

WAKEFIELD PERMANENT BUILDING COMMITTEE WAKEFIELD HIGH SCHOOL BUILDING COMMITTEE	WAKEFIELD MEMORIAL HIGH SCHOOL MEETING NOTES #44
--	---

Date:	Thursday September 14, 2023
Location:	Virtual "Zoom" Meeting
Time:	7:00 pm
Prepared BY:	Timothy Baker – LeftField PM

Name		Present
Joseph Conway	Director of Public Works (Non-Voting)	✗
Julie Smith Galvin	Town Council (Non-Voting)	✗
Stephen P. Maio	Town Administrator (Non-Voting)	✗
Thomas Markham	School Committee Member (Non-Voting)	✗
Kevin Piscadlo	School Committee Member (Non-Voting)	✗
Dr. Doug Lyons	Superintendent of Schools (Non-Voting)	✗
Tim O'Brien	Facilities Director (Non-Voting)	✓
Joseph B. Bertrand	Permanent Building Committee, Chair (Voting)	✓
Charles L. Tarbell	Permanent Building Committee, Secretary (Voting)	✓
Jason Cohen	Permanent Building Committee (Voting)	✓
Tom Galvin	Permanent Building Committee (Voting)	✓
John McDonald	Permanent Building Committee (Voting)	✓
Marc Moccio	Permanent Building Committee (Voting)	✓
Philip Renzi	Permanent Building Committee (Voting)	✓
Wayne Hardacker	Permanent Building Committee (Voting)	✓
Erin Demerjian	Permanent Building Committee (Voting)	✓
Amy McLeod	Wakefield Memorial High School Principal (Non-Voting)	✗
Joseph Mullaney	Wakefield Memorial High School Asst. Principal (Non-Voting)	✗
James Sullivan	Finance Committee (Non-Voting)	✗
Ian McKinnon	Community Member (Non-Voting)	✗
Jeffrey Cohen	Community Member (Non-Voting)	✗
Elizabeth Martin	Community Member (Non-Voting)	✗
Ray Thompson	Community Member (Non-Voting)	✗
Eric Lambiaso	Community Member (Non-Voting)	✓
Thomas Stapleton	Community Member (Non-Voting)	✗
Robert Arcari	Community Member (Non-Voting)	✗
Dylan Forester	Community Member (Non-Voting)	✗
Christopher Sallade	Community Member (Non-Voting)	✓
Sandra Clarey	Community Member (Non-Voting)	✗
Eric Hubert	Community Member (Non-Voting)	✗
Christine Bufagna	Community Member (Non-Voting)	✗
Jonathan Chines	Community Member (Non-Voting)	✓
Kim Hartman	Community Member (Non-Voting)	✗
Greg Liakos	Community Member (Non-Voting)	✗
William Karvouniaris	Community Member (Non-Voting)	✗
Kevin Pskadlo	Community Member (Non-Voting)	✗
Robin Greenberg	Community Member (Non-Voting)	✗
Tom Purcell	Community Member (Non-Voting)	✗

Name		Present
Lynn Stapleton	Leftfield Project Management	✓
Adam Keane	Leftfield Project Management	✗
Jim Rogers	Leftfield Project Management	✗
Timothy Baker	Leftfield Project Management	✓

Craig Dicarlo	Leftfield Project Management	✓
Helen Fantini	SMMA	✓
Matt Rice	SMMA	✗
Brian Black	SMMA	✗
Martine Dion	SMMA	✗
Nick Ferzacca	SMMA	✗
Lorraine Finnegan	SMMA	✗
Lana Prokupets	SMMA	✗
Anthony Gray	SMMA	✗
Michael Dowhan	SMMA	✗
Meagan Collins	SMMA	✗
Erin Prestileo	SMMA	✗
Laura Monies	SMMA	✗
Alan DeHaan	SMMA	✗
Tom Faust	SMMA	✗
Ali Ucci	SMMA	✓
Frank Hayes	Bond Construction	✗
David Capaldo	Bond Construction	✓
Jerry Hammersley	Bond Construction	✗
Peter Ghirardini	Bond Construction	✗

1. Meeting called to order at approximately 7:01PM. A quorum was present.

2. Public Participation

There was no public participation.

3. Administrative Actions

A. Meeting Minutes

The meeting minutes of the 08/10/23 Permanent Building Committee Wakefield Memorial High School Project were presented for review.

Chip Tarbell made a motion to approve the 08/10/23 Permanent Building Committee Wakefield Memorial High School Project Meeting Minutes as presented. Seconded by Jason Cohen. Motion was approved unanimously.

B. Invoices

Five (5) invoices in the total amount of \$1,011,466.61 for the Wakefield Memorial High School Project were presented for review and approval.

- 1) Leftfield LLC Invoice #26 dated 08/31/23 in the amount of \$133,160.00 for Basic Services.
- 2) SMMA Invoice #59929 dated 09/07/23 in the amount of \$832,230.50 for Basic Services.
- 3) SMMA Invoice #59932 dated 09/07/23 in the amount of \$11,604.11 for Culvert Expansion Design Services.
- 4) Bond Building Invoice #122043-006 dated 08/25/23 in the amount of \$28,333.33 for Preconstruction Services.
- 5) Bond Building Invoice #122043-006 dated 08/25/23 in the amount of \$6,136.67 for Roadway Preconstruction Services.

Chip Tarbell made a motion to approve Leftfield LLC Invoice #26 dated 08/31/23 in the amount of \$133,160.00 for Basic Services as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve SMMA Invoice #59932 dated 09/07/23 in the amount of \$11,604.11 for Culvert Expansion Design Services as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Bond Building Invoice #122043-006 dated 08/25/23 in the amount of \$28,333.33 for Preconstruction Services as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Bond Building Invoice #122043-006 dated 08/25/23 in the amount of \$6,136.67 for Roadway Preconstruction Services as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

4. Review of Permitting Schedule

- **Conservation Commission – Notice of Intent**

Required for work within the buffer zone.

- 9/19/2023 Hearing #1 (filing by 9/7/2023)
- 10/17/2023 Hearing #2 (anticipated)
- 11/7/2023 Hearing #3 (anticipated close)
- 11/17/2023 Order of Conditions Issued (anticipated)
- 12/8/2023 Close of Appeal Period

- **Zoning Board of Appeals**

Required to address zoning compliance.

- Week of 9/11/2023 Submission to Building Inspector
- ZBA Hearing during month of October (anticipated)
- Decision Issuance and Close of Appeal Period 12/2023 (anticipated)

C. Budget Update

LS reviewed the current Total Project Budget which is included in the presentation attached to the meeting minutes. The Project has committed 12% of the Total Project Budget to date and has expended 2%. Uncommitted funds currently represent 88% of the Total Project Budget to date with a total value of \$242,849,222. Cash Flow Projections have been extended through project completion. The 60% Construction Documents Phase is 25% complete.

5. Review of Environmental Graphic Design Focus Group Agenda

SMMA presented an overview of the Environmental Graphic Design Focus Group purpose, which is to create a sense of place, helps people find their way, communicate important information, and fuels a dialogue between users and spaces. The EGD Focus Group will serve as a sounding board and source of feedback at critical milestones in the development of graphics for the new WMHS. The group will help assess whether the graphic content and visual systems support the agreed upon EGD goals for the project. The EGD project goals will come directly from research and survey responses.

SMMA recommends that the focus group consist of students, teachers, PBC and/or community members, but not to exceed 8-10 people.

- SMMA will provide survey response summaries and outline goals for WMHS EGD. These will be discussed with the focus group and edited as needed.
- The Focus Group will respond to SMMA's proposed content plan and visual styling for the graphics and assess whether it supports project goals.
- SMMA will present case studies to the focus group, showing both visual style and content. The Focus Group will provide feedback.

Chip Tarbell inquired how this would be financed. HF from SMMA stated that this scope was already included in SMMA's fee for the Project and would not require an additional services request from SMMA. This scope would not be completed by the end of the 60% Construction Documents phase, but by the completion of Final Construction/Contract Documents utilized for bidding.

SMMA issued a survey to Student/Faculty to gather feedback on what should be included in the Final Design. To date, SMMA has received a better response to requested feedback than previous attempts, but SMMA continues to work with the School on soliciting more feedback from user.

Councilor Chines stated that he believes it would be beneficial to include the Town's Communication's Director in the Focus Group. Mark Moccio from the PBC and Councilor Chines from the SBC both volunteered to attend on behalf of the Building Committee.

D. Project Schedule Review

LF and SMMA closed the PBC meeting by reviewing additional meeting calendar updates and review of future dates:

- **October 12th - Next PBC Meeting**
- **The October Meeting will be a focus of completing Permitting & Regulatory Agency Approvals and putting together early Procurement Packages.**

A Page Turn Meeting will be scheduled for January 2024 to review the 90% Construction Documents.

E. Next Permanent Building Committee/School Building Committee Meeting will be held on October 12, 2023.

Attachments:

- Leftfield Presentation 09/14/23
- SMMA Presentation: 09/14/23

Town of Wakefield
Wakefield Public Schools

WAKEFIELD MEMORIAL HIGH SCHOOL PROJECT

Permanent Building
Committee

School Building Committee
Meeting

September 14, 2023



WAKEFIELD MEMORIAL HIGH SCHOOL

AGENDA:

1. Administrative Actions

- Review of August 10, 2023 Permanent Building Committee/SBC Meeting Minutes
- Review and Approval of Monthly Invoices
- Budget Update

2. Design Update Update

3. Schedule Update

- Review of Upcoming Meetings
- Schedule Review

Wakefield Memorial High School

1. Administrative Actions

Review of August 10, 2023 Permanent Building Committee/School Building Committee Meeting Minutes



WAKEFIELD PERMANENT BUILDING COMMITTEE		WAKEFIELD HIGH SCHOOL BUILDING COMMITTEE
Date:	Thursday August 10, 2023	
Location:	Virtual "Zoom" Meeting	
Time:	7:00 pm	
Prepared BY:	Timothy Baker – LeftField PM	
Name		
Joseph Conway	Director of Public Works	
Julie Smith Galvin	Town Council	
Stephen P. Maio	Town Administrator	
Thomas Markham	School Committee Member	
Kevin Piscadolo	School Committee Member	
Dr. Doug Lyons	Superintendent of Schools	
Tim O'Brien	Facilities Director	
Joseph B. Bertrand	Permanent Building Committee, Chair	
Charles L. Tarbell	Permanent Building Committee, Secretary	
Jason Cohen	Permanent Building Committee	
Tom Galvin	Permanent Building Committee	
John McDonald	Permanent Building Committee	
Marc Moccio	Permanent Building Committee	
Phillip Renzi	Permanent Building Committee	
Wayne Hardacker	Permanent Building Committee	
Erin Demerjian	Permanent Building Committee	
Amy McLeod	Wakefield Memorial High School Principal	
Joseph Mullaney	Finance Committee	
James Sullivan	Community Member	
Ian McKinnon	Community Member	
Jeffrey Cohen	Community Member	
Elizabeth Martin	Community Member	
Ray Thompson	Community Member	
Eric Lambiaso	Community Member	
Thomas Stapleton	Community Member	
Robert Arcari	Community Member	
Dylan Forester	Community Member	
Christopher Sallade	Community Member	
Sandra Clarey	Community Member	
Eric Hubert	Community Member	
Christine Bufagna	Community Member	
Jonathan Chines	Community Member	
Kim Hartman	Community Member	
Greg Liakos	Community Member	
William Karvouniaris	Community Member	
Kevin Pskadilo	Community Member	
Robin Greenberg	Community Member	
Tom Purcell	Community Member	
Name		
Lynn Stapleton	Leftfield Project Management	
Adam Keane	Leftfield Project Management	
Jim Rogers	Leftfield Project Management	
Timothy Baker	Leftfield Project Management	



Craig Dicarlo	Leftfield Project Management
Helen Fantini	SMMA
Matt Rice	SMMA
Brian Black	SMMA
Martine Dion	SMMA
Nick Ferzacca	SMMA
Lorraine Finnegan	SMMA
Lana Prokapsis	SMMA
Anthony Gray	SMMA
Michael Dowhan	SMMA
Meagan Collins	SMMA
Erin Prestileo	SMMA
Laura Monies	SMMA
Alan DeHaan	SMMA
Tom Faust	SMMA
Frank Hayes	Bond Construction
David Capaldo	Bond Construction
Jerry Hammersley	Bond Construction
Peter Ghirardini	Bond Construction

1. Meeting called to order at approximately 7:32PM. A quorum was present.

2. Public Participation

There was no public participation.

3. Administrative Actions

A. Meeting Minutes

The meeting minutes of the 08/13/23 Permanent Building Committee Meeting were presented for review.

Chip Tarbell made a motion to approve the 07/13/23 Permanent Building Committee Meeting Minutes as presented. The motion was approved unanimously.

B. Invoices

Nine (9) invoices in the total amount of \$1,136,467.50 were presented for review and approval.

1) Leftfield LLC Invoice #25 dated 07/31/23

2) Leftfield LLC Invoice #25 dated 07/31/23 Expense: Registry of Deed's Fee.

3) SMMA Invoice #59752 dated 08/04/23 in

4) SMMA Invoice #59752 dated 08/04/23 in Specialty.

5) SMMA Invoice #59752 dated 08/04/23 in Investigations

6) SMMA Invoice #59752 dated 08/04/23 in Services



7) SMMA Invoice #59752 dated 08/04/23 in the Design Services.
8) Bond Building Invoice #122043-005 dated 07/2 Preconstruction Services.
9) Bond Building Invoice #122043-005 dated 07/2 Preconstruction Services.

Chip Tarbell made a motion to approve Leftfield LLC's \$133,160.00 for Basic Services as presented. The motion was approved unanimously.

Chip Tarbell made a motion to approve Leftfield LLC's \$115.50 for Reimbursable Expense: Registry of Deed's Fee. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve SMMA Invoice #890,918.00 for Basic Services, SMMA Invoice #59752 for BSC Group: Traffic Specialty, SMMA Invoice #59752 for CDW HAZMAT Investigations, SMMA of \$33,056.54 for HAZ MAT Design Services, and SMMA amount of \$18,854.22 for BSC Group: Traffic Design. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Bond Building amount of \$28,333.33 for Preconstruction Services as presented. The motion was approved unanimously.

Chip Tarbell made a motion to approve Bond Building amount of \$28,333.33 for Roadway Precast. Jason Cohen. On a roll call vote, the motion was approved unanimously.

4. Review of Designer Contract Amendment #5

Designer Contract Amendment No. 5 consists of the following:

- SMMA Culvert Extension Additional Services: \$26,260.00
- SMMA Consultants: Reimbursable Consulting Services

Designer Contract Amendment No. 5 Total: - \$73,780.00

Requires a budget transfer to from the Other Contingency report, but stated that the final amount of SMMA Contract is \$26,260.00 and SMMA Consultants: Reimbursable Consulting Services



This amendment is to commence additional investigation replacement work including the following consultant services:
<ul style="list-style-type: none">Civil Engineering and Landscape Architectural ServicesTopographical SurveyWetlands SurveyGeotechnical EngineeringGeo-Environmental
The Town of Wakefield is in the process of studying the new culvert in the area of WMHS. Our project had planned existing culvert affected by the location of the new build watershed study suggest that the entire length of the culvert Road to the headwall north of the softball field are to be extension amounts to approximately 200' additional line previously assumed to remain untouched.
Chip Tarbell made a motion to approve the Designer Contract Extension Additional Services and SMMA Consultants: \$73,780 as presented. The motion was approved unanimously.
5. <u>Review of Permitting Schedule</u>
<ul style="list-style-type: none">Conservation Commission – Notice of Intent
Required for work within the buffer zone.
<ul style="list-style-type: none">9/19/2023 Hearing #1 (filing by 9/7/2023)10/17/2023 Hearing #2 (anticipated)11/7/2023 Hearing #3 (anticipated close)11/17/2023 Order of Conditions Issued (anticipated)12/8/2023 Close of Appeal Period
<ul style="list-style-type: none">Zoning Board of Appeals
Required to address zoning compliance.
<ul style="list-style-type: none">Week of 9/11/2023 Submission to Building InspectionZBA Hearing during month of October (anticipated)Decision Issuance and Close of Appeal Period 12,



6. <u>Review of Bond Construction Logistics Plan</u>
Bond reviewed updates to the current version of their logistics plan and highlighted early enabling site work plan to the PBC. Expansion of Parking Lot D is their first planned site activity and will create Lot H along the Farm street, which will house the construction trailers during the project. This work is scheduled to occur during March/April 2024. Expansion of the Landrigan Field parking is scheduled to begin in September 2024. The rest of Bond's Construction Logistics plan presented to the PBC can be found attached to these meeting minutes.
C. <u>Project Schedule Review</u>
LF and SMMA closed the PBC meeting by reviewing additional meeting calendar updates and review of future dates:
<ul style="list-style-type: none">September 14th - Next PBC MeetingThe September Meeting will be a focus of Permitting & Regulatory Agency Approvals.
D. Next Permanent Building Committee/School Building Committee Meeting will be held on September 14, 2023.
Attachments: <ul style="list-style-type: none">Leftfield Presentation 08/10/23

WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions

Review of August 2023 Invoices

INVOICES						
ProPay Code	Budget Category	Vendor	Invoice #	Date	Amount	Balance After Invoice
0102-0500	OPM Construction Documents	LeftField	26	08/31/23	\$ 133,159.00	\$ 885,121.00
		LeftField Total:			\$ 133,159.00	
0201-0400	A/E Design Development	SMMA	0059929	09/07/23	\$ 356,367.20	\$ -
0201-0500	A/E Construction Documents	SMMA	0059929	09/07/23	\$ 445,459.00	\$ 8,463,721.00
0204-0300	A/E Geotechnical/Geo-environmental	SMMA - LGCI - Geotechnical Consulting	0059929	09/07/23	\$ 1,379.40	\$ 295,562.06
0204-0200	A/E HAZMAT	SMMA - CDW - HAZMAT Investigations	0059929	09/07/23	\$ 720.50	\$ 264,245.59
0204-0400	A/E - Site Survey & Site Requirements	SMMA - GM2 - SD Traffic Consulting	0059929	09/07/23	\$ 8,646.00	\$ 40,010.05
0204-0400	A/E - Site Survey & Site Requirements	SMMA - GM2 - SD Traffic Consulting	0059929	09/07/23	\$ 2,354.00	\$ 37,656.05
0203-9900	A/E Other Reimbursables	SMMA - BSC Group - Traffic Specialty	0059929	09/07/23	\$ 10,069.40	\$ 387,271.60
0204-1200	A/E Traffic Studies	SMMA - BSC Group - Traffic Specialty	0059929	09/07/23	\$ 7,114.80	\$ 74,426.00
0203-9900	A/E Other Reimbursables	SMMA - Permitting/Fees, Registration	0059929	09/07/23	\$ 123.20	\$ 387,148.40
0201-0500	A/E Construction Documents	SMMA - Culvert Extension	0059932	09/07/23	\$ 5,252.00	\$ 8,480,679.00
0204-0300	A/E Geotechnical/Geo-environmental	SMMA - ADS -Culvert Extension	0059932	09/07/23	\$ 6,352.11	\$ 289,209.95
		SMMA Total:			\$ 843,837.61	
0501-0000	Preconstruction Services	Bond Building	122043-006	08/25/23	\$ 28,333.33	\$ 170,000.02
0003-0000	FS/SD Environmental & Site	Bond Building - CXC Consulting - PC Amend 2 - Road Consultant	122043-006	08/25/23	\$ 6,136.67	\$ 42,956.66
		Bond Total:			\$ 34,470.00	
			Total All Invoices:		\$ 1,011,466.61	

WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions *Budget Update*

As of August 31, 2023:

TPB Committed: 12%

TPB Expended: 3%

60% Construction
Documents Progress: 25%
60% CD Expended: 13%

Wakefield Memorial High School - Wakefield, MA										August 31, 2023
Total Project Budget Status Report										
ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmt'd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
FEASIBILITY STUDY AGREEMENT										
0001-0000	OPM Feasibility Study/Schematic Design	\$ 400,000	\$ 1,730	\$ 401,730	\$ 401,730	100%	\$ 401,730	100%	\$ -	*FSA 1, 2
0002-0000	A&E Feasibility Study/Schematic Design	\$ 1,300,000	\$ (345,000)	\$ 955,000	\$ 955,000	100%	\$ 955,000	100%	\$ -	*FSA 1
0003-0000	Environmental & Site	\$ 200,000	\$ 154,932	\$ 354,932	\$ 354,932	100%	\$ 306,275.97	86%	\$ 48,656	*FSA 1, 3, 4, 5, 6
0004-0000	Other	\$ 100,000	\$ 188,338	\$ 288,338	\$ 114,418	39.7%	\$ 71,462	25%	\$ 216,876	*FSA 1, 2, 3, 4, 5, 6
	SUB-TOTAL	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 1,826,080	91%	\$ 1,734,468	87%	\$ 265,532	
ADMINISTRATION										
0101-0000	Legal Fees	\$ -	\$ -	\$ -	\$ -				\$ -	
	Owner's Project Manager	\$ 7,932,981	\$ -	\$ 7,932,981	\$ 7,857,981	99%	\$ 799,073	10%	\$ 7,133,909	
0102-0400	Design Development	\$ 665,798		\$ 665,798	\$ 665,798	100%	\$ 665,798	100%	\$ -	
0102-0500	Construction Documents	\$ 1,018,280		\$ 1,018,280	\$ 1,018,280	100%	\$ 133,159	13%	\$ 885,121	
0102-0600	Bidding	\$ 254,570		\$ 254,570	\$ 254,570	100%	\$ -	0%	\$ 254,570	
0102-0700	Construction Administration	\$ 5,483,045		\$ 5,483,045	\$ 5,483,045	100%	\$ -	0%	\$ 5,483,045	
0102-0800	Closeout	\$ 411,288		\$ 411,288	\$ 411,288	100%	\$ -	0%	\$ 411,288	
0102-0900	Extra Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	
0102-1000	Reimbursable Services	\$ 25,000		\$ 25,000	\$ 25,000	100%	\$ 116	0%	\$ 24,885	
0201-1100	Cost Estimates	\$ 75,000		\$ 75,000	\$ 75,000	100%	\$ -	0%	\$ 75,000	
0103-0000	Advertising & Printing	\$ 75,000		\$ 75,000	\$ -	0%	\$ -	0%	\$ 75,000	
0104-0000	Permitting	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0105-0000	Owner's Insurance	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0199-0000	Other Administrative Costs	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	SUB-TOTAL	\$ 8,007,981	\$ -	\$ 8,007,981	\$ 7,857,981	98%	\$ 799,073	10%	\$ 7,208,909	
A&E										
0201-0400	A/E Basic Services	\$ 21,152,620	\$ 26,260	\$ 21,178,880	\$ 21,178,880	100%	\$ 4,905,301	23%	\$ 16,273,579	
	Design Development	\$ 4,454,590		\$ 4,454,590	\$ 4,454,590	100%	\$ 4,454,590	100%	\$ -	
0201-0500	Construction Documents	\$ 8,909,180	\$ 22,210	\$ 8,931,390	\$ 8,931,390	100%	\$ 450,711	5%	\$ 8,480,679	*7
0201-0600	Bidding	\$ 890,910		\$ 890,910	\$ 890,910	100%	\$ -	0%	\$ 890,910	
0201-0700	Construction Administration	\$ 5,784,290	\$ 4,050	\$ 5,788,340	\$ 5,788,340	100%	\$ -	0%	\$ 5,788,340	*7
0201-0800	Closeout	\$ 1,113,650		\$ 1,113,650	\$ 1,113,650	100%	\$ -	0%	\$ 1,113,650	
	Extra/Reimbursable Services	\$ 1,225,000	\$ 47,520	\$ 1,272,520	\$ 1,272,520	100%	\$ 161,748	13%	\$ 1,110,772	
0203-9900	Other Reimbursables	\$ 430,000		\$ 430,000	\$ 430,000	100%	\$ 42,852	10%	\$ 387,148	
0204-0200	HazMat (incl. monitoring)	\$ 275,000		\$ 275,000	\$ 275,000	100%	\$ 10,754	4%	\$ 264,246	
0204-0300	Geotechnical/Geo-Environmental	\$ 315,000	\$ 33,220	\$ 348,220	\$ 348,220	100%	\$ 59,010	17%	\$ 289,210	*7
0204-0400	Site Survey & Site Requirements	\$ 75,000	\$ 6,050	\$ 81,050	\$ 81,050	100%	\$ 11,000	14%	\$ 70,050	*7
0204-0500	Wetlands	\$ 20,000	\$ 8,250	\$ 28,250	\$ 28,250	100%	\$ 2,558	9%	\$ 25,693	*7
0204-1200	Traffic Studies	\$ 110,000		\$ 110,000	\$ 110,000	100%	\$ 35,574	32%	\$ 74,426	
	SUB-TOTAL	\$ 22,377,620	\$ 73,780	\$ 22,451,400	\$ 22,451,400	100%	\$ 5,067,049	23%	\$ 17,384,351	
SITE ACQUISITION										
0301-0000	Land/Bldg. Purchase/Associated Services	\$ -		\$ -	\$ -	0%	\$ -	0%	\$ -	
	SUB-TOTAL	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	

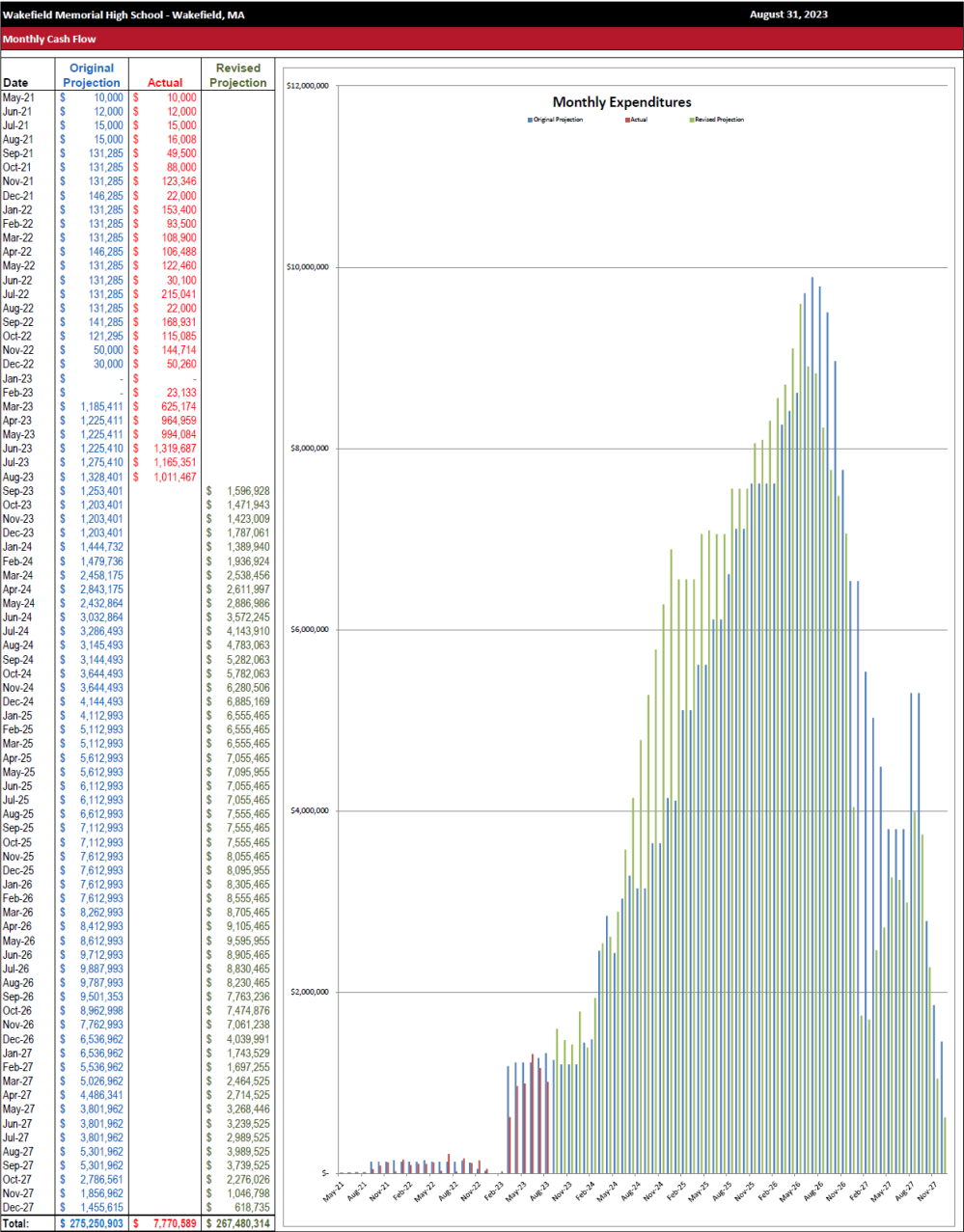
WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions

Budget Update

August 2023 Cash Flow Report

Project continue to track below forecasted expenditures.



WAKEFIELD MEMORIAL HIGH SCHOOL

2. Design Update *Permitting Update*

SMMA Presentation

Permitting Schedule

- **Conservation Commission – Notice of Intent**

Required for work within the buffer zone

- 9/19/2023 Hearing #1 (filing by 9/7/2023)
- 10/17/2023 Hearing #2 (anticipated)
- 11/7/2023 Hearing #3 (anticipated close)
- 11/17/2023 Order of Conditions Issued (anticipated)
- 12/8/2023 Close of Appeal Period

- **Zoning Board of Appeals**

Required to address zoning compliance

- Week of 9/18/2023 Submission to Building Inspector
- ZBA Hearing during month of November (anticipated)
- Decision Issuance and Close of Appeal Period 12/2023 (anticipated)

Wakefield Memorial High School

3. Schedule Update

Meeting Calendar Update & Review of Future Dates

2023-2024

PERMANENT BUILDING COMMITTEE MEETINGS

- October 12th - Next PBC Meeting
- The October Meeting will be a focus of completing Permitting & Regulatory Agency Approvals and putting together early Procurement Packages

SEPTEMBER	14	JANUARY	11
OCTOBER	12	FEBRUARY	8
NOVEMBER	16	MARCH	14
DECEMBER	14	APRIL	11

* Meeting dates may be changed or added during critical decision-making times in the project.