

WAKEFIELD PERMANENT BUILDING COMMITTEE WAKEFIELD HIGH SCHOOL BUILDING COMMITTEE	WAKEFIELD MEMORIAL HIGH SCHOOL MEETING NOTES #33
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Date:	Thursday February 09, 2023
Location:	Virtual "Zoom" Meeting
Time:	7:00 pm
Prepared BY:	Timothy Baker – LeftField PM

Name		Present
Joseph Conway	Director of Public Works (Non-Voting)	x
Julie Smith Galvin	Town Council (Non-Voting)	x
Stephen P. Maio	Town Administrator (Non-Voting)	x
Thomas Markham	School Committee Member (Non-Voting)	x
Kevin Piscadolo	School Committee Member (Non-Voting)	x
Dr. Doug Lyons	Superintendent of Schools (Non-Voting)	x
Tim O'Brien	Facilities Director (Non-Voting)	✓
Joseph B. Bertrand	Permanent Building Committee, Chair (Voting)	✓
Charles L. Tarbell	Permanent Building Committee (Voting)	x
Jason Cohen	Permanent Building Committee, Secretary (Voting)	✓
John McDonald	Permanent Building Committee (Voting)	✓
Marc Moccio	Permanent Building Committee (Voting)	x
Philip Renzi	Permanent Building Committee (Voting)	✓
Wayne Hardacker	Permanent Building Committee (Voting)	✓
Richard Conway	Permanent Building Committee (Voting)	x
Amy McLeod	Wakefield Memorial High School Principal (Non-Voting)	x
Joseph Mullaney	Wakefield Memorial High School Asst. Principal (Non-Voting)	x
James Sullivan	Finance Committee (Non-Voting)	x
Ian McKinnon	Community Member (Non-Voting)	x
Jeffrey Cohen	Community Member (Non-Voting)	x
Elizabeth Martin	Community Member (Non-Voting)	x
Ray Thompson	Community Member (Non-Voting)	✓
Eric Lambiaso	Community Member (Non-Voting)	✓
Thomas Stapleton	Community Member (Non-Voting)	x
Robert Arcari	Community Member (Non-Voting)	x
Dylan Forester	Community Member (Non-Voting)	x
Christopher Sallade	Community Member (Non-Voting)	✓
Sandra Clarey	Community Member (Non-Voting)	x
Eric Hubert	Community Member (Non-Voting)	x
Christine Bufagna	Community Member (Non-Voting)	x
Jonathan Chines	Community Member (Non-Voting)	✓
Kim Hartman	Community Member (Non-Voting)	x
Greg Liakos	Community Member (Non-Voting)	x
William Karvouniaris	Community Member (Non-Voting)	x
Kevin Pskadlo	Community Member (Non-Voting)	✓
Robin Greenberg	Community Member (Non-Voting)	x
Tom Purcell	Community Member (Non-Voting)	x

Name		Present
Lynn Stapleton	Leftfield Project Management	x
Adam Keane	Leftfield Project Management	✓
Jim Rogers	Leftfield Project Management	x
Timothy Baker	Leftfield Project Management	✓
Helen Fantini	SMMA	✓

Matt Rice	SMMA	x
Brian Black	SMMA	x
Martine Dion	SMMA	x
Lorraine Finnegan	SMMA	x
Lana Prokupets	SMMA	x
Anthony Gray	SMMA	x
Michael Dowhan	SMMA	x
Meagan Collins	SMMA	x
Erin Prestileo	SMMA	✓
Laura Monies	SMMA	x
David Giangrande	GM2 Associates	✓
Frank Hayes	Bond Construction	x
David Capaldo	Bond Construction	✓
Jerry Hammersley	Bond Construction	x
Jonathan Rossini	Bond Construction	✓

1. Meeting called to order at approximately 7:05PM. A quorum was present.

2. Public Participation

There was no public participation.

3. Administrative Actions

A. Meeting Minutes

The meeting minutes of the 01/19/23 Permanent Building Committee/School Building Committee Wakefield Memorial High School Project were presented for review.

Jason Cohen made a motion to approve the Wakefield Memorial High School Meeting Minutes as presented. Seconded by Tom Galvin. Motion was approved unanimously.

4. Budget Update

LS reviewed the current Total Project Budget which is included in the presentation attached to the meeting minutes. The Project has committed 88% of the Feasibility Study Budget to date and has expended 83%. Uncommitted funds currently represent 12.3% of the Feasibility Study Budget to date with a total value of \$267,752. Cash Flow Projections have been extended through project completion.

LS reviewed the Total Project Budget going forward. The Project has committed 1% of the Total Project Budget to date and has expended 1%. Uncommitted funds currently represent 99% of the Total Project Budget to date.

5. Review of Designer Contract Amendment #3

Designer Contract Amendment No. 3 consists of the following additional services.

- GM2 Traffic Consulting Additional Services - \$21,142.00

Designer Contract Amendment No. 3 Total: - \$21,142.00

Requires a budget transfer to from the Other Contingency leaving a balance of \$288,338.

SMMA reviewed Designer Contract Amendment #3: GM2 Traffic Consulting Additional Services for \$21,142. This amendment for additional hours GM2 spent on the Traffic Study not originally allocated in their original proposal. SMMA's original proposal made a good faith effort in trying to anticipate the number of meetings that GM2 would be required to attend and the number of hours needed to complete their Traffic Report through Schematic Design. Amendment #3 is for hours/meeting not previously anticipated. SMMA confirmed JB questions that all hours/meetings contained in this proposal have occurred in the past. JB inquired if SMMA/GM2 are anticipated in any additional hours going forward. SMMA confirmed that they are currently at a stop with the Final Schematic Design Traffic Report submitted and distributed, until after project approval.

PR inquired if there would be a peer review or if the distributed report would be the final report. SMMA responded stated that the current report is the final report for the current phase. Further study and peer review would come in the next design phase. SMMA confirmed this schedule with the Traffic Advisory Committee peer view: VHB Engineering.

Jason Cohen made a motion to approve the Designer Contract Amendment #3: GM2 Traffic Consulting Additional Services for \$21,142 as presented. Seconded by Tom Galvin. Motion was approved unanimously.

6. Review of Budget Revisions Request #5

LS continued and stated that approval of Budget Revision Request No. 5 is needed to fund Designer Contract Amendment No. 3. This a Massachusetts School Building Authority (MSBA) budget requirement.

Jason Cohen made a motion to approve Budget Revision Request #5 as presented. Seconded by Tom Galvin. Motion was approved unanimously.

7. GM2 Traffic Report Presentation

EP from SMMA introduced the project Traffic Engineer GM2 Associates represented by David Giangrande. David Giangrande by reviewing the current traffic plan and key recommendations.

On Farm Street:

- Construct a roundabout at The Farm Street/Nahant Street/Hemlock Road intersection.
- At the roundabout, construct a southbound left-turn lane that is at least 300 feet long.
- Consider adding RRFB crossings for the roundabout.
- Consolidate the two crosswalks at the existing WMHS exit to one at the new WMHS access and place this new crosswalk on the north side of the access on Farm Street and add an RRFB.
- A Crossing Guard that can stop Farm Street traffic to allow WMHS Lane traffic to exit would provide relief as necessary for the buses to exit and for queues on WMHS Lane to Exit.
- 6. Optimize the signal timings at the intersection of Water Street at Farm Street.
- Implement driver feedback radar speed signs northbound and southbound on Farm Street.

On Hemlock Road:

- Construct Hemlock Road with 2 lanes eastbound at least to WMHS Lane and preferably to the 45-space parking lot, then reduce to one lane.

WMHS Circulation:

- The on-site road, referred to herein as WMHS Lane, requires two lanes for capacity so as not to queue traffic into Hemlock Road and further back into Farm Street. This roadway, originating at Hemlock Road, passing through the site, and terminating at Farm Street is recommended to be two lanes northbound-only, with one lane ending as an exclusive left turn onto Farm Street, and one lane as an exclusive right-turn onto Farm Street.
- The movements from Farm Street into WMHS Lane should be required to turn right immediately entering the site to encourage a counterclockwise vehicular travel pattern.
- Designate a drop-off area in the parking lot on the north side of the track.
- Designated/numbered parking spaces to control vehicles searching for empty spaces.
- If the WMHS and NEMT class start times can be offset as they are currently, consider maintaining this requirement to offset peak demand.

Safe Routes to School Study:

- Implement recommendations from the “Safe Routes to School Walk Assessment.” prepared for the Woodville Elementary School and Galvin Middle School. The applicable recommendations are dependent upon the mitigation measures implemented at WMHS.

JC commented that people are not accustomed to the smaller roundabout being proposed for the Hemlock Rd. intersection and are more familiar with traditional rotaries similar to the one found at RT. 129/Interstate 95. JC inquired if the SMMA/GM2 could present the signaled light option that they had study in comparison to the roundabout. JC also stated he would need to review the data found within the current Traffic Report before making any final decisions.

JB inquired GM2 has been in contact with the Vocational High School Traffic Consultant about that projects proposed intersection on Farm Street. SMMA/GM2 confirmed that the Vocational High School project was moving in the direction of adding a roundabout in keeping with the Town’s recommendations. JB also asked if the current report factors in student travel to the new Vocational High School from communities north and west. GM2 confirmed that the was studied by the current Traffic Report.

DM inquired about what the proposed design included for student crossings. GM2 stated that “Rapid Flashing Beacons” would be installed at the two crosswalk locations in the current design. PR inquired about next steps in the Traffic Design process after project approval. EP stated that the next phase would be finalizing the design by incorporating any changes officially recommended by the Town various committees. The Project Team also plans another presentation and review meeting with the Wakefield Traffic Advisory Committee.

8. Special Town Meeting Update

Special Town Meeting Article 1 (Wakefield Memorial High School Building Project) was approved at Town Meeting with 1,231 (Yes) to 42 (No).

Next Steps: Town Council voted to approve scheduling the Wakefield Memorial High School Project's Proposition 2 1/2 Override Ballot Vote for **March 11, 2023**.

9. Website Update

Polls are open at the Galvin Middle School, 525 Main Street, from 7:00 a.m.-8:00 p.m. on Saturday, March 11, 2023.

Prior to March 11, 2023, registered voters may come to the Town Clerk's office to vote during regular business hours:

- Town Clerk Hours: Monday-Thursday 8:00 AM to 4:30 PM; Friday 8:00 AM to 12:30 PM

Registered voters may request a ballot by mail if they download the form. The form is on the Town's website: <https://www.wakefield.ma.us/vote>

The last day to register to vote for this Special Election is March 1, 2023.

10. Project Schedule Review

LF and SMMA closed the PBC meeting by reviewing additional meeting calendar updates and review of future dates:

- PBC Meeting – March 9
- Ballot Election – March 11

11. Next Permanent Building Committee/School Building Committee Meeting will be held on March 09, 2023.

Attachments:

- Leftfield Presentation 02/09/23

Town of Wakefield
Wakefield Public Schools

WAKEFIELD MEMORIAL HIGH SCHOOL PROJECT

Permanent Building
Committee

School Building Committee
Meeting

February 09, 2023



WAKEFIELD MEMORIAL HIGH SCHOOL

AGENDA:

1. Administrative Actions

- Review of January 19, 2023 Permanent Building Committee/SBC Meeting Minutes
- Review and Approval of Monthly Invoices
- Budget Update
- Approval of Designer Contract Amendment #3 and Budget Revision Request #5
- Traffic Report Presentation
- Special Town Meeting Update
- Website Update

2. Schedule Update

- Review of Upcoming Meetings
- Schedule Review

WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions

Review of January 19, 2023 Permanent Building Committee/School Building Committee Meeting Minutes



WAKEFIELD PERMANENT BUILDING COMMITTEE WAKEFIELD HIGH SCHOOL BUILDING COMMITTEE		WAKEFIELD MEMORIAL HIGH SCHOOL MEETING NOTES #29	
Date:	Thursday January 19, 2022		
Location:	Virtual "Zoom" Meeting		
Time:	7:30 pm		
Prepared BY:	Timothy Baker – LeftField PM		

Name		Pres
Joseph Conway	Director of Public Works (Non-Voting)	✓
Julie Smith Galvin	Town Council (Non-Voting)	✗
Stephen P. Maio	Town Administrator (Non-Voting)	✗
Thomas Markham	School Committee Member (Non-Voting)	✗
Kevin Piscadlo	School Committee Member (Non-Voting)	✗
Dr. Doug Lyons	Superintendent of Schools (Non-Voting)	✓
Tim O'Brien	Facilities Director (Non-Voting)	✓
Joseph B. Bertrand	Permanent Building Committee, Chair (Voting)	✓
Charles L. Tarbell	Permanent Building Committee (Voting)	✓
Jason Cohen	Permanent Building Committee, Secretary (Voting)	✓
John McDonald	Permanent Building Committee (Voting)	✓
Chip Tarbell	Permanent Building Committee (Voting)	✓
Marc Moccio	Permanent Building Committee (Voting)	✓
Philip Renzi	Permanent Building Committee (Voting)	✓
Wayne Hardacker	Permanent Building Committee (Voting)	✓
Richard Conway	Permanent Building Committee (Voting)	✓
Amy McLeod	Wakefield Memorial High School Principal (Non-Voting)	✗
Joseph Mullaney	Wakefield Memorial High School Asst. Principal (Non-Voting)	✗
James Sullivan	Finance Committee (Non-Voting)	✗
Ian McKinnon	Community Member (Non-Voting)	✗
Jeffrey Cohen	Community Member (Non-Voting)	✗
Elizabeth Martin	Community Member (Non-Voting)	✗
Ray Thompson	Community Member (Non-Voting)	✗
Eric Lambiaso	Community Member (Non-Voting)	✓
Thomas Stapleton	Community Member (Non-Voting)	✗
Robert Arcari	Community Member (Non-Voting)	✗
Dylan Forester	Community Member (Non-Voting)	✗
Christopher Sallade	Community Member (Non-Voting)	✓
Sandra Clarey	Community Member (Non-Voting)	✗
Eric Hubert	Community Member (Non-Voting)	✗
Christine Bufagna	Community Member (Non-Voting)	✗
Jonathan Chines	Community Member (Non-Voting)	✓
Kim Hartman	Community Member (Non-Voting)	✓
Greg Liakos	Community Member (Non-Voting)	✗
William Karvouniaris	Community Member (Non-Voting)	✗
Kevin Pskadio	Community Member (Non-Voting)	✗
Robin Greenberg	Community Member (Non-Voting)	✓
Tom Purcell	Community Member (Non-Voting)	✗
Name		Pres
Lynn Stapleton	Leftfield Project Management	✓
Adam Keane	Leftfield Project Management	✓
Jim Rogers	Leftfield Project Management	✗
Timothy Baker	Leftfield Project Management	✓



Helen Fantini	SMMA
Matt Rice	SMMA
Brian Black	SMMA
Martine Dion	SMMA
Lorraine Finnegan	SMMA
Lana Prokupets	SMMA
Anthony Gray	SMMA
Michael Dowhan	SMMA
Meagan Collins	SMMA
Erin Prestileo	SMMA
Laura Monies	SMMA
Frank Hayes	Bond Construction
David Capaldo	Bond Construction
Jerry Hammersley	Bond Construction
Jonathan Rossini	Bond Construction
Mark Sardella	Wakefield Daily Item

- Meeting called to order at approximately 7:05PM. A quorum was present.
- Public Participation**
There was no public participation.
- Administrative Actions**
 - Meeting Minutes**
The meeting minutes of the 12/08/22 Permanent Building Committee/School Build Wakefield Memorial High School Project were presented for review.

Chip Tarbell made a motion to approve the Wakefield Memorial High School Meeting minutes. Seconded by Jason Cohen. Motion was approved unanimously.
 - Invoices**
Four (4) invoices in the total amount of \$50,259.55 for the Wakefield Memorial High School Project were presented for review and approval.

Chip Tarbell made a motion to approve the Wakefield Memorial High School Meeting minutes. Seconded by Jason Cohen. Motion was approved unanimously.

Chip Tarbell made a motion to approve SMMA Invoice #58572 dated 01/10/22 \$10,125.00 for Basic Services presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.



Chip Tarbell made a motion to approve SMMA Invoice #58572 dated 01/10/22 \$2,645.50 for Environment & Site Services presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve SMMA Invoice #58572 dated 01/10/22 \$32,489.05 for Environment & Site Services as presented. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.

4. Budget Update

LS reviewed the current Total Project Budget which is included in the presentation meeting minutes. The Project has committed 86.5% of the Feasibility Study Budget expended 83%. Uncommitted funds currently represent 13.5% of the Feasibility Study with a total value of \$267,752. Cash Flow Projections have been extended through

5. MSBA Reimbursement Update

MSBA's eligible cost per square foot for construction was increased from \$360/SF eligible site costs were changed from 8% of construction costs to a maximum of \$21, 2022 MSBA Board meeting.

MSBA's maximum grant to the Town will now be \$64,984,456 which leads to a Total of \$208,266,447.

The Town share would be lower if we don't spend the \$13,227,563 in contingency other budget lines are underspent or if we value engineer scope as the design develops in lower than projected.

6. Revised Tax Impact

LF previewed the Town Presentation on Tax Impact for the January 21, 2023 Public Forum January 28, 2023 Special Town Meeting.

LF discussed mitigating factors that may reduce the tax impact including the Wakefield Discount Program. Town matches 150% of the State's Senior Circuit Breaker Incentive can potentially could produce up to a \$1,800 per year tax break for qualified seniors more information can be found at the Wakefield Assessor's Office. An additional factor is the impact of new growth (new development) \$5 Million in new growth off the average tax bill. New Development projects currently in the local approval process factored into the revised tax impact figures.

7. Cost of Doing Nothing

- Risk NEASC decertification
- Piecemeal capital expenditures
- Whole-scale accessibility expenses
- Risk not obtaining MSBA approval for years



- NO improvements to delivery of education
- Possible reduction in property values
- Possible reduction in State education funding

8. Project Schedule Review

LF and SMMA closed the PBC meeting by reviewing additional meeting calendar updates and review of future dates:

- Traffic Advisory Committee (TBD – If Project is Approved)
- Public Forum #12 – January 21
- Special Town Meeting – January 28
- Ballot Election – March 11 (Tentative)

PR stated that the revised tax impact schedule slides were a great update and the "Cost of Doing nothing" provided practical context surrounding the vote decision.

JB inquired about what methods of voting will be available for the proposed Ballot Election on March 11, 2023. JC, member of Wakefield Town Council, stated that "no excuse" absentee ballots will be available in accordance with M.G.L. "No Excuse" absentee ballots act similarly to "early voting" in that no limitation is applied and anyone can vote ahead of election day. Exact voting procedures/policies, time, and location will be posted to the Town Clerk's page and the Project Website.

9. Next Permanent Building Committee/School Building Committee Meeting will be held on February 09, 2023.

Attachments:

- Leftfield Presentation 01/19/23

WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions *Budget Update*

FS/SD Committed: 88%

FS/SD Expended: 83%

FS/SD Uncommitted: 12.3%

Wakefield Memorial High School - Wakefield, MA										January 31, 2023
Total Project Budget Status Report										
ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmt'd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
FEASIBILITY STUDY AGREEMENT										
0001-0000	OPM Feasibility Study/Schematic Design	\$ 400,000	\$ 1,730	\$ 401,730	\$ 401,730	100%	\$ 401,730	100%	\$ -	*FSA 1, 2
0002-0000	A&E Feasibility Study/Schematic Design	\$ 1,300,000	\$ (345,000)	\$ 955,000	\$ 955,000	100%	\$ 955,000	100%	\$ -	*FSA 1
0003-0000	Environmental & Site	\$ 200,000	\$ 154,932	\$ 354,932	\$ 354,932	100%	\$ 268,276	76%	\$ 86,656	*FSA 1, 3, 4, 5, 6
0004-0000	Other	\$ 100,000	\$ 188,338	\$ 288,338	\$ 41,728	14.5%	\$ 41,728	14.5%	\$ 246,610	*FSA 1, 2, 3, 4, 5, 6
	SUB-TOTAL	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 1,753,390	88%	\$ 1,666,734	83%	\$ 333,266	
ADMINISTRATION										
0101-0000	Legal Fees	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	
	Owner's Project Manager	\$ 7,932,981	\$ -	\$ 7,932,981	\$ -	0%	\$ -	0%	\$ 7,932,981	
0102-0400	Design Development	\$ 665,798	\$ -	\$ 665,798	\$ -	0%	\$ -	0%	\$ 665,798	
0102-0500	Construction Documents	\$ 1,018,280	\$ -	\$ 1,018,280	\$ -	0%	\$ -	0%	\$ 1,018,280	
0102-0600	Bidding	\$ 254,570	\$ -	\$ 254,570	\$ -	0%	\$ -	0%	\$ 254,570	
0102-0700	Construction Administration	\$ 5,483,045	\$ -	\$ 5,483,045	\$ -	0%	\$ -	0%	\$ 5,483,045	
0102-0800	Closeout	\$ 411,288	\$ -	\$ 411,288	\$ -	0%	\$ -	0%	\$ 411,288	
0102-0900	Extra Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	
0102-1000	Reimbursable Services	\$ 25,000	\$ -	\$ 25,000	\$ -		\$ -		\$ 25,000	
0201-1100	Cost Estimates	\$ 75,000	\$ -	\$ 75,000	\$ -		\$ -		\$ 75,000	
0103-0000	Advertising & Printing	\$ 75,000	\$ -	\$ 75,000	\$ -	0%	\$ -	0%	\$ 75,000	
0104-0000	Permitting	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	
0105-0000	Owner's Insurance	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	
0199-0000	Other Administrative Costs	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	
	SUB-TOTAL	\$ 8,007,981	\$ -	\$ 8,007,981	\$ -	0%	\$ -	0%	\$ 8,007,981	
A&E										
	A/E Basic Services	\$ 21,152,620	\$ -	\$ 21,152,620	\$ -	0%	\$ -	0%	\$ 21,152,620	
0201-0400	Design Development	\$ 4,454,590	\$ -	\$ 4,454,590	\$ -	0%	\$ -	0%	\$ 4,454,590	
0201-0500	Construction Documents	\$ 8,909,180	\$ -	\$ 8,909,180	\$ -	0%	\$ -	0%	\$ 8,909,180	
0201-0600	Bidding	\$ 890,910	\$ -	\$ 890,910	\$ -	0%	\$ -	0%	\$ 890,910	
0201-0700	Construction Administration	\$ 5,784,290	\$ -	\$ 5,784,290	\$ -	0%	\$ -	0%	\$ 5,784,290	
0201-0800	Closeout	\$ 1,113,650	\$ -	\$ 1,113,650	\$ -	0%	\$ -	0%	\$ 1,113,650	
0201-9900	Other Basic Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	
	Extra/Reimbursable Services	\$ 1,225,000	\$ -	\$ 1,225,000	\$ -	0%	\$ -	0%	\$ 1,225,000	
0203-9900	Other Reimbursables	\$ 430,000	\$ -	\$ 430,000	\$ -	0%	\$ -	0%	\$ 430,000	
0204-0200	HazMat (incl. monitoring)	\$ 275,000	\$ -	\$ 275,000	\$ -	0%	\$ -	0%	\$ 275,000	
0204-0300	Geotechnical/Geo-Environmental	\$ 315,000	\$ -	\$ 315,000	\$ -	0%	\$ -	0%	\$ 315,000	
0204-0400	Site Survey & Site Requirements	\$ 75,000	\$ -	\$ 75,000	\$ -	0%	\$ -	0%	\$ 75,000	
0204-0500	Wetlands	\$ 20,000	\$ -	\$ 20,000	\$ -		\$ -		\$ 20,000	
0204-1200	Traffic Studies	\$ 110,000	\$ -	\$ 110,000	\$ -	0%	\$ -	0%	\$ 110,000	
	SUB-TOTAL	\$ 22,377,620	\$ -	\$ 22,377,620	\$ -	0%	\$ -	0%	\$ 22,377,620	
SITE ACQUISITION										
0301-0000	Land/Bldg. Purchase/Associated Services	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	
	SUB-TOTAL	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	

Wakefield Memorial High School

1. Administrative Actions

Budget Update

TPB Committed: 1% (FS/SD)

TPB Expended: 1%

TPB Uncommitted: 99%

Wakefield Memorial High School - Wakefield, MA										January 31, 2023
Total Project Budget Status Report										
ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
PRE CONSTRUCTION COSTS										
0501-0000	CMR Pre-Con Services	\$ 340,000		\$ 340,000	\$ -	0%	\$ -	0%	\$ 340,000	
	SUB-TOTAL	\$ 340,000	\$ -	\$ 340,000	\$ -	0%	\$ -	0%	\$ 340,000	
CONSTRUCTION COSTS										
0502-0001	Construction Budget	\$ 220,459,379	\$ -	\$ 220,459,379	\$ -	0%	\$ -	0%	\$ 220,459,379	
0508-0000	Change Orders	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	\$ -	
	SUB-TOTAL	\$ 220,459,379	\$ -	\$ 220,459,379	\$ -	0%	\$ -	0%	\$ 220,459,379	
ALTERNATES										
0506-0000	Alternate included in Project	\$ 3,438,360		\$ 3,438,360	\$ -	0%	\$ -	0%	\$ 3,438,360	
	SUB-TOTAL	\$ 3,438,360	\$ -	\$ 3,438,360	\$ -	0%	\$ -	0%	\$ 3,438,360	
OTHER PROJECT COSTS										
0507-0000	Construction Contingency	\$ 11,022,969	\$ -	\$ 11,022,969	\$ -	0%	\$ -	0%	\$ 11,022,969	
	Miscellaneous Project Costs	\$ 1,100,000	\$ -	\$ 1,100,000	\$ -	0%	\$ -	0%	\$ 1,100,000	
0601-0000	Utility Company Fees	\$ 350,000		\$ 350,000	\$ -	0%	\$ -	0%	\$ 350,000	
0602-0000	Testing Services	\$ 350,000		\$ 350,000	\$ -	0%	\$ -	0%	\$ 350,000	
0699-0000	Other Project Costs	\$ 400,000		\$ 400,000	\$ -	-	\$ -	-	\$ 400,000	
	Furnishings and Equipment	\$ 4,300,000	\$ -	\$ 4,300,000	\$ -	0%	\$ -	0%	\$ 4,300,000	
0701-0000	Furnishings	\$ 2,500,000		\$ 2,500,000	\$ -	0%	\$ -	0%	\$ 2,500,000	
0703-0000	Technology Equipment	\$ 1,800,000		\$ 1,800,000	\$ -	0%	\$ -	0%	\$ 1,800,000	
0801-0000	Owner's Contingency	\$ 2,204,594		\$ 2,204,594	\$ -	0%	\$ -	0%	\$ 2,204,594	
	SUB-TOTAL	\$ 18,627,563	\$ -	\$ 18,627,563	\$ -	0%	\$ -	0%	\$ 18,627,563	
TOTAL PROJECT BUDGET		\$ 275,250,903	\$ -	\$ 275,250,903	\$ 1,753,390	1%	\$ 1,666,734	1%	\$ 273,584,169	
FUNDING SOURCES										
		Max w/ Conting.	Max w/o Conting.							
Maximum State Share		\$ 98,882,552	\$ 88,356,058	Project Budget	Scope Items Excluded	Contingencies	Basis of Total Facilities Grant	Reimbursement Rate		
Local Share *		\$ 176,368,351	\$ 186,894,845							
SUB-TOTAL		\$ 275,250,903	\$ 275,250,903							
CONSTR. COST ESTIMATES										
		Date	Estimator	Amount	SF	Cost Per SF				
Designer FS Cost Estimate		04/01/22	PM&C	\$175,557,629	260,027	\$675.15				
CM Cost Estimate		10/04/22	Bond	\$220,459,379	259,847	\$848.42				
CM DD Cost Estimate						#DIV/0!				
Feasibility Study Agreement Budget Transfers:										
FSA BRR #1 01	9/27/2021	Transfer \$25,000.00 from OPM Feasibility Study/Schematic Design to Other Contingency to align with the OPM Contract. MSBA APPROVED Nov 8, 2021								

WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions

Review of Designer Contract Amendment #3

Designer Contract Amendment #3 Basic Services Breakdown:

COMPANY NAME	MSBA ProPay	SERVICES	FEE
SMMA	0003-0000	GM2 Traffic Consulting Additional Services	\$21,142.00
TOTAL			\$21,142.00

2. For the performance of basic services and required non basic services ("Reimbursable Services") specific to geotechnical, geoenvironmental, hazardous materials, traffic studies, topographic survey and other reimbursable costs under the Contract, as amended, the Designer shall be compensated by the Owner and per the provisions of the contract in accordance with the following Fee for Basic and Reimbursable Services:

Designer Contract Amendment #3 - \$21,142 For Traffic Consulting Additional Services

Fee for Basic Services	MSBA ProPay	Original Contract	Previous Amendments	Amount of This Amendment	After This Amendment
Feasibility Study Phase	0002-0000	\$550,000		\$0	\$550,000
Schematic Design Phase	0002-0000	\$405,000		\$0	\$405,000
Site & Environmental	0003-0000	\$223,636	\$110,154	\$21,142	\$354,932
Design Development Phase				\$0	\$0
Construction Doc Phase				\$0	\$0
Bidding Phase				\$0	\$0
Construction Phase				\$0	\$0
Completion Phase				\$0	\$0
Fee for Reimbursable Services				\$0	\$0
Other Reimbursable				\$0	\$0
Hazardous Materials				\$0	\$0
GeoTech & GeoEnv				\$0	\$0
Site Survey				\$0	\$0
Traffic Studies				\$0	\$0
Total Fee		\$1,178,636	\$110,154	\$21,142	\$1,309,932

WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions

Review of Budget Revisions Request #5

The Total Budget in the Current Feasibility Study Budget, Exhibit A of the FSA dated 03/25/2021 is \$2,000,000.

From Class' Code	From Classification Name	To Class' Code	To Classification Name	Budget Revision Amount	Reason for transfer (Attach all supporting documentation, e.g., executed contracts, amendments and or supporting invoices for reimbursable expenses)	Amount Remaining in Other	Ineligible/Cost/Scope Items excluded from the Total Facilities Grant
0004-0000	Other	0003-0000	A/E Environmental & Site	\$21,142	To fund Additional Traffic Impact Analysis	\$288,338	

WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions

GM2 Traffic Report Presentation

Traffic Study Report

Prepared For:

Wakefield Memorial High School

Prepared by:

GM2 Associates, Inc.

WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions

Special Town Meeting Update

Wakefield Special Town Meeting: January 28, 2023

January 28 @ 9:00 am



Special Town Meeting Article 1 (Wakefield Memorial High School Building Project) was approved at Town Meeting with 1,231 (Yes) to 42 (No).

Next Steps: Proposition 2 1/2 Override Ballot Vote (tentatively scheduled) for *March 11, 2023*. This date still needs to be approved by Town Council.

WAKEFIELD MEMORIAL HIGH SCHOOL

1. Administrative Actions

Website Update

Wakefield MHS Proposition 2 1/2 Ballot Election: March 11, 2023

March 11



Polls are open at the Galvin Middle School, 525 Main Street, from 7:00 a.m.-8:00 p.m. on Saturday, March 11, 2023.

Prior to March 11, 2023, registered voters may come to the Town Clerk's office to vote during regular business hours:

- Town Clerk Hours: Monday-Thursday 8:00 AM to 4:30 PM; Friday 8:00 AM to 12:30 PM

Registered voters may request a ballot by mail if they download the form. The form is on the Town's website: <https://www.wakefield.ma.us/vote>

The last day to register to vote for this Special Election is March 1, 2023.

The ballot will also be in the Wakefield Daily Item.

Wakefield Memorial High School

3. Schedule Update

Meeting Calendar Update & Review of Future Dates

2022 - 2023
PERMANENT BUILDING COMMITTEE MEETINGS

2022		2023	
JUNE	16	JANUARY	12
JULY	14		
AUGUST	2 11 25	FEBRUARY	9
SEPTEMBER	8 22?	MARCH	9
OCTOBER	6 20	APRIL	6
NOVEMBER	10	MAY	11
DECEMBER	8	JUNE	8

- PBC Meeting – March 9
- Ballot Election – March 11