

<b>WAKEFIELD PERMANENT BUILDING COMMITTEE</b>	<b>WAKEFIELD PUBLIC SAFETY MEETING MINUTES</b>
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Date:	Thursday, January 19, 2023
Location:	Virtual "Zoom" Meeting
Time:	7:30pm
Prepared BY:	Timothy Baker – LeftField PM

Name		Present
Joseph B. Bertrand	Chair, Permanent Building Committee	✓
Charles L. Tarbell	Permanent Building Committee	✓
Jason Cohen	Permanent Building Committee	✓
John McDonald	Permanent Building Committee	✓
Tom Galvin	Permanent Building Committee	✓
Marc Moccio	Permanent Building Committee	✓
Philip Renzi	Permanent Building Committee	✓
Wayne Hardacker	Permanent Building Committee	✓
Richard Conway	Permanent Building Committee	✓
Steven Skory	Chief, Wakefield Police Department	✓
Craig Calabrese	Deputy Chief, Wakefield Police Department	✓
Scott Reboulet	Wakefield Police Department	x
Rick Dinanno	Wakefield Police Department	x
Michael Sullivan	Chief, Wakefield Fire Department	x
Tom Purcell	Deputy Chief, Wakefield Fire Department	x
Joe Conway	Director of Public Works	✓
Lynn Stapleton	Leftfield Project Management	✓
Adam Keane	Leftfield Project Management	✓
Timothy Baker	Leftfield Project Management	✓
Jim Rogers	Leftfield Project Management	x
Janet Slemenda	HKT Architects	✓
Scott Woodward	HKT Architects	x
David Capaldo	Bond Building	x
Jonathan Rossini	Bond Building	✓

1. Public Participation

There was no public participation.

2. Administrative Items

A) Meeting Minutes

The meeting minutes of the 12/08/22 Permanent Building Committee: Wakefield Public Safety Meeting were presented for review.

*Chip Tarbell made a motion to approve the Wakefield Public Safety Meeting Minutes as presented. Seconded by Tom Galvin. Motion was approved unanimously.*

**B) Invoices**

Four (4) invoices in the total amount of \$720,547.88 for the Wakefield Public Safety Project were presented for review and approval.

- i) LeftField LLC Invoice #26 dated 12/31/22 in the amount of \$18,500.00 for OPM Services.
- ii) LeftField LLC Invoice #26 dated 12/31/22 in the amount of \$810.00 for Commissioning Services.
- iii) HKT Architects Invoice #24-022023 dated 01/11/23 in the amount of \$18,860.17 for Designer Services.
- iv) Bond Building Application for Payment #12 dated 12/31/22 in the amount of \$682,377.71 for December 2022 Construction Activities.

*Chip Tarbell made a motion to approve LeftField LLC Invoice #26 dated 12/31/22 in the amount of \$18,500.00 for OPM Services.as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.*

*Chip Tarbell made a motion to approve LeftField LLC Invoice #26 dated 12/31/22 in the amount of \$810.00 Commissioning Services. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.*

*Chip Tarbell made a motion to approve HKT Architects #24-022023 dated 01/11/23 in the amount of \$18,860.17 for Designer Services. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.*

*Chip Tarbell made a motion to approve Bond Building Application for Payment #12 dated 12/31/22 in the amount of \$682,377.71 for December 2022 Construction Activities. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.*

**C) Review of Designer Contract Amendment #2**

- Stormwater Management – (\$9,205)
- Value Engineering – (\$4,070)
- Reconciliation – (\$845)
- Hydrant Flow Test – (\$1,750)
- Building Envelope Consultant – (\$17,700)
- Drone Inspection – (\$1,100)
- Boom Lift Inspection – (\$5,146)
- Exploratory Demolition – (\$15,776)

Credit Total: \$55,592

AK responded to PR that all cost were left over from the Design Phase of the project.

*Chip Tarbell made a motion to move \$55,592 from HKT Contract Amendment #2 to Construction Contingency, subject to HKT's Approval. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.*

D) Bond Change Order #11

Bond presented Change Order #11 to the PBC for review and approval. This change order total is \$59,890.00 consisting of (9) Nine PCOs:

• PCO-045a	Contingency Draw - Bullet Resistant Glass – Install	0.00
• PCO-058	RFI 134R1 - Boiler Room Isolation Valves	7,864.00
• PCO-061	RFI 118R2 - Sallyport Constructability Details	21,836.00
• PCO-072	Glycol Fill & Flush Existing System	17,460.00
• PCO-084	RFI 162 - Sallyport Roof Drain & Overflow Revisions	542.00
• PCO-092	Abatement - Existing Flashing at Passthrough	10,928.00
• PCO-093	Premium Time Only for Masonry Operation at Addition	0.00
• PCO-094	RFI 173 - Lab 215 Existing Waste Line Pitch	1,260.00

The cost of Bond Change Order #11 is \$59,890.00 and will be taken from the GMP Contingency. CO-#011 has been reviewed and approved by Leftfield and HKT Architects. All PCO's have previously been approved.

*Chip Tarbell made a motion to approve Change Order #11 to the PBC for review and approval. This change order total is \$59,890.00 consisting of (9) Nine PCOs as presented. The cost will be a GMP Contingency Drawdown. Seconded by Jason Cohen. On a roll call vote, the motion was approved unanimously.*

### 3. Budget Update

LS reviewed the current Total Project Budget which is included in the presentation attached to the meeting minutes. It was noted that the May commitments and expenditures were included in the Project Budget to indicate their impact on the budget. The Project has committed 97% of the Total Project Budget to date and has expended 69%. The remaining contingencies are as follows: Construction - \$67,737 and Owner - \$90,048 - for a total of \$157,758. The total remaining balance of the GMP Contingency is \$266,174.

- Includes all December commitments and expenditures.
- Includes Designer Contract Amendment 2 credit moved to Construction Contingency.
- Moved \$59,592 from Construction Contingency to fund CO-#011.
- LS continued by further reviewing pending expenditures against the Construction and Owner Contingencies. Change Orders #1-11 have already incorporated into the values below.

**Remaining Owner's Contingencies**

<b>Construction:</b>	<b>\$ 67,737</b>
<b>Owner:</b>	<b><u>\$ 90,048</u></b>
<b>Total:</b>	<b>\$162,083</b>

Pending:	-\$ 12,632
Submitted:	-\$ 3,042
Estimated Pending:	<u>-\$128,256</u>
Remaining Total:	\$ 13,828

#### GMP Contingency

Original GMP Contingency	\$365,235
Approved Use:	<u>-\$103,192</u>
<b>Total:</b>	<b>\$262,043</b>

Pending & Submitted:	-\$ 8,014
Estimated Pending:	<u>-\$211,906</u>
Remaining Total:	\$ 42,123

LF and Bond reviewed the PCO log with the PBC, which tracks potential pending change orders for the project. PCO values carried in the PCO log are estimated and are awaiting final pricing to be submitted and have not been submitted for approval. All pending PCO's are reviewed by the Project Team during the weekly Owner's Construction Meeting. CT requested *that the PCO log be included in the meeting packet for all future PBC meetings.*

#### 4. PBC/SBC Meeting Calendar

LF reviewed the PBC Meeting Calendar from now until June 2023.

Dates in red are additional PBC Meeting dates that are required to meet the Wakefield MHS Project Schedule and MSBA deadlines. Meeting dates may be changes or added during critical decision-making times in the project.

Bond provided a phasing update with updated phasing schedule and area "turn-over" dates.

- Vestibule ~~January 23, 2022~~ → January 30, 2023 (*Allows Public Use of Lobby*)
- New Addition ~~February 3, 2023~~ → February 27, 2023
- Sallyport ~~February 10, 2023~~ → February 13, 2023
- Renovations ~~June 2023~~ → May 15, 2023

#### 5. Construction Update

Installation of doors and automatic door closers in vestibule was completed. Window and storefront testing was performed. Installation of the domestic water heater was completed. Installation of doors and hardware in phase 1A & 2B areas was completed. Installation of MEPFP rough in the existing building is ongoing. Installation of gypsum wallboard in the renovated areas of the existing building is ongoing. Priming and painting continued.

The Main Entrance Vestibule will be opened to the public next week. Installation of metal wall studs and gypsum wallboard in the existing building renovated areas is ongoing. Installation of roof top curbing and wiring for the Chiller. Installation of guardrails at Fire Department retaining wall. Installation of

temporary heating units. Installation of millwork in renovated areas. Fit-out of chilled water piping will continue. Installation of the overhead doors at the sally port.

All Construction Updates can be found on the town's websites, as well as, on the Police and Fire webpages. It has also been shared on the Town's Facebook page.

6. Next Permanent Building Committee for the Public Safety Building was scheduled for February 08, 2023, at 7:00pm.



Town of Wakefield

# **PUBLIC SAFETY BUILDING**

## **RENOVATION AND UPGRADE**

**Permanent Building Committee Meeting  
January 19, 2023**



## AGENDA:

### **1. Administrative Actions**

- Review of December 8, 2022 Permanent Building Committee Meeting Minutes
- Review of December 2022 Invoices
- Review of Designer Contract Amendment No. 2
- Review of Construction Change Order No. 11
- Budget Update

### **2. Construction Update**

- Phasing Update
- Construction Progress
- Look-Ahead Construction Schedule

# WAKEFIELD PUBLIC SAFETY | OPM REPORT

## 1. Administrative Actions

### Review of December 8, 2022 PBC Meeting Minutes



WAKEFIELD PERMANENT BUILDING COMMITTEE	
Date:	Thursday, December 8, 2022
Location:	Virtual "Zoom" Meeting
Time:	7:00pm
Prepared BY:	Timothy Baker – LeftField PM

Name	
Joseph B. Bertrand	Chair, Permanent Building Committee
Charles L. Tarbell	Permanent Building Committee
Jason Cohen	Permanent Building Committee
John McDonald	Permanent Building Committee
Tom Galvin	Permanent Building Committee
Marc Moccio	Permanent Building Committee
Philip Renzi	Permanent Building Committee
Wayne Hardacker	Permanent Building Committee
Richard Conway	Permanent Building Committee
Steven Skory	Chief, Wakefield Police Department
Craig Calabrese	Deputy Chief, Wakefield Police Department
Scott Reboulet	Wakefield Police Department
Rick Dinanno	Wakefield Police Department
Michael Sullivan	Chief, Wakefield Fire Department
Tom Purcell	Deputy Chief, Wakefield Fire Department
Joe Conway	Director of Public Works
Lynn Stapleton	Leftfield Project Management
Adam Keane	Leftfield Project Management
Timothy Baker	Leftfield Project Management
Jim Rogers	Leftfield Project Management
Janet Slemenda	HKT Architects
Scott Woodward	HKT Architects
David Capaldo	Bond Building
Jonathan Rossini	Bond Building

1. Public Participation
- There was no public participation.
2. Administrative Items
- A) Meeting Minutes
- The meeting minutes of the 11/10/22 Permanent Meeting were presented for review.



WAKEFIELD PERMANENT BUILDING COMMITTEE	
Tom Galvin made a motion to approve the Wakefield Pul	
Seconded by Jason Cohen. Motion was approved unanim	
B) Invoices	
Five (5) invoices in the total amount of \$797,476.10 for t	
presented for review and approval.	
i) LeftField LLC Invoice #25 dated 11/30/22 in the a	
ii) LeftField LLC Invoice #25 dated 11/3/22 in the ar	
Services.	
iii) HKT Architects Invoice #22-022023 dated 12/02/	
Designer Services.	
iv) Bond Building Application for Payment #11 dated	
for November 2022 Construction Activities.	
v) Briggs Engineering Invoice #INV0222577 dated 1	
Materials Testing & Inspections.	
Tom Galvin made a motion to approve LeftField LLC Invoi	
\$18,500.00 for OPM Services.as presented. Seconded by .	
was approved unanimously.	
Tom Galvin made a motion to approve LeftField LLC Invoi	
\$3,375.00 Commissioning Services. Seconded by Jason Cc	
approved unanimously.	
Tom Galvin made a motion to approve HKT Architects Inv	
amount of \$19,599.72 for Designer Services. Seconded by	
was approved unanimously.	
Tom Galvin made a motion to approve Bond Building Apr	
the amount of \$754,835.98 for November 2022 Construc	
a roll call vote, the motion was approved unanimously.	
Tom Galvin made a motion to approve Briggs Engineerin	
the amount of \$1,166.00 for Materials Testing & Inspecti	
On a roll call vote, the motion was approved unanimously	
C) Bond Change Order #10	
Bond presented Change Order #10 to the PBC for review	
\$15,989.00 consisting of (15) fifteen PCOs:	
• PCO-000b.1	Preconstruction - Amendment N
	Wakefield
• PCO-031	RFI 076 & 111 - Misc. GWB Revisi
• PCO-052	RFI 123 - Dispatch DAC Units to E
• PCO-053	CCD-05 - Electrical Modifications



WAKEFIELD PERMANENT BUILDING COMMITTEE	
• PCO-065a	Hold 06 - Floor Prep & Flooring at Fire
• PCO-065b	Hold 06 - Fire Department Chief's Floo
• PCO-067	PR-015R2 - Additional Film at Window
• PCO-067a	PR-015R2 - Tinting at Transaction Winc
• PCO-069	CCD-06 - Emergency Cell Release Buttc
• PCO-071	Flag Pole Sleeve, Install & Replacemen
• PCO-078	RFI 165 - Armory 236 - Leave Double D
• PCO-082	RFI 152 - Dispatch Fire Alarm Splice Bo
• PCO-083	Roof Expansion Joint Material
• PCO-086	RFI 014R1 - Door 342A1 Frame & Wall
• PCO-089	RFI 135 - Exhaust Duct Fire Damper Re
The cost of Bond Change Order #10 is \$15,989.00 and will be t	
#011 has been reviewed and approved by Leftfield and HKT Ar	
been approved.	
Tom Galvin made a motion to approve Change Order #10 to th	
change order total is \$15,989.00 consisting of (15) fifteen PCOs.	
Contingency Drawdown. Seconded by Jason Cohen. On a roll ca	
unanimously.	
3. Budget Update	
LS reviewed the current Total Project Budget which is included in t	
meeting minutes. It was noted that the May commitments and exp	
Project Budget to indicate their impact on the budget. The Project	
Project Budget to date and has expended 63%. The remaining con	
- \$72,035 and Owner - \$90,048 - for a total of 162,083. The total r	
Contingency is \$230,677.	
• Includes all November commitments and expenditures.	
• Moved \$15,598 from Construction Contingency to fund C	
• LS continued by further reviewing pending expenditures against th	
Contingencies. Change Orders #1-10 have already incorporated int	
Remaining Owner's Contingencies	
Construction:	\$ 72,035
Owner:	\$ 90,048
Total:	\$162,083
Pending:	-\$ 10,928
Submitted:	-\$ 27,126
Estimated Pending:	-\$123,798
Remaining Total:	\$ 231
GMP Contingency	



WAKEFIELD PERMANENT BUILDING COMMITTEE	
Original GMP Contingency	\$365,235
Approved Use:	-\$134,558
Total:	\$230,677
Pending & Submitted:	\$ 49,260
Estimated Pending:	-\$232,264
Remaining Total:	\$ 47,673
LF and Bond reviewed the PCO log with the PBC, which tracks i	
project. PCO values carried in the PCO log are estimated and a	
and have not been submitted for approval. All pending PCO's a	
the weekly Owner's Construction Meeting. CT requested that i	
packet for all future PBC meetings.	
4. PBC/SBC Meeting Calendar	
LF reviewed the PBC Meeting Calendar from now until June 20	
the Public Safety Building, then there will be no PSB items on t	
the PSB will be January 12, 2023.	
Dates in red are additional PBC Meeting dates that are require	
Schedule and MSBA deadlines. Meeting dates may be changes	
times in the project.	
Bond provided a phasing update with updated phasing schedu	
• Vestibule	January 23, 2022 (Allows Public Use i
• New Addition	February 3, 2023
• Sallyport	February 10, 2023
• Renovations	June 2023
5. Construction Update	
Bond continued by presenting their construction update, whic	
presentation. Construction completed installation of fencing a	
commenced at the west side building addition. Crews reinstall	
areas. MEPFP rough continued in the existing building. Comple	
elevation exterior brick and CMU masonry. Installation of gyps	
areas of the existing building. Painters began priming/painting	
of masonry continued at sally port.	
Bond continued by presenting their three-week look ahead sch	
vestibule. Installation of masonry will continue at the sally por	
studs and gypsum wallboard will continue in the existing buildi	
existing building. Installation of roof blocking & AVB at sally po	
door frames for sally port storage rooms will occur. Installati	
retaining wall will complete.	



WAKEFIELD PERMANENT BUILDING COMMITTEE	
All Construction Updates can be found on the town's websites, as well as, on the Police and Fire	
webpages. It has also been shared on the Town's Facebook page.	
6. Next Permanent Building Committee for the Public Safety Building was scheduled for January 12, 2023, at	
7:00pm.	





# WAKEFIELD PUBLIC SAFETY | OPM REPORT

## 1. Administrative Actions

### *Review of December 2022 Invoices*

INVOICES					
Budget Category	Vendor	Invoice #	Date	Amount	Balance After Invoice
Owner Project Manager	LeftField	26	12/31/22	\$ 18,500.00	\$ 57,000.00
Commissioning Services	LeftField	26	12/31/22	\$ 810.00	\$ 14,059.00
Total:	OPM Services			\$ 19,310.00	
Architect/Engineer: Basic Service	HKT Architects	24-022023	01/11/23	\$ 18,860.17	\$ 116,699.54
Total:	A/E Services			\$ 18,860.17	
Construction Costs	Bond Building	12	12/31/22	\$ 682,377.71	\$ 3,355,132.97
Total:	Construction Costs			\$ 682,377.71	
		TOTAL:		\$ 720,547.88	

# WAKEFIELD PUBLIC SAFETY | OPM REPORT

## 1. Administrative Actions

### *Review of Designer Contract Amendment No. 2*

Credit Services			
1	Construction Document Estimate	Deduct	\$6,500
2	Stormwater Management	Deduct	\$9,205
3	Value Engineering	Deduct	\$4,070
4	Reconciliation	Deduct	\$845
5	Hydrant Flow Test	Deduct	\$1,750
6a	Building Envelope Consultant	Deduct	\$17,700
6b	Drone Inspection	Deduct	\$1,100
6c	Boom Lift Inspection	Deduct	\$5,146
6d	Exploratory Demolition	Deduct	\$15,776
6e	Roof Scan	Deduct	\$4,400
6f	Water Testing	Deduct	\$0
Deduct Total			

Credit Total: (\$55,592)

Fee for Basic Services	Original Contract	Previous Amendments	Amount of This Amendment	After This Amendment
Feasibility Study	\$ 90,000	\$ 0	\$ 0	\$ 90,000
Schematic Design	\$ 0	\$ 89,853	\$ 0	\$ 89,853
Design Development	\$ 0	\$ 117,145	\$ 0	\$ 117,145
Construction Documents	\$ 0	\$ 186,181	\$ 0	\$ 186,181
Bidding	\$ 0	\$ 43,690	\$ 0	\$ 43,690
Construction Administration /Completion Phase	\$ 0	\$ 309,994	\$ 0	\$ 309,994
Fee for Supplemental Services				
Pre-Design/Study Verification (Amend. #1)	\$ 0	\$ 6,536	\$ 0	\$ 6,536
Survey (Amend. #1)	\$ 0	\$9,629	\$ 0	\$ 9,629
Geotechnical Engineering (Amend. #1)	\$ 0	\$18,186	\$ 0	\$18,186
Hazardous Materials Consultant (Amend. #1)	\$ 0	\$5,000	\$ 0	\$5,000
Laser Scanning (Amend. #1)	\$ 0	\$ 49,255	\$ 0	\$ 49,255
Stormwater Management (Amend. #1)	\$ 0	\$ 9,205	(\$9,205)	\$ 0
Cost Estimating Reconciliation/Value Engineering (Amend. #1)	\$ 0	\$ 10,900	(\$4,915)	\$ 5,985
Hydrant Flow Test (Amend. #1)	\$ 0	\$ 1,750	(\$1,750)	\$ 0
Building Envelope Consultant (Amend. #1)	\$ 0	\$ 54,398	(\$39,722)	\$ 14,676
FFE Design (Amend. #1)	\$ 0	\$ 10,500	\$ 0	\$ 10,500
<b>Total Fee</b>	<b>\$ 90,000.00</b>	<b>\$ 922,222</b>	<b>(\$ 55,592)</b>	<b>\$ 956,630</b>

1. Administrative Actions

*Review of Bond Building Construction Change Order No. 11*

**The Contract is hereby changed by the following approved Potential Change Orders / Change Order Requests:**

SOV-011 - Approved PCO's through December 2022

<u>Item</u>	<u>Description</u>	<u>Amount</u>
PCO-045a	Contingency Draw - Bullet Resistant Glass - Install	0.00
PCO-058	RFI 134R1 - Boiler Room Isolation Valves	7,864.00
PCO-061	RFI 118R2 - Sallyport Constructability Details	21,836.00
PCO-072	Glycol Fill & Flush Existing System	17,460.00
PCO-084	RFI 162 - Sallyport Roof Drain & Overflow Revisions	542.00
PCO-092	Abatement - Existing Flashing at Passthrough	10,928.00
PCO-093	Premium Time Only for Masonry Operation at Addition	0.00
PCO-094	RFI 173 - Lab 215 Existing Waste Line Pitch	1,260.00
PCO-096	Revised Signage Quantities & Design Details	0.00
<b>Total This Change Order:</b>		<b>\$59,890.00</b>

# WAKEFIELD PUBLIC SAFETY | OPM REPORT

## 1. Administrative Actions

### Budget Update

Budget Committed: 97%

Budget Expended: 69%

### Remaining Contingencies

Construction: \$ 67,737

Owner: \$ 90,048

Total: \$157,758

GMP Contingency: \$266,174

- Includes all December commitments and expenditures.
- Includes Designer Contract Amendment 2 credit moved to Construction Contingency.
- Moved \$59,592 from Construction Contingency to fund CO 11

Description	Revised 11/24/2021	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend
<b>ADMINISTRATION</b>								
Legal Fees	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -
Owner's Project Manager	\$ 380,000	\$ -	\$ 380,000	\$ 380,000	100%	\$ 323,000	85%	\$ 57,000
Schematic Design	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	100%	\$ 20,000	100%	\$ -
Design Development	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	100%	\$ 30,000	100%	\$ -
Construction Documents	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	100%	\$ 40,000	100%	\$ -
Bidding/Construction Administration	\$ 270,000	\$ -	\$ 270,000	\$ 270,000	100%	\$ 233,000	86%	\$ 37,000
Closeout	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	100%	\$ -	0%	\$ 20,000
Reimbursable & Other Services	\$ -	\$ 3,520	\$ 3,520	\$ 3,520	100%	\$ 3,520	100%	\$ -
Advertising and Printing	\$ 5,000	\$ -	\$ 5,000	\$ 3,050	61%	\$ 3,050	100%	\$ 1,950
Permitting	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -
Owner's Insurance	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -
Other Administrative Costs	\$ 25,000	\$ -	\$ 25,000	\$ -	0%	\$ -	0%	\$ 25,000
<b>SUB-TOTAL</b>	<b>\$ 410,000</b>	<b>\$ 3,520</b>	<b>\$ 413,520</b>	<b>\$ 386,570</b>	<b>94%</b>	<b>\$ 329,570</b>	<b>85%</b>	<b>\$ 83,950</b>
<b>ARCHITECTURE &amp; ENGINEERING</b>								
A/E Basic Services	\$ 753,399	\$ -	\$ 753,399	\$ 746,863	99%	\$ 648,610	87%	\$ 104,789
Feasibility/Schematic Design	\$ 89,853	\$ -	\$ 89,853	\$ 89,853	100%	\$ 89,853	100%	\$ -
Design Development	\$ 117,145	\$ -	\$ 117,145	\$ 117,145	100%	\$ 117,145	100%	\$ -
Construction Documents	\$ 186,181	\$ -	\$ 186,181	\$ 186,181	100%	\$ 178,811	96%	\$ 7,370
Bidding	\$ 43,690	\$ -	\$ 43,690	\$ 43,690	100%	\$ 43,690	100%	\$ -
Construction Administration	\$ 309,994	\$ -	\$ 309,994	\$ 309,994	100%	\$ 219,111	71%	\$ 90,883
Extra and Reimbursable Services	\$ 168,823	\$ (19,003)	\$ 149,820	\$ 156,356	93%	\$ 138,644	89%	\$ 11,176
Other Reimbursable Costs	\$ 28,391	\$ (15,870)	\$ 12,521	\$ 12,521	100%	\$ 12,521	100%	\$ -
HazMat Engineering & Monitoring	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	100%	\$ 4,000	80%	\$ 1,000
Geotechnical & Geo-environmental	\$ 18,186	\$ -	\$ 18,186	\$ 18,186	100%	\$ 18,186	100%	\$ -
Survey	\$ 9,629	\$ -	\$ 9,629	\$ 9,629	100%	\$ 9,629	100%	\$ -
Building Envelope Consultant	\$ 54,398	\$ (39,722)	\$ 14,676	\$ 14,676	100%	\$ 3,850	26%	\$ 10,826
Scanning Services	\$ 49,255	\$ -	\$ 49,255	\$ 49,255	100%	\$ 49,255	100%	\$ -
FFE Design	\$ 10,500	\$ -	\$ 10,500	\$ 10,500	100%	\$ 4,614	44%	\$ 5,886
Amendment 2 -	\$ -	\$ 36,589	\$ 36,589	\$ 36,589	100%	\$ 36,589	100%	\$ -
<b>SUB-TOTAL</b>	<b>\$ 922,222</b>	<b>\$ (19,003)</b>	<b>\$ 903,219</b>	<b>\$ 903,219</b>	<b>98%</b>	<b>\$ 787,254</b>	<b>87%</b>	<b>\$ 115,965</b>
<b>CONSTRUCTION COSTS</b>								
Pre-Construction	\$ 99,493	\$ -	\$ 99,493	\$ 99,493	100%	\$ 71,127	71%	\$ 28,366
Construction	\$ 9,517,087	\$ 326,141	\$ 9,843,228	\$ 9,843,228	100%	\$ 6,516,461	66%	\$ 3,326,767
<b>SUB-TOTAL</b>	<b>\$ 9,616,580</b>	<b>\$ 326,141</b>	<b>\$ 9,942,721</b>	<b>\$ 9,942,721</b>	<b>103%</b>	<b>\$ 6,587,588</b>	<b>66%</b>	<b>\$ 3,355,133</b>
<b>MISCELLANEOUS PROJECT COSTS</b>								
Utility Company Fees	\$ 30,000	\$ -	\$ 30,000	\$ -	0%	\$ -	0%	\$ 30,000
Testing Services	\$ 30,000	\$ -	\$ 30,000	\$ 14,007	47%	\$ 14,007	47%	\$ 15,993
Commissioning	\$ 20,134	\$ -	\$ 20,134	\$ 6,075	30%	\$ 6,075	0%	\$ 14,059
Other Project Costs	\$ 50,000	\$ -	\$ 50,000	\$ 2,195	4%	\$ 2,195	4%	\$ 47,805
<b>SUB-TOTAL</b>	<b>\$ 130,134</b>	<b>\$ -</b>	<b>\$ 130,134</b>	<b>\$ 22,277</b>	<b>17%</b>	<b>\$ 22,277</b>	<b>0%</b>	<b>\$ 107,857</b>
<b>FURNISHINGS &amp; EQUIPMENT</b>								
Furnishings & Equipment	\$ 309,050	\$ 7,321	\$ 316,371	\$ 253,791	80%	\$ 127,967	0%	\$ 188,405
Technology & Communications	\$ 236,250	\$ -	\$ 236,250	\$ 185,951	79%	\$ 185,951	0%	\$ 50,299
<b>SUB-TOTAL</b>	<b>\$ 545,300</b>	<b>\$ 7,321</b>	<b>\$ 552,621</b>	<b>\$ 439,742</b>	<b>81%</b>	<b>\$ 313,917</b>	<b>0%</b>	<b>\$ 238,704</b>
<b>CONTINGENCY</b>								
Construction Contingency	\$ 338,286	\$ (270,549)	\$ 67,737	\$ -	0%	\$ -	0%	\$ 67,737
Owner's Contingency	\$ 137,478	\$ (47,430)	\$ 90,048	\$ -	0%	\$ -	0%	\$ 90,048
<b>SUB-TOTAL</b>	<b>\$ 475,764</b>	<b>\$ (317,979)</b>	<b>\$ 157,785</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 157,785</b>
<b>TOTAL PROJECT BUDGET</b>	<b>\$ 12,100,000</b>	<b>\$ (0)</b>	<b>\$ 12,100,000</b>	<b>\$ 11,694,528</b>	<b>97%</b>	<b>\$ 8,040,605</b>	<b>69%</b>	<b>\$ 4,059,394</b>
<b>FUNDING SOURCES</b>								
June 2020 Town Meeting	\$ 9,600,000							
November 2021 Town Meeting	\$ 2,500,000							
DPW HVAC Supplement	\$ 54,063							
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 12,154,063</b>			<b>\$ 11,694,528</b>		<b>Uncommitted Amount</b>		<b>\$ 459,535</b>

1. Administrative Actions

Budget Update

Remaining Owner’s Contingencies

Construction:	\$ 67,737
Owner:	<u>\$ 90,048</u>
Total:	<b>\$157,758</b>

Pending Submitted:	-\$ 12,632
Submitted:	-\$ 3,042
Estimated Pending:	<u>-\$128,256</u>

**Remaining Total: \$ 13,828**

GMP Contingency

Original GMP Contingency	\$365,235
Approved Use:	<u>-\$103,192</u>
Total:	<b>\$262,043</b>

Pending & Submitted:	-\$ 8,014
Estimated Pending:	<u>-\$211,906</u>

**Remaining Total: \$ 42,123**

- Change Orders 1-11 already incorporated:  
\$326,141



## 1. Administrative Actions

*Meeting Calendar*

2022 - 2023  
PERMANENT BUILDING COMMITTEE MEETINGS

- Next PBC Meeting for the Public Safety Building is February 9, 2023

JUNE JULY	16 14	JANUARY	19
AUGUST	2 11 25	FEBRUARY	9
SEPTEMBER	8 22?	MARCH	9
OCTOBER	6 20	APRIL	6
NOVEMBER	10	MAY	11
DECEMBER	8	JUNE	8

## 2. Phasing Update

*Current Status of the Phasing Plan and Schedule*

- Vestibule *January 23, 2023* → January 30, 2023  
*(Allows Public Use of Lobby)*
- New Addition *February 3, 2023* → February 27, 2023
- Sallyport February 10, 2023 → February 13, 2023
- Renovations *June 2023* → May 15, 2023

# WAKEFIELD PUBLIC SAFETY | BOND REPORT

## 2. Construction Update *Construction Progress*

BOND





2. Construction Update  
Construction Progress



## 2. Construction Update

*Construction Progress*

BOND





## 2. Construction Update

*Construction Progress*

BOND



## 2. Construction Update *Construction Progress*

BOND





# WAKEFIELD PUBLIC SAFETY | BOND REPORT

## 2. Construction Update *Construction Progress*

BOND





## 2. Construction Update

### Look-Ahead Schedule

WEEK BEGINNING: MONDAY 1/16/2023	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
	1/9	1/10	1/11	1/12	1/13	1/14	1/15	1/16	1/17	1/18	1/19	1/20	1/21	1/22	1/23	1/24	1/25	1/26	1/27	1/28	1/29	1/30	1/31	2/1	2/2	2/3	2/4	2/5
Phase 1B & 2A - Vestibule & Lobby																												
Install Entry Doors, Hardware & Auto Opener																												
Install Dedication Plaques, Interior & Exterior																												
Install Roof Expansion, Metal																												
Boiler Room																												
Low Voltage/Plumbing Swap to New DMHW Heater																												
Install Permanent VFD's for Boilers																												
Remove Existing Domestic HW Heater, Pad Section																												
Clean Boiler Room, Punchlist, Field Report Items Addressed																												
Phase 1A - Addition																												
Install FP/Lighting/HVAC Devices to Ceiling Grid																												
Seal Exterior/Interior of Windows																												
Install AVB to Interior Windows to Wood Jamb																												
Insulate all Duct and Heat Piping																												
Above Ceiling-Building Inspector																												
Flood Ceilings																												
Window Testing																												
Install Drywall Returns to Windows, Tape, Mud, Sand & Paint																												
Sallyport Interior & Exterior																												
Wash Down Masonry																												
Install Edge Metal, Scupper Boxes, Downspouts																												
Install OHD's Tentative - Confirmed 02/02/2023																												
Frame All GWB Ceilings																												
Install Lighting/FP																												
Above Ceiling Inspections																												
Install GWB/Tape/Mud																												
Install Interior Doors and Hardware																												
Paint Ceilings/Doors/Block Walls																												
Phase 2B - Roll Call & Kitchen																												
Install all MEP Finishes/Appliances																												
Above Ceiling Inspection building inspector																												
Flood Ceilings																												
Drywall Touch Up/Final Paint																												
Install Vinyl Base																												
Install Appliances																												
Final Cleaning, Touch-Ups & Punchlist																												
Final Inspections/TCO																												

## 2. Construction Update

### Look-Ahead Schedule

WEEK BEGINNING: MONDAY 1/16/2023	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
	1/9	1/10	1/11	1/12	1/13	1/14	1/15	1/16	1/17	1/18	1/19	1/20	1/21	1/22	1/23	1/24	1/25	1/26	1/27	1/28	1/29	1/30	1/31	2/1	2/2	2/3	2/4	2/5
North Elevation Windows																												
Window Testing																												
Install Drywall Returns to Windows, Tape, Mud, Sand & Paint																												
Portion 6 - AHU/Fan Room																												
Demo Existing Pumps																												
Install New Inertia Bases, Pumps & Piping																												
Phase 2E - 2nd Floor PD Renovation																												
Install GWB/Tape/Mud/Sand																												
Prime and 1st Coat of Paint																												
Install Ceiling Grid																												
Install Flooring																												
Install Doors & Hardware																												
Install Millwork																												
Temporary Heat																												
Exterior Unit Delivered to Site/Connect power/duct.																												
Test Fire Temp. Unit																												
Phase 2C - 3rd Floor PD Renovation																												
Install Rough MEP/FP																												
MEP In Wall Inspections																												
Install GWB/Tape/Mud																												
Prime and 1st Coat of Paint																												
Phase 2D - 1st Floor Lockers																												
Start Demo Walls, Ceilings, and Floors																												
Cut, Hammer Out Slab for Underground Plumbing																												
Dig Pathway for Plumbing																												
Install Underground Plumbing																												
Underground Plumbing Inspection																												
Backfill & Compact Underground Plumbing Trenches																												
Infill Slab with Concrete																												
Rough Frame Walls																												
MEP In-Wall Rough																												