

<b>WAKEFIELD PERMANENT BUILDING COMMITTEE</b>	<b>WAKEFIELD PUBLIC SAFETY MEETING MINUTES</b>
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Date:	Thursday, August 11, 2022
Location:	Virtual "Zoom" Meeting
Time:	7:00pm
Prepared BY:	Timothy Baker – LeftField PM

Name		Present
Joseph B. Bertrand	Chair, Permanent Building Committee	✓
Timothy Demers	Permanent Building Committee	✗
Charles L. Tarbell	Permanent Building Committee	✓
Jason Cohen	Permanent Building Committee	✗
John McDonald	Permanent Building Committee	✓
Tom Galvin	Permanent Building Committee	✓
Marc Moccio	Permanent Building Committee	✓
Philip Renzi	Permanent Building Committee	✓
Wayne Hardacker	Permanent Building Committee (non-voting)	✓
Steven Skory	Chief, Wakefield Police Department	✓
Craig Calabrese	Deputy Chief, Wakefield Police Department	✓
Scott Reboulet	Wakefield Police Department	✗
Rick Dinanno	Wakefield Police Department	✗
Michael Sullivan	Chief, Wakefield Fire Department	✓
Tom Purcell	Deputy Chief, Wakefield Fire Department	✗
Lynn Stapleton	Leftfield Project Management	✓
Adam Keane	Leftfield Project Management	✓
Timothy Baker	Leftfield Project Management	✓
Jim Rogers	Leftfield Project Management	✗
Janet Slemenda	HKT Architects	✓
Scott Woodward	HKT Architects	✗
David Capaldo	Bond Building	✓
Dario Santiago	Bond Building	✓

- Joe Bertrand opened the Wakefield Public Safety portion of the meeting at approximately 7:02 PM. A quorum was present.
- Public Participation  
There was no public participation.
- Administrative Items
  - Meeting Minutes

The meeting minutes of the 07/14/22 Permanent Building Committee: Wakefield Public Safety Meeting were presented for review.

*Chip Tarbell made a motion to approve the Wakefield Public Safety Meeting Minutes as presented. Seconded by Tom Galvin. Motion was approved unanimously.*

**B) Invoices**

Five (5) invoices in the total amount of \$755,575.74 for the Wakefield Public Safety Project were presented for review and approval.

- i) Leftfield LLC Invoice #21 dated 07/31/22 in the amount of \$18,500.00.
- ii) HKT Architects Invoice #19-022023 dated 08/08/22 in the amount of \$16,309.09 for basic services.
- iii) HKT Architects Invoice #19-022023 dated 08/08/22 in the amount of \$16,802.50 for Amendment #2.
- iv) Bond Building Application for Payment #7 dated 07/31/22 in the amount of \$702,384.15 for July 2022 Construction Activities.
- v) Briggs Engineering Invoice #INV0221761 dated 07/30/22 in the amount of \$1,580.00 for Materials Testing & Inspections.

*Chip Tarbell made a motion to approve Leftfield LLC Invoice #21 dated 07/31/22 in the amount of \$18,500.00 as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.*

*Chip Tarbell made a motion to approve HKT Architects Invoice #19-022023 dated 08/08/22 in the amount of \$16,309.09 for basic services as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.*

*Chip Tarbell made a motion to approve HKT Architects #19-022023 dated 08/08/22 in the amount of \$16,802.50 for Amendment #2 as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.*

*Chip Tarbell made a motion to approve Bond Building Application for Payment #7 dated 07/31/22 in the amount of \$702,384.15 for July 2022. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.*

*Chip Tarbell made a motion to approve Briggs Engineering #INV0221761 dated 07/30/22 in the amount of \$1,580.00 for Materials Testing & Inspections as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.*

**C) Bond Change Order #6**

Bond presented Change Order #6 to the PBC for review and approval. This change order total is \$0.00 consisting of (3) three PCOs:

- PCO-027 Allowance 7 Drawdown - Appliance Overrun Transfer 0.00
- PCO-041 Hold 01 Drawdown - Garage Patching per RFI 0068 0.00

- PCO-045 Contingency Draw - Bullet Resistant Glass - Purchase 0.00

The cost of Bond Change Order #6 is \$0.00 and will be taken from the GMP Contingency. PCO-#006 has been reviewed and approved by Leftfield and HKT Architects.

*Chip Tarbell made a motion to approve Change Order #6 to the PBC for review and approval. This change order total is \$0.00 consisting of (3) three PCOs as presented. The cost will be a GMP Contingency Drawdown. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.*

#### 4. Budget Update

LS reviewed the current Total Project Budget which is included in the presentation attached to the meeting minutes. It was noted that the May commitments and expenditures were included in the Project Budget to indicate their impact on the budget. The Project has committed 94% of the Total Project Budget to date and has expended 33%. The remaining contingencies are as follows: Construction - \$265,012 and Owner - \$99,129 - for a total of \$364,141.

#### 5. Dedication Plaque

LS continued by reviewing the draft mockup the of dedication plaque for committee members to review and approve before the mockup is sent for fabrication. Items to review:

- Location of Dedication Plaque –Main Lobby
- Size Recommended –20”w. x 40”h.
- Final Text Recommended

The PBC approved of the layout and location of the dedication plaque with the removal of Nasos Phillips the list of PBC members. Bond will now submit the dedication plaque design for fabrication.

#### 6. PBC/SBC Meeting Calendar

LF reviewed the PBC Meeting Calendar from now until June 2023. LF stated that unless a need arises for the Public Safety Building, then there will be no PSB items on the agenda and the next PBC meeting for the PSB will be September 8, 2022.

Dates in red are additional PBC Meeting dates that are required to meet the Wakefield MHS Project Schedule and MSBA deadlines. Meeting dates may be changes or added during critical decision-making times in the project

#### 7. Construction Update

Bond continued by presenting their construction update and three-week look ahead schedule, which can be found in the attached presentation. Bond completed installation of the underground utilities and piles and footings for the foundation. Installation of structural steel will begin next week and should be

complete by the next PBC meeting on 9/8. Progress on the lobby renovation are ongoing and scheduled to be turned over to the Police, allowing for relocation of the police dispatch and record, before the next PBC meeting on 9/8, but may not be opened to the general public. All Construction Updates can be found on the town's websites, as well as, on the Police and Fire webpages. It has also been shared on the Town's Facebook page.

8. Next Permanent Building Committee for the Public Safety Building was scheduled for September 8, 2022, at 7:00pm.

Town of Wakefield

# **PUBLIC SAFETY BUILDING**

## **RENOVATION AND UPGRADE**

**Permanent Building Committee Meeting  
August 11, 2022**



## AGENDA:

### 1. Administrative Actions

- Review of July 14, 2022 Permanent Building Committee Meeting Minutes
- Review of July 2022 Invoices
- Review of Construction Change Order No. 6
- Budget Update
- Dedication Plaque

### 2. Construction Update

- Construction Progress
- Look-Ahead Construction Schedule



# WAKEFIELD PUBLIC SAFETY | OPM REPORT

## 1. Administrative Actions

### Review of July 14, 2022 PBC Meeting Minutes



#### WAKEFIELD PERMANENT BUILDING COMMITTEE

Date:	Thursday, July 14, 2022
Location:	Virtual "Zoom" Meeting
Time:	7:00pm
Prepared BY:	Timothy Baker – Leftfield PM

Name	
Joseph B. Bertrand	Chair, Permanent Building Committee
Timothy Demers	Permanent Building Committee
Charles L. Tarbell	Permanent Building Committee
Jason Cohen	Permanent Building Committee
Janine R. Fabiano	Permanent Building Committee
John McDonald	Permanent Building Committee
Tom Galvin	Permanent Building Committee
Marc Moccio	Permanent Building Committee
Philip Renzi	Permanent Building Committee
Nasos Phillips	Permanent Building Committee (non-voting)
Wayne Hardacker	Permanent Building Committee (non-voting)
Steven Skory	Chief, Wakefield Police Department
Craig Calabrese	Deputy Chief, Wakefield Police Department
Scott Reboulet	Wakefield Police Department
Rick Dinanno	Wakefield Police Department
Michael Sullivan	Chief, Wakefield Fire Department
Tom Purcell	Deputy Chief, Wakefield Fire Department
Lynn Stapleton	Leftfield Project Management
Adam Keane	Leftfield Project Management
Timothy Baker	Leftfield Project Management
Jim Rogers	Leftfield Project Management
Janet Slemenda	HKT Architects
Scott Woodward	HKT Architects
David Capaldo	Bond Building
Dario Santiago	Bond Building

1. Joe Bertrand opened the Wakefield Public Safety portion of the meeting at ap quorum was present.

#### 2. Public Participation

There was no public participation.

#### 3. Administrative Items

##### A) Meeting Minutes

The meeting minutes of the 06/16/22 Permanent Building Committee: Wakefield Meeting were presented for review.

Chip Tarbell made a motion to approve the Wakefield Public Safety Meeting Minutes. Seconded by Tom Galvin. Motion was approved unanimously.

##### B) Invoices

Five (5) invoices in the total amount of \$789,436.19 for the Wakefield Public Safety presented for review and approval.

- Leftfield LLC Invoice #20 dated 06/30/22 in the amount of \$18,500.00.
- HKT Architects Invoice #18-022023 dated 07/08/22 in the amount of \$15 services.
- HKT Architects Invoice #18-022023 dated 07/08/22 in the amount of \$9, Amendment #2.
- Bond Building Application for Payment #5 dated 06/30/22 in the amount June 2022 Construction Activities.
- Briggs Engineering Invoice #INV0221471 dated 06/25/22 in the amount of Materials Testing & Inspections.

Chip Tarbell made a motion to approve Leftfield LLC Invoice #20 dated 06/30/22. \$18,500.00 as presented. Seconded by Tom Galvin. On a roll call vote, the motion unanimously.

Chip Tarbell made a motion to approve HKT Architects Invoice #18-022023 dated amount of \$19,042.27 for basic services as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve HKT Architects Invoice #18-022023 dated amount of \$9,190.50 for basic services as presented. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Bond Building Application for Payment #5 the amount of \$739,439.42 for June 2022 Construction Activities as presented. Se Galvin. On a roll call vote, the motion was approved unanimously.

Chip Tarbell made a motion to approve Briggs Engineering Invoice #INV0221471 the amount of \$3,264.00 for Materials Testing & Inspections as presented. Second On a roll call vote, the motion was approved unanimously.

##### C) Bond Change Order #5

Bond presented Change Order #5 to the PBC for review and approval. This change \$5,554.00 consisting of (4) four PCOs:

- PCO-019 (Allowance 07 Drawdown) - Bullet Resistant Transaction Window & Package Passer - \$0.00
- PCO-026 RFI-0050 Dispatch CMU Opening Support Requirement - \$4,133.00
- PCO-030 ASI #008 - Additional Blocking for Furniture - \$1,421.00
- PCO-034 RFI-0087 New Vestibule - Steel Elevation - \$0.00

The cost of Bond Change Order #5 is \$5,554.00 and will be taken from the GMP Contingency. PCO- #005 has been reviewed and approved by Leftfield and HKT Architects.

Chip Tarbell made a motion to approve Change Order #5 to the PBC for review and approval. This change order total is \$5,554.00 consisting of (4) four PCOs as presented. The cost will be a GMP Contingency Drawdown. Seconded by Tom Galvin. On a roll call vote, the motion was approved unanimously.

#### 4. Budget Update

LS reviewed the current Total Project Budget which is included in the presentation attached to the meeting minutes. It was noted that the May commitments and expenditures were included in the Project Budget to indicate their impact on the budget. The Project has committed 94% of the Total Project Budget to date and has expended 27%. The remaining contingencies are as follows: Construction - \$265,012 and Owner - \$115,932 - for a total of \$380,944.

#### 5. Dedication Plaque

LS continued by reviewing the draft mockup of the dedication plaque for committee members to review and approve before the mockup is sent for fabrication. Items to review:

- Discussion/Considerations:
  - Size
  - Final Review of Plaque Text
  - Use of Italics

Nasos Phillips has not attended a PBC meeting in a while. Town By-laws state that a committee member who misses 5 committee meetings in a row is automatically removed from the committee. LF will confirm if Mr. Phillips has failed to attend the previous 5 (five) PBC meetings. If this is the case, then his name should be removed from the dedication plaque. LF will email the final draft mockup to committee members to review and provide any final comments or changes.

Bond inquired if the PBC would like Bond to create a temporary dedication plaque for the opening of the first phase of construction. The PBC told Bond that they did not want a temporary plaque and would wait for the fabrication of the permanent plaque.

#### 6. PBC/SBC Meeting Calendar

LF reviewed the PBC Meeting Calendar from now until June 2023. LF will confirm if the July 28, 2022 PBC meeting will include the Public Safety Project.

are additional PBC Meeting dates that are required to meet the Wakefield MHS Project I MSBA deadlines. Meeting dates may be changes or added during critical decision-making project

late

led by presenting their construction update and three-week look ahead schedule, which in the attached presentation. Installation of blocking, Insulation, sheetrock, VAVs, and or wall infill at the new lobby and will complete by the end of next week. Tap, Mud, and um wall board are ongoing. Installation of rebar for new addition entrance will begin next nstruction Updates can be found on the town's websites, as well as, on the Police and Fire has also been shared on the Town's Facebook page.

Building Committee for the Public Safety Building was scheduled for July 28, 2022, at

# WAKEFIELD PUBLIC SAFETY | OPM REPORT

## 1. Administrative Actions

### *Review of July 2022 Invoices*

INVOICES					
Budget Category	Vendor	Invoice #	Date	Amount	Balance After Invoice
Owner Project Manager	LeftField	21	07/31/22	\$ 18,500.00	\$ 149,500.00
<b>Total:</b>	<b>LeftField</b>			<b>\$ 18,500.00</b>	
Architect/Engineer: Basic Service	HKT Architects	19-022023	08/08/22	\$ 16,309.09	
Architect/Engineer: Amendment #2	HKT Architects	19-022023	08/08/22	\$ 16,802.50	\$ 213,483.02
<b>Total:</b>	<b>HKT Architects</b>			<b>\$ 33,111.59</b>	
Construction Costs	Bond Building	7	07/31/22	\$ 702,384.15	\$ 6,825,635.80
<b>Total:</b>	<b>Bond Building</b>			<b>\$ 702,384.15</b>	
Materials Testing & Inspections	Briggs Engineering	INV0221761	07/30/22	\$ 1,580.00	\$ 23,479.75
<b>Total:</b>	<b>Briggs Engineering</b>			<b>\$ 1,580.00</b>	
		<b>TOTAL:</b>		<b>\$ 755,575.74</b>	



1. Administrative Actions

Review of Bond Building Construction Change Order No. 6

The Contract is hereby changed by the following approved Potential Change Orders / Change Order Requests:

SOV-006 - Approved PCO's through July

Item	Description	Amount
PCO-027	Allowance 7 Drawdown - Appliance Overrun Transfer	0.00
PCO-041	Hold 01 Drawdown - Garage Patching per RFI 0068	0.00
PCO-045	Contingency Draw - Bullet Resistant Glass - Purchase	0.00

Total This Change Order: \$0.00

Not valid until signed by the Owner, Architect and Contractor

The original Contract Value was.....	9,616,580.00
Sum of changes by prior Change Orders.....	73,274.00
The Contract Value prior to this Change Order was.....	9,689,854.00
The Contract Value will be changed by this Change Order in the amount of.....	0.00
The new Contract Value including this Change Order will be.....	9,689,854.00
The Contract duration will be changed by.....	0
The revised Substantial Completion date as of this Change Order is.....	04/05/23

# WAKEFIELD PUBLIC SAFETY | OPM REPORT

## 1. Administrative Actions Budget Update

**Budget Committed: 95%**

**Budget Expended: 33%**

### Remaining Contingencies

Construction: \$265,012

Owner: \$ 99,129

Total: \$364,141

\* Includes all July commitments and expenditures.

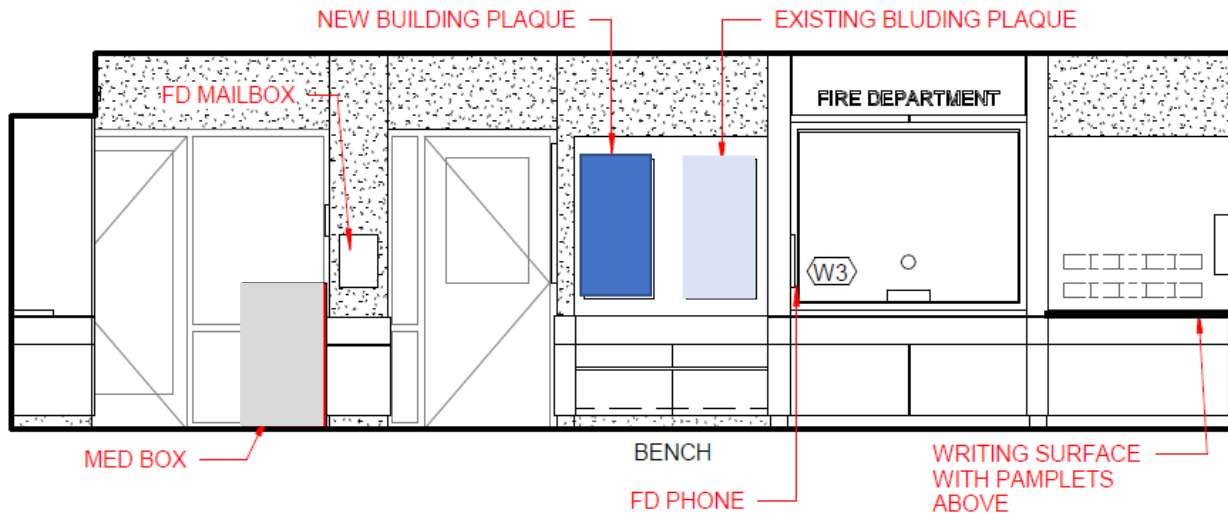
Description	Revised 11/24/2021	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend
<b>ADMINISTRATION</b>								
Legal Fees	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -
Owner's Project Manager	\$ 380,000	\$ -	\$ 380,000	\$ 380,000	100%	\$ 230,500	61%	\$ 149,500
Schematic Design	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	100%	\$ 20,000	100%	\$ -
Design Development	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	100%	\$ 30,000	100%	\$ -
Construction Documents	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	100%	\$ 40,000	100%	\$ -
Bidding/Construction Administration	\$ 270,000	\$ -	\$ 270,000	\$ 270,000	100%	\$ 140,500	52%	\$ 129,500
Closeout	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	100%	\$ -	0%	\$ 20,000
Reimbursable & Other Services	\$ -	\$ 3,520	\$ 3,520	\$ 3,520	0%	\$ 3,520	100%	\$ -
Advertising and Printing	\$ 5,000	\$ -	\$ 5,000	\$ 2,634	53%	\$ 2,634	100%	\$ 2,366
Permitting	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -
Owner's Insurance	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -
Other Administrative Costs	\$ 25,000	\$ -	\$ 25,000	\$ -	0%	\$ -	0%	\$ 25,000
<b>SUB-TOTAL</b>	<b>\$ 410,000</b>	<b>\$ 3,520</b>	<b>\$ 413,520</b>	<b>\$ 386,154</b>	<b>94%</b>	<b>\$ 236,654</b>	<b>61%</b>	<b>\$ 176,866</b>
<b>ARCHITECTURE &amp; ENGINEERING</b>								
A/E Basic Services	\$ 753,399	\$ -	\$ 753,399	\$ 753,399	100%	\$ 553,586	73%	\$ 199,813
Feasibility/Schematic Design	\$ 89,853	\$ -	\$ 89,853	\$ 96,389	107%	\$ 89,853	93%	\$ -
Design Development	\$ 117,145	\$ -	\$ 117,145	\$ 117,145	100%	\$ 117,145	100%	\$ -
Construction Documents	\$ 186,181	\$ -	\$ 186,181	\$ 186,181	100%	\$ 178,811	96%	\$ 7,370
Bidding	\$ 43,690	\$ -	\$ 43,690	\$ 43,690	100%	\$ 43,690	100%	\$ -
Construction Administration	\$ 309,994	\$ -	\$ 309,994	\$ 309,994	100%	\$ 124,087	40%	\$ 185,907
Extra and Reimbursable Services	\$ 168,823	\$ 34,829	\$ 203,652	\$ 203,652	121%	\$ 136,884	67%	\$ 66,768
Other Reimbursable Costs	\$ 28,391	\$ -	\$ 28,391	\$ 21,855	77%	\$ 12,521	57%	\$ 15,870
HazMat Engineering & Monitoring	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	100%	\$ 4,000	80%	\$ 1,000
Geotechnical & Geo-environmental	\$ 18,186	\$ -	\$ 18,186	\$ 18,186	100%	\$ 18,186	100%	\$ -
Survey	\$ 9,629	\$ -	\$ 9,629	\$ 9,629	100%	\$ 9,629	100%	\$ -
Building Envelope Consultant	\$ 54,398	\$ -	\$ 54,398	\$ 54,398	100%	\$ 3,850	7%	\$ 50,548
Scanning Services	\$ 49,255	\$ -	\$ 49,255	\$ 49,255	100%	\$ 49,255	100%	\$ -
FFE Design	\$ 10,500	\$ -	\$ 10,500	\$ 10,500	100%	\$ 4,614	44%	\$ 5,886
Amendment 2 -	\$ -	\$ 34,829	\$ 34,829	\$ 34,829	100%	\$ 34,829	100%	\$ -
<b>SUB-TOTAL</b>	<b>\$ 922,222</b>	<b>\$ 34,829</b>	<b>\$ 957,051</b>	<b>\$ 957,051</b>	<b>104%</b>	<b>\$ 690,470</b>	<b>72%</b>	<b>\$ 266,581</b>
<b>CONSTRUCTION COSTS</b>								
Pre-Construction	\$ 99,493	\$ -	\$ 99,493	\$ 99,493	100%	\$ 71,127	71%	\$ 28,366
Construction	\$ 9,517,087	\$ 73,274	\$ 9,590,361	\$ 9,590,361	100%	\$ 2,793,091	29%	\$ 6,797,270
<b>SUB-TOTAL</b>	<b>\$ 9,616,580</b>	<b>\$ 73,274</b>	<b>\$ 9,689,854</b>	<b>\$ 9,689,854</b>	<b>101%</b>	<b>\$ 2,864,218</b>	<b>30%</b>	<b>\$ 6,825,636</b>
<b>MISCELLANEOUS PROJECT COSTS</b>								
Utility Company Fees	\$ 30,000	\$ -	\$ 30,000	\$ -	0%	\$ -	0%	\$ 30,000
Testing Services	\$ 30,000	\$ -	\$ 30,000	\$ 6,520	22%	\$ 6,520	100%	\$ 23,480
Commissioning	\$ 20,134	\$ -	\$ 20,134	\$ -	0%	\$ -	0%	\$ 20,134
Other Project Costs	\$ 50,000	\$ -	\$ 50,000	\$ -	0%	\$ -	0%	\$ 50,000
<b>SUB-TOTAL</b>	<b>\$ 130,134</b>	<b>\$ -</b>	<b>\$ 130,134</b>	<b>\$ 6,520</b>	<b>5%</b>	<b>\$ 6,520</b>	<b>0%</b>	<b>\$ 123,614</b>
<b>FURNISHINGS &amp; EQUIPMENT</b>								
Furnishings & Equipment	\$ 309,050	\$ -	\$ 309,050	\$ 249,698	81%	\$ -	0%	\$ 309,050
Technology & Communications	\$ 236,250	\$ -	\$ 236,250	\$ 181,806	77%	\$ -	0%	\$ 236,250
<b>SUB-TOTAL</b>	<b>\$ 545,300</b>	<b>\$ -</b>	<b>\$ 545,300</b>	<b>\$ 431,504</b>	<b>79%</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 545,300</b>
<b>CONTINGENCY</b>								
Construction Contingency	\$ 338,286	\$ (73,274)	\$ 265,012	\$ -	0%	\$ -	0%	\$ 265,012
Owner's Contingency	\$ 137,478	\$ (38,349)	\$ 99,129	\$ -	0%	\$ -	0%	\$ 99,129
<b>SUB-TOTAL</b>	<b>\$ 475,764</b>	<b>\$ (111,623)</b>	<b>\$ 364,141</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 364,141</b>
<b>TOTAL PROJECT BUDGET</b>	<b>\$ 12,100,000</b>	<b>\$ -</b>	<b>\$ 12,100,000</b>	<b>\$ 11,471,083</b>	<b>95%</b>	<b>\$ 3,797,862</b>	<b>33%</b>	<b>\$ 8,302,137</b>
<b>FUNDING SOURCES</b>								
June 2020 Town Meeting	\$ 9,600,000							
November 2021 Town Meeting	\$ 2,500,000							
DPW HVAC Supplement	\$ 54,063							
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 12,154,063</b>			<b>\$ 11,471,083</b>				<b>\$ 682,980</b>

# WAKEFIELD PUBLIC SAFETY | OPM REPORT


## 1. Administrative Actions

### *Dedication Plaque*

- Location of Dedication Plaque – Main Lobby
- Size Recommended – 20”w. x 40”h.
- Final Text Recommended



⑥ 115 EAST OPT A  
1/4" = 1'-0"



## TOWN OF WAKEFIELD

Wakefield Public Safety Building  
Dedicated 2023

*On behalf of the  
Citizens of Wakefield*

Permanent Building Committee	Town Council
Joseph B. Bertrand, <i>Chairman</i>	Mehreen N. Butt
Charles L. Tarbell, <i>Secretary</i>	Jonathan P. Chines
Jason R. Cohen	Anne P. Danehy
Philip T. Renzi	Edward F. Dombroski, Jr.
Timothy J. Demers	Michael J. McLane
Janine R. Fabiano	Julie Smith-Galvin
John P. McDonald	Robert E. Vincent
Thomas F. Galvin	
Marc R. Moccio	
Wayne V. Hardacker	Stephen P. Maio <i>Town Administrator</i>
Nasos Philips	

**Police and Fire Departments**

Steven A. Skory, <i>Police Chief</i>	Michael J. Sullivan, <i>Fire Chief</i>
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HKT Architects Inc.  
Bond Building Construction Inc. - Construction Manager  
LeftField, LLC - Project Manager

## 1. Administrative Actions

*Meeting Calendar*

- Next PBC Meeting for the Public Safety Building is September 8

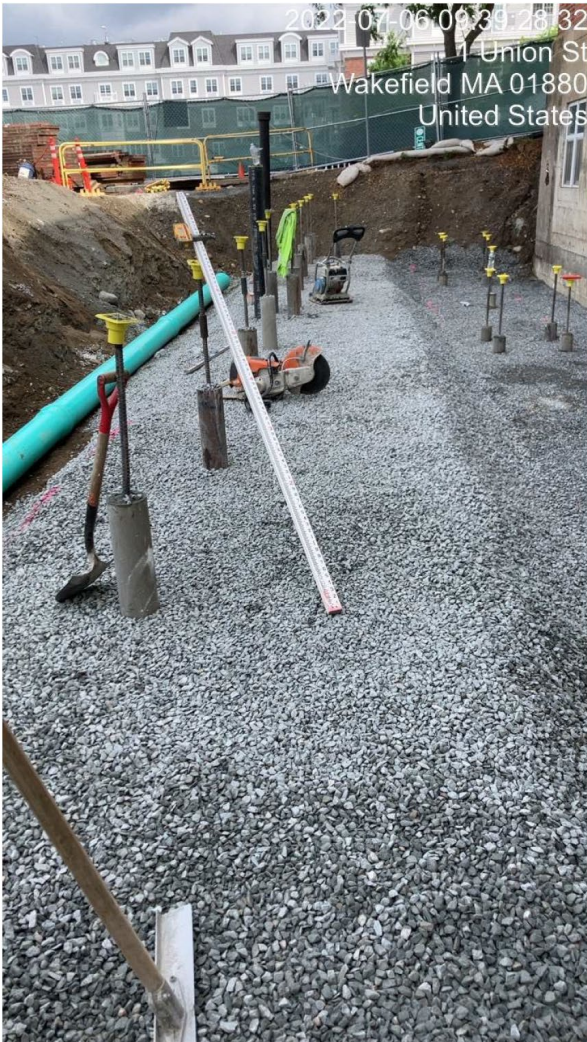
(unless a need arises for the Public Safety Building to appear at the PBC Meeting on August 25)

2022 - 2023  
PERMANENT BUILDING COMMITTEE MEETINGS

JUNE JULY	16 14	JANUARY	12
AUGUST	2 11 25	FEBRUARY	9
SEPTEMBER	8 22?	MARCH	9
OCTOBER	6 20	APRIL	6
NOVEMBER	10	MAY	11
DECEMBER	8	JUNE	8



2. Construction Update  
*Construction Progress*





# WAKEFIELD PUBLIC SAFETY | BOND REPORT

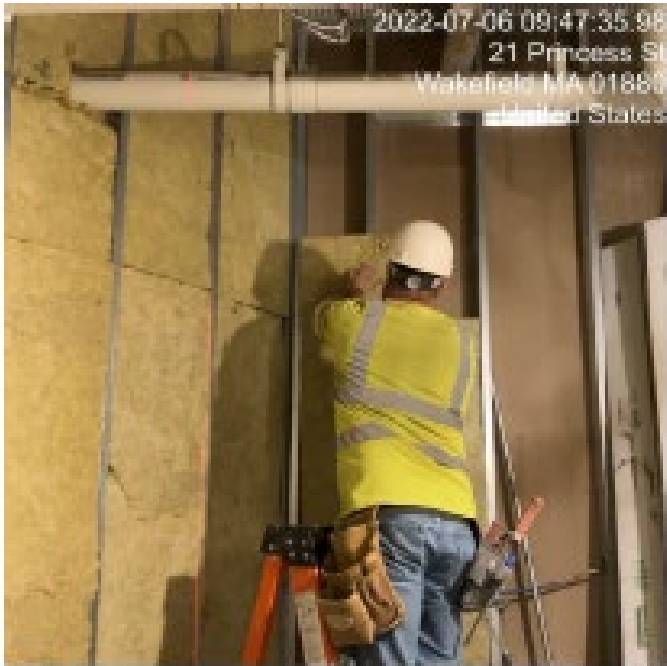
## 2. Construction Update

*Construction Progress*





2. Construction Update  
*Construction Progress*



## 2. Construction Update Look-Ahead Schedule

Completed  
 Scheduled

BOND

WEEK BEGINNING: MONDAY 8/01/2022	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
Interior	8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8	8/9	8/10	8/11	8/12	8/13	8/14	8/15	8/16	8/17	8/18	8/19	8/20	8/21	8/22	8/23	8/24	8/25	8/26	8/27	8/28
HVAC to install water piping, insulation and ceiling units.																												
JC Floors preps OIC office, Records, and Records office																												
Cohn installs tile at dipatch bathroom, lobby, lobby bathrooms																												
CJM Services install vinyl plank at dispatch, firearm licensing.																												
JC Floors installs carpet at Records,Records Office, OIC office, FD admin																												
Xcel to install fire protection in ceiling grid.																												
Electrical shut down at UPS-3 panel tie in, EL1F tie in.																												
Millwork subs mobilizes for install.																												
Owner furniture/Electric/data install at dispatch.																												
Install Doors/Hardware																												
Plumbing /Electrical/Hvac finishes week of Aug 15th																												
Inspections..HVAC, Plumbing, Electrical, Building																												
Final paint and ACT ceiling flood week of Aug 22nd																												
Unified on site for demo week of 8/29 for demo in next phase.																												
Exterior																												
Prep for slab on grade/curb at vestibule																												
Place slab on grade/curb at vestibule																												
Apply waterproof/dampproofing to concrete at vestibule																												
Misc metals welds angles for storefronts																												
Add masonry to vestibule concrete.																												
Install storefronts to vestibule 8/22																												
Place mat slab at new addition																												
Install rebar for grade beam along grid line B at new addition																												
Place concrete at grade beams																												
Break down forms from placement.																												
Grout leveling plates																												
Install waterproofing/dampproofing at new addition foundation.																												
Brennan to survey anchor bolts																												
Derenzo back fill new addition foundation																												
Capone mobilize back to site to install steel at new addition.																												
Derenzo/Araujo to install drainage connecton from vestibule into DMH 4																												
Derenzo to prep subgrades for landscaping,Curbs,asphalt Fd Side West																												
Landscaper installs hardscapes at FD West.																												
Derenzo to set curbs at FD side/ prep sidewalks																												
Marguerite to prep sidewalks at FD West																												
Marguerite to place concrete sidewalks. at FD West.																												