

WAKEFIELD PERMANENT BUILDING COMMITTEE
WAKEFIELD PUBLIC SAFETY MEETING MINUTES

| | |
|--------------|------------------------------|
| Date: | Thursday, September 22, 2022 |
| Location: | Virtual "Zoom" Meeting |
| Time: | 7:00pm |
| Prepared BY: | Timothy Baker – LeftField PM |

| Name | | Present |
|--------------------|---|---------|
| Joseph B. Bertrand | Chair, Permanent Building Committee | ✓ |
| Timothy Demers | Permanent Building Committee | ✗ |
| Charles L. Tarbell | Permanent Building Committee | ✓ |
| Jason Cohen | Permanent Building Committee | ✓ |
| John McDonald | Permanent Building Committee | ✓ |
| Tom Galvin | Permanent Building Committee | ✓ |
| Marc Moccio | Permanent Building Committee | ✓ |
| Philip Renzi | Permanent Building Committee | ✓ |
| Wayne Hardacker | Permanent Building Committee (non-voting) | ✓ |
| | | |
| Steven Skory | Chief, Wakefield Police Department | ✓ |
| Craig Calabrese | Deputy Chief, Wakefield Police Department | ✓ |
| Scott Reboulet | Wakefield Police Department | ✗ |
| Rick Dinanno | Wakefield Police Department | ✗ |
| Michael Sullivan | Chief, Wakefield Fire Department | ✓ |
| Tom Purcell | Deputy Chief, Wakefield Fire Department | ✗ |
| Joe Conway | Director of Public Works | ✓ |
| | | |
| Lynn Stapleton | Leftfield Project Management | ✓ |
| Adam Keane | Leftfield Project Management | ✓ |
| Timothy Baker | Leftfield Project Management | ✓ |
| Jim Rogers | Leftfield Project Management | ✗ |
| Janet Slemenda | HKT Architects | ✓ |
| Scott Woodward | HKT Architects | ✗ |
| David Capaldo | Bond Building | ✓ |
| Jonathan Rossini | Bond Building | ✓ |

1. Joe Bertrand opened the Wakefield Public Safety portion of the meeting at approximately 7:02 PM. A quorum was present.
2. Public Participation
There was no public participation.
3. Administrative Items
 - A) Meeting Minutes

The meeting minutes of the 08/11/22 Permanent Building Committee: Wakefield Public Safety Meeting were presented for review.

Chip Tarbell made a motion to approve the Wakefield Public Safety Meeting Minutes as presented. Seconded by Tom Galvin. Motion was approved unanimously.

B) Invoices

Seven (7) invoices in the total amount of \$735,691.54 for the Wakefield Public Safety Project were presented for review and approval.

- i) Leftfield LLC Invoice #22 dated 08/31/22 in the amount of \$18,500.00 for OPM Services.
- ii) BidDocs Online Invoice #215292-2 dated 05/31/22 in the amount of \$415.80 for advertising and Printing
- iii) HKT Architects Invoice #20-022023 dated 09/02/22 in the amount of \$18,396.11 for basic services.
- iv) Bond Building Application for Payment #8 dated 08/31/22 in the amount of \$592,719.99 for August 2022 Construction Activities.
- v) Briggs Engineering Invoice #INV0221903 dated 08/27/22 in the amount of \$2,369.50 for Materials Testing & Inspections.
- vi) K Security Systems Invoice 16861 dated 8/29/22 in the amount of \$1,755.00 for Miscellaneous Project Costs for Sprinkler ShutDowns.
- vii) TCS Communications Invoice 00046217 dated 08/24/22 in the amount of \$101,535.14 for FF&E.

Chip Tarbell made a motion to approve Leftfield LLC Invoice #22 dated 08/31/22 in the amount of \$18,500.00 as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve HKT Architects Invoice #20-022023 dated 09/02/22 in the amount of \$16,396.11 for basic services as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Bond Building Application for Payment #8 dated 08/31/22 in the amount of \$592,719.99 for August 2022. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Briggs Engineering #INV0221903 dated 08/27/22 in the amount of \$2,369.50 for Materials Testing & Inspections as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve K Security Systems Invoice 16861 dated 8/29/22 in the amount of \$1,755.00 for Miscellaneous Project Costs for Sprinkler ShutDowns. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve TCS Communications Invoice 00046217 dated 08/24/22 in the amount of \$101,535.14 for FF&E. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

C) Bond Change Order #7

Bond presented Change Order #7 to the PBC for review and approval. This change order total is \$5,156.00 consisting of (4) four PCOs:

- PCO-033 PR-002 - Revisions to Electrical Schedule of Mechanical Equipment - 5,156.00
- PCO-043 Contingency Draw - Compact Fridge Overrun - 0.00
- PCO-046 Hold Drawdown - VFD Purchase - Pumps and Fans - 0.00
- PCO-046a Contingency Draw - VFD Overrun of Hold 01 - 0.00

The cost of Bond Change Order #7 is \$5,156.00 and will be taken from the GMP Contingency. PCO-#007 has been reviewed and approved by Leftfield and HKT Architects.

Chip Tarbell made a motion to approve Change Order #7 to the PBC for review and approval. This change order total is \$5,156.00 consisting of (4) four PCOs as presented. The cost will be a GMP Contingency Drawdown. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

4. Budget Update

LS reviewed the current Total Project Budget which is included in the presentation attached to the meeting minutes. It was noted that the May commitments and expenditures were included in the Project Budget to indicate their impact on the budget. The Project has committed 95% of the Total Project Budget to date and has expended 40%. The remaining contingencies are as follows: Construction - \$259,856 and Owner - \$97,844 - for a total of \$367,700. The total remaining balance of the GMP Contingency is \$285,154.

- Includes all August commitments and expenditures.
- Moved \$1,285 funds from Owner's contingency to FFE for storage of Dispatch Furniture
- Moved \$5,156 from Construction Contingency to fund CO 7

LF and Bond reviewed the PCO log with the PBC, which tracks potential pending change orders for the project. PCO values carried in the PCO log are estimated and are awaiting final pricing to be submitted and have not been submitted for approval. All pending PCO's are reviewed by the Project Team during the weekly Owner's Construction Meeting. Currently the PCO log is tracking \$31,000 pending PCOs and current potential exposure is approximately \$60,000 for the PCO log total \$91,000. This amount will be applied to the Construction Contingency. CT requested that the PCO log be included in the meeting packet for all future PBC meetings.

5. PBC/SBC Meeting Calendar

LF reviewed the PBC Meeting Calendar from now until June 2023. LF stated that unless a need arises for the Public Safety Building, then there will be no PSB items on the agenda and the next PBC meeting for

the PSB will be October 6, 2022, unless a need arises for the Public Safety Project to be included on the agenda for the September 22, 2022 PBC meeting.

Dates in red are additional PBC Meeting dates that are required to meet the Wakefield MHS Project Schedule and MSBA deadlines. Meeting dates may be changes or added during critical decision-making times in the project.

LF, HKT, Bond, and members of the PBC held a “page turn” meeting to discuss any final modification and request from the police departments and to correct any coordination issues between room and FF&E (Furniture, Fixtures, & Equipment) room layouts.

6. Construction Update

DC updated the PBC on Bond Staffing. Bond has brought on an additional superintended to assure Bond meets critical path milestones. Dario Santiago has left Bond. Jonathan Rossini will now serve as Project Manager for Bond on the Public Safety Project.

Bond continued by presenting their construction update and three-week look ahead schedule, which can be found in the attached presentation. Installation of structural steel has completed. Pouring of concrete slabs are ongoing. Framing will begin next week. The lobby renovation is nearly complete and scheduled to be turned over to the Police by the week of September 19, 2022, allowing for relocation of the police dispatch and record. The Police department may occupy the space, but some work may still need to be completed off-hours. A meeting will need to be scheduled with the Police to finalize the plan. The first round of furniture deliveries are scheduled for the week of September 19th. Work on the sally ports is ongoing. All Construction Updates can be found on the town’s websites, as well as, on the Police and Fire webpages. It has also been shared on the Town’s Facebook page.

7. Next Permanent Building Committee for the Public Safety Building was scheduled for October 6, 2022, at 7:00pm.

Town of Wakefield

PUBLIC SAFETY BUILDING

RENOVATION AND UPGRADE

**Permanent Building Committee Meeting
September 8, 2022**



AGENDA:

1. Administrative Actions

- Review of August 11, 2022 Permanent Building Committee Meeting Minutes
- Review of August 2022 Invoices
- Review of Construction Change Order No. 7
- Budget Update

2. Construction Update

- Phasing Update
- Construction Progress
- Look-Ahead Construction Schedule

WAKEFIELD PUBLIC SAFETY | OPM REPORT

1. Administrative Actions

Review of August 11, 2022 PBC Meeting Minutes



| WAKEFIELD PERMANENT BUILDING COMMITTEE | WAKEFIELD PUBLIC SAFETY MEETING |
|--|---------------------------------|
|--|---------------------------------|

| | |
|--------------|------------------------------|
| Date: | Thursday, August 11, 2022 |
| Location: | Virtual "Zoom" Meeting |
| Time: | 7:00pm |
| Prepared BY: | Timothy Baker – Leftfield PM |

| Name | |
|--------------------|---|
| Joseph B. Bertrand | Chair, Permanent Building Committee |
| Timothy Demers | Permanent Building Committee |
| Charles L. Tarbell | Permanent Building Committee |
| Jason Cohen | Permanent Building Committee |
| John McDonald | Permanent Building Committee |
| Tom Galvin | Permanent Building Committee |
| Marc Moccio | Permanent Building Committee |
| Philip Renzi | Permanent Building Committee |
| Wayne Hardacker | Permanent Building Committee (non-voting) |
| Steven Skory | Chief, Wakefield Police Department |
| Craig Calabrese | Deputy Chief, Wakefield Police Department |
| Scott Reboulet | Wakefield Police Department |
| Rick Dinanno | Wakefield Police Department |
| Michael Sullivan | Chief, Wakefield Fire Department |
| Tom Purcell | Deputy Chief, Wakefield Fire Department |
| Lynn Stapleton | Leftfield Project Management |
| Adam Keane | Leftfield Project Management |
| Timothy Baker | Leftfield Project Management |
| Jim Rogers | Leftfield Project Management |
| Janet Slemenda | HKT Architects |
| Scott Woodward | HKT Architects |
| David Capaldo | Bond Building |
| Dario Santiago | Bond Building |

1. Joe Bertrand opened the Wakefield Public Safety portion of the meeting at approximately 7:00pm. There was no public participation.

2. Public Participation
There was no public participation.

3. Administrative Items
A) Meeting Minutes

The meeting minutes of the 07/14/22 Permanent Building Committee: Wakefield Public Safety Meeting were presented for review.

Chip Tarbell made a motion to approve the Wakefield Public Safety Meeting Minutes as Seconded by Tom Galvin. Motion was approved unanimously.

B) Invoices

Five (5) invoices in the total amount of \$755,575.74 for the Wakefield Public Safety Project were presented for review and approval.

- Leftfield LLC Invoice #21 dated 07/31/22 in the amount of \$18,500.00.
- HKT Architects Invoice #19-022023 dated 08/08/22 in the amount of \$16,309.09 for services.
- HKT Architects Invoice #19-022023 dated 08/08/22 in the amount of \$16,802.51 Amendment #2.
- Bond Building Application for Payment #7 dated 07/31/22 in the amount of \$70,384.15 for July 2022 Construction Activities.
- Briggs Engineering Invoice #INV0221761 dated 07/30/22 in the amount of \$1,580.00 for Materials Testing & Inspections.

Chip Tarbell made a motion to approve Leftfield LLC Invoice #21 dated 07/31/22 in the amount of \$18,500.00 as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve HKT Architects Invoice #19-022023 dated 08/08/22 in the amount of \$16,309.09 for basic services as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve HKT Architects #19-022023 dated 08/08/22 in the amount of \$16,802.51 for Amendment #2 as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Bond Building Application for Payment #7 dated 07/31/22 in the amount of \$70,384.15 for July 2022. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Briggs Engineering #INV0221761 dated 07/30/22 in the amount of \$1,580.00 for Materials Testing & Inspections as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

C) Bond Change Order #6

Bond presented Change Order #6 to the PBC for review and approval. This change order is for \$0.00 consisting of (3) three PCOs:

- PCO-027 Allowance 7 Drawdown - Appliance Overrun Transfer 0.00
- PCO-041 Hold 01 Drawdown - Garage Patching per RFI 0068 0.00

- PCO-045 Contingency Draw - Bullet Resistant Glass - Purchase 0.00

The cost of Bond Change Order #6 is \$0.00 and will be taken from the GMP Contingency. PCO-#006 has been reviewed and approved by Leftfield and HKT Architects.

Chip Tarbell made a motion to approve Change Order #6 to the PBC for review and approval. This change order total is \$0.00 consisting of (3) three PCOs as presented. The cost will be a GMP Contingency Drawdown. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

4. Budget Update

LS reviewed the current Total Project Budget which is included in the presentation attached to the meeting minutes. It was noted that the May commitments and expenditures were included in the Project Budget to indicate their impact on the budget. The Project has committed 94% of the Total Project Budget to date and has expended 33%. The remaining contingencies are as follows: Construction - \$265,012 and Owner - \$99,129 - for a total of \$364,141.

5. Dedication Plaque

LS continued by reviewing the draft mockup of the dedication plaque for committee members to review and approve before the mockup is sent for fabrication. Items to review:

- Location of Dedication Plaque –Main Lobby
- Size Recommended –20”w. x 40”h.
- Final Text Recommended

The PBC approved of the layout and location of the dedication plaque with the removal of Nasos Phillips from the list of PBC members. Bond will now submit the dedication plaque design for fabrication.

6. PBC/SBC Meeting Calendar

LF reviewed the PBC Meeting Calendar from now until June 2023. LF stated that unless a need arises for the Public Safety Building, then there will be no PSB items on the agenda and the next PBC meeting for the PSB will be September 8, 2022.

Dates in red are additional PBC Meeting dates that are required to meet the Wakefield MHS Project Schedule and MSBA deadlines. Meeting dates may be changes or added during critical decision-making times in the project

7. Construction Update

Bond continued by presenting their construction update and three-week look ahead schedule, which can be found in the attached presentation. Bond completed installation of the underground utilities and piles and footings for the foundation. Installation of structural steel will begin next week and should be

9/8. Progress on the lobby renovation are ongoing and scheduled for relocation of the police dispatch and record, before the next meeting to the general public. All Construction Updates can be found as, on the Police and Fire webpages. It has also been shared on

The Public Safety Building was scheduled for September 8, 2022, at

WAKEFIELD PUBLIC SAFETY | OPM REPORT

1. Administrative Actions

Review of August 2022 Invoices

| INVOICES | | | | | |
|---|----------------------------|---------------|----------|----------------------|-----------------------|
| Budget Category | Vendor | Invoice # | Date | Amount | Balance After Invoice |
| Owner Project Manager | LeftField | 22 | 08/31/22 | \$ 18,500.00 | \$ 149,500.00 |
| Advertising & Printinng | BidDocs Online | 215292-2 | 05/31/22 | \$ 415.80 | \$ 1,950.00 |
| Total: | LeftField | | | \$ 18,915.80 | |
| Architect/Engineer: Basic Service | HKT Architects | 20-022023 | 09/02/22 | \$ 18,396.11 | \$ 195,086.91 |
| Total: | HKT Architects | | | \$ 18,396.11 | |
| Construction Costs | Bond Building | 8 | 08/31/22 | \$ 592,719.99 | \$ 6,238,071.81 |
| Total: | Bond Building | | | \$ 592,719.99 | |
| Materials Testing & Inspections | Briggs Engineering | INV0221903 | 08/27/22 | \$ 2,369.50 | \$ 21,110.25 |
| Total: | Briggs Engineering | | | \$ 2,369.50 | |
| Miscellaneous Project Costs for Sprinkler ShutDowns | K Security Systems | 16861 | 08/29/22 | \$ 1,755.00 | \$ 48,245.00 |
| Total: | Misc. Project Costs | | | \$ 1,755.00 | |
| FFE | TCS Communications | 00046217 | 08/24/22 | \$ 101,535.14 | \$ 208,799.86 |
| Total: | Misc. Project Costs | | | \$ 101,535.14 | |
| | | | | | |
| | | TOTAL: | | \$ 735,691.54 | |

1. Administrative Actions

Review of Bond Building Construction Change Order No. 7

The Contract is hereby changed by the following approved Potential Change Orders / Change Order Requests:

SOV-007 - Approved PCO's through August 2022

| Item | Description | Amount |
|----------|---|----------|
| PCO-033 | PR-002 - Revisions to Electrical Schedule of Mechanical Equipment | 5,156.00 |
| PCO-043 | Contingency Draw - Compact Fridge Overrun | 0.00 |
| PCO-046 | Hold Drawdown - VFD Purchase - Pumps and Fans | 0.00 |
| PCO-046a | Contingency Draw - VFD Overrun of Hold 01 | 0.00 |

Total This Change Order: \$5,156.00

Not valid until signed by the Owner, Architect and Contractor

| | |
|---|--------------|
| The original Contract Value was..... | 9,616,580.00 |
| Sum of changes by prior Change Orders..... | 73,274.00 |
| The Contract Value prior to this Change Order was..... | 9,689,854.00 |
| The Contract Value will be changed by this Change Order in the amount of..... | 5,156.00 |
| The new Contract Value including this Change Order will be..... | 9,695,010.00 |
| The Contract duration will be changed by..... | 0 |
| The revised Substantial Completion date as of this Change Order is..... | 04/05/23 |

WAKEFIELD PUBLIC SAFETY | OPM REPORT

1. Administrative Actions

Budget Update

Budget Committed: 95%

Budget Expended: 40%

Remaining Contingencies

Construction: \$259,856

Owner: \$ 97,844

Total: \$367,700

GMP Contingency: \$285,154

- Includes all August commitments and expenditures.
- Moved \$1,285 funds from Owner's contingency to FFE for storage of Dispatch Furniture
- Moved \$5,156 from Construction Contingency to fund CO 7

| Description | Revised 11/24/2021 | Authorized Changes | Revised Total Budget | Total Committed | % Cmt'd to Date | Actual Spent to Date | % Spent to Date | Balance To Spend |
|---------------------------------------|-----------------------|-----------------------|-------------------------|----------------------|--------------------|---------------------------|--------------------|---------------------|
| ADMINISTRATION | | | | | | | | |
| Legal Fees | \$ - | \$ - | \$ - | \$ - | 0% | \$ - | 0% | \$ - |
| Owner's Project Manager | \$ 380,000 | \$ - | \$ 380,000 | \$ 380,000 | 100% | \$ 249,000 | 66% | \$ 131,000 |
| Schematic Design | \$ 20,000 | \$ - | \$ 20,000 | \$ 20,000 | 100% | \$ 20,000 | 100% | \$ - |
| Design Development | \$ 30,000 | \$ - | \$ 30,000 | \$ 30,000 | 100% | \$ 30,000 | 100% | \$ - |
| Construction Documents | \$ 40,000 | \$ - | \$ 40,000 | \$ 40,000 | 100% | \$ 40,000 | 100% | \$ - |
| Bidding/Construction Administration | \$ 270,000 | \$ - | \$ 270,000 | \$ 270,000 | 100% | \$ 159,000 | 59% | \$ 111,000 |
| Closeout | \$ 20,000 | \$ - | \$ 20,000 | \$ 20,000 | 100% | \$ - | 0% | \$ 20,000 |
| Reimbursable & Other Services | \$ - | \$ 3,520 | \$ 3,520 | \$ 3,520 | 100% | \$ 3,520 | 100% | \$ - |
| Advertising and Printing | \$ 5,000 | \$ - | \$ 5,000 | \$ 3,050 | 61% | \$ 3,050 | 100% | \$ 1,950 |
| Permitting | \$ - | \$ - | \$ - | \$ - | 0% | \$ - | 0% | \$ - |
| Owner's Insurance | \$ - | \$ - | \$ - | \$ - | 0% | \$ - | 0% | \$ - |
| Other Administrative Costs | \$ 25,000 | \$ - | \$ 25,000 | \$ - | 0% | \$ - | 0% | \$ 25,000 |
| SUB-TOTAL | \$ 410,000 | \$ 3,520 | \$ 413,520 | \$ 386,570 | 94% | \$ 255,570 | 66% | \$ 157,950 |
| ARCHITECTURE & ENGINEERING | | | | | | | | |
| A/E Basic Services | \$ 753,399 | \$ - | \$ 753,399 | \$ 746,863 | 99% | \$ 571,982 | 77% | \$ 181,417 |
| Feasibility/Schematic Design | \$ 89,853 | \$ - | \$ 89,853 | \$ 89,853 | 100% | \$ 89,853 | 100% | \$ - |
| Design Development | \$ 117,145 | \$ - | \$ 117,145 | \$ 117,145 | 100% | \$ 117,145 | 100% | \$ - |
| Construction Documents | \$ 186,181 | \$ - | \$ 186,181 | \$ 186,181 | 100% | \$ 178,811 | 96% | \$ 7,370 |
| Bidding | \$ 43,690 | \$ - | \$ 43,690 | \$ 43,690 | 100% | \$ 43,690 | 100% | \$ - |
| Construction Administration | \$ 309,994 | \$ - | \$ 309,994 | \$ 309,994 | 100% | \$ 142,483 | 46% | \$ 167,511 |
| Extra and Reimbursable Services | \$ 168,823 | \$ 34,829 | \$ 203,652 | \$ 203,652 | 121% | \$ 136,884 | 67% | \$ 66,768 |
| Other Reimbursable Costs | \$ 28,391 | \$ - | \$ 28,391 | \$ 21,855 | 77% | \$ 12,521 | 57% | \$ 15,870 |
| HazMat Engineering & Monitoring | \$ 5,000 | \$ - | \$ 5,000 | \$ 5,000 | 100% | \$ 4,000 | 80% | \$ 1,000 |
| Geotechnical & Geo-environmental | \$ 18,186 | \$ - | \$ 18,186 | \$ 18,186 | 100% | \$ 18,186 | 100% | \$ - |
| Survey | \$ 9,629 | \$ - | \$ 9,629 | \$ 9,629 | 100% | \$ 9,629 | 100% | \$ - |
| Building Envelope Consultant | \$ 54,398 | \$ - | \$ 54,398 | \$ 54,398 | 100% | \$ 3,850 | 7% | \$ 50,548 |
| Scanning Services | \$ 49,255 | \$ - | \$ 49,255 | \$ 49,255 | 100% | \$ 49,255 | 100% | \$ - |
| FFE Design | \$ 10,500 | \$ - | \$ 10,500 | \$ 10,500 | 100% | \$ 4,614 | 44% | \$ 5,886 |
| Amendment 2 - | \$ - | \$ 34,829 | \$ 34,829 | \$ 34,829 | 100% | \$ 34,829 | 100% | \$ - |
| SUB-TOTAL | \$ 922,222 | \$ 34,829 | \$ 957,051 | \$ 950,515 | 103% | \$ 708,866 | 75% | \$ 248,184 |
| CONSTRUCTION COSTS | | | | | | | | |
| Pre-Construction | \$ 99,493 | \$ - | \$ 99,493 | \$ 99,493 | 100% | \$ 71,127 | 71% | \$ 28,366 |
| Construction | \$ 9,517,087 | \$ 78,430 | \$ 9,595,517 | \$ 9,595,517 | 100% | \$ 3,385,811 | 35% | \$ 6,209,706 |
| SUB-TOTAL | \$ 9,616,580 | \$ 78,430 | \$ 9,695,010 | \$ 9,695,010 | 101% | \$ 3,456,938 | 36% | \$ 6,238,072 |
| MISCELLANEOUS PROJECT COSTS | | | | | | | | |
| Utility Company Fees | \$ 30,000 | \$ - | \$ 30,000 | \$ - | 0% | \$ - | 0% | \$ 30,000 |
| Testing Services | \$ 30,000 | \$ - | \$ 30,000 | \$ 8,890 | 30% | \$ 8,890 | 30% | \$ 21,110 |
| Commissioning | \$ 20,134 | \$ - | \$ 20,134 | \$ - | 0% | \$ - | 0% | \$ 20,134 |
| Other Project Costs | \$ 50,000 | \$ - | \$ 50,000 | \$ 1,755 | 4% | \$ 1,755 | 4% | \$ 48,245 |
| SUB-TOTAL | \$ 130,134 | \$ - | \$ 130,134 | \$ 10,645 | 8% | \$ 10,645 | 0% | \$ 119,489 |
| FURNISHINGS & EQUIPMENT | | | | | | | | |
| Furnishings & Equipment | \$ 309,050 | \$ 1,285 | \$ 310,335 | \$ 249,698 | 80% | \$ 101,535 | 0% | \$ 208,800 |
| Technology & Communications | \$ 236,250 | \$ - | \$ 236,250 | \$ 181,806 | 77% | \$ - | 0% | \$ 236,250 |
| SUB-TOTAL | \$ 545,300 | \$ 1,285 | \$ 546,585 | \$ 431,504 | 79% | \$ 101,535 | 0% | \$ 445,050 |
| CONTINGENCY | | | | | | | | |
| Construction Contingency | \$ 338,286 | \$ (78,430) | \$ 259,856 | \$ - | 0% | \$ - | 0% | \$ 259,856 |
| Owner's Contingency | \$ 137,478 | \$ (39,634) | \$ 97,844 | \$ - | 0% | \$ - | 0% | \$ 97,844 |
| SUB-TOTAL | \$ 475,764 | \$ (118,064) | \$ 357,700 | \$ - | 0% | \$ - | 0% | \$ 357,700 |
| TOTAL PROJECT BUDGET | \$ 12,100,000 | \$ - | \$ 12,100,000 | \$ 11,474,243 | 95% | \$ 4,533,554 | 40% | \$ 7,566,446 |
| FUNDING SOURCES | | | | | | | | |
| June 2020 Town Meeting | \$ 9,600,000 | | | | | | | |
| November 2021 Town Meeting | \$ 2,500,000 | | | | | | | |
| DPW HVAC Supplement | \$ 54,063 | | | | | | | |
| TOTAL PROJECT FUNDING | \$ 12,154,063 | | | \$ 11,474,243 | | Uncommitted Amount | | \$ 679,820 |

1. Administrative Actions

Meeting Calendar

2022 - 2023
PERMANENT BUILDING COMMITTEE MEETINGS

- Next PBC Meeting for the Public Safety Building is October 6

(unless a need arises for the Public Safety Building to appear at the PBC Meeting on September 22)

| | | | |
|--------------|---------------|----------|----|
| JUNE JULY | 16 14 | JANUARY | 12 |
| AUGUST | 2 11 25 | FEBRUARY | 9 |
| SEPTEMBER | 8 22? | MARCH | 9 |
| OCTOBER | 6 20 | APRIL | 6 |
| NOVEMBER | 10 | MAY | 11 |
| DECEMBER | 8 | JUNE | 8 |

2. Phasing Update

Current Status of the Phasing Plan and Schedule

WAKEFIELD PUBLIC SAFETY | BOND REPORT

2. Construction Update *Construction Progress*



WAKEFIELD PUBLIC SAFETY | BOND REPORT

2. Construction Update

Construction Progress



WAKEFIELD PUBLIC SAFETY | BOND REPORT

2. Construction Update *Construction Progress*



2. Construction Update Look-Ahead Schedule

Completed
Scheduled

BOND

| WEEK BEGINNING: MONDAY 8/29/2022 | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S |
|--|------|------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| | 8/29 | 8/30 | 8/31 | 9/1 | 9/2 | 9/3 | 9/4 | 9/5 | 9/6 | 9/7 | 9/8 | 9/9 | 9/10 | 9/11 | 9/12 | 9/13 | 9/14 | 9/15 | 9/16 | 9/17 | 9/18 | 9/19 | 9/20 | 9/21 | 9/22 | 9/23 | 9/24 | 9/25 |
| Lobby 2A | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Millwork install. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Plumbing /Electrical/Hvac finishes | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Building Inspector to review Fire stopping, Hvac, Plumbing above ceiling | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| K&K Floods ceilings in phase 2A | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Painter on site for final coats at Dispatch, OIC office, Bath 111B | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final Clean Dispatch area | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Owner electricians wire up desks in dispatch | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final Paint Phase 2A | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Install Doors and Hardware | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Patching at dispatch door 111B, CCD-005 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Install Flooring 123 area FD corridor/base | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final Electrical for Dispatch Area. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TCO for dispatch | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final Plumbinbg for Phase 2A | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final Electrical for Phase 2A | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HKT to punchlist phase 2A | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final Clean 9/19 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Boiler Room | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Demo remaining items/Remove Waste/ Demo Pad | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Form and Place concrete at housekeeping pads | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Equipment Instrall/Plumbing tie ins. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Exterior | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vestibule 1B | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Install waterproofing to vestibule concrete and sills | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Add masonry to vestibule concrete. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Apply waterproofing to soffit per RFI 138 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Paint structural steel columns. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Install storefronts to vestibule. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kapiloff installs blank off panels. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Install Soffits to vestibule week of September 5th | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Install HVAC, FP, Electric Finishes | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Install Coping Cap at Roof | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Install Tile floor, walk off mat | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Install millwork and final paint week of 9/26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| New Addition 1B | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| New England Scaffold to install stair tower. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Briggs Inspection for steel. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |