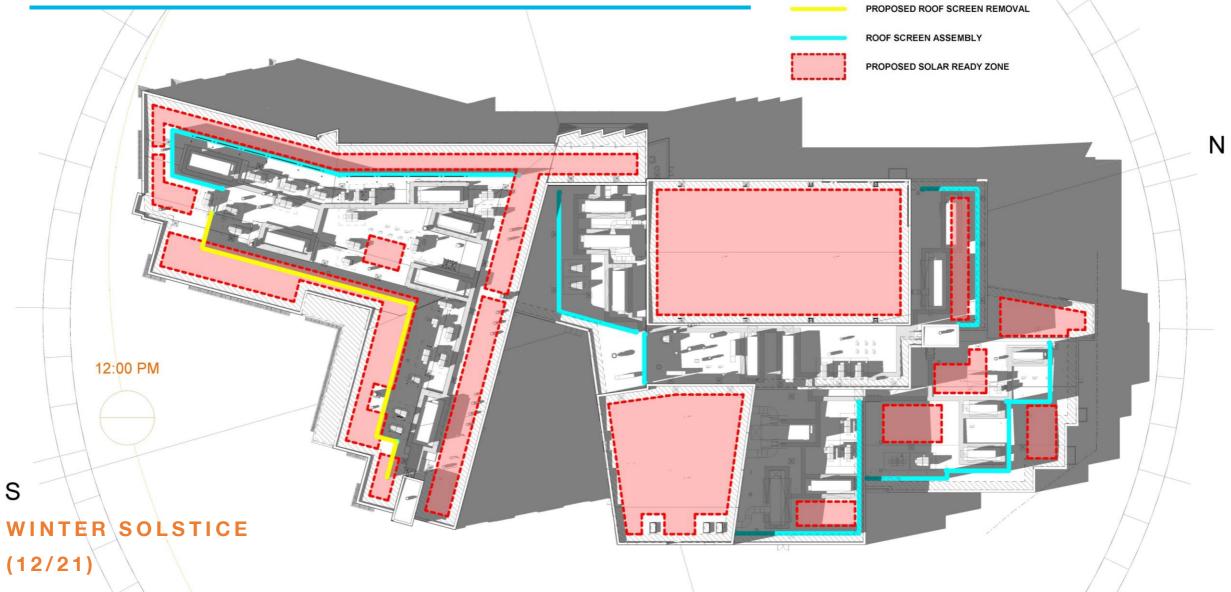


# Wakefield Memorial High School

Design Updates PBC Meeting 01.11.2024



# wakefield memorial high school Proposed PV-ready Zones (01/09)















# Roof Screen Reduction – Potential Savings

 Structure
 \$195,690

 Screens
 \$363,423

 Total Savings
 \$559,113

### » Reduction at South of Academic Wings = 325 LF or ~\$559,113

**SMMA** 





**Thank You!** 





