

WAKEFIELD PERMANENT BUILDING COMMITTEE	WAKEFIELD PUBLIC SAFETY MEETING MINUTES
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Date:	Thursday, June 15, 2023
Location:	Virtual "Zoom" Meeting
Time:	7:00pm
Prepared BY:	Timothy Baker – LeftField PM

Name		Present
Joseph B. Bertrand	Chair, Permanent Building Committee	✓
Charles L. Tarbell	Permanent Building Committee	✓
Jason Cohen	Permanent Building Committee	x
John McDonald	Permanent Building Committee	x
Tom Galvin	Permanent Building Committee	✓
Marc Moccio	Permanent Building Committee	✓
Philip Renzi	Permanent Building Committee	✓
Wayne Hardacker	Permanent Building Committee	✓
Erin Demerjian	Permanent Building Committee	✓
Steven Skory	Chief, Wakefield Police Department	✓
Craig Calabrese	Deputy Chief, Wakefield Police Department	✓
Scott Reboulet	Wakefield Police Department	x
Rick Dinanno	Wakefield Police Department	x
Michael Sullivan	Chief, Wakefield Fire Department	x
Tom Purcell	Deputy Chief, Wakefield Fire Department	x
Joe Conway	Director of Public Works	x
Lynn Stapleton	Leftfield Project Management	✓
Adam Keane	Leftfield Project Management	✓
Timothy Baker	Leftfield Project Management	✓
Jim Rogers	Leftfield Project Management	x
Janet Slemenda	HKT Architects	✓
Scott Woodward	HKT Architects	x
David Capaldo	Bond Building	✓
Jonathan Rossini	Bond Building	x

1. Public Participation

There was no public participation.

2. Administrative Items

A) Meeting Minutes

The meeting minutes of the 06/15/23 Permanent Building Committee: Wakefield Public Safety Meeting were presented for review.

Chip Tarbell made a motion to approve the Wakefield Public Safety Meeting Minutes as presented. Seconded by Tom Galvin. Motion was approved unanimously.

B) Invoices

Fifteen (15) invoices in the total amount of \$541,397.24 for the Wakefield Public Safety Project were presented for review and approval.

- i) LeftField LLC Invoice #31 dated 05/31/23 in the amount of \$5,000.00 for OPM Services.
- ii) LeftField LLC Invoice #31 dated 05/31/23 in the amount of \$6,364.00 for Commissioning Services.
- iii) HKT Architects Invoice #29-022023 dated 06/12/23 in the amount of \$17,527.14 for Designer Services.
- iv) Bond Building Application for Payment #17 dated 05/31/23 in the amount of \$375,673.25 for May 2023 Construction Activities.
- v) Environments at Work Invoice #41606 dated 03/31/23 in the amount of \$125,824.32 for FF&E.
- vi) Environments at Work Invoice #41666 dated 05/25/23 in the amount of \$1,248.78 for FF&E.
- vii) Environments at Work Invoice #41667 dated 05/25/23 in the amount of \$6,306.92 for FF&E.
- viii) Sterling Invoice #629524 dated 06/14/23 in the amount of \$1,513.36 for Moving Services.
- ix) K Security Systems Invoice #18539 dated 05/09/23 in the amount of \$290.00 for Temporary System(s) Shutdown.
- x) Northeast Electrical Invoice #S001105520.001 dated 04/26/23 in the amount of \$130.54 for Other Project Costs.
- xi) Northeast Electrical Invoice #S001114536.001 dated 05/01/23 in the amount of \$125.00 for Other Project Costs.
- xii) Keane Fire & Safety #00891246 dated 05/03/23 in the amount of \$114.00 for Other Project Costs.
- xiii) Wayne Alarm Systems Invoice #239877 dated 01/24/23 in the amount of \$290.00 for Other Project Costs.
- xiv) Wayne Alarm Systems Invoice #245998 dated 04/13/23 in the amount of \$290.00 for Other Project Costs.
- xv) Wayne Alarm Systems Invoice #751337 dated 05/15/23 in the amount of \$699.96 for Other Project Costs.

Chip Tarbell made a motion to approve LeftField LLC Invoice #31 dated 05/31/23 in the amount of \$5,000.00 for OPM Services.as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve LeftField LLC Invoice #31 dated 05/31/23 in the amount \$6,364.00 Commissioning Services. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve HKT Architects Invoice #29-022023 dated 06/12/23 in the amount of \$17,527.14 for Designer Services. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Bond Building Application for Payment #17 dated 05/31/23 in the amount of \$375,673.25 for May 2023 Construction Activities. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Environments at Work Invoice #41606 dated 03/31/23 in the amount of \$125,824.32 for FF&E as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Environments at Work Invoice #41666 dated 05/25/23 in the amount of \$1,248.78 for FF&E as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Environments at Work Invoice #41667 dated 05/25/23 in the amount of \$6,306.92 for FF&E as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Sterling Invoice #629524 dated 06/14/23 in the amount of \$1,513.36 for Moving Services as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Northeast Electrical Invoice #S001105520.001 dated 04/26/23 in the amount of \$130.54 for Other Project Costs as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Northeast Electrical Invoice #S001114536.001 dated 05/01/23 in the amount of \$125.00 for Temporary System(s) Shutdown as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Keane Fire & Safety Invoice #00891246 dated 05/03/23 in the amount of \$114.00 as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Wayne Alarm Systems Invoice #239877 dated 01/24/23 in the amount of \$290.00 for Other Project Costs. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Wayne Alarm Systems Invoice #245998 dated 04/13/23 in the amount of \$290.00 for Other Project Costs. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Wayne Alarm Systems Invoice #751337 dated 05/15/23 in the amount of \$699.96 for Other Project Costs. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

3. Budget Update

LF reviewed the current Total Project Budget which is included in the presentation attached to the meeting minutes. It was noted that the May commitments and expenditures were included in the Project Budget to indicate their impact on the budget. The Project has committed 99.7% of the Total Project Budget to date and has expended 93%. The remaining contingencies are as follows: Construction - \$0 and Owner - \$17,455 - for a total of \$17,455. The total remaining balance of the GMP Contingency is \$204,029.

- Includes all May commitments and expenditures.
- Moved \$695.18 from Owner's Contingency to Other Project Costs to fund May expenditures

Remaining Owner's Contingencies

Construction:	\$ 0
Owner:	\$ 17,455
Total:	\$ 17,455
Pending Submitted:	-\$ 0
Estimated Pending:	<u>-\$ 13,500</u>
Remaining Total:	\$ 3,955

GMP Contingency

Original GMP Contingency	\$365,235
Approved Use:	<u>-\$161,206</u>
Total:	\$204,029
Pending & Submitted:	-\$ 18,356
Estimated Pending:	<u>-\$182,142</u>
Remaining Total:	\$ 3,531

Change Orders #1-15 already incorporated total \$490,775.

4. PBC/SBC Meeting Calendar

- Next PBC Meeting for the Public Safety Building is July 13, 2023.

5. Construction Update

Punchlist and Commissioning Items are nearing completion. Some remaining items including finalizing balancing of the new mechanical system, fixing exhaust hood in the Fire Department wing, and mechanical noise mitigation in the Police Admin Suite.

- Next Permanent Building Committee for the Public Safety Building was scheduled for July 13, 2023, at 7:00pm.

Attachments:

- Leftfield Presentation 06/15/23

Town of Wakefield

PUBLIC SAFETY BUILDING

RENOVATION AND UPGRADE

Permanent Building Committee Meeting

June 15, 2023



AGENDA:

1. Administrative Actions

- Review of May 11, 2023 Permanent Building Committee Meeting Minutes
- Review of May 2023 Invoices
- Budget Update

2. Construction Update

- Closeout Update
- Remaining Work to Complete

WAKEFIELD PUBLIC SAFETY | OPM REPORT

1. Administrative Actions

Review of May 11, 2023 PBC Meeting Minutes



THE RIGHT CHOICE IN PROJECT MANAGEMENT

WAKEFIELD PERMANENT BUILDING COMMITTEE	WAKEFIELD PUBLIC SAFETY MEETING
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Date:	Thursday, May 11, 2023
Location:	Virtual "Zoom" Meeting
Time:	7:00pm
Prepared BY:	Timothy Baker – LeftField PM

Name	
Joseph B. Bertrand	Chair, Permanent Building Committee
Charles L. Tarbell	Permanent Building Committee
Jason Cohen	Permanent Building Committee
John McDonald	Permanent Building Committee
Tom Galvin	Permanent Building Committee
Marc Moccio	Permanent Building Committee
Philip Renzi	Permanent Building Committee
Wayne Hardacker	Permanent Building Committee
Erin Demerjian	Permanent Building Committee
Steven Skory	Chief, Wakefield Police Department
Craig Calabrese	Deputy Chief, Wakefield Police Department
Scott Reboulet	Wakefield Police Department
Rick Dinanno	Wakefield Police Department
Michael Sullivan	Chief, Wakefield Fire Department
Tom Purcell	Deputy Chief, Wakefield Fire Department
Joe Conway	Director of Public Works
Lynn Stapleton	Leftfield Project Management
Adam Keane	Leftfield Project Management
Timothy Baker	Leftfield Project Management
Jim Rogers	Leftfield Project Management
Janet Slemenda	HKT Architects
Scott Woodward	HKT Architects
David Capaldo	Bond Building
Jonathan Rossini	Bond Building

1. Public Participation
There was no public participation.
2. Administrative Items

JB introduced Erin Demerjian to members of the Permanent Building Committee.

A) Meeting Minutes

The meeting minutes of the 04/13/23 Permanent Building Committee: Wakefield Meeting were presented for review.



THE RIGHT CHOICE IN PROJECT MANAGEMENT

Jason Cohen made a motion to approve the Wakefield Public Safety Meeting Minutes as presented. Seconded by Tom Galvin. Motion was approved unanimously.

B) Invoices

Seven (7) invoices in the total amount of \$329,198.47 for the Wakefield Public Safety Project were presented for review and approval.

- i) LeftField LLC Invoice #30 dated 04/30/23 in the amount of \$5,000.00 for OPM Services.
- ii) LeftField LLC Invoice #30 dated 04/30/23 in the amount of \$4,320.00 for Construction Services.
- iii) HKT Architects Invoice #28-022023 dated 05/09/23 in the amount of \$20,342.02 for Designer Services.
- iv) Bond Building Application for Payment #16 dated 03/31/23 in the amount of \$ for April 2023 Construction Activities.
- v) K Security Systems Invoice #18318 dated 04/08/23 in the amount of \$290.00 for System(s) Shutdown.
- vi) K Security Systems Invoice #18331 dated 04/08/23 in the amount of \$290.00 for System(s) Shutdown.
- vii) Environments at Work Invoice #52510108 dated 05/05/23 in the amount of \$1 FF&E.

Jason Cohen made a motion to approve LeftField LLC Invoice #30 dated 04/30/23 in the amount of \$5,000.00 for OPM Services as presented. Seconded by Tom Galvin. On a roll call vote, it was approved unanimously.

Jason Cohen made a motion to approve LeftField LLC Invoice #30 dated 04/30/23 in the amount of \$4,320.00 for Construction Services. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Jason Cohen made a motion to approve HKT Architects Invoice #28-022023 dated 05/09/23 in the amount of \$20,342.02 for Designer Services. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Jason Cohen made a motion to approve Bond Building Application for Payment #16 dated 03/31/23 in the amount of \$ for April 2023 Construction Activities. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Jason Cohen made a motion to K Security Systems Invoice #18318 dated 04/08/23 in the amount of \$290.00 for Temporary System(s) Shutdown presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Jason Cohen made a motion to K Security Systems Invoice #18331 dated 04/08/23 in the amount of \$290.00 for Temporary System(s) Shutdown presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.



THE RIGHT CHOICE IN PROJECT MANAGEMENT

Jason Cohen made a motion to approve Environments at Work Invoice #52510108 dated 05/05/23 in the amount of \$124.86 for Other Project Costs as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Bond Change Order #15

Bond presented Change Order #15 to the PBC for review and approval. This change order total is \$64,937.00 consisting of (17) seventeen PCOs:

Item	Description	Amount
PCO-064	Fire Protection - RFI's 081, 081R1, 188 & Temporary HV-1	
PCO-065a	Hold 06 - Floor Prep - Miscellaneous Changes	
PCO-100	Window Jamb Insulation for Sealant	
PCO-102	Sallyport Additional CMU Work	
PCO-109a	ASI 018 - Evidence Process - Stainless Counter Modifications	1,66
PCO-118a	RFI 195 - RTU-1 & RTU-2 - Roofing Changes for Structural Supports	20,28
PCO-119	RFI 194 - Level 1 Fire Alarm - AHJ Requests	2,35
PCO-122	CCD-08 - Police Department Requested Hardware Revisions	8,44
Item	Description	Amount
PCO-122a	Lock Changes at Auto Operator Doors & Integration	5,21
PCO-124	Wire & Install VFD's for Exhaust Fans at Fan Room	
PCO-125	Low Voltage Wiring for Interior Door Operators	
PCO-128	RFI 187 - Men's Locker Room - Existing Duct Conditions	-4,39
PCO-131	Women's Locker Room - Locker Modifications	8,50
PCO-133	Detectives 221 - Rework Electrical for Furniture Workstations	
PCO-134	Corridor 210D - Relocate Receptacles to Counter Height for Shelving	

Total This Change Order: \$42,15

The cost of Bond Change Order #15 \$42,156.00 and will be taken from the GMP Contingency. CO #015 has been reviewed and approved by Leftfield and HKT Architects. All PCO's have previously been approved.

Chip Tarbell made a motion to approve Change Order #15 to the PBC for review and approval. This change order total is \$64,937.00 consisting of (15) Fifteen PCOs as presented. The cost will be a GMP Contingency Drawdown. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

3. Budget Update

LF reviewed the current Total Project Budget which is included in the presentation attached the meeting minutes. It was noted that the May commitments and expenditures were included in the Project Budget to indicate their impact on the budget. The Project has committed 99% of the Total Project Budget to date and has expended 89%. The remaining contingencies are as follows: Construction - \$0 and Owner - \$18,151 - for a total of \$18,151. The total remaining balance of the GMP Contingency is \$204,029.

- Includes all April commitments and expenditures.



THE RIGHT CHOICE IN PROJECT MANAGEMENT

- Moved \$42,156 from Owner's Contingency to Construction to fund CO 15
- LF continued by further reviewing pending expenditures against the Construction and Owner Contingencies. Change Orders #1-15 have already incorporated into the values below.

Remaining Owner's Contingencies

Construction:	\$ 0
Owner:	\$ 18,151
Total:	\$ 18,151
Pending:	\$ 0
Estimated Pending:	\$ 13,500
Remaining Total:	\$ 4,651

GMP Contingency

Original GMP Contingency	\$ 365,235
Approved Use:	\$ 161,206
Total:	\$ 204,145
Pending & Submitted:	\$ 18,356
Estimated Pending:	\$ 182,142
Remaining Total:	\$ 3,531

Change Orders #1-15 already incorporated total \$490,775.

4. PBC/SBC Meeting Calendar

- LF reviewed the PBC Meeting Calendar from now until June 2023.
- Next PBC Meeting for the Public Safety Building is June 15, 2023.
 - Town Departments Tour - May 23rd at 5:30pm

5. Construction Update

The vast majority of remaining construction scope to be completed will finish by the end of next week with the exceptions of Roof Scanning and delivery/installation of the delayed door hardware, which is expected to complete by the end of the month. Punchlist is ongoing.

All Construction Updates can be found on the town's websites, as well as, on the Police and Fire webpages. It has also been shared on the Town's Facebook page.

6. Next Permanent Building Committee for the Public Safety Building was scheduled for June 15, 2023, at 7:00pm.

Attachments:

- Leftfield Presentation 05/11/23

WAKEFIELD PUBLIC SAFETY | OPM REPORT

1. Administrative Actions

Review of May 2023 Invoices

INVOICES					
Budget Category	Vendor	Invoice #	Date	Amount	Balance After Invoice
Owner Project Manager	LeftField	31	05/31/23	\$ 5,000.00	\$ -
Commissioning Services	LeftField	31	05/31/23	\$ 6,364.00	\$ -
Total:	OPM Services			\$ 11,364.00	
Architect/Engineer: Basic Service	HKT Architects	29-022023	06/12/23	\$ 17,527.14	\$ 25,816.25
Total:	A/E Services			\$ 17,527.14	
Construction Costs	Bond Building	17	05/31/23	\$ 375,673.25	\$ 717,091.67
Total:	Construction Costs			\$ 375,673.25	
FFE	Environments at Work	41606	03/31/23	\$ 125,824.32	\$ 56,944.45
FFE	Environments at Work	41666	05/25/23	\$ 1,248.75	\$ 55,695.70
FFE	Environments at Work	41667	05/25/23	\$ 6,306.92	\$ 49,388.78
FFE	Sterling	629524	06/14/23	\$ 1,513.36	\$ 54,182.34
Total:	FFE			\$ 134,893.35	
Other Project Costs	K Security	18539	05/09/23	\$ 290.00	\$ 43,530.14
Other Project Costs	Northeast Electrical	S001105520.001	04/26/23	\$ 130.54	\$ 43,399.60
Other Project Costs	Northeast Electrical	S001114536.001	05/01/23	\$ 125.00	\$ 43,274.60
Other Project Costs	Keane Fire & Safety	00891246	05/03/23	\$ 114.00	\$ 43,160.60
Other Project Costs	Wayne Alarm Systems Inc.	239877	01/24/23	\$ 290.00	\$ 42,870.60
Other Project Costs	Wayne Alarm Systems Inc.	245998	04/13/23	\$ 290.00	\$ 42,580.60
Other Project Costs	Wayne Alarm Systems Inc.	751337	05/15/23	\$ 699.96	\$ 42,575.82
Total:	Misc. Project Costs			\$ 1,939.50	
		TOTAL:		\$ 541,397.24	

WAKEFIELD PUBLIC SAFETY | OPM REPORT

1. Administrative Actions

Budget Update

Budget Committed: 99.7%

Budget Expended: 93%

Remaining Contingencies

Construction: \$ 0

Owner: \$ 17,455

Total: \$ 17,455

GMP Contingency: \$204,029

- Includes all May commitments and expenditures.
- Moved \$695.18 from Owner's Contingency to Other Project Costs to fund May expenditures

Description	Revised 11/24/2021	Authorized Changes	Revised Total Budget	Total Committed	% Cmt'd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend
ADMINISTRATION								
Legal Fees	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -
Owner's Project Manager	\$ 380,000	\$ -	\$ 380,000	\$ 380,000	100%	\$ 380,000	100%	\$ -
Schematic Design	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	100%	\$ 20,000	100%	\$ -
Design Development	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	100%	\$ 30,000	100%	\$ -
Construction Documents	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	100%	\$ 40,000	100%	\$ -
Bidding/Construction Administration	\$ 270,000	\$ -	\$ 270,000	\$ 270,000	100%	\$ 270,000	100%	\$ -
Closeout	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	100%	\$ 20,000	100%	\$ -
Reimbursable & Other Services	\$ -	\$ 3,520	\$ 3,520	\$ 3,520	100%	\$ 3,520	100%	\$ -
Advertising and Printing	\$ 5,000	\$ -	\$ 5,000	\$ 3,050	61%	\$ 3,050	100%	\$ 1,950
Permitting	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -
Owner's Insurance	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -
Other Administrative Costs	\$ 25,000	\$ (25,000)	\$ -	\$ -	0%	\$ -	0%	\$ -
SUB-TOTAL	\$ 410,000	\$ (21,480)	\$ 388,520	\$ 386,570	94%	\$ 386,570	100%	\$ 1,950
ARCHITECTURE & ENGINEERING								
A/E Basic Services	\$ 753,399	\$ -	\$ 753,399	\$ 746,863	99%	\$ 739,493	99%	\$ 13,906
Feasibility/Schematic Design	\$ 89,853	\$ -	\$ 89,853	\$ 89,853	100%	\$ 89,853	100%	\$ -
Design Development	\$ 117,145	\$ -	\$ 117,145	\$ 117,145	100%	\$ 117,145	100%	\$ -
Construction Documents	\$ 186,181	\$ -	\$ 186,181	\$ 186,181	100%	\$ 178,811	96%	\$ 7,370
Bidding	\$ 43,690	\$ -	\$ 43,690	\$ 43,690	100%	\$ 43,690	100%	\$ -
Construction Administration	\$ 309,994	\$ -	\$ 309,994	\$ 309,994	100%	\$ 309,994	100%	\$ 0
Extra and Reimbursable Services	\$ 168,823	\$ (19,003)	\$ 149,820	\$ 156,356	93%	\$ 138,644	89%	\$ 11,176
Other Reimbursable Costs	\$ 28,391	\$ (15,870)	\$ 12,521	\$ 12,521	100%	\$ 12,521	100%	\$ -
HazMat Engineering & Monitoring	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	100%	\$ 4,000	80%	\$ 1,000
Geotechnical & Geo-environmental	\$ 18,186	\$ -	\$ 18,186	\$ 18,186	100%	\$ 18,186	100%	\$ -
Survey	\$ 9,629	\$ -	\$ 9,629	\$ 9,629	100%	\$ 9,629	100%	\$ -
Building Envelope Consultant	\$ 54,398	\$ (39,722)	\$ 14,676	\$ 14,676	100%	\$ 3,850	26%	\$ 10,826
Scanning Services	\$ 49,255	\$ -	\$ 49,255	\$ 49,255	100%	\$ 49,255	100%	\$ -
FFE Design	\$ 10,500	\$ -	\$ 10,500	\$ 10,500	100%	\$ 4,614	44%	\$ 5,886
Amendment 2 -	\$ -	\$ 36,589	\$ 36,589	\$ 36,589	100%	\$ 36,589	100%	\$ -
SUB-TOTAL	\$ 922,222	\$ (19,003)	\$ 903,219	\$ 903,219	98%	\$ 878,137	97%	\$ 25,082
CONSTRUCTION COSTS								
Pre-Construction	\$ 99,493	\$ -	\$ 99,493	\$ 99,493	100%	\$ 71,127	71%	\$ 28,366
Construction	\$ 9,517,087	\$ 490,775	\$ 10,007,862	\$ 10,007,862	100%	\$ 9,319,136	93%	\$ 688,726
SUB-TOTAL	\$ 9,616,580	\$ 490,775	\$ 10,107,355	\$ 10,107,355	105%	\$ 9,390,263	93%	\$ 717,092
MISCELLANEOUS PROJECT COSTS								
Utility Company Fees	\$ 30,000	\$ -	\$ 30,000	\$ -	0%	\$ -	0%	\$ 30,000
Testing Services	\$ 30,000	\$ -	\$ 30,000	\$ 19,857	66%	\$ 19,857	66%	\$ 10,143
Commissioning	\$ 20,134	\$ -	\$ 20,134	\$ 13,770	68%	\$ 20,134	100%	\$ -
Other Project Costs	\$ 50,000	\$ 695	\$ 50,695	\$ 50,695	101%	\$ 8,119	16%	\$ 42,576
SUB-TOTAL	\$ 130,134	\$ 695	\$ 130,829	\$ 84,322	65%	\$ 48,110	37%	\$ 82,719
FURNISHINGS & EQUIPMENT								
Furnishings & Equipment	\$ 309,050	\$ 7,321	\$ 316,371	\$ 394,320	125%	\$ 268,496	85%	\$ 47,875
Technology & Communications	\$ 236,250	\$ -	\$ 236,250	\$ 185,951	79%	\$ 185,951	79%	\$ 50,299
SUB-TOTAL	\$ 545,300	\$ 7,321	\$ 552,621	\$ 580,271	106%	\$ 454,447	82%	\$ 98,175
CONTINGENCY								
Construction Contingency	\$ 338,286	\$ (338,286)	\$ -	\$ -	0%	\$ -	0%	\$ -
Owner's Contingency	\$ 137,478	\$ (120,023)	\$ 17,455	\$ -	0%	\$ -	0%	\$ 17,455
SUB-TOTAL	\$ 475,764	\$ (458,308)	\$ 17,455	\$ -	0%	\$ -	0%	\$ 17,455
TOTAL PROJECT BUDGET	\$ 12,100,000	\$ 0	\$ 12,100,000	\$ 12,061,737	100%	\$ 11,157,527	93%	\$ 942,473

1. Administrative Actions

Budget Update

Remaining Owner’s Contingencies

Construction:	\$	0
Owner:	\$	<u>17,455</u>
Total:	\$	17,455

Pending Submitted:	-\$	0
Estimated Pending:	-\$	<u>13,500</u>
Remaining Total:	\$	3,955

GMP Contingency

Original GMP Contingency	\$365,235
Approved Use:	<u>-\$161,206</u>
Total:	\$204,029

Pending & Submitted:	-\$ 18,356
Estimated Pending:	<u>-\$182,142</u>

Remaining Total: \$ 3,531

- Change Orders 1-15 already incorporated:
\$490,775

1. Administrative Actions
Meeting Calendar

- Next PBC Meeting for the Public Safety Building is July 13, 2023

2023
PERMANENT BUILDING COMMITTEE MEETINGS

JANUARY	12	JULY	13
FEBRUARY	9	AUGUST	10
MARCH	9	SEPTEMBER	14
APRIL	13	OCTOBER	12
MAY	11	NOVEMBER	9
JUNE	15	DECEMBER	14

2. Construction Update

Closeout Update and Remaining Work to Complete

