

WAKEFIELD PERMANENT BUILDING COMMITTEE WAKEFIELD HIGH SCHOOL BUILDING COMMITTEE	WAKEFIELD MEMORIAL HIGH SCHOOL MEETING NOTES #36
--	---

Date:	Thursday April 13, 2023
Location:	Virtual "Zoom" Meeting
Time:	7:00 pm
Prepared BY:	Timothy Baker – LeftField PM

Name		Present
Joseph Conway	Director of Public Works (Non-Voting)	x
Julie Smith Galvin	Town Council (Non-Voting)	x
Stephen P. Maio	Town Administrator (Non-Voting)	x
Thomas Markham	School Committee Member (Non-Voting)	x
Kevin Piscadlo	School Committee Member (Non-Voting)	x
Dr. Doug Lyons	Superintendent of Schools (Non-Voting)	x
Tim O'Brien	Facilities Director (Non-Voting)	x
Joseph B. Bertrand	Permanent Building Committee, Chair (Voting)	✓
Charles L. Tarbell	Permanent Building Committee, Secretary (Voting)	✓
Jason Cohen	Permanent Building Committee (Voting)	x
Tom Galvin	Permanent Building Committee (Voting)	✓
John McDonald	Permanent Building Committee (Voting)	✓
Marc Moccio	Permanent Building Committee (Voting)	✓
Philip Renzi	Permanent Building Committee (Voting)	✓
Wayne Hardacker	Permanent Building Committee (Voting)	✓
Amy McLeod	Wakefield Memorial High School Principal (Non-Voting)	x
Joseph Mullaney	Wakefield Memorial High School Asst. Principal (Non-Voting)	x
James Sullivan	Finance Committee (Non-Voting)	x
Ian McKinnon	Community Member (Non-Voting)	x
Jeffrey Cohen	Community Member (Non-Voting)	x
Elizabeth Martin	Community Member (Non-Voting)	x
Ray Thompson	Community Member (Non-Voting)	x
Eric Lambiaso	Community Member (Non-Voting)	x
Thomas Stapleton	Community Member (Non-Voting)	x
Robert Arcari	Community Member (Non-Voting)	x
Dylan Forester	Community Member (Non-Voting)	x
Christopher Sallade	Community Member (Non-Voting)	✓
Sandra Clarey	Community Member (Non-Voting)	x
Eric Hubert	Community Member (Non-Voting)	✓
Christine Bufagna	Community Member (Non-Voting)	x
Jonathan Chines	Community Member (Non-Voting)	✓
Kim Hartman	Community Member (Non-Voting)	x
Greg Liakos	Community Member (Non-Voting)	x
William Karvouniaris	Community Member (Non-Voting)	x
Kevin Pskadlo	Community Member (Non-Voting)	✓
Robin Greenberg	Community Member (Non-Voting)	x
Tom Purcell	Community Member (Non-Voting)	x

Name		Present
Lynn Stapleton	Leftfield Project Management	✓
Adam Keane	Leftfield Project Management	✓
Jim Rogers	Leftfield Project Management	x
Timothy Baker	Leftfield Project Management	✓
Helen Fantini	SMMA	✓

Matt Rice	SMMA	x
Brian Black	SMMA	✓
Martine Dion	SMMA	x
Lorraine Finnegan	SMMA	x
Lana Prokupets	SMMA	x
Anthony Gray	SMMA	x
Michael Dowhan	SMMA	x
Meagan Collins	SMMA	x
Erin Prestileo	SMMA	x
Laura Monies	SMMA	x
Alan DeHaan	SMMA	x
Tom Faust	SMMA	✓
Frank Hayes	Bond Construction	x
David Capaldo	Bond Construction	✓
Jerry Hammersley	Bond Construction	x
Jonathan Rossini	Bond Construction	x

1. Meeting called to order at approximately 7:36PM. A quorum was present.

2. Public Participation

There was no public participation.

3. Administrative Actions

A. Meeting Minutes

The meeting minutes of the 03/15/23 Permanent Building Committee/School Building Committee Wakefield Memorial High School Project were presented for review.

Chip Tarbell made a motion to approve the Wakefield Memorial High School Meeting Minutes as presented. Seconded by Tom Galvin. Motion was approved unanimously.

B. Invoices

Five (5) invoices in the total amount of \$626,219.33 for the Wakefield Memorial High School Project were presented for review and approval.

- 1) Leftfield LLC Invoice #21 dated 03/31/23 in the amount of \$133,160.00 for Basic Services.
- 2) SMMA Invoice #59096 dated 04/05/23 in the amount of \$445,459.00 for Basic Services.
- 3) SMMA Invoice #59096 dated 04/05/23 in the amount of \$18,222.50 for Geotechnical/Geo-Environmental.
- 4) Bond Building Invoice #2 dated 04/06/23 in the amount of \$28,333.33 for Preconstruction Services.
- 5) Crowley's Clippers Inc. Invoice #56702 dated 04/10/23 in the amount of \$28,333.33 for Track/Turf Field Services.

Chip Tarbell made a motion to approve Leftfield LLC Invoice #21 dated 03/31/23 in the amount of \$133,160.00 for Basic Services as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve SMMA Invoice #59096 dated 04/05/23 in the amount of \$445,459.00 for Basic Services presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve SMMA Invoice #59096 dated 04/05/23 in the amount of \$18,222.50 for Geotechnical/Geo-Environmental as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Crowley's Clippers Inc. Invoice #56702 dated 04/10/23 in the amount of \$28,333.33 for Track/Turf Field Services as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

4. Budget Update

LS reviewed the current Total Project Budget which is included in the presentation attached to the meeting minutes. The Project has committed 86.5% of the Feasibility Study Budget to date and has expended 83%. Uncommitted funds currently represent 13.5% of the Feasibility Study Budget to date with a total value of \$267,752. Cash Flow Projections have been extended through project completion.

5. Focus Group Meetings/Schedule

The plan is to have two Meetings for each Focus Group during Design Development. Focus Groups are:

- **Educational Planning** - Review implementation of Educational Program across the design. In addition to plan review, includes the following options and recommendations: Outdoor Learning Environments, Furniture (inc. budget), Equipment (inc. budget), Technology (inc. budget).
- **Site Design** - Refinements of SD design for traffic, circulation, parking and loading areas. Includes conversations about fields, site amenities, lighting, landscaping and maintenance, offsite improvements and coordination with Town Departments.
- **Exterior & Interior Design** - Review exterior design progress including refinements of architectural form, fenestration, and materials. Review the interior design of the typical corridors and classrooms, as well as special spaces such as the Gymnasium, Dining Commons and Media Center. Review of the products and materials proposed for finishes such as flooring, tile, ceilings, wood paneling, paint colors etc.
- **MEP Systems & Sustainable Design** - Review refinements of Mechanical, Electrical, and Plumbing system designs, including utility coordination with the Town. Discuss development of the LEEDv4 Certification scorecard needed to meet MSBA requirements, as well as the MA Energy (Stretch) Code compliance and Solar PV readiness. Review sustainable design features and components, which increase the energy efficiency and water reduction within the building, provide for low and no VOC and renewable materials, and which contribute to environmental literacy and healthy environments.
- **Safety & Security Design** - Review refinement of entry and exit sequence, coordination of security features, and Town of Wakefield requirements.
- **Construction Logistics** – Review and develop strategies for the various construction phases, to plan and coordinate with the School, Town and other abutters and to refine the Construction Schedule.

Meeting Schedule:

- Safety Pre-Meeting with District – April 25th
- Safety Pre-Meeting 2 with Police, Fire – April 27th
- Safety Focus Group Meeting #1 – May 2nd
- Ed Plan Focus Group Meeting #1 – May 9th
- Site Focus Group Meeting #1 – May 10th
- MEP Systems/Sustainability Focus Group Meeting #1 – May 11th
- Exterior/Interior Focus Group Meeting #1 – May 18th
- Construction Logistics Focus Group Meeting #1 – May 19th
- Ed Plan Focus Group Meeting #2 – June 2nd
- MEP Systems/Sustainability Focus Group Meeting #2 – June 8th
- Site Focus Group Meeting #2 – June 12th
- Exterior/Interior Focus Group Meeting #2 – June 13th
- Construction Logistics Focus Group Meeting #2 – June 14th

6. Design Development Schedule

- Focus Groups Complete by Mid-June
 - PBC Meeting – May 11th - Focus Groups Update
- Package to Estimators – June 26th – July 17th
 - PBC Meeting – June 8th (Propose 15th) - Focus Groups Update
- Reconciliation of Estimates – July 20
 - PBC Meeting – July 13th - Review of Costs and Proposed Value Engineering (VE).
- Value Engineering Complete – July 27th
 - PBC Meeting – July 27 (Proposed Meeting)- Vote to Submit Design Development to the MSBA
- Submission to MSBA – August 1st

7. Project Schedule Review

LF and SMMA closed the PBC meeting by reviewing additional meeting calendar updates and review of future dates:

- PBC Meeting – May 11th
- Propose Change of June Meeting to June 15th
- Propose Adding Meeting for July 27 to Vote to Approve Submission to MSBA

8. Next Permanent Building Committee/School Building Committee Meeting will be held on May 11, 2023.

Attachments:

- Leftfield Presentation 04/13/23

Town of Wakefield
Wakefield Public Schools

WAKEFIELD MEMORIAL HIGH SCHOOL PROJECT

Permanent Building
Committee

School Building Committee
Meeting

April 13, 2023



WAKEFIELD MEMORIAL HIGH SCHOOL

AGENDA:

1. Administrative Actions

- Review of March 15, 2023 Permanent Building Committee/SBC Meeting Minutes
- Review and Approval of Monthly Invoices
- Budget Update

2. Design Update

- Design Focus Groups Update
- Design Progress Update and Design Development Schedule

3. Schedule Update

- Review of Upcoming Meetings

WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions

Review of March 15, 2023 Permanent Building Committee/School Building Committee Meeting Minutes



WAKEFIELD PERMANENT BUILDING COMMITTEE WAKEFIELD HIGH SCHOOL BUILDING COMMITTEE			
WAKEFIELD MEMORIAL HIGH SCHOOL MEETING NOTES #35			
Date:	Thursday March 15, 2023		
Location:	Virtual "Zoom" Meeting		
Time:	7:00 pm		
Prepared BY:	Timothy Baker – LeftField PM		
Name			Present
Joseph Conway	Director of Public Works	(Non-Voting)	✗
Julie Smith Galvin	Town Council	(Non-Voting)	✗
Stephen P. Maio	Town Administrator	(Non-Voting)	✗
Thomas Markham	School Committee Member	(Non-Voting)	✗
Kevin Piscadio	School Committee Member	(Non-Voting)	✗
Dr. Doug Lyons	Superintendent of Schools	(Non-Voting)	✗
Tim O'Brien	Facilities Director	(Non-Voting)	✓
Joseph B. Bertrand	Permanent Building Committee, Chair	(Voting)	✓
Charles L. Tarbell	Permanent Building Committee, Secretary	(Voting)	✓
Jason Cohen	Permanent Building Committee	(Voting)	✓
Tom Galvin	Permanent Building Committee	(Voting)	✗
John McDonald	Permanent Building Committee	(Voting)	✓
Marc Moccio	Permanent Building Committee	(Voting)	✓
Philip Renzi	Permanent Building Committee	(Voting)	✓
Wayne Hardacker	Permanent Building Committee	(Voting)	✓
Richard Conway	Permanent Building Committee	(Voting)	✗
Amy McLeod	Wakefield Memorial High School Principal	(Non-Voting)	✗
Joseph Mullaney	Wakefield Memorial High School Asst. Principal	(Non-Voting)	✗
James Sullivan	Finance Committee	(Non-Voting)	✗
Ian McKinnon	Community Member	(Non-Voting)	✗
Jeffrey Cohen	Community Member	(Non-Voting)	✗
Elizabeth Martin	Community Member	(Non-Voting)	✗
Ray Thompson	Community Member	(Non-Voting)	✗
Eric Lambiaso	Community Member	(Non-Voting)	✓
Thomas Stapleton	Community Member	(Non-Voting)	✓
Robert Arcari	Community Member	(Non-Voting)	✓
Dylan Forester	Community Member	(Non-Voting)	✗
Christopher Sallade	Community Member	(Non-Voting)	✓
Sandra Clarey	Community Member	(Non-Voting)	✗
Eric Hubert	Community Member	(Non-Voting)	✓
Christine Bufagna	Community Member	(Non-Voting)	✗
Jonathan Chines	Community Member	(Non-Voting)	✓
Kim Hartman	Community Member	(Non-Voting)	✗
Greg Liakos	Community Member	(Non-Voting)	✗
William Karvouniaris	Community Member	(Non-Voting)	✗
Kevin Pskadio	Community Member	(Non-Voting)	✓
Robin Greenberg	Community Member	(Non-Voting)	✗
Tom Purcell	Community Member	(Non-Voting)	✗
Name			Present
Lynn Stapleton	Leftfield Project Management		✓
Adam Keane	Leftfield Project Management		✗
Jim Rogers	Leftfield Project Management		✗
Timothy Baker	Leftfield Project Management		✓

Page 1 of 3



WAKEFIELD PERMANENT BUILDING COMMITTEE WAKEFIELD HIGH SCHOOL BUILDING COMMITTEE		
WAKEFIELD MEMORIAL HIGH SCHOOL MEETING NOTES #35		
Helen Fantini	SMMA	✓
Matt Rice	SMMA	✗
Brian Black	SMMA	✗
Martine Dion	SMMA	✗
Lorraine Finnegan	SMMA	✓
Lana Prokupets	SMMA	✗
Anthony Gray	SMMA	✗
Michael Dowhan	SMMA	✗
Meagan Collins	SMMA	✗
Erin Prestileo	SMMA	✗
Laura Monies	SMMA	✗
Frank Hayes	Bond Construction	✗
David Capaldo	Bond Construction	✓
Jerry Hammersley	Bond Construction	✗
Jonathan Rossini	Bond Construction	✓

1. Meeting called to order at approximately 7:36PM. A quorum was present.

2. Public Participation
There was no public participation.

3. Administrative Actions

A. Meeting Minutes

The meeting minutes of the 03/09/23 Permanent Building Committee/School Building Committee Wakefield Memorial High School Project were presented for review.

Chip Tarbell made a motion to approve the Wakefield Memorial High School Meeting Minutes as presented. Seconded by Jason Cohen. Motion was approved unanimously.

B. Approval of OPM Contract Amendment for Extended Basic Services

TB reviewed the LP's Contract Amendment for Extended Basic Services through project completion. MM inquired if there were anticipated work hours as apart of the contract. LF responded by saying LF's fee is a lump sum fee based on MSBA Guidelines. This contract amendment is also the same amount that was included in the Total Project Budget submitted to the MSBA as part of the Schematic Design Submission.

Chip Tarbell made a motion to approve the OPM Contract Amendment for Extended Basic Services for \$7,932,981 as presented. Seconded by Jason Cohen. Motion was approved unanimously.

C. Approval of A/E Contract Amendments for Extended Basic Services

SMMA reviewed the A/E Contract Amendment for Extended Basic Services through project completion. In addition, the Amendment includes Fee for Reimbursable Services. The Total amount of SMMA's Contract Amendment for Extended Basic Services through project completion is \$22,377,620.

Chip Tarbell made a motion to approve the A/E Contract Amendment for Extended Basic Services for \$22,377,620 as presented. Seconded by Jason Cohen. Motion was approved unanimously.

Page 2 of 3



D. Approval of CM Contract Amendments for Extended Pre-Construction Services

Bond reviewed the CM Contract Amendments for Extended Pre-Construction Services through execution of the Project's GMP. The Total amount of Bond's CM Contract Amendments for Extended Pre-Construction Services through execution of the Project's GMP is \$340,000.

Chip Tarbell made a motion to approve the CM Contract Amendments for Extended Pre-Construction Services for \$340,000 as presented. Seconded by Jason Cohen. Motion was approved unanimously.

E. Approval of the Project Scope and Budget Agreement

Wakefield Town Counsel Tom Mullen has reviewed the PSBA and has provided his Legal Certification of the PSBA. TM also recommended that the PBC vote to authorize the Chair of the Permanent Building Committee, Joseph Bertrand, to execute said Agreement and TM sent language for the PBC's motion/authorization.

WH inquired about the purpose of the PSBA. LF responded that the PSBA represents the MSBA's commitment to participate in funding their portion of the Project as outlined in the Schematic Design Submission approved by the MSBA Board of Directors.

Chip Tarbell made a motion to approve the Project Scope and Budget Agreement (PSBA) between the Town of Wakefield and the Massachusetts School Building Authority (MSBA) for the Wakefield Memorial High School Project and to authorize the Chair of the Permanent Building Committee, Joseph Bertrand, to execute said Agreement as presented. Seconded by Jason Cohen. Motion was approved unanimously.

F. Project Schedule Review

LF and SMMA closed the PBC meeting by reviewing additional meeting calendar updates and review of future dates:

- PBC Meeting – April 13

G. Next Permanent Building Committee/School Building Committee Meeting will be held on April 13, 2023.

Attachments:

- Leftfield Presentation 03/15/23

Page 3 of 3

WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions

Review of March 2023 Invoices

INVOICES						
ProPay Code	Budget Category	Vendor	Invoice #	Date	Amount	Balance After Invoice
0102-0400	OPM Design Development	LeftField	21	03/31/23	\$ 133,160.00	\$ 532,638.00
		LeftField Total:			\$ 133,160.00	
0201-0400	A/E Design Development	SMMA	0059096	04/05/23	\$ 445,459.00	\$ 4,009,131.00
0204-0300	A/E Geotechnical/Geo-environmental	SMMA - Lahlaf Geotechnical Consulting	0059096	04/05/23	\$ 18,222.00	\$ 296,778.00
		SMMA Total:			\$ 463,681.00	
0501-0000	Preconstruction Services	Bond Building	PC-2	04/06/23	\$ 28,333.33	\$ 311,666.67
		Bond Total:			\$ 28,333.33	
			Total All Invoices:		\$ 625,174.33	

Wakefield Memorial High School

1. Administrative Actions

Special Review of Invoice Received after Reporting

Special Request for Approval of
Invoice for Repair of Turf after Testing

Crowley’s Clippers Inc.
Invoice Total: \$1,145.00

Will be committed in next month’s
budget.

Crowley's Clippers Inc

Lawn and Landscape Management
PO Box 14
Medford, MA 02155

Invoice

Date	4/10/2023
Invoice #	56702

Account #
9825
Terms
Due on receipt
Service Date
4/5/2023

Amount Enclosed
\$

Bill To:

Wakefield High School
Dennis Fazio
1 Lafayette St
Wakefield, MA 01880

Service Address:

Wakefield High School
60 Farm St
Wakefield, MA 01880

Please tear away above dotted line and return this portion with payment

Item	Qty	Description	Rate	Amount
Turf Repair	1	Repair all turf areas with an STA glue and fabric, add infill if needed 2 gallons of glue 30 ft of seam tape Trowel and blades	1,145.00	1,145.00
Total				\$1,145.00
Payments/Credits				\$0.00
Balance Due				\$1,145.00

Thank you for your business.

Crowleys Clippers Inc P.O. Box 14 Medford, MA 02155 Phone: 781-396-3990 www.crowleyscontacts@gmail.com

WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions Budget Update

FS/SD Committed: 88%

FS/SD Expended: 84%

FS/SD Uncommitted: 12.3%

Unspent FS/SD Funds: \$310,133

**Invoice from Crowley's
Clippers will be applied to the
FS/SD Budget next month.*

Wakefield Memorial High School - Wakefield, MA										March 31, 2023
Total Project Budget Status Report										
ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmt'd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
FEASIBILITY STUDY AGREEMENT										
0001-0000	OPM Feasibility Study/Schematic Design	\$ 400,000	\$ 1,730	\$ 401,730	\$ 401,730	100%	\$ 401,730	100%	\$ -	*FSA 1, 2
0002-0000	A&E Feasibility Study/Schematic Design	\$ 1,300,000	\$ (345,000)	\$ 955,000	\$ 955,000	100%	\$ 955,000	100%	\$ -	*FSA 1
0003-0000	Environmental & Site	\$ 200,000	\$ 154,932	\$ 354,932	\$ 354,932	100%	\$ 291,409	82%	\$ 63,523	*FSA 1, 3, 4, 5, 6
0004-0000	Other	\$ 100,000	\$ 188,338	\$ 288,338	\$ 41,728	14.5%	\$ 41,728	14.5%	\$ 246,610	*FSA 1, 2, 3, 4, 5, 6
	SUB-TOTAL	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 1,753,390	88%	\$ 1,689,867	84%	\$ 310,133	
ADMINISTRATION										
0101-0000	Legal Fees	\$ -	\$ -	\$ -	\$ -				\$ -	
	Owner's Project Manager	\$ 7,932,981	\$ -	\$ 7,932,981	\$ 7,857,981	99%	\$ 133,160	2%	\$ 7,799,821	
0102-0400	Design Development	\$ 665,798		\$ 665,798	\$ 665,798	100%	\$ 133,160	20%	\$ 532,638	
0102-0500	Construction Documents	\$ 1,018,280		\$ 1,018,280	\$ 1,018,280	100%	\$ -	0%	\$ 1,018,280	
0102-0600	Bidding	\$ 254,570		\$ 254,570	\$ 254,570	100%	\$ -	0%	\$ 254,570	
0102-0700	Construction Administration	\$ 5,483,045		\$ 5,483,045	\$ 5,483,045	100%	\$ -	0%	\$ 5,483,045	
0102-0800	Closeout	\$ 411,288		\$ 411,288	\$ 411,288	100%	\$ -	0%	\$ 411,288	
0102-0900	Extra Services	\$ -		\$ -	\$ -		\$ -		\$ -	
0102-1000	Reimbursable Services	\$ 25,000		\$ 25,000	\$ 25,000	100%	\$ -	0%	\$ 25,000	
0201-1100	Cost Estimates	\$ 75,000		\$ 75,000	\$ 75,000	100%	\$ -	0%	\$ 75,000	
0103-0000	Advertising & Printing	\$ 75,000		\$ 75,000	\$ -	0%	\$ -	0%	\$ 75,000	
0104-0000	Permitting	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0105-0000	Owner's Insurance	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0199-0000	Other Administrative Costs	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	SUB-TOTAL	\$ 8,007,981	\$ -	\$ 8,007,981	\$ 7,857,981	98%	\$ 133,160	2%	\$ 7,874,821	
A&E										
	A/E Basic Services	\$ 21,152,620	\$ -	\$ 21,152,620	\$ 21,152,620	100%	\$ 445,459	2%	\$ 20,707,161	
0201-0400	Design Development	\$ 4,454,590		\$ 4,454,590	\$ 4,454,590	100%	\$ 445,459	10%	\$ 4,009,131	
0201-0500	Construction Documents	\$ 8,909,180		\$ 8,909,180	\$ 8,909,180	100%	\$ -	0%	\$ 8,909,180	
0201-0600	Bidding	\$ 890,910		\$ 890,910	\$ 890,910	100%	\$ -	0%	\$ 890,910	
0201-0700	Construction Administration	\$ 5,784,290		\$ 5,784,290	\$ 5,784,290	100%	\$ -	0%	\$ 5,784,290	
0201-0800	Closeout	\$ 1,113,650		\$ 1,113,650	\$ 1,113,650	100%	\$ -	0%	\$ 1,113,650	
0201-9900	Other Basic Services	\$ -		\$ -	\$ -		\$ -		\$ -	
	Extra/Reimbursable Services	\$ 1,225,000	\$ -	\$ 1,225,000	\$ 1,225,000	100%	\$ 18,222	1%	\$ 1,206,778	
0203-9900	Other Reimbursables	\$ 430,000		\$ 430,000	\$ 430,000	100%	\$ -	0%	\$ 430,000	
0204-0200	HazMat (incl. monitoring)	\$ 275,000		\$ 275,000	\$ 275,000	100%	\$ -	0%	\$ 275,000	
0204-0300	Geotechnical/Geo-Environmental	\$ 315,000		\$ 315,000	\$ 315,000	100%	\$ 18,222	6%	\$ 296,778	
0204-0400	Site Survey & Site Requirements	\$ 75,000		\$ 75,000	\$ 75,000	100%	\$ -	0%	\$ 75,000	
0204-0500	Wetlands	\$ 20,000		\$ 20,000	\$ 20,000	100%	\$ -	0%	\$ 20,000	
0204-1200	Traffic Studies	\$ 110,000		\$ 110,000	\$ 110,000	100%	\$ -	0%	\$ 110,000	
	SUB-TOTAL	\$ 22,377,620	\$ -	\$ 22,377,620	\$ 22,377,620	100%	\$ 463,681	2%	\$ 21,913,939	
SITE ACQUISITION										
0301-0000	Land/Bldg. Purchase/Associated Services	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	
	SUB-TOTAL	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	

Wakefield Memorial High School

1. Administrative Actions

Budget Update

TPB Committed: 12%

TPB Expended: 1%

TPB Uncommitted: 88%

Wakefield Memorial High School - Wakefield, MA

March 31, 2023

Total Project Budget Status Report

ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmt'd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
PRE CONSTRUCTION COSTS										
0501-0000	CMR Pre-Con Services	\$ 340,000		\$ 340,000	\$ 340,000	100%	\$ 28,333	8%	\$ 311,667	
	SUB-TOTAL	\$ 340,000	\$ -	\$ 340,000	\$ 340,000	100%	\$ 28,333	8%	\$ 311,667	
CONSTRUCTION COSTS										
0502-0001	Construction Budget	\$ 220,459,379	\$ -	\$ 220,459,379	\$ -	0%	\$ -	0%	\$ 220,459,379	
0508-0000	Change Orders	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	
	SUB-TOTAL	\$ 220,459,379	\$ -	\$ 220,459,379	\$ -	0%	\$ -	0%	\$ 220,459,379	
ALTERNATES										
0506-0000	Alternate included in Project	\$ 3,438,360		\$ 3,438,360	\$ -	0%	\$ -	0%	\$ 3,438,360	
	SUB-TOTAL	\$ 3,438,360	\$ -	\$ 3,438,360	\$ -	0%	\$ -	0%	\$ 3,438,360	
OTHER PROJECT COSTS										
0507-0000	Construction Contingency	\$ 11,022,969	\$ -	\$ 11,022,969	\$ -	0%	\$ -	0%	\$ 11,022,969	
	Miscellaneous Project Costs	\$ 1,100,000	\$ -	\$ 1,100,000	\$ -	0%	\$ -	0%	\$ 1,100,000	
0601-0000	Utility Company Fees	\$ 350,000		\$ 350,000	\$ -	0%	\$ -	0%	\$ 350,000	
0602-0000	Testing Services	\$ 350,000		\$ 350,000	\$ -	0%	\$ -	0%	\$ 350,000	
0699-0000	Other Project Costs	\$ 400,000		\$ 400,000	\$ -		\$ -		\$ 400,000	
	Furnishings and Equipment	\$ 4,300,000	\$ -	\$ 4,300,000	\$ -	0%	\$ -	0%	\$ 4,300,000	
0701-0000	Furnishings	\$ 2,500,000		\$ 2,500,000	\$ -	0%	\$ -	0%	\$ 2,500,000	
0703-0000	Technology Equipment	\$ 1,800,000		\$ 1,800,000	\$ -	0%	\$ -	0%	\$ 1,800,000	
0801-0000	Owner's Contingency	\$ 2,204,594		\$ 2,204,594	\$ -	0%	\$ -	0%	\$ 2,204,594	
	SUB-TOTAL	\$ 18,627,563	\$ -	\$ 18,627,563	\$ -	0%	\$ -	0%	\$ 18,627,563	
TOTAL PROJECT BUDGET		\$ 275,250,903	\$ -	\$ 275,250,903	\$ 32,328,991	12%	\$ 2,315,041	1%	\$ 272,935,862	

FUNDING SOURCES		Max w/ Conting.	Max w/o Conting.							
Maximum State Share		\$ 98,882,552	\$ 88,356,058	Project Budget	Scope Items Excluded	Contingencies	Basis of Total Facilities Grant	Reimbursement Rate		
Local Share *		\$ 176,368,351	\$ 186,894,845	\$ 275,250,903	\$ 150,995,371	\$ 13,227,563	\$ 111,027,969	53.14%		
SUB-TOTAL		\$ 275,250,903	\$ 275,250,903							

CONSTR. COST ESTIMATES		Date	Estimator	Amount	SF	Cost Per SF
Designer FS Cost Estimate		04/01/22	PM&C	\$175,557,629	260,027	\$675.15
CM Cost Estimate		10/04/22	Bond	\$220,459,379	259,847	\$848.42
CM DD Cost Estimate						#DIV/0!

Feasibility Study Agreement Budget Transfers:

FSA BRR #1 019/27/2021Transfer \$25,000.00 from OPM Feasibility Study/Schematic Design to Other Contingency to align with the OPM Contract. MSBA APPROVED Nov 8, 2021

WAKEFIELD MEMORIAL HIGH SCHOOL

2. Design Update

Design Focus Groups Update

The plan is to have two Meetings for each Focus Group during Design Development. Focus Groups are:

Educational Planning - *Review implementation of Educational Program across the design. In addition to plan review, includes the following options and recommendations: Outdoor Learning Environments, Furniture (inc. budget), Equipment (inc. budget), Technology (inc. budget)*

Site Design - *Refinements of SD design for traffic, circulation, parking and loading areas. Includes conversations about fields, site amenities, lighting, landscaping and maintenance, offsite improvements and coordination with Town Departments.*

Exterior & Interior Design - *Review exterior design progress including refinements of architectural form, fenestration, and materials. Review the interior design of the typical corridors and classrooms, as well as special spaces such as the Gymnasium, Dining Commons and Media Center. Review of the products and materials proposed for finishes such as flooring, tile, ceilings, wood paneling, paint colors etc.*

MEP Systems & Sustainable Design - *Review refinements of Mechanical, Electrical, and Plumbing system designs, including utility coordination with the Town. Discuss development of the LEEDv4 Certification scorecard needed to meet MSBA requirements, as well as the MA Energy (Stretch) Code compliance and Solar PV readiness. Review sustainable design features and components, which increase the energy efficiency and water reduction within the building, provide for low and no VOC and renewable materials, and which contribute to environmental literacy and healthy environments.*

Safety & Security Design - *Review refinement of entry and exit sequence, coordination of security features, and Town of Wakefield requirements.*

Construction Logistics — *Review and develop strategies for the various construction phases, to plan and coordinate with the School, Town and other abutters and to refine the Construction Schedule.*

WAKEFIELD MEMORIAL HIGH SCHOOL

2. Design Update

Design Focus Groups Update

APRIL 2023

Safety Pre-Meeting
With District – April 25

Safety Pre-Meeting 2
With Police, Fire – April 27

Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
		23		24		25		26		27		28	
				Safety Pre Mtg 1 with District (Doug, Amy, Tim, SRO)				Safety Pre Mtg 2 with Police, Fire					

WAKEFIELD MEMORIAL HIGH SCHOOL

2. Design Update

Design Focus Groups Update

MAY 2023

Safety Focus Group 1 – May 2

Ed Plan Focus Group 1 – May 9

Site Focus Group 1 – May 10

MEP Systems/Sustainability
Focus Group 1 – May 11

Exterior/Interior Focus
Group 1 – May 18

Construction Logistics Focus
Group 1 – May 19

	30	1	2	3	4	5	6
		Safety Focus Group (in this week)					
	7	8	9	10	11	12	13
		Ed Plan 1	Site Focus 1	Systems /Sustain 1			
				7 pm PBC Meeting			
	14	15	16	17	18	19	20
			MCAS	MCAS	Exterior/Interior Design 1	Logistics 1	
	21	22	23	24	25	26	27
		GOOD FOR WMHS STAFF					

WAKEFIELD MEMORIAL HIGH SCHOOL

2. Design Update

Design Focus Groups Update

JUNE 2023

Ed Plan Focus Group 2 – June 2

MEP Systems/Sustainability
Focus Group 2 – June 8

Site Focus Group 2 – June 12

Exterior/Interior Focus
Group 2 – June 13

Construction Logistics Focus
Group 2 – June 14

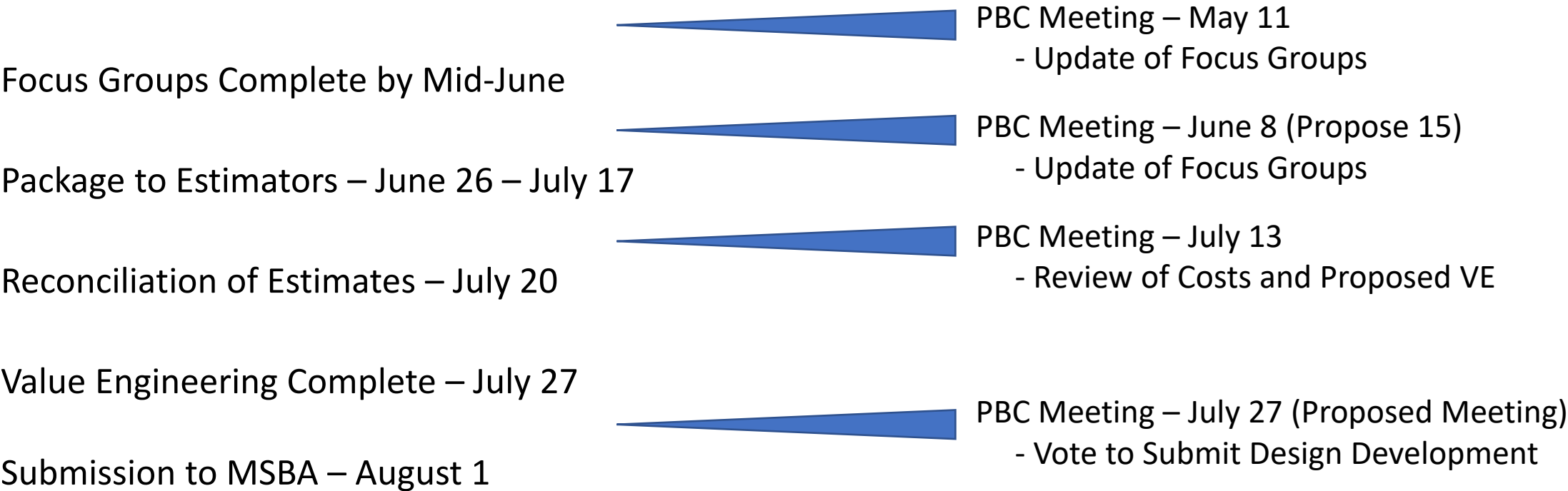
	28	29	30	31	1	2	3
	GOOD FOR WMHS STAFF						
	Memorial Day				Ed Plan 2		
	4	5	6	7	8	9	10
	AVOID THIS WEEK FOR WMHS STAFF						
		MCAS		MCAS		Systems/Sustain 2	
	11	12	13	14	15	16	17
	Site Focus 2		Exterior/Interior Design 2	Logistics 2			

WAKEFIELD MEMORIAL HIGH SCHOOL

2. Design Update

Design Progress Update and Design Development Schedule

Design Development Schedule



Wakefield Memorial High School

3. Schedule Update

*Meeting Calendar Update &
Review of Future Dates*

2023
PERMANENT BUILDING COMMITTEE MEETINGS

- PBC Meeting – May 11
- Propose Change of June Meeting to June 15
- Propose Adding Meeting for July 27 to Vote to Approve Submission to MSBA

MAY	11	SEPTEMBER	14
JUNE	8	OCTOBER	12
JULY	13	NOVEMBER	9
AUGUST	10	DECEMBER	14